



2024  
ANNUAL  
BENEFITS  
OPEN  
ENROLLMENT

EMBRACE WELLNESS, EMBRACE YOU!

*EMBRACE  
WELLNESS,  
EMBRACE  
YOU!*

---



# WHAT IS OPEN ENROLLMENT?

- Open Enrollment is the one time during the calendar year when you can make changes to your health plan coverages without a Qualifying Life Event.
- An opportunity to sign up for new benefits.
- Changes made during this time will be effective for the 2024 plan year beginning January 1, 2024.



# WHAT CAN I DO DURING OPEN ENROLLMENT?

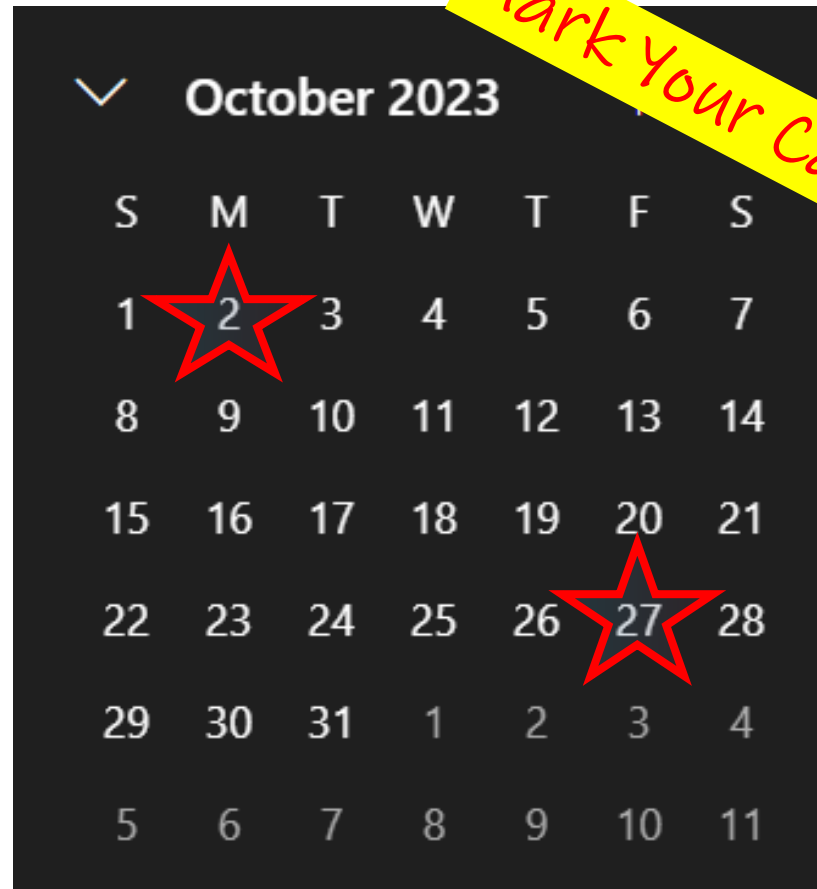
- Change your health plan coverage.
- Add or remove dependents to/from your City health plans.
- Enroll or renew enrollment in a Flexible Spending Account (FSA) or Dependent Care Assistance Program (DCAP).
- Change your voluntary life insurance coverage.
- Update your life insurance beneficiaries.
- Review and update your personal contact and emergency contact information.



