

**CITY OF SACRAMENTO**  
**APPLICATION FOR**  
**SPECIAL DISTRICT FORMATION FOR TAX EXEMPT FINANCING**

**APPLICATION INSTRUCTIONS**

1. Please complete the following pages. If additional space is needed, please attach additional sheets.
2. This application is in addition to the Landowner Information Questionnaire to be submitted to the City Treasurer's Office.
3. Submit this application with \$15,000 non-refundable application fee to:

Public Improvement Financing  
Mail Code 22001  
New City Hall, 3rd Floor  
915 "I" Street  
Sacramento, CA 95814  
(916) 808-8788

**QUESTIONS – Use NA if not available or not applicable**

1. Entitlement Application Project Name and "P" Number If Available

If a development application has been submitted skip items 2 through 4, 7 through 9, and 11.

2. Applicant Information

Applicant \_\_\_\_\_

Contact Person \_\_\_\_\_

Mailing Address \_\_\_\_\_

Phone (\_\_\_\_) -\_\_\_\_\_

3. Landowner Information

Name \_\_\_\_\_

Contact Person \_\_\_\_\_

Mailing Address \_\_\_\_\_

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Phone (\_\_\_\_) \_\_\_\_-\_\_\_\_

4. Land Use Summary

(Type[s] of development; i.e., commercial, industrial, residential; units/acre by land use.)

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5. Civil Engineering Information

Name of Firm \_\_\_\_\_

Contact Person \_\_\_\_\_

Mailing Address \_\_\_\_\_

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Phone (\_\_\_\_) \_\_\_\_-\_\_\_\_

6. Public Improvements and/or Fee Reimbursements Required with Total

7. List the number of net developable acres within the proposed district.

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8. For all parcels within the proposed district list the Assessor's Parcel Number, zoning/land use, owner(s) and length of ownership (Attach a separate sheet if necessary).

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9. List all surrounding property owners which may be affected by or be included in the purposed district financing.

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10. What is the estimated time-line for build-out of the project.

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11. Identify the status of approvals for re-zoning applications, subdivision maps, environmental clearance, State and Federal permits etc., for development of the property.

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12. What are the future plans for the properties in the district; (i.e. sale to merchants or builders, home buyers, etc?)

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13. Describe and provide information as to the estimated construction value of any development existing or under-way, if available.

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14. List all existing trust deeds/loans, existing and proposed taxes, assessments, liens or other secured interests on all property within the district.

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15. How will required in-tract improvements be financed (i.e. local subdivision streets, utilities etc.?)

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16. Has construction financing for the project been obtained? If yes, describe source and amount of such loan.

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17. List prior experience with the formation of developer/landowner assessment and/or CFD financing.

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18. Identify and describe any current or recently completed developments which your group has taken part in.

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19. List any existing or prior bankruptcies of the developer group or any member or partner of the group.

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20. List the Name, Title and Phone number of the appropriate contact person if additional information is needed.

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**DECLARATIONS**

The undersigned hereby declares that property taxes and assessments are current for the properties included in this application and that the information contained in this application is accurate and complete to the best of the undersigned's knowledge.

Submitted By:

Firm: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_