

APPLICATION & AGREEMENT

DEPP & AMCO PROGRAMS

THIS SECTION MUST BE COMPLETED BY ALL DEPP & AMCO PARTICIPANTS

INITIAL

CITY OF SACRAMENTO SECTION ONLY

☐ DEPP ID# _____
☐ AMCO

USE OF FACILITIES: In the event that parking gate arms are up and not functioning, permit holder shall call Sacramento City 311 at (916) 264-5011 to report the problem immediately. Any attempt to manipulate the access system, cards, or any Parking Administration policy or procedure will result in cancellation of program privileges and this agreement. **Garage assignments are subject to availability upon application.**

FACILITY IN PRE-PAY MODE: AMCO coupons are not valid when a parking facility is in pre-pay mode (requires payment upon entrance). DEPP cards are still valid during pre-pay mode to allow participants to access the garage. Rates are subject to change, as rate and fee schedules are set by City Council Resolution. Notice of changes shall be posted at all parking facilities.

ENTIRE AGREEMENT: Location supervisors and/or attendants are not authorized to make or allow any exceptions to this agreement and operating regulations. All agreements shall be contained herein. Except as otherwise stated herein, this Agreement constitutes the entire agreement between the parties concerning the subject matter thereof.

LIABILITY: Liability is limited as posted in the Parking facility and as stated herein. Participants hereby waive and release any claim for injury, damage, or loss resulting directly or indirectly from any action or failure to act by the City of Sacramento and its employees under this agreement, including but not limited to any loss of vehicle or contents, or any damage to vehicle by vandalism, theft, or accident. Participants are advised not to leave articles of personal property of any value in vehicles and agree not to hold City of Sacramento responsible for loss of property or damage resulting from loss of property left in vehicle in violation of this agreement.

CANCELLATION: The City of Sacramento reserves the right to terminate this agreement, without notice, upon the failure of the participant to pay any fee or charge, or to perform any act or obligation imposed or required under this agreement. The City may terminate this agreement for any other reason by providing Participant written notice of such cancellation.

PARKING PROGRAMS & OTHER DISCOUNTS: Participants in any Parking Administration program agree to abide by all rules and restrictions governing the individual programs. **Abuse of any program, including attempts to use more than one discount during the same transaction or the same day, including Merchant Validation coupons, will result in the immediate and permanent cancellation of all program privileges.**

First & Last Name (please print)		Employer (Business name)	
Home address		Worksite address	
City, State Zip		City, State, Zip	
Phone		Work phone	
Email		Employer email	

Preferred garage*	<input type="checkbox"/> City Hall Garage (10 th & I St)	<input type="checkbox"/> Tower Bridge Garage (Neasham at Front St. & Capitol Mall)
	<input type="checkbox"/> Capitol Garage (10 th & L St)	<input type="checkbox"/> Memorial Garage (14 th & H)
	<input type="checkbox"/> Old Sacramento Garage (2 nd & I St) <i>Old Sacramento District employees only</i>	

ALTERNATIVE MODE COMMUTER OPTION (AMCO) PROGRAM ONLY

Purchase limited to one set of 12 coupons each of the following quarters: January 1st, April 1st, July 1st, October 1st
Coupons are good for one parking session and valid for one year from the date printed on coupon. **Please initial**

AMCO coupon must be presented upon exit to receive discount. Driver is responsible for paying the garage daily rate if the coupon is not provided upon exit and verify employment within the downtown area.

*Garage choice subject to availability

DEPP applicants please continue on next page

DISCOUNTED EMPLOYEE PARKING PROGRAM (DEPP) ONLY

Eligible employees are those whose place of employment are located within the area within E Street to the north, R Street to the south, 21st Street to the east, and the Sacramento River to the west. No definitive space is assigned.

INITIAL

____ **USE OF CARD FOR DISCOUNT:** The card must be scanned upon both entry and exit for the payment to successfully deduct from the DEPP card. Participant is responsible for paying the garage daily rate if the card is not scanned at either entry or exit. A sufficient balance must be maintained on the card prior to exit. Discount will not be provided without the DEPP card. The card is for the sole use of the registered participant and is not transferable.

____ **RATE:** Current rates are available online at www.sacpark.org and are subject to change.

____ **CARD REPLACEMENT OR LOCKED CARDS:** Lost, damaged, or locked cards may be serviced by reporting the card issue to the Revenue Division at: ParkingDEPP@cityofsacramento.org or call (916) 264-5011.

____ **PARKING FACILITY FULL:** If the assigned parking facility is full, participants may be directed to the nearest City parking facility where their DEPP card will be valid for that session. The DEPP card must be presented at designated overflow facility. While every effort will be made to make sufficient parking available for DEPP customers, the City of Sacramento does not guarantee that parking spaces will be available.

____ **CARD FEE:** There is an initial \$25 administrative card fee for new participants. The same administrative fee will be imposed for lost, stolen, or damaged access cards. There is no cost for renewing the card during March and September. These fees are subject to change.

____ **CARD RENEWAL:** Mandatory renewal periods are **every March and September** for participants to maintain the DEPP account and verify current employment. Valid identification and proof of pay rate (pay stub) are required for renewal. Documentation may be uploaded online at www.sacpark.org, or at the Revenue Counter (915 I Street, Room 1214) during office hours (view office hours online at www.sacpark.org under the Customer Service link). Garage availability for DEPP is limited. Failure to renew on time will result in loss of DEPP privileges at the assigned facility and offered to the next applicant on that facility's wait list.

Absence of any reminder notices or postings by the City of Sacramento will not absolve participants of the responsibility to renew accounts every March and September.

THIS SECTION MUST BE COMPLETED BY DEPP PARTICIPANT AND EMPLOYER PRIOR TO SUBMISSION

MOST RECENT PAYCHECK STUB REQUIRED FOR PAID POSITIONS. LETTER FROM EMPLOYER ON BUSINESS LETTERHEAD REQUIRED FOR VOLUNTEER AND UNPAID POSITIONS.

I certify that my company or I currently employ the person completing this application, and that this person meets DEPP program requirements. Any information provided which is found to be false or fraudulent will subject this employee to termination from the program and all benefits the program provides.

Please check the wage earnings applicable to this employee

- ☐ **Tier 1:** Volunteer, Unpaid intern, or paid \$24 per hour or less (including tips and commissions)
☐ **Tier 2:** \$24.01 - \$29 per hour, including tips and commissions
☐ **Tier 3:** \$29.01 - \$35 per hour, including tips and commissions

Commissioned Employee? ☐ Yes ☐ No **Tips?** ☐ Yes ☐ No

Earnings per hour, including tips or commissions: _____

Employer Representative Name & Title (please print): _____

Employer Signature: _____ Date: _____

Employee Name (Please print): _____

Employee Signature: _____ Date: _____