



Electric Vehicle Parking Application and Agreement Terms

Name (Individual or Company)	Last Name		First Name & MI		Today's Date	
Address	Street Name		City		State & Zip	
Contact Information	Work		Home		Email	
Record Vehicles Using Parking	Vehicle License Plate		Current DMV registration evidencing 100% EV must be submitted with application. Hybrids do not qualify.			
Application for: (Please check one)	New <input type="checkbox"/> \$25 administrative card fee assessed for each new or replacement card. Replacement <input type="checkbox"/>		Please check one:	City Hall Garage Capitol Garage Old Sacramento Garage Tower Bridge Garage Memorial Garage	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Card access is valid at only one location. Rates and locations: www.sacpark.org

Customer Service Counter: City of Sacramento Revenue Services 915 I Street, Room 1214 Sacramento, CA 95814 Call (916) 808-8500 for hours	Mail, fax, or email application to: City of Sacramento Parking Services Division 300 Richards Blvd, Second Floor Sacramento, CA 95811 Email: ParkingFiscal@cityofsacramento.org Fax: (916) 808-5115	Card Pick-Up Location Access cards are issued at the Revenue Customer Service Counter during counter hours. Application and fees must be received prior to issuance of a parking access card.
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Parking Agreement Terms– Rights and Responsibilities (all terms must be read and initialed)

Initial	<p>1. Access Card Use: This access card authorizes one (1) electric vehicle (EV) to park in the City-owned parking garage(s) assigned to the access level selected. No definite space will be assigned, nor will availability be guaranteed. The access card is for the sole use of the registered access card holder to park the registered EV and is non-transferable. Daily market rates will apply if cardholder does not use the card for entry or exit. The access card must be used in sequence by scanning it at the entrance and then the exit. If access card is used out of sequence, it will automatically become inactive. No overnight parking allowed unless authorized by the Parking Services Division Manager. The City of Sacramento reserves the right to relocate monthly parkers to another City-managed facility in the event of overflow or space limitations in the garage.</p>
	<p>2. Payment: Full payment is due on or before the 1st of each month. A \$25.00 late fee per card will be charged on the 6th calendar day if full payment is not received on or before the 5th of the month. If all fees due are not received by the 10th day, the access card registered under the account will be deactivated until the account has been paid in full. All delinquent amounts plus a \$25.00 reactivation fee must be paid before the access card can be reactivated. Access card owners will be responsible for any and all fees resulting from delinquent payments.</p> <p>Payment Options:</p> <ul style="list-style-type: none"> a. Automatic Credit Card Deduction: Credit card on file will be charged during the first week of each month. b. Payments by Mail: Only checks and money orders will be accepted. Please list account number on check. Please make checks payable to: City of Sacramento. c. Cash Customers: Cash paying customers must visit the Customer Service Counter during regular office hours.
	<p>3. Rates: An administrative fee will be imposed for all new, lost, stolen, or damaged access cards. Per City Council Resolution No. 2000-646, vehicles powered exclusively by electricity shall park at rate equal to 50% of the specified garage monthly rate in garages owned and operated by the City when EV parking transactions exceed the threshold allowed to maintain free monthly parking access at any garage. Monthly fees for EV are available online at www.sacpark.org. Use of EV chargers may require additional payment to the charging meter. Fees paid to the EV charging meter are not associated with monthly or hourly parking fees.</p>
	<p>4. Charging Stations: Locations of EV charging stations and charger types are available online at www.sacpark.org</p>

	<p>5. Renewing Permit: Permits are valid for the period indicated on the qualifying DMV registration. To prevent interruption of service, please provide a current copy of the electric vehicle's DMV registration to ParkingFiscal@cityofsacramento.org prior to the annual expiration date. Accounts with expired DMV registration will be deactivated.</p>
	<p>6. Closing or Changes to Account: Access card holders must close or make changes to account by submitting a Change Order Form found on our website at www.sacpark.org or providing written notification to the Parking Division prior to the first of the following month. An additional \$50 fee may apply if cancellations are submitted after on or after the first of the month or incomplete. Access card holders will be charged for any and all use of the access card after the requested termination date.</p> <p>Completed Change Order Forms must be submitted by any of the following options: mail to Department of Public Works, Parking Services Division, 300 Richards Blvd, Second Floor, Sacramento, CA 95811, submit in person to the Customer Service Counter at New City Hall, 915 I Street, Room 1214, Sacramento, CA 95814, or email form to ParkingFiscal@cityofsacramento.org</p>
	<p>7. Exceptions: Location supervisors and/or attendants are not authorized to make or allow any exceptions to this agreement and operating regulations.</p>
	<p>8. Liability: Liability is limited as posted in the parking facility and as stated herein. The access card holder waives and releases any claim for injury, damage, or loss resulting directly or indirectly from any action or failure to act by the City of Sacramento and its employees under this agreement, including but not limited to, any loss of vehicle or contents, or any damage to vehicle by vandalism, theft or accident. Access card holders are advised not to leave articles of personal property of any value in vehicle and agree not to hold City of Sacramento responsible for loss of property or damages resulting from loss of property left in vehicle in violation of this agreement.</p>
	<p>9. Cancellation: The City of Sacramento reserves the right to cancel the permit and terminate this agreement without notice, upon the failure of permit holder to pay any fee or charge, submit updated DMV registration, or to perform any act or obligation imposed or required under this agreement.</p>
	<p>10. Overnight and residential parking: Residents or monthly (non-resident) cardholders may park in their designated facilities overnight and for no more than 72 continuous hours. Pursuant to Sacramento City Code 10.44.110, no vehicles, including resident vehicles, may park in a City of Sacramento parking facility for more than 72 hours without prior approval from the facility supervisor. Vehicles without prior approval are subject to removal from the facility (tow).</p> <p>To request approval to park for more than 72 continuous hours, please email: PW-ParkingOff-StreetSupervisor@cityofsacramento.org. The email must include the name of the garage facility, the vehicle's license plate number, and the reason for the request. Approval must be received via email or written notification from the facility supervisor, or their designee, to confirm authorization to park for more than 72 hours. Approvals may include conditions that the resident or monthly (non-resident) cardholder must adhere to. Failure to obtain proper permission from the facility supervisor or failure to abide by any conditions of an approval may result in removal from the facility (tow) at the driver's or registered vehicle owner's expense.</p>
	<p>11. Storage of vehicles prohibited: Parking facilities must accommodate parking for all customers. Public parking garages are not intended as long-term storage for vehicles with unplanned operation or are inoperable. To ensure sufficient availability of spaces, all customers are prohibited from utilizing the facility as vehicle storage or parking a vehicle in the facility with the intent to use it as a storage vessel. Vehicles parked in excess of 72 hours and/or appear to be inoperable, abandoned, or used as a storage vessel, will result in notification to the monthly cardholder, or resident, prior to any action involving removal of the vehicle. Failure to respond to communication from the Parking Division regarding such violation may result in removal of the vehicle (tow) at the driver's or registered owner's expense.</p>

Last Name		First Name & MI	
Customer Signature:		Date:	

Customer Service Rep: _____	Date: _____	Office Use Only	Accounting Rep: _____	Date: _____
Access Card #	Account # <u>53604</u>	Participant #	Access Program:	Amount Paid: