

# **RESOLUTION NO. 2010-265**

Adopted by the Sacramento City Council

May 18, 2010

## **APPROVING NEW CITYWIDE FEES AND FEE ADJUSTMENTS**

### **BACKGROUND:**

- A. On February 7, 2006, the City Council adopted the Citywide Fees and Charges policy (Resolution No. 2006-106).
- B. Implementation of the policy requires a necessary mechanism to ensure that the City's fees and charges reflect the City's current costs and that those fees and charges are reviewed on an annual basis by City Council. Staff has conducted the required annual review and recommends certain new fees and fee adjustments.
- C. Proposed new fees and fee adjustments are set forth in Exhibit A.

### **BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:**

- Section 1. The proposed new fees and fee adjustments as set forth in Exhibit A are hereby approved.
- Section 2. Exhibit A is part of this resolution.

### **Table of Contents:**

Exhibit A - New Fees and Fee Adjustments

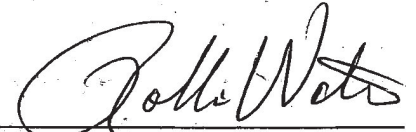
Adopted by the City of Sacramento City Council on May 18, 2010 by the following vote:

Ayes: Councilmembers Cohn, Fong, Hammond, McCarty, Pannell, Sheedy,  
Tretheway, Waters.

Noes: None.

Abstain: None.

Absent: Mayor Johnson.



Robbie Waters, Vice-Mayor

Attest:

*for Dawn Bullock*  
Shirley Concolino, City Clerk

## NEW FEES AND FEE ADJUSTMENTS

COMMUNITY DEVELOPMENT DEPARTMENT

**Note:** All Planning Application Filing Fees listed in this Fee and Charge Report show only "initial filing fees". In the event that the actual cost of processing an application exceeds the staff processing component of the initial filing fee, the applicant shall pay an additional fee equal to this excess cost after receipt of written notice from the planning director specifying the additional amount due. (SCC 17.196.040.A.)

**Fee Name:** General Plan Consistency Review Fee

**Current Fee:** \$0

**Proposed Fee:** \$420 deposit, with cost recovery at \$140 per hour, except for minor alley abandonments, \$140 deposit, with cost recovery at \$140 per hour.

**Justification:** Recover cost to complete a 65402(a) review/General Plan Consistency Review. Whenever a public street or other public right-of-way (alley) is to be abandoned, or when the city proposes to sell city property, a 65402(a) review is required. The Planning Division reviews the proposed vacation to determine the vacation's consistency with the goals and policies of the City General Plan and local community Plan. These findings are then included in the staff report presented to City Council at the vacation hearing.

**Fee Name:** Home Occupation Permit

**Current Fee:** \$45

**Proposed Fee:** \$175 (Fee will increase to \$300 in FY2011/12)

**Justification:** Recover cost to issue a home occupation permit. Preparation involves confirming compliance with the Zoning Code, issuing a permit, and maintaining the appropriate documents for official records.

**Fee Name:** Facility Permit Program (FPP) Fees and Billing

**Current Fee:**

**Proposed Fee:** All fees related to the FPP:

FPP Standard Hourly Rate

- \$140/hour with an one hour minimum and prorated in ½ hour increments thereafter (e.g. \$70 per ½ hour)

FPP Annual Registration Fee

- \$140 per building per year. The FPP Registration Fee is charged on a fiscal year basis and is not pro-rated for partial year registrations.

Minor Alterations & Improvements (less than \$250,000 valuation)

- This work will be subject to an initial deposit of \$560 for the initial plan review and/or inspections, with additional time charged and billed at the FPP standard hourly rate. All plan review fees shall be collected prior to permit issuance.

Major Interior Tenant Improvements & Remodels (equal to and greater than \$250,000 valuation)

- This work will be subject to standard plan review and building permit (inspection) fees based on the estimated value of the work to be done, with an additional 50 percent expedited plan review fee. A phased permit fee will be charged when applicable. Fees are due and payable and will be collected at the time of application submittal. All Fire Department plan review and inspections will be billed at \$140 per hour. Fire plan review fees and a minimum \$280 for Fire inspection(s) will be collected at the time of permit issuance. All remaining Fire inspection fees will be assessed and paid prior to final Fire inspection. Should fees be required as a result of reviews outside of outlined FPP services, those fees shall be itemized and billed to the appropriate Project Reference Number.

Billing Procedures

- For all Minor Alterations and Improvements (less than \$250,000 valuation) fees shall be charged hourly and invoiced at the beginning of each month. All fees shall be paid within 30 days or a hold will be placed on the permitted work with no inspections or other work until the balance due is paid in full.

**Justification:** Recover cost to administer the new Facility Permit Program.

CONVENTION, CULTURE & LEISURE

**Center for Sacramento History:**

**Fee Name:** Photocopy Reproduction of Photographic Prints

**Current Fee:** \$0.25 per image (for prints not available via Center for Sacramento History (CSH) website)

**Proposed Fee:** \$0.50 per image (for prints not available via Center for Sacramento History (CSH) website)

**Justification:** Places fees at a comparable rate to other California institutions with similar missions. Previous fee structure under-recovered costs. Currently nearly 60,000 images are available on the CSH website for researchers to print reference copies.

**Fee Name:** Photocopy / Digital Reproduction of Oversize Items – Service Fee

**Current Fee:** \$13.00 per half hour, 1 hour minimum

**Proposed Fee:** \$15.00 per half hour, 1 hour minimum

**Justification:** Recover cost of taking oversize documents to a reproduction firm to get copies / scans made.

**Fee Name:** Photographing / Filming of Photographs and Artifacts – Service Fee

**Current Fee:** none

**Proposed Fee:** \$100.00 per hour, 1 hour minimum – Commercial Rate; \$50.00 per hour, 1 hour minimum – Non-Profit discount

**Justification:** Recover cost of assisting filmmakers in capturing images from the collections. The CSH reading room must be dedicated for the task, as well as retrieving the selected materials and supervising use by the filmmakers. These sessions average about four hours.

**Fee Name:** Research – Service Fee

**Current Fee:** \$26.00 per hour, 1 hour free

**Proposed Fee:** \$50.00 per hour, 1 hour free

**Justification:** Recover cost of conducting research in the archival collections for patrons unable to make onsite research appointments.

**Fee Name:** Advertising (includes print media, television, and web advertisements, billboards and in-store/restaurant display)

**Current Fee:** \$26.00 per use

**Proposed Fee:** \$100 minimum, rate dependent on use

**Justification:** Allows CSH to determine the cost of processing the order and ability to place fees at a comparable rate to other California institutions with similar missions. Allows flexibility when working with City / County residents and businesses, as well as non-profit agencies.

**Fee Name:** Editorial Use - Electronic/Film (film, television, video, CD-ROM, and web pages of each still image)

**Current Fee:** \$26.00 per use

**Proposed Fee:** \$50.00 per image – Commercial Rate, in Sacramento County; \$100.00 per image – Commercial Rate, outside Sacramento County; \$25.00 per image – Non-Profit, in Sacramento County; \$50.00 per image – Non-Profit, outside Sacramento County.

**Justification:** Places fees at a comparable rate to other California institutions with similar missions. Previous fee structure under-recovered costs. Allows flexibility when working with City / County residents and businesses, as well as non-profit agencies.

**Fee Name:** Editorial Use (books, periodicals, and other published works)

**Current Fee:** \$26.00 per use – Commercial Rate; \$6.50 per use – Non-Profit discount

**Proposed Fee:**

\$35.00 per image – Commercial Rate, in Sacramento County, circulation/print run less than 10,000 copies;

\$70.00 per image – Commercial Rate, outside Sacramento County, circulation/print run less than 10,000 copies;

\$50.00 per image – Commercial Rate, in Sacramento County, circulation/print run greater than 10,000 copies;

\$100.00 per image – Commercial Rate, outside Sacramento County, circulation/print run greater than 10,000 copies;

\$25.00 per image – Non-Profit, in Sacramento County, circulation/print run less than 10,000 copies;

\$50.00 per image – Non-Profit, outside Sacramento County, circulation/print run less than 10,000 copies;

\$40.00 per image – Non-Profit, in Sacramento County, circulation/print run greater than 10,000 copies;



\$80.00 per image – Non-Profit, outside Sacramento County, circulation/print run greater than 10,000 copies.

**Justification:** Places fees at a comparable rate to other California institutions with similar missions. Previous fee structure under-recovered costs. Allows flexibility when working with City / County residents and businesses, as well as non-profit agencies.

**Fee Name:** Non-Editorial Use (reference, office and home display)

**Current Fee:** \$6.50 per use – Non-Profit

**Proposed Fee:** \$10.00 per image, In Sacramento County; \$12.00 per image, outside Sacramento County

**Justification:** Places fees at a comparable rate to other California institutions with similar missions. Previous fee structure under-recovered costs. Allows flexibility when working with City / County residents and businesses, as well as non-profit agencies.

**Fee Name:** Non-Editorial Use - Merchandise (calendars, brochures, posters, postcards, etc.)

**Current Fee:** \$26.00 per use

**Proposed Fee:**

\$75.00 per image – Commercial Rate, in Sacramento County, print run less than 5,000 copies;

\$150.00 per image – Commercial Rate, outside Sacramento County, print run less than 5,000 copies;

\$100.00 per image – Commercial Rate, in Sacramento County, print run greater than 5,000 copies;

\$200.00 per image – Commercial Rate, outside Sacramento County, print run greater than 5,000 copies;

\$50.00 per image – Non-Profit, in Sacramento County, print run less than 5,000 copies;

\$100.00 per image – Non-Profit, outside Sacramento County, print run less than 5,000 copies;

\$65.00 per image – Non-Profit, in Sacramento County, print run greater than 5,000 copies;

\$130.00 per image – Non-Profit, outside Sacramento County, circulation/print run greater than 5,000 copies.