# WHEN IS OPEN ENROLLMENT?

Open Enrollment starts: **MONDAY, OCTOBER 2, 2023**

Open Enrollment ends: **FRIDAY, OCTOBER 27, 2023**



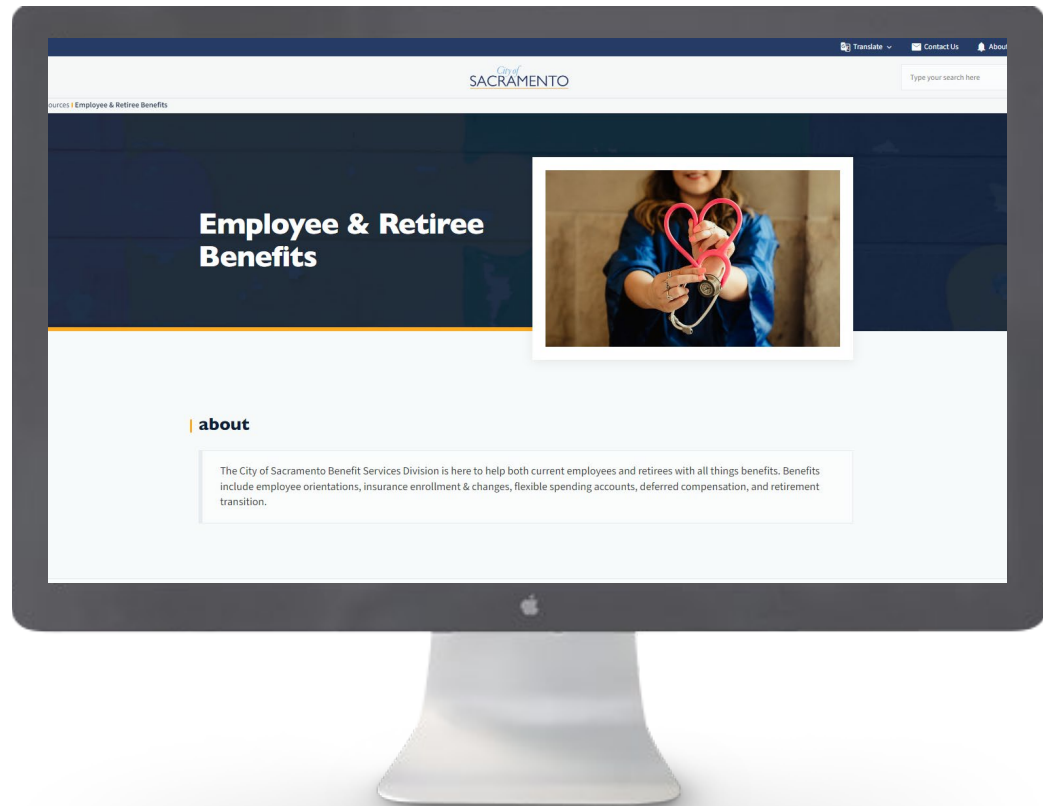
# HOW DO I MAKE MY CHANGES?

Make Open Enrollment changes via eCAPS from any internet connected device.

<http://eCAPS.cityofsacramento.org>



# HOW CAN I GET ASSISTANCE?



There are several methods to receive assistance with your Open Enrollment questions.



Email your questions to [openenrollment@cityofsacramento.org](mailto:openenrollment@cityofsacramento.org)



Book a one-on-one virtual session with a Benefit Services team member by visiting the [Benefit Services webpage](#) and clicking the link ***“Schedule an appointment with a Benefit Services team member.”***



Contact the Benefit Services [team member assigned to your department](#) by email, telephone, or Microsoft Teams.

# HAVE ADDITIONAL QUESTIONS?

Benefit Services is hosting two Q&A sessions where you can join us virtually\* to ask questions about Open Enrollment.

 WEDNESDAY, OCTOBER 11, 2023, AT 12:00pm

[Click here to join the meeting \\*](#)

 WEDNESDAY, OCTOBER 25, 2023, AT 3:00pm

[Click here to join the meeting \\*](#)





