



CITY OF SACRAMENTO  
UTILITY USER TAX COLLECTION REPORT

COMPANY NAME \_\_\_\_\_ TAX PERIOD COVERED \_\_\_\_\_

ADDRESS \_\_\_\_\_ TYPE of UTILITY SERVICE \_\_\_\_\_

CITY, STATE, ZIP \_\_\_\_\_ FIEN NO. \_\_\_\_\_

PHONE NO. \_\_\_\_\_ CONTACT PERSON \_\_\_\_\_

*Please submit separate reports for each category of utility service provided. The information provided in this report will be maintained as confidential under Revenue and Taxation Code Section 7284.6.*

Remittance Based Upon Utility Billing

- |    |   |          |
|----|---|----------|
| 1. | Gross Charges ( <i>including taxes and surcharges</i> )   | \$ _____ |
| 2. | Deductions  |          |
|    | a. Taxes ( <i>federal, state, 911 tax</i> )   | \$ _____ |
|    | b. Sales for Resale   | \$ _____ |
|    | c. Exempt Accounts  | \$ _____ |
|    | d. Other non-taxed charges *  | \$ _____ |
| 3. | Adjustments * ( <i>plus or minus</i> )  | \$ _____ |
| 4. | Net Taxable Charges ( <i>line 1 minus lines 2 + 3</i> )   | \$ _____ |
| 5. | Local Tax Due ( <i>at 7.5% of line 4 – Gas, Electric, Cable Television</i> )<br>( <i>at 7.0% of line 4 – Communications Services</i> )<br>( <i>at 6.5% of line 4 - Prepaid Wireless</i> ) | \$ _____ |
| 6. | Penalties/Interest **   | \$ _____ |
| 7. | Total local tax due ( <i>sum lines 5 and 6</i> )  | \$ _____ |

\* *Attach a description of any adjustments or services not subject to the local tax as referred to on lines 2d and 3.*

\*\* *A 15% penalty and 1% monthly interest charge shall apply if payment is not received by the City by the last day of the month following the reporting period.*

I declare, under penalty of perjury, that to the best of my knowledge and belief the statements herein, and any attachments hereto, are true and correct.

Date: \_\_\_\_\_ Signed: \_\_\_\_\_

Phone: \_\_\_\_\_ Print Name/Title: \_\_\_\_\_

Mail Report & Remittance to: City of Sacramento, Revenue Division, 915 "I" Street, Room 1214, Sacramento, CA 95814-2604  
For Questions, call: (916) 808-8500 or 808-1259

## **City of Sacramento Utility User Tax Instructions**

1. Utility User Taxes (UUT) are assessed against customers of gas, electric, and cable television utility providers at the rate of 7.5% of utility charges, and communications services providers at the rate of 7.0% of communications charges.
2. The UUT is due to the City of Sacramento by the last day of the month following the reporting period. The UUT becomes delinquent on the first day of the month following the due date.
3. Delinquent UUT is subject to a 15% penalty on the tax, plus 1% per month interest on the tax until paid.
4. UUT Statements are to be submitted on a monthly basis, regardless of the amount due. Zero remittance reporting periods also require that a statement be filed.