**Justification:** Places fees at a comparable rate to other California institutions with similar missions. Previous fee structure under-recovered costs. Allows flexibility when working with City / County residents and businesses, as well as non-profit agencies.

**Convention Center Complex:**

**Fee Name:** Equipment Rental

**Current Fee**

**Proposed Fee**

Chairs (per chair, per day)	\$1.00	\$1.50
Cyber Key Recore (per room)	\$0.00	\$50.00
Cyber Key (first 5 keys complementary; each additional incurs charge) (per event)	\$0.00	\$10.00
Dance floor sections (per section, per day)	\$10.00	\$12.00
Flat bed cart (four hour rental)	\$0.00	\$25.00
Forklift (per hour)	\$75.00	\$80.00
Manlift (per hour)	\$80.00	\$85.00
Pallet removal (per pallet)	\$0.00	\$10.00
Piano, 9' Steinway Grand (per day)	\$300.00	\$350.00
Piano, 9' Baldwin Grand (per day)	\$300.00	\$350.00
Piano, Yamaha Upright (per day)	\$100.00	\$150.00
Pipe & Drape (per foot, per day)	\$3.00	\$4.00
Riser - Camera (4' x 4') heights 36", 48" or 54" (per section, per day)	\$20.00	\$25.00
Staging sections (4' x 8') heights 36", 48" or 54" (per section, per day)	\$20.00	\$25.00
Staging sections (6' x 8') heights 16", 24" or 32" (per section, per day)	\$20.00	\$25.00
Table (Exhibit Use, per day)	\$10.00	\$12.00
Table (Highboy, per day)	\$10.00	\$12.00

**Justification:** Comparable rates to other facilities.

**Fee Name: Labor Rates**

	<b>Current Fee</b>	<b>Proposed Fee</b>
Convention Center Attendant (per hour)	\$32.00	\$40.00
Crowd Control (per hour)*	\$17.00	\$20.00
Crowd Control Supervisor (per hour)*	\$20.00	\$25.00
Crowd Director (per hour)*	\$17.00	\$20.00
Door Guard (per hour)*	\$17.00	\$20.00
Fire Watch (per hour)*	\$40.00	\$45.00
Head Usher (per hour)*	\$20.00	\$25.00
House Staff (per hour)*	\$17.00	\$20.00
Moveable Airwalls (per panel)	\$0.00	\$5.00
Room Changeover (per room)	\$150.00	\$300.00
Stagehand (per hour)	\$70.00	\$75.00
Ticket Taker (per hour)*	\$17.00	\$20.00
TMP Guard (per hour)*	\$22.00	\$25.00

TMP Supervisor (per hour)*	\$27.00	\$30.00
Ushers (per hour)*	\$17.00	\$20.00

\* indicates 4 hour minimum

**Justification:** Comparable rates to other facilities.

**Fee Name:** Exhibitor / Vendor Electrical Service - installed by Outside Contractor (per event; per outlet)

	<b>Current Fee</b>	<b>Proposed Fee</b>
<b>120 Volt Electrical Outlets</b>		
0-500 watts (5 amps)	\$12.50 per outlet	\$22.00 per outlet
500-1000 watts (10 amps)	\$16.50 per outlet	\$35.00 per outlet
1000-1500 watts (15 amps)	\$20.00 per outlet	\$43.00 per outlet
1500-2000 watts (20 amps)	\$22.50 per outlet	\$53.50 per outlet

**Justification:** Comparable rates to other facilities.

**Fee Name:** Exhibitor / Vendor Electrical Service - installed by City Staff (per event; per outlet)

	<b>Current Fee</b>	<b>Proposed Fee</b>
<b>120 Volt Electrical Outlets</b>		
0-500 watts (5 amps)	\$50.00 per outlet	\$71.50 per outlet
500-1000 watts (10 amps)	\$0.00	\$116.00 per outlet
1000-1500 watts (15 amps)	\$0.00	\$141.00 per outlet
1500-2000 watts (20 amps)	\$0.00	\$175.00 per outlet

**Justification:** Comparable rates to other facilities.

**Fee Name:** Production Power (Power & Motor Electrical Service) (per event; per outlet)

	<b>Current Fee</b>	<b>Proposed Fee</b>
<b>120 Volts</b>		
5 amps or 1/4 h.p.	\$0.00	\$26.50
10 amps or 1/2 h.p.	\$0.00	\$42.50
15 amps or 1 h.p.	\$0.00	\$52.00
20 amps or 2 h.p.	\$0.00	\$60.00
<b>208v Single Phase</b>		
10 amps or 1/2 h.p.	\$0.00	\$72.50
15 amps or 1 h.p.	\$0.00	\$74.50
20 amps or 2 h.p.	\$0.00	\$94.00
30 amps or 3 h.p.	\$0.00	\$115.00
40 amps or 5 h.p.	\$0.00	\$123.50
50 amps or 6 h.p.	\$0.00	\$146.50
60 amps or 6 h.p.	N/A	\$163.00



100 amps or 6 h.p.	N/A	\$229.50
200 amps or 6 h.p.	N/A	\$392.00
400 amps or 6 h.p.	N/A	\$738.00
<i>208v Three Phase</i>		
10 amps or 1/2 h.p.	\$0.00	\$92.50
15 amps or 1 h.p.	\$0.00	\$96.00
20 amps or 2 h.p.	\$0.00	\$121.50
30 amps or 3 h.p.	\$60.00	\$141.50
40 amps or 5 h.p.	\$70.00	\$154.50
50 amps or 6 h.p.	\$81.00	\$186.50
60 amps or 6 h.p.	N/A	\$214.00
100 amps or 6 h.p.	N/A	\$317.00
200 amps or 6 h.p.	N/A	\$576.50
400 amps or 6 h.p.	N/A	\$923.00
600 amps or 6 h.p.	N/A	\$1,380.00
<i>480v Three Phase</i>		
100 amps	N/A	\$502.50

**Justification:** Comparable rates to other facilities.

**Old City Cemetery:**

**Fee Name:** Burial and Cremation Administrative Service Fee

**Current Fee:** None

**Proposed Fee:** \$50.00

**Justification:** Fee will be applied to coordinate customer service requests at the Old City Cemetery for burials and cremations. Revenue will help off-set daily operations of maintaining the 28-acre site.

**Fee Name:** Burial Fee

**Current Fee:** \$200.00 for Weekday; \$300.00 for Saturday, N/A for Sunday

**Proposed Fee:** \$450.00 for Weekday; \$600.00 for Saturday; \$600.00 for Sunday

**Justification:** Recover cost to coordinate burial. Preparation involves identifying and preparing grave site, escorting funeral and family services, securing the burial plot upon completion of service, and filing appropriate documents for official records.

**Fee Name:** Cremation Fee

**Current Fee:** \$200.00 for Weekday; \$300.00 for Saturday, N/A for Sunday

**Proposed Fee:** \$350.00 for Weekday; \$500.00 for Saturday; \$500.00 for Sunday

**Justification:** Recover cost to coordinate cremation services. Preparation involves identifying and preparing grave site, escorting funeral and family services, digging cremation plot, securing the burial plot upon completion of service, and filing appropriate documents for official records.

**FINANCE (Revenue)**

**Fee Name:** Unattended Donation Bins

**Current Fee:** None

**Proposed Fee:** \$200.00 (plus annual CPI adjustments for future years)

**Justification:** Property owners apply for placement of charitable organizations unattended donations bin. The fees cover permit processing, field inspections and record maintenance.

### **FIRE (Prevention)**

**Fee Name:** Inspections – Hourly Day Rate (User Fee Study – Item 129)

**Current Fee:** \$110.00/hr

**Proposed Fee:** \$120.00/hr

**Justification:** Recover costs of inspections requested without permit. Proposed fee is modified from 100% recovery rate to reflect current market rates of other fire departments in the Sacramento area.

**Fee Name:** Inspections – Hourly After-Hours (User Fee Study – Item 130)

**Current Fee:** \$185.00/hr

**Proposed Fee:** \$200.00/hr

**Justification:** Recover costs of inspections requested to be performed after normal business hours and on weekends. These are typically requested to test alarm systems at a time that will not disrupt building occupants.

## **GENERAL SERVICES**

### **Impound Fees - Dogs**

**Fee Name:** Altered, wearing current license

**Current Fee:** \$30 first occurrence, \$60 second occurrence, \$120 third occurrence

**Proposed Fee:** \$40 first occurrence, \$40 second occurrence, \$40 third occurrence, \$40 fourth occurrence. Unaltered civil penalties and hourly rate for veterinarian treatment will remain unchanged from FY2009/10.

**Justification:** Impound fees target pet owners who necessitate animal control services. The fees in place for FY2009/10 were flat fee amounts based on the number of impound occurrences. The proposed impound fees for FY2010/11 include a differential based on whether or not an animal is altered, licensed, or wearing a current license. This fee differential is designed to encourage responsible pet ownership and contribute to the public's health and safety, the welfare of both the City's human and animal populations, and to target pet owners with the greatest likelihood of contributing to the animal control problem.

**Fee Name:** Altered, not wearing current license or not licensed

**Current Fee:** \$30 first occurrence, \$60 second occurrence, \$120 third occurrence

**Proposed Fee:** \$60 first occurrence, \$80 second occurrence, \$100 third occurrence, \$120 fourth occurrence. Unaltered civil penalties and hourly rate for veterinarian treatment will remain unchanged from FY2009/10.

