



# Roll Call Training Bulletin

Produced by: Officers J. Light & D. Nelson, Sustainment Team  
Prepared by: Officer Jeff Kuhlmann, PSU

Katherine Lester, Chief of Police  
Volume 108

## Upgrade to Mobile Report Entry (MRE) 8.0

6-2-2022

Public Safety Information Technology (PSIT) and Sustainment will begin deployment of MRE 8.0 on Monday June 6, 2022, to patrol cars and desktops where MRE is currently installed. The overall look and feel of MRE 8.0 is very similar to the current version, MRE 7.5. Below you will find a list of major changes that you will see in MRE 8.0. Please take some time to familiarize yourself with the new features. If you have any questions, please contact:

Ofc Doug Nelson @ 916-808-0340 or at [dnelson@pd.cityofsacramento.org](mailto:dnelson@pd.cityofsacramento.org)

Ofc. James Light @ 916-808-0322 or at [jlight@pd.cityofsacramento.org](mailto:jlight@pd.cityofsacramento.org)

PSIT Help Desk @ 916-808-0444 or at <https://sacso.cityofsacramento.org>

### Adding Offenses:

The State of California has updated requirements for reporting crime statistics. To comply with the updated requirements, adding offenses in the MRE system has changed, and can be completed with the following steps. First, select the "Statute" and choose a violation from the list. This will prefill the "Code" section at the top of the Offenses section. If you have a second Statute to enter, select the "+Add" box then fill out all appropriate fields starting with the Statute. Once all mandatory fields are complete, select the "Save" button at the top left-hand corner of the screen.

The screenshot shows the "Offenses" form in the MRE 8.0 system. The form includes a toolbar at the top with "Save", "Cancel", "Delete All", "RT Help", and "Help" buttons. Below the toolbar are "+ Add" and "- Remove" buttons. The "Offenses" section contains several fields: "Code" (2202 - [0]: 459 PC BURG RESIDENCE-FORCE), "Attempted/Completed" (C - COMPLETED), "Statute" (PC - 459: BURGLARY RESIDENCE-FORCE, highlighted with a red box), "Used" (N - N/A), "Location Type" (05 - BUSINESS / OTHER), "Entry Method" (F - FORCED ENTRY), "Bias" (88 - NONE (NO BIAS)), and "Total Premises" (empty). The "Criminal Activity" and "Weapon/Force Type" fields are also present but empty. A "1 item(s)" indicator is visible at the bottom left.



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## Bias:

The "Bias" related tab has been moved to the offense page and is a mandatory field.

The screenshot shows the 'Offenses' form with the following fields:

- Code:** 1315 - [28]: 273.5(A) BEAT SPOUSE/CO-HABITA
- Attempted/Completed:** C - COMPLETED
- Statute:** PC - 273.5(A): INFLICT CORPORAL INJURY ON SPOUSE/COHABITANT
- Used:** N - N/A
- Location Type:** 05 - BUSINESS / OTHER
- Weapon/Force Type:** 40 - PERSONAL WEAPONS (HANDS FIST)
- Bias:** (This field is highlighted with a red box and contains a red asterisk, indicating it is mandatory.)

## Other Mandatory Fields:

Mandatory fields are now indicated with a red asterisk.

The screenshot shows the 'Person' form with the following fields highlighted as mandatory with red asterisks:

- Role:** 1 - VICTIM
- Last Name**
- Sex**
- Race**
- Ethnicity**
- Cell Phone**



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## Validate Report Errors:

Upon completing a report, you must Validate the report to check for any errors before sending to the MRE approval Queue. The "validation results" will now have link tabs to take you to the section that needs correction. Sergeants approving reports will need to verify officers corrected all report validation errors. All reports with validation errors should be sent back to officer to correct.

Report validation has been performed, but there were errors

Date Reported  
May 11 2022 18:08

Date Occurred  
May 11 2022 18:08

Location  
5770 FREEPORT BLVD

MRE - NIBRS Validation

### Validation Results for SA 2022-100999

Revalidate

#### 1 Missing Victim

Offense	2202-0 (459 PC BURG RESIDENCE-FORCE)	IBR/UCR Code	220
Error	This offense must be associated to at least one victim.	IBR Error Code	65
Instruction to Correct	Either add a victim or modify an existing victim to associate them to the indicated offense from the victim linkage screen.	Versadex ID	20028

Add a Victim

#### 2 Method of Entry

Offense	2202-0 (459 PC BURG RESIDENCE-FORCE)	IBR/UCR Code	220
Error	Method of entry must be entered for a burglary (220).	IBR Error Code	253
Instruction to Correct	Modify the general offense and add the method of entry to the burglary offense.	Versadex ID	20030

Modify the GO Offense - Method of Entry



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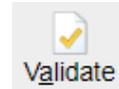
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The Validate button is now color coded.



A red check mark indicates Validation has not been done.



A yellow check mark indicates the report has been validated but errors are present.



A green check mark indicates the report has been validated and there are no errors present.

## SENDING A REPORT:

Upon selecting "Send," all reports will be tagged "Completed." If your report is incomplete, please deselect the completed tab. Please add notes to all reports before sending them up for review.

The screenshot shows a software interface for report management. At the top, there is a toolbar with icons for Modify, Send, View, Validate, Delete, Copy, and Menu. The 'Send' icon is highlighted with a red box. Below the toolbar, there is a breadcrumb trail: / GO: SA 2022-100999. There are tabs for Event, Offenses (2), Property Summary, and Drugs. The 'Offenses (2)' tab is active, showing a report titled 'General Offense SA 2022-100999'. A yellow banner below the report title states: 'Report validation has been performed, but there were errors'. Below this, there is a 'Send Report' section with icons for Send, Cancel, Add Note (F5), Delete Note (F6), and Toggle Complete (F7). At the bottom, there is a table with columns: Send, Report Description, Created By, Note, Completed, and Priority. The 'Completed' column has a red box around a blue checkmark icon. The table contains one row: a blue row with a checkmark in the 'Send' column, 'GO: SA 2022-100999' in the 'Report Description' column, '3559' in the 'Created By' column, 'N' in the 'Note' column, a blue checkmark in the 'Completed' column, and a dropdown arrow in the 'Priority' column.

Send	Report Description	Created By	Note	Completed	Priority
<input checked="" type="checkbox"/>	GO: SA 2022-100999	3559	N	<input checked="" type="checkbox"/>	