



City of Sacramento

Program Oriented Development (POD)

FISCAL YEAR 2019/20

Program Oriented Development (POD) Review

POD Review provides an inventory the City's programs and services. The outcome is the consideration of the role of city government and a renewed focus on the delivery of the most essential/core services.

As part of the POD Review, City departments provided the following information relative to all programs and services:

- ▣ What we do?
- ▣ Why we do it?
- ▣ How we do it?

Programs and services are prioritized based on the following criteria:

Mandated Services

Does the City have the authority to stop doing it?

- Is it required by law (Federal or State) to provide this service?
- Is it required by the City Charter?
- Is there an irrevocable agreement from which the City has no relief?

Essential Services

Level 1 – Life/Safety

- Does someone risk bodily harm or death if we stop doing it?
- Is it critical that we provide the service to prevent death or injury?
- Is there an urgency factor to providing the service to prevent death or injury?

Level 2 – Public Health

- Is there a significant public health risk if the service is not provided?
- Is it critical that we provide the service in a timely manner to avoid a major health risk to the community?

Level 3 – Risk/Liability

- Is there a significant risk/liability exposure to the City if the service is not provided?
- Is it critical to provide the service in a timely manner to avoid significant liability exposure to the City?
- Would the likely level of exposure exceed the cost of providing the service?

Existing Services

- All other programs and services

POD

Budget versus POD Cost Summary

01500:Office of the City Auditor

	<u>Fund</u>	<u>FTE</u>	<u>Labor</u>	<u>Other Employee Services</u>	<u>Total Employee Services</u>	<u>Service and Supplies</u>	<u>Property</u>	<u>Inter- departmental Transfers</u>	<u>Expenditure Subtotal</u>	<u>Net Budget (Expense less Revenue)</u>
Budget	1001:General Fund	9.00	1,247,945	-8,187	1,239,758	131,581	5,000	-538,283	838,056	838,056
	6011:Storm Drainage Fund	-	-	-	-	-	-	23,562	23,562	23,562
	6006:Wastewater Fund	-	-	-	-	-	-	20,349	20,349	20,349
	6005:Water Fund	-	-	-	-	-	-	63,187	63,187	63,187
	1002:Interdepartmental Service Fund	-	-	-	-	-	-	431,185	431,185	431,185
Total 01500:Office of the City Auditor		9.00	1,247,945	-8,187	1,239,758	131,581	5,000	0	1,376,339	1,376,339
POD	1001:General Fund	9.00	1,247,945	-8,187	1,239,758	131,581	5,000	0	1,376,339	1,376,339
Total 01500:Office of the City Auditor		9.00	1,247,945	-8,187	1,239,758	131,581	5,000	0	1,376,339	1,376,339
Budget Less POD:		0.00	0	0	0	0	0	0	0	0

Fiscal Year FY2019/20
Program Status Active
 01500:Office of the City Auditor

Group **POD Category** Mandated **POD Function** **Charter**

Program Services
 Performance Audit

Program Description
 The Performance Audit Division of the Office of the City Auditor provides independent, objective, and reliable information regarding the City's ability to meet its goals and objectives and establish an adequate system of internal controls.

Legal Requirements
 In November 2018, the Sacramento City Government Accountability and Efficiency Act (Measure K) was passed by voters. This established the City Auditor as a charter officer and combined the duties of the City Auditor and the Independent Budget Analyst and codified the Office of the City Auditor in the City's Charter. Section 2-70 of the Charter identified the City Auditor as a Charter Officer. Section 2.18.010 of the City Code outlines the requirements of the Office.

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
Yes	Yes	0	5	3-6 months

What is the Minimum Legal Requirement?

Impact from Contracting Out? Change in LOS?

Loss of employees with in-depth knowledge of City operations, reduction in overall level of accountability and follow up. Reduction in service quality to the public.

What happens if we don't do this Program? Who will enforce?

Can revenues be increased ~ established to provide General Fund offset for this program?

No.

If General Fund support is cut what is the impact on Revenues?

POD Cost 826

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	4.15	556,443	-3,684	552,759	59,211	2,250	0	614,220	0	614,220
F_1002 1002:Interdepartmental Service Fund	0.00	0	0	0	0	0	0	0	0	0
F_6005 6005:Water Fund	0.00	0	0	0	0	0	0	0	0	0
F_6006 6006:Wastewater Fund	0.00	0	0	0	0	0	0	0	0	0
F_6011 6011:Storm Drainage Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	4.15	556,443	-3,684	552,759	59,211	2,250	0	614,220	0	614,220

Fiscal Year FY2019/20
Program Status Active
 01500:Office of the City Auditor

Group **POD Category** Mandated **POD Function** Charter

Program Services
 Research and Analysis

Program Description
 The Research and Analysis Division of the Office of the City Auditor provides independent research and analysis related to fiscal issues, including the City's past, current, and proposed revenues and expenditures.

Legal Requirements
 In November 2018, the Sacramento City Government Accountability and Efficiency Act (Measure K) was passed by voters. This established the City Auditor as a charter officer and combined the duties of the City Auditor and the Independent Budget Analyst.

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
Yes	Yes	0	3	3-6 months.

What is the Minimum Legal Requirement?

Impact from Contracting Out? Change in LOS?

Loss of employees with in-depth knowledge of City operations reduction in overall level of accountability and follow up. Reduction in service quality to the public and reduction in responsiveness to Council requests.

What happens if we don't do this Program? Who will enforce?

Can revenues be increased ~ established to provide General Fund offset for this program?

If General Fund support is cut what is the impact on Revenues?

POD Cost 827

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	2.60	379,516	-2,456	377,060	39,474	1,500	0	418,034	0	418,034
F_1002 1002:Interdepartmental Service Fund	0.00	0	0	0	0	0	0	0	0	0
F_6005 6005:Water Fund	0.00	0	0	0	0	0	0	0	0	0
F_6006 6006:Wastewater Fund	0.00	0	0	0	0	0	0	0	0	0
F_6011 6011:Storm Drainage Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	2.60	379,516	-2,456	377,060	39,474	1,500	0	418,034	0	418,034

Fiscal Year FY2019/20
Program Status Active
Department 01500:Office of the City Auditor
Group
POD Category Essential 3
POD Function Operations

Program Services
 Whistleblower Investigations

Program Description
 The Whistleblower Hotline Division of the Office of the City Auditor investigates allegations of potential fraud, waste, and abuse reported through the City's whistleblower hotline.

Legal Requirements
 In March 2012, Council approved the establishment of a Whistleblower Hotline within the Office of the City Auditor. Section 2.18.050 of the City Code states that "The city auditor shall manage the city's whistleblower hotline and determine if allegations of fraud, waste, abuse, or illegal acts need further investigation."

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
Yes	Yes	0	1	6 months

What is the Minimum Legal Requirement?

Impact from Contracting Out? Change in LOS?

Reduction in overall level of trust accountability and follow up. Reduction in service quality to the public and reduction in responsiveness to Council requests.

What happens if we don't do this Program? Who will enforce?

Can revenues be increased ~ established to provide General Fund offset for this program?

No.

If General Fund support is cut what is the impact on Revenues?

POD Cost 828

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	2.25	311,986	-2,047	309,939	32,896	1,250	0	344,085	0	344,085
F_1002 1002:Interdepartmental Service Fund	0.00	0	0	0	0	0	0	0	0	0
F_6005 6005:Water Fund	0.00	0	0	0	0	0	0	0	0	0
F_6006 6006:Wastewater Fund	0.00	0	0	0	0	0	0	0	0	0
F_6011 6011:Storm Drainage Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	2.25	311,986	-2,047	309,939	32,896	1,250	0	344,085	0	344,085

POD

Budget versus POD Cost Summary

02000:City Manager

	Fund	FTE	Labor	Other Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenues	Net Budget (Expense less Revenue)
Budget	1001:General Fund	67.00	10,132,224	6,760	10,138,984	2,452,784	27,826	-4,360,395	8,259,199	2,278,503	5,980,696
	2031:Innovation and Growth Fund	3.00	414,542	9,540	424,082	385,000	-	-	809,082	-	809,082
	1002:Interdepartmental Service Fund	-	-	-	-	-	-	1,779,954	1,779,954	-	1,779,954
	3813:2003 North Sac TE TABS	-	-	-	-	9,000	-	-	9,000	-	9,000
	2700:Block Grant/Housing & Redev	-	-	-	-	29,250	-	-	29,250	29,250	0
Total 02000:City Manager		70.00	10,546,766	16,300	10,563,066	2,876,034	27,826	-2,580,441	10,886,485	2,307,753	8,578,732
POD	1001:General Fund	67.00	10,132,224	6,760	10,138,984	2,452,784	27,826	-4,360,395	8,259,199	2,278,503	5,980,696
	2031:Innovation and Growth Fund	3.00	414,542	9,540	424,082	385,000	0	0	809,082	0	809,082
	1002:Interdepartmental Service Fund	-	-	-	-	-	-	1,779,954	1,779,954	-	1,779,954
	3813:2003 North Sac TE TABS	-	-	-	-	9,000	-	-	9,000	-	9,000
	2700:Block Grant/Housing & Redev	-	-	-	-	29,250	-	-	29,250	29,250	0
Total 02000:City Manager		70.00	10,546,766	16,300	10,563,066	2,876,034	27,826	-2,580,441	10,886,485	2,307,753	8,578,732
Budget Less POD:		0.00	0	0	0	0	0	0	0	0	0

Fiscal Year FY20
Program Status Active
Department City Manager **Group** **POD Category** Mandated **POD Function** Operations

Program Services
 Brownfield Remediation

Program Description
 The inability or failure to follow-through on the EPA/City contract for Brownfields Remediation would mean less federal funds for characterization and remediation of otherwise developable sites (i.e. no further development of such sites would occur in the foreseeable future with the attendant loss of environmental -clean- up related jobs), construction jobs and full-time employee jobs. Additionally, the relationship with the Federal EPA could be seriously jeopardized. Brownfields redevelopment is a fiscally-sound way to bring investment back to Sacramento's neglected neighborhoods and business corridors; clean-up the environment; reuse infrastructure; eliminate blight; and relieve pressure on urban fringe

Legal Requirements
 Federal Law HR 3260

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
Yes	No	0	0	

What is the Minimum Legal Requirement?

The City is responsible for administering the grants according to the signed agreement, submitting quarterly reports, and marketing the program

Impact from Contracting Out? Change in LOS?

Contracting out would most likely result in the loss of future funding and the established relationship would be jeopardized. Since the grant does not allow grant administration costs, to contract out would require EPA to approve a new contractor and contracting out would be an additional expense to the city with no corresponding revenue; hence worsening the City and department budget.

What happens if we don't do this Program? Who will enforce?

These funds are Federal grants. If we do not do the program, the funds will have to be returned.

Can revenues be increased ~ established to provide General Fund offset for this program?

Revenues are only increased if the City is awarded additional grants. Some payroll costs are covered under the programmatic/direct service portion of the grant. Grant Administration costs are not covered by the grant.

If General Fund support is cut what is the impact on Revenues?

None.

POD Cost 198

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	0.70	114,068	-266	113,802	0	0	-9,660	104,142	0	104,142
F_1002 1002:Interdepartmental Service Fund	0.00	0	0	0	0	0	0	0	0	0
F_2031 2031:Innovation and Growth Fund	0.00	0	0	0	0	0	0	0	0	0
F_2700 2700:Block Grant/Housing & Redev	0.00	0	0	0	0	0	0	0	0	0
F_3813 3813:2003 North Sac TE TABS	0.00	0	0	0	0	0	0	0	0	0
Total POD:	0.70	114,068	-266	113,802	0	0	-9,660	104,142	0	104,142

Fiscal Year FY20

Program Status Active

Department City Manager

Group POD Category Existing POD Function Operations

Program Services

Business Attraction/Retention

Program Description

The Business Attraction/Retention program is not federal or state mandated (although it is a City Council priority) but failure to exercise the program would mean abrogating existing contracts with Metro Chamber of Commerce on Business Retention/Expansion efforts and with Greater Sacramento for attraction efforts. Further, existing program supports businesses which provide goods and services, generates revenue, provides jobs, pays taxes and spurs new business and industry. Business attraction and business retention are at the core of the City's economic prosperity and equity strategy.

Legal Requirements

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
Yes	No	0	0	

What is the Minimum Legal Requirement?

Impact from Contracting Out? Change in LOS?

A portion of the program is already contracted out. SACTO is the City's partner comprising most of the City's attraction efforts. Additional contracting out would mean complete reliability on outside agencies to provide these services and deliver program. Selected partners not only represent Sacramento, but all cities within the six-county region. There would be a significant decrease in the ability to deliver services to the Sacramento business community, since their sole obligation is not only to Sacramento. As a result, this would equate to less revenue generated, jobs, taxes and business in Sacramento.

What happens if we don't do this Program? Who will enforce?

Without this program, we would have an unsupported business environment; the City will see higher unemployment rates, less revenue to general fund and a higher level of service cost throughout City organizations.

Can revenues be increased ~ established to provide General Fund offset for this program?

More private sector jobs and more taxes generate more revenue to the general fund.

If General Fund support is cut what is the impact on Revenues?

Reduced efforts will result in less jobs and less tax revenue.

POD Cost 199

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	5.10	790,718	-1,634	789,084	218,239	0	-192,825	814,498	0	814,498
F_1002 1002:Interdepartmental Service Fund	0.00	0	0	0	0	0	0	0	0	0
F_2031 2031:Innovation and Growth Fund	1.15	163,665	3,766	167,431	82,544	0	0	249,975	0	249,975
F_2700 2700:Block Grant/Housing & Redev	0.00	0	0	0	0	0	0	0	0	0
F_3813 3813:2003 North Sac TE TABS	0.00	0	0	0	0	0	0	0	0	0
Total POD:	6.25	954,383	2,132	956,515	300,783	0	-192,825	1,064,473	0	1,064,473

Fiscal Year FY20
Program Status Active

Department City Manager **Group** **POD Category** ^{Essential} 3 **POD Function** Operations

Program Services
 Small Business Assistance

Program Description
 The Small Business Program is not federal or state mandated (although it is a City Council Priority) but failure to exercise the program would ignore any efforts to encourage growth in the most vital element of the local economy. □ Small businesses are the backbone of the local economy and Sacramento is home to thousands of small-to-mid size businesses. □ Supporting innovators and entrepreneurs to start, invest and expand their businesses here in Sacramento lead to direct benefits to the City. Additionally, the Economic Development Department works with Sacramento area organizations that provide or administer a number of small business programs to assist with finance, training and incentives.

Legal Requirements
 City Ordinance Section 3.56.020 and Sacramento City Code Chapter 3.60 Article VIII

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
Yes	No	0	0	

What is the Minimum Legal Requirement?
 Council directive and City Ordinance Section 3.56.020 and Sacramento City Code Chapter 3.60 Article VIII

Impact from Contracting Out? Change in LOS?
 Due to the confidential nature of the information small businesses provide in order to be certified and because the State of California also conducts a certification program that the city can leverage, the certification duties will need to remain within the City.

What happens if we don't do this Program? Who will enforce?
 If the City decided not to continue this administration of the programs, it would not just harm affected businesses, it would curtail the flow of federal funds via the State to the City and direct State funds to the City, which are then funneled to eligible small businesses and contractors. The Services help create jobs for residents, improve distribution of goods and services and add additional revenue to the City.

Can revenues be increased ~ established to provide General Fund offset for this program?
 No.

If General Fund support is cut what is the impact on Revenues?
 If General Fund support is cut the certification component of the program would have to be cut also and this could lead to loss in revenue to the City via Utility Tax, Property Tax, Trans Occupancy Tax, Sales Tax and Development Tax.

POD Cost 200

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	5.10	733,270	-1,261	732,009	68,654	0	-275,686	524,977	0	524,977
F_1002 1002:Interdepartmental Service Fund	0.00	0	0	0	0	0	0	0	0	0
F_2031 2031:Innovation and Growth Fund	1.25	167,968	3,866	171,834	89,722	0	0	261,556	0	261,556
F_2700 2700:Block Grant/Housing & Redev	0.00	0	0	0	0	0	0	0	0	0
F_3813 3813:2003 North Sac TE TABS	0.00	0	0	0	0	0	0	0	0	0
Total POD:	6.35	901,239	2,605	903,844	158,376	0	-275,686	786,534	0	786,534

Fiscal Year FY20
Program Status Active
Department City Manager **Group** **POD Category** Mandated **POD Function** Operations

Program Services

Long Term Property Mgmt (LTPM) Plan for RASA

Program Description

In 2012, the City of Sacramento elected to serve as the Redevelopment Agency Successor Agency (RASA). In that role the City is required, by state law, to dispose of all the redevelopment agency assets and manage all the administrative duties required to unwind the redevelopment agency functions and duties. This includes preparing annual obligation schedules, managing all loans and development agreements, and serving as portfolio manager of agency obligations.

Legal Requirements

Pursuant to Health and Safety Code (HSC) Section 34173(d), on January 31, 2012, the City of Sacramento elected to serve as the successor agency to the Redevelopment Agency of the City of Sacramento (Agency) for its non-housing assets and functions (Resolution No. 2012-018). By this action, the City of Sacramento became the Redevelopment Agency Successor Agency (RASA) as of February 1, 2012.

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
No	No	0	0	

What is the Minimum Legal Requirement?

At a minimum, the Redevelopment Agency is obligated to fulfill all reporting requirements to the State, expend funds according to the CRL requirements, obtain proper approvals from the Agency Board, and coordinate with the Sacramento Housing and Redevelopment Agency for the delivery of affordable housing.

Impact from Contracting Out? Change in LOS?

Contracting out this function would result in a loss in grant funding; loss of jobs, both permanent and construction; and delays in the delivery of City infrastructure. Additionally, contracting out would result in the loss of the ability to leverage redevelopment funds with other department revenue sources such as transportation, diminished coordination with other City departments and delayed implementation of City Council priorities. This is because in house staff knows the CRL, the City structure, its division of responsibilities, and the community partners, the division can respond quickly and effectively to changing priorities. Also, the cross-departmental skill levels required to implement Redevelopment projects include Planning, Finance and Construction, which would be costly and difficult to find in a consultant team.

What happens if we don't do this Program? Who will enforce?

If the City ceases to do this program it will be out of compliance with State law, which will be enforced by the State Department of Housing and Community Development, at a minimum. The City center will suffer from increasing blight, loss of jobs and erosion of its economic base. The advances which have been attained over the last two decades will begin to be eroded.

Can revenues be increased ~ established to provide General Fund offset for this program?

This program does not use General Fund money. It generates funds for the City priority projects. It also stimulates development of other revenues like sales tax and property tax.

If General Fund support is cut what is the impact on Revenues?

None.

POD Cost 316

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	1.65	289,985	-754	289,231	125,000	2,000	-19,320	396,911	0	396,911
F_1002 1002:Interdepartmental Service Fund	0.00	0	0	0	0	0	0	0	0	0
F_2031 2031:Innovation and Growth Fund	0.00	0	0	0	169,667	0	0	169,667	0	169,667
F_2700 2700:Block Grant/Housing & Redev	0.00	0	0	0	0	0	0	0	0	0
F_3813 3813:2003 North Sac TE TABS	0.00	0	0	0	0	0	0	0	0	0
Total POD:	1.65	289,985	-754	289,231	294,667	2,000	-19,320	566,578	0	566,578

Fiscal Year FY20

Program Status Active

Department City Manager

Group

POD Category Essential
3 **POD Function** Operations

Program Services

Special Projects

Program Description

Special Projects includes leading the City in public-private partnerships that cultivate new activity and investment in Sacramento, particularly along commercial corridors, neighbors and districts. With a focus on strategic projects, City asset reuse, and place-based development, Special Projects seeks to build upon the city's strengths and focus on the pursuit of opportunities to create jobs, places and a prosperous local economy. Special Projects includes the Riverfront and Railyards.

Legal Requirements

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
No	No	0	0	

What is the Minimum Legal Requirement?

Impact from Contracting Out? Change in LOS?

Not applicable.

What happens if we don't do this Program? Who will enforce?

Elimination or Reduction of staff would eliminate leadership, processing of financial transactions and human resource guidance to department.

Can revenues be increased ~ established to provide General Fund offset for this program?

No.

If General Fund support is cut what is the impact on Revenues?

None.

POD Cost 406

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 1001 1001:General Fund	6.90	1,032,968	-2,109	1,030,859	134,819	0	-272,429	893,249	158,208	735,041
F 1002 1002:Interdepartmental Service Fund	0.00	0	0	0	0	0	0	0	0	0
F 2031 2031:Innovation and Growth Fund	0.60	82,908	1,908	84,816	43,067	0	0	127,883	0	127,883
F 2700 2700:Block Grant/Housing & Redev	0.00	0	0	0	29,250	0	0	29,250	29,250	0
F 3813 3813:2003 North Sac TE TABS	0.00	0	0	0	9,000	0	0	9,000	0	9,000
Total POD:	7.50	1,115,876	-201	1,115,675	216,136	0	-272,429	1,059,382	187,458	871,924

Fiscal Year FY20
Program Status Active
Department City Manager **Group** Group 4 **POD Category** Fully Offset **POD Function Support**

Program Services
 Cannabis Policy and Enforcement

Program Description
 Administration and enforcement of Cannabis industry

Legal Requirements
 City Ordinance (Code) No. 5.150
 City Ordinance (Code) No. 3.08.205 (BOT - voter approved)

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
Yes	Yes	0	6	N/A

What is the Minimum Legal Requirement?

Collect 4% special BOT taxes and issue permits with minimal review.

Impact from Contracting Out? Change in LOS?

LOS - loss of revenue; loss of control, and potential under-reporting of tax.

What happens if we don't do this Program? Who will enforce?

Cannabis businesses would operate without local control in place. The State may or may not choose to enforce.

Can revenues be increased ~ established to provide General Fund offset for this program?

Program already fully fee supported. Any further tax increase would need voter approval.

If General Fund support is cut what is the impact on Revenues?

Cannabis operations are fully fee supported with no impact to the general fund. Potential loss of special 4% Business Operations Tax collected monthly, currently estimated at \$10,000,000

POD Cost 538

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	8.00	938,711	0	938,711	1,169,500	5,000	500	2,113,711	2,120,295	-6,584
F_1002 1002:Interdepartmental Service Fund	0.00	0	0	0	0	0	0	0	0	0
F_2031 2031:Innovation and Growth Fund	0.00	0	0	0	0	0	0	0	0	0
F_2700 2700:Block Grant/Housing & Redev	0.00	0	0	0	0	0	0	0	0	0
F_3813 3813:2003 North Sac TE TABS	0.00	0	0	0	0	0	0	0	0	0
Total POD:	8.00	938,711	0	938,711	1,169,500	5,000	500	2,113,711	2,120,295	-6,584

Fiscal Year FY20
Program Status Active
Department City Manager **Group** Group 1 **POD Category** Mandated **POD Function** Charter

Program Services
 Executive Office

Program Description
 The City Manager is the Chief Executive Officer of the City and provides the leadership and direction for the operation and management of all City departments.

Legal Requirements
 City Charter Article V - City Manager

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
No	No	0	0	

What is the Minimum Legal Requirement?

Impact from Contracting Out? Change in LOS?

What happens if we don't do this Program? Who will enforce?

Can revenues be increased ~ established to provide General Fund offset for this program?

If General Fund support is cut what is the impact on Revenues?

POD Cost 547

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 1001 1001:General Fund	9.00	2,151,673	43,782	2,195,455	343,947	14,826	-1,085,859	1,468,369	0	1,468,369
F 1002 1002:Interdepartmental Service Fund	0.00	0	0	0	0	0	1,092,599	1,092,599	0	1,092,599
F 2031 2031:Innovation and Growth Fund	0.00	0	0	0	0	0	0	0	0	0
F 2700 2700:Block Grant/Housing & Redev	0.00	0	0	0	0	0	0	0	0	0
F 3813 3813:2003 North Sac TE TABS	0.00	0	0	0	0	0	0	0	0	0
Total POD:	9.00	2,151,673	43,782	2,195,455	343,947	14,826	6,740	2,560,968	0	2,560,968

Fiscal Year FY20
Program Status Active
Department City Manager **Group** Group 4 **POD Category** Essential 2 **POD Function**

Program Services
 Youth Gang Intervention and Prevention

Program Description
 Oversight of Parks and Recreation's gang prevention activities and related operating grants. Partially funded by Measure U.

Legal Requirements

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
No	Yes	0	0	

What is the Minimum Legal Requirement?

Impact from Contracting Out? Change in LOS?

LOS: Jeopardizes ability to implement and administer grant. Less involvement with gang prevention in general.

What happens if we don't do this Program? Who will enforce?

Can revenues be increased ~ established to provide General Fund offset for this program?

N/A

If General Fund support is cut what is the impact on Revenues?

N/A

POD Cost 573

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	2.00	277,032	0	277,032	2,750	0	-43,476	236,306	0	236,306
F_1002 1002:Interdepartmental Service Fund	0.00	0	0	0	0	0	0	0	0	0
F_2031 2031:Innovation and Growth Fund	0.00	0	0	0	0	0	0	0	0	0
F_2700 2700:Block Grant/Housing & Redev	0.00	0	0	0	0	0	0	0	0	0
F_3813 3813:2003 North Sac TE TABS	0.00	0	0	0	0	0	0	0	0	0
Total POD:	2.00	277,032	0	277,032	2,750	0	-43,476	236,306	0	236,306

Fiscal Year FY20
Program Status Active
Department City Manager **Group** **POD Category** Essential 1 **POD Function**

Program Services
 The Office of Media and Communications

Program Description
 Facilitates communications with citizens, businesses, elected officials and members of the media regarding City services and projects. This office is responsible for all public relations, social media, outreach and communications.

Legal Requirements

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
		0	0	

What is the Minimum Legal Requirement?

Impact from Contracting Out? Change in LOS?

What happens if we don't do this Program? Who will enforce?

Can revenues be increased ~ established to provide General Fund offset for this program?

If General Fund support is cut what is the impact on Revenues?

POD Cost 595

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	3.00	402,657	0	402,657	60,250	2,500	-149,261	316,146	0	316,146
F_1002 1002:Interdepartmental Service Fund	0.00	0	0	0	0	0	149,261	149,261	0	149,261
F_2031 2031:Innovation and Growth Fund	0.00	0	0	0	0	0	0	0	0	0
F_2700 2700:Block Grant/Housing & Redev	0.00	0	0	0	0	0	0	0	0	0
F_3813 3813:2003 North Sac TE TABS	0.00	0	0	0	0	0	0	0	0	0
Total POD:	3.00	402,657	0	402,657	60,250	2,500	0	465,407	0	465,407

Fiscal Year FY20

Program Status Active

Department City Manager

Group

POD Category Mandated **POD Function** Operations

Program Services

Emergency Management

Program Description

Provide emergency management services for the community and businesses in the City citywide public safety)

* Emergency Preparedness, Planning and Exercise

* Continuity of Government and operations

* Public Education and Notification

* Emergency Operations Center Management and Response Coordination

Legal Requirements

* CA Govt. Code Title 19, Division 2 - Standardized Emergency Management System

* Govt. Code Section 8559(b) and 8605 - organization, cooperation, and planning between public entities

* Govt. Code Section 8588.15 - Emergency planning of vulnerable populations

* Govt. Code Section 8608 - Planning requirements to include animals

* Federal Public Law 106 - 390 - "Stafford Act"

* Presidential Homeland Security Directive HSPD-5

* Presidential Homeland Security Directive HSPD-8

* Sacramento City Code Chapter 2.116.080

* Sacramento City Code Chapter 2.116.070

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
No	No	0	0	N/A

What is the Minimum Legal Requirement?

Impact from Contracting Out? Change in LOS?

N/A

What happens if we don't do this Program? Who will enforce?

We'd have to notify the County of Sacramento and request assistance through County operational area. They would have to gather resources which may not be available to us.

Can revenues be increased ~ established to provide General Fund offset for this program?

No.

If General Fund support is cut what is the impact on Revenues?

N/A

POD Cost 597

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	4.00	588,541	-35,766	552,775	31,350	0	-195,121	389,004	0	389,004
F_1002 1002:Interdepartmental Service Fund	0.00	0	0	0	0	0	195,171	195,171	0	195,171
F_2031 2031:Innovation and Growth Fund	0.00	0	0	0	0	0	0	0	0	0
F_2700 2700:Block Grant/Housing & Redev	0.00	0	0	0	0	0	0	0	0	0
F_3813 3813:2003 North Sac TE TABS	0.00	0	0	0	0	0	0	0	0	0
Total POD:	4.00	588,541	-35,766	552,775	31,350	0	50	584,175	0	584,175

Fiscal Year FY20
 Program Status Active
 Department City Manager Group POD Category Mandated POD Function

Program Services
 Homeless Services

Program Description
 Coordinates internal and external efforts related to ending homelessness in the City and region.

Legal Requirements

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
Yes	Yes	0	0	

What is the Minimum Legal Requirement?

Impact from Contracting Out? Change in LOS?

What happens if we don't do this Program? Who will enforce?

Can revenues be increased ~ established to provide General Fund offset for this program?

If General Fund support is cut what is the impact on Revenues?

POD Cost 676

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 1001 1001:General Fund	9.00	1,156,754	-9,025	1,147,729	50,775	3,500	-816,539	385,465	0	385,465
F 1002 1002:Interdepartmental Service Fund	0.00	0	0	0	0	0	0	0	0	0
F 2031 2031:Innovation and Growth Fund	0.00	0	0	0	0	0	0	0	0	0
F 2700 2700:Block Grant/Housing & Redev	0.00	0	0	0	0	0	0	0	0	0
F 3813 3813:2003 North Sac TE TABS	0.00	0	0	0	0	0	0	0	0	0
Total POD:	9.00	1,156,754	-9,025	1,147,729	50,775	3,500	-816,539	385,465	0	385,465

Fiscal Year FY20
Program Status Active
Department City Manager

Group **POD Category** Existing **POD Function**

Program Services
 Performance Measurement

Program Description
 Performance Management Program evaluates City services to increase transparency, and support data-based decision-making.

Legal Requirements

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
Yes	Yes	0	0	

What is the Minimum Legal Requirement?

Impact from Contracting Out? Change in LOS?
 City used consultants previously and that was not cost efficient.

What happens if we don't do this Program? Who will enforce?
 Performance Measurements ensures the City becomes more efficient and do more with less.

Can revenues be increased ~ established to provide General Fund offset for this program?

If General Fund support is cut what is the impact on Revenues?

POD Cost 677

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 1001 1001:General Fund	1.00	151,036	3,073	154,109	7,500	0	-76,410	85,199	0	85,199
F 1002 1002:Interdepartmental Service Fund	0.00	0	0	0	0	0	76,410	76,410	0	76,410
F 2031 2031:Innovation and Growth Fund	0.00	0	0	0	0	0	0	0	0	0
F 2700 2700:Block Grant/Housing & Redev	0.00	0	0	0	0	0	0	0	0	0
F 3813 3813:2003 North Sac TE TABS	0.00	0	0	0	0	0	0	0	0	0
Total POD:	1.00	151,036	3,073	154,109	7,500	0	0	161,609	0	161,609

Fiscal Year FY20
Program Status Active
Department City Manager **Group** **POD Category** Existing **POD Function**

Program Services
 Governmental Affairs

Program Description
 Provides oversight, coordination, and policy development for local, state and federal legislative activities

Legal Requirements

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
No	No	0	0	

What is the Minimum Legal Requirement?

Impact from Contracting Out? Change in LOS?

What happens if we don't do this Program? Who will enforce?

Loss of advocacy at the State and Federal level and potential resources.

Can revenues be increased ~ established to provide General Fund offset for this program?

If General Fund support is cut what is the impact on Revenues?

POD Cost 678

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 1001 1001:General Fund	1.00	191,402	3,895	195,297	225,000	0	-96,831	323,466	0	323,466
F 1002 1002:Interdepartmental Service Fund	0.00	0	0	0	0	0	96,831	96,831	0	96,831
F 2031 2031:Innovation and Growth Fund	0.00	0	0	0	0	0	0	0	0	0
F 2700 2700:Block Grant/Housing & Redev	0.00	0	0	0	0	0	0	0	0	0
F 3813 3813:2003 North Sac TE TABS	0.00	0	0	0	0	0	0	0	0	0
Total POD:	1.00	191,402	3,895	195,297	225,000	0	0	420,297	0	420,297

Fiscal Year FY20
 Program Status Active
 Department City Manager

Group POD Category POD Function

Program Services
 Youth Policy Program

Program Description
 Create more opportunities and equal opportunities for children and young people in Education and employment.

Legal Requirements

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
		0	0	

What is the Minimum Legal Requirement?

Impact from Contracting Out? Change in LOS?

What happens if we don't do this Program? Who will enforce?

Can revenues be increased ~ established to provide General Fund offset for this program?

If General Fund support is cut what is the impact on Revenues?

POD Cost 679

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 1001 1001:General Fund	1.00	144,001	2,930	146,931	7,500	0	-72,851	81,580	0	81,580
F 1002 1002:Interdepartmental Service Fund	0.00	0	0	0	0	0	72,851	72,851	0	72,851
F 2031 2031:Innovation and Growth Fund	0.00	0	0	0	0	0	0	0	0	0
F 2700 2700:Block Grant/Housing & Redev	0.00	0	0	0	0	0	0	0	0	0
F 3813 3813:2003 North Sac TE TABS	0.00	0	0	0	0	0	0	0	0	0
Total POD:	1.00	144,001	2,930	146,931	7,500	0	0	154,431	0	154,431

Fiscal Year FY20
 Program Status Active
 Department City Manager

Group POD Category POD Function

Program Services
 Diversity and Equity Program

Program Description
 Develop a citywide diversity and gender equity plan focused on creating a workforce that is reflective of the City residents.

Legal Requirements

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take? Option not explored at this time.
		0	0	

What is the Minimum Legal Requirement?

Impact from Contracting Out? Change in LOS?

What happens if we don't do this Program? Who will enforce?

Can revenues be increased ~ established to provide General Fund offset for this program?

If General Fund support is cut what is the impact on Revenues?

POD Cost 680

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	1.00	191,401	3,895	195,296	7,500	0	-96,831	105,965	0	105,965
F_1002 1002:Interdepartmental Service Fund	0.00	0	0	0	0	0	96,831	96,831	0	96,831
F_2031 2031:Innovation and Growth Fund	0.00	0	0	0	0	0	0	0	0	0
F_2700 2700:Block Grant/Housing & Redev	0.00	0	0	0	0	0	0	0	0	0
F_3813 3813:2003 North Sac TE TABS	0.00	0	0	0	0	0	0	0	0	0
Total POD:	1.00	191,401	3,895	195,296	7,500	0	0	202,796	0	202,796

Fiscal Year FY20
Program Status Active
Department City Manager **Group** **POD Category** Essential 1 **POD Function**

Program Services
 Housing

Program Description
 There is a need for housing in the City of Sacramento and focus attention to the development of housing policy and promote development for additional housing, particularly affordable housing.

Legal Requirements

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
No		0	0	

What is the Minimum Legal Requirement?

Impact from Contracting Out? Change in LOS?

What happens if we don't do this Program? Who will enforce?

Can revenues be increased ~ established to provide General Fund offset for this program?

If General Fund support is cut what is the impact on Revenues?

POD Cost 681

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	1.25	171,144	0	171,144	0	0	-150,932	20,212	0	20,212
F_1002 1002:Interdepartmental Service Fund	0.00	0	0	0	0	0	0	0	0	0
F_2031 2031:Innovation and Growth Fund	0.00	0	0	0	0	0	0	0	0	0
F_2700 2700:Block Grant/Housing & Redev	0.00	0	0	0	0	0	0	0	0	0
F_3813 3813:2003 North Sac TE TABS	0.00	0	0	0	0	0	0	0	0	0
Total POD:	1.25	171,144	0	171,144	0	0	-150,932	20,212	0	20,212

Fiscal Year FY20

Program Status Active

Department City Manager

Group

POD Category ^{Essential} 1 POD Function

Program Services

Community Engagement

Program Description

The City of Sacramento is beginning to embark on more elaborate and results-based community engagement strategies that are inclusive, equitable and tailored to the specific needs of Sacramento's diverse neighborhoods. The Neighborhood Services Division is the forefront of these efforts and will join forces to take the lead and meet the demands of providing an impactful community and neighborhood outreach and engagement that is successful, efficient and coordinated.

Legal Requirements

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
No		0	0	

What is the Minimum Legal Requirement?

Impact from Contracting Out? Change in LOS?

What happens if we don't do this Program? Who will enforce?

Can revenues be increased ~ established to provide General Fund offset for this program?

If General Fund support is cut what is the impact on Revenues?

POD Cost 682

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 1001 1001:General Fund	6.30	669,971	0	669,971	0	0	-669,971	0	0	0
F 1002 1002:Interdepartmental Service Fund	0.00	0	0	0	0	0	0	0	0	0
F 2031 2031:Innovation and Growth Fund	0.00	0	0	0	0	0	0	0	0	0
F 2700 2700:Block Grant/Housing & Redev	0.00	0	0	0	0	0	0	0	0	0
F 3813 3813:2003 North Sac TE TABS	0.00	0	0	0	0	0	0	0	0	0
Total POD:	6.30	669,971	0	669,971	0	0	-669,971	0	0	0

Fiscal Year FY20
Program Status Active
Department City Manager

Group **POD Category** **POD Function**

Program Services
 Film Office (Program Specialist)

Program Description
 The City of Sacramento created the Film Office in FY20 and given 1.0 FTE to hire an experienced and innovative film production professional. This new position and new function within the City will create and oversee a comprehensive film and media commission-type agency within the City.

Legal Requirements

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
No		0	0	

What is the Minimum Legal Requirement?

Impact from Contracting Out? Change in LOS?

What happens if we don't do this Program? Who will enforce?

Can revenues be increased ~ established to provide General Fund offset for this program?

If General Fund support is cut what is the impact on Revenues?

POD Cost 683

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	1.00	136,893	0	136,893	0	0	-136,893	0	0	0
F_1002 1002:Interdepartmental Service Fund	0.00	0	0	0	0	0	0	0	0	0
F_2031 2031:Innovation and Growth Fund	0.00	0	0	0	0	0	0	0	0	0
F_2700 2700:Block Grant/Housing & Redev	0.00	0	0	0	0	0	0	0	0	0
F_3813 3813:2003 North Sac TE TABS	0.00	0	0	0	0	0	0	0	0	0
Total POD:	1.00	136,893	0	136,893	0	0	-136,893	0	0	0

POD

Budget versus POD Cost Summary

03000:City Attorney

	Fund	FTE	Labor	Other Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenues	Net Budget (Expense less Revenue)
Budget	1001:General Fund	58.00	10,335,208	24,191	10,359,399	301,661	13,750	-3,523,661	7,151,149	52,000	7,099,149
	6011:Storm Drainage Fund	-	-	-	-	-	-	42,018	42,018	-	42,018
	6006:Wastewater Fund	-	-	-	-	-	-	42,018	42,018	-	42,018
	6005:Water Fund	-	-	-	-	-	-	126,055	126,055	-	126,055
	1002:Interdepartmental Service Fund	-	-	-	-	-	-	2,323,681	2,323,681	-	2,323,681
	7103:Cty/Cnty Office-Water Planning	-	-	-	-	-	-	10,000	10,000	-	10,000
Total 03000:City Attorney		58.00	10,335,208	24,191	10,359,399	301,661	13,750	-979,889	9,694,921	52,000	9,642,921
POD	1001:General Fund	58.00	10,335,208	24,191	10,359,399	301,661	13,750	-3,653,676	7,021,134	52,000	6,969,134
	6011:Storm Drainage Fund	-	-	-	-	-	-	42,018	42,018	-	42,018
	6006:Wastewater Fund	-	-	-	-	-	-	42,018	42,018	-	42,018
	6005:Water Fund	-	-	-	-	-	-	126,055	126,055	-	126,055
	1002:Interdepartmental Service Fund	-	-	-	-	-	-	2,453,696	2,453,696	-	2,453,696
	7103:Cty/Cnty Office-Water Planning	-	-	-	-	-	-	10,000	10,000	-	10,000
Total 03000:City Attorney		58.00	10,335,208	24,191	10,359,399	301,661	13,750	-979,889	9,694,921	52,000	9,642,921
Budget Less POD:		0.00	0	0	0	0	0	0	0	0	0

Fiscal Year FY20
Program Status Active
Department City Attorney **Group** Group 1 **POD Category** Essential 1 **POD Function** Charter

Program Services
 Administration

Program Description
 Monitors overall office performance, including: assures appropriate staffing assigned to represent, advise and defend City. Develops and implements office policies. Oversees office's compliance with City financial, budgetary and employment processes and policies, and with employment and labor laws.