**Justification:** Impound fees target pet owners who necessitate animal control services. The fees in place for FY2009/10 were flat fee amounts based on the number of impound occurrences. The proposed impound fees for FY2010/11 include a differential based on whether or not an animal is altered, licensed, or wearing a current license. This fee differential is designed to encourage responsible pet ownership and to align fees with cost of service.

**Fee Name:** Unaltered, wearing current license

**Current Fee:** \$30 first occurrence, \$60 second occurrence, \$120 third occurrence

**Proposed Fee:** \$60 first occurrence, \$80 second occurrence, \$100 third occurrence, \$120 fourth occurrence. Unaltered civil penalties and hourly rate for veterinarian treatment will remain unchanged from FY2009/10.

**Justification:** Impound fees target pet owners who necessitate animal control services. The fees in place for FY2009/10 were flat fee amounts based on the number of impound occurrences. The proposed impound fees for FY2010/11 include a differential based on whether or not an animal is altered, licensed, or wearing a current license. This fee differential is designed to encourage responsible pet ownership and to align fees with cost of service.

**Fee Name:** Unaltered, not wearing current license or not licensed

**Current Fee:** \$30 first occurrence, \$60 second occurrence, \$120 third occurrence

**Proposed Fee:** \$80 first occurrence, \$100 second occurrence, \$120 third occurrence, \$140 fourth occurrence. Unaltered civil penalties and hourly rate for veterinarian treatment will remain unchanged from FY2009/10.

**Justification:** Impound fees target pet owners who necessitate animal control services. The fees in place for FY2009/10 were flat fee amounts based on the number of impound occurrences. The proposed impound fees for FY2010/11 include a differential based on whether or not an animal is altered, licensed, or wearing a current license. This fee differential is designed to encourage responsible pet ownership and to align fees with cost of service.

### **Impound Fees – Cats**

**Fee Name:** Altered, wearing current license

**Current Fee:** \$30 first occurrence, \$60 second occurrence, \$120 third occurrence



**Proposed Fee:** \$40 first occurrence, \$40 second occurrence, \$40 third occurrence, \$40 fourth occurrence. Unaltered civil penalties and hourly rate for veterinarian treatment will remain unchanged from FY2009/10.

**Justification:** Impound fees target pet owners who necessitate animal control services. The fees in place for FY2009/10 were flat fee amounts based on the number of impound occurrences. The proposed impound fees for FY2010/11 include a differential based on whether or not an animal is altered, licensed, or wearing a current license. This fee differential is designed to encourage responsible pet ownership and to align fees with cost of service.

**Fee Name:** Altered, not wearing current license or not licensed

**Current Fee:** \$30 first occurrence, \$60 second occurrence, \$120 third occurrence

**Proposed Fee:** \$60 first occurrence, \$80 second occurrence, \$100 third occurrence, \$120 fourth occurrence. Unaltered civil penalties and hourly rate for veterinarian treatment will remain unchanged from FY2009/10.

**Justification:** Impound fees target pet owners who necessitate animal control services. The fees in place for FY2009/10 were flat fee amounts based on the number of impound occurrences. The proposed impound fees for FY2010/11 include a differential based on whether or not an animal is altered, licensed, or wearing a current license. This fee differential is designed to encourage responsible pet ownership and to align fees with cost of service.

**Fee Name:** Unaltered, wearing current license

**Current Fee:** \$30 first occurrence, \$60 second occurrence, \$120 third occurrence

**Proposed Fee:** \$60 first occurrence, \$80 second occurrence, \$100 third occurrence, \$120 fourth occurrence. Unaltered civil penalties and hourly rate for veterinarian treatment will remain unchanged from FY2009/10.

**Justification:** Impound fees target pet owners who necessitate animal control services. The fees in place for FY2009/10 were flat fee amounts based on the number of impound occurrences. The proposed impound fees for FY2010/11 include a differential based on whether or not an animal is altered, licensed, or wearing a current license. This fee differential is designed to encourage responsible pet ownership and to align fees with cost of service.

**Fee Name:** Unaltered, not wearing current license or not licensed

**Current Fee:** \$30 first occurrence, \$60 second occurrence, \$120 third occurrence

**Proposed Fee:** \$80 first occurrence, \$100 second occurrence, \$120 third occurrence, \$140 fourth occurrence. Unaltered civil penalties and hourly rate for veterinarian treatment will remain unchanged from FY2009/10.

**Justification:** Impound fees target pet owners who necessitate animal control services. The fees in place for FY2009/10 were flat fee amounts based on the number of impound occurrences. The proposed impound fees for FY2010/11 include a differential based on whether or not an animal is altered, licensed, or wearing a current license. This fee differential is designed to encourage responsible pet ownership and to align fees with cost of service.

