SACRAMENTO POLICE DEPARTMENT
VOLUNTEERS IN POLICE SERVICES (VIPS)

Application of Interest

The Sacramento Police Department thanks you for expressing an interest in the *Volunteers In Police Services Program (VIPS).* The VIPS provide a valuable service to the Police Department and community in promoting public safety. The department offers excellent opportunities in many areas of the department for citizens who are interested in Volunteering.

Volunteers are trained to perform duties that do not require the presence of a sworn Police Officer. This allows the sworn officers the ability to perform other public safety duties.

Typical duties of Volunteers include, but are not limited to; taking non-emergency reports, providing a visible presence during special events, work in administrative support positions, and patrolling neighborhoods in the official VIPS vehicle. Volunteers are placed in positions that best suit their area of experience and interests.

Volunteers often work with police reports or other confidential documents. As a result, all applicants are required to complete official application forms including a detailed background questionnaire. A background investigation is performed and applicants are fingerprinted.

Completing and returning the Volunteer Application is the first step to becoming a Volunteer for the Sacramento Police Department. Your application will be reviewed and a department representative will contact you with additional information on the next phase of the application process

Please complete the attached forms and return them to:

Sacramento Police Department
Attn: Volunteer Coordinator
5770 Freeport Blvd. Ste. 100
Sacramento, Ca. 95822

Or, you may email the completed application to: volunteer@pd.cityofsacramento.org

SACRAMENTO POLICE DEPARTMENT
VOLUNTEERS IN POLICE SERVICES (VIPS)
APPLICATION

SECTION 1: PERSONAL

YOUR FULL NAME

LAST   FIRST   MIDDLE

OTHER NAMES, INCLUDING NICKNAMES, YOU HAVE USED OR BEEN KNOWN BY

ADDRESS WHERE YOU RESIDE

STREET   APT / UNIT

CITY   STATE   ZIP

MAILING ADDRESS, IF DIFFERENT FROM ABOVE

CONTACT NUMBERS

HOME ( ) -   WORK ( ) -   EXT   MOBILE ( ) -

EMAIL ADDRESS

HOME   BUSINESS

BIRTHDATE

Do you have any physical conditions, which would prevent you from performing the specific duties of the job?

List all languages, other than English, which you Speak, Read, and/or Write fluently.

Do you have transportation? Yes ☐ No ☐

Is there a specific Division or Unit in the Department where you are interested in volunteering? If so, please describe.

SECTION 2: AVAILABILITY

What Days and Hours are you available

Day	From	To
MONDAY	FROM	TO
TUESDAY	FROM	TO
WEDNESDAY	FROM	TO
THURSDAY	FROM	TO
FRIDAY	FROM	TO
SATURDAY	FROM	TO
SUNDAY	FROM	TO

Comments:

SECTION 3: SKILLS

List any skills (i.e. typing, public speaking, telephones) you possess that would help us to place you in an appropriate volunteer position. If typing is listed, indicate net words per minute.

Computer Experience: List computer software programs where you have experience.

SECTION 4: WORK EXPERIENCE

PRESENT/MOST RECENT EMPLOYER	**Title:**
Name:	**Duties:**
Address:	
City/State/Zip:	
Phone:	
Dates Worked: TO	
Supervisor:	
May We Contact: YES ☐ NO ☐	**Reason for leaving:**

FORMER EMPLOYER	**Title:**
Name:	**Duties:**
Address:	
City/State/Zip:	
Phone:	
Dates Worked: TO	
Supervisor:	
May We Contact:	**Reason for leaving:**

SECTION 5: VOLUNTEER EXPERIENCE

Do you have any previous volunteer experience?

If "Yes", indicate your volunteer experience.

ORGANIZATION & ADDRESS	**DATES WORKED**	**APPROX. HRS./WK**	**DUTIES**
	/ / **to** / /		
	/ / **to** / /		
	/ / **to** / /		
	/ / **to** / /		

SECTION 6: EDUCATION AND TRAINING

Are you a High School Graduate or passed a GED test? YES ☐ NO ☐

NAME OF COLLEGE, UNIVERSITY BUSINESS, CORRESPONDANCE, TRADE, OR SERVICE SCHOOL	MAJOR COURSE OF STUDY	DIPLOMA, CERTIFICATE, DEGREE RECEIVED

Additional information you feel is relevant to your application:

I heard about the Sacramento Police Department Volunteer program through:

I hereby certify that all statements and answers on this form are true and complete

Signature: _____ **Date:** / /