

## LOCAL ORDINANCE OR BID/RFP PREFERENCE REQUIREMENTS

- *Is this Local Ordinance applicable to this type of purchase?*
- *Is there a dollar threshold for the requirement?*
- *Is there a threshold based upon the number of employees?*

<b>Local Ordinance</b>	<b>Supplies</b>	<b>NonProfessional Service</b>	<b>Professional Service</b>	<b>Public Project / Construction</b>
<b>Business Operations Tax Certificate.</b> (aka "BOTC") <sup>1</sup>	Applicable to any person or firm conducting business within or with the City of Sacramento. <b>Exception:</b> Non-Profit Organizations & Government Agencies			
<b>Living Wage Ordinance</b> (aka "LWO") <sup>2</sup>	NOT applicable.	Applicable. \$250,000 or more. <sup>3</sup> At least 25 full and/ or part time employees. Applies to sub-contractors. <sup>4</sup>	NOT applicable.	
<b>Non-Discrimination in Employee Benefits</b> (aka "Equal Benefits Ordinance" or "EBO") <sup>5</sup>	Applicable. Greater than \$250,000. All agreements regardless of the number of employees. Does NOT apply to subcontractors.			
<b>Drug-free Workplace</b> <sup>6</sup>	NOT applicable			Applicable. No min/max dollar requirements. All agreements regardless of the number of employees.
<b>Considering Criminal Conviction Information in the Employment Application Process</b> (aka "Ban-the-Box") <sup>7</sup>	NOT applicable.	Applicable. \$250,000 or more. <sup>3</sup> At least 20 full and/or part time employees. Applies to subcontractors. <sup>8</sup>		

<sup>1</sup> Pursuant to Sacramento City Code Chapter 3.08

<sup>2</sup> Pursuant to Sacramento City Code Chapter 3.58

<sup>3</sup> Also applies if the contractor was previously awarded a contract or contracts for services or public projects totaling \$250,000 or more during the previous twelve (12) months. It is the contractor's responsibility to determine whether this aggregate value is \$250,000 or more and to notify the City in writing whenever this is the case.

<sup>4</sup> If the amount of the subcontract is at least 25% of the contract amount **-or-** less than 25% if the subcontractor has at least 25 full- or part-time employees.

<sup>5</sup> Pursuant to Sacramento City Code Chapter 3.54

<sup>6</sup> Pursuant to Sacramento City Council Resolution no. 90-498

<sup>7</sup> Pursuant to Sacramento City Code Chapter 3.62

<sup>8</sup> If the amount of the subcontract is at least 25% of the contract amount **-or-** less than 25% if the subcontractor has at least 20 full- or part-time employees.

## LOCAL ORDINANCE OR BID/RFP PREFERENCE REQUIREMENTS

- *Is this Bid/RFP Preference applicable to this type of purchase?*
- *Is there a dollar threshold for the requirement?*
- *Is there a threshold based upon the number of employees?*

<b>Bid/RFP Preference<sup>9</sup></b>	<b>Supplies</b>	<b>NonProfessional Service</b>	<b>Professional Service</b>	<b>Public Project / Construction</b>
<b>Local Sales Tax 1% Bid Preference<sup>10</sup></b>	Applicable. No min/max dollar requirements.	Applicable ONLY to taxable MATERIALS bid as a separate line item or items.	NOT applicable.	
<b>Local Business Enterprise 5% Bid Preference (aka "LBE")<sup>11</sup></b>	Applicable. Less than \$250,000 only. All agreements regardless of the number of employees.		Applicable. No min/max dollar requirements. All agreements regardless of the number of employees.	Applicable. Less than \$250,000 only. All agreements regardless of the number of employees.
<b>Local Business Enterprise Participation Requirement (aka "LBE")<sup>12</sup></b>	NOT applicable.	Applicable. \$250,000 or more. All agreements regardless of the number of employees. May include subcontractors to meet requirements.		
<b>Sustainable Procurement Policy 5% Bid Preference (aka "SPP")<sup>13</sup></b>	Applicable. \$50,000 or less. All agreements regardless of the number of employees.	Applicable ONLY to taxable MATERIALS totaling \$50,000 or less & bid as a separate line item or items.	NOT applicable.	

<sup>9</sup> Local Bid/RFP preferences do not apply to those purchases made with Federal grant funds or other grants that prohibit local preferences

<sup>10</sup> Pursuant to Sacramento City Code Chapter 3.56.020 B

<sup>11</sup> Pursuant to Sacramento City Code Chapter 3.64.010

<sup>12</sup> Pursuant to Sacramento City Code Chapter 3.64.020

<sup>13</sup> Pursuant to Sacramento City Council Resolution no. 2000-551 and City Policy Number AP-4003