### **Impound Fees – Biting or Intimidating Dogs**

**Fee Name:** Altered, wearing current license

**Current Fee:** \$30 first occurrence, \$60 second occurrence, \$120 third occurrence

**Proposed Fee:** \$80 first occurrence, \$120 second occurrence, \$160 third occurrence, \$300 fourth occurrence

**Justification:** The fees in place for FY2009/10 were flat fee amounts based on the number of impound occurrences. The proposed impound fees for FY2010/11 include a differential based on whether or not an animal is altered, licensed, or wearing a current license. A biting or intimidating and threatening animal is a greater animal control problem with an increased risk to public safety. The handling of an animal that has bitten necessitates additional staff time and / or an immediate response from an animal control officer.

**Fee Name:** Altered, not wearing current license or not licensed

**Current Fee:** \$30 first occurrence, \$60 second occurrence, \$120 third occurrence

**Proposed Fee:** \$120 first occurrence, \$160 second occurrence, \$200 third occurrence, \$340 fourth occurrence

**Justification:** The fees in place for FY2009/10 were flat fee amounts based on the number of impound occurrences. The proposed impound fees for FY2010/11 include a differential based on whether or not an animal is altered, licensed, or wearing a current license. A biting or intimidating and threatening animal is a greater animal control problem with an increased risk to public safety. The handling of an animal that has bitten necessitates additional staff time and / or an immediate response from an animal control officer.

**Fee Name:** Unaltered, wearing current license

**Current Fee:** \$30 first occurrence, \$60 second occurrence, \$120 third occurrence

**Proposed Fee:** \$120 first occurrence, \$160 second occurrence, \$200 third occurrence, \$340 fourth occurrence

**Justification:** The fees in place for FY2009/10 were flat fee amounts based on the number of impound occurrences. The proposed impound fees for FY2010/11 include a differential based on whether or not an animal is altered, licensed, or wearing a current license. A biting or intimidating and threatening animal is a greater animal control problem with an increased risk to public safety. The handling of an animal that has bitten necessitates additional staff time and / or an immediate response from an animal control officer.

**Fee Name:** Unaltered, not wearing current license or not licensed

**Current Fee:** \$30 first occurrence, \$60 second occurrence, \$120 third occurrence

**Proposed Fee:** \$160 first occurrence, \$200 second occurrence, \$240 third occurrence, \$380 fourth occurrence

**Justification:** The fees in place for FY2009/10 were flat fee amounts based on the number of impound occurrences. The proposed impound fees for FY2010/11 include a differential based on whether or not an animal is altered, licensed, or wearing a current license. A biting or intimidating and threatening animal is a greater animal control problem with an increased risk to public safety. The handling of an animal that has bitten necessitates additional staff time and / or an immediate response from an animal control officer.



**Impound Fees – Potentially Dangerous or Dangerous Dogs**

**Fee Name:** Potentially dangerous dog

**Current Fee:** \$30 first occurrence, \$60 second occurrence, \$120 third occurrence

**Proposed Fee:** \$200 first occurrence, \$400 second occurrence

**Justification:** The higher impound fee for a potentially dangerous dog reflects the higher cost of handling this type of case.

**Fee Name:** Dangerous dog

**Current Fee:** \$30 first occurrence, \$60 second occurrence, \$120 third occurrence

**Proposed Fee:** \$400 first occurrence, not redeemable upon second occurrence. Dangerous dogs are not redeemable by owners upon the second occurrence.

**Justification:** The higher impound fee for a dangerous dog reflects the higher cost of handling this type of case.

**Confiscation Fees**

**Fee Name:** Biting or intimidating dog

**Current Fee:** None

**Proposed Fee:** \$200

**Justification:** A confiscation fee will be applied when a dog that has been previously declared a biting or intimidating dog is in violation of the restrictions placed upon it and requires an animal control officer to remove the animal from the residence for further investigation.

**Fee Name:** Dangerous dog

**Current Fee:** None

**Proposed Fee:** \$300

**Justification:** A confiscation fee will be applied when a dog that has been previously declared dangerous is in violation of the restrictions placed upon it and requires an animal control officer to remove the animal from the residence for further investigation.

**Permit Fees – Potentially Dangerous or Dangerous Dogs**

**Fee Name:** Potentially dangerous dog

**Current Fee:** None

**Proposed Fee:** \$200 per year plus proof of insurance

**Justification:** The proposed fee increase is necessary to recover the cost of an animal control officer to inspect the premises and approve placing a potentially dangerous dog at that location.

**Fee Name:** Dangerous dog

**Current Fee:** None

**Proposed Fee:** \$300 per year plus proof of insurance

**Justification:** The proposed fee increase is necessary to recover the cost of an animal control officer to inspect the premises and approve placing a dangerous dog at that location.

## **Board Fees**

**Fee Name:** Board

**Current Fee:** \$10 per day

**Proposed Fee:** \$12 per day or any portion thereof for all impounded and confiscated animals

**Justification:** The proposed fee increase is necessary to recover the cost of feeding and sheltering the animal. Other local jurisdictions charge daily rates from \$10 – \$25 depending on whether the impound is a “normal” impound, “bite/quarantine” impound, “protective custody” impound or an impound of livestock.

