

**Quarterly Meeting
Minutes**



**Sacramento Regional
Office of Homeland Security**

Sacramento UASI ♦ Sacramento UAWG ♦ Sacramento CCIC

Urban Area Working Group

Thursday, November 14, 2013

1500hr – 1700hr

Sacramento Police Department, 300 Richards Blvd.

Attendees:	Attendee Name	Present	Attendee Name	Present
		Chief Tom McDonald (WSPD)	x	Rev. Linda Smith (SRCCC)
	Chief Haverty (SFD)	x	Chief Kurt Henke (SMF)	
	Lloyd Ogan (SFD)	x	Scott Cockrum for Chief Henke(SMF)	x
	Marcus Reed (RFD)		Robert Lehrner (EGPD)	
	Chris Baker (RFD) for Chief Reed	x	Lloyd Ogan (SFD)	x
	Dana Matthes (SPD)	x	John Michelini (CFD)	x
	James Hendrickson (SPD)	x	Deanna Stevens (WSPD)	
	Herb Brown (CCIC)	x	Cynthia Renaud (FPD)	
	Dr. Olivia Kasirye, MD (SCPH)	x		
	Bill Johnson (SSD)	x		
x Indicates present				

Minutes

WELCOME AND INTRODUCTION: Lieutenant Hendrickson

UASI STATUS REPORT

Lieutenant Hendrickson welcomed UAWG to the meeting and presented information about upcoming training courses. Also spoke to the recent Statewide Cyber Security Initiative. He explained that the recently completed Training and Exercise Planning Workshop report was updated to include the input from the UAWG has been submitted to California Governor’s Office of Emergency Services.

A recommendation was made by Chief Michelini that, in the future, all upcoming UASI training announcements are forwarded to the members of the Working Group and their designees, as well as the regional training coordinators.

REGIONAL EOC UPDATE

DC Matthes: Working on establishment of an EOC at the Sacramento City Police Department Communication Center, 7397 San Joaquin Street, Sacramento, CA 95820.
The County of Sacramento will be moving into the vacated classrooms 1 and 2, in Building 600 located at 3720 Dudley Blvd., McClellan CA. to set up the Sacramento OES Emergency Operations Center. The City Facility is now fully operational and the OES EOC will remain functional throughout the relocation process.

2013 THREAT and HAZARD IDENTIFICATION and RISK ASSESSMENT (THIRA)

Jason Carol from Digital Sandbox presented the background and process for completing the THIRA (see attached PowerPoint slides).

Chief MacDonald commented on the completeness of the amount of assessments of the regional critical infrastructure assets, stressing the need to prioritize level of threat.

It was suggested developing a working group to review which assets are recorded in the Digital Sandbox database and continue to update assets. The D/S coordinator will be tasked with organizing that activity.

Lt. Hendrickson discussed the use of D/S7 for upcoming regional, large events; such as the bicycle AMGEN tour and the U.S. Track and Field event.

Dr. Kasirye also recommended the use of the D/S7 tool for the upcoming California International Marathon race.

Chief MacDonald commented on the ability of D/S7 to handle large incidents and that D/S7 could facilitate.

A discussion ensued regarding the inability of D/S7 to inter-face with WebEOC. Jason Carrol said D/S is working to integrate incident information to communicate with California State OES.

PERSONNEL REGIONAL FUNDING OPPORTUNITIES

Lt Hendrickson: UASI is seeking a full time exercise planner with HSEEP knowledge with the intent of them being co-located with the current UASI team. This opportunity is being offered to the regional partners in order to build regional cooperation. The position will be reimbursed by grant funds and will be in place until at least June 30, 2015. This item was discussed by the UAWG and further actions anticipated during next steps. UASI has budgeted \$180,000 to support this project. Lt. Hendrickson will send out a position announcement next week for the UASI Exercise coordinator position.

Lt Hendrickson: UASI is also seeking a part time coordinator for the statewide Digital Sandbox project with the intent of them being co-located with the current UASI team. This position would be responsible for integrating Digital Sandbox into the regional first responder organizations and expanding the use of the DS7 modules. Chief MacDonald expressed an interest in taking on this position, however with the lack of personnel; overtime may be the only means to utilize a West Sacramento police employee. UASI has budgeted \$63,100 to support this project.

FY14 INVESTMENT JUSTIFICATION DEVELOPMENT PROCESS

Lt. Hendrickson: The expectation is that FEMA will use the same MSA formula in 2014 as was used in the FY13 award so we should be funded again. The process for writing the investment justifications should begin in early March 2014. The February UAWG meeting will focus on discussion and planning for the potential FY14 investments.

OPEN

Chief Cockrum asked to have the job descriptions and funding amount for those individuals assigned to the UASI staff. Lt. Hendrickson will send those to Chief Henke.