



# SACRAMENTO POLICE DEPARTMENT

## GENERAL ORDERS



### 532.01

### CRITICAL PRE-PLANNED EVENTS

### 05-15-2025

#### PURPOSE

The purpose of this order is to provide notice to a central network about Sacramento Police Department pre-planned enforcement efforts, to avoid conflicts with outside law enforcement agencies and to enhance officer safety.

#### POLICY

It shall be the policy of the Sacramento Police Department to notify the Western States Information Network (WSIN) of all critical pre-planned events as soon as possible.

#### PROCEUDRE

##### A. DEFINITIONS

1. CRITICAL PRE-PLANNED EVENTS – Includes, but not be limited to, the following:
  - a. Controlled purchase operations of illegal firearms, narcotics, or other contraband.
  - b. High-risk operations, including arrest or search warrants and fixed surveillances associated with felony activity.
  - c. Sting operations (e.g., undercover prostitution enforcement, underage alcohol or tobacco purchases, etc.).
2. WSIN – Intelligence clearinghouse which serves as a secure means of inter-agency information sharing and for deconfliction of active field operations.

##### B. GENERAL

1. Supervisors or designees shall notify the WSIN Watch Center by phone ([REDACTED]), email [REDACTED], or via direct entry ([REDACTED]) of all critical pre-planned events. The Watch Center is staffed 24 hours a day, 7 days a week, including holidays. Notifications shall include as much of the following information as possible:
  - a. Date, time, and location of operation.
  - b. Nature of the operation.
  - c. Complete suspect and vehicle information (if applicable).
  - d. Identification of the primary agency to include:
    - (1) The case agent name.
    - (2) Contact phone number.
    - (3) List of other involved agencies.
    - (4) Other discretionary information such as identifiers for undercover personnel and their vehicles.
  - e. The contact phone number that WSIN can use to contact personnel with at least one primary and one back-up contact identified.
2. The WSIN Watch Center is expected to do all the following:
  - a. Record all pertinent critical event information received.
  - b. Compare the information received and evaluate for its potential proximity to another pre-planned critical event.
  - c. Contact the submitting agency regarding the potential for proximity to another pre-planned critical event. The contact person shall have a security control card on file with WSIN.
  - d. Cancel critical event notification automatically after 24 hours unless extended by the submitting agency.
  - e. Maintain a record of the critical event for six (6) months, at which time the event document will be destroyed.
3. The Office of Investigations (OOI) shall be responsible for the following:
  - a. Maintain a WSIN liaison.
  - b. Facilitate SPD employees with access to WSIN.
  - c. Provide WSIN training to new SPD employees seeking access.



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