



CEMETERY BURIAL REQUEST PROCESS

To request a burial at the Sacramento Old City Cemetery, please follow the steps below. Plots are all sold and only members of families may be buried in Cemetery. No new burial plots are available.

1. Contact Cemetery Manager staff at (916) 808-4070 or by email to cemetery@cityofsacramento.org to set up an appointment to discuss burial request.
2. Complete all application forms.
3. Provide proof of relationship to family ownership of plot (ie: deed to plot, death certificate of family member already buried and show how related to deceased, etc).
4. Additional forms required at time of burial:
 - a. Application and Permit for Disposition of Human Remains
 - b. Death Certificate
5. Burial Fees to be paid at time of burial.

Burial

Includes; identifying and coordination of grave site preparation*, escorting funeral and family members, securing the burial plot upon completion of service, and filing of appropriate documents for official records.

Check Payable to City of Sacramento:

Weekday burials: \$450.00
Saturday and Sunday burials: \$600.00
Administrative fee: \$50.00

***Additional fees are required for contracted ground excavation payable to contractors.**

Fee for excavation of burial site:

Between \$2,000-\$3,000 depending on site preparation needed.

Rental of Lowering Device: \$600

Cremation Burial

Includes; identifying and preparing grave site, escorting funeral and family members, digging cremation plot, securing the burial plot upon completion of service, and filing appropriate documents for official records.

Check Payable to City of Sacramento:

Weekday burials: \$350.00
Saturday and Sunday burials: \$500.00
Administrative fee: \$50.00



City Cemetery Interment Authorization Form

Section 1: Decedent Information

- Full Name of Decedent: _____
- Date of Birth: _____
- Date of Death: _____

Section 2: Authorized Person Requesting Interment

- Full Name: _____
- Relationship to Decedent: _____
- Address: _____
- City/State/ZIP: _____
- Phone Number: _____
- Email Address: _____

Section 3: Cemetery & Burial Plot Details

- Plot Number: _____
- Page Number, Section/Block: _____
- Type of Interment:
Casket Burial
Cremation Burial

Section 4: Required Documentation (Attach Copies)

1. Copy of the Certified Death Certificate (if available)
2. Proof of Burial Rights (deed or authorization for the cemetery plot, or other documents that prove line of family succession)
3. Application and Permit for Disposition of Human Remains (generally provided by the funeral home)

Section 5: Authorization and Agreement

I hereby certify that I am authorized to arrange for the interment of the decedent named above, based on my relationship and legal standing under California law.

Signature of Authorized Person: _____
[Next of Kin]

Date: _____

I, the undersigned, as the authorized individual, request and authorize the City of Sacramento City Cemetery to perform the interment of the above-named decedent. I understand that all arrangements must comply with the cemetery’s rules, regulations, and applicable state laws.

Signature of Authorized Person: _____
[Next of Kin or Cemetery Plot Owner if Different]

Date: _____

Signature of Cemetery Representative: _____

Date: _____

For Cemetery Use Only

- Date Received: _____
- Interment Date: _____
- Plot Location Confirmed: Yes No
- Fees Paid: Yes No Amount: \$ _____

Cemetery Representative Approval: _____

Date: _____