## **Miscellaneous Fees**

**Fee Name:** Medication dispensing fee

**Current Fee:** None

**Proposed Fee:** \$2 per occurrence

**Justification:** The proposed fee is for stray animals only and is necessary to recover the cost of the medication and staff time to administer the medication.

## **HUMAN RESOURCES (Risk Management)**

**Fee Name:** Robla Training Facility Rental.

**Current Fee:** new

**Proposed Fees:**

\$300/day - non-profit City partners

\$450/day - other non-profit entities

\$650/day - for profit entities

**Justification:** The proposed rate, for facility rental to external for profit entities, is comparable to charges for use of auditorium space at a City community center. Safety program cost recovery offsets City expenses to maintain Cal OSHA regulatory compliance.

**Fee Name:** Safety Training Classes – all except driver training

**Current Fee:** new

**Proposed Fees:**

\$100/student/half day with instructor to student ratio of 1:10 or greater

\$200/student/full day with instructor to student ratio of 1:10 or greater

\$175/student/half day with instructor to student ratio of less than 1:10

\$350/student/full day with instructor to student ratio less than 1:10

Additional pro rata charges may be applied to recover cost of contract instructors, rental of specialized equipment or insurance for high risk activities.

**Justification:** Safety program cost recovery, from providing training to external participants, offsets City expenses to maintain Cal OSHA regulatory compliance.

**Fee Name:** Driver Safety Training - Police agencies

**Current Fees:** \$189 - \$250/day/student as regulated by CA Police Officer's Standards for Training (CA P.O.S.T) varying according to the specific class delivered.

**Proposed Fees:** \$189 - \$300/day/student as regulated by CA P.O.S.T. for the specific class delivered.

**Justification:** The driver safety training program is critical to managing the City's exposure to liability from vehicle accidents and maintaining regulatory compliance. Cost recovery, from providing training to external participants, offsets expenses for training City employees. Due to the low fees allowed by CA P.O.S.T., training for external police agencies is limited to filling extra capacity.

**Fee Name:** Driver Safety Training – all except for Police agencies and defensive driver training for the public

**Current Fees:** \$350/day/student

**Proposed Fees:** \$350/day/student

**Justification:** The driver safety training program is critical to managing the City's exposure to liability from vehicle accidents and maintaining regulatory compliance. Cost recovery, from providing training to external participants, offsets expenses for training City employees.

**Fee Name:** Driver Safety Training – Public Defensive Driver Training

**Current Fees:** new

**Proposed Fees:** \$275/day/student

**Justification:** The driver safety training program is critical to managing the City's exposure to liability from vehicle accidents and maintaining regulatory compliance. Cost recovery, from providing training to external participants, offsets expenses for training City employees. This class is offered at a lower cost, because it will be under development for the first year.

## **TRANSPORTATION**

**Fee Name:** Tentative Maps (parcel, master parcel & subdivision)

**Current Fee:** Full cost recovery (\$700 Traffic Engineering Deposit)

**Proposed Fee:** Full cost recovery (\$1000 Traffic Engineering Deposit)

**Justification:** The fee is based on actual cost recovery. Increasing the deposit to typical project costs will make fees more predictable to customer and reduce the need for follow up invoices.

**Fee Name:** Department of Transportation Review of Planning Applications (All Other Entitlements)

**Current Fee:** Full cost recovery (\$250 deposit)

**Proposed Fee:** Full cost recovery (\$500 deposit)

**Justification:** The fee is based on actual cost recovery. Increasing the deposit to typical project costs will make fees more predictable to customer and reduce the need for follow up

invoices.

**Fee Name:** Expedited Parking Meter Reservation Fee

**Current Fee:** None

**Proposed Fee:** \$175.00

**Justification:** The parking meter reservation process requests ten (10) business days notice to allow for administrative processing time; as well as, to provide 72 hours advanced notice for posting of the meters. Currently, only 24.9 % of the parking meter reservation requests are in compliance, which has undue impacts for properly informing vehicle owners of possible towing if their vehicle is parked in a reserved location based on the Special Event permit. The proposed \$175.00 fee represents the overtime costs for posting within required parameters. The goal of the Expedited Parking Meter Reservation Fee is to encourage compliance due to the 72 hours posting requirements.

**Fee Name:** Hollow Sidewalk Inspection

**Current Fee:** None

**Proposed Fee:** \$225; increase to full cost recovery amount of \$550 for FY2011/12

**Justification:** Recover costs associated with the inspection of hollow sidewalks in the downtown area. Given the amount of the fee, it is recommended that this fee be phased in over two fiscal years. Hollow sidewalks are inspected on a regular schedule by a licensed engineer to ensure public safety and the structural integrity of the supports. Hollow sidewalks were created in the late 1800's when the downtown area was raised to prevent flooding. The City is currently charged \$550 by a licensed engineer for the inspection and report for each property inspected.

