

## CONTACT US FOR QUESTIONS ABOUT

- New Hires/Rehires
- Benefits Orientation
- Insurance Enrollment/Changes
- Benefit Eligibility
- Life Insurance
- Life Events
- Open Enrollment
- COBRA
- Flexible Spending Accounts
- CalPERS General Information
- Deferred Compensation
- STD/LTD Claims

## BENEFIT SERVICES CONTACT INFORMATION

Visit us at <https://www.cityofsacramento.gov/HR/employee-retiree-benefits/>.

Department of Human Resources  
Benefit Services Division  
915 I Street, Historic City Hall  
Sacramento, CA 95814

Phone: 916-808-5665  
Fax: 916-808-7326  
[BenefitServices@cityofsacramento.org](mailto:BenefitServices@cityofsacramento.org)

## MEDICAL, DENTAL, & VISION INSURANCE

### MEDICAL

#### KAISER

[www.kaiserpermanente.org](http://www.kaiserpermanente.org)  
Customer Service: 800-464-4000  
HMO \$25 Group # 1880-4  
HMO \$40 Group # 1880-40  
ABHP/HSA Group # 1880-6  
COBRA sub-accounts: -5004 (\$25),  
-5006 (ABHP), -5040 (\$40)

#### SUTTER HEALTH PLAN

[www.sutterhealthplan.org](http://www.sutterhealthplan.org)  
Customer Service: 855-315-5800  
HMO \$25 Group # 046103-000002  
HMO \$40 Group # 046103-000001  
ABHP/HSA Group # 046103-000006

#### WESTERN HEALTH ADVANTAGE

[www.westernhealth.com](http://www.westernhealth.com)  
Customer Service: 916-563-2250  
HMO \$25 Group # 107500-A000-2  
HMO \$40 Group # 107500-A000-3  
ABHP/HSA  
Group # 107500-WCSS (Single)  
Group # 107500-WCSF (Family)

### DENTAL

#### DELTA DENTAL PPO

[www.deltadentalins.com/plans](http://www.deltadentalins.com/plans)  
Customer Service: 800-765-6003  
Group # 09505-2001

#### DELTA CARE—DMO/PMI

[www.deltadentalins.com/plans](http://www.deltadentalins.com/plans)  
Customer Service: 800-422-4234  
Group # 75500-0001

### VISION

#### VISION SERVICE PLAN—VSP

[www.vsp.com](http://www.vsp.com)  
Customer Service: 800-877-7195  
Basic Group # 12178539-009  
Enhanced Group # 12178539-015

## DISABILITY & LIFE INSURANCE

### THE STANDARD INSURANCE COMPANY

[www.standard.com](http://www.standard.com)

#### SHORT TERM DISABILITY

Customer Service: 800-368-2859  
Claims Fax: 800-378-6053  
Group # 646066

#### LONG TERM DISABILITY

Customer Service: 800-368-1135  
Group # 610399

#### LIFE INSURANCE

Customer Service: 800-628-8600  
Group # 647504

## RETIREMENT & DEFERRED COMPENSATION

### RETIREMENT

#### CalPERS

[www.calpers.ca.gov](http://www.calpers.ca.gov)  
Customer Service: 888-225-7377

#### SCERS

Pension: 916-808-1936  
Health Benefits: 916-808-5665

## DEFERRED COMPENSATION

### 401(a) and 457(b)

#### NATIONWIDE

[www.cityofsacretplan.com](http://www.cityofsacretplan.com)

Customer Service: 877-677-3678

Fax: 877-677-4329

Refer to Labor Agreement for required enrollment in a 401(a) plan and the required employer/employee contributions.

Enrollment in the 457(b) plan is voluntary and available to Career employees.

### Retiree Health Savings Account (RHSA)

#### MissionSquare Retirement

<https://www.missionsq.org/>

Customer Service: 800-669-7400

Fax: 202-682-6439

Refer to Labor Agreement for required enrollment in an RHSA plan and the required employee contribution.

## ADDITIONAL/VOLUNTARY BENEFITS

### AFLAC

Group hospital indemnity, critical illness, and accident insurance

[www.aflacgroupinsurance.com](http://www.aflacgroupinsurance.com)

Customer Service: 800-433-3036

Email: [sacramento@us.aflac.com](mailto:sacramento@us.aflac.com)

Group # 18429

### BANK OF AMERICA

Health Savings Account (HSA)

[www.myhealth.bankofamerica.com](http://www.myhealth.bankofamerica.com)

Customer Service: 866-791-0250

### P & A Group

Flexible spending accounts for healthcare, dependent care, and transportation

[www.padmin.com](http://www.padmin.com)

Customer Service: (800) 688-2611

Claims Fax: (877) 855-7105

### LEGALSHIELD

Group legal and identify theft services

[www.Legalshield.com/info/cityofsacramentoinfo](http://www.Legalshield.com/info/cityofsacramentoinfo)

Customer Service: 916-849-3963

Email: [cheryl@cherylcobbin.com](mailto:cheryl@cherylcobbin.com)

### CONCERN

Employee Assistance Program (EAP)

<https://employees.concernhealth.com/employee-portal>

Access code: cityofsacramento

Phone: 800-344-4222

## OTHER CONTACTS

### RECOGNIZED EMPLOYEE ORGANIZATIONS

Visit the link below for contact information for Recognized Employee Organizations



















<https://www.cityofsacramento.gov/HR/labor-agreements>

### SACRAMENTO RETIRED CITY EMPLOYEES ASSOCIATION (SRCEA)

[srcea.email@gmail.com](mailto:srcea.email@gmail.com)

## WHEN CAN I MAKE CHANGES TO MY BENEFITS?

A: One of the following **QUALIFYING EVENTS** must occur to make changes to most of your benefits outside of the annual **OPEN ENROLLMENT**. You have 30 days from the date of the event to contact Benefit Services and provide supporting documents as proof.

- |                                                                                                                       |                                                                                                                                                |                                                                                                                      |                                                                                                                             |
|-----------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------|
|  Birth (60 days)                   |  Registering/terminating a domestic partnership             |  Spouse employment status changes |  Court Orders                          |
|  Adoption (60 days)                |  Approved leave of absence                                  |  Open enrollment                  |  Judgments                             |
|  Guardianship of a child (60 days) |  Over-age dependent children (no longer eligible at age 26) |  Dependents eligibility changed   |  Decrees                               |
|  Marriage                          |                                                                                                                                                |  Loss of employment               |  Death of dependent                    |
|  Legal separation/divorce          |                                                                                                                                                |  Gain/loss of coverage            |  Eligibility changes due to employment |