## BENEFIT SERVICES DEPARTMENT ASSIGNMENTS

Dept	Department Name	Benefit Services Contact	Telephone	Email
01	Mayor / Council / Auditor	Mariah Feliciano	808-8399	<a href="mailto:MFeliciano@cityofsacramento.org">MFeliciano@cityofsacramento.org</a>
02	City Manager (Economic Development)	Elizabeth "Betsy" Fetcho	808-7131	<a href="mailto:EFetcho@cityofsacramento.org">EFetcho@cityofsacramento.org</a>
03	City Attorney	Natalie Wilhite	808-8923	<a href="mailto:NWilhite@cityofsacramento.org">NWilhite@cityofsacramento.org</a>
04	City Clerk	Mariah Feliciano	808-8399	<a href="mailto:MFeliciano@cityofsacramento.org">MFeliciano@cityofsacramento.org</a>
05	City Treasurer	Jorrena Hartman	808-5622	<a href="mailto:JHartman@cityofsacramento.org">JHartman@cityofsacramento.org</a>
06	Finance	Mariah Feliciano	808-8399	<a href="mailto:MFeliciano@cityofsacramento.org">MFeliciano@cityofsacramento.org</a>
07	IT	Raymond Camozzi	808-7953	<a href="mailto:RCamozzi@cityofsacramento.org">RCamozzi@cityofsacramento.org</a>
08	Human Resources	Elizabeth "Betsy" Fetcho	808-7131	<a href="mailto:EFetcho@cityofsacramento.org">EFetcho@cityofsacramento.org</a>
11	Police	Raymond Camozzi	808-7953	<a href="mailto:RCamozzi@cityofsacramento.org">RCamozzi@cityofsacramento.org</a>
12	Fire	Natalie Wilhite	808-8923	<a href="mailto:NWilhite@cityofsacramento.org">NWilhite@cityofsacramento.org</a>
14	Utilities	Elizabeth "Betsy" Fetcho	808-7131	<a href="mailto:EFetcho@cityofsacramento.org">EFetcho@cityofsacramento.org</a>
15	Public Works	Jorrena Hartman	808-5622	<a href="mailto:JHartman@cityofsacramento.org">JHartman@cityofsacramento.org</a>
17	Convention & Cultural Services	Natalie Wilhite	808-8923	<a href="mailto:NWilhite@cityofsacramento.org">NWilhite@cityofsacramento.org</a>
19	Youth, Parks, & Community Enrichment	Jorrena Hartman	808-5622	<a href="mailto:JHartman@cityofsacramento.org">JHartman@cityofsacramento.org</a>
21	Community Development	Mariah Feliciano	808-8399	<a href="mailto:MFeliciano@cityofsacramento.org">MFeliciano@cityofsacramento.org</a>
18	Economic Development Dept	Elizabeth "Betsy" Fetcho	808-7131	<a href="mailto:EFetcho@cityofsacramento.org">EFetcho@cityofsacramento.org</a>
23	Department of Community Response	Raymond Camozzi	808-7953	<a href="mailto:RCamozzi@cityofsacramento.org">RCamozzi@cityofsacramento.org</a>
80	Citywide	Elizabeth "Betsy" Fetcho	808-7131	<a href="mailto:EFetcho@cityofsacramento.org">EFetcho@cityofsacramento.org</a>

# SUMMARY

- Make changes to your benefits for the 2024 plan year by **Friday, October 27, 2023.**
- Changes cannot be accepted after Open Enrollment closes.
- Enrollments and changes for the 2024 plan year will be effective **January 1, 2024.**
- Premiums associated with benefit enrollments will be reflected on the **January 9, 2024,** paycheck.

**DEADLINE – 10/27/2023**

## DON'T FORGET TO

- Review my benefits
- Read the Benefits Handbook
- Make my Open Enrollment Changes
- Enroll or Re-Enroll in Flexible Spending
- Submit Enrollment changes
- Review/print my election statement
- Submit any supporting documentation to Benefit Services by 11/17/2023
- Schedule an appointment through Bookings for assistance
- Join a virtual Q&A for assistance





# HOW WELL DO YOU KNOW YOUR BENEFIT OPTIONS?!

- Download and PLAY [WORDS WITHIN A WORD.](#)
- Find as many words as possible.
- Submit completed forms to Chanel Trevino, [ctrevino@cityofsacramento.org](mailto:ctrevino@cityofsacramento.org).
- Entry deadline is October 27, 2023

**WIN OPEN ENROLLMENT PRIZES!**



OPEN ENROLLMENT  
**DEADLINE**  
OCTOBER 27, 2023

City of  
**SACRAMENTO**  
Department of Human Resources