**Fee Name:** Hollow Sidewalk Repairs

**Current Fee:** Construction costs plus \$20 Administrative fee

**Proposed Fee:** Actual cost of design, construction, inspection, project and construction management costs.

**Justification:** Fully recover the costs associated with the repair of hollow sidewalks. Hollow sidewalks are inspected on a regular schedule by a licensed engineer to ensure public safety and the structural integrity of the supports. Each year several hollow sidewalks are repaired as a result of the inspections. Hollow sidewalks were created in the late 1800's when the downtown area was raised to prevent flooding.

**Fee Name:** Tree Root Inspection

**Current Fee:** \$95; Not previously in the schedule

**Proposed Fee:** \$110

**Justification:** Fully recover the costs associated with providing an arborist to inspect the roots of a tree causing damage to infrastructure. Inspection determines if roots can be cut without damaging the health of the tree.

**Fee Name:** Sidewalk Repair Administrative Fee

**Current Fee:** \$20

**Proposed Fee:** \$40

**Justification:** Pursuant to City Code 12.32 and Streets and Highway Code, the adjacent property owner is responsible for the repair costs to the sidewalk. This fee covers a portion



of administrative staff costs to receive complaint, prepare estimate, prepare required noticing to property owner and billing to property owner. The existing administrative fee has not been changed in over 25 years.

**Fee Name:** Tree Permit Application Fee (Non-refundable)

**Current Fee:** None.

**Proposed Fee:** \$50.00

**Justification:** Pursuant to SCC §12.56.070 and §12.64.050, a permit is required to perform maintenance on or to remove any street tree or any heritage tree. Approximately 500 permit applications are processed annually. This non-refundable fee is to recover the cost of processing the application. The fee is based on staff time required to process the application and perform field inspections of the subject tree(s).

**Fee Name:** Final Map/Parcel Map (1-4 lots)

**Current Fee:** \$2,200.00

**Proposed Fee:** Full cost recovery (\$2,200 Deposit)

**Justification:** Adjusting the fee to full cost recovery will make it consistent with other transportation review fees related to private development. In addition, this will provide incentives for applicants to submit complete documentation and reduce staff review time.

**Fee Name:** Final Map/Parcel Map (5 or more lots)

**Current Fee:** \$2,800.00 + \$25.00 per lot

**Proposed Fee:** Full cost recovery (\$2,800.00 + \$25.00 per lot deposit)

**Justification:** Adjusting the fee to full cost recovery will make it consistent with other transportation review fees related to private development. In addition, this will provide incentives for applicants to submit complete documentation and reduce staff review time.

**UTILITIES**

**Fee Name:** Storm Drainage Service Rates – City Parks

**Current Fee:** Rate schedule established per City Council Resolution No. 2004-516

**Proposed Fee Adjustment:** Amend storm drainage service rate schedule specified in Resolution No. 2004-516 to bill City Parks for storm drainage service based on impervious surface area, the same as cemeteries:

I. STORM DRAINAGE SERVICE RATES -- MONTHLY RESIDENTIAL	<u>RATE</u>
Single-family residence: 1 - 3 rooms	7.53
4 - 5 rooms	9.58
6- 7 rooms	11.31
8- 9 rooms	13.38
10 - 15 rooms	15.25
over 15, each additional room	1.19



Multiple-family residence: Each dwelling unit charged the same as a single-family residence

II. STORM DRAINAGE SERVICE RATES --  
MONTHLY NON-RESIDENTIAL

Non-residential, excluding cemeteries and City Parks

Each sq. ft. of gross surface area 0.001928

Cemeteries and City Parks

Each sq. ft. of impervious surface area 0.001928

Minimum Rate 8.39

Where non-residential property contains common facilities, e.g., a parking lot, the common facilities will be treated as one property and the owner shall be liable for payment of fees for the common facilities, notwithstanding the fact that other fees charged to the property may be charged to the tenants or owners of divided interests. Common areas in planned unit developments or condominium developments shall be treated as commercial property for the purposes of this rate schedule.

**Justification:** The City's storm drainage service rate schedule generally charges for non-residential storm drainage service based on the gross surface area of the non-residential parcel receiving storm drainage service. However, the City's rate schedule does not charge cemeteries for storm drainage service based on the gross surface area of the cemetery, but, instead, charges cemeteries based on the impervious surface area of the cemetery. The City's rate schedule treats cemeteries differently because the majority of the surface area of cemeteries is pervious surface area that does not generate surface runoff of storm drainage in the same manner as impervious surface area. City Parks also should be charged for storm drainage service based on impervious area rather than gross surface area, because the majority of surface area in City Parks is pervious surface area that does not generate surface runoff of storm drainage in the same manner as impervious surface area.