Legal Requirements
 City Charter Section 72
 City Code Section 2.04.060

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
No	No	0	0	n/a

What is the Minimum Legal Requirement?
 City Charter section 72

Impact from Contracting Out? Change in LOS?
 Contracting out decreases ability to adequately monitor overall office performance, including cost efficiencies, and assuring appropriate staffing levels required to represent, advise and defend the City and other departmental programs. If the work of other CAO programs was contracted out, the need for administration may increase to monitor and pay for outside counsel.

What happens if we don't do this Program? Who will enforce?

Can revenues be increased ~ established to provide General Fund offset for this program?
 No

If General Fund support is cut what is the impact on Revenues?
 None direct

POD Cost 1

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	2.90	440,848	1,210	442,058	15,084	688	-116,187	341,643	0	341,643
F_1002 1002:Interdepartmental Service Fund	0.00	0	0	0	0	0	116,187	116,187	0	116,187
F_6005 6005:Water Fund	0.00	0	0	0	0	0	0	0	0	0
F_6006 6006:Wastewater Fund	0.00	0	0	0	0	0	0	0	0	0
F_6011 6011:Storm Drainage Fund	0.00	0	0	0	0	0	0	0	0	0
F_7103 7103:Cty/Cnty Office-Water Planning	0.00	0	0	0	0	0	0	0	0	0
Total POD:	2.90	440,848	1,210	442,058	15,084	688	0	457,830	0	457,830

Fiscal Year FY20
Program Status Active
Department City Attorney **Group** Group 1 **POD Category** Mandated **POD Function** Charter

Program Services
 Litigation & Human Resources

Program Description
 Responsible for defense of all litigation filed against the City, defense of employees and City, employment and labor litigation/arbitration defense of City. Performs proactive litigation, representing City in lawsuits against third parties and in early stages of projects, claims and disputes.

Legal Requirements
 City Charter Section 72, Government Code Section 995, and case law.

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
Yes	No	0	0	unknown

What is the Minimum Legal Requirement?
 City Charter section 72; Gov't Code Section 995

Impact from Contracting Out? Change in LOS?
 No savings to City. City will pay more for outside legal counsel. Financial hardship to City as elimination would necessitate sending all litigation cases to outside counsel range \$165 - 360 per hour for general litigation matters compared to our blended rate of \$125. Also, the number of litigated cases would increase since part of the function of this program entails being pro-active in early stages of claims and disputes to prevent such lawsuits. Other LOS impacted is elimination of ability to handle Pitchess (see PSLU), amicus matters, debt collection.

What happens if we don't do this Program? Who will enforce?
 Without opposition or defense by City, Plaintiffs would receive court judgments in amounts prayed for in complaints, resulting in further legal action to enforce judgment and collect debts owed by City. California Attorney General may seek court appointment of attorneys to defend City and its employees, and file injunction to compel the City to reimburse them for legal services.

Can revenues be increased ~ established to provide General Fund offset for this program?
 No

If General Fund support is cut what is the impact on Revenues?
 Most of recovered revenues affect City's risk funds costs; City claims and tax recoveries would decline ranging from \$0 to \$900,000 per year for proactive litigation.

POD Cost 2

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	13.60	2,484,199	5,685	2,489,884	70,890	3,231	-546,065	2,017,940	0	2,017,940
F_1002 1002:Interdepartmental Service Fund	0.00	0	0	0	0	0	546,065	546,065	0	546,065
F_6005 6005:Water Fund	0.00	0	0	0	0	0	0	0	0	0
F_6006 6006:Wastewater Fund	0.00	0	0	0	0	0	0	0	0	0
F_6011 6011:Storm Drainage Fund	0.00	0	0	0	0	0	0	0	0	0
F_7103 7103:City/Cnty Office-Water Planning	0.00	0	0	0	0	0	0	0	0	0
Total POD:	13.60	2,484,199	5,685	2,489,884	70,890	3,231	0	2,564,005	0	2,564,005

Fiscal Year FY20
Program Status Active
Department City Attorney **Group** Group 1 **POD Category** Essential 1 **POD Function** Charter

Program Services
 Public Safety and Land Use

Program Description
 City Code Criminal Prosecution, Nuisance Abatement, Pitchess Defense of Police Officers, Drug and Gun Violation Evictions

Legal Requirements
 Health and Safety Code Sec.11570, California Drug Abatement Act.
 City Code Sections:
 8.88.100.; 2.15.200; 5.32.220; 5.94.350; 5.138.160; 8.04.080; 8.08.070; 8.08.090; 8.08.240;
 8.16.080; 8.16.030; 8.64.100; 8.92.190; 8.92.20; 8.96.070; 8.100.170; 8.112.070; 8.116.100; 9.28.040; 9.44.110; 10.44.180; 10.44.140; 10.44.150; 10.44.160; 10.44.170;
 10.44.140; 10.60.070; 10.60.060; 13.16.180; 15.04.090; 15.04.110; 15.36.040;
 15.148.1160; 16.08.020; 17.134.500; 17.232.040; 17.232.050; 18.12.060

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
Yes	Yes	0	0	unknown

What is the Minimum Legal Requirement?
 City Charter obligation; Council Resolution and MOU with DA for Criminal Prosecution.

Impact from Contracting Out? Change in LOS?
 Lack of social nuisance abatement (drug house/apts, problem liquor stores, drug dealers, gang injunctions) and code enforcement would significantly degrade public safety and quality of life in neighborhoods. Change in LOS has same impact.

What happens if we don't do this Program? Who will enforce?
 Code violations would not be enforced. Private persons may seek Court order to compel City to fund prosecutorial services of City Attorney.

Can revenues be increased ~ established to provide General Fund offset for this program?
 Yes. In FY15 a contract for prosecutorial services was established with the City of Rancho Cordova for services rendered in enforcing their municipal code, with all contract revenue going bck to the General Fund. Grants received by other City enforcement branches may be apportioned for prosecutorial services.

If General Fund support is cut what is the impact on Revenues?
 Would not be able to collect fees on social nuisance violations.

POD Cost 3

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	19.65	2,988,157	8,104	2,996,261	101,056	4,606	-1,758,333	1,343,590	0	1,343,590
F_1002 1002:Interdepartmental Service Fund	0.00	0	0	0	0	0	778,444	778,444	0	778,444
F_6005 6005:Water Fund	0.00	0	0	0	0	0	0	0	0	0
F_6006 6006:Wastewater Fund	0.00	0	0	0	0	0	0	0	0	0
F_6011 6011:Storm Drainage Fund	0.00	0	0	0	0	0	0	0	0	0
F_7103 7103:City/Cnty Office-Water Planning	0.00	0	0	0	0	0	0	0	0	0
Total POD:	19.65	2,988,157	8,104	2,996,261	101,056	4,606	-979,889	2,122,034	0	2,122,034

Fiscal Year FY20
Program Status Active
Department City Attorney **Group** Group 1 **POD Category** Mandated **POD Function** Charter

Program Services
 General Counsel & Advisory

Program Description
 Provides legal support and advice for City's contracting and regulatory activities. Focuses on transactional-related activities of the City and the City's financial and fiscal matters. Legal Counsel to City Government and its Departments, Officers, and Agencies, City Boards and Commissions, legal services to the Sacramento Public Library Authority, Conflicts of Interest Advice (2.16.130), Serve on Utility Users Tax Appeals Board. Destruction of Records, Election-related Matters, Approval as to Form of Certain Agreements, Bonds, and Other Legal Instruments. Focuses on transactional-related activities of the City, such as, drafting and reviewing documents, and the City's financial and fiscal matters. Provides strategic support and advice Ordinance Drafting, Review, and Advice. Contract, Grant Approvals and Bond Opinion Letters. Advice for Transactional Matters. PRA Responses, Subpoena Responses, Threat Assessment Team Staffing.

Legal Requirements
 City Charter Sections 72 and 392
 City Code Sections 2.16.130; 2.16.190; 2.60.130; 3.08.230; 3.32.140; 13.10.200; 3.56.100; 3.56.200; 3.60.070; 3.60.100; 3.76.050; 3.116.110; ; 5.124.140; 8.48.030; 13.08.110; 13.04.230; 13.04.250; 13.10.620; 13.10.610; 15.40.010; 15.88.09; 15.108.030; 15.108.040; 16.28.040; 16.32.090; 16.48.140; 18.16.050; 18.18.020; 18.24.320; 18.04.050; 18.104.70; Elec. Code, Sections 9202, 9280
 Gov. Code Section 34090; Resolution No. 2009-381; City Agreement 2009-0629

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
Yes	No	0	0	unknown

What is the Minimum Legal Requirement?

City Charter Sections 72 and 392.

Impact from Contracting Out? Change in LOS?

Increased costs associated with contracting outside counsel as advisors.

What happens if we don't do this Program? Who will enforce?

Elimination of legal services across the City, including requests for legal advice, preparing legislation, review of fiscal matters, review/drafting of contracts and other transactional documents. Increase in lawsuits due to exposure that could have been prevented with advance legal input.

Can revenues be increased ~ established to provide General Fund offset for this program?

No

If General Fund support is cut what is the impact on Revenues?

Library Authority attorneys fees; fees collected for development-related activities and bond issuances.

POD Cost 5

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	11.45	2,308,996	4,838	2,313,834	60,332	2,750	-684,827	1,692,089	52,000	1,640,089
F_1002 1002:Interdepartmental Service Fund	0.00	0	0	0	0	0	464,736	464,736	0	464,736
F_6005 6005:Water Fund	0.00	0	0	0	0	0	126,055	126,055	0	126,055
F_6006 6006:Wastewater Fund	0.00	0	0	0	0	0	42,018	42,018	0	42,018
F_6011 6011:Storm Drainage Fund	0.00	0	0	0	0	0	42,018	42,018	0	42,018
F_7103 7103:Cty/Cnty Office-Water Planning	0.00	0	0	0	0	0	10,000	10,000	0	10,000
Total POD:	11.45	2,308,996	4,838	2,313,834	60,332	2,750	0	2,376,916	52,000	2,324,916

Fiscal Year FY20
Program Status Active
Department City Attorney **Group** **POD Category** Mandated **POD Function** **Charter**

Program Services
 Strategic Projects and Research

Program Description
 Provide strategic support to the Council's policy-making function by providing legal advice and response to counsel initiatives and issues including immigration, cannabis, human trafficking, predatory lending, and homelessness.

Legal Requirements
 City Charter Section 72 City Code Sections 2.16.130; 2.16.190; 2.64.130

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
No	Yes	0	0	

What is the Minimum Legal Requirement?

Impact from Contracting Out? Change in LOS?

What happens if we don't do this Program? Who will enforce?

Can revenues be increased ~ established to provide General Fund offset for this program?

If General Fund support is cut what is the impact on Revenues?

POD Cost 686

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	10.40	2,113,009	4,354	2,117,363	54,299	2,475	-548,264	1,625,873	0	1,625,873
F_1002 1002:Interdepartmental Service Fund	0.00	0	0	0	0	0	548,264	548,264	0	548,264
F_6005 6005:Water Fund	0.00	0	0	0	0	0	0	0	0	0
F_6006 6006:Wastewater Fund	0.00	0	0	0	0	0	0	0	0	0
F_6011 6011:Storm Drainage Fund	0.00	0	0	0	0	0	0	0	0	0
F_7103 7103:City/Cnty Office-Water Planning	0.00	0	0	0	0	0	0	0	0	0
Total POD:	10.40	2,113,009	4,354	2,117,363	54,299	2,475	0	2,174,137	0	2,174,137

POD

Budget versus POD Cost Summary

04000:City Clerk

	Fund	FTE	Labor	Other Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenues	Net Budget (Expense less Revenue)
Budget	1001:General Fund	17.00	2,096,575	11,066	2,107,641	588,111	5,000	-1,100,842	1,599,910	52,000	1,547,910
	1002:Interdepartmental Service Fund	-	-	-	-	-	-	1,101,342	1,101,342	-	1,101,342
Total	04000:City Clerk	17.00	2,096,575	11,066	2,107,641	588,111	5,000	500	2,701,252	52,000	2,649,252
POD	1001:General Fund	17.00	2,096,575	11,066	2,107,641	588,111	5,000	-1,100,842	1,599,910	52,000	1,547,910
	1002:Interdepartmental Service Fund	-	-	0	0	0	0	1,101,342	1,101,342	0	1,101,342
Total	04000:City Clerk	17.00	2,096,575	11,066	2,107,641	588,111	5,000	500	2,701,252	52,000	2,649,252
Budget Less POD:		0.00	0	0	0	0	0	0	0	0	0

Fiscal Year FY20
Program Status Active
Department City Clerk **Group** **POD Category** Mandated **POD Function** Charter

Program Services

City Elections [offices, measures, petitions]

Program Description

Legal Requirements

Elections Code Sec 320 Designates the City Clerk as the Elections Official. Partially Contracted to County of Sacramento. No Savings to Fully Contract. Currently Under Funded.

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
No	No	0	0	

What is the Minimum Legal Requirement?

Impact from Contracting Out? Change in LOS?

What happens if we don't do this Program? Who will enforce?

Can revenues be increased ~ established to provide General Fund offset for this program?

If General Fund support is cut what is the impact on Revenues?

POD Cost 11

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	0.30	42,097	0	42,097	0	0	0	42,097	0	42,097
F_1002 1002:Interdepartmental Service Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	0.30	42,097	0	42,097	0	0	0	42,097	0	42,097

Fiscal Year FY20
Program Status Active
Department City Clerk
Group
POD Category Mandated POD Function Charter

Program Services
 Records Management; Public Records Act Requests; Service

Program Description
 Records Management; Public Records Act Requests; Claims/Summons/Subpoenas

Legal Requirements
 Charter Sec 33 Designates Clerk as Custodian of City Records. Gov Code 6250 [Public Records Act] Directs Release of Records. Gov. Code 915(a) Requires Delivery to Clerk. Clerk's role limited to regulatory requirement of document receipt.

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
No	No	0	0	

What is the Minimum Legal Requirement?

Impact from Contracting Out? Change in LOS?

What happens if we don't do this Program? Who will enforce?

Can revenues be increased ~ established to provide General Fund offset for this program?

If General Fund support is cut what is the impact on Revenues?

POD Cost 21

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	4.95	520,443	0	520,443	99,254	0	-344,090	275,607	2,000	273,607
F_1002 1002:Interdepartmental Service Fund	0.00	0	0	0	0	0	343,590	343,590	0	343,590
Total POD:	4.95	520,443	0	520,443	99,254	0	-500	619,197	2,000	617,197

Fiscal Year FY20
 Program Status Active
 Department City Clerk

Group POD Category Existing POD Function Operations

Program Services
 Council-Clerk Operations

Program Description
 Support for Mayor/Council and Clerk's Offices

Legal Requirements

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
		0	0	

What is the Minimum Legal Requirement?

Impact from Contracting Out? Change in LOS?

What happens if we don't do this Program? Who will enforce?

Can revenues be increased ~ established to provide General Fund offset for this program?

If General Fund support is cut what is the impact on Revenues?

POD Cost 574

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 1001 1001:General Fund	3.00	349,895	9,371	359,266	79,620	4,000	-78,228	364,658	50,000	314,658
F 1002 1002:Interdepartmental Service Fund	0.00	0	0	0	0	0	78,228	78,228	0	78,228
Total POD:	3.00	349,895	9,371	359,266	79,620	4,000	0	442,886	50,000	392,886

Fiscal Year FY20

Program Status Active

Department City Clerk

Group

POD Category Mandated POD Function Operations

Program Services

Office of Ethics and Compliance

Program Description

Administer the City's Code of Ethics and Ethics Commission

Legal Requirements

City Code Chapter 4.02

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
No	No	0	0	

What is the Minimum Legal Requirement?

Impact from Contracting Out? Change in LOS?

What happens if we don't do this Program? Who will enforce?

Can revenues be increased ~ established to provide General Fund offset for this program?

If General Fund support is cut what is the impact on Revenues?

POD Cost 697

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 1001 1001:General Fund	1.00	149,693	-33,427	116,266	197,795	0	-118,930	195,131	0	195,131
F 1002 1002:Interdepartmental Service Fund	0.00	0	0	0	0	0	118,930	118,930	0	118,930
Total POD:	1.00	149,693	-33,427	116,266	197,795	0	0	314,061	0	314,061

Fiscal Year FY20
Program Status Active
Department City Clerk **Group** **POD Category** Mandated **POD Function** Charter

Program Services
 Agenda Management; Legislative Document Processing; Municipal Code Codification

Program Description
 Agendas; Minutes; Resolutions; Ordinances; Contracts; City Code.

Legal Requirements
 Charter Sec 33 and 71 Designates City Clerk as Secretary and Keeper of Council Legislative/City Records. The Brown Act [Gov Code 54954 et seq.] Directs Agenda Protocol. Gov Code 50022 Directs Codification of Ordinances. Partially Contracted to Professional Code Codifier.

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
No	No	0	0	

What is the Minimum Legal Requirement?

Impact from Contracting Out? Change in LOS?

What happens if we don't do this Program? Who will enforce?

Can revenues be increased ~ established to provide General Fund offset for this program?

If General Fund support is cut what is the impact on Revenues?

POD Cost 698

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	3.60	531,592	35,122	566,714	141,247	1,000	-261,213	447,748	0	447,748
F_1002 1002:Interdepartmental Service Fund	0.00	0	0	0	0	0	262,213	262,213	0	262,213
Total POD:	3.60	531,592	35,122	566,714	141,247	1,000	1,000	709,961	0	709,961

Fiscal Year FY20
Program Status Active
Department City Clerk
Group
POD Category Mandated **POD Function** Charter

Program Services
 Gov't Regulatory Compliance

Program Description
 Board & Commission Mgmt.; Campaign Disclosure Rptg; COI Filings & Code; Ethics Training Officials; Ticket Policy Filings; Lobbyist Registrations; Formal Bids. Approving the Acceptance Distribution Use and Reporting of Tickets.

Legal Requirements
 Charter Sec 71 Designates City Clerk as Secretary. The Maddy Act [Gov Code 54970 et seq.] Mandates Vacancy Protocol. Gov. Code 84200 et seq. and 87300 Mandates Filings and Designates City Clerk as Filing Official. Gov. Code Mandates Biannual Review and Update of Conflict of Interest Code. Gov. Code 53234 et seq. Designates City Clerk as Recipient of Certificates. Title 2 Section 18944.1 of the California Code of Regulations. City Code 2.15.060 Program. City Code 3.56 and 3.60 Designates City Clerk as Advertiser and Recipient of Bids.

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
No	No	0	0	

What is the Minimum Legal Requirement?

Impact from Contracting Out? Change in LOS?

What happens if we don't do this Program? Who will enforce?

Can revenues be increased ~ established to provide General Fund offset for this program?

If General Fund support is cut what is the impact on Revenues?

POD Cost 699

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	4.15	502,854	0	502,854	70,195	0	-298,381	274,668	0	274,668
F_1002 1002:Interdepartmental Service Fund	0.00	0	0	0	0	0	298,381	298,381	0	298,381
Total POD:	4.15	502,854	0	502,854	70,195	0	0	573,049	0	573,049

POD

Budget versus POD Cost Summary

05000:City Treasurer

	Fund	FTE	Labor	Other Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenues	Net Budget (Expense less Revenue)
Budget	1001:General Fund	14.00	2,375,252	-67,447	2,307,805	276,047	10,000	-251,405	2,342,447	3,495,958	-1,153,511
	1002:Interdepartmental Service Fund	-	-	-	-	-	-	251,755	251,755	-	251,755
Total	05000:City Treasurer	14.00	2,375,252	-67,447	2,307,805	276,047	10,000	350	2,594,202	3,495,958	-901,756
POD	1001:General Fund	14.00	2,375,259	-67,447	2,307,812	276,047	10,000	-251,405	2,342,454	3,495,958	-1,153,504
	1002:Interdepartmental Service Fund	-	-	-	-	-	-	251,755	251,755	-	251,755
Total	05000:City Treasurer	14.00	2,375,259	-67,447	2,307,812	276,047	10,000	350	2,594,209	3,495,958	-901,749
Budget Less POD:		0.00	-7	0	-7	0	0	0	-7	0	-7

Fiscal Year FY20
Program Status Active
Department City Treasurer **Group** **POD Category** Mandated **POD Function** **Charter**

Program Services

Debt Issuance Process / Due Diligence

Program Description

Pre-issuance due diligence, document preparation and Council actions to issue debt.

Legal Requirements

Internal Revenue Code of 1986 - Section 6599.1 of the California Government Code - Article XVI, Section 18 of the California Constitution - Municipal Improvement Act of 1911, 1913, & 1915 Act(s) - Article XIII of the California Constitution - SEC Rule 15c2-12 - Treasury Regulation Section 1.148-1(f) - California Senate Bill 1029 - California Senate Bill 450 - California Assembly Bill 2109 - Tax Equity and Fiscal Responsibility Act of 1982 - SEC Rule 15c2-12 (as amended effective February 27, 2019) - Mello-Roos Community Facilities Act of 1982 - Enterprise Revenue Bonds Law (Section 3.152 of the City Code) - TOT Revenue Bond Law (Section 3.154 of the City Code) - Sacramento Tourism Infrastructure District No. 2018-04 (Section 3.92.055 of the City Code) - Support to departments mandated and operating from Federal and State regulations.

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
Yes	Yes	0	0	N/A

What is the Minimum Legal Requirement?

State Law and applicable sections of the City Code authorize the issuance of debt.

Federal and State Law govern the eligibility of debt for tax-exempt status.

Federal and State law govern disclosure, sale, and trading of the bonds.

Impact from Contracting Out? Change in LOS?

Contracting out would likely require the same amount of work to gather and prepare internally held information for submittal to an outside consultant, who in turn would forward the info to required parties, thus resulting in likely little to no staff savings and additional costs for a consultant. Some specialized functions are currently performed by outside consultant i.e. arbitrage calculations for complex issues, however, it still requires City input (gathering of all information from City financial system, third parties, trustee, etc.) and review and approval of final product. Ultimately, the City has the requirement and fiduciary responsibility to ensure accuracy of all information.

What happens if we don't do this Program? Who will enforce?

City does not have to borrow money, however the funding and availability of those improvements could be delayed. Designated by Council and Charter, and governed by State and Federal law, as well as sections of the City Code. Need for Capital - maintenance, growth & economic development.

Can revenues be increased ~ established to provide General Fund offset for this program?

There is not an opportunity to increase fees as services provided are regulated and limited to actual cost of service delivery and dependent upon issuance of debt.

If General Fund support is cut what is the impact on Revenues?

City Treasurer's Office has an overall negative net cost to the General Fund - the functions are all integrated with one another and bring in more revenue than expenditures.

POD Cost 22

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	2.62	496,940	-16,380	480,560	59,153	2,143	83	541,938	0	541,938
F_1002 1002:Interdepartmental Service Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	2.62	496,940	-16,380	480,560	59,153	2,143	83	541,938	0	541,938

Fiscal Year FY20

Program Status Active

Department City Treasurer

Group

POD Category Existing **POD Function** Charter

Program Services

Investor/Rating Agency Relations

Program Description

Responding to inquiries from rating agencies and bond investors.

Legal Requirements

Necessary to maintain or improve the City's credit ratings - vital to borrow future debt issues at costs as low as possible. Provides transparency to stakeholders that could maintain or lower future costs of borrowing.

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
Yes	Yes	0	0	N/A

What is the Minimum Legal Requirement?

Federal and State law govern disclosure, sale, and trading of bonds. SEC Rule 15c2-12 - IRS Form 14002

Impact from Contracting Out? Change in LOS?

Contracting out would likely require the same amount of work to gather and prepare internally held information for submittal to an outside consultant. End result; little to no staff savings and additional costs for a consultant.

What happens if we don't do this Program? Who will enforce?

Impacts to debt management program would erode investor confidence, potentially impacting the City's credit ratings, and could result in higher borrowing costs in the future. Additionally, violation of tax laws would result in payment of significant penalties - up to treble damages, and ultimately could result in significant financial impacts from investor & regulatory agency legal actions.

Can revenues be increased ~ established to provide General Fund offset for this program?

There is not an opportunity to increase fees as services provided are regulated and limited to actual cost of service delivery and dependent upon issuance of debt.

If General Fund support is cut what is the impact on Revenues?

City Treasurer's Office has a negative net cost to the General Fund - the functions are all integrated with one another and bring in more revenue than expenditures.

POD Cost 23

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	0.14	33,129	-964	32,165	3,944	143	5	36,257	0	36,257
F_1002 1002:Interdepartmental Service Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	0.14	33,129	-964	32,165	3,944	143	5	36,257	0	36,257

Fiscal Year FY20
Program Status Active
Department City Treasurer **Group** **POD Category** Essential 3 **POD Function** Charter

Program Services

Project Feasibility / Citywide / Investor-Banker Relations

Program Description

Project development and feasibility review with City Departments

Legal Requirements

Support to departments mandated and operating from Federal and State regulations.

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
Yes	Yes	0	0	N/A

What is the Minimum Legal Requirement?

State Law and sections of the City Code authorize the issuance of debt.

Federal and State Law govern the eligibility of the issuance of debt on a tax-exempt status.

Impact from Contracting Out? Change in LOS?

Provide independent financial advice to Mayor/City Council, assist City departments in project feasibility analysis related to potential debt financings; perform cost/benefit analysis for different scenarios; support City-wide programs such as deferred fee, letter of credit providers; oversee the City's credit ratings and the debt financing program to include preparation and facilitation of bond/debt issuance, ensure appropriate level of due diligence and disclosure from City, internal and external stakeholders, and other parties, interact with investment bankers, bond counsel, rating agencies, bond insurers, and investors as necessary.

What happens if we don't do this Program? Who will enforce?

Impacts to debt management program would erode investor confidence, potentially impacting the City's credit ratings, and could result in higher borrowing costs in the future. Additionally, violation of tax laws would result in payment of significant penalties - up to treble damages, and ultimately could result in significant financial impacts from investor & regulatory agency legal actions.

Can revenues be increased ~ established to provide General Fund offset for this program?

There is not an opportunity to increase fees as services provided are regulated and limited to actual cost of service delivery and dependent upon issuance of debt.

If General Fund support is cut what is the impact on Revenues?

City Treasurer's Office has a negative net cost to the General Fund - the functions are all integrated with one another and bring in more revenue than expenditures.

POD Cost 24

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 1001 1001:General Fund	0.14	33,129	-963	32,166	3,944	143	5	36,258	0	36,258
F 1002 1002:Interdepartmental Service Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	0.14	33,129	-963	32,166	3,944	143	5	36,258	0	36,258

Fiscal Year FY20
Program Status Active
Department City Treasurer **Group** **POD Category** Mandated **POD Function** **Charter**

Program Services
 Cash Flow Management

Program Description
 Responsible for the deposit and investment of all City funds.

Legal Requirements
 Charter Article VI, Section 73 - CA GC 53601 - The Treasurer's role in cash & investment management is mandated by Charter and governed by State and Federal Law.

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
No	No	0	0	N/A

What is the Minimum Legal Requirement?

CA GC 53601
 CA GC 53607
 GC 53646(b)

Impact from Contracting Out? Change in LOS?

Contracting for outside investment management for a portfolio of \$1.3 billion would have a negative impact on fee revenue and expenditure. In Knowledgeable staff would be required to oversee appropriate and prudent cash management and investment of public funds. Cost for contracted specialized financial services greatly exceeds staff costs by approximately 47%.

What happens if we don't do this Program? Who will enforce?

Failure to proactively manage cash will result in significant negative fiscal impact to the City and other partner organizations.

Can revenues be increased ~ established to provide General Fund offset for this program?

Increased fees in the current market environment would be detrimental to City General and Enterprise Funds, as well as partner organizations.

If General Fund support is cut what is the impact on Revenues?

City Treasurer's Office has an overall negative net cost to the General Fund - the functions are all integrated with one another and bring in more revenue than expenditures.

POD Cost 25

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	3.76	636,813	-18,417	618,395	62,505	2,264	87	683,251	2,377,251	-1,694,000
F_1002 1002:Interdepartmental Service Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	3.76	636,813	-18,417	618,395	62,505	2,264	87	683,251	2,377,251	-1,694,000

Fiscal Year FY20
Program Status Active
Department City Treasurer **Group** **POD Category** Mandated **POD Function** **Charter**

Program Services
 Debt Management

Program Description
 Levy and Delinquency Management of Assessment Districts & Community Facilities Districts; Private Activity/Arbitrage Compliance Management of Tax-Exempt Debt Obligations; Trustee Funds Management; Continuing Disclosure Requirements

Legal Requirements
 Federal/State Law and Regulation; Debt Covenants

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
Yes	Yes	0	0	N/A

What is the Minimum Legal Requirement?

Internal Revenue Code of 1986 - Section 6599.1 of the California Government Code - SEC Rule 15c2-12 - IRS Form 14002 - OMB 1545-2071

Impact from Contracting Out? Change in LOS?

Contracting out may require the same amount of work to gather and prepare internally held information for submittal to an outside consultant. End result; little to no staff savings and additional costs for a consultant.

What happens if we don't do this Program? Who will enforce?

Impacts to debt management program would erode investor confidence, potentially impacting the City's credit ratings, and result in higher borrowing costs in the future. Additionally, violation of tax laws would result in payment of significant penalties - up to treble damages, and ultimately could result in significant financial impacts from investor & regulatory agency legal actions.

Can revenues be increased ~ established to provide General Fund offset for this program?

N/A

If General Fund support is cut what is the impact on Revenues?

City Treasurer's Office has an overall negative net cost to the General Fund

POD Cost 26

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	1.21	202,091	-8,042	194,049	24,056	871	-251,747	-32,772	0	-32,772
F_1002 1002:Interdepartmental Service Fund	0.00	0	0	0	0	0	251,755	251,755	0	251,755
Total POD:	1.21	202,091	-8,042	194,049	24,056	871	8	218,983	0	218,983

Fiscal Year FY20
Program Status Active
Department City Treasurer **Group** **POD Category** Mandated **POD Function** **Charter**

Program Services
 SCERS

Program Description
 Investment staff is responsible for the investment and management of the \$280mln SCERS portfolio across multiple asset classes. The portfolio actively funds retirement payments to over 1000 non-Calpers city retirees.

Legal Requirements
 Article XVI, Section 17 (CA Constitution) GC 53601 - The Treasurer's role in cash & investment management is mandated by Charter and governed by State and Federal Law - Closed City Retirement Fund Investments (equities)

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
Yes	Yes	0	2	3+Months

What is the Minimum Legal Requirement?

Charter Article XVI
 GC 53601

Impact from Contracting Out? Change in LOS?

- 1) Significant increase in asset management expense.
- 2) Loss of transparency
- 3) Loss of investment control
- 4) Lose control of asset custody
- 5) Added risk to plan assets. Contracting out with another investment firm may take about three months to get the documents completed and the assets to be transitioned to a third party. Cost for contracted specialized financial services greatly exceeds staff costs by approximately 60%.

What happens if we don't do this Program? Who will enforce?

This program is mandated by the Charter and state and federal laws.

Can revenues be increased ~ established to provide General Fund offset for this program?

This program is a revenue generator for the General Fund.

If General Fund support is cut what is the impact on Revenues?

City Treasurer's Office has an overall negative net cost to the General Fund

POD Cost 27

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 1001 1001:General Fund	2.81	485,346	-13,630	471,716	57,773	2,093	81	531,662	1,118,707	-587,044
F 1002 1002:Interdepartmental Service Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	2.81	485,346	-13,630	471,716	57,773	2,093	81	531,662	1,118,707	-587,044

Fiscal Year FY20
Program Status Active
Department City Treasurer **Group** **POD Category** Existing **POD Function** Charter

Program Services
 Special Projects/Admin/Other

Program Description
 Support of Citywide programs and projects

Legal Requirements
 Contingent on level of involvement

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
Yes	Yes	0	0	N/A

What is the Minimum Legal Requirement?

Impact from Contracting Out? Change in LOS?

What happens if we don't do this Program? Who will enforce?

Can revenues be increased ~ established to provide General Fund offset for this program?

If General Fund support is cut what is the impact on Revenues?

City Treasurer's Office has an overall negative net cost to the General Fund - the functions are all integrated with one another and bring in more revenue than expenditures.

POD Cost 28

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 1001 1001:General Fund	3.34	487,812	-9,051	478,761	64,674	2,343	82	545,860	0	545,860
F 1002 1002:Interdepartmental Service Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	3.34	487,812	-9,051	478,761	64,674	2,343	82	545,860	0	545,860

Budget versus POD Cost Summary

06000:Finance

	FTE	Labor	Other Employee Services	Total Employee Services	Service and Supplies	Property	Inter- departmental Transfers	Expenditure Subtotal	Revenues	Net Budget (Expense less Revenue)
Budget										
1001:General Fund	91.00	10,156,386	-9,693	10,146,693	1,808,370	44,400	-5,071,580	6,927,883	819,910	6,107,973
3210:Downtown Impact Fee Fund	-	-	-	-	50,000	-	-	50,000	-	50,000
2221:Downtown Management District	-	-	-	-	-	-	8,038	8,038	3,207,845	-3,199,807
3203:Jacinto Creek	-	-	-	-	100,000	-	-	100,000	-	100,000
2232:Landscaping and Lighting	-	-	-	-	-	-	347,519	347,519	17,528,227	-17,180,708
2007:Major Street Construction Fund	-	-	-	-	-	-	-	-	3,000,000	-3,000,000
1002:Interdepartmental Service Fund	-	-	-	-	-	-	3,024,965	3,024,965	-	3,024,965
3211:Railyards Impact Fee Fund	-	-	-	-	50,000	-	-	50,000	50,000	0
3212:River District Impact Fee Fund	-	-	-	-	50,000	-	-	50,000	-	50,000
2201:Power Inn Rd Md 2003-01	-	-	-	-	-	-	4,629	4,629	12,084	-7,455
2202:Neighborhood Lighting Dist	-	-	-	-	-	-	18,516	18,516	45,808	-27,292
2204:Northside Subdiv Maint Dist	-	-	-	-	-	-	5,208	5,208	9,800	-4,592
2205:Subdiv Lndscpng Maint Dist	-	-	-	-	-	-	28,093	28,093	299,046	-270,953
2206:Laguna Creek Maint Dist	-	-	-	-	-	-	13,931	13,931	196,034	-182,103
2207:12th Street Maint Benefit Area	-	-	-	-	-	-	4,404	4,404	16,680	-12,276
2208:Old Sacto Maint Dist	-	-	-	-	-	-	6,244	6,244	70,060	-63,816
2209:Downtown Plaza PBID	-	-	-	-	-	-	-	-	48,692	-48,692
2211:Old Sacramento PBID	-	-	-	-	-	-	-	-	165,000	-165,000
2212:Franklin Blvd PBID	-	-	-	-	-	-	-	-	77,000	-77,000
2214:Del Paso PBID	-	-	-	-	-	-	-	-	35,224	-35,224
2215:Stockton Blvd BIA	-	-	-	-	-	-	-	-	53,000	-53,000
2216:Oak Park PBID	-	-	-	-	-	-	3,664	3,664	315,447	-311,783
2217:Franklin Boulevard PBID	-	-	-	-	-	-	3,383	3,383	148,046	-144,663
2218:Del Paso Prop & Business Imprv	-	-	-	-	-	-	3,617	3,617	478,044	-474,427
2222:The River District PBID	-	-	-	-	-	-	2,031	2,031	547,836	-545,805
2223:N Natomas Transp Mgmt Assoc	-	-	-	-	-	-	44,098	44,098	1,414,803	-1,370,705
2224:Stockton Blvd PBID	-	-	-	-	-	-	2,438	2,438	352,435	-349,997
2226:Neighborhood Water Quality Dist	-	-	-	-	-	-	12,792	12,792	69,268	-56,476
2227:N Nat Lndscp 99-02	-	-	-	-	-	-	27,942	27,942	423,725	-395,783
2228:Willowcreek Assmnt Md	-	-	-	-	-	-	9,181	9,181	57,063	-47,882
2229:Willowcreek Lndscpng CFD	-	-	-	-	-	-	5,486	5,486	86,619	-81,133
2230:N Natomas Lands CFD 3	-	-	-	-	-	-	52,657	52,657	2,368,491	-2,315,834
2231:Village Garden N.-Mtce Dist #1	-	-	-	-	-	-	15,596	15,596	28,122	-12,526
2233:Neighborhood Park Maint CFD	-	-	-	-	-	-	37,981	37,981	1,553,989	-1,516,008

Budget versus POD Cost Summary

06000:Finance

2234:Power Inn Area Prop & Business	-	-	-	-	-	-	3,735	3,735	526,302	-522,567
2236:Greater Broadway PBID	-	-	-	-	-	-	2,459	2,459	291,140	-288,681
2237:Midtown Sacramento PBID	-	-	-	-	-	-	5,713	5,713	1,600,118	-1,594,405
2238:Del Paso Nuevo Landscaping CFD	-	-	-	-	-	-	2,861	2,861	23,823	-20,962
2239:Sutter Business Imprvmt Area	-	-	-	-	150,000	-	-	150,000	150,000	0
2241:Handle BID No 2011-04	-	-	-	-	198,986	-	1,014	200,000	200,000	0
2242:Mack Road PBID	-	-	-	-	-	-	2,294	2,294	669,111	-666,817
2243:Sac Tourism Marketing District	-	-	-	-	-	-	146,000	146,000	-	146,000
2245:NW Land Park CFD 2013-02	-	-	-	-	-	-	20,913	20,913	50,000	-29,087
2246:Township 9 CFD No. 2012-06	-	-	-	-	-	-	5,176	5,176	60,000	-54,824
2247:Railyards Maint CFD No 2014-04	-	-	-	-	-	-	4,667	4,667	111,723	-107,056
2249:SacMaintCFD2014-04 Annex Areas	-	-	-	-	-	-	5,618	5,618	96,558	-90,940
2250:SacMaintCFD2014-04 Area 01	-	-	-	-	-	-	6,461	6,461	375,000	-368,539
2251:Central Midtown Restaurant BID	-	-	-	-	205,000	-	5,000	210,000	210,000	0
2252:Curtis Park CFD 2013-03	-	-	-	-	-	-	3,203	3,203	8,225	-5,022
3331:Natomas Central CFD 2006-02	-	-	-	-	-	-	11,735	11,735	11,735	0
3336:Curtis Park Village CFD 2014-02	-	-	-	-	50,000	-	-	50,000	-	50,000
2013:Transportation Development	-	-	-	-	-	-	-	-	376,000	-376,000
7103:Cty/Cnty Office-Water Planning	-	-	-	-	-	-	39,000	39,000	-	39,000
Total 06000:Finance	91.00	10,156,386	-9,693	10,146,693	2,662,356	44,400	-1,123,318	11,730,131	38,238,033	-26,507,902

