

NEPOTISM DISCLOSURE

MONDAY, FEBRUARY 27, 2017

Only employees who have familial, amorous, and/or cohabitant relationships with another City employee **within their assigned department**, regardless of the reporting structure must disclose their relationships on the Nepotism Disclosure form. However, if the relationship is with someone outside of their assigned department, there is no need for disclosure. Thus, there is no need for an employee to submit the form if he/she has nothing to disclose.

You can complete a Nepotism Disclosure Form by accessing the following link from any computer:

<https://forms.cityofsacramento.org/f/HRlabornepotismdisclosureform>

You will receive a confirmation that your form has been properly submitted.