



Roll Call Training Bulletin

Produced by: PSIT/Sustainment
Prepared by: Ofc Jeff Kuhlmann

Chief of Police Katherine Lester
Volume 106

Department-Issued Cell Phone Deployment 9-26-2022

Department-issued cell phones are in the process of being deployed to field personnel. The purpose of this bulletin is to give a quick overview of the phones and accessible apps. The cell phones are Apple iPhone 12s with First Net cellular service. All cell phones are Virtual Private Network (VPN) enabled, allowing access to the Sacramento Police Department (SPD) network. Cell phones are remotely managed by software called MaaS360, which allows administrators to manage the phones remotely to add or remove applications, lock, or unlock phones and remotely wipe the phone of all data if a phone is lost. Users do not have the ability to add or remove applications from the phone. The cell phone allows personnel the ability to:

- Make and receive phone calls and texts.
- Access the Mobile MDT which has the same functionality as the MDT in the patrol car.
- Access WebKPF.
- Issue electronic citations for traffic and misdemeanor violations.
- Access Axon applications that allow personnel to take and upload evidentiary pictures to Evidence.com.
- Access Axon applications that allow personnel to send links via email or text to victims and witnesses to submit evidence electronically to Evidence.com directly.
- Access to social media applications to be used for investigatory purposes only.
- Access Sacramento Police Department and City of Sacramento web sites and applications.
- Access to department email.

The following GOs cover the use of electronic devices:

- GO 320.03 Computer Data Security Systems
- GO 410.09 Use of Communication Equipment
- GO 420.01 Use of Police Vehicles
- GO 510.09 Mobile Data Computers
- GO 510.11 Deployment of CSI
- GO 525.04 Use of Digital Cameras for Investigative Purposes
- City of Sacramento Administration Policy Instruction (API) 5000
 - This API establishes a policy and guidelines for the acceptable use and security of the City's Information Technology resources.

Reminders:

- The Mobile MDT application on the phone works the same as the MDC in the patrol car. GPS location and GPS speed are tracked when logged onto the MDT and watch commanders will get notifications when the GPS speed on the phones exceed 90 MPH.
- Social media applications should only be used for investigatory purposes. Officers shall not log onto any social media applications using their personal accounts.
- Personal cell phones should be used for personal use and work cell phones should be used for work purposes only.



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- Records created in the course of conducting City business, including but not limited to, text messages, email messages, and photographs, may be subject to the California Public Records Act, and as such may therefore be subject to public disclosure unless otherwise exempt.
- Once a photo has been taken with the Axon Photo Capture App., it can no longer be deleted and will be sent to Evidence.com as part of the case.

Use of Axon Capture is to be used following guidelines outlined in GO 510.11:

- CSI shall respond and take photographs of:
 - People with visible injuries for any case.
 - Any scenes involving crimes against persons (PC 246, 245, 261, 187, etc.).
 - Officer or suspect injuries from a use-of-force incident.
 - Canine bites.
 - Extensive damage vandalism or hate crime vandalism.
 - Major city-involved collisions (significant collisions, major city damage, officers/civilians injured).

Note: Only CSI can document and collect certain evidence from property crime scenes, such as footwear impressions, blood/bodily fluids, DNA from cup/can prior to collection, etc.

- Officers can respond and take photographs of:
 - Officer property damage (door kicks, fence damage, etc.)
 - Minor vandalism (window break, graffiti)
 - Minor city-involved collisions (traffic light down, signs down, minor damage to city vehicles with no injuries, scratch/dents to poles, etc.)
 - Property crime scenes, if necessary, to document condition (ransacked PC 459 – CSI does not usually photograph these)
 - Property releases
 - Negligent discharge with no damage/bullet holes (PC 246.3)