POD	1001:General Fund	91.00	10,156,386	-9,693	10,146,693	1,808,370	44,400	-5,071,580	6,927,883	819,910	6,107,973
	3210:Downtown Impact Fee Fund	-	-	0	0	50,000	0	0	50,000	0	50,000
	2221:Downtown Management District	-	-	-	-	-	-	8,038	8,038	3,207,845	-3,199,807
	3203:Jacinto Creek	-	-	0	0	100,000	0	0	100,000	0	100,000
	2232:Landscaping and Lighting	-	-	-	-	-	-	347,519	347,519	17,528,227	-17,180,708
	2007:Major Street Construction Fund	-	-	0	0	0	0	0	0	3,000,000	-3,000,000
	1002:Interdepartmental Service Fund	-	-	0	0	0	0	3,024,965	3,024,965	0	3,024,965
	3211:Railyards Impact Fee Fund	-	-	0	0	50,000	0	0	50,000	50,000	0
	3212:River District Impact Fee Fund	-	-	0	0	50,000	0	0	50,000	0	50,000
	2201:Power Inn Rd Md 2003-01	-	-	-	-	-	-	4,629	4,629	12,084	-7,455
	2202:Neighborhood Lighting Dist	-	-	-	-	-	-	18,516	18,516	45,808	-27,292
	2204:Northside Subdiv Maint Dist	-	-	-	-	-	-	5,208	5,208	9,800	-4,592
	2205:Subdiv Lndscpng Maint Dist	-	-	-	-	-	-	28,093	28,093	299,046	-270,953
	2206:Laguna Creek Maint Dist	-	-	-	-	-	-	13,931	13,931	196,034	-182,103
	2207:12th Street Maint Benefit Area	-	-	-	-	-	-	4,404	4,404	16,680	-12,276
	2208:Old Sacto Maint Dist	-	-	-	-	-	-	6,244	6,244	70,060	-63,816

POD

Budget versus POD Cost Summary

06000:Finance

2209:Downtown Plaza PBID	-	-	0	0	0	0	0	0	48,692	-48,692
2211:Old Sacramento PBID	-	-	0	0	0	0	0	0	165,000	-165,000
2212:Franklin Blvd PBID	-	-	0	0	0	0	0	0	77,000	-77,000
2214:Del Paso PBID	-	-	0	0	0	0	0	0	35,224	-35,224
2215:Stockton Blvd BIA	-	-	0	0	0	0	0	0	53,000	-53,000
2216:Oak Park PBID	-	-	-	-	-	-	3,664	3,664	315,447	-311,783
2217:Franklin Boulevard PBID	-	-	-	-	-	-	3,383	3,383	148,046	-144,663
2218:Del Paso Prop & Business Imprv	-	-	-	-	-	-	3,617	3,617	478,044	-474,427
2222:The River District PBID	-	-	-	-	-	-	2,031	2,031	547,836	-545,805
2223:N Natomas Transp Mgmt Assoc	-	-	-	-	-	-	44,098	44,098	1,414,803	-1,370,705
2224:Stockton Blvd PBID	-	-	-	-	-	-	2,438	2,438	352,435	-349,997
2226:Neighborhood Water Quality Dist	-	-	-	-	-	-	12,792	12,792	69,268	-56,476
2227:N Nat Lndscp 99-02	-	-	-	-	-	-	27,942	27,942	423,725	-395,783
2228:Willowcreek Assmnt Md	-	-	-	-	-	-	9,181	9,181	57,063	-47,882
2229:Willowcreek Lndscpng CFD	-	-	-	-	-	-	5,486	5,486	86,619	-81,133
2230:N Natomas Lands CFD 3	-	-	-	-	-	-	52,657	52,657	2,368,491	-2,315,834
2231:Village Garden N.-Mtce Dist #1	-	-	-	-	-	-	15,596	15,596	28,122	-12,526
2233:Neighborhood Park Maint CFD	-	-	-	-	-	-	37,981	37,981	1,553,989	-1,516,008
2234:Power Inn Area Prop & Business	-	-	-	-	-	-	3,735	3,735	526,302	-522,567
2236:Greater Broadway PBID	-	-	-	-	-	-	2,459	2,459	291,140	-288,681
2237:Midtown Sacramento PBID	-	-	-	-	-	-	5,713	5,713	1,600,118	-1,594,405
2238:Del Paso Nuevo Landscaping CFD	-	-	-	-	-	-	2,861	2,861	23,823	-20,962
2239:Sutter Business Imprvmt Area	-	-	0	0	150,000	0	0	150,000	150,000	0
2241:Handle BID No 2011-04	-	-	0	0	198,986	0	1,014	200,000	200,000	0
2242:Mack Road PBID	-	-	-	-	-	-	2,294	2,294	669,111	-666,817
2243:Sac Tourism Marketing District	-	-	0	0	0	0	146,000	146,000	0	146,000
2245:NW Land Park CFD 2013-02	-	-	-	-	-	-	20,913	20,913	50,000	-29,087
2246:Township 9 CFD No. 2012-06	-	-	-	-	-	-	5,176	5,176	60,000	-54,824
2247:Railyards Maint CFD No 2014-04	-	-	-	-	-	-	4,667	4,667	111,723	-107,056
2249:SacMaintCFD2014-04 Annex Areas	-	-	-	-	-	-	5,618	5,618	96,558	-90,940
2250:SacMaintCFD2014-04 Area 01	-	-	-	-	-	-	6,461	6,461	375,000	-368,539
2251:Central Midtown Restaurant BID	-	-	0	0	205,000	0	5,000	210,000	210,000	0
2252:Curtis Park CFD 2013-03	-	-	-	-	-	-	3,203	3,203	8,225	-5,022
3331:Natomas Central CFD 2006-02	-	-	0	0	0	0	11,735	11,735	11,735	0
3336:Curtis Park Village CFD 2014-02	-	-	0	0	50,000	0	0	50,000	0	50,000
2013:Transportation Development	-	-	0	0	0	0	0	0	376,000	-376,000
7103:Cty/Cnty Office-Water Planning	-	-	-	-	-	-	39,000	39,000	-	39,000

Budget versus POD Cost Summary

06000:Finance

Total 06000:Finance	91.00	10,156,386	-9,693	10,146,693	2,662,356	44,400	-1,123,318	11,730,131	38,238,033	-26,507,902
Budget Less POD:	0.00	0	0	0	0	0	0	0	0	0

Fiscal Year FY20

Program Status Active

Department Finance Group Group 2 POD Category Essential 2 POD Function Support

Program Services

Procurement Services

Program Description

Procurement Services assists departments with bids, citywide contracts, surplus disposal, and applicable policies and procedures.

Legal Requirements

Management, and administration of all procurement activities.

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
No	No	0	0	

What is the Minimum Legal Requirement?

Impact from Contracting Out? Change in LOS?

What happens if we don't do this Program? Who will enforce?

Can revenues be increased ~ established to provide General Fund offset for this program?

If General Fund support is cut what is the impact on Revenues?

POD Cost 105

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	7.00	819,721	0	819,721	47,718	3,900	-383,140	488,199	0	488,199
F_1002 1002:Interdepartmental Service Fund	0.00	0	0	0	0	0	387,140	387,140	0	387,140
F_2007 2007:Major Street Construction Fund	0.00	0	0	0	0	0	0	0	0	0
F_2013 2013:Transportation Development	0.00	0	0	0	0	0	0	0	0	0
F_2201 2201:Power Inn Rd Md 2003-01	0.00	0	0	0	0	0	0	0	0	0
F_2202 2202:Neighborhood Lighting Dist	0.00	0	0	0	0	0	0	0	0	0
F_2204 2204:Northside Subdiv Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F_2205 2205:Subdiv Lndscpng Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F_2206 2206:Laguna Creek Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F_2207 2207:12th Street Maint Benefit Area	0.00	0	0	0	0	0	0	0	0	0
F_2208 2208:Old Sacto Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F_2209 2209:Downtown Plaza PBID	0.00	0	0	0	0	0	0	0	0	0
F_2211 2211:Old Sacramento PBID	0.00	0	0	0	0	0	0	0	0	0
F_2212 2212:Franklin Blvd PBID	0.00	0	0	0	0	0	0	0	0	0
F_2214 2214:Del Paso PBID	0.00	0	0	0	0	0	0	0	0	0
F_2215 2215:Stockton Blvd BIA	0.00	0	0	0	0	0	0	0	0	0
F_2216 2216:Oak Park PBID	0.00	0	0	0	0	0	0	0	0	0
F_2217 2217:Franklin Boulevard PBID	0.00	0	0	0	0	0	0	0	0	0
F_2218 2218:Del Paso Prop & Business Imprv	0.00	0	0	0	0	0	0	0	0	0
F_2219 2219:Special District Info/Rpt Sys	0.00	0	0	0	0	0	0	0	0	0
F_2221 2221:Downtown Management District	0.00	0	0	0	0	0	0	0	0	0
F_2222 2222:The River District PBID	0.00	0	0	0	0	0	0	0	0	0
F_2223 2223:N Natomas Transp Mgmt Assoc	0.00	0	0	0	0	0	0	0	0	0
F_2224 2224:Stockton Blvd PBID	0.00	0	0	0	0	0	0	0	0	0
F_2226 2226:Neighborhood Water Quality Dist	0.00	0	0	0	0	0	0	0	0	0
F_2227 2227:N Nat Lndscp 99-02	0.00	0	0	0	0	0	0	0	0	0

POD Cost 105

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 2228 2228:Willowcreek Assmnt Md	0.00	0	0	0	0	0	0	0	0	0
F 2229 2229:Willowcreek Lndscpng CFD	0.00	0	0	0	0	0	0	0	0	0
F 2230 2230:N Natomas Lands CFD 3	0.00	0	0	0	0	0	0	0	0	0
F 2231 2231:Village Garden N.-Mtce Dist #1	0.00	0	0	0	0	0	0	0	0	0
F 2232 2232:Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0
F 2233 2233:Neighborhood Park Maint CFD	0.00	0	0	0	0	0	0	0	0	0
F 2234 2234:Power Inn Area Prop & Business	0.00	0	0	0	0	0	0	0	0	0
F 2236 2236:Greater Broadway PBID	0.00	0	0	0	0	0	0	0	0	0
F 2237 2237:Midtown Sacramento PBID	0.00	0	0	0	0	0	0	0	0	0
F 2238 2238:Del Paso Nuevo Landscaping CFD	0.00	0	0	0	0	0	0	0	0	0
F 2239 2239:Sutter Business Imprvmt Area	0.00	0	0	0	0	0	0	0	0	0
F 2241 2241:Handle BID No 2011-04	0.00	0	0	0	0	0	0	0	0	0
F 2242 2242:Mack Road PBID	0.00	0	0	0	0	0	0	0	0	0
F 2243 2243:Sac Tourism Marketing District	0.00	0	0	0	0	0	0	0	0	0
F 2245 2245:NW Land Park CFD 2013-02	0.00	0	0	0	0	0	0	0	0	0
F 2246 2246:Township 9 CFD No. 2012-06	0.00	0	0	0	0	0	0	0	0	0
F 2247 2247:Railyards Maint CFD No 2014-04	0.00	0	0	0	0	0	0	0	0	0
F 2249 2249:SacMaintCFD2014-04 Annex Areas	0.00	0	0	0	0	0	0	0	0	0
F 2250 2250:SacMaintCFD2014-04 Area 01	0.00	0	0	0	0	0	0	0	0	0
F 2252 2252:Curtis Park CFD 2013-03	0.00	0	0	0	0	0	0	0	0	0
F 3203 3203:Jacinto Creek	0.00	0	0	0	0	0	0	0	0	0
F 3206 3206:NNFP Public Facilities Fee Fund	0.00	0	0	0	0	0	0	0	0	0
F 3210 3210:Downtown Impact Fee Fund	0.00	0	0	0	0	0	0	0	0	0
F 3331 3331:Natomas Central CFD 2006-02	0.00	0	0	0	0	0	0	0	0	0
F 6004 6004:Parking Fund	0.00	0	0	0	0	0	0	0	0	0
F 7103 7103:Cty/Cnty Office-Water Planning	0.00	0	0	0	0	0	0	0	0	0
Total POD:	7.00	819,721	0	819,721	47,718	3,900	4,000	875,339	0	875,339

Fiscal Year FY20
Program Status Active
Department Finance **Group** Group 4 **POD Category** Essential 1 **POD Function** Support

Program Services
 Central Cashiering

Program Description
 The primary collection and recording of City cash and revenue is handled within the Finance Department/Revenue Division, Room 1214, New City Hall. This function/unit is the main depository of cash and revenues within the City. Required for the administration of these funds because a decentralized process could lead to revenue losses.

Legal Requirements
 Mandated by GAAP, GASB and FASB for proper recording of all money received by the City. Required for the administration of these funds because a decentralized process could lead to revenue losses. Mandated by City Charter, Section 115 Accounting Systems and 116 Receipts and Disbursements, which requires the City to establish and maintain a system of financial procedures, accounts and controls.

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
Yes	Yes	0	0	

What is the Minimum Legal Requirement?
 The City must establish and maintain a system of financial procedures, accounts and controls. Having these controls in one central location makes the process of depositing and recording to the ledgers more efficient.

Impact from Contracting Out? Change in LOS?
 Payment collections for parking tickets, utilities and invoice payments are currently contracted out. If all other payments or fees due were contracted out then there would be a potential for fraud or theft. There would be no control over the customer service given by an outside vendor and customer inconvenience would be a problem.

What happens if we don't do this Program? Who will enforce?
 Payments due to the City that are not currently contracted out would not be collected resulting in a loss of Revenue to the General Fund and other enterprise funds. If this program did not continue, there would be no one to enforce the program and we would rely on the integrity of the customers to pay their fees on time. Inefficient to contract out misc. payments.

Can revenues be increased ~ established to provide General Fund offset for this program?
 As allowed by law, the various programs may increase their fees for services.

If General Fund support is cut what is the impact on Revenues?
 City revenue would not be collected resulting in a loss of City funds and services.

POD Cost 31

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	1.57	148,573	-554	148,019	24,198	0	-36,268	135,950	18,782	117,167
F_1002 1002:Interdepartmental Service Fund	0.00	0	0	0	0	0	28,806	28,806	0	28,806
F_2007 2007:Major Street Construction Fund	0.00	0	0	0	0	0	0	0	117,750	-117,750
F_2013 2013:Transportation Development	0.00	0	0	0	0	0	0	0	14,758	-14,758
F_2201 2201:Power Inn Rd Md 2003-01	0.00	0	0	0	0	0	0	0	0	0
F_2202 2202:Neighborhood Lighting Dist	0.00	0	0	0	0	0	0	0	0	0
F_2204 2204:Northside Subdiv Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F_2205 2205:Subdiv Lndscpng Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F_2206 2206:Laguna Creek Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F_2207 2207:12th Street Maint Benefit Area	0.00	0	0	0	0	0	0	0	0	0
F_2208 2208:Old Sacto Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F_2209 2209:Downtown Plaza PBID	0.00	0	0	0	0	0	0	0	1,911	-1,911
F_2211 2211:Old Sacramento PBID	0.00	0	0	0	0	0	0	0	6,476	-6,476
F_2212 2212:Franklin Blvd PBID	0.00	0	0	0	0	0	0	0	3,022	-3,022
F_2214 2214:Del Paso PBID	0.00	0	0	0	0	0	0	0	1,383	-1,383
F_2215 2215:Stockton Blvd BIA	0.00	0	0	0	0	0	0	0	2,080	-2,080
F_2216 2216:Oak Park PBID	0.00	0	0	0	0	0	0	0	0	0
F_2217 2217:Franklin Boulevard PBID	0.00	0	0	0	0	0	0	0	0	0
F_2218 2218:Del Paso Prop & Business Imprv	0.00	0	0	0	0	0	0	0	0	0
F_2219 2219:Special District Info/Rpt Sys	0.00	0	0	0	0	0	0	0	0	0
F_2221 2221:Downtown Management District	0.00	0	0	0	0	0	0	0	0	0
F_2222 2222:The River District PBID	0.00	0	0	0	0	0	0	0	0	0

POD Cost 31

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_2223 2223:N Natomas Transp Mgmt Assoc	0.00	0	0	0	0	0	0	0	0	0
F_2224 2224:Stockton Blvd PBID	0.00	0	0	0	0	0	0	0	0	0
F_2226 2226:Neighborhood Water Quality Dist	0.00	0	0	0	0	0	0	0	0	0
F_2227 2227:N Nat Lndscp 99-02	0.00	0	0	0	0	0	0	0	0	0
F_2228 2228:Willowcreek Assmnt Md	0.00	0	0	0	0	0	0	0	0	0
F_2229 2229:Willowcreek Lndscpng CFD	0.00	0	0	0	0	0	0	0	0	0
F_2230 2230:N Natomas Lands CFD 3	0.00	0	0	0	0	0	0	0	0	0
F_2231 2231:Village Garden N.-Mtce Dist #1	0.00	0	0	0	0	0	0	0	0	0
F_2232 2232:Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0
F_2233 2233:Neighborhood Park Maint CFD	0.00	0	0	0	0	0	0	0	0	0
F_2234 2234:Power Inn Area Prop & Business	0.00	0	0	0	0	0	0	0	0	0
F_2236 2236:Greater Broadway PBID	0.00	0	0	0	0	0	0	0	0	0
F_2237 2237:Midtown Sacramento PBID	0.00	0	0	0	0	0	0	0	0	0
F_2238 2238:Del Paso Nuevo Landscaping CFD	0.00	0	0	0	0	0	0	0	0	0
F_2239 2239:Sutter Business Imprvmt Area	0.00	0	0	0	5,888	0	0	5,888	5,888	0
F_2241 2241:Handle BID No 2011-04	0.00	0	0	0	0	0	0	0	7,850	-7,850
F_2242 2242:Mack Road PBID	0.00	0	0	0	0	0	0	0	0	0
F_2243 2243:Sac Tourism Marketing District	0.00	0	0	0	0	0	5,731	5,731	0	5,731
F_2245 2245:NW Land Park CFD 2013-02	0.00	0	0	0	0	0	0	0	0	0
F_2246 2246:Township 9 CFD No. 2012-06	0.00	0	0	0	0	0	0	0	0	0
F_2247 2247:Railyards Maint CFD No 2014-04	0.00	0	0	0	0	0	0	0	0	0
F_2249 2249:SacMaintCFD2014-04 Annex Areas	0.00	0	0	0	0	0	0	0	0	0
F_2250 2250:SacMaintCFD2014-04 Area 01	0.00	0	0	0	0	0	0	0	0	0
F_2252 2252:Curtis Park CFD 2013-03	0.00	0	0	0	0	0	0	0	0	0
F_3203 3203:Jacinto Creek	0.00	0	0	0	0	0	0	0	0	0
F_3206 3206:NNFP Public Facilities Fee Fund	0.00	0	0	0	0	0	0	0	0	0
F_3210 3210:Downtown Impact Fee Fund	0.00	0	0	0	0	0	0	0	0	0
F_3331 3331:Natomas Central CFD 2006-02	0.00	0	0	0	0	0	0	0	0	0
F_6004 6004:Parking Fund	0.00	0	0	0	0	0	0	0	0	0
F_7103 7103:Cty/Cnty Office-Water Planning	0.00	0	0	0	0	0	0	0	0	0
Total POD:	1.57	148,573	-554	148,019	30,086	0	-1,731	176,374	179,900	-3,527

Fiscal Year FY20
 Program Status Active
 Department Finance

Group Group 2 POD Category Mandated POD Function Support

Program Services

Accounting/CAFR/Other Financial Reporting

Program Description

This is the City's management of the City's Financial records - the audit/review is already contracted out. Responsible for RASA accounting and creation of the annual Recognized Obligation Payments Schedule.

Legal Requirements

OMB Circular A-133 - "Audits of States, Local Governments, and Non-Profit Organizations", issued under the authority of the United States Code, Title 31, Subtitle V, Chapter 75. SCERS accounting requirement required by City Charter Article XVII as well as benefits calculation and communication with retirees.
 California Government Code, (various including Sections 53890-53897)
 City Charter Article IX - Fiscal Administration, Section 115 - Accounting System, Section 116 - Receipts and Disbursements, and Section 117 - Annual Audit
 SCERS accounting required by City Charter Article XVII
 Grant Agreements and Bond Indentures (contracts with third parties requiring audited financial statements)

Budget Comments**CMO Comments**

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
No	No	0	0	

What is the Minimum Legal Requirement?

This is the minimum legal requirement

Impact from Contracting Out? Change in LOS?**What happens if we don't do this Program? Who will enforce?**

The City will lose it's ability to borrow cash, could be noncompliant with existing bond/disclosure documents

Can revenues be increased ~ established to provide General Fund offset for this program?

No

If General Fund support is cut what is the impact on Revenues?**POD Cost 317**

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	9.90	1,361,267	-30,326	1,330,941	284,591	7,425	-620,188	1,002,769	142,252	860,517
F_1002 1002:Interdepartmental Service Fund	0.00	0	0	0	0	0	475,396	475,396	0	475,396
F_2007 2007:Major Street Construction Fund	0.00	0	0	0	0	0	0	0	0	0
F_2013 2013:Transportation Development	0.00	0	0	0	0	0	0	0	0	0
F_2201 2201:Power Inn Rd Md 2003-01	0.00	0	0	0	0	0	559	559	0	559
F_2202 2202:Neighborhood Lighting Dist	0.00	0	0	0	0	0	1,147	1,147	0	1,147
F_2204 2204:Northside Subdiv Maint Dist	0.00	0	0	0	0	0	592	592	0	592
F_2205 2205:Subdiv Lndscpng Maint Dist	0.00	0	0	0	0	0	2,410	2,410	0	2,410
F_2206 2206:Laguna Creek Maint Dist	0.00	0	0	0	0	0	1,523	1,523	0	1,523
F_2207 2207:12th Street Maint Benefit Area	0.00	0	0	0	0	0	564	564	0	564
F_2208 2208:Old Sacto Maint Dist	0.00	0	0	0	0	0	574	574	0	574
F_2209 2209:Downtown Plaza PBID	0.00	0	0	0	0	0	0	0	0	0
F_2211 2211:Old Sacramento PBID	0.00	0	0	0	0	0	0	0	0	0
F_2212 2212:Franklin Blvd PBID	0.00	0	0	0	0	0	0	0	0	0
F_2214 2214:Del Paso PBID	0.00	0	0	0	0	0	0	0	0	0
F_2215 2215:Stockton Blvd BIA	0.00	0	0	0	0	0	0	0	0	0
F_2216 2216:Oak Park PBID	0.00	0	0	0	0	0	621	621	0	621
F_2217 2217:Franklin Boulevard PBID	0.00	0	0	0	0	0	598	598	0	598
F_2218 2218:Del Paso Prop & Business Imprv	0.00	0	0	0	0	0	645	645	0	645
F_2219 2219:Special District Info/Rpt Sys	0.00	0	0	0	0	0	0	0	0	0
F_2221 2221:Downtown Management District	0.00	0	0	0	0	0	686	686	0	686
F_2222 2222:The River District PBID	0.00	0	0	0	0	0	704	704	0	704

POD Cost 317

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_2223 2223:N Natomas Transp Mgmt Assoc	0.00	0	0	0	0	0	8,221	8,221	0	8,221
F_2224 2224:Stockton Blvd PBID	0.00	0	0	0	0	0	622	622	0	622
F_2226 2226:Neighborhood Water Quality Dist	0.00	0	0	0	0	0	994	994	0	994
F_2227 2227:N Nat Lndscp 99-02	0.00	0	0	0	0	0	5,600	5,600	0	5,600
F_2228 2228:Willowcreek Assmnt Md	0.00	0	0	0	0	0	898	898	0	898
F_2229 2229:Willowcreek Lndscpng CFD	0.00	0	0	0	0	0	903	903	0	903
F_2230 2230:N Natomas Lands CFD 3	0.00	0	0	0	0	0	8,257	8,257	0	8,257
F_2231 2231:Village Garden N.-Mtce Dist #1	0.00	0	0	0	0	0	640	640	0	640
F_2232 2232:Landscaping and Lighting	0.00	0	0	0	0	0	55,161	55,161	0	55,161
F_2233 2233:Neighborhood Park Maint CFD	0.00	0	0	0	0	0	7,424	7,424	0	7,424
F_2234 2234:Power Inn Area Prop & Business	0.00	0	0	0	0	0	888	888	0	888
F_2236 2236:Greater Broadway PBID	0.00	0	0	0	0	0	654	654	0	654
F_2237 2237:Midtown Sacramento PBID	0.00	0	0	0	0	0	796	796	0	796
F_2238 2238:Del Paso Nuevo Landscaping CFD	0.00	0	0	0	0	0	644	644	0	644
F_2239 2239:Sutter Business Imprvmt Area	0.00	0	0	0	0	0	0	0	0	0
F_2241 2241:Handle BID No 2011-04	0.00	0	0	0	0	0	502	502	0	502
F_2242 2242:Mack Road PBID	0.00	0	0	0	0	0	610	610	0	610
F_2243 2243:Sac Tourism Marketing District	0.00	0	0	0	0	0	0	0	0	0
F_2245 2245:NW Land Park CFD 2013-02	0.00	0	0	0	0	0	632	632	0	632
F_2246 2246:Township 9 CFD No. 2012-06	0.00	0	0	0	0	0	556	556	0	556
F_2247 2247:Railyards Maint CFD No 2014-04	0.00	0	0	0	0	0	549	549	0	549
F_2249 2249:SacMaintCFD2014-04 Annex Areas	0.00	0	0	0	0	0	787	787	0	787
F_2250 2250:SacMaintCFD2014-04 Area 01	0.00	0	0	0	0	0	569	569	0	569
F_2252 2252:Curtis Park CFD 2013-03	0.00	0	0	0	0	0	575	575	0	575
F_3203 3203:Jacinto Creek	0.00	0	0	0	0	0	0	0	0	0
F_3206 3206:NNFP Public Facilities Fee Fund	0.00	0	0	0	0	0	0	0	0	0
F_3210 3210:Downtown Impact Fee Fund	0.00	0	0	0	0	0	0	0	0	0
F_3331 3331:Natomas Central CFD 2006-02	0.00	0	0	0	0	0	5,809	5,809	0	5,809
F_6004 6004:Parking Fund	0.00	0	0	0	0	0	0	0	0	0
F_7103 7103:Cty/Cnty Office-Water Planning	0.00	0	0	0	0	0	19,305	19,305	0	19,305
Total POD:	9.90	1,361,267	-30,326	1,330,941	284,591	7,425	-12,575	1,610,382	142,252	1,468,131

Fiscal Year FY20
 Program Status Active
 Department Finance

Group Group 2 POD Category Mandated POD Function Support

Program Services
 Accounts Payable

Program Description
 Processing invoices and creating vouchers to ensure that city's liabilities are pay in a timely manner.

Legal Requirements
 Internal support of government operations, Internal Revenue Code, EDD regulations (deadbeat parent reporting), California Revenue and Taxation Code, Accounting in accordance with generally accepted accounting procedures (GAAP) required by City Charter Article IX. GAAP for state and local governments is promulgated by the Governmental Accounting Standards Board (GASB)

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take? The City is obligated to pay its vendors in a timely manner for services received and/or purchases made.
No	No	0	0	

What is the Minimum Legal Requirement?

Impact from Contracting Out? Change in LOS?
 N/A

What happens if we don't do this Program? Who will enforce?
 The City will not be able to pay vendors for goods and services received. Vendors may no longer conduct business with the City. Additionally, if the invoices are not pay on time, the City will be losing potential discounts.

Can revenues be increased ~ established to provide General Fund offset for this program?
 No

If General Fund support is cut what is the impact on Revenues?

POD Cost 318

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	10.10	1,050,611	-30,938	1,019,673	290,340	7,575	-632,718	684,870	145,125	539,744
F_1002 1002:Interdepartmental Service Fund	0.00	0	0	0	0	0	484,999	484,999	0	484,999
F_2007 2007:Major Street Construction Fund	0.00	0	0	0	0	0	0	0	0	0
F_2013 2013:Transportation Development	0.00	0	0	0	0	0	0	0	0	0
F_2201 2201:Power Inn Rd Md 2003-01	0.00	0	0	0	0	0	570	570	0	570
F_2202 2202:Neighborhood Lighting Dist	0.00	0	0	0	0	0	1,171	1,171	0	1,171
F_2204 2204:Northside Subdiv Maint Dist	0.00	0	0	0	0	0	604	604	0	604
F_2205 2205:Subdiv Lndscpng Maint Dist	0.00	0	0	0	0	0	2,458	2,458	0	2,458
F_2206 2206:Laguna Creek Maint Dist	0.00	0	0	0	0	0	1,553	1,553	0	1,553
F_2207 2207:12th Street Maint Benefit Area	0.00	0	0	0	0	0	575	575	0	575
F_2208 2208:Old Sacto Maint Dist	0.00	0	0	0	0	0	585	585	0	585
F_2209 2209:Downtown Plaza PBID	0.00	0	0	0	0	0	0	0	0	0
F_2211 2211:Old Sacramento PBID	0.00	0	0	0	0	0	0	0	0	0
F_2212 2212:Franklin Blvd PBID	0.00	0	0	0	0	0	0	0	0	0
F_2214 2214:Del Paso PBID	0.00	0	0	0	0	0	0	0	0	0
F_2215 2215:Stockton Blvd BIA	0.00	0	0	0	0	0	0	0	0	0
F_2216 2216:Oak Park PBID	0.00	0	0	0	0	0	633	633	0	633
F_2217 2217:Franklin Boulevard PBID	0.00	0	0	0	0	0	611	611	0	611
F_2218 2218:Del Paso Prop & Business Imprv	0.00	0	0	0	0	0	659	659	0	659
F_2219 2219:Special District Info/Rpt Sys	0.00	0	0	0	0	0	0	0	0	0
F_2221 2221:Downtown Management District	0.00	0	0	0	0	0	699	699	0	699

POD Cost 318

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_2222 2222:The River District PBID	0.00	0	0	0	0	0	718	718	0	718
F_2223 2223:N Natomas Transp Mgmt Assoc	0.00	0	0	0	0	0	8,387	8,387	0	8,387
F_2224 2224:Stockton Blvd PBID	0.00	0	0	0	0	0	635	635	0	635
F_2226 2226:Neighborhood Water Quality Dist	0.00	0	0	0	0	0	1,014	1,014	0	1,014
F_2227 2227:N Nat Lndscp 99-02	0.00	0	0	0	0	0	5,714	5,714	0	5,714
F_2228 2228:Willowcreek Assmnt Md	0.00	0	0	0	0	0	917	917	0	917
F_2229 2229:Willowcreek Lndscpng CFD	0.00	0	0	0	0	0	922	922	0	922
F_2230 2230:N Natomas Lands CFD 3	0.00	0	0	0	0	0	8,424	8,424	0	8,424
F_2231 2231:Village Garden N.-Mtce Dist #1	0.00	0	0	0	0	0	652	652	0	652
F_2232 2232:Landscaping and Lighting	0.00	0	0	0	0	0	56,275	56,275	0	56,275
F_2233 2233:Neighborhood Park Maint CFD	0.00	0	0	0	0	0	7,573	7,573	0	7,573
F_2234 2234:Power Inn Area Prop & Business	0.00	0	0	0	0	0	906	906	0	906
F_2236 2236:Greater Broadway PBID	0.00	0	0	0	0	0	667	667	0	667
F_2237 2237:Midtown Sacramento PBID	0.00	0	0	0	0	0	812	812	0	812
F_2238 2238:Del Paso Nuevo Landscaping CFD	0.00	0	0	0	0	0	657	657	0	657
F_2239 2239:Sutter Business Imprvmt Area	0.00	0	0	0	0	0	0	0	0	0
F_2241 2241:Handle BID No 2011-04	0.00	0	0	0	0	0	512	512	0	512
F_2242 2242:Mack Road PBID	0.00	0	0	0	0	0	622	622	0	622
F_2243 2243:Sac Tourism Marketing District	0.00	0	0	0	0	0	0	0	0	0
F_2245 2245:NW Land Park CFD 2013-02	0.00	0	0	0	0	0	645	645	0	645
F_2246 2246:Township 9 CFD No. 2012-06	0.00	0	0	0	0	0	568	568	0	568
F_2247 2247:Railyards Maint CFD No 2014-04	0.00	0	0	0	0	0	561	561	0	561
F_2249 2249:SacMaintCFD2014-04 Annex Areas	0.00	0	0	0	0	0	802	802	0	802
F_2250 2250:SacMaintCFD2014-04 Area 01	0.00	0	0	0	0	0	580	580	0	580
F_2252 2252:Curtis Park CFD 2013-03	0.00	0	0	0	0	0	586	586	0	586
F_3203 3203:Jacinto Creek	0.00	0	0	0	0	0	0	0	0	0
F_3206 3206:NNFP Public Facilities Fee Fund	0.00	0	0	0	0	0	0	0	0	0
F_3210 3210:Downtown Impact Fee Fund	0.00	0	0	0	0	0	0	0	0	0
F_3331 3331:Natomas Central CFD 2006-02	0.00	0	0	0	0	0	5,926	5,926	0	5,926
F_6004 6004:Parking Fund	0.00	0	0	0	0	0	0	0	0	0
F_7103 7103:Cty/Cnty Office-Water Planning	0.00	0	0	0	0	0	19,695	19,695	0	19,695
Total POD:	10.10	1,050,611	-30,938	1,019,673	290,340	7,575	-12,829	1,304,758	145,125	1,159,633

Fiscal Year FY20
Program Status Active
Department Finance

Group Group 4 **POD Category** Mandated **POD Function** Support

Program Services
 Accounts Receivable

Program Description
 The process of issuing various City invoices covering a multitude of City services, fees, fines, etc. The process involves billing, collections, and maintenance of the Accounts Receivable database. Required per the signed agreements. Loss of funding would impact City Council discretionary funds.

Legal Requirements
 Mandated by GAAP, GASB and FASB - OMB Circular A-133 - "Audits of State, Local Governments, and Non Profit Organizations" for proper recording of cash and accounts receivable. Mandated by City Charter, Section 115 Accounting Systems, Section 116 Receipts and Disbursements and Section 117 Annual Audits, which requires the City to "establish and maintain a system of financial procedures, accounts and controls." California Government Code 17550.

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
Yes	Yes	0	0	

What is the Minimum Legal Requirement?

The City must establish and maintain a system of financial procedures, accounts and controls.

Impact from Contracting Out? Change in LOS?

Contracting out would be difficult because major decisions regarding the security of the financial system would need to be made. An outside company would need access to eCAPS, which could compromise the integrity of our financial data. Interfaces to an outside company could be made but those interfaces could take years to create, test and implement. The City would have no control over the billing and collection of fees, resulting in potential loss of revenues for fees that were not billed properly. Customer Service would suffer because it would take customers longer to get program questions answered.

What happens if we don't do this Program? Who will enforce?

Funds due to the City will not be billed or collected, resulting in a loss of Revenue to the General Fund and other enterprise funds. If this program did not continue, there would be no one to enforce the program and we would rely on the integrity of the customers to establish what they owe and pay it on time.

Can revenues be increased ~ established to provide General Fund offset for this program?

As allowed by law, the various programs may increase their fees for services.

If General Fund support is cut what is the impact on Revenues?

City revenue would not be collected resulting in a loss of City funds and services.

POD Cost 319

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	4.65	425,441	-1,642	423,799	71,667	0	-108,535	386,931	55,629	331,302
F_1002 1002:Interdepartmental Service Fund	0.00	0	0	0	0	0	85,134	85,134	0	85,134
F_2007 2007:Major Street Construction Fund	0.00	0	0	0	0	0	0	0	348,750	-348,750
F_2013 2013:Transportation Development	0.00	0	0	0	0	0	0	0	43,710	-43,710
F_2201 2201:Power Inn Rd Md 2003-01	0.00	0	0	0	0	0	0	0	0	0
F_2202 2202:Neighborhood Lighting Dist	0.00	0	0	0	0	0	0	0	0	0
F_2204 2204:Northside Subdiv Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F_2205 2205:Subdiv Lndscpng Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F_2206 2206:Laguna Creek Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F_2207 2207:12th Street Maint Benefit Area	0.00	0	0	0	0	0	0	0	0	0
F_2208 2208:Old Sacto Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F_2209 2209:Downtown Plaza PBID	0.00	0	0	0	0	0	0	0	5,660	-5,660
F_2211 2211:Old Sacramento PBID	0.00	0	0	0	0	0	0	0	19,181	-19,181
F_2212 2212:Franklin Blvd PBID	0.00	0	0	0	0	0	0	0	8,951	-8,951
F_2214 2214:Del Paso PBID	0.00	0	0	0	0	0	0	0	4,095	-4,095
F_2215 2215:Stockton Blvd BIA	0.00	0	0	0	0	0	0	0	6,161	-6,161
F_2216 2216:Oak Park PBID	0.00	0	0	0	0	0	0	0	0	0
F_2217 2217:Franklin Boulevard PBID	0.00	0	0	0	0	0	0	0	0	0
F_2218 2218:Del Paso Prop & Business Imprv	0.00	0	0	0	0	0	0	0	0	0
F_2219 2219:Special District Info/Rpt Sys	0.00	0	0	0	0	0	0	0	0	0
F_2221 2221:Downtown Management District	0.00	0	0	0	0	0	0	0	0	0
F_2222 2222:The River District PBID	0.00	0	0	0	0	0	0	0	0	0

POD Cost 319

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_2223 2223:N Natomas Transp Mgmt Assoc	0.00	0	0	0	0	0	0	0	0	0
F_2224 2224:Stockton Blvd PBID	0.00	0	0	0	0	0	0	0	0	0
F_2226 2226:Neighborhood Water Quality Dist	0.00	0	0	0	0	0	0	0	0	0
F_2227 2227:N Nat Lndscp 99-02	0.00	0	0	0	0	0	0	0	0	0
F_2228 2228:Willowcreek Assmnt Md	0.00	0	0	0	0	0	0	0	0	0
F_2229 2229:Willowcreek Lndscpng CFD	0.00	0	0	0	0	0	0	0	0	0
F_2230 2230:N Natomas Lands CFD 3	0.00	0	0	0	0	0	0	0	0	0
F_2231 2231:Village Garden N.-Mtce Dist #1	0.00	0	0	0	0	0	0	0	0	0
F_2232 2232:Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0
F_2233 2233:Neighborhood Park Maint CFD	0.00	0	0	0	0	0	0	0	0	0
F_2234 2234:Power Inn Area Prop & Business	0.00	0	0	0	0	0	0	0	0	0
F_2236 2236:Greater Broadway PBID	0.00	0	0	0	0	0	0	0	0	0
F_2237 2237:Midtown Sacramento PBID	0.00	0	0	0	0	0	0	0	0	0
F_2238 2238:Del Paso Nuevo Landscaping CFD	0.00	0	0	0	0	0	0	0	0	0
F_2239 2239:Sutter Business Imprvmt Area	0.00	0	0	0	17,438	0	0	17,438	17,438	0
F_2241 2241:Handle BID No 2011-04	0.00	0	0	0	0	0	0	0	23,250	-23,250
F_2242 2242:Mack Road PBID	0.00	0	0	0	0	0	0	0	0	0
F_2243 2243:Sac Tourism Marketing District	0.00	0	0	0	0	0	16,936	16,936	0	16,936
F_2245 2245:NW Land Park CFD 2013-02	0.00	0	0	0	0	0	0	0	0	0
F_2246 2246:Township 9 CFD No. 2012-06	0.00	0	0	0	0	0	0	0	0	0
F_2247 2247:Railyards Maint CFD No 2014-04	0.00	0	0	0	0	0	0	0	0	0
F_2249 2249:SacMaintCFD2014-04 Annex Areas	0.00	0	0	0	0	0	0	0	0	0
F_2250 2250:SacMaintCFD2014-04 Area 01	0.00	0	0	0	0	0	0	0	0	0
F_2252 2252:Curtis Park CFD 2013-03	0.00	0	0	0	0	0	0	0	0	0
F_3203 3203:Jacinto Creek	0.00	0	0	0	0	0	0	0	0	0
F_3206 3206:NNFP Public Facilities Fee Fund	0.00	0	0	0	0	0	0	0	0	0
F_3210 3210:Downtown Impact Fee Fund	0.00	0	0	0	0	0	0	0	0	0
F_3331 3331:Natomas Central CFD 2006-02	0.00	0	0	0	0	0	0	0	0	0
F_6004 6004:Parking Fund	0.00	0	0	0	0	0	0	0	0	0
F_7103 7103:Cty/Cnty Office-Water Planning	0.00	0	0	0	0	0	0	0	0	0
Total POD:	4.65	425,441	-1,642	423,799	89,104	0	-6,465	506,439	532,826	-26,387

Fiscal Year FY20

Program Status Active

Department Finance

Group Group 4

POD Category Essential 1

POD Function Support

Program Services

Parking Customer Service (On-street)

Program Description

The Revenue Division is charged with the responsibility of providing customer service support to the general public, for collecting parking citation fines and issuing residential parking permits.

Legal Requirements

Citation processing set forth in CVC 40200 if parking citations are issued. City Code Chap 10.56.
On Street - Residential Parking Permit Issuance City Code Chap 10.48

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
Yes	Yes	0	0	

What is the Minimum Legal Requirement?

People who receive parking citations must be able to contest the citation and pay the citation. Residential parking permit areas can be dissolved.

Impact from Contracting Out? Change in LOS?

No in-person for customer service walk-in. Quality control of work impacted.

What happens if we don't do this Program? Who will enforce?

Not enforcing parking in Sacramento would be disruptive.

Can revenues be increased ~ established to provide General Fund offset for this program?

Yes, as citation amounts can be increased.

If General Fund support is cut what is the impact on Revenues?

Citation revenue will decrease.

POD Cost 32

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	8.27	686,020	-2,920	683,100	127,459	0	-913,445	-102,886	98,937	-201,822
F_1002 1002:Interdepartmental Service Fund	0.00	0	0	0	0	0	151,737	151,737	0	151,737
F_2007 2007:Major Street Construction Fund	0.00	0	0	0	0	0	0	0	620,250	-620,250
F_2013 2013:Transportation Development	0.00	0	0	0	0	0	0	0	77,738	-77,738
F_2201 2201:Power Inn Rd Md 2003-01	0.00	0	0	0	0	0	0	0	0	0
F_2202 2202:Neighborhood Lighting Dist	0.00	0	0	0	0	0	0	0	0	0
F_2204 2204:Northside Subdiv Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F_2205 2205:Subdiv Lndscpng Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F_2206 2206:Laguna Creek Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F_2207 2207:12th Street Maint Benefit Area	0.00	0	0	0	0	0	0	0	0	0
F_2208 2208:Old Sacto Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F_2209 2209:Downtown Plaza PBID	0.00	0	0	0	0	0	0	0	10,067	-10,067
F_2211 2211:Old Sacramento PBID	0.00	0	0	0	0	0	0	0	34,114	-34,114
F_2212 2212:Franklin Blvd PBID	0.00	0	0	0	0	0	0	0	15,920	-15,920
F_2214 2214:Del Paso PBID	0.00	0	0	0	0	0	0	0	7,283	-7,283
F_2215 2215:Stockton Blvd BIA	0.00	0	0	0	0	0	0	0	10,958	-10,958
F_2216 2216:Oak Park PBID	0.00	0	0	0	0	0	0	0	0	0
F_2217 2217:Franklin Boulevard PBID	0.00	0	0	0	0	0	0	0	0	0
F_2218 2218:Del Paso Prop & Business Imprv	0.00	0	0	0	0	0	0	0	0	0
F_2219 2219:Special District Info/Rpt Sys	0.00	0	0	0	0	0	0	0	0	0
F_2221 2221:Downtown Management District	0.00	0	0	0	0	0	0	0	0	0
F_2222 2222:The River District PBID	0.00	0	0	0	0	0	0	0	0	0
F_2223 2223:N Natomas Transp Mgmt Assoc	0.00	0	0	0	0	0	0	0	0	0
F_2224 2224:Stockton Blvd PBID	0.00	0	0	0	0	0	0	0	0	0
F_2226 2226:Neighborhood Water Quality Dist	0.00	0	0	0	0	0	0	0	0	0

POD Cost 32

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 2227 2227:N Nat Lndscp 99-02	0.00	0	0	0	0	0	0	0	0	0
F 2228 2228:Willowcreek Assmnt Md	0.00	0	0	0	0	0	0	0	0	0
F 2229 2229:Willowcreek Lndscpng CFD	0.00	0	0	0	0	0	0	0	0	0
F 2230 2230:N Natomas Lands CFD 3	0.00	0	0	0	0	0	0	0	0	0
F 2231 2231:Village Garden N.-Mtce Dist #1	0.00	0	0	0	0	0	0	0	0	0
F 2232 2232:Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0
F 2233 2233:Neighborhood Park Maint CFD	0.00	0	0	0	0	0	0	0	0	0
F 2234 2234:Power Inn Area Prop & Business	0.00	0	0	0	0	0	0	0	0	0
F 2236 2236:Greater Broadway PBID	0.00	0	0	0	0	0	0	0	0	0
F 2237 2237:Midtown Sacramento PBID	0.00	0	0	0	0	0	0	0	0	0
F 2238 2238:Del Paso Nuevo Landscaping CFD	0.00	0	0	0	0	0	0	0	0	0
F 2239 2239:Sutter Business Imprvmt Area	0.00	0	0	0	31,013	0	0	31,013	31,013	0
F 2241 2241:Handle BID No 2011-04	0.00	0	0	0	0	0	0	0	41,350	-41,350
F 2242 2242:Mack Road PBID	0.00	0	0	0	0	0	0	0	0	0
F 2243 2243:Sac Tourism Marketing District	0.00	0	0	0	0	0	30,186	30,186	0	30,186
F 2245 2245:NW Land Park CFD 2013-02	0.00	0	0	0	0	0	0	0	0	0
F 2246 2246:Township 9 CFD No. 2012-06	0.00	0	0	0	0	0	0	0	0	0
F 2247 2247:Railyards Maint CFD No 2014-04	0.00	0	0	0	0	0	0	0	0	0
F 2249 2249:SacMaintCFD2014-04 Annex Areas	0.00	0	0	0	0	0	0	0	0	0
F 2250 2250:SacMaintCFD2014-04 Area 01	0.00	0	0	0	0	0	0	0	0	0
F 2252 2252:Curtis Park CFD 2013-03	0.00	0	0	0	0	0	0	0	0	0
F 3203 3203:Jacinto Creek	0.00	0	0	0	0	0	0	0	0	0
F 3206 3206:NNFP Public Facilities Fee Fund	0.00	0	0	0	0	0	0	0	0	0
F 3210 3210:Downtown Impact Fee Fund	0.00	0	0	0	0	0	0	0	0	0
F 3331 3331:Natomas Central CFD 2006-02	0.00	0	0	0	0	0	0	0	0	0
F 6004 6004:Parking Fund	0.00	0	0	0	0	0	0	0	0	0
F 7103 7103:Cty/Cnty Office-Water Planning	0.00	0	0	0	0	0	0	0	0	0
Total POD:	8.27	686,020	-2,920	683,100	158,472	0	-731,523	110,049	947,628	-837,579

Fiscal Year FY20
 Program Status Active
 Department Finance **Group** Group 3 **POD Category** Mandated **POD Function** Support

Program Services
 Annual & Midyear Operating/CIP Budget Development and Management

Program Description

Legal Requirements

Charter Article IX (Fiscal Administration) Section 111 requires a budget.

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
No	No	0	0	

What is the Minimum Legal Requirement?

Adoption of a budget, by resolution, of proposed expenditures and appropriations necessary for the current and ensuing year.

Impact from Contracting Out? Change in LOS?

LOS Change: Lose eligibility for CSMFO and GFOA awards. Council and departments may object to not having a printed budget. Printed Proposed Budget in Brief document is a popular document for Council during Proposed budget.

What happens if we don't do this Program? Who will enforce?

N/A

Can revenues be increased ~ established to provide General Fund offset for this program?

No.

If General Fund support is cut what is the impact on Revenues?

None.

POD Cost 320

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	3.00	491,137	12,900	504,037	79,389	6,429	-195,900	393,955	0	393,955
F_1002 1002:Interdepartmental Service Fund	0.00	0	0	0	0	0	196,572	196,572	0	196,572
F_2007 2007:Major Street Construction Fund	0.00	0	0	0	0	0	0	0	0	0
F_2013 2013:Transportation Development	0.00	0	0	0	0	0	0	0	0	0
F_2201 2201:Power Inn Rd Md 2003-01	0.00	0	0	0	0	0	0	0	0	0
F_2202 2202:Neighborhood Lighting Dist	0.00	0	0	0	0	0	0	0	0	0
F_2204 2204:Northside Subdiv Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F_2205 2205:Subdiv Lndscpng Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F_2206 2206:Laguna Creek Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F_2207 2207:12th Street Maint Benefit Area	0.00	0	0	0	0	0	0	0	0	0
F_2208 2208:Old Sacto Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F_2209 2209:Downtown Plaza PBID	0.00	0	0	0	0	0	0	0	0	0
F_2211 2211:Old Sacramento PBID	0.00	0	0	0	0	0	0	0	0	0
F_2212 2212:Franklin Blvd PBID	0.00	0	0	0	0	0	0	0	0	0
F_2214 2214:Del Paso PBID	0.00	0	0	0	0	0	0	0	0	0
F_2215 2215:Stockton Blvd BIA	0.00	0	0	0	0	0	0	0	0	0
F_2216 2216:Oak Park PBID	0.00	0	0	0	0	0	0	0	0	0
F_2217 2217:Franklin Boulevard PBID	0.00	0	0	0	0	0	0	0	0	0
F_2218 2218:Del Paso Prop & Business Imprv	0.00	0	0	0	0	0	0	0	0	0
F_2219 2219:Special District Info/Rpt Sys	0.00	0	0	0	0	0	0	0	0	0
F_2221 2221:Downtown Management District	0.00	0	0	0	0	0	0	0	0	0
F_2222 2222:The River District PBID	0.00	0	0	0	0	0	0	0	0	0
F_2223 2223:N Natomas Transp Mgmt Assoc	0.00	0	0	0	0	0	0	0	0	0
F_2224 2224:Stockton Blvd PBID	0.00	0	0	0	0	0	0	0	0	0
F_2226 2226:Neighborhood Water Quality Dist	0.00	0	0	0	0	0	0	0	0	0
F_2227 2227:N Nat Lndscp 99-02	0.00	0	0	0	0	0	0	0	0	0

POD Cost 320

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 2228 2228:Willowcreek Assmnt Md	0.00	0	0	0	0	0	0	0	0	0
F 2229 2229:Willowcreek Lndscpng CFD	0.00	0	0	0	0	0	0	0	0	0
F 2230 2230:N Natomas Lands CFD 3	0.00	0	0	0	0	0	0	0	0	0
F 2231 2231:Village Garden N.-Mtce Dist #1	0.00	0	0	0	0	0	0	0	0	0
F 2232 2232:Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0
F 2233 2233:Neighborhood Park Maint CFD	0.00	0	0	0	0	0	0	0	0	0
F 2234 2234:Power Inn Area Prop & Business	0.00	0	0	0	0	0	0	0	0	0
F 2236 2236:Greater Broadway PBID	0.00	0	0	0	0	0	0	0	0	0
F 2237 2237:Midtown Sacramento PBID	0.00	0	0	0	0	0	0	0	0	0
F 2238 2238:Del Paso Nuevo Landscaping CFD	0.00	0	0	0	0	0	0	0	0	0
F 2239 2239:Sutter Business Imprvmt Area	0.00	0	0	0	0	0	0	0	0	0
F 2241 2241:Handle BID No 2011-04	0.00	0	0	0	0	0	0	0	0	0
F 2242 2242:Mack Road PBID	0.00	0	0	0	0	0	0	0	0	0
F 2243 2243:Sac Tourism Marketing District	0.00	0	0	0	0	0	0	0	0	0
F 2245 2245:NW Land Park CFD 2013-02	0.00	0	0	0	0	0	0	0	0	0
F 2246 2246:Township 9 CFD No. 2012-06	0.00	0	0	0	0	0	0	0	0	0
F 2247 2247:Railyards Maint CFD No 2014-04	0.00	0	0	0	0	0	0	0	0	0
F 2249 2249:SacMaintCFD2014-04 Annex Areas	0.00	0	0	0	0	0	0	0	0	0
F 2250 2250:SacMaintCFD2014-04 Area 01	0.00	0	0	0	0	0	0	0	0	0
F 2252 2252:Curtis Park CFD 2013-03	0.00	0	0	0	0	0	0	0	0	0
F 3203 3203:Jacinto Creek	0.00	0	0	0	0	0	0	0	0	0
F 3206 3206:NNFP Public Facilities Fee Fund	0.00	0	0	0	0	0	0	0	0	0
F 3210 3210:Downtown Impact Fee Fund	0.00	0	0	0	0	0	0	0	0	0
F 3331 3331:Natomas Central CFD 2006-02	0.00	0	0	0	0	0	0	0	0	0
F 6004 6004:Parking Fund	0.00	0	0	0	0	0	0	0	0	0
F 7103 7103:Cty/Cnty Office-Water Planning	0.00	0	0	0	0	0	0	0	0	0
Total POD:	3.00	491,137	12,900	504,037	79,389	6,429	672	590,527	0	590,527

Fiscal Year FY20
Program Status Active
Department Finance

Group Group 4 **POD Category** Mandated **POD Function** Support

Program Services

Business Improvement Area (BIA) Administration

Program Description

Process involves the administration of various business improvement areas, primarily in the area of collection of fees for pass-through to the designated business improvement areas.

Legal Requirements

City Codes (3.96.070; 3.100.070; 3.104.070; 3.108.070; and 3.112.070) allow for the disestablishment of BIA's unless a majority of businesses protest at a hearing.

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
Yes	Yes	0	0	

What is the Minimum Legal Requirement?

These fees must be collected along with the Business Operations Tax (BOT) (3.96.040; 3.100.040; 3.104.040; 3.108.040; 3.112.040)

Impact from Contracting Out? Change in LOS?

Would have to contract out the entire BOT collection process, not just the BIA portion.

What happens if we don't do this Program? Who will enforce?

The City Council could disestablish all BIA areas.

Can revenues be increased ~ established to provide General Fund offset for this program?

City code could be changed to include an Administrative Fee charged to each BIA to offset the cost.

If General Fund support is cut what is the impact on Revenues?

No impact on City revenues.

POD Cost 321

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	1.95	291,745	281	292,026	12,482	0	-39,615	264,893	2,700	262,193
F_1002 1002:Interdepartmental Service Fund	0.00	0	0	0	0	0	0	0	0	0
F_2007 2007:Major Street Construction Fund	0.00	0	0	0	0	0	0	0	0	0
F_2013 2013:Transportation Development	0.00	0	0	0	0	0	0	0	0	0
F_2201 2201:Power Inn Rd Md 2003-01	0.00	0	0	0	0	0	175	175	604	-429
F_2202 2202:Neighborhood Lighting Dist	0.00	0	0	0	0	0	810	810	2,290	-1,481
F_2204 2204:Northside Subdiv Maint Dist	0.00	0	0	0	0	0	201	201	490	-289
F_2205 2205:Subdiv Lndscpng Maint Dist	0.00	0	0	0	0	0	1,161	1,161	14,952	-13,791
F_2206 2206:Laguna Creek Maint Dist	0.00	0	0	0	0	0	543	543	9,802	-9,259
F_2207 2207:12th Street Maint Benefit Area	0.00	0	0	0	0	0	163	163	834	-671
F_2208 2208:Old Sacto Maint Dist	0.00	0	0	0	0	0	254	254	3,503	-3,249
F_2209 2209:Downtown Plaza PBID	0.00	0	0	0	0	0	0	0	0	0
F_2211 2211:Old Sacramento PBID	0.00	0	0	0	0	0	0	0	0	0
F_2212 2212:Franklin Blvd PBID	0.00	0	0	0	0	0	0	0	0	0
F_2214 2214:Del Paso PBID	0.00	0	0	0	0	0	0	0	0	0
F_2215 2215:Stockton Blvd BIA	0.00	0	0	0	0	0	0	0	0	0
F_2216 2216:Oak Park PBID	0.00	0	0	0	0	0	121	121	15,772	-15,652
F_2217 2217:Franklin Boulevard PBID	0.00	0	0	0	0	0	109	109	7,402	-7,294
F_2218 2218:Del Paso Prop & Business Imprv	0.00	0	0	0	0	0	116	116	23,902	-23,787
F_2219 2219:Special District Info/Rpt Sys	0.00	0	0	0	0	0	0	0	0	0
F_2221 2221:Downtown Management District	0.00	0	0	0	0	0	333	333	160,392	-160,060
F_2222 2222:The River District PBID	0.00	0	0	0	0	0	30	30	27,392	-27,361
F_2223 2223:N Natomas Transp Mgmt Assoc	0.00	0	0	0	0	0	1,375	1,375	70,740	-69,366
F_2224 2224:Stockton Blvd PBID	0.00	0	0	0	0	0	59	59	17,622	-17,563
F_2226 2226:Neighborhood Water Quality Dist	0.00	0	0	0	0	0	539	539	3,463	-2,924
F_2227 2227:N Nat Lndscp 99-02	0.00	0	0	0	0	0	831	831	21,186	-20,355

POD Cost 321

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 2228 2228:Willowcreek Assmnt Md	0.00	0	0	0	0	0	368	368	2,853	-2,485
F 2229 2229:Willowcreek Lndscpng CFD	0.00	0	0	0	0	0	183	183	4,331	-4,148
F 2230 2230:N Natomas Lands CFD 3	0.00	0	0	0	0	0	1,799	1,799	118,425	-116,626
F 2231 2231:Village Garden N.-Mtce Dist #1	0.00	0	0	0	0	0	715	715	1,406	-691
F 2232 2232:Landscaping and Lighting	0.00	0	0	0	0	0	11,804	11,804	876,411	-864,607
F 2233 2233:Neighborhood Park Maint CFD	0.00	0	0	0	0	0	1,149	1,149	77,699	-76,550
F 2234 2234:Power Inn Area Prop & Business	0.00	0	0	0	0	0	97	97	26,315	-26,218
F 2236 2236:Greater Broadway PBID	0.00	0	0	0	0	0	57	57	14,557	-14,500
F 2237 2237:Midtown Sacramento PBID	0.00	0	0	0	0	0	205	205	80,006	-79,801
F 2238 2238:Del Paso Nuevo Landscaping CFD	0.00	0	0	0	0	0	78	78	1,191	-1,113
F 2239 2239:Sutter Business Imprvmt Area	0.00	0	0	0	0	0	0	0	0	0
F 2241 2241:Handle BID No 2011-04	0.00	0	0	0	9,949	0	0	9,949	0	9,949
F 2242 2242:Mack Road PBID	0.00	0	0	0	0	0	53	53	33,456	-33,402
F 2243 2243:Sac Tourism Marketing District	0.00	0	0	0	0	0	0	0	0	0
F 2245 2245:NW Land Park CFD 2013-02	0.00	0	0	0	0	0	982	982	2,500	-1,518
F 2246 2246:Township 9 CFD No. 2012-06	0.00	0	0	0	0	0	203	203	3,000	-2,797
F 2247 2247:Railyards Maint CFD No 2014-04	0.00	0	0	0	0	0	178	178	5,586	-5,408
F 2249 2249:SacMaintCFD2014-04 Annex Areas	0.00	0	0	0	0	0	201	201	4,828	-4,626
F 2250 2250:SacMaintCFD2014-04 Area 01	0.00	0	0	0	0	0	266	266	18,750	-18,484
F 2252 2252:Curtis Park CFD 2013-03	0.00	0	0	0	0	0	102	102	411	-309
F 3203 3203:Jacinto Creek	0.00	0	0	0	5,000	0	0	5,000	0	5,000
F 3206 3206:NNFP Public Facilities Fee Fund	0.00	0	0	0	0	0	0	0	0	0
F 3210 3210:Downtown Impact Fee Fund	0.00	0	0	0	2,500	0	0	2,500	0	2,500
F 3331 3331:Natomas Central CFD 2006-02	0.00	0	0	0	0	0	0	0	587	-587
F 6004 6004:Parking Fund	0.00	0	0	0	0	0	0	0	0	0
F 7103 7103:Cty/Cnty Office-Water Planning	0.00	0	0	0	0	0	0	0	0	0
Total POD:	1.95	291,745	281	292,026	29,931	0	-14,356	307,601	1,655,360	-1,347,759

Fiscal Year FY20
Program Status Active
Department Finance **Group** Group 4 **POD Category** Essential 2 **POD Function** Support

Program Services

Administrative Penalties, Delinquent Collections and Lien Process

Program Description

The centralized process or function of collecting delinquent funds due to the City, whether by direct customer contact, small claims actions, or referring delinquent accounts to external collection agencies. If funds are due to the City and no effort is made to collect the funds, than a violation may occur. A decentralized collection process often leads to a fragmented and less efficient collection process, especially in collecting delinquent revenue.

Legal Requirements

Mandated by California Constitution (Article 16, Section 6) Public Finance which prohibits any public agency from making "any gift of public money." The collection of debt is governed by the Fair Debt Collection Practice Act and Fair Credit Reporting Act both enforced by the Federal Trade Commission. City Code Chap 8.28 for Weed Abatement, Code Chap 12.32 for Sidewalk Repairs and Code Chap 8.12 for Rental Housing Inspection Program allow for uncollectible debts to be added to the property taxes of a homeowner when all other methods of collection have been exhausted.

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
Yes	Yes	0	0	

What is the Minimum Legal Requirement?

An attempt to collect all monies due to the City of Sacramento must be made until the point that those funds are deemed uncollectible. The attempts to collect are within the guidelines of the Fair Debt Collection Practice Act and Fair Credit Reporting Act both enforced by the Federal Trade Commission.

Impact from Contracting Out? Change in LOS?

Contracting out would be difficult because major decisions regarding the security of the financial system would need to be made. An outside company would need access to eCAPS which could compromise the integrity of our financial data. Interfaces to an outside company could be made but those interfaces could take a year to create, test and implement. After City staff's legally required efforts, delinquent accounts are contracted out to third party collectors.

What happens if we don't do this Program? Who will enforce?

Funds due to the City will not be collected resulting in a loss of Revenue to the General Fund and other enterprise funds. If this program did not continue, there would be no one to enforce the program and we would rely on the integrity of the customers.

Can revenues be increased ~ established to provide General Fund offset for this program?

As allowed by law, the various programs may increase their fees for services.

If General Fund support is cut what is the impact on Revenues?

City revenue would not be collected resulting in a loss of City funds and services.

POD Cost 325

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	5.35	435,388	-1,889	433,499	82,455	0	-125,377	390,577	64,004	326,573
F_1002 1002:Interdepartmental Service Fund	0.00	0	0	0	0	0	98,345	98,345	0	98,345
F_2007 2007:Major Street Construction Fund	0.00	0	0	0	0	0	0	0	401,250	-401,250
F_2013 2013:Transportation Development	0.00	0	0	0	0	0	0	0	50,290	-50,290
F_2201 2201:Power Inn Rd Md 2003-01	0.00	0	0	0	0	0	0	0	0	0
F_2202 2202:Neighborhood Lighting Dist	0.00	0	0	0	0	0	0	0	0	0
F_2204 2204:Northside Subdiv Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F_2205 2205:Subdiv Lndscpng Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F_2206 2206:Laguna Creek Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F_2207 2207:12th Street Maint Benefit Area	0.00	0	0	0	0	0	0	0	0	0
F_2208 2208:Old Sacto Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F_2209 2209:Downtown Plaza PBID	0.00	0	0	0	0	0	0	0	6,513	-6,513
F_2211 2211:Old Sacramento PBID	0.00	0	0	0	0	0	0	0	22,069	-22,069
F_2212 2212:Franklin Blvd PBID	0.00	0	0	0	0	0	0	0	10,299	-10,299
F_2214 2214:Del Paso PBID	0.00	0	0	0	0	0	0	0	4,711	-4,711
F_2215 2215:Stockton Blvd BIA	0.00	0	0	0	0	0	0	0	7,089	-7,089
F_2216 2216:Oak Park PBID	0.00	0	0	0	0	0	0	0	0	0
F_2217 2217:Franklin Boulevard PBID	0.00	0	0	0	0	0	0	0	0	0
F_2218 2218:Del Paso Prop & Business Imprv	0.00	0	0	0	0	0	0	0	0	0
F_2219 2219:Special District Info/Rpt Sys	0.00	0	0	0	0	0	0	0	0	0
F_2221 2221:Downtown Management District	0.00	0	0	0	0	0	0	0	0	0

POD Cost 325

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_2222 2222:The River District PBID	0.00	0	0	0	0	0	0	0	0	0
F_2223 2223:N Natomas Transp Mgmt Assoc	0.00	0	0	0	0	0	0	0	0	0
F_2224 2224:Stockton Blvd PBID	0.00	0	0	0	0	0	0	0	0	0
F_2226 2226:Neighborhood Water Quality Dist	0.00	0	0	0	0	0	0	0	0	0
F_2227 2227:N Nat Lndscp 99-02	0.00	0	0	0	0	0	0	0	0	0
F_2228 2228:Willowcreek Assmnt Md	0.00	0	0	0	0	0	0	0	0	0
F_2229 2229:Willowcreek Lndscpng CFD	0.00	0	0	0	0	0	0	0	0	0
F_2230 2230:N Natomas Lands CFD 3	0.00	0	0	0	0	0	0	0	0	0
F_2231 2231:Village Garden N.-Mtce Dist #1	0.00	0	0	0	0	0	0	0	0	0
F_2232 2232:Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0
F_2233 2233:Neighborhood Park Maint CFD	0.00	0	0	0	0	0	0	0	0	0
F_2234 2234:Power Inn Area Prop & Business	0.00	0	0	0	0	0	0	0	0	0
F_2236 2236:Greater Broadway PBID	0.00	0	0	0	0	0	0	0	0	0
F_2237 2237:Midtown Sacramento PBID	0.00	0	0	0	0	0	0	0	0	0
F_2238 2238:Del Paso Nuevo Landscaping CFD	0.00	0	0	0	0	0	0	0	0	0
F_2239 2239:Sutter Business Imprvmt Area	0.00	0	0	0	20,063	0	0	20,063	20,063	0
F_2241 2241:Handle BID No 2011-04	0.00	0	0	0	0	0	0	0	26,750	-26,750
F_2242 2242:Mack Road PBID	0.00	0	0	0	0	0	0	0	0	0
F_2243 2243:Sac Tourism Marketing District	0.00	0	0	0	0	0	19,564	19,564	0	19,564
F_2245 2245:NW Land Park CFD 2013-02	0.00	0	0	0	0	0	0	0	0	0
F_2246 2246:Township 9 CFD No. 2012-06	0.00	0	0	0	0	0	0	0	0	0
F_2247 2247:Railyards Maint CFD No 2014-04	0.00	0	0	0	0	0	0	0	0	0
F_2249 2249:SacMaintCFD2014-04 Annex Areas	0.00	0	0	0	0	0	0	0	0	0
F_2250 2250:SacMaintCFD2014-04 Area 01	0.00	0	0	0	0	0	0	0	0	0
F_2252 2252:Curtis Park CFD 2013-03	0.00	0	0	0	0	0	0	0	0	0
F_3203 3203:Jacinto Creek	0.00	0	0	0	0	0	0	0	0	0
F_3206 3206:NNFP Public Facilities Fee Fund	0.00	0	0	0	0	0	0	0	0	0
F_3210 3210:Downtown Impact Fee Fund	0.00	0	0	0	0	0	0	0	0	0
F_3331 3331:Natomas Central CFD 2006-02	0.00	0	0	0	0	0	0	0	0	0
F_6004 6004:Parking Fund	0.00	0	0	0	0	0	0	0	0	0
F_7103 7103:Cty/Cnty Office-Water Planning	0.00	0	0	0	0	0	0	0	0	0
Total POD:	5.35	435,388	-1,889	433,499	102,518	0	-7,468	528,548	613,036	-84,488

Fiscal Year FY20
Program Status Active
Department Finance

Group Group 1 **POD Category** Mandated **POD Function** Support

Program Services

eCAPS/Hyperion Transaction and Functional Support

Program Description

Essential to maintaining the integrity and functionality of the City's financial system and its processes. The Budget Office provides training manuals, conducts training, reviews and approves budget journals, and administration of quarterly fund analysis reports.

Legal Requirements

Mandated by GAAP, GASB and FASB - OMB Circular A-133 - "Audits of State, Local Governments, and Non Profit Organizations" for proper recording of cash and accounts receivable. Mandated by City Charter Article IX, Section 115 Accounting Systems, which requires the City to "establish and maintain a system of financial procedures, accounts and controls."

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
No	No	0	0	

What is the Minimum Legal Requirement?

The City must maintain a system of financial procedures, accounts and controls. The citywide financial system is eCAPS. Support for this function is at the bare minimum.

Impact from Contracting Out? Change in LOS?

Contracting out would be difficult because major decisions regarding the security of the financial system and the cashing system would need to be made. An outside company would need access to eCAPS which could compromise the integrity of our financial data. Interfaces to an outside company could be made but those interfaces could take years to create, test and implement. The City would have no control over updates or upgrades resulting in potential loss of revenue and financial data.

What happens if we don't do this Program? Who will enforce?

The City's control over the financial system would be lost resulting in a loss of financial reporting data and funds.

Can revenues be increased ~ established to provide General Fund offset for this program?

No

If General Fund support is cut what is the impact on Revenues?

City revenue may not be properly collected and recorded. Important financial data could be lost.

POD Cost 326

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	1.30	200,961	5,590	206,551	34,402	2,786	-84,936	158,803	0	158,803
F_1002 1002:Interdepartmental Service Fund	0.00	0	0	0	0	0	86,857	86,857	0	86,857
F_2007 2007:Major Street Construction Fund	0.00	0	0	0	0	0	0	0	0	0
F_2013 2013:Transportation Development	0.00	0	0	0	0	0	0	0	0	0
F_2201 2201:Power Inn Rd Md 2003-01	0.00	0	0	0	0	0	0	0	0	0
F_2202 2202:Neighborhood Lighting Dist	0.00	0	0	0	0	0	0	0	0	0
F_2204 2204:Northside Subdiv Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F_2205 2205:Subdiv Lndscpng Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F_2206 2206:Laguna Creek Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F_2207 2207:12th Street Maint Benefit Area	0.00	0	0	0	0	0	0	0	0	0
F_2208 2208:Old Sacto Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F_2209 2209:Downtown Plaza PBID	0.00	0	0	0	0	0	0	0	0	0
F_2211 2211:Old Sacramento PBID	0.00	0	0	0	0	0	0	0	0	0
F_2212 2212:Franklin Blvd PBID	0.00	0	0	0	0	0	0	0	0	0
F_2214 2214:Del Paso PBID	0.00	0	0	0	0	0	0	0	0	0
F_2215 2215:Stockton Blvd BIA	0.00	0	0	0	0	0	0	0	0	0
F_2216 2216:Oak Park PBID	0.00	0	0	0	0	0	0	0	0	0
F_2217 2217:Franklin Boulevard PBID	0.00	0	0	0	0	0	0	0	0	0
F_2218 2218:Del Paso Prop & Business Imprv	0.00	0	0	0	0	0	0	0	0	0
F_2219 2219:Special District Info/Rpt Sys	0.00	0	0	0	0	0	0	0	0	0
F_2221 2221:Downtown Management District	0.00	0	0	0	0	0	0	0	0	0
F_2222 2222:The River District PBID	0.00	0	0	0	0	0	0	0	0	0
F_2223 2223:N Natomas Transp Mgmt Assoc	0.00	0	0	0	0	0	0	0	0	0

POD Cost 326

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 2224 2224:Stockton Blvd PBID	0.00	0	0	0	0	0	0	0	0	0
F 2226 2226:Neighborhood Water Quality Dist	0.00	0	0	0	0	0	0	0	0	0
F 2227 2227:N Nat Lndscp 99-02	0.00	0	0	0	0	0	0	0	0	0
F 2228 2228:Willowcreek Assmnt Md	0.00	0	0	0	0	0	0	0	0	0
F 2229 2229:Willowcreek Lndscpng CFD	0.00	0	0	0	0	0	0	0	0	0
F 2230 2230:N Natomas Lands CFD 3	0.00	0	0	0	0	0	0	0	0	0
F 2231 2231:Village Garden N.-Mtce Dist #1	0.00	0	0	0	0	0	0	0	0	0
F 2232 2232:Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0
F 2233 2233:Neighborhood Park Maint CFD	0.00	0	0	0	0	0	0	0	0	0
F 2234 2234:Power Inn Area Prop & Business	0.00	0	0	0	0	0	0	0	0	0
F 2236 2236:Greater Broadway PBID	0.00	0	0	0	0	0	0	0	0	0
F 2237 2237:Midtown Sacramento PBID	0.00	0	0	0	0	0	0	0	0	0
F 2238 2238:Del Paso Nuevo Landscaping CFD	0.00	0	0	0	0	0	0	0	0	0
F 2239 2239:Sutter Business Imprvmt Area	0.00	0	0	0	0	0	0	0	0	0
F 2241 2241:Handle BID No 2011-04	0.00	0	0	0	0	0	0	0	0	0
F 2242 2242:Mack Road PBID	0.00	0	0	0	0	0	0	0	0	0
F 2243 2243:Sac Tourism Marketing District	0.00	0	0	0	0	0	0	0	0	0
F 2245 2245:NW Land Park CFD 2013-02	0.00	0	0	0	0	0	0	0	0	0
F 2246 2246:Township 9 CFD No. 2012-06	0.00	0	0	0	0	0	0	0	0	0
F 2247 2247:Railyards Maint CFD No 2014-04	0.00	0	0	0	0	0	0	0	0	0
F 2249 2249:SacMaintCFD2014-04 Annex Areas	0.00	0	0	0	0	0	0	0	0	0
F 2250 2250:SacMaintCFD2014-04 Area 01	0.00	0	0	0	0	0	0	0	0	0
F 2252 2252:Curtis Park CFD 2013-03	0.00	0	0	0	0	0	0	0	0	0
F 3203 3203:Jacinto Creek	0.00	0	0	0	0	0	0	0	0	0
F 3206 3206:NNFP Public Facilities Fee Fund	0.00	0	0	0	0	0	0	0	0	0
F 3210 3210:Downtown Impact Fee Fund	0.00	0	0	0	0	0	0	0	0	0
F 3331 3331:Natomas Central CFD 2006-02	0.00	0	0	0	0	0	0	0	0	0
F 6004 6004:Parking Fund	0.00	0	0	0	0	0	0	0	0	0
F 7103 7103:Cty/Cnty Office-Water Planning	0.00	0	0	0	0	0	0	0	0	0
Total POD:	1.30	200,961	5,590	206,551	34,402	2,786	1,922	245,660	0	245,660

Fiscal Year FY20
Program Status Active
Department Finance **Group** Group 2 **POD Category** Essential 2 **POD Function** Support

Program Services

Finance Plan Development and Administration

Program Description

Development and administration of finance plans for infill and new growth areas and of impact fees not tied to specific maps or land use plans. Finance plans cover both detailed infrastructure and maintenance requirements and the methods of financing both. Methods used for the construction of infrastructure are designed to facilitate and incentivize development and to provide for the timely development of infrastructure. Fee programs Assessment and Mello-Roos districts are created and administered to include project cost verification, reimbursements, and the periodic update of all finance plans.

Methods used for financing maintenance include the specific identification of likely costs for all new areas and maps and the creation and administration of assessment or Mello-Roos districts.

Legal Requirements

Mandated administration once the City establishes a finance plan. California Constitution articles XIII C and XIII D (Proposition 218), California Government Code Section 66000 (Mitigation Fee Act) and Section 53331-53368.3 (Mello-Roos Act), development agreements, acquisition agreements, reimbursement agreements, bond indentures, Subdivision Map Act, CEQA, etc.

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
Yes	No	0	0	

What is the Minimum Legal Requirement?

Unchanged from the legal requirements of the program. In addition, if finance plans were not created at all, CEQA mitigations and/or lack of Mello-Roos districts would make many projects infeasible or result in degradations to level of service (LOS) requirements or standards at the risk of litigation. Once plans are created, they must be administered and maintained in accordance with the Mello-Roos and Mitigation Fees Acts, as well as other statutes that apply (such as if redevelopment funds are used). A thorough understanding of relevant case law is also needed.

Impact from Contracting Out? Change in LOS?

Would be more expensive, as we have learned, and result in finance plans created and administered without the best interests of the City as the overarching imperative.

What happens if we don't do this Program? Who will enforce?

See Minimum Legal Requirement and Impact from Contracting Out. Also, with passage of Proposition 26, this area is specifically exempted, remaining one of the growth areas for cost recovery.

Can revenues be increased ~ established to provide General Fund offset for this program?

Program is already self supporting.

If General Fund support is cut what is the impact on Revenues?

POD Cost 327

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	3.75	548,088	1,825	549,913	81,133	0	-257,496	373,550	17,550	356,000
F_1002 1002:Interdepartmental Service Fund	0.00	0	0	0	0	0	0	0	0	0
F_2007 2007:Major Street Construction Fund	0.00	0	0	0	0	0	0	0	0	0
F_2013 2013:Transportation Development	0.00	0	0	0	0	0	0	0	0	0
F_2201 2201:Power Inn Rd Md 2003-01	0.00	0	0	0	0	0	1,138	1,138	3,927	-2,790
F_2202 2202:Neighborhood Lighting Dist	0.00	0	0	0	0	0	5,264	5,264	14,888	-9,623
F_2204 2204:Northside Subdiv Maint Dist	0.00	0	0	0	0	0	1,304	1,304	3,185	-1,881
F_2205 2205:Subdiv Lndscpng Maint Dist	0.00	0	0	0	0	0	7,548	7,548	97,190	-89,642
F_2206 2206:Laguna Creek Maint Dist	0.00	0	0	0	0	0	3,528	3,528	63,711	-60,183
F_2207 2207:12th Street Maint Benefit Area	0.00	0	0	0	0	0	1,061	1,061	5,421	-4,360
F_2208 2208:Old Sacto Maint Dist	0.00	0	0	0	0	0	1,653	1,653	22,770	-21,117
F_2209 2209:Downtown Plaza PBID	0.00	0	0	0	0	0	0	0	0	0
F_2211 2211:Old Sacramento PBID	0.00	0	0	0	0	0	0	0	0	0
F_2212 2212:Franklin Blvd PBID	0.00	0	0	0	0	0	0	0	0	0
F_2214 2214:Del Paso PBID	0.00	0	0	0	0	0	0	0	0	0
F_2215 2215:Stockton Blvd BIA	0.00	0	0	0	0	0	0	0	0	0
F_2216 2216:Oak Park PBID	0.00	0	0	0	0	0	783	783	102,520	-101,737
F_2217 2217:Franklin Boulevard PBID	0.00	0	0	0	0	0	707	707	48,115	-47,408

POD Cost 327

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_2218 2218:Del Paso Prop & Business Imprv	0.00	0	0	0	0	0	752	752	155,364	-154,613
F_2219 2219:Special District Info/Rpt Sys	0.00	0	0	0	0	0	0	0	0	0
F_2221 2221:Downtown Management District	0.00	0	0	0	0	0	2,162	2,162	1,042,550	-1,040,387
F_2222 2222:The River District PBID	0.00	0	0	0	0	0	198	198	178,047	-177,849
F_2223 2223:N Natomas Transp Mgmt Assoc	0.00	0	0	0	0	0	8,934	8,934	459,811	-450,877
F_2224 2224:Stockton Blvd PBID	0.00	0	0	0	0	0	384	384	114,541	-114,158
F_2226 2226:Neighborhood Water Quality Dist	0.00	0	0	0	0	0	3,505	3,505	22,512	-19,007
F_2227 2227:N Nat Lndscp 99-02	0.00	0	0	0	0	0	5,404	5,404	137,711	-132,307
F_2228 2228:Willowcreek Assmnt Md	0.00	0	0	0	0	0	2,394	2,394	18,545	-16,152
F_2229 2229:Willowcreek Lndscpng CFD	0.00	0	0	0	0	0	1,190	1,190	28,151	-26,961
F_2230 2230:N Natomas Lands CFD 3	0.00	0	0	0	0	0	11,692	11,692	769,760	-758,067
F_2231 2231:Village Garden N.-Mtce Dist #1	0.00	0	0	0	0	0	4,649	4,649	9,140	-4,491
F_2232 2232:Landscaping and Lighting	0.00	0	0	0	0	0	76,727	76,727	5,696,674	-5,619,947
F_2233 2233:Neighborhood Park Maint CFD	0.00	0	0	0	0	0	7,470	7,470	505,046	-497,577
F_2234 2234:Power Inn Area Prop & Business	0.00	0	0	0	0	0	631	631	171,048	-170,417
F_2236 2236:Greater Broadway PBID	0.00	0	0	0	0	0	370	370	94,621	-94,251
F_2237 2237:Midtown Sacramento PBID	0.00	0	0	0	0	0	1,334	1,334	520,038	-518,704
F_2238 2238:Del Paso Nuevo Landscaping CFD	0.00	0	0	0	0	0	507	507	7,742	-7,235
F_2239 2239:Sutter Business Imprvmt Area	0.00	0	0	0	0	0	0	0	0	0
F_2241 2241:Handle BID No 2011-04	0.00	0	0	0	64,670	0	0	64,670	0	64,670
F_2242 2242:Mack Road PBID	0.00	0	0	0	0	0	345	345	217,461	-217,116
F_2243 2243:Sac Tourism Marketing District	0.00	0	0	0	0	0	0	0	0	0
F_2245 2245:NW Land Park CFD 2013-02	0.00	0	0	0	0	0	6,382	6,382	16,250	-9,868
F_2246 2246:Township 9 CFD No. 2012-06	0.00	0	0	0	0	0	1,317	1,317	19,500	-18,183
F_2247 2247:Railyards Maint CFD No 2014-04	0.00	0	0	0	0	0	1,156	1,156	36,310	-35,154
F_2249 2249:SacMaintCFD2014-04 Annex Areas	0.00	0	0	0	0	0	1,309	1,309	31,381	-30,072
F_2250 2250:SacMaintCFD2014-04 Area 01	0.00	0	0	0	0	0	1,726	1,726	121,875	-120,149
F_2252 2252:Curtis Park CFD 2013-03	0.00	0	0	0	0	0	664	664	2,673	-2,009
F_3203 3203:Jacinto Creek	0.00	0	0	0	32,500	0	0	32,500	0	32,500
F_3206 3206:NNFP Public Facilities Fee Fund	0.00	0	0	0	0	0	0	0	0	0
F_3210 3210:Downtown Impact Fee Fund	0.00	0	0	0	16,250	0	0	16,250	0	16,250
F_3331 3331:Natomas Central CFD 2006-02	0.00	0	0	0	0	0	0	0	3,814	-3,814
F_6004 6004:Parking Fund	0.00	0	0	0	0	0	0	0	0	0
F_7103 7103:Cty/Cnty Office-Water Planning	0.00	0	0	0	0	0	0	0	0	0
Total POD:	3.75	548,088	1,825	549,913	194,553	0	-93,309	651,157	10,759,842	-10,108,685

Fiscal Year FY20
 Program Status Active
 Department Finance

Group Group 2 POD Category Mandated POD Function Support

Program Services

Payroll

Program Description

Payroll and related activities such as PAR support.

Legal Requirements

Internal Revenue Code, EDD regulations, Fair Labor Standards Act, CalPERS regulations, City Labor Agreements and Internal support of government operations

Budget Comments

CMO Comments

Can this be Contracted Out? Yes	Could the Level of Service be Changed? No	What is the potential dollar savings from contracting out ~ LOS Change? 0	How many FTE could be reduced by contracting out ~LOS change? 0	How long would contracting out take?
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What is the Minimum Legal Requirement?

Impact from Contracting Out? Change in LOS?

Contracting out would cost more than the current budget for this operation due to the complexities of eCAPS financials and having sub-payroll systems for Fire & SCERS.

What happens if we don't do this Program? Who will enforce?

Can revenues be increased ~ established to provide General Fund offset for this program?

If General Fund support is cut what is the impact on Revenues?

POD Cost 328

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	8.00	922,656	23,200	945,856	19,200	5,000	-191,875	778,181	0	778,181
F_1002 1002:Interdepartmental Service Fund	0.00	0	0	0	0	0	201,875	201,875	0	201,875
F_2007 2007:Major Street Construction Fund	0.00	0	0	0	0	0	0	0	0	0
F_2013 2013:Transportation Development	0.00	0	0	0	0	0	0	0	0	0
F_2201 2201:Power Inn Rd Md 2003-01	0.00	0	0	0	0	0	0	0	0	0
F_2202 2202:Neighborhood Lighting Dist	0.00	0	0	0	0	0	0	0	0	0
F_2204 2204:Northside Subdiv Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F_2205 2205:Subdiv Lndscpng Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F_2206 2206:Laguna Creek Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F_2207 2207:12th Street Maint Benefit Area	0.00	0	0	0	0	0	0	0	0	0
F_2208 2208:Old Sacto Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F_2209 2209:Downtown Plaza PBID	0.00	0	0	0	0	0	0	0	0	0
F_2211 2211:Old Sacramento PBID	0.00	0	0	0	0	0	0	0	0	0
F_2212 2212:Franklin Blvd PBID	0.00	0	0	0	0	0	0	0	0	0
F_2214 2214:Del Paso PBID	0.00	0	0	0	0	0	0	0	0	0
F_2215 2215:Stockton Blvd BIA	0.00	0	0	0	0	0	0	0	0	0
F_2216 2216:Oak Park PBID	0.00	0	0	0	0	0	0	0	0	0
F_2217 2217:Franklin Boulevard PBID	0.00	0	0	0	0	0	0	0	0	0
F_2218 2218:Del Paso Prop & Business Imprv	0.00	0	0	0	0	0	0	0	0	0
F_2219 2219:Special District Info/Rpt Sys	0.00	0	0	0	0	0	0	0	0	0
F_2221 2221:Downtown Management District	0.00	0	0	0	0	0	0	0	0	0
F_2222 2222:The River District PBID	0.00	0	0	0	0	0	0	0	0	0
F_2223 2223:N Natomas Transp Mgmt Assoc	0.00	0	0	0	0	0	0	0	0	0
F_2224 2224:Stockton Blvd PBID	0.00	0	0	0	0	0	0	0	0	0
F_2226 2226:Neighborhood Water Quality Dist	0.00	0	0	0	0	0	0	0	0	0
F_2227 2227:N Nat Lndscp 99-02	0.00	0	0	0	0	0	0	0	0	0

POD Cost 328

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 2228 2228:Willowcreek Assmnt Md	0.00	0	0	0	0	0	0	0	0	0
F 2229 2229:Willowcreek Lndscpng CFD	0.00	0	0	0	0	0	0	0	0	0
F 2230 2230:N Natomas Lands CFD 3	0.00	0	0	0	0	0	0	0	0	0
F 2231 2231:Village Garden N.-Mtce Dist #1	0.00	0	0	0	0	0	0	0	0	0
F 2232 2232:Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0
F 2233 2233:Neighborhood Park Maint CFD	0.00	0	0	0	0	0	0	0	0	0
F 2234 2234:Power Inn Area Prop & Business	0.00	0	0	0	0	0	0	0	0	0
F 2236 2236:Greater Broadway PBID	0.00	0	0	0	0	0	0	0	0	0
F 2237 2237:Midtown Sacramento PBID	0.00	0	0	0	0	0	0	0	0	0
F 2238 2238:Del Paso Nuevo Landscaping CFD	0.00	0	0	0	0	0	0	0	0	0
F 2239 2239:Sutter Business Imprvmt Area	0.00	0	0	0	0	0	0	0	0	0
F 2241 2241:Handle BID No 2011-04	0.00	0	0	0	0	0	0	0	0	0
F 2242 2242:Mack Road PBID	0.00	0	0	0	0	0	0	0	0	0
F 2243 2243:Sac Tourism Marketing District	0.00	0	0	0	0	0	0	0	0	0
F 2245 2245:NW Land Park CFD 2013-02	0.00	0	0	0	0	0	0	0	0	0
F 2246 2246:Township 9 CFD No. 2012-06	0.00	0	0	0	0	0	0	0	0	0
F 2247 2247:Railyards Maint CFD No 2014-04	0.00	0	0	0	0	0	0	0	0	0
F 2249 2249:SacMaintCFD2014-04 Annex Areas	0.00	0	0	0	0	0	0	0	0	0
F 2250 2250:SacMaintCFD2014-04 Area 01	0.00	0	0	0	0	0	0	0	0	0
F 2252 2252:Curtis Park CFD 2013-03	0.00	0	0	0	0	0	0	0	0	0
F 3203 3203:Jacinto Creek	0.00	0	0	0	0	0	0	0	0	0
F 3206 3206:NNFP Public Facilities Fee Fund	0.00	0	0	0	0	0	0	0	0	0
F 3210 3210:Downtown Impact Fee Fund	0.00	0	0	0	0	0	0	0	0	0
F 3331 3331:Natomas Central CFD 2006-02	0.00	0	0	0	0	0	0	0	0	0
F 6004 6004:Parking Fund	0.00	0	0	0	0	0	0	0	0	0
F 7103 7103:Cty/Cnty Office-Water Planning	0.00	0	0	0	0	0	0	0	0	0
Total POD:	8.00	922,656	23,200	945,856	19,200	5,000	10,000	980,056	0	980,056

Fiscal Year FY20
Program Status Active
Department Finance

Group Group 2 **POD Category** Mandated **POD Function** Support

Program Services

Special District Formation and Administration

Program Description

Creation and administration of assessment and Mello-Roos districts that may, or may not, be associated with finance plans.

Legal Requirements

Mandated administration once the City establishes a special district. State law including the Streets and Highways Code Sections 22500-22679 (Landscaping and Light Act of 1972), the Mello-Roos Act, federal statutes and regulations (bonds), City Code, district formation resolutions and related documents (development agreements, reimbursement agreements, Subdivision Map Act, CEQA documents, etc.)

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
Yes	No	0	0	

What is the Minimum Legal Requirement?

Consistent with the legal requirements of the program. If districts were not created at all, the City could not recover the maintenance cost of development and, in the case of districts for which the City issues bonds, most projects with significant public improvements would not be feasible.

Impact from Contracting Out? Change in LOS?

We already contract out to greatest extent possible. To contract out further runs the significant risk of inaccurate assessments and taxes. This is a fact that we have learned the hard way, given the errors our consultants have made in calculating taxes. Those errors have resulted in the City having to refund taxes to some property owners and to collect "escaped" taxes from others. This is not acceptable. Needless to say, we have very little confidence in the firms providing this service out there today.

What happens if we don't do this Program? Who will enforce?

See Minimum Legal Requirement and Impact from Contracting Out. Also, with passage of Proposition 26, this area is specifically exempted, remaining one of the growth areas for cost recovery.

Can revenues be increased ~ established to provide General Fund offset for this program?

Program is already self supporting.

If General Fund support is cut what is the impact on Revenues?

POD Cost 329

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	0.30	44,307	3,510	47,817	156,026	0	-495,184	-291,341	33,750	-325,091
F_1002 1002:Interdepartmental Service Fund	0.00	0	0	0	0	0	0	0	0	0
F_2007 2007:Major Street Construction Fund	0.00	0	0	0	0	0	0	0	0	0
F_2013 2013:Transportation Development	0.00	0	0	0	0	0	0	0	0	0
F_2201 2201:Power Inn Rd Md 2003-01	0.00	0	0	0	0	0	2,188	2,188	7,553	-5,365
F_2202 2202:Neighborhood Lighting Dist	0.00	0	0	0	0	0	10,124	10,124	28,630	-18,506
F_2204 2204:Northside Subdiv Maint Dist	0.00	0	0	0	0	0	2,508	2,508	6,125	-3,618
F_2205 2205:Subdiv Lndscpng Maint Dist	0.00	0	0	0	0	0	14,516	14,516	186,904	-172,388
F_2206 2206:Laguna Creek Maint Dist	0.00	0	0	0	0	0	6,784	6,784	122,521	-115,737
F_2207 2207:12th Street Maint Benefit Area	0.00	0	0	0	0	0	2,041	2,041	10,425	-8,384
F_2208 2208:Old Sacto Maint Dist	0.00	0	0	0	0	0	3,178	3,178	43,788	-40,609
F_2209 2209:Downtown Plaza PBID	0.00	0	0	0	0	0	0	0	0	0
F_2211 2211:Old Sacramento PBID	0.00	0	0	0	0	0	0	0	0	0
F_2212 2212:Franklin Blvd PBID	0.00	0	0	0	0	0	0	0	0	0
F_2214 2214:Del Paso PBID	0.00	0	0	0	0	0	0	0	0	0
F_2215 2215:Stockton Blvd BIA	0.00	0	0	0	0	0	0	0	0	0
F_2216 2216:Oak Park PBID	0.00	0	0	0	0	0	1,506	1,506	197,154	-195,648
F_2217 2217:Franklin Boulevard PBID	0.00	0	0	0	0	0	1,359	1,359	92,529	-91,170
F_2218 2218:Del Paso Prop & Business Imprv	0.00	0	0	0	0	0	1,446	1,446	298,778	-297,332
F_2219 2219:Special District Info/Rpt Sys	0.00	0	0	0	0	0	0	0	0	0
F_2221 2221:Downtown Management District	0.00	0	0	0	0	0	4,158	4,158	2,004,903	-2,000,745
F_2222 2222:The River District PBID	0.00	0	0	0	0	0	381	381	342,398	-342,017
F_2223 2223:N Natomas Transp Mgmt Assoc	0.00	0	0	0	0	0	17,181	17,181	884,252	-867,071

POD Cost 329

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 2224 2224:Stockton Blvd PBID	0.00	0	0	0	0	0	738	738	220,272	-219,534
F 2226 2226:Neighborhood Water Quality Dist	0.00	0	0	0	0	0	6,740	6,740	43,293	-36,553
F 2227 2227:N Nat Lndscp 99-02	0.00	0	0	0	0	0	10,393	10,393	264,828	-254,436
F 2228 2228:Willowcreek Assmnt Md	0.00	0	0	0	0	0	4,604	4,604	35,664	-31,061
F 2229 2229:Willowcreek Lndscpng CFD	0.00	0	0	0	0	0	2,288	2,288	54,137	-51,849
F 2230 2230:N Natomas Lands CFD 3	0.00	0	0	0	0	0	22,485	22,485	1,480,307	-1,457,822
F 2231 2231:Village Garden N.-Mtce Dist #1	0.00	0	0	0	0	0	8,940	8,940	17,576	-8,636
F 2232 2232:Landscaping and Lighting	0.00	0	0	0	0	0	147,552	147,552	10,955,142	-10,807,590
F 2233 2233:Neighborhood Park Maint CFD	0.00	0	0	0	0	0	14,365	14,365	971,243	-956,878
F 2234 2234:Power Inn Area Prop & Business	0.00	0	0	0	0	0	1,213	1,213	328,939	-327,726
F 2236 2236:Greater Broadway PBID	0.00	0	0	0	0	0	711	711	181,963	-181,251
F 2237 2237:Midtown Sacramento PBID	0.00	0	0	0	0	0	2,566	2,566	1,000,074	-997,508
F 2238 2238:Del Paso Nuevo Landscaping CFD	0.00	0	0	0	0	0	975	975	14,889	-13,914
F 2239 2239:Sutter Business Imprvmt Area	0.00	0	0	0	0	0	0	0	0	0
F 2241 2241:Handle BID No 2011-04	0.00	0	0	0	124,366	0	0	124,366	0	124,366
F 2242 2242:Mack Road PBID	0.00	0	0	0	0	0	664	664	418,194	-417,531
F 2243 2243:Sac Tourism Marketing District	0.00	0	0	0	0	0	0	0	0	0
F 2245 2245:NW Land Park CFD 2013-02	0.00	0	0	0	0	0	12,273	12,273	31,250	-18,978
F 2246 2246:Township 9 CFD No. 2012-06	0.00	0	0	0	0	0	2,533	2,533	37,500	-34,968
F 2247 2247:Railyards Maint CFD No 2014-04	0.00	0	0	0	0	0	2,223	2,223	69,827	-67,604
F 2249 2249:SacMaintCFD2014-04 Annex Areas	0.00	0	0	0	0	0	2,518	2,518	60,349	-57,831
F 2250 2250:SacMaintCFD2014-04 Area 01	0.00	0	0	0	0	0	3,320	3,320	234,375	-231,055
F 2252 2252:Curtis Park CFD 2013-03	0.00	0	0	0	0	0	1,276	1,276	5,141	-3,864
F 3203 3203:Jacinto Creek	0.00	0	0	0	62,500	0	0	62,500	0	62,500
F 3206 3206:NNFP Public Facilities Fee Fund	0.00	0	0	0	0	0	0	0	0	0
F 3210 3210:Downtown Impact Fee Fund	0.00	0	0	0	31,250	0	0	31,250	0	31,250
F 3331 3331:Natomas Central CFD 2006-02	0.00	0	0	0	0	0	0	0	7,334	-7,334
F 6004 6004:Parking Fund	0.00	0	0	0	0	0	0	0	0	0
F 7103 7103:Cty/Cnty Office-Water Planning	0.00	0	0	0	0	0	0	0	0	0
Total POD:	0.30	44,307	3,510	47,817	374,142	0	-179,441	242,519	20,692,004	-20,449,486

Fiscal Year FY20
Program Status Active
Department Finance

Group Group 4 **POD Category** Mandated **POD Function** Support

Program Services
 Tax Collection & UUT Rebate

Program Description
 The centralized process or function of collecting, recording, and reconciling various taxes due the City, such as property, sales, utility user, real property transfer, transient occupancy, and business operations.

Legal Requirements
 The Charter (Article 9, Section 112) requires the collection of taxes; City Code (Title 3) imposes and instructs how to collect taxes.

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
Yes	Yes	0	0	

What is the Minimum Legal Requirement?
 City Charter Article 9, Section 112 requires the collection of taxes, while City Code Title 3 imposes and instructs how to collect taxes.

Impact from Contracting Out? Change in LOS?
 Less accountability and control for collecting funds due the City. Less customer service from contractors.

What happens if we don't do this Program? Who will enforce?
 If current/existing taxes (property, sales, utility user, real property transfer, transient occupancy, business operations) are not collected, City would lose millions of dollars in revenue; therefore, the collection of taxes would have to be contracted out if not collected in-house.

Can revenues be increased ~ established to provide General Fund offset for this program?
 No revenue increase expected resulting from contracting out this program. Contractor would merely be collecting current/existing taxes collected in-house, with less customer service.

If General Fund support is cut what is the impact on Revenues?
 No impact on revenue collection, as contractor would be responsible for collecting all taxes currently being collected in-house.

POD Cost 330

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	8.97	750,110	-3,168	746,942	138,248	0	-209,585	675,604	107,311	568,293
F_1002 1002:Interdepartmental Service Fund	0.00	0	0	0	0	0	164,397	164,397	0	164,397
F_2007 2007:Major Street Construction Fund	0.00	0	0	0	0	0	0	0	672,750	-672,750
F_2013 2013:Transportation Development	0.00	0	0	0	0	0	0	0	84,318	-84,318
F_2201 2201:Power Inn Rd Md 2003-01	0.00	0	0	0	0	0	0	0	0	0
F_2202 2202:Neighborhood Lighting Dist	0.00	0	0	0	0	0	0	0	0	0
F_2204 2204:Northside Subdiv Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F_2205 2205:Subdiv Lndscpng Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F_2206 2206:Laguna Creek Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F_2207 2207:12th Street Maint Benefit Area	0.00	0	0	0	0	0	0	0	0	0
F_2208 2208:Old Sacto Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F_2209 2209:Downtown Plaza PBID	0.00	0	0	0	0	0	0	0	10,919	-10,919
F_2211 2211:Old Sacramento PBID	0.00	0	0	0	0	0	0	0	37,001	-37,001
F_2212 2212:Franklin Blvd PBID	0.00	0	0	0	0	0	0	0	17,267	-17,267
F_2214 2214:Del Paso PBID	0.00	0	0	0	0	0	0	0	7,899	-7,899
F_2215 2215:Stockton Blvd BIA	0.00	0	0	0	0	0	0	0	11,885	-11,885
F_2216 2216:Oak Park PBID	0.00	0	0	0	0	0	0	0	0	0
F_2217 2217:Franklin Boulevard PBID	0.00	0	0	0	0	0	0	0	0	0
F_2218 2218:Del Paso Prop & Business Imprv	0.00	0	0	0	0	0	0	0	0	0
F_2219 2219:Special District Info/Rpt Sys	0.00	0	0	0	0	0	0	0	0	0
F_2221 2221:Downtown Management District	0.00	0	0	0	0	0	0	0	0	0
F_2222 2222:The River District PBID	0.00	0	0	0	0	0	0	0	0	0
F_2223 2223:N Natomas Transp Mgmt Assoc	0.00	0	0	0	0	0	0	0	0	0
F_2224 2224:Stockton Blvd PBID	0.00	0	0	0	0	0	0	0	0	0
F_2226 2226:Neighborhood Water Quality Dist	0.00	0	0	0	0	0	0	0	0	0

POD Cost 330

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_2227 2227:N Nat Lndscp 99-02	0.00	0	0	0	0	0	0	0	0	0
F_2228 2228:Willowcreek Assmnt Md	0.00	0	0	0	0	0	0	0	0	0
F_2229 2229:Willowcreek Lndscpng CFD	0.00	0	0	0	0	0	0	0	0	0
F_2230 2230:N Natomas Lands CFD 3	0.00	0	0	0	0	0	0	0	0	0
F_2231 2231:Village Garden N.-Mtce Dist #1	0.00	0	0	0	0	0	0	0	0	0
F_2232 2232:Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0
F_2233 2233:Neighborhood Park Maint CFD	0.00	0	0	0	0	0	0	0	0	0
F_2234 2234:Power Inn Area Prop & Business	0.00	0	0	0	0	0	0	0	0	0
F_2236 2236:Greater Broadway PBID	0.00	0	0	0	0	0	0	0	0	0
F_2237 2237:Midtown Sacramento PBID	0.00	0	0	0	0	0	0	0	0	0
F_2238 2238:Del Paso Nuevo Landscaping CFD	0.00	0	0	0	0	0	0	0	0	0
F_2239 2239:Sutter Business Imprvmt Area	0.00	0	0	0	33,638	0	0	33,638	33,638	0
F_2241 2241:Handle BID No 2011-04	0.00	0	0	0	0	0	0	0	44,850	-44,850
F_2242 2242:Mack Road PBID	0.00	0	0	0	0	0	0	0	0	0
F_2243 2243:Sac Tourism Marketing District	0.00	0	0	0	0	0	32,704	32,704	0	32,704
F_2245 2245:NW Land Park CFD 2013-02	0.00	0	0	0	0	0	0	0	0	0
F_2246 2246:Township 9 CFD No. 2012-06	0.00	0	0	0	0	0	0	0	0	0
F_2247 2247:Railyards Maint CFD No 2014-04	0.00	0	0	0	0	0	0	0	0	0
F_2249 2249:SacMaintCFD2014-04 Annex Areas	0.00	0	0	0	0	0	0	0	0	0
F_2250 2250:SacMaintCFD2014-04 Area 01	0.00	0	0	0	0	0	0	0	0	0
F_2252 2252:Curtis Park CFD 2013-03	0.00	0	0	0	0	0	0	0	0	0
F_3203 3203:Jacinto Creek	0.00	0	0	0	0	0	0	0	0	0
F_3206 3206:NNFP Public Facilities Fee Fund	0.00	0	0	0	0	0	0	0	0	0
F_3210 3210:Downtown Impact Fee Fund	0.00	0	0	0	0	0	0	0	0	0
F_3331 3331:Natomas Central CFD 2006-02	0.00	0	0	0	0	0	0	0	0	0
F_6004 6004:Parking Fund	0.00	0	0	0	0	0	0	0	0	0
F_7103 7103:Cty/Cnty Office-Water Planning	0.00	0	0	0	0	0	0	0	0	0
Total POD:	8.97	750,110	-3,168	746,942	171,885	0	-12,484	906,343	1,027,838	-121,496

Fiscal Year FY20

Program Status Active

Department Finance

Group Group 4

POD Category Essential 1

POD Function Support

Program Services

Parking Revenue (off street)

Program Description

The Revenue Division is charged with the responsibility of providing customer service support to the general public for issuing parking garage applications, validations, and processing payments, in addition to discounted employee parking permits.
Off Street - Not General Fund

Legal Requirements

No known legal requirement for providing off street parking (parking garages)

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
Yes	Yes	0	0	

What is the Minimum Legal Requirement?

No known legal requirement to provide off street parking.

Impact from Contracting Out? Change in LOS?

No in-person for customer service walk-in. Quality control of work impacted.

What happens if we don't do this Program? Who will enforce?

Not providing off street parking by City would likely result in private vendors providing the service; thereby, reducing the City's control over this service.

Can revenues be increased ~ established to provide General Fund offset for this program?

Currently, not a General Fund operation, other than the parking customer service support provided by the Revenue Division staff.

If General Fund support is cut what is the impact on Revenues?

Parking garage revenues would likely decrease.

POD Cost 566

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	3.59	275,981	-1,268	274,713	55,330	0	-84,208	245,834	42,948	202,886
F_1002 1002:Interdepartmental Service Fund	0.00	0	0	0	0	0	66,052	66,052	0	66,052
F_2007 2007:Major Street Construction Fund	0.00	0	0	0	0	0	0	0	269,250	-269,250
F_2013 2013:Transportation Development	0.00	0	0	0	0	0	0	0	33,746	-33,746
F_2201 2201:Power Inn Rd Md 2003-01	0.00	0	0	0	0	0	0	0	0	0
F_2202 2202:Neighborhood Lighting Dist	0.00	0	0	0	0	0	0	0	0	0
F_2204 2204:Northside Subdiv Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F_2205 2205:Subdiv Lndscpng Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F_2206 2206:Laguna Creek Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F_2207 2207:12th Street Maint Benefit Area	0.00	0	0	0	0	0	0	0	0	0
F_2208 2208:Old Sacto Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F_2209 2209:Downtown Plaza PBID	0.00	0	0	0	0	0	0	0	4,370	-4,370
F_2211 2211:Old Sacramento PBID	0.00	0	0	0	0	0	0	0	14,809	-14,809
F_2212 2212:Franklin Blvd PBID	0.00	0	0	0	0	0	0	0	6,911	-6,911
F_2214 2214:Del Paso PBID	0.00	0	0	0	0	0	0	0	3,161	-3,161
F_2215 2215:Stockton Blvd BIA	0.00	0	0	0	0	0	0	0	4,757	-4,757
F_2216 2216:Oak Park PBID	0.00	0	0	0	0	0	0	0	0	0
F_2217 2217:Franklin Boulevard PBID	0.00	0	0	0	0	0	0	0	0	0
F_2218 2218:Del Paso Prop & Business Imprv	0.00	0	0	0	0	0	0	0	0	0
F_2219 2219:Special District Info/Rpt Sys	0.00	0	0	0	0	0	0	0	0	0
F_2221 2221:Downtown Management District	0.00	0	0	0	0	0	0	0	0	0
F_2222 2222:The River District PBID	0.00	0	0	0	0	0	0	0	0	0
F_2223 2223:N Natomas Transp Mgmt Assoc	0.00	0	0	0	0	0	0	0	0	0
F_2224 2224:Stockton Blvd PBID	0.00	0	0	0	0	0	0	0	0	0

POD Cost 566

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 2226 2226:Neighborhood Water Quality Dist	0.00	0	0	0	0	0	0	0	0	0
F 2227 2227:N Nat Lndscp 99-02	0.00	0	0	0	0	0	0	0	0	0
F 2228 2228:Willowcreek Assmnt Md	0.00	0	0	0	0	0	0	0	0	0
F 2229 2229:Willowcreek Lndscpng CFD	0.00	0	0	0	0	0	0	0	0	0
F 2230 2230:N Natomas Lands CFD 3	0.00	0	0	0	0	0	0	0	0	0
F 2231 2231:Village Garden N.-Mtce Dist #1	0.00	0	0	0	0	0	0	0	0	0
F 2232 2232:Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0
F 2233 2233:Neighborhood Park Maint CFD	0.00	0	0	0	0	0	0	0	0	0
F 2234 2234:Power Inn Area Prop & Business	0.00	0	0	0	0	0	0	0	0	0
F 2236 2236:Greater Broadway PBID	0.00	0	0	0	0	0	0	0	0	0
F 2237 2237:Midtown Sacramento PBID	0.00	0	0	0	0	0	0	0	0	0
F 2238 2238:Del Paso Nuevo Landscaping CFD	0.00	0	0	0	0	0	0	0	0	0
F 2239 2239:Sutter Business Imprvmt Area	0.00	0	0	0	13,463	0	0	13,463	13,463	0
F 2241 2241:Handle BID No 2011-04	0.00	0	0	0	0	0	0	0	17,950	-17,950
F 2242 2242:Mack Road PBID	0.00	0	0	0	0	0	0	0	0	0
F 2243 2243:Sac Tourism Marketing District	0.00	0	0	0	0	0	13,140	13,140	0	13,140
F 2245 2245:NW Land Park CFD 2013-02	0.00	0	0	0	0	0	0	0	0	0
F 2246 2246:Township 9 CFD No. 2012-06	0.00	0	0	0	0	0	0	0	0	0
F 2247 2247:Railyards Maint CFD No 2014-04	0.00	0	0	0	0	0	0	0	0	0
F 2249 2249:SacMaintCFD2014-04 Annex Areas	0.00	0	0	0	0	0	0	0	0	0
F 2250 2250:SacMaintCFD2014-04 Area 01	0.00	0	0	0	0	0	0	0	0	0
F 2252 2252:Curtis Park CFD 2013-03	0.00	0	0	0	0	0	0	0	0	0
F 3203 3203:Jacinto Creek	0.00	0	0	0	0	0	0	0	0	0
F 3206 3206:NNFP Public Facilities Fee Fund	0.00	0	0	0	0	0	0	0	0	0
F 3210 3210:Downtown Impact Fee Fund	0.00	0	0	0	0	0	0	0	0	0
F 3331 3331:Natomas Central CFD 2006-02	0.00	0	0	0	0	0	0	0	0	0
F 6004 6004:Parking Fund	0.00	0	0	0	0	0	0	0	0	0
F 7103 7103:Cty/Cnty Office-Water Planning	0.00	0	0	0	0	0	0	0	0	0
Total POD:	3.59	275,981	-1,268	274,713	68,792	0	-5,016	338,489	411,365	-72,876

Fiscal Year FY20
 Program Status Active
 Department Finance **Group** Group 4 **POD Category** Mandated **POD Function** Support

Program Services
 Cannabis Business Tax and Operating Permit

Program Description
 Oversee the collection of the business tax and assist CP&E office with the operating permits

Legal Requirements

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
		0	0	

What is the Minimum Legal Requirement?
 Loss of revenue, loss of control, potential under reporting of tax and business operating without paying tax.

Impact from Contracting Out? Change in LOS?

What happens if we don't do this Program? Who will enforce?
 Any additional tax rate increase would require voter approval.

Can revenues be increased ~ established to provide General Fund offset for this program?
 \$5.1 million collected in FY2016/17. Over \$6 M is estimated for FY2017/18 with continued growth as more businesses start operations.

If General Fund support is cut what is the impact on Revenues?

POD Cost 716

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	1.65	171,324	-583	170,741	25,430	0	-38,362	157,810	19,739	138,070
F_1002 1002:Interdepartmental Service Fund	0.00	0	0	0	0	0	30,091	30,091	0	30,091
F_2007 2007:Major Street Construction Fund	0.00	0	0	0	0	0	0	0	123,750	-123,750
F_2013 2013:Transportation Development	0.00	0	0	0	0	0	0	0	15,510	-15,510
F_2201 2201:Power Inn Rd Md 2003-01	0.00	0	0	0	0	0	0	0	0	0
F_2202 2202:Neighborhood Lighting Dist	0.00	0	0	0	0	0	0	0	0	0
F_2204 2204:Northside Subdiv Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F_2205 2205:Subdiv Lndscpng Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F_2206 2206:Laguna Creek Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F_2207 2207:12th Street Maint Benefit Area	0.00	0	0	0	0	0	0	0	0	0
F_2208 2208:Old Sacto Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F_2209 2209:Downtown Plaza PBID	0.00	0	0	0	0	0	0	0	2,009	-2,009
F_2211 2211:Old Sacramento PBID	0.00	0	0	0	0	0	0	0	6,806	-6,806
F_2212 2212:Franklin Blvd PBID	0.00	0	0	0	0	0	0	0	3,176	-3,176
F_2214 2214:Del Paso PBID	0.00	0	0	0	0	0	0	0	1,453	-1,453
F_2215 2215:Stockton Blvd BIA	0.00	0	0	0	0	0	0	0	2,186	-2,186
F_2216 2216:Oak Park PBID	0.00	0	0	0	0	0	0	0	0	0
F_2217 2217:Franklin Boulevard PBID	0.00	0	0	0	0	0	0	0	0	0
F_2218 2218:Del Paso Prop & Business Imprv	0.00	0	0	0	0	0	0	0	0	0
F_2219 2219:Special District Info/Rpt Sys	0.00	0	0	0	0	0	0	0	0	0
F_2221 2221:Downtown Management District	0.00	0	0	0	0	0	0	0	0	0
F_2222 2222:The River District PBID	0.00	0	0	0	0	0	0	0	0	0
F_2223 2223:N Natomas Transp Mgmt Assoc	0.00	0	0	0	0	0	0	0	0	0
F_2224 2224:Stockton Blvd PBID	0.00	0	0	0	0	0	0	0	0	0
F_2226 2226:Neighborhood Water Quality Dist	0.00	0	0	0	0	0	0	0	0	0
F_2227 2227:N Nat Lndscp 99-02	0.00	0	0	0	0	0	0	0	0	0

POD Cost 716

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 2228 2228:Willowcreek Assmnt Md	0.00	0	0	0	0	0	0	0	0	0
F 2229 2229:Willowcreek Lndscpng CFD	0.00	0	0	0	0	0	0	0	0	0
F 2230 2230:N Natomas Lands CFD 3	0.00	0	0	0	0	0	0	0	0	0
F 2231 2231:Village Garden N.-Mtce Dist #1	0.00	0	0	0	0	0	0	0	0	0
F 2232 2232:Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0
F 2233 2233:Neighborhood Park Maint CFD	0.00	0	0	0	0	0	0	0	0	0
F 2234 2234:Power Inn Area Prop & Business	0.00	0	0	0	0	0	0	0	0	0
F 2236 2236:Greater Broadway PBID	0.00	0	0	0	0	0	0	0	0	0
F 2237 2237:Midtown Sacramento PBID	0.00	0	0	0	0	0	0	0	0	0
F 2238 2238:Del Paso Nuevo Landscaping CFD	0.00	0	0	0	0	0	0	0	0	0
F 2239 2239:Sutter Business Imprvmt Area	0.00	0	0	0	6,188	0	0	6,188	6,188	0
F 2241 2241:Handle BID No 2011-04	0.00	0	0	0	0	0	0	0	8,250	-8,250
F 2242 2242:Mack Road PBID	0.00	0	0	0	0	0	0	0	0	0
F 2243 2243:Sac Tourism Marketing District	0.00	0	0	0	0	0	5,986	5,986	0	5,986
F 2245 2245:NW Land Park CFD 2013-02	0.00	0	0	0	0	0	0	0	0	0
F 2246 2246:Township 9 CFD No. 2012-06	0.00	0	0	0	0	0	0	0	0	0
F 2247 2247:Railyards Maint CFD No 2014-04	0.00	0	0	0	0	0	0	0	0	0
F 2249 2249:SacMaintCFD2014-04 Annex Areas	0.00	0	0	0	0	0	0	0	0	0
F 2250 2250:SacMaintCFD2014-04 Area 01	0.00	0	0	0	0	0	0	0	0	0
F 2252 2252:Curtis Park CFD 2013-03	0.00	0	0	0	0	0	0	0	0	0
F 3203 3203:Jacinto Creek	0.00	0	0	0	0	0	0	0	0	0
F 3206 3206:NNFP Public Facilities Fee Fund	0.00	0	0	0	0	0	0	0	0	0
F 3210 3210:Downtown Impact Fee Fund	0.00	0	0	0	0	0	0	0	0	0
F 3331 3331:Natomas Central CFD 2006-02	0.00	0	0	0	0	0	0	0	0	0
F 6004 6004:Parking Fund	0.00	0	0	0	0	0	0	0	0	0
F 7103 7103:Cty/Cnty Office-Water Planning	0.00	0	0	0	0	0	0	0	0	0
Total POD:	1.65	171,324	-583	170,741	31,618	0	-2,285	200,074	189,067	11,007

Fiscal Year FY20

Program Status Active

Department Finance

Group Group 4

POD Category Essential 1

POD Function Support

Program Services

Citywide Projects/Financial Support

Program Description

Core responsibilities include labor negotiations, revenue forecast, cost allocation plan, risk assessment, debt, CIP, FTE tracking, fees and charges, and Measure U.

Legal Requirements

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
No	No	0	0	

What is the Minimum Legal Requirement?

Impact from Contracting Out? Change in LOS?

What happens if we don't do this Program? Who will enforce?

Can revenues be increased ~ established to provide General Fund offset for this program?

If General Fund support is cut what is the impact on Revenues?

POD Cost 717

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	1.70	290,177	7,310	297,487	44,987	3,643	-110,964	235,152	0	235,152
F_1002 1002:Interdepartmental Service Fund	0.00	0	0	0	0	0	109,715	109,715	0	109,715
F_2007 2007:Major Street Construction Fund	0.00	0	0	0	0	0	0	0	0	0
F_2013 2013:Transportation Development	0.00	0	0	0	0	0	0	0	0	0
F_2201 2201:Power Inn Rd Md 2003-01	0.00	0	0	0	0	0	0	0	0	0
F_2202 2202:Neighborhood Lighting Dist	0.00	0	0	0	0	0	0	0	0	0
F_2204 2204:Northside Subdiv Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F_2205 2205:Subdiv Lndscpng Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F_2206 2206:Laguna Creek Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F_2207 2207:12th Street Maint Benefit Area	0.00	0	0	0	0	0	0	0	0	0
F_2208 2208:Old Sacto Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F_2209 2209:Downtown Plaza PBID	0.00	0	0	0	0	0	0	0	0	0
F_2211 2211:Old Sacramento PBID	0.00	0	0	0	0	0	0	0	0	0
F_2212 2212:Franklin Blvd PBID	0.00	0	0	0	0	0	0	0	0	0
F_2214 2214:Del Paso PBID	0.00	0	0	0	0	0	0	0	0	0
F_2215 2215:Stockton Blvd BIA	0.00	0	0	0	0	0	0	0	0	0
F_2216 2216:Oak Park PBID	0.00	0	0	0	0	0	0	0	0	0
F_2217 2217:Franklin Boulevard PBID	0.00	0	0	0	0	0	0	0	0	0
F_2218 2218:Del Paso Prop & Business Imprv	0.00	0	0	0	0	0	0	0	0	0
F_2219 2219:Special District Info/Rpt Sys	0.00	0	0	0	0	0	0	0	0	0
F_2221 2221:Downtown Management District	0.00	0	0	0	0	0	0	0	0	0
F_2222 2222:The River District PBID	0.00	0	0	0	0	0	0	0	0	0
F_2223 2223:N Natomas Transp Mgmt Assoc	0.00	0	0	0	0	0	0	0	0	0
F_2224 2224:Stockton Blvd PBID	0.00	0	0	0	0	0	0	0	0	0
F_2226 2226:Neighborhood Water Quality Dist	0.00	0	0	0	0	0	0	0	0	0
F_2227 2227:N Nat Lndscp 99-02	0.00	0	0	0	0	0	0	0	0	0

POD Cost 717

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 2228 2228:Willowcreek Assmnt Md	0.00	0	0	0	0	0	0	0	0	0
F 2229 2229:Willowcreek Lndscpng CFD	0.00	0	0	0	0	0	0	0	0	0
F 2230 2230:N Natomas Lands CFD 3	0.00	0	0	0	0	0	0	0	0	0
F 2231 2231:Village Garden N.-Mtce Dist #1	0.00	0	0	0	0	0	0	0	0	0
F 2232 2232:Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0
F 2233 2233:Neighborhood Park Maint CFD	0.00	0	0	0	0	0	0	0	0	0
F 2234 2234:Power Inn Area Prop & Business	0.00	0	0	0	0	0	0	0	0	0
F 2236 2236:Greater Broadway PBID	0.00	0	0	0	0	0	0	0	0	0
F 2237 2237:Midtown Sacramento PBID	0.00	0	0	0	0	0	0	0	0	0
F 2238 2238:Del Paso Nuevo Landscaping CFD	0.00	0	0	0	0	0	0	0	0	0
F 2239 2239:Sutter Business Imprvmt Area	0.00	0	0	0	0	0	0	0	0	0
F 2241 2241:Handle BID No 2011-04	0.00	0	0	0	0	0	0	0	0	0
F 2242 2242:Mack Road PBID	0.00	0	0	0	0	0	0	0	0	0
F 2243 2243:Sac Tourism Marketing District	0.00	0	0	0	0	0	0	0	0	0
F 2245 2245:NW Land Park CFD 2013-02	0.00	0	0	0	0	0	0	0	0	0
F 2246 2246:Township 9 CFD No. 2012-06	0.00	0	0	0	0	0	0	0	0	0
F 2247 2247:Railyards Maint CFD No 2014-04	0.00	0	0	0	0	0	0	0	0	0
F 2249 2249:SacMaintCFD2014-04 Annex Areas	0.00	0	0	0	0	0	0	0	0	0
F 2250 2250:SacMaintCFD2014-04 Area 01	0.00	0	0	0	0	0	0	0	0	0
F 2252 2252:Curtis Park CFD 2013-03	0.00	0	0	0	0	0	0	0	0	0
F 3203 3203:Jacinto Creek	0.00	0	0	0	0	0	0	0	0	0
F 3206 3206:NNFP Public Facilities Fee Fund	0.00	0	0	0	0	0	0	0	0	0
F 3210 3210:Downtown Impact Fee Fund	0.00	0	0	0	0	0	0	0	0	0
F 3331 3331:Natomas Central CFD 2006-02	0.00	0	0	0	0	0	0	0	0	0
F 6004 6004:Parking Fund	0.00	0	0	0	0	0	0	0	0	0
F 7103 7103:Cty/Cnty Office-Water Planning	0.00	0	0	0	0	0	0	0	0	0
Total POD:	1.70	290,177	7,310	297,487	44,987	3,643	-1,250	344,867	0	344,867

Fiscal Year FY20

Program Status Active

Department Finance

Group Group 4

POD Category Essential 1

POD Function Support

Program Services

Finance Department - Office of the Director

Program Description

The Office of the Director oversees the Finance Department and provides general management and strategic guidance. It is responsible for policy, legislative support, funding, special projects, employee empowerment, department-wide support and Whole Person Care program support.

Legal Requirements

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
No	No	0	0	

What is the Minimum Legal Requirement?

Impact from Contracting Out? Change in LOS?

What happens if we don't do this Program? Who will enforce?

Can revenues be increased ~ established to provide General Fund offset for this program?

If General Fund support is cut what is the impact on Revenues?

POD Cost 718

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	3.00	533,089	6,780	539,869	115,150	3,499	-339,072	319,446	0	319,446
F_1002 1002:Interdepartmental Service Fund	0.00	0	0	0	0	0	284,496	284,496	0	284,496
F_2007 2007:Major Street Construction Fund	0.00	0	0	0	0	0	0	0	0	0
F_2013 2013:Transportation Development	0.00	0	0	0	0	0	0	0	0	0
F_2201 2201:Power Inn Rd Md 2003-01	0.00	0	0	0	0	0	0	0	0	0
F_2202 2202:Neighborhood Lighting Dist	0.00	0	0	0	0	0	0	0	0	0
F_2204 2204:Northside Subdiv Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F_2205 2205:Subdiv Lndscpng Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F_2206 2206:Laguna Creek Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F_2207 2207:12th Street Maint Benefit Area	0.00	0	0	0	0	0	0	0	0	0
F_2208 2208:Old Sacto Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F_2209 2209:Downtown Plaza PBID	0.00	0	0	0	0	0	0	0	0	0
F_2211 2211:Old Sacramento PBID	0.00	0	0	0	0	0	0	0	0	0
F_2212 2212:Franklin Blvd PBID	0.00	0	0	0	0	0	0	0	0	0
F_2214 2214:Del Paso PBID	0.00	0	0	0	0	0	0	0	0	0
F_2215 2215:Stockton Blvd BIA	0.00	0	0	0	0	0	0	0	0	0
F_2216 2216:Oak Park PBID	0.00	0	0	0	0	0	0	0	0	0
F_2217 2217:Franklin Boulevard PBID	0.00	0	0	0	0	0	0	0	0	0
F_2218 2218:Del Paso Prop & Business Imprv	0.00	0	0	0	0	0	0	0	0	0
F_2219 2219:Special District Info/Rpt Sys	0.00	0	0	0	0	0	0	0	0	0
F_2221 2221:Downtown Management District	0.00	0	0	0	0	0	0	0	0	0
F_2222 2222:The River District PBID	0.00	0	0	0	0	0	0	0	0	0
F_2223 2223:N Natomas Transp Mgmt Assoc	0.00	0	0	0	0	0	0	0	0	0
F_2224 2224:Stockton Blvd PBID	0.00	0	0	0	0	0	0	0	0	0
F_2226 2226:Neighborhood Water Quality Dist	0.00	0	0	0	0	0	0	0	0	0

POD Cost 718

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 2227 2227:N Nat Lndscp 99-02	0.00	0	0	0	0	0	0	0	0	0
F 2228 2228:Willowcreek Assmnt Md	0.00	0	0	0	0	0	0	0	0	0
F 2229 2229:Willowcreek Lndscpng CFD	0.00	0	0	0	0	0	0	0	0	0
F 2230 2230:N Natomas Lands CFD 3	0.00	0	0	0	0	0	0	0	0	0
F 2231 2231:Village Garden N.-Mtce Dist #1	0.00	0	0	0	0	0	0	0	0	0
F 2232 2232:Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0
F 2233 2233:Neighborhood Park Maint CFD	0.00	0	0	0	0	0	0	0	0	0
F 2234 2234:Power Inn Area Prop & Business	0.00	0	0	0	0	0	0	0	0	0
F 2236 2236:Greater Broadway PBID	0.00	0	0	0	0	0	0	0	0	0
F 2237 2237:Midtown Sacramento PBID	0.00	0	0	0	0	0	0	0	0	0
F 2238 2238:Del Paso Nuevo Landscaping CFD	0.00	0	0	0	0	0	0	0	0	0
F 2239 2239:Sutter Business Imprvmt Area	0.00	0	0	0	0	0	0	0	0	0
F 2241 2241:Handle BID No 2011-04	0.00	0	0	0	0	0	0	0	0	0
F 2242 2242:Mack Road PBID	0.00	0	0	0	0	0	0	0	0	0
F 2243 2243:Sac Tourism Marketing District	0.00	0	0	0	0	0	0	0	0	0
F 2245 2245:NW Land Park CFD 2013-02	0.00	0	0	0	0	0	0	0	0	0
F 2246 2246:Township 9 CFD No. 2012-06	0.00	0	0	0	0	0	0	0	0	0
F 2247 2247:Railyards Maint CFD No 2014-04	0.00	0	0	0	0	0	0	0	0	0
F 2249 2249:SacMaintCFD2014-04 Annex Areas	0.00	0	0	0	0	0	0	0	0	0
F 2250 2250:SacMaintCFD2014-04 Area 01	0.00	0	0	0	0	0	0	0	0	0
F 2252 2252:Curtis Park CFD 2013-03	0.00	0	0	0	0	0	0	0	0	0
F 3203 3203:Jacinto Creek	0.00	0	0	0	0	0	0	0	0	0
F 3206 3206:NNFP Public Facilities Fee Fund	0.00	0	0	0	0	0	0	0	0	0
F 3210 3210:Downtown Impact Fee Fund	0.00	0	0	0	0	0	0	0	0	0
F 3331 3331:Natomas Central CFD 2006-02	0.00	0	0	0	0	0	0	0	0	0
F 6004 6004:Parking Fund	0.00	0	0	0	0	0	0	0	0	0
F 7103 7103:Cty/Cnty Office-Water Planning	0.00	0	0	0	0	0	0	0	0	0
Total POD:	3.00	533,089	6,780	539,869	115,150	3,499	-54,576	603,942	0	603,942

Fiscal Year FY20

Program Status Active

Department Finance

Group Group 4

POD Category Essential 2

POD Function Support

Program Services

Business Permits

Program Description

Issuance of various business regulatory permits, such as taxi driver, taxi vehicle, tow driver, tow vehicle, mobile food vendors, etc. to qualified individuals and businesses to ensure the public health and safety.

Legal Requirements

The City Council has adopted codes by ordinance for the permitting of certain businesses as directed by City Charter 180

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
No	No	0	0	

What is the Minimum Legal Requirement?

The City Council votes to regulate ordinances into codes to protect the health & safety of the public, as well as the City of Sacramento. Therefore, this is a local legal requirement to insure policies are in place to protect the public health and safety of the citizens and visitors of Sacramento. City Council could decide to remove regulation of businesses.

Impact from Contracting Out? Change in LOS?

Since this is voted and adopted by City officials, if this were to be contracted out, it would change the integrity of the programs since staff reports to the City Manager, and the City Manager works with the City Council to ensure all policies are being maintained and regulated. Also, in other government agencies these programs have not been contracted out.

What happens if we don't do this Program? Who will enforce?

The City of Sacramento will lose revenue, as the programs have become self sufficient. The public may be harmed physically or defrauded.

Can revenues be increased ~ established to provide General Fund offset for this program?

Yes, if a strategy were in place, fees could be increased. No program is currently 100% cost recovered from permit fees.

If General Fund support is cut what is the impact on Revenues?

Crime would increase, as well as health issues. The codes the Business Permit Unit manages are to protect all citizens living in and visiting the City of Sacramento.

POD Cost 88

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	5.95	555,921	-2,101	553,820	91,703	2,000	-139,412	508,111	71,182	436,929
F_1002 1002:Interdepartmental Service Fund	0.00	0	0	0	0	0	109,353	109,353	0	109,353
F_2007 2007:Major Street Construction Fund	0.00	0	0	0	0	0	0	0	446,250	-446,250
F_2013 2013:Transportation Development	0.00	0	0	0	0	0	0	0	55,930	-55,930
F_2201 2201:Power Inn Rd Md 2003-01	0.00	0	0	0	0	0	0	0	0	0
F_2202 2202:Neighborhood Lighting Dist	0.00	0	0	0	0	0	0	0	0	0
F_2204 2204:Northside Subdiv Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F_2205 2205:Subdiv Lndscpng Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F_2206 2206:Laguna Creek Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F_2207 2207:12th Street Maint Benefit Area	0.00	0	0	0	0	0	0	0	0	0
F_2208 2208:Old Sacto Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F_2209 2209:Downtown Plaza PBID	0.00	0	0	0	0	0	0	0	7,243	-7,243
F_2211 2211:Old Sacramento PBID	0.00	0	0	0	0	0	0	0	24,544	-24,544
F_2212 2212:Franklin Blvd PBID	0.00	0	0	0	0	0	0	0	11,454	-11,454
F_2214 2214:Del Paso PBID	0.00	0	0	0	0	0	0	0	5,240	-5,240
F_2215 2215:Stockton Blvd BIA	0.00	0	0	0	0	0	0	0	7,884	-7,884
F_2216 2216:Oak Park PBID	0.00	0	0	0	0	0	0	0	0	0
F_2217 2217:Franklin Boulevard PBID	0.00	0	0	0	0	0	0	0	0	0
F_2218 2218:Del Paso Prop & Business Imprv	0.00	0	0	0	0	0	0	0	0	0
F_2219 2219:Special District Info/Rpt Sys	0.00	0	0	0	0	0	0	0	0	0
F_2221 2221:Downtown Management District	0.00	0	0	0	0	0	0	0	0	0
F_2222 2222:The River District PBID	0.00	0	0	0	0	0	0	0	0	0
F_2223 2223:N Natomas Transp Mgmt Assoc	0.00	0	0	0	0	0	0	0	0	0
F_2224 2224:Stockton Blvd PBID	0.00	0	0	0	0	0	0	0	0	0

POD Cost 88

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 2226 2226:Neighborhood Water Quality Dist	0.00	0	0	0	0	0	0	0	0	0
F 2227 2227:N Nat Lndscp 99-02	0.00	0	0	0	0	0	0	0	0	0
F 2228 2228:Willowcreek Assmnt Md	0.00	0	0	0	0	0	0	0	0	0
F 2229 2229:Willowcreek Lndscpng CFD	0.00	0	0	0	0	0	0	0	0	0
F 2230 2230:N Natomas Lands CFD 3	0.00	0	0	0	0	0	0	0	0	0
F 2231 2231:Village Garden N.-Mtce Dist #1	0.00	0	0	0	0	0	0	0	0	0
F 2232 2232:Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0
F 2233 2233:Neighborhood Park Maint CFD	0.00	0	0	0	0	0	0	0	0	0
F 2234 2234:Power Inn Area Prop & Business	0.00	0	0	0	0	0	0	0	0	0
F 2236 2236:Greater Broadway PBID	0.00	0	0	0	0	0	0	0	0	0
F 2237 2237:Midtown Sacramento PBID	0.00	0	0	0	0	0	0	0	0	0
F 2238 2238:Del Paso Nuevo Landscaping CFD	0.00	0	0	0	0	0	0	0	0	0
F 2239 2239:Sutter Business Imprvmt Area	0.00	0	0	0	22,313	0	0	22,313	22,313	0
F 2241 2241:Handle BID No 2011-04	0.00	0	0	0	0	0	0	0	29,750	-29,750
F 2242 2242:Mack Road PBID	0.00	0	0	0	0	0	0	0	0	0
F 2243 2243:Sac Tourism Marketing District	0.00	0	0	0	0	0	21,754	21,754	0	21,754
F 2245 2245:NW Land Park CFD 2013-02	0.00	0	0	0	0	0	0	0	0	0
F 2246 2246:Township 9 CFD No. 2012-06	0.00	0	0	0	0	0	0	0	0	0
F 2247 2247:Railyards Maint CFD No 2014-04	0.00	0	0	0	0	0	0	0	0	0
F 2249 2249:SacMaintCFD2014-04 Annex Areas	0.00	0	0	0	0	0	0	0	0	0
F 2250 2250:SacMaintCFD2014-04 Area 01	0.00	0	0	0	0	0	0	0	0	0
F 2252 2252:Curtis Park CFD 2013-03	0.00	0	0	0	0	0	0	0	0	0
F 3203 3203:Jacinto Creek	0.00	0	0	0	0	0	0	0	0	0
F 3206 3206:NNFP Public Facilities Fee Fund	0.00	0	0	0	0	0	0	0	0	0
F 3210 3210:Downtown Impact Fee Fund	0.00	0	0	0	0	0	0	0	0	0
F 3331 3331:Natomas Central CFD 2006-02	0.00	0	0	0	0	0	0	0	0	0
F 6004 6004:Parking Fund	0.00	0	0	0	0	0	0	0	0	0
F 7103 7103:Cty/Cnty Office-Water Planning	0.00	0	0	0	0	0	0	0	0	0
Total POD:	5.95	555,921	-2,101	553,820	114,015	2,000	-8,304	661,531	681,788	-20,258

Fiscal Year FY20

Program Status Active

Department Finance

Group Group 3

POD Category Essential 2

POD Function Support

Program Services

Council Report Review

Program Description

Council report review of financials and policies.

Legal Requirements

None.

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
No	No	0	0	

What is the Minimum Legal Requirement?

None

Impact from Contracting Out? Change in LOS?

Budget review is currently limited to Financial and major policy checks only. Increased risk of errors resulting in reports lacking proper authority; therefore requiring additional City Council clean up.

What happens if we don't do this Program? Who will enforce?

Possible delays in report processing due to reports being returned to authors for correction/clarification at the last minute.

Can revenues be increased ~ established to provide General Fund offset for this program?

No.

If General Fund support is cut what is the impact on Revenues?

None.

POD Cost 89

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	1.00	153,870	4,300	158,170	26,463	2,143	-65,300	121,476	0	121,476
F_1002 1002:Interdepartmental Service Fund	0.00	0	0	0	0	0	64,000	64,000	0	64,000
F_2007 2007:Major Street Construction Fund	0.00	0	0	0	0	0	0	0	0	0
F_2013 2013:Transportation Development	0.00	0	0	0	0	0	0	0	0	0
F_2201 2201:Power Inn Rd Md 2003-01	0.00	0	0	0	0	0	0	0	0	0
F_2202 2202:Neighborhood Lighting Dist	0.00	0	0	0	0	0	0	0	0	0
F_2204 2204:Northside Subdiv Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F_2205 2205:Subdiv Lndscpng Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F_2206 2206:Laguna Creek Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F_2207 2207:12th Street Maint Benefit Area	0.00	0	0	0	0	0	0	0	0	0
F_2208 2208:Old Sacto Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F_2209 2209:Downtown Plaza PBID	0.00	0	0	0	0	0	0	0	0	0
F_2211 2211:Old Sacramento PBID	0.00	0	0	0	0	0	0	0	0	0
F_2212 2212:Franklin Blvd PBID	0.00	0	0	0	0	0	0	0	0	0
F_2214 2214:Del Paso PBID	0.00	0	0	0	0	0	0	0	0	0
F_2215 2215:Stockton Blvd BIA	0.00	0	0	0	0	0	0	0	0	0
F_2216 2216:Oak Park PBID	0.00	0	0	0	0	0	0	0	0	0
F_2217 2217:Franklin Boulevard PBID	0.00	0	0	0	0	0	0	0	0	0
F_2218 2218:Del Paso Prop & Business Imprv	0.00	0	0	0	0	0	0	0	0	0
F_2219 2219:Special District Info/Rpt Sys	0.00	0	0	0	0	0	0	0	0	0
F_2221 2221:Downtown Management District	0.00	0	0	0	0	0	0	0	0	0
F_2222 2222:The River District PBID	0.00	0	0	0	0	0	0	0	0	0
F_2223 2223:N Natomas Transp Mgmt Assoc	0.00	0	0	0	0	0	0	0	0	0
F_2224 2224:Stockton Blvd PBID	0.00	0	0	0	0	0	0	0	0	0
F_2226 2226:Neighborhood Water Quality Dist	0.00	0	0	0	0	0	0	0	0	0

POD Cost 89

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_2227 2227:N Nat Lndscp 99-02	0.00	0	0	0	0	0	0	0	0	0
F_2228 2228:Willowcreek Assmnt Md	0.00	0	0	0	0	0	0	0	0	0
F_2229 2229:Willowcreek Lndscpng CFD	0.00	0	0	0	0	0	0	0	0	0
F_2230 2230:N Natomas Lands CFD 3	0.00	0	0	0	0	0	0	0	0	0
F_2231 2231:Village Garden N.-Mtce Dist #1	0.00	0	0	0	0	0	0	0	0	0
F_2232 2232:Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0
F_2233 2233:Neighborhood Park Maint CFD	0.00	0	0	0	0	0	0	0	0	0
F_2234 2234:Power Inn Area Prop & Business	0.00	0	0	0	0	0	0	0	0	0
F_2236 2236:Greater Broadway PBID	0.00	0	0	0	0	0	0	0	0	0
F_2237 2237:Midtown Sacramento PBID	0.00	0	0	0	0	0	0	0	0	0
F_2238 2238:Del Paso Nuevo Landscaping CFD	0.00	0	0	0	0	0	0	0	0	0
F_2239 2239:Sutter Business Imprvmt Area	0.00	0	0	0	0	0	0	0	0	0
F_2241 2241:Handle BID No 2011-04	0.00	0	0	0	0	0	0	0	0	0
F_2242 2242:Mack Road PBID	0.00	0	0	0	0	0	0	0	0	0
F_2243 2243:Sac Tourism Marketing District	0.00	0	0	0	0	0	0	0	0	0
F_2245 2245:NW Land Park CFD 2013-02	0.00	0	0	0	0	0	0	0	0	0
F_2246 2246:Township 9 CFD No. 2012-06	0.00	0	0	0	0	0	0	0	0	0
F_2247 2247:Railyards Maint CFD No 2014-04	0.00	0	0	0	0	0	0	0	0	0
F_2249 2249:SacMaintCFD2014-04 Annex Areas	0.00	0	0	0	0	0	0	0	0	0
F_2250 2250:SacMaintCFD2014-04 Area 01	0.00	0	0	0	0	0	0	0	0	0
F_2252 2252:Curtis Park CFD 2013-03	0.00	0	0	0	0	0	0	0	0	0
F_3203 3203:Jacinto Creek	0.00	0	0	0	0	0	0	0	0	0
F_3206 3206:NNFP Public Facilities Fee Fund	0.00	0	0	0	0	0	0	0	0	0
F_3210 3210:Downtown Impact Fee Fund	0.00	0	0	0	0	0	0	0	0	0
F_3331 3331:Natomas Central CFD 2006-02	0.00	0	0	0	0	0	0	0	0	0
F_6004 6004:Parking Fund	0.00	0	0	0	0	0	0	0	0	0
F_7103 7103:Cty/Cnty Office-Water Planning	0.00	0	0	0	0	0	0	0	0	0
Total POD:	1.00	153,870	4,300	158,170	26,463	2,143	-1,300	185,476	0	185,476

Budget versus POD Cost Summary

07000:Information Technology

	Fund	FTE	Labor	Other Employee Services	Total Employee Services	Service and Supplies	Property	Inter- departmental Transfers	Expenditure Subtotal	Net Budget (Expense less Revenue)
Budget	1001:General Fund	195.50	25,361,995	54,300	25,416,295	489,153	404,195	-11,606,404	14,703,239	14,703,239
	6010:Community Center Fund	-	-	-	-	-	-	680	680	680
	6004:Parking Fund	-	-	-	-	-	-	73,086	73,086	73,086
	6007:Recycling and Solid Waste	-	-	-	-	-	-	1,269,056	1,269,056	1,269,056
	6011:Storm Drainage Fund	-	-	-	-	5,032	-	51,894	56,926	56,926
	6006:Wastewater Fund	-	-	-	-	16,354	-	72,342	88,696	88,696
	6005:Water Fund	-	-	-	-	10,064	-	256,607	266,671	266,671
	6504:Worker's Compensation Fund	-	-	-	-	-	-	125,840	125,840	125,840
	6012:4th R Program	-	-	-	-	-	-	16,000	16,000	16,000
	2002:Gas Tax 2106	-	-	-	-	-	-	116,938	116,938	116,938
	1002:Interdepartmental Service Fund	-	-	-	-	-	-	7,965,791	7,965,791	7,965,791
	2501:START Fund	-	-	-	-	-	-	5,000	5,000	5,000
Total 07000:Information Technology		195.50	25,361,995	54,300	25,416,295	520,603	404,195	-1,653,170	24,687,923	24,687,923
POD	1001:General Fund	195.50	25,361,995	54,300	25,416,295	489,153	404,195	-11,606,404	14,703,239	14,703,239
	6010:Community Center Fund	-	-	-	-	0	-	680	680	680
	6004:Parking Fund	-	-	-	-	0	-	73,086	73,086	73,086
	6007:Recycling and Solid Waste	-	-	-	-	0	-	1,269,056	1,269,056	1,269,056
	6011:Storm Drainage Fund	-	-	-	-	5,032	-	51,894	56,926	56,926
	6006:Wastewater Fund	-	-	-	-	16,354	-	72,342	88,696	88,696
	6005:Water Fund	-	-	-	-	10,064	-	256,607	266,671	266,671
	6504:Worker's Compensation Fund	-	-	0	0	0	0	125,840	125,840	125,840
	6012:4th R Program	-	-	-	-	-	-	16,000	16,000	16,000
	2002:Gas Tax 2106	-	-	-	-	-	-	116,938	116,938	116,938
	1002:Interdepartmental Service Fund	-	-	-	-	-	-	7,965,791	7,965,791	7,965,791
	2501:START Fund	-	-	-	-	-	-	5,000	5,000	5,000
Total 07000:Information Technology		195.50	25,361,995	54,300	25,416,295	520,603	404,195	-1,653,170	24,687,923	24,687,923
Budget Less POD:		0.00	0	0	0	0	0	0	0	0

Fiscal Year FY20
Program Status Active
Department Information Technology **Group** Group 5 **POD Category** ^{Essential} 2 **POD Function** Support

Program Services

Chief Information Officer and Technology Administration Management

Program Description

This program includes CIO administration and is responsible for the strategic planning, fiscal, human capital resources, and administrative management of the IT Department. Provides general administrative support and oversight of the other divisions of IT and ensures budgetary items align with the City's Digital Strategy. This section also provides financial management, customer service advocacy, human resources administration, enterprise software management, administration of the telecommunications billing operations, vendor contracts, staff reports, and citywide IT Maintenance and Support division, which includes centralized purchasing of all enterprise computer-related equipment and software.

Legal Requirements

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
Yes	Yes	0	6	2 Years

What is the Minimum Legal Requirement?

None

Impact from Contracting Out? Change in LOS?

Higher cost for similar or lesser service. Limited ability to support new and existing initiatives.

What happens if we don't do this Program? Who will enforce?

Unable to provide strategic planning, operational oversight and administrative/fiscal services in support of IT operations.

Can revenues be increased ~ established to provide General Fund offset for this program?

Possibly. Other revenues or increased allocation costs to departments could be considered. Current system maintenance and staff support costs are currently allocated out to other departments/funds through the Cost Allocation Plan.

If General Fund support is cut what is the impact on Revenues?

The reduction of IT services will cause service level reductions to City business services that may generate revenue.

POD Cost 119

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	5.50	870,006	54,300	924,306	22,160	0	-493,809	452,657	0	452,657
F_1002 1002:Interdepartmental Service Fund	0.00	0	0	0	0	0	493,809	493,809	0	493,809
F_2002 2002:Gas Tax 2106	0.00	0	0	0	0	0	0	0	0	0
F_2501 2501:START Fund	0.00	0	0	0	0	0	0	0	0	0
F_6004 6004:Parking Fund	0.00	0	0	0	0	0	0	0	0	0
F_6005 6005:Water Fund	0.00	0	0	0	0	0	0	0	0	0
F_6006 6006:Wastewater Fund	0.00	0	0	0	0	0	0	0	0	0
F_6007 6007:Recycling and Solid Waste	0.00	0	0	0	0	0	0	0	0	0
F_6010 6010:Community Center Fund	0.00	0	0	0	0	0	0	0	0	0
F_6011 6011:Storm Drainage Fund	0.00	0	0	0	0	0	0	0	0	0
F_6012 6012:4th R Program	0.00	0	0	0	0	0	0	0	0	0
Total POD:	5.50	870,006	54,300	924,306	22,160	0	0	946,466	0	946,466

Fiscal Year FY20
Program Status Active
Department Information Technology **Group** Group 5 **POD Category** ^{Essential} 2 **POD Function** Support

Program Services

IT Equipment Replacement - Pass-through entity

Program Description

Ongoing program for maintaining and replacing IT telecommunications systems including VOIP phones, voicemail, virtual server consolidation, and all related components based on industry standard life cycles. This is an administrative/fiscal program pass-through entity.

Legal Requirements

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
Yes	Yes	0	0	1.5 Years

What is the Minimum Legal Requirement?

N/A

Impact from Contracting Out? Change in LOS?

Higher cost for similar or lesser service. Limited ability to support new and existing initiatives.

What happens if we don't do this Program? Who will enforce?

Ongoing program sustainability would not be possible.

Can revenues be increased ~ established to provide General Fund offset for this program?

This program is fully offset and is currently supported through direct charge back to departments based on usage.

If General Fund support is cut what is the impact on Revenues?

The reduction of IT services will cause service level reductions to City business services that may generate revenue.

POD Cost 420

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	0.00	0	0	0	-680,000	0	0	-680,000	0	-680,000
F_1002 1002:Interdepartmental Service Fund	0.00	0	0	0	0	0	0	0	0	0
F_2002 2002:Gas Tax 2106	0.00	0	0	0	0	0	0	0	0	0
F_2501 2501:START Fund	0.00	0	0	0	0	0	0	0	0	0
F_6004 6004:Parking Fund	0.00	0	0	0	0	0	0	0	0	0
F_6005 6005:Water Fund	0.00	0	0	0	0	0	0	0	0	0
F_6006 6006:Wastewater Fund	0.00	0	0	0	0	0	0	0	0	0
F_6007 6007:Recycling and Solid Waste	0.00	0	0	0	0	0	0	0	0	0
F_6010 6010:Community Center Fund	0.00	0	0	0	0	0	0	0	0	0
F_6011 6011:Storm Drainage Fund	0.00	0	0	0	0	0	0	0	0	0
F_6012 6012:4th R Program	0.00	0	0	0	0	0	0	0	0	0
Total POD:	0.00	0	0	0	-680,000	0	0	-680,000	0	-680,000

Fiscal Year FY20
Program Status Active
Department Information Technology **Group** Group 6 **POD Category** Essential 1 **POD Function** Support

Program Services
311

Program Description
311 is responsible for assisting the public with all non-public safety service requests, and questions regarding City services and policies. This program provides dispatching services for Solid Waste, Parking Enforcement, Animal Care, Utilities, and on-call support for most City Departments. This program receives over 400,000 requests for city information or services through a variety of channels including telephone calls, email, online and smartphone apps 24/7 from the general public and internal city customers.

Legal Requirements

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
Yes	Yes	0	36	1 Year

What is the Minimum Legal Requirement?

This program directly supports the work of various mandated programs and mission critical business functions that may have certain legal requirements.

Impact from Contracting Out? Change in LOS?

The support for the internal city departments will be greatly impacted. 311 currently changes on a moment's notice with each departmental change. An outside contracted company would not be able to change as quickly. 311 is a unique call center due to its ability to operate 24/7 as well as dispatching service calls to field crews.

What happens if we don't do this Program? Who will enforce?

No resident or city field crew will be able to report a request for service or an issue in their neighborhood.

Can revenues be increased ~ established to provide General Fund offset for this program?

No. This program is fully offset and is currently supported through direct charge back to user departments.

If General Fund support is cut what is the impact on Revenues?

There will be a decrease in revenues across the City since 311 is the primary call center for DOU enterprise funds and Public Works enterprise funds. 311 compiles and provides data citywide for each division, including which types of calls are made and whether they increased and/or decreased. This data allows divisions to be more efficient and gives them the ability to adjust their business processes as needed which allows for the possibility of increased revenues.

POD Cost 473

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	41.50	3,323,869	0	3,323,869	217,366	5,000	-2,450,985	1,095,250	0	1,095,250
F_1002 1002:Interdepartmental Service Fund	0.00	0	0	0	0	0	0	0	0	0
F_2002 2002:Gas Tax 2106	0.00	0	0	0	0	0	116,938	116,938	0	116,938
F_2501 2501:START Fund	0.00	0	0	0	0	0	0	0	0	0
F_6004 6004:Parking Fund	0.00	0	0	0	0	0	73,086	73,086	0	73,086
F_6005 6005:Water Fund	0.00	0	0	0	0	0	256,607	256,607	0	256,607
F_6006 6006:Wastewater Fund	0.00	0	0	0	0	0	72,342	72,342	0	72,342
F_6007 6007:Recycling and Solid Waste	0.00	0	0	0	0	0	1,269,056	1,269,056	0	1,269,056
F_6010 6010:Community Center Fund	0.00	0	0	0	0	0	680	680	0	680
F_6011 6011:Storm Drainage Fund	0.00	0	0	0	0	0	51,894	51,894	0	51,894
F_6012 6012:4th R Program	0.00	0	0	0	0	0	0	0	0	0
Total POD:	41.50	3,323,869	0	3,323,869	217,366	5,000	-610,382	2,935,853	0	2,935,853

Fiscal Year FY20
Program Status Active
Department Information Technology **Group** Group 1 **POD Category** Essential 1 **POD Function** Support

Program Services
 Citywide Database Administration

Program Description
 This program is responsible for administration and support of mission critical enterprise application backend databases for the City. The City utilizes Oracle and Microsoft SQL Server databases for storing of critical application data and is responsible for the installation, configuration, management, and maintenance of City business applications.

Legal Requirements
 This system facilitates the City's requirements related mission critical business systems, including: eCAPS, CCM, GIS, etc.

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
Yes	Yes	0	3	1 Year

What is the Minimum Legal Requirement?
 This system facilitates the City's requirements related to mission critical business systems, including: eCAPS, CCM, GIS, etc.

Impact from Contracting Out? Change in LOS?
 Higher outsourcing support costs will be expected due to unique system configurations, periodic updates, and regular system tuning/maintenance (including after hours support) on multiple citywide and departmental business systems. Existing support staff also provides other technology support for other initiatives including open data, system administration, and project management support for other business systems. The support cost for the additional services provided will significantly increase outsourcing costs.

What happens if we don't do this Program? Who will enforce?
 Critical business data stored within the business systems supported by this program will not be available and the system will no longer function. This will negatively impact most business systems and related business operations throughout the City.

Can revenues be increased ~ established to provide General Fund offset for this program?
 Possibly. Current system maintenance and staff support costs are allocated to other departments/funds through the Cost Allocation Plan. Operating staff support structure is at a minimum. Optimum support requires additional staffing resources that could be offset by additional revenue sources.

If General Fund support is cut what is the impact on Revenues?
 This citywide program supports most City business systems. Without proper funding for this program (including the loss of general fund support), the supported systems will not function which will have a negative impact on revenues.

POD Cost 55

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	3.17	520,777	0	520,777	50,000	64,195	-485,532	149,440	0	149,440
F_1002 1002:Interdepartmental Service Fund	0.00	0	0	0	0	0	485,532	485,532	0	485,532
F_2002 2002:Gas Tax 2106	0.00	0	0	0	0	0	0	0	0	0
F_2501 2501:START Fund	0.00	0	0	0	0	0	0	0	0	0
F_6004 6004:Parking Fund	0.00	0	0	0	0	0	0	0	0	0
F_6005 6005:Water Fund	0.00	0	0	0	0	0	0	0	0	0
F_6006 6006:Wastewater Fund	0.00	0	0	0	0	0	0	0	0	0
F_6007 6007:Recycling and Solid Waste	0.00	0	0	0	0	0	0	0	0	0
F_6010 6010:Community Center Fund	0.00	0	0	0	0	0	0	0	0	0
F_6011 6011:Storm Drainage Fund	0.00	0	0	0	0	0	0	0	0	0
F_6012 6012:4th R Program	0.00	0	0	0	0	0	0	0	0	0
Total POD:	3.17	520,777	0	520,777	50,000	64,195	0	634,972	0	634,972

Fiscal Year FY20
Program Status Active
Department Information Technology **Group** Group 3 **POD Category** Essential 1 **POD Function** Support

Program Services

Customer Care and Billing (CCB) Utility Billing Applications Support

Program Description

CCB Support services group provides application development and technical support services for the City's CCB system as administered by the Department of Utilities (DOU).

The CCB application generates approximately 1.7 million utility bills for 147,000 customer accounts on an annual basis. Services include: data analysis, query and reporting; design, development, and maintenance of customer information system application functions; design, development and maintenance of interfaces with other systems (i.e. cashing, meter reading, county property database, GIS, collection agency, work order, online bill pay/presentation, etc). DOU is unable to issue utility bills, manage revenue or customer services without this system.

Legal Requirements

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
Yes	Yes	0	12	2 Years

What is the Minimum Legal Requirement?

The CIS billing system supports the City's utilities services to citizens that may have certain legal requirements.

Impact from Contracting Out? Change in LOS?

Higher support costs will be expected if this program is contracted out. The software system currently used by the CIS system is PeopleSoft. Peoplesoft technology skills are at a premium on the open market and could cost significantly more to contract out.

What happens if we don't do this Program? Who will enforce?

The City will not have the ability to provide utility billing services to City customers. This significantly impacts the entire utility service operations.

Can revenues be increased ~ established to provide General Fund offset for this program?

This is an enterprise funded program that does not impact the general fund.

If General Fund support is cut what is the impact on Revenues?

N/A.

POD Cost 56

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	10.34	1,492,324	0	1,492,324	0	0	-2,882,401	-1,390,077	0	-1,390,077
F_1002 1002:Interdepartmental Service Fund	0.00	0	0	0	0	0	2,882,401	2,882,401	0	2,882,401
F_2002 2002:Gas Tax 2106	0.00	0	0	0	0	0	0	0	0	0
F_2501 2501:START Fund	0.00	0	0	0	0	0	0	0	0	0
F_6004 6004:Parking Fund	0.00	0	0	0	0	0	0	0	0	0
F_6005 6005:Water Fund	0.00	0	0	0	10,064	0	0	10,064	0	10,064
F_6006 6006:Wastewater Fund	0.00	0	0	0	16,354	0	0	16,354	0	16,354
F_6007 6007:Recycling and Solid Waste	0.00	0	0	0	0	0	0	0	0	0
F_6010 6010:Community Center Fund	0.00	0	0	0	0	0	0	0	0	0
F_6011 6011:Storm Drainage Fund	0.00	0	0	0	5,032	0	0	5,032	0	5,032
F_6012 6012:4th R Program	0.00	0	0	0	0	0	0	0	0	0
Total POD:	10.34	1,492,324	0	1,492,324	31,450	0	0	1,523,774	0	1,523,774

Fiscal Year FY20
Program Status Active
Department Information Technology **Group** Group 1 **POD Category** Essential 1 **POD Function** Support

Program Services

Document Management and Business Process Automation

Program Description

Citywide Content Management (CCM) is the official city repository for numerous sets of critical records. Hardcopy documents no longer exist but are maintained in CCM for essential document types such as HR documents, public records, etc. CCM tools allow capturing, managing, storing, preserving, and delivery of all content related to the city. Business Process Management (BPM) software allows the City to streamline and provide an efficient way to model the business process to link human actions and applications in the end-to-end business automation. Combination of CCM and BPM provide opportunities throughout the organization to create staff efficiencies, reduce manual processes, and paper consumption.

Legal Requirements

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
Yes	Yes	0	4	1 Year

What is the Minimum Legal Requirement?

This system facilitates the City's requirements related to records retention/disposition policies mandated by the state and federal legislations.

Impact from Contracting Out? Change in LOS?

Higher outsourcing support costs will be expected due to unique system configurations, periodic updates, and regular system tuning/maintenance (including after-hours support). Existing support staff also provide other technology support for the other initiatives including Automated Policies and Procedures (APP) as well as the Automated Accounts Payable initiative. Support costs for additional services provisions will significantly increase outsourcing costs in addition to the basic support services for the CCM system.

What happens if we don't do this Program? Who will enforce?

The information and documents held within the systems will not be available. This will negatively impact most business operations throughout the City.

Can revenues be increased ~ established to provide General Fund offset for this program?

Current system maintenance and staff support costs are currently allocated out to other departments/ funds through the Cost Allocation Plan. The CCM system could be leveraged to support other business functions, but will require additional staffing resources that could be offset by additional revenue sources or charged back through the Cost Allocation Plan.

If General Fund support is cut what is the impact on Revenues?

This citywide program supports many City business systems and document storage requirements. Without proper funding for this program (including the loss of general fund support), the CCM system will not function and will negatively impact document storage and retrieval services and could put the City at risk for fines and other legal actions.

POD Cost 57

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	4.17	655,944	0	655,944	50,000	0	-136,070	569,874	0	569,874
F_1002 1002:Interdepartmental Service Fund	0.00	0	0	0	0	0	136,070	136,070	0	136,070
F_2002 2002:Gas Tax 2106	0.00	0	0	0	0	0	0	0	0	0
F_2501 2501:START Fund	0.00	0	0	0	0	0	0	0	0	0
F_6004 6004:Parking Fund	0.00	0	0	0	0	0	0	0	0	0
F_6005 6005:Water Fund	0.00	0	0	0	0	0	0	0	0	0
F_6006 6006:Wastewater Fund	0.00	0	0	0	0	0	0	0	0	0
F_6007 6007:Recycling and Solid Waste	0.00	0	0	0	0	0	0	0	0	0
F_6010 6010:Community Center Fund	0.00	0	0	0	0	0	0	0	0	0
F_6011 6011:Storm Drainage Fund	0.00	0	0	0	0	0	0	0	0	0
F_6012 6012:4th R Program	0.00	0	0	0	0	0	0	0	0	0
Total POD:	4.17	655,944	0	655,944	50,000	0	0	705,944	0	705,944

Fiscal Year FY20
Program Status Active
Department Information Technology **Group** Group 1 **POD Category** Essential 1 **POD Function** Support

Program Services

Customer Relationship & Asset Lifecycle Management

Program Description

The City's 311 Call Center Operation uses Oracle Service Cloud (OSC) application for tracking requests and inquiries from residents, visitors and employees. OSC is integrated with downstream backend enterprise systems like CIS, CityWorks, Chameleon, and Infor EAM//71. Public Works (PW) and Parks and Recreation (DPR) track city assets and related work orders for facilities maintenance, street maintenance, traffic signals, Urban Forestry, park maintenance, and parking which makes the Infor solutions the integral part of day-to-day business operations of the city. Assetworks M5 is used by Public Works (PW) Fleet Management Division for tracking asset management, maintenance schedules, fueling history and many other functionalities. M5 has direct integration with NAPA for tracking parts for purchasing.

Legal Requirements

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
Yes	Yes	0	4	2 Year

What is the Minimum Legal Requirement?

These business systems facilitate the City's requirements related to the most mission critical business operations.

Impact from Contracting Out? Change in LOS?

Reduced level of service and increase cost.

What happens if we don't do this Program? Who will enforce?

This will impact several mission critical City services like 311 and related work order systems.

Can revenues be increased ~ established to provide General Fund offset for this program?

No

If General Fund support is cut what is the impact on Revenues?

Increased manual work processes, long customer response times, etc.

POD Cost 58

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	5.17	702,783	0	702,783	50,000	0	-261,908	490,875	0	490,875
F_1002 1002:Interdepartmental Service Fund	0.00	0	0	0	0	0	136,068	136,068	0	136,068
F_2002 2002:Gas Tax 2106	0.00	0	0	0	0	0	0	0	0	0
F_2501 2501:START Fund	0.00	0	0	0	0	0	0	0	0	0
F_6004 6004:Parking Fund	0.00	0	0	0	0	0	0	0	0	0
F_6005 6005:Water Fund	0.00	0	0	0	0	0	0	0	0	0
F_6006 6006:Wastewater Fund	0.00	0	0	0	0	0	0	0	0	0
F_6007 6007:Recycling and Solid Waste	0.00	0	0	0	0	0	0	0	0	0
F_6010 6010:Community Center Fund	0.00	0	0	0	0	0	0	0	0	0
F_6011 6011:Storm Drainage Fund	0.00	0	0	0	0	0	0	0	0	0
F_6012 6012:4th R Program	0.00	0	0	0	0	0	0	0	0	0
Total POD:	5.17	702,783	0	702,783	50,000	0	-125,840	626,943	0	626,943

Fiscal Year FY20
Program Status Active
Department Information Technology **Group** Group 2 **POD Category** Essential 1 **POD Function** Support

Program Services

eCAPS/Hyperion Applications Support

Program Description

eCAPS and Hyperion are the City's core business applications that manage information and provide administrative processing of essential services that support key business operations including: Finance, Payroll, HR/Benefits, Budget, Treasury Support, Custom Software Development, System Interface and Integration, SCERS Retirement, Procurement, Contract Management, Strategic Sourcing, and Business Process Analysis.

Legal Requirements

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
Yes	Yes	0	8	1.5 Year

What is the Minimum Legal Requirement?

The eCAPS system supports all administrative mission critical business functions that may have certain legal requirements.

Impact from Contracting Out? Change in LOS?

Higher support costs are projected if this program is contracted out. The software system currently used by the eCAPS system is PeopleSoft. PeopleSoft technology skills are at a premium on the open market and could cost significantly more to contract out. Existing staff also support other technology initiatives that are aligned with the City's Digital Strategy including Work Order and Asset Management Consolidation, Automated Accounts Payables, and other eCAPS system integration projects. The support cost for the additional services provided would significantly increase the outsourcing costs.

What happens if we don't do this Program? Who will enforce?

This would negatively impact all business operations throughout the City. In addition, this would require other manual processes to perform critical business functions including payroll processing, financial transactions, SCERS retirement operations, HR/benefits, treasury support, business process analysis, procurement, etc.

Can revenues be increased ~ established to provide General Fund offset for this program?

Other revenues or increased allocation costs to departments could be considered. Current system maintenance and staff support costs are currently allocated out to other departments/funds through the Cost Allocation Plan. The eCAPS system could be leveraged to support other business functions, but would require additional staffing resources that could be offset by additional revenue sources or charged back through the Cost Allocation Plan.

If General Fund support is cut what is the impact on Revenues?

The reduction of IT services will cause service level reductions to City business services that may generate revenue.

POD Cost 59

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	12.25	1,844,070	0	1,844,070	50,000	0	-136,068	1,758,002	0	1,758,002
F_1002 1002:Interdepartmental Service Fund	0.00	0	0	0	0	0	136,068	136,068	0	136,068
F_2002 2002:Gas Tax 2106	0.00	0	0	0	0	0	0	0	0	0
F_2501 2501:START Fund	0.00	0	0	0	0	0	0	0	0	0
F_6004 6004:Parking Fund	0.00	0	0	0	0	0	0	0	0	0
F_6005 6005:Water Fund	0.00	0	0	0	0	0	0	0	0	0
F_6006 6006:Wastewater Fund	0.00	0	0	0	0	0	0	0	0	0
F_6007 6007:Recycling and Solid Waste	0.00	0	0	0	0	0	0	0	0	0
F_6010 6010:Community Center Fund	0.00	0	0	0	0	0	0	0	0	0
F_6011 6011:Storm Drainage Fund	0.00	0	0	0	0	0	0	0	0	0
F_6012 6012:4th R Program	0.00	0	0	0	0	0	0	0	0	0
Total POD:	12.25	1,844,070	0	1,844,070	50,000	0	0	1,894,070	0	1,894,070

Fiscal Year FY20
Program Status Active
Department Information Technology **Group** Group 1 **POD Category** Essential 1 **POD Function** Support

Program Services

Geographic Information Systems (GIS)

Program Description

The Geographic Information System (GIS) is a system designed to capture, store, manipulate, analyze, manage and present spatial or geographic data. The City manages and maintains over 500 GIS datasets & 25 web services to support critical business functions. A portion of this information is available through the open data portal for citizens. The GIS program is deeply integrated with key mission critical operations including 311, DOU, PW and CDD.

Management and support of GIS software, applications and location-based data is essential for all city departments. Without accurate locations, City staff are unable to respond to 911 and 311 calls; track, manage, and maintain critical assets such as traffic lights and signs, as well as water, sewer and drainage equipment. GIS data is also essential for public safety incident tracking, solid waste routing, code enforcement, tree management, permitting, and rental inspection programs. GIS data is an essential component in the calculation of location based fees and taxes.

Legal Requirements

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
Yes	Yes	0	18	2 Year

What is the Minimum Legal Requirement?

This system facilitates the City's requirements related to mission critical business systems.

Impact from Contracting Out? Change in LOS?

Higher out sourced support costs would be expected to support current GIS operations that are a critical element to many City business systems.

What happens if we don't do this Program? Who will enforce?

The systems identified will no longer be supported which will impact several mission critical City services like 911 and 311.

Can revenues be increased ~ established to provide General Fund offset for this program?

Possibly. Current system maintenance and staff support costs are currently allocated to other departments/funds through the Cost Allocation Plan. The operating staff support structure is at a minimum. Optimum support will require additional staffing resources that could be offset by additional revenue sources.

If General Fund support is cut what is the impact on Revenues?

GIS data is an essential component in the calculation of the location based fees and taxes, such as L&L, transfer tax, special districts, etc.

POD Cost 60

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	18.16	2,514,780	0	2,514,780	60,000	0	-200,071	2,374,709	0	2,374,709
F_1002 1002:Interdepartmental Service Fund	0.00	0	0	0	0	0	136,068	136,068	0	136,068
F_2002 2002:Gas Tax 2106	0.00	0	0	0	0	0	0	0	0	0
F_2501 2501:START Fund	0.00	0	0	0	0	0	0	0	0	0
F_6004 6004:Parking Fund	0.00	0	0	0	0	0	0	0	0	0
F_6005 6005:Water Fund	0.00	0	0	0	0	0	0	0	0	0
F_6006 6006:Wastewater Fund	0.00	0	0	0	0	0	0	0	0	0
F_6007 6007:Recycling and Solid Waste	0.00	0	0	0	0	0	0	0	0	0
F_6010 6010:Community Center Fund	0.00	0	0	0	0	0	0	0	0	0
F_6011 6011:Storm Drainage Fund	0.00	0	0	0	0	0	0	0	0	0
F_6012 6012:4th R Program	0.00	0	0	0	0	0	0	0	0	0
Total POD:	18.16	2,514,780	0	2,514,780	60,000	0	-64,003	2,510,777	0	2,510,777

Fiscal Year FY20
Program Status Active
Department Information Technology **Group** Group 2 **POD Category** Essential 1 **POD Function** Support

Program Services
 IT Security Services

Program Description
 Information security is an essential component of defending business information systems from unauthorized access, use, disclosure, disruption, modification, or destruction. IT security functions include: firewall management, VPN services, web & email filtering, antivirus/malware services, PCI compliance, system security patches/updates, training and education, security policy and procedure management, and technical support for projects and new technology initiatives. Without these services, the City would be vulnerable to a security breach and susceptible to dangerous viruses or other malware that could quickly result in total shut down of most computer systems throughout the City.

Legal Requirements

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
Yes	Yes	0	2	1 Year

What is the Minimum Legal Requirement?

Security functions are essential to ensuring City systems are secure. These services support other mission critical business functions that may have certain legal requirements.

Impact from Contracting Out? Change in LOS?

Higher cost for similar or lesser service. Limited ability to support new and existing initiatives.

What happens if we don't do this Program? Who will enforce?

Without these services, the City will be extremely vulnerable to a security breach and susceptible to dangerous viruses or other malware that could quickly result in total shut down of most computer systems throughout the City. A loss in security services would also put our PCI status at risk and we could potentially lose the ability to take credit card payments.

Can revenues be increased ~ established to provide General Fund offset for this program?

Potential consolidation/ coordination with other agencies could reduce or share program costs.

If General Fund support is cut what is the impact on Revenues?

The reduction of IT services will cause service level reductions to City business services that may generate revenue.

POD Cost 61

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	4.25	593,229	0	593,229	50,000	0	-485,533	157,696	0	157,696
F_1002 1002:Interdepartmental Service Fund	0.00	0	0	0	0	0	485,533	485,533	0	485,533
F_2002 2002:Gas Tax 2106	0.00	0	0	0	0	0	0	0	0	0
F_2501 2501:START Fund	0.00	0	0	0	0	0	0	0	0	0
F_6004 6004:Parking Fund	0.00	0	0	0	0	0	0	0	0	0
F_6005 6005:Water Fund	0.00	0	0	0	0	0	0	0	0	0
F_6006 6006:Wastewater Fund	0.00	0	0	0	0	0	0	0	0	0
F_6007 6007:Recycling and Solid Waste	0.00	0	0	0	0	0	0	0	0	0
F_6010 6010:Community Center Fund	0.00	0	0	0	0	0	0	0	0	0
F_6011 6011:Storm Drainage Fund	0.00	0	0	0	0	0	0	0	0	0
F_6012 6012:4th R Program	0.00	0	0	0	0	0	0	0	0	0
Total POD:	4.25	593,229	0	593,229	50,000	0	0	643,229	0	643,229

Fiscal Year FY20
Program Status Active
Department Information Technology **Group** Group 4 **POD Category** Essential 1 **POD Function** Support

Program Services
 IT Regional Support

Program Description
 IT Regional Support is the City's single point of contact for service requests and to report IT related incidents for all non-public safety departments. This program is responsible for the 24/7 City's IT Service Desk operations and for the management of all desktops, mobile personal computers, and mobile devices. This program is also responsible for the management of the following applications and systems: Enterprise Cashiering System and Online Payment Portals, various on-street and off-street parking systems, Class reservation and registration system, Chameleon Animal Care and Case Management System, Citizenserve Code Enforcement System, Card Key security system, and provides daily support for the Accela Permitting System.

Legal Requirements

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
Yes	Yes	0	30	2.5 Year

What is the Minimum Legal Requirement?

This section supports city customers and business functions that may have certain legal requirements.

Impact from Contracting Out? Change in LOS?

The level of service will be decreased.

What happens if we don't do this Program? Who will enforce?

Unable to provide technical services to City staff. This will result in loss of productivity and will increase the overall cost to the City.

Can revenues be increased ~ established to provide General Fund offset for this program?

The City has started sharing resources among departments for IT services under the consolidation effort resulting in citywide efficiencies.

If General Fund support is cut what is the impact on Revenues?

The reduction of IT services will cause service level reductions to City business services that may generate revenue.

POD Cost 62

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	24.00	3,077,299	0	3,077,299	102,176	0	-724,565	2,454,910	0	2,454,910
F_1002 1002:Interdepartmental Service Fund	0.00	0	0	0	0	0	668,565	668,565	0	668,565
F_2002 2002:Gas Tax 2106	0.00	0	0	0	0	0	0	0	0	0
F_2501 2501:START Fund	0.00	0	0	0	0	0	5,000	5,000	0	5,000
F_6004 6004:Parking Fund	0.00	0	0	0	0	0	0	0	0	0
F_6005 6005:Water Fund	0.00	0	0	0	0	0	0	0	0	0
F_6006 6006:Wastewater Fund	0.00	0	0	0	0	0	0	0	0	0
F_6007 6007:Recycling and Solid Waste	0.00	0	0	0	0	0	0	0	0	0
F_6010 6010:Community Center Fund	0.00	0	0	0	0	0	0	0	0	0
F_6011 6011:Storm Drainage Fund	0.00	0	0	0	0	0	0	0	0	0
F_6012 6012:4th R Program	0.00	0	0	0	0	0	16,000	16,000	0	16,000
Total POD:	24.00	3,077,299	0	3,077,299	102,176	0	-35,000	3,144,475	0	3,144,475

Fiscal Year FY20
Program Status Active
Department Information Technology **Group** Group 2 **POD Category** Essential 1 **POD Function** Support

Program Services

Network & Telecommunications Services

Program Description

The Network & Telecommunications team supports all network equipment necessary for communication between devices (computer to server) and people (email, phones, etc.). These highly complex systems require skilled technical engineers to maintain them. Services provided include provision and support of the infrastructure necessary to deploy, operate, and maintain the City's voice and data communications and information systems, as well as design, ordering, installation, configuration, deployment, and maintenance, repair and upgrades. Telecommunications support includes the Public Safety Radio 800 MHz system, fiber and microwave connectivity for remote city facilities, Internet of Things (IoT) devices and traffic intersection control, security camera system operations, as well as all connectivity inside city facilities. This team also supports the media production services in the City Council Chambers and the presentation equipment in conference rooms.

Legal Requirements

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
Yes	Yes	0	10	1.5 Years

What is the Minimum Legal Requirement?

The functions within this program facilitates the City's requirements related to most mission critical business systems, including: enterprise messaging, eCAPS, CCM, CRM, GIS, etc.

Impact from Contracting Out? Change in LOS?

Higher outsourcing support costs will be expected due to the unique system configurations, periodic updates, and regular system tuning/maintenance (including after hours support) on multiple citywide and departmental business systems. Existing staff also support other technology initiatives aligned with the City's Digital Strategy, including: WiFi expansion, datacenter migration efforts, radio system upgrades, fiber expansion, etc. The support cost for the additional services provided will significantly increase the outsourcing costs.

What happens if we don't do this Program? Who will enforce?

The systems identified will no longer be supported which would impact most essential City technology services.

Can revenues be increased ~ established to provide General Fund offset for this program?

Other revenues or increased allocation costs to departments could be considered. Current system maintenance and staff support costs are currently allocated out to other departments/funds through the Cost Allocation Plan.

If General Fund support is cut what is the impact on Revenues?

This citywide program supports most City business systems. Without proper funding for this program (including the loss of general fund support), the supported systems could not function which could have a negative impact to City business services that may generate revenue.

POD Cost 63

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	14.25	2,069,534	0	2,069,534	54,218	200,000	-608,617	1,715,135	0	1,715,135
F_1002 1002:Interdepartmental Service Fund	0.00	0	0	0	0	0	485,533	485,533	0	485,533
F_2002 2002:Gas Tax 2106	0.00	0	0	0	0	0	0	0	0	0
F_2501 2501:START Fund	0.00	0	0	0	0	0	0	0	0	0
F_6004 6004:Parking Fund	0.00	0	0	0	0	0	0	0	0	0
F_6005 6005:Water Fund	0.00	0	0	0	0	0	0	0	0	0
F_6006 6006:Wastewater Fund	0.00	0	0	0	0	0	0	0	0	0
F_6007 6007:Recycling and Solid Waste	0.00	0	0	0	0	0	0	0	0	0
F_6010 6010:Community Center Fund	0.00	0	0	0	0	0	0	0	0	0
F_6011 6011:Storm Drainage Fund	0.00	0	0	0	0	0	0	0	0	0
F_6012 6012:4th R Program	0.00	0	0	0	0	0	0	0	0	0
Total POD:	14.25	2,069,534	0	2,069,534	54,218	200,000	-123,084	2,200,668	0	2,200,668

Fiscal Year FY20
Program Status Active
Department Information Technology **Group** Group 2 **POD Category** Essential 1 **POD Function** Support

Program Services
 Server Infrastructure Support

Program Description
 This program oversees Server Maintenance and Support, Enterprise Messaging (email system), Data Storage (SAN), Server Virtualization, Data Backups/Disaster Recovery, and infrastructure supporting enterprise applications like eCAPS, 311/CRM, CCM, GIS and CIS.

Servers are the base infrastructure that run all enterprise and departmental business systems throughout the City. Enterprise and departmental business systems cannot function without these servers and the related necessary ongoing maintenance, upgrades and troubleshooting performed by the Server Team.

Legal Requirements

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
Yes	Yes	0	8	1.5 Years

What is the Minimum Legal Requirement?

This is a system that facilitates the City's requirements related most mission critical business systems including enterprise messaging, eCAPS, CCM, CRM, GIS, etc.

Impact from Contracting Out? Change in LOS?

Higher outsourcing support costs will be expected due to the unique system configurations, periodic updates, and regular system tuning/maintenance (including after hours support) on multiple citywide and departmental business systems. Existing staff also support other technology initiatives aligned with the City's Digital Strategy including server virtualization, datacenter migration efforts, etc. The support cost for the additional services provided would significantly increase outsourcing costs.

What happens if we don't do this Program? Who will enforce?

The systems identified will no longer be supported which will impact most essential City technology services.

Can revenues be increased ~ established to provide General Fund offset for this program?

Other revenues or increased allocation costs to departments could be considered. Current system maintenance and staff support costs are currently allocated out to other departments/funds through the Cost Allocation Plan.

If General Fund support is cut what is the impact on Revenues?

This citywide program supports most City business systems. Without proper funding for this program (including the loss of general fund support), the supported systems could not function which could have a negative impact to City business services that may generate revenue.

POD Cost 64

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	10.25	1,565,546	0	1,565,546	224,333	135,000	-485,533	1,439,346	0	1,439,346
F_1002 1002:Interdepartmental Service Fund	0.00	0	0	0	0	0	485,533	485,533	0	485,533
F_2002 2002:Gas Tax 2106	0.00	0	0	0	0	0	0	0	0	0
F_2501 2501:START Fund	0.00	0	0	0	0	0	0	0	0	0
F_6004 6004:Parking Fund	0.00	0	0	0	0	0	0	0	0	0
F_6005 6005:Water Fund	0.00	0	0	0	0	0	0	0	0	0
F_6006 6006:Wastewater Fund	0.00	0	0	0	0	0	0	0	0	0
F_6007 6007:Recycling and Solid Waste	0.00	0	0	0	0	0	0	0	0	0
F_6010 6010:Community Center Fund	0.00	0	0	0	0	0	0	0	0	0
F_6011 6011:Storm Drainage Fund	0.00	0	0	0	0	0	0	0	0	0
F_6012 6012:4th R Program	0.00	0	0	0	0	0	0	0	0	0
Total POD:	10.25	1,565,546	0	1,565,546	224,333	135,000	0	1,924,879	0	1,924,879

Fiscal Year FY20
Program Status Active
Department Information Technology **Group** Group 1 **POD Category** Essential 1 **POD Function** Support

Program Services
 Permitting System

Program Description
 The City uses the Accela Land Management Solution for Planning, Permitting, Inspection, and other development related activities. The internal customers include Community Development Department (Building and Planning Divisions), Public Works (Development Engineering), and the Cannabis Program. The City subscribes to the hosted Cloud service from Accela Inc., with various integrations such as on-premise payment and GIS systems. The Accela Citizen Access Online portal provides citizens 24-hour online access to view, track, submit, schedule, and coordinate activities. Accela mobile solutions accelerate staff productivity in and out of the office.

Legal Requirements

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
Yes	Yes	0	3	2 year

What is the Minimum Legal Requirement?

These business system facilitates the City's requirements relating to mission critical business operations.

Impact from Contracting Out? Change in LOS?

Same or similar services.

What happens if we don't do this Program? Who will enforce?

Without this program, it will be difficult for the City to issue building permits, implement controls and audit functions built into the permitting software. The City would also be unable to meet the state and federal building regulations, appropriate fee collection, automate some of the review, approval, and building inspection processes that will result in more manual work and require more paper files. There will also be a significant delay with the overall permitting process that will hinder the housing development growth within the Sacramento region.

Can revenues be increased ~ established to provide General Fund offset for this program?

Yes

If General Fund support is cut what is the impact on Revenues?

This service is self supported by generating revenue. No impact on revenue if GF support is out.

POD Cost 726

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	6.16	926,086	0	926,086	86,500	0	-782,254	230,332	0	230,332
F_1002 1002:Interdepartmental Service Fund	0.00	0	0	0	0	0	0	0	0	0
F_2002 2002:Gas Tax 2106	0.00	0	0	0	0	0	0	0	0	0
F_2501 2501:START Fund	0.00	0	0	0	0	0	0	0	0	0
F_6004 6004:Parking Fund	0.00	0	0	0	0	0	0	0	0	0
F_6005 6005:Water Fund	0.00	0	0	0	0	0	0	0	0	0
F_6006 6006:Wastewater Fund	0.00	0	0	0	0	0	0	0	0	0
F_6007 6007:Recycling and Solid Waste	0.00	0	0	0	0	0	0	0	0	0
F_6010 6010:Community Center Fund	0.00	0	0	0	0	0	0	0	0	0
F_6011 6011:Storm Drainage Fund	0.00	0	0	0	0	0	0	0	0	0
F_6012 6012:4th R Program	0.00	0	0	0	0	0	0	0	0	0
Total POD:	6.16	926,086	0	926,086	86,500	0	-782,254	230,332	0	230,332

Fiscal Year FY20
Program Status Active
Department Information Technology **Group** Group 1 **POD Category** Essential 1 **POD Function** Support

Program Services
 Web Content Management

Program Description
 The city's internet and intranet websites are maintained using commercially supported Sitecore Content Management System (CMS). Sitecore is deployed on premise and supported by city staff. The web team is responsible for the overall management and maintenance of city-owned websites. Specific services include: web application design, development, system upgrade, auditing the websites for various compliancy standards, staff training and coordinating work with partners and vendors.

Legal Requirements

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
Yes	Yes	0	2	1 year

What is the Minimum Legal Requirement?

This system facilitates the City's requirements for information sharing with the public.

Impact from Contracting Out? Change in LOS?

Same or similar services.

What happens if we don't do this Program? Who will enforce?

Outdated or wrong public information on the City's websites will have a serious negative impact to City business operations. The public will not be properly informed about public meetings, City Council decisions, general information, and will not have access to open data content or other online transaction services like online payments. This will create public frustration, confusion and lead to increases in manual work through phone calls, email inquiries, and PRAs for general information. Outdated website content will also damage City's creditability and transparency which could generate complaints to City elected officials and management staff.

Can revenues be increased ~ established to provide General Fund offset for this program?

No

If General Fund support is cut what is the impact on Revenues?

Increased manual work processes, long customer response times, etc.

POD Cost 727

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	2.17	279,424	0	279,424	50,000	0	-136,068	193,356	0	193,356
F_1002 1002:Interdepartmental Service Fund	0.00	0	0	0	0	0	136,068	136,068	0	136,068
F_2002 2002:Gas Tax 2106	0.00	0	0	0	0	0	0	0	0	0
F_2501 2501:START Fund	0.00	0	0	0	0	0	0	0	0	0
F_6004 6004:Parking Fund	0.00	0	0	0	0	0	0	0	0	0
F_6005 6005:Water Fund	0.00	0	0	0	0	0	0	0	0	0
F_6006 6006:Wastewater Fund	0.00	0	0	0	0	0	0	0	0	0
F_6007 6007:Recycling and Solid Waste	0.00	0	0	0	0	0	0	0	0	0
F_6010 6010:Community Center Fund	0.00	0	0	0	0	0	0	0	0	0
F_6011 6011:Storm Drainage Fund	0.00	0	0	0	0	0	0	0	0	0
F_6012 6012:4th R Program	0.00	0	0	0	0	0	0	0	0	0
Total POD:	2.17	279,424	0	279,424	50,000	0	0	329,424	0	329,424

Fiscal Year FY20
Program Status Active
Department Information Technology **Group** Group 3 **POD Category** Essential 1 **POD Function** Support

Program Services
 Utilities Plant and Station Work Management

Program Description
 Maintenance Connection plans, schedules and tracks all preventive, corrective and operational work done for treatment plants, pump stations and sumps at Department of Utilities (DOU). All work performed, including: labor hours, motive equipment, rental equipment, parts, and materials, are recorded in Maintenance Connection with an associated interface to eCAPS to assist DOU crews with calculating their time and attendance.

Legal Requirements

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
Yes	No	0	2	1 year

What is the Minimum Legal Requirement?

The program supports the City's utilities services to citizens that may have certain legal requirements.

Impact from Contracting Out? Change in LOS?

Loss of service. Loss of flexibility to change procedures and intact enhancements.

What happens if we don't do this Program? Who will enforce?

Without Maintenance Connection support, approximately 100 DOU personnel will be unable to schedule work, perform preventive maintenance on equipment, track corrective work or maintain any maintenance history which is vital to predictive maintenance.

Can revenues be increased ~ established to provide General Fund offset for this program?

This is an enterprise funded program that does not impact the general fund.

If General Fund support is cut what is the impact on Revenues?

N/A

POD Cost 728

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	2.33	335,538	0	335,538	0	0	-648,125	-312,587	0	-312,587
F_1002 1002:Interdepartmental Service Fund	0.00	0	0	0	0	0	648,125	648,125	0	648,125
F_2002 2002:Gas Tax 2106	0.00	0	0	0	0	0	0	0	0	0
F_2501 2501:START Fund	0.00	0	0	0	0	0	0	0	0	0
F_6004 6004:Parking Fund	0.00	0	0	0	0	0	0	0	0	0
F_6005 6005:Water Fund	0.00	0	0	0	0	0	0	0	0	0
F_6006 6006:Wastewater Fund	0.00	0	0	0	0	0	0	0	0	0
F_6007 6007:Recycling and Solid Waste	0.00	0	0	0	0	0	0	0	0	0
F_6010 6010:Community Center Fund	0.00	0	0	0	0	0	0	0	0	0
F_6011 6011:Storm Drainage Fund	0.00	0	0	0	0	0	0	0	0	0
F_6012 6012:4th R Program	0.00	0	0	0	0	0	0	0	0	0
Total POD:	2.33	335,538	0	335,538	0	0	0	335,538	0	335,538

Fiscal Year FY20
Program Status Active
Department Information Technology **Group** Group 3 **POD Category** Essential 1 **POD Function** Support

Program Services
 Utilities Field Work Management Support

Program Description
 Cityworks plans, schedules and tracks all preventive, corrective and operational work done in the water, sewer, and drainage networks within the City by DOU crews. All work performed, including: labor hours, motive equipment, rental equipment, parts, and materials recorded in Cityworks as they relate to the above ground assets and buried linear assets within the City of Sacramento. Cityworks is used by 250 DOU personnel every day of the week, over the span of three duty shifts.

Legal Requirements

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
Yes	No	0	3	1 year

What is the Minimum Legal Requirement?

The program supports the City's utilities services to citizens that may have certain legal requirements.

Impact from Contracting Out? Change in LOS?

Loss of service. Loss of around the clock support. Additional time for work to get assigned and completed.

What happens if we don't do this Program? Who will enforce?

Without Cityworks support, approximately 100 DOU personnel would be unable to schedule work, perform preventive maintenance on equipment, track corrective work or maintain any maintenance history which is vital to predictive maintenance. Several Consent Decrees that the DOU has to comply with would be in jeopardy and there would be an increase in Sewer Overflows, Drainage Overflows and Water Outages.

Can revenues be increased ~ established to provide General Fund offset for this program?

This is an enterprise funded program that does not impact the general fund.

If General Fund support is cut what is the impact on Revenues?

N/A

POD Cost 729

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	2.33	336,725	0	336,725	0	0	-650,418	-313,693	0	-313,693
F_1002 1002:Interdepartmental Service Fund	0.00	0	0	0	0	0	650,418	650,418	0	650,418
F_2002 2002:Gas Tax 2106	0.00	0	0	0	0	0	0	0	0	0
F_2501 2501:START Fund	0.00	0	0	0	0	0	0	0	0	0
F_6004 6004:Parking Fund	0.00	0	0	0	0	0	0	0	0	0
F_6005 6005:Water Fund	0.00	0	0	0	0	0	0	0	0	0
F_6006 6006:Wastewater Fund	0.00	0	0	0	0	0	0	0	0	0
F_6007 6007:Recycling and Solid Waste	0.00	0	0	0	0	0	0	0	0	0
F_6010 6010:Community Center Fund	0.00	0	0	0	0	0	0	0	0	0
F_6011 6011:Storm Drainage Fund	0.00	0	0	0	0	0	0	0	0	0
F_6012 6012:4th R Program	0.00	0	0	0	0	0	0	0	0	0
Total POD:	2.33	336,725	0	336,725	0	0	0	336,725	0	336,725

Fiscal Year FY20
Program Status Active
Department Information Technology **Group** Group 7 **POD Category** Essential 1 **POD Function** Support

Program Services

Public Safety IT Engineering Services

Program Description

Engineering is responsible for maintaining, securing, and supporting mission critical systems for the Police and Fire departments. This includes systems such as Police Records Managements System (police reports, evidence, criminal history), 911 dispatch/Computer Aided Dispatch (CAD), Electronic Patient Care Reports (EPCR), backup and disaster recovery, body worn camera/ICC systems, and evidence management systems. Physical and network security of systems are maintained in over 40 police and fire locations throughout the city. PSIT provides secure networking for transmission of HIPPA, CLETS, and CJIS data. Maintain and secure mobile networks, including: VPN, cellular, Wi-Fi, and private radio networks.

Legal Requirements

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
Yes	Yes	0	9	2-3 years

What is the Minimum Legal Requirement?

There are Federal, State, and Local mandates that require information be collected and submitted to various government agencies. Systems Engineering manages and secures systems to provide UCR stats, criminal history, victim information, email/communications, officer personnel files, IA investigations, and DOJ access.

Impact from Contracting Out? Change in LOS?

Contracting employees would need to be available 24/7 and respond physically to locations throughout the Sacramento area. Contracting employees would need to undergo a full background in order to work on systems within the police and fire departments. We maintain several systems that are no longer in production and require specific historical institutional knowledge that new staff would take years to learn. Potential for increasing response time for police and fire units, putting the public at risk to crime/injury/death.

What happens if we don't do this Program? Who will enforce?

If we stop maintaining systems, police and fire departments will lose access to DOJ, DMV, CLETS. Federal and State agencies will enforce non-compliance.

Can revenues be increased ~ established to provide General Fund offset for this program?

The police department could start charging more for reports and services. We could start charging for BWC/ICC requests to DA and outside agencies.

If General Fund support is cut what is the impact on Revenues?

None

POD Cost 730

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	8.34	1,307,980	0	1,307,980	34,134	0	-12,816	1,329,298	0	1,329,298
F_1002 1002:Interdepartmental Service Fund	0.00	0	0	0	0	0	0	0	0	0
F_2002 2002:Gas Tax 2106	0.00	0	0	0	0	0	0	0	0	0
F_2501 2501:START Fund	0.00	0	0	0	0	0	0	0	0	0
F_6004 6004:Parking Fund	0.00	0	0	0	0	0	0	0	0	0
F_6005 6005:Water Fund	0.00	0	0	0	0	0	0	0	0	0
F_6006 6006:Wastewater Fund	0.00	0	0	0	0	0	0	0	0	0
F_6007 6007:Recycling and Solid Waste	0.00	0	0	0	0	0	0	0	0	0
F_6010 6010:Community Center Fund	0.00	0	0	0	0	0	0	0	0	0
F_6011 6011:Storm Drainage Fund	0.00	0	0	0	0	0	0	0	0	0
F_6012 6012:4th R Program	0.00	0	0	0	0	0	0	0	0	0
Total POD:	8.34	1,307,980	0	1,307,980	34,134	0	-12,816	1,329,298	0	1,329,298

Fiscal Year FY20
Program Status Active
Department Information Technology **Group** Group 7 **POD Category** Essential 1 **POD Function** Support

Program Services
 Public Safety Application Services

Program Description
 Implementing, maintaining, and supporting mission critical enterprise applications for Police and Fire. Core systems include Police Computer Aided Dispatch (CAD) and Records Management System (RMS), Fire RMS and Staff Scheduling. Other responsibilities include implementing, maintaining, and supporting third party applications utilized by Department staff for daily functions. Lastly, staff is responsible for developing, implementing, maintaining, and supporting custom software when product is not available via resellers or no product meets minimum work flow requirements.

Legal Requirements

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
Yes	Yes	0	7	2-3 Years

What is the Minimum Legal Requirement?

There are Federal, State, and Local mandates that require information be collected and submitted to various government agencies.

Impact from Contracting Out? Change in LOS?

Contracting out will required training contractors to get up-to-speed on responsibilities, technologies, and work flow. It will also require all contractors be vetted through an extensive background process before a contractor will be granted access to a Police or Fire system. The level of service will decline due to inexperience of contractors and lack of institutional knowledge.

What happens if we don't do this Program? Who will enforce?

The City of Sacramento will be held in violation of mandates and subsequently penalized at the State and Federal level. The most critical penalty will come from the California Department of Justice because of CLETS violations. Sacramento Police could lose CLETS access which is an integral part for criminal investigations.

Can revenues be increased ~ established to provide General Fund offset for this program?

No

If General Fund support is cut what is the impact on Revenues?

N/A

POD Cost 731

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	7.33	1,103,523	0	1,103,523	34,133	0	-12,815	1,124,841	0	1,124,841
F_1002 1002:Interdepartmental Service Fund	0.00	0	0	0	0	0	0	0	0	0
F_2002 2002:Gas Tax 2106	0.00	0	0	0	0	0	0	0	0	0
F_2501 2501:START Fund	0.00	0	0	0	0	0	0	0	0	0
F_6004 6004:Parking Fund	0.00	0	0	0	0	0	0	0	0	0
F_6005 6005:Water Fund	0.00	0	0	0	0	0	0	0	0	0
F_6006 6006:Wastewater Fund	0.00	0	0	0	0	0	0	0	0	0
F_6007 6007:Recycling and Solid Waste	0.00	0	0	0	0	0	0	0	0	0
F_6010 6010:Community Center Fund	0.00	0	0	0	0	0	0	0	0	0
F_6011 6011:Storm Drainage Fund	0.00	0	0	0	0	0	0	0	0	0
F_6012 6012:4th R Program	0.00	0	0	0	0	0	0	0	0	0
Total POD:	7.33	1,103,523	0	1,103,523	34,133	0	-12,815	1,124,841	0	1,124,841

Fiscal Year FY20
Program Status Active
Department Information Technology **Group** Group 7 **POD Category** Essential 1 **POD Function** Support

Program Services
 Public Safety Help Desk and Desktop Support

Program Description
 Provides 24/7 technical support for mission critical systems and applications used by the Police and Fire Departments. Support is spread across more than 40 different sites throughout the city of Sacramento and over 350 emergency vehicles for Police and Fire. In addition, technical support ensuring various services throughout the departments run uninterrupted include: dispatch for 911 and other calls, Police and Fire investigations, property and evidence tracking, crime scene investigations (CSI), emergency medical services (EMS), traffic and air operations, patrol divisions, SWAT team, and fire prevention.

Legal Requirements

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
Yes	Yes	12	0	2-3 Years

What is the Minimum Legal Requirement?

There are Federal, State, and Local mandates that require information be collected and submitted to various government agencies. The systems that Help Desk support, collect and process this information for submittal in a timely fashion.

Impact from Contracting Out? Change in LOS?

Contracting out provides an immediate loss in productivity and emergency services which will be affected negatively. The program is already short staffed, so contracting out will lower the level of service until those people can be trained and learn the necessary skills to provide support.

What happens if we don't do this Program? Who will enforce?

There will be a greater risk to public safety as Police and Fire response times will increase due to computer equipment not being maintained. Computers will run slower and breakdown more often, preventing critical information to not be relayed to emergency support personnel. This also means Police and Fire personnel will see an increase risk in their safety as mission critical information may not always be available. Expected public services such as missing persons, fire and police investigations, police patrol, and fire prevention will also have longer response times.

Can revenues be increased ~ established to provide General Fund offset for this program?

No

If General Fund support is cut what is the impact on Revenues?

Revenues will decrease due to reduced IT support. Computer equipment used to generate revenue will not be kept fully functional, will slow down, and more performance failures will occur.

POD Cost 732

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	12.33	1,543,139	0	1,543,139	34,133	0	-12,816	1,564,456	0	1,564,456
F_1002 1002:Interdepartmental Service Fund	0.00	0	0	0	0	0	0	0	0	0
F_2002 2002:Gas Tax 2106	0.00	0	0	0	0	0	0	0	0	0
F_2501 2501:START Fund	0.00	0	0	0	0	0	0	0	0	0
F_6004 6004:Parking Fund	0.00	0	0	0	0	0	0	0	0	0
F_6005 6005:Water Fund	0.00	0	0	0	0	0	0	0	0	0
F_6006 6006:Wastewater Fund	0.00	0	0	0	0	0	0	0	0	0
F_6007 6007:Recycling and Solid Waste	0.00	0	0	0	0	0	0	0	0	0
F_6010 6010:Community Center Fund	0.00	0	0	0	0	0	0	0	0	0
F_6011 6011:Storm Drainage Fund	0.00	0	0	0	0	0	0	0	0	0
F_6012 6012:4th R Program	0.00	0	0	0	0	0	0	0	0	0
Total POD:	12.33	1,543,139	0	1,543,139	34,133	0	-12,816	1,564,456	0	1,564,456

Fiscal Year FY20
Program Status Active
Department Information Technology **Group** Group 5 **POD Category** ^{Essential} 2 **POD Function** Support

Program Services
 IT Customer Support Services

Program Description
 This program is responsible for delivering strategic business technology solutions that are sound and provide the highest possible value to City Departments and its customer constituents. This program will provide expert liaison with departmental business staff and key stake holders throughout the organization in developing smart solutions designed to save staff time and costs, reduce operational redundancies, and streamline business operations. This program will also coordinate with various internal IT teams and customer departments for present business findings, technical recommendations, and customer service solutions to ensure business operations are met.

Legal Requirements

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
Yes	Yes	0	1	1 year

What is the Minimum Legal Requirement?

N/A

Impact from Contracting Out? Change in LOS?

Higher outsourcing support costs will be expected. This team will focus on delivering technology services and support citywide.

What happens if we don't do this Program? Who will enforce?

This will negatively impact business operations throughout the City. IT would be unable to provide the proper technology services.

Can revenues be increased ~ established to provide General Fund offset for this program?

Other revenues or increased allocation costs to departments could be considered. Current staff support costs are currently allocated to other departments/funds through the Cost Allocation Plan.

If General Fund support is cut what is the impact on Revenues?

The reduction of this program could impact City Business services that may generate new revenues.

POD Cost 733

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	1.50	299,418	0	299,418	0	0	0	299,418	0	299,418
F_1002 1002:Interdepartmental Service Fund	0.00	0	0	0	0	0	0	0	0	0
F_2002 2002:Gas Tax 2106	0.00	0	0	0	0	0	0	0	0	0
F_2501 2501:START Fund	0.00	0	0	0	0	0	0	0	0	0
F_6004 6004:Parking Fund	0.00	0	0	0	0	0	0	0	0	0
F_6005 6005:Water Fund	0.00	0	0	0	0	0	0	0	0	0
F_6006 6006:Wastewater Fund	0.00	0	0	0	0	0	0	0	0	0
F_6007 6007:Recycling and Solid Waste	0.00	0	0	0	0	0	0	0	0	0
F_6010 6010:Community Center Fund	0.00	0	0	0	0	0	0	0	0	0
F_6011 6011:Storm Drainage Fund	0.00	0	0	0	0	0	0	0	0	0
F_6012 6012:4th R Program	0.00	0	0	0	0	0	0	0	0	0
Total POD:	1.50	299,418	0	299,418	0	0	0	299,418	0	299,418

POD

Budget versus POD Cost Summary

08000:Human Resources

	Fund	FTE	Labor	Other Employee Services	Total Employee Services	Service and Supplies	Property	Inter- departmental Transfers	Expenditure Subtotal	Revenues	Net Budget (Expense less Revenue)
Budget	1001:General Fund	44.00	5,666,069	-82,718	5,583,351	867,986	10,200	-2,159,228	4,302,309	-	4,302,309
	6007:Recycling and Solid Waste	-	-	-	-	-	-	117,545	117,545	-	117,545
	6011:Storm Drainage Fund	-	-	-	-	-	-	45,189	45,189	-	45,189
	6006:Wastewater Fund	-	-	-	-	-	-	18,585	18,585	-	18,585
	6005:Water Fund	-	-	-	-	-	-	57,700	57,700	-	57,700
	6501:Fleet Management Fund	-	-	-	-	-	-	59,614	59,614	-	59,614
	6502:Risk Mgmt Fund	17.00	2,237,625	630,060	2,867,685	18,994,182	165,500	3,193,689	25,221,056	24,213,000	1,008,056
	6504:Worker's Compensation Fund	19.00	2,436,485	1,800	2,438,285	11,243,554	17,500	551,944	14,251,283	15,219,000	-967,717
	1002:Interdepartmental Service Fund	-	-	-	-	-	-	1,557,484	1,557,484	-	1,557,484
Total 08000:Human Resources		80.00	10,340,179	549,142	10,889,321	31,105,722	193,200	3,442,522	45,630,765	39,432,000	6,198,765
POD	1001:General Fund	44.00	5,666,069	-82,718	5,583,351	867,986	10,200	-2,159,228	4,302,309	-	4,302,309
	6007:Recycling and Solid Waste	-	-	-	-	-	-	117,545	117,545	-	117,545
	6011:Storm Drainage Fund	-	-	-	-	-	-	45,189	45,189	-	45,189
	6006:Wastewater Fund	-	-	-	-	-	-	18,585	18,585	-	18,585
	6005:Water Fund	-	-	-	-	-	-	57,700	57,700	-	57,700
	6501:Fleet Management Fund	-	-	-	-	-	-	59,614	59,614	-	59,614
	6502:Risk Mgmt Fund	17.00	2,237,625	630,060	2,867,685	18,994,182	165,500	3,193,689	25,221,056	24,213,000	1,008,056
	6504:Worker's Compensation Fund	19.00	2,436,485	1,800	2,438,285	11,243,554	17,500	551,944	14,251,283	15,219,000	-967,717
	1002:Interdepartmental Service Fund	-	-	-	-	-	-	1,557,484	1,557,484	-	1,557,484
Total 08000:Human Resources		80.00	10,340,179	549,142	10,889,321	31,105,722	193,200	3,442,522	45,630,765	39,432,000	6,198,765
Budget Less POD:		0.00	0	0	0	0	0	0	0	0	0

Fiscal Year FY20
Program Status Active
Department Human Resources **Group** Group 1 **POD Category** ^{Essential} 2 **POD Function** Support

Program Services

Office of the Director, Accounting, Budget, Contract Administration, Exempt Appointments, Compliant Investigation, EEO Program Compliance/Mediation, Citywide Volunteer Coordination

Program Description

Necessary to ensure competitive bidding requirements, and to ensure compliance with contract terms with existing agreements. Administration and Oversight of Management Appointment Process for the City. Equal Opportunity (EEO) Program Oversight, Compliance, and Investigations, Litigation Avoidance. Citywide Volunteer Coordination, Volunteer management, records and reporting.

Legal Requirements

City Code Chapter 3.56 Purchasing of Supplies and Services. Civil Service Rules. Unruh V=Civil Rights Act. AB1825, AB1661, Title VII of the Civil Rights Act of 1964, The Age Discrimination in Employment Act of 1967, Title I of the Americans with Disabilities Act, California Fair Housing & Employment Act

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
No	No	0	0	

What is the Minimum Legal Requirement?

Contract for goods or services over 100K must go through the competitive bidding process.

Impact from Contracting Out? Change in LOS?

Will cost more

What happens if we don't do this Program? Who will enforce?

Violation of City charter, and potentially state law regarding competitive bidding. Potential vendors may bring lawsuit to enforce. Departments would have to oversee management appointment process without HR involvement. The Equal Employment Opportunity Commission and the California Department of Fair Housing and Employment will Enforce.

Can revenues be increased ~ established to provide General Fund offset for this program?

N/A

If General Fund support is cut what is the impact on Revenues?

N/A

POD Cost 108

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	9.00	1,363,347	-7,926	1,355,421	619,764	6,300	-1,690,058	291,427	0	291,427
F_1002 1002:Interdepartmental Service Fund	0.00	0	0	0	0	0	1,507,484	1,507,484	0	1,507,484
F_6005 6005:Water Fund	0.00	0	0	0	0	0	0	0	0	0
F_6006 6006:Wastewater Fund	0.00	0	0	0	0	0	0	0	0	0
F_6007 6007:Recycling and Solid Waste	0.00	0	0	0	0	0	0	0	0	0
F_6011 6011:Storm Drainage Fund	0.00	0	0	0	0	0	0	0	0	0
F_6501 6501:Fleet Management Fund	0.00	0	0	0	0	0	0	0	0	0
F_6502 6502:Risk Mgmt Fund	0.00	0	0	0	0	0	0	0	0	0
F_6504 6504:Worker's Compensation Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	9.00	1,363,347	-7,926	1,355,421	619,764	6,300	-182,574	1,798,911	0	1,798,911

Fiscal Year FY20
Program Status Active
Department Human Resources **Group** Group 1 **POD Category** Essential 2 **POD Function** Support

Program Services

Risk Management Insurance Programs

Program Description

Ensuring vendors and those we issue permits to have proper insurance reduces the risk of claims and lawsuits filed against the City. Handle and process liability claims filed against the City. Risk Management reimburses City departments for property losses up to \$100,000 (City's deductible). Recuperation of damages to City property by 3rd or 1st parties.

Legal Requirements

City Code Title 5, GC sections 815-996, Title 8 CCR 3204(d)(1), GC12946, 34090

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
Yes	Yes	0	0	Currently

What is the Minimum Legal Requirement?

Recuperation of damages to City property and expenses as result of loss.

Impact from Contracting Out? Change in LOS?

Contracted out 10/1/2011. Increased LOS and potential for recoverable damages.

What happens if we don't do this Program? Who will enforce?

Loss of revenue and recourse for damaged City assets.

Can revenues be increased ~ established to provide General Fund offset for this program?

Yes, pursuant to recoverable costs and claim frequency/severity.

If General Fund support is cut what is the impact on Revenues?

\$300-\$550k annually.

POD Cost 114

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	0.00	0	0	0	0	0	0	0	0	0
F_1002 1002:Interdepartmental Service Fund	0.00	0	0	0	0	0	0	0	0	0
F_6005 6005:Water Fund	0.00	0	0	0	0	0	0	0	0	0
F_6006 6006:Wastewater Fund	0.00	0	0	0	0	0	0	0	0	0
F_6007 6007:Recycling and Solid Waste	0.00	0	0	0	0	0	0	0	0	0
F_6011 6011:Storm Drainage Fund	0.00	0	0	0	0	0	0	0	0	0
F_6501 6501:Fleet Management Fund	0.00	0	0	0	0	0	0	0	0	0
F_6502 6502:Risk Mgmt Fund	4.00	524,292	577,384	1,101,676	17,677,425	158,300	2,000	18,939,401	24,213,000	-5,273,599
F_6504 6504:Worker's Compensation Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	4.00	524,292	577,384	1,101,676	17,677,425	158,300	2,000	18,939,401	24,213,000	-5,273,599

Fiscal Year FY20
Program Status Active
Department Human Resources **Group** Group 5 **POD Category** Mandated **POD Function** Support

Program Services
 Employment and Classification

Program Description
 Citywide training classes for City Employees (CityYou), Career Development, Employment & Classification, SMART Supervisory Academy, Comp Studies, Recruitment and testing.

Legal Requirements
 City Charter Article VII, Section 92
 Collective Bargaining Agreements (http://www.cityofsacramento.org/hr/laborRelations/Labor_Agreements/)
 Civil Service Board Rules

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
		0	0	

What is the Minimum Legal Requirement?

Impact from Contracting Out? Change in LOS?

What happens if we don't do this Program? Who will enforce?

Can revenues be increased ~ established to provide General Fund offset for this program?

If General Fund support is cut what is the impact on Revenues?

POD Cost 347

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	15.00	1,719,003	-49,140	1,669,863	134,945	1,300	1,000	1,807,108	0	1,807,108
F_1002 1002:Interdepartmental Service Fund	0.00	0	0	0	0	0	0	0	0	0
F_6005 6005:Water Fund	0.00	0	0	0	0	0	0	0	0	0
F_6006 6006:Wastewater Fund	0.00	0	0	0	0	0	0	0	0	0
F_6007 6007:Recycling and Solid Waste	0.00	0	0	0	0	0	0	0	0	0
F_6011 6011:Storm Drainage Fund	0.00	0	0	0	0	0	0	0	0	0
F_6501 6501:Fleet Management Fund	0.00	0	0	0	0	0	0	0	0	0
F_6502 6502:Risk Mgmt Fund	0.00	0	0	0	0	0	0	0	0	0
F_6504 6504:Worker's Compensation Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	15.00	1,719,003	-49,140	1,669,863	134,945	1,300	1,000	1,807,108	0	1,807,108

Fiscal Year FY20
Program Status Active
Department Human Resources **Group** Group 4 **POD Category** Mandated **POD Function** Support

Program Services

Benefit Administration, CalPERS Administration, Health & Welfare, Wellness Programs

Program Description

Administration of employee and retiree health and welfare benefits, CalPERS, and Wellness programs.

Legal Requirements

Public Employees Retirement System regulations, Collective Bargaining Agreements; Affordable Care Act, Industrial Disability Retirement laws-State of California

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
		0	0	

What is the Minimum Legal Requirement?

Impact from Contracting Out? Change in LOS?

What happens if we don't do this Program? Who will enforce?

Can revenues be increased ~ established to provide General Fund offset for this program?

If General Fund support is cut what is the impact on Revenues?

POD Cost 351

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	10.00	1,127,483	-30,132	1,097,351	56,827	1,300	1,000	1,156,478	0	1,156,478
F_1002 1002:Interdepartmental Service Fund	0.00	0	0	0	0	0	50,000	50,000	0	50,000
F_6005 6005:Water Fund	0.00	0	0	0	0	0	0	0	0	0
F_6006 6006:Wastewater Fund	0.00	0	0	0	0	0	0	0	0	0
F_6007 6007:Recycling and Solid Waste	0.00	0	0	0	0	0	0	0	0	0
F_6011 6011:Storm Drainage Fund	0.00	0	0	0	0	0	0	0	0	0
F_6501 6501:Fleet Management Fund	0.00	0	0	0	0	0	0	0	0	0
F_6502 6502:Risk Mgmt Fund	0.00	0	0	0	0	0	0	0	0	0
F_6504 6504:Worker's Compensation Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	10.00	1,127,483	-30,132	1,097,351	56,827	1,300	51,000	1,206,478	0	1,206,478

Fiscal Year FY20
Program Status Active
Department Human Resources **Group** Group 3 **POD Category** Mandated **POD Function** Support

Program Services

Workers' Compensation Claims Administration

Program Description

Handle and process workers' compensation claims for injured workers.

Legal Requirements

Title 8 of the California Code of Regulations and Labor Code sections 9700, 138.6, 138.7, 4603.2, 4603.4, 62.5 and 62.6 describe our obligations to pay Workers' Comp claims.

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
Yes	Yes	0	16	6 months

What is the Minimum Legal Requirement?

Title 8 of the California Code of Regulations and Labor Code sections 9700, 138.6, 138.7, 4603.2, 4603.4, 62.5 and 62.6.

Impact from Contracting Out? Change in LOS?

Decreased costs in claims admin will be offset by Third Party Administrator (TPA) costs and increased claim settlements.

What happens if we don't do this Program? Who will enforce?

No Workers' Comp claims administration, severe impacts on employee services and regulatory fines.

Can revenues be increased ~ established to provide General Fund offset for this program?

N/A

If General Fund support is cut what is the impact on Revenues?

N/A

POD Cost 357

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	0.00	0	0	0	0	0	0	0	0	0
F_1002 1002:Interdepartmental Service Fund	0.00	0	0	0	0	0	0	0	0	0
F_6005 6005:Water Fund	0.00	0	0	0	0	0	0	0	0	0
F_6006 6006:Wastewater Fund	0.00	0	0	0	0	0	0	0	0	0
F_6007 6007:Recycling and Solid Waste	0.00	0	0	0	0	0	0	0	0	0
F_6011 6011:Storm Drainage Fund	0.00	0	0	0	0	0	0	0	0	0
F_6501 6501:Fleet Management Fund	0.00	0	0	0	0	0	0	0	0	0
F_6502 6502:Risk Mgmt Fund	0.00	0	0	0	0	0	0	0	0	0
F_6504 6504:Worker's Compensation Fund	19.00	2,436,485	1,800	2,438,285	11,185,834	17,500	551,944	14,193,563	15,219,000	-1,025,437
Total POD:	19.00	2,436,485	1,800	2,438,285	11,185,834	17,500	551,944	14,193,563	15,219,000	-1,025,437

Fiscal Year FY20
Program Status Active
Department Human Resources **Group** Group 6 **POD Category** Mandated **POD Function** Support

Program Services
 Labor, Leave Administration, Grievance Handling, Labor Contract Negotiation, Discipline, Layoffs

Program Description
 Oversight and management of investigations, labor contract negotiations and enforcement, disciplinary actions, leave administration, ADA reasonable accommodations,

Legal Requirements
 Collective Bargaining Agreements pursuant to Meyers-Milias Brown Act (<http://www.perb.ca.gov/laws/statutes.asp>), Family Leave Act, CA Pregnancy Disability Leave Law, City Charter Article VII, Section 91, Civil Service Board Rules, Americans with Disabilities Reasonable Accommodation Act

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
		0	0	

What is the Minimum Legal Requirement?

Impact from Contracting Out? Change in LOS?

What happens if we don't do this Program? Who will enforce?

Can revenues be increased ~ established to provide General Fund offset for this program?

If General Fund support is cut what is the impact on Revenues?

POD Cost 360

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	10.00	1,456,236	4,480	1,460,716	56,450	1,300	-471,170	1,047,296	0	1,047,296
F_1002 1002:Interdepartmental Service Fund	0.00	0	0	0	0	0	0	0	0	0
F_6005 6005:Water Fund	0.00	0	0	0	0	0	0	0	0	0
F_6006 6006:Wastewater Fund	0.00	0	0	0	0	0	0	0	0	0
F_6007 6007:Recycling and Solid Waste	0.00	0	0	0	0	0	0	0	0	0
F_6011 6011:Storm Drainage Fund	0.00	0	0	0	0	0	0	0	0	0
F_6501 6501:Fleet Management Fund	0.00	0	0	0	0	0	0	0	0	0
F_6502 6502:Risk Mgmt Fund	0.00	0	0	0	0	0	0	0	0	0
F_6504 6504:Worker's Compensation Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	10.00	1,456,236	4,480	1,460,716	56,450	1,300	-471,170	1,047,296	0	1,047,296

Fiscal Year FY20
Program Status Active
Department Human Resources **Group** Group 2 **POD Category** Essential 1 **POD Function** Support

Program Services

Occupational Safety Medical Programs

Program Description

Safety Programs, Cal OSHA, DOT, Haz-Mat, Drivers Training, Industrial Medical Programs, Pre-employment, return to work, DOT and Haz-Mat physicals and drug testing reduce workers' compensation claims.

Legal Requirements

Title 8 CCR 3204(d)(1). GC 12946, 34090
 Certain physicals are required by CA OSHA, POST, and the Civil Service Board Rules.

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
Yes	No	0	0	Currently

What is the Minimum Legal Requirement?

Title 8 CCR 3204(d)(1). GC 12946, 34090

Impact from Contracting Out? Change in LOS?

City Staff provides oversight; Contracted with Sacramento Medical Clinic, Kaiser Permanente, Accu Diagnostics, Sac Mobile Drug & Alcohol Testing, Hazardous Remediation and Bio-Hazardous contractors..

What happens if we don't do this Program? Who will enforce?

Increase exposure to workers' compensation losses and regulatory fines. State of California, Cal OSHA

Can revenues be increased ~ established to provide General Fund offset for this program?

N/A

If General Fund support is cut what is the impact on Revenues?

N/A

POD Cost 54

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	0.00	0	0	0	0	0	0	0	0	0
F_1002 1002:Interdepartmental Service Fund	0.00	0	0	0	0	0	0	0	0	0
F_6005 6005:Water Fund	0.00	0	0	0	0	0	57,700	57,700	0	57,700
F_6006 6006:Wastewater Fund	0.00	0	0	0	0	0	18,585	18,585	0	18,585
F_6007 6007:Recycling and Solid Waste	0.00	0	0	0	0	0	117,545	117,545	0	117,545
F_6011 6011:Storm Drainage Fund	0.00	0	0	0	0	0	45,189	45,189	0	45,189
F_6501 6501:Fleet Management Fund	0.00	0	0	0	0	0	59,614	59,614	0	59,614
F_6502 6502:Risk Mgmt Fund	13.00	1,713,333	52,676	1,766,009	1,316,757	7,200	3,191,689	6,281,655	0	6,281,655
F_6504 6504:Worker's Compensation Fund	0.00	0	0	0	57,720	0	0	57,720	0	57,720
Total POD:	13.00	1,713,333	52,676	1,766,009	1,374,477	7,200	3,490,322	6,638,008	0	6,638,008

POD

Budget versus POD Cost Summary

11000:Police

	<u>Fund</u>	<u>FTE</u>	<u>Labor</u>	<u>Other Employee Services</u>	<u>Total Employee Services</u>	<u>Service and Supplies</u>	<u>Property</u>	<u>Inter- departmental Transfers</u>	<u>Expenditure Subtotal</u>	<u>Revenues</u>	<u>Net Budget (Expense less Revenue)</u>
Budget	1001:General Fund	1,070.46	160,138,239	9,762,862	169,901,101	10,650,444	3,790,980	-34,579,101	149,763,424	11,166,319	138,597,105
	6502:Risk Mgmt Fund	-	-	-	-	-	-	554,697	554,697	-	554,697
	2006:Traffic Safety Fund	-	-	-	-	-	-	-	-	500,000	-500,000
Total 11000:Police		1,070.46	160,138,239	9,762,862	169,901,101	10,650,444	3,790,980	-34,024,404	150,318,121	11,666,319	138,651,802
POD	1001:General Fund	1,070.46	160,138,239	9,762,862	169,901,101	10,650,444	3,790,980	-34,579,101	149,763,424	11,166,319	138,597,105
	6502:Risk Mgmt Fund	-	-	0	0	0	0	554,697	554,697	-	554,697
	2006:Traffic Safety Fund	-	-	-	-	-	-	-	-	500,000	-500,000
Total 11000:Police		1,070.46	160,138,239	9,762,862	169,901,101	10,650,444	3,790,980	-34,024,404	150,318,121	11,666,319	138,651,802
Budget Less POD:		0.00	0	0	0	0	0	0	0	0	0

Fiscal Year FY20
 Program Status Active

Department Police Group POD Category Essential 1 POD Function Operations

Program Services
 Patrol

Program Description
 Patrol

Legal Requirements
 The Patrol functions that are legally required include: report writing (government code) and field training (POST regulations).

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
No	No	0	0	N/A

What is the Minimum Legal Requirement?
 N/A- None of the legally required services can be incrementally reduced.

Impact from Contracting Out? Change in LOS?
 N/A.

What happens if we don't do this Program? Who will enforce?
 A decreased level of services will result in an increased level of criminal activity.

Can revenues be increased ~ established to provide General Fund offset for this program?
 Program to issue administrative penalties (nuisances).

If General Fund support is cut what is the impact on Revenues?
 N/A.

POD Cost 464

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 1001 1001:General Fund	555.00	88,791,440	5,922,812	94,714,252	299,268	310	-29,484,588	65,529,242	3,750,000	61,779,242
F 2006 2006:Traffic Safety Fund	0.00	0	0	0	0	0	0	0	0	0
F 6502 6502:Risk Mgmt Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	555.00	88,791,440	5,922,812	94,714,252	299,268	310	-29,484,588	65,529,242	3,750,000	61,779,242

Fiscal Year FY20
 Program Status Active

Department Police Group POD Category ^{Essential} 1 POD Function Operations

Program Services
 Investigations

Program Description
 Major Crimes, Sexual Assaults, Property Crimes, Gangs

Legal Requirements
 The Investigations / Major Crimes functions that are legally required include: sexual assault / child abuse investigations (penal code), warrants / crime alert / missing persons (penal code), and family abuse (penal code).

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
No	No	0	0	N/A

What is the Minimum Legal Requirement?
 N/A- None of the legally required services can be incrementally reduced.

Impact from Contracting Out? Change in LOS?
 N/A.

What happens if we don't do this Program? Who will enforce?
 A decrease in services will result in a decreased ability to investigate crime and may contribute to an increased level of crime.

Can revenues be increased ~ established to provide General Fund offset for this program?
 No.

If General Fund support is cut what is the impact on Revenues?
 N/A.

POD Cost 465

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 1001 1001:General Fund	96.00	16,738,212	997,866	17,736,078	121,921	0	-1,959,231	15,898,768	0	15,898,768
F 2006 2006:Traffic Safety Fund	0.00	0	0	0	0	0	0	0	0	0
F 6502 6502:Risk Mgmt Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	96.00	16,738,212	997,866	17,736,078	121,921	0	-1,959,231	15,898,768	0	15,898,768

Fiscal Year FY20
 Program Status Active

Department Police Group POD Category ^{Essential} 1 POD Function Operations

Program Services
 Metro Special Operations

Program Description
 SWAT, Supplemental Employment, ABC Liaison, Crime Prevention Through Environmental design (CPTED), Post Release Community Supervision (PRCS), Metro Administration, Explosives Ordinance Disposal (EOD)

Legal Requirements
 No legal requirements.

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
No	No	0	0	N/A

What is the Minimum Legal Requirement?
 N/A.

Impact from Contracting Out? Change in LOS?
 N/A.

What happens if we don't do this Program? Who will enforce?
 A decrease in services will contribute to an increased level of crime and response time to critical incidents.

Can revenues be increased ~ established to provide General Fund offset for this program?
 No.

If General Fund support is cut what is the impact on Revenues?
 N/A.

POD Cost 466

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 1001 1001:General Fund	30.66	4,822,088	389,634	5,211,722	120,850	2,500	-168,610	5,166,462	3,208,319	1,958,143
F 2006 2006:Traffic Safety Fund	0.00	0	0	0	0	0	0	0	0	0
F 6502 6502:Risk Mgmt Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	30.66	4,822,088	389,634	5,211,722	120,850	2,500	-168,610	5,166,462	3,208,319	1,958,143

Fiscal Year FY20
 Program Status Active

Department Police Group POD Category Essential 1 POD Function Operations

Program Services
 Homeland Security

Program Description

Legal Requirements

The Homeland Security functions that are legally required include: programmatic / fiscal grant requirements (federal / state grant regulations).

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
No	No	0	0	N/A

What is the Minimum Legal Requirement?

N/A.

Impact from Contracting Out? Change in LOS?

N/A.

What happens if we don't do this Program? Who will enforce?

Homeland security efforts are primarily funded through grants. A decrease in services at the department level could result in loss of funding from grants/contracts.

Can revenues be increased ~ established to provide General Fund offset for this program?

No.

If General Fund support is cut what is the impact on Revenues?

N/A.

POD Cost 467

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 1001 1001:General Fund	4.00	720,548	8,015	728,563	2,950	0	-600,898	130,615	0	130,615
F 2006 2006:Traffic Safety Fund	0.00	0	0	0	0	0	0	0	0	0
F 6502 6502:Risk Mgmt Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	4.00	720,548	8,015	728,563	2,950	0	-600,898	130,615	0	130,615

Fiscal Year FY20
 Program Status Active

Department Police Group POD Category Essential 1 POD Function Operations

Program Services
 Office of the Chief

Program Description

Legal Requirements

The Office of the Chief functions that are legally required include: carrying a concealed weapon (CCW) permits (penal code), Public Records Act (PRA) requests (government code), contract administration (city code, Title 3), and council reports (city code, Title 3).

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
No	No	0	0	N/A

What is the Minimum Legal Requirement?

N/A- None of the legally required services can be incrementally reduced.

Impact from Contracting Out? Change in LOS?

N/A.

What happens if we don't do this Program? Who will enforce?

Failure to provide these services at the department level could result in loss of funding from contracts and inadequate support for front-line personnel. In addition, reductions in Civilian staffing will result in Sworn personnel having to absorb Civilian workloads at a higher cost.

Can revenues be increased ~ established to provide General Fund offset for this program?

No.

If General Fund support is cut what is the impact on Revenues?

N/A.

POD Cost 468

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 1001 1001:General Fund	22.00	3,729,524	67,913	3,797,437	178,399	0	-116,729	3,859,107	21,000	3,838,107
F 2006 2006:Traffic Safety Fund	0.00	0	0	0	0	0	0	0	0	0
F 6502 6502:Risk Mgmt Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	22.00	3,729,524	67,913	3,797,437	178,399	0	-116,729	3,859,107	21,000	3,838,107

Fiscal Year FY20
 Program Status Active
 Department Police

Group POD Category Mandated POD Function Operations

Program Services
 Records

Program Description

Legal Requirements

The Records functions that are legally required include: maintenance of police records (GC 6253-4, PC 13100-13126), DOJ records / database compliance (GC 15162, 15165), sale and release of records (govt. code), report taking (VC 22825, GC 13100-13126, PC 832.6, 11107), release of towed vehicles (VC 22651, 22825), warrants and teletype confirmation (PC 817.5), and automated criminal justice systems (PC 11105-06, 14021).

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
Yes	No	0	0	> 1 year

What is the Minimum Legal Requirement?

N/A- None of the legally required services can be incrementally reduced.

Impact from Contracting Out? Change in LOS?

N/A.

What happens if we don't do this Program? Who will enforce?

All services included are legally mandated.

Can revenues be increased ~ established to provide General Fund offset for this program?

No.

If General Fund support is cut what is the impact on Revenues?

Potential decrease in revenue due to staffing constraints.

POD Cost 488

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 1001 1001:General Fund	61.00	5,437,798	475,326	5,913,124	56,360	8,000	0	5,977,484	85,000	5,892,484
F 2006 2006:Traffic Safety Fund	0.00	0	0	0	0	0	0	0	0	0
F 6502 6502:Risk Mgmt Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	61.00	5,437,798	475,326	5,913,124	56,360	8,000	0	5,977,484	85,000	5,892,484

Fiscal Year FY20
 Program Status Active
 Department Police

Group POD Category Mandated POD Function Operations

Program Services
 Property

Program Description

Legal Requirements
 The Property functions that are legally required include: housing of property (govt. code).

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
Yes	No	0	0	> 1 year

What is the Minimum Legal Requirement?
 N/A- None of the legally required services can be incrementally reduced.

Impact from Contracting Out? Change in LOS?
 N/A.

What happens if we don't do this Program? Who will enforce?
 All services included are legally mandated.

Can revenues be increased ~ established to provide General Fund offset for this program?
 No.

If General Fund support is cut what is the impact on Revenues?
 N/A.

POD Cost 497

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 1001 1001:General Fund	15.00	1,497,719	86,314	1,584,033	540,347	0	0	2,124,380	75,000	2,049,380
F 2006 2006:Traffic Safety Fund	0.00	0	0	0	0	0	0	0	0	0
F 6502 6502:Risk Mgmt Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	15.00	1,497,719	86,314	1,584,033	540,347	0	0	2,124,380	75,000	2,049,380

Fiscal Year FY20
 Program Status Active
 Department Police

Group POD Category Mandated POD Function Operations

Program Services

Internal Affairs & Professional Standards Unit

Program Description

Legal Requirements

The Internal Affairs & Professional Standards Unit functions that are legally required include: Internal investigations (PC 832.5), employee discipline records (PC 932.5, 832.7-8), and general orders (POST regulations).

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
No	No	0	0	N/A

What is the Minimum Legal Requirement?

N/A- None of the legally required services can be incrementally reduced.

Impact from Contracting Out? Change in LOS?

N/A.

What happens if we don't do this Program? Who will enforce?

All services included are legally mandated.

Can revenues be increased ~ established to provide General Fund offset for this program?

No.

If General Fund support is cut what is the impact on Revenues?

N/A.

POD Cost 498

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 1001 1001:General Fund	13.00	2,051,359	83,206	2,134,565	51,000	0	-324,957	1,860,608	0	1,860,608
F 2006 2006:Traffic Safety Fund	0.00	0	0	0	0	0	0	0	0	0
F 6502 6502:Risk Mgmt Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	13.00	2,051,359	83,206	2,134,565	51,000	0	-324,957	1,860,608	0	1,860,608

Fiscal Year FY20
 Program Status Active

Department Police Group POD Category ^{Essential} 1 POD Function Operations

Program Services
 Training

Program Description
 Academy, Training Research & Development, Emergency Vehicle Operator Course (EVOC)

Legal Requirements
 The Training functions that are legally required include: academy training (POST regs.), in-service training (POST regs.), field training administration (POST regs.) E.V.O.C. training for SPD (POST regs.), and training records maintenance (POST regs.).

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
No	No	0	0	N/A

What is the Minimum Legal Requirement?
 N/A- None of the legally required services can be incrementally reduced.

Impact from Contracting Out? Change in LOS?
 N/A.

What happens if we don't do this Program? Who will enforce?
 All services included are legally mandated.

Can revenues be increased ~ established to provide General Fund offset for this program?
 No.

If General Fund support is cut what is the impact on Revenues?
 N/A.

POD Cost 499

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 1001 1001:General Fund	24.00	4,404,343	45,825	4,450,168	101,855	0	-554,697	3,997,326	0	3,997,326
F 2006 2006:Traffic Safety Fund	0.00	0	0	0	0	0	0	0	0	0
F 6502 6502:Risk Mgmt Fund	0.00	0	0	0	0	0	554,697	554,697	0	554,697
Total POD:	24.00	4,404,343	45,825	4,450,168	101,855	0	0	4,552,023	0	4,552,023

Fiscal Year FY20
 Program Status Active

Department Police Group POD Category Essential 1 POD Function Operations

Program Services
 Metro Traffic / Air Operations

Program Description
 Air Operations, Traffic Enforcement, K-9, Major Collision Investigations Unit (MCIU)

Legal Requirements
 The Metro Traffic / Air Ops. functions that are legally required include: collision / hit and run investigations (government code).

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
No	No	0	0	N/A

What is the Minimum Legal Requirement?
 N/A- None of the legally required services can be incrementally reduced.

Impact from Contracting Out? Change in LOS?
 N/A.

What happens if we don't do this Program? Who will enforce?
 A decrease in services will contribute to a decreased ability to conduct traffic enforcement, provide air operations and K9 support for critical incidents, and conduct investigations of major collisions.

Can revenues be increased ~ established to provide General Fund offset for this program?
 No.

If General Fund support is cut what is the impact on Revenues?
 N/A.

POD Cost 500

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 1001 1001:General Fund	31.00	5,286,326	417,912	5,704,238	131,743	0	0	5,835,981	234,000	5,601,981
F 2006 2006:Traffic Safety Fund	0.00	0	0	0	0	0	0	0	500,000	-500,000
F 6502 6502:Risk Mgmt Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	31.00	5,286,326	417,912	5,704,238	131,743	0	0	5,835,981	734,000	5,101,981

Fiscal Year FY20
 Program Status Active

Department Police Group POD Category ^{Essential} 1 POD Function Operations

Program Services
 Communications

Program Description

Legal Requirements

The Communications functions that are legally required include: administration of the city/county radio system (government code) and hiring / training of Dispatchers (POST regulations and Civil Service rules)

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
Yes	No	0	0	>1 year

What is the Minimum Legal Requirement?

N/A- None of the legally required services can be incrementally reduced.

Impact from Contracting Out? Change in LOS?

N/A.

What happens if we don't do this Program? Who will enforce?

A decrease in Communications services will contribute to an increase in response times and level of crime.

Can revenues be increased ~ established to provide General Fund offset for this program?

No.

If General Fund support is cut what is the impact on Revenues?

N/A.

POD Cost 501

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 1001 1001:General Fund	94.00	10,819,997	1,007,492	11,827,489	288,297	5,000	-458,640	11,662,146	0	11,662,146
F 2006 2006:Traffic Safety Fund	0.00	0	0	0	0	0	0	0	0	0
F 6502 6502:Risk Mgmt Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	94.00	10,819,997	1,007,492	11,827,489	288,297	5,000	-458,640	11,662,146	0	11,662,146

Fiscal Year FY20
 Program Status Active

Department Police Group POD Category ^{Essential} 1 POD Function Operations

Program Services
 Forensic Identification

Program Description

Legal Requirements
 The Forensic Identification functions that are legally required include: Cal ID / Live Scan (government code).

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
No	No	0	0	N/A

What is the Minimum Legal Requirement?
 N/A- None of the legally required services can be incrementally reduced.

Impact from Contracting Out? Change in LOS?
 N/A.

What happens if we don't do this Program? Who will enforce?
 A decrease in services will contribute to a decreased ability to investigate crime and may contribute to an increased level of crime.

Can revenues be increased ~ established to provide General Fund offset for this program?
 No.

If General Fund support is cut what is the impact on Revenues?
 N/A.

POD Cost 502

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 1001 1001:General Fund	29.00	3,139,863	177,867	3,317,730	129,100	900	-665,826	2,781,904	0	2,781,904
F 2006 2006:Traffic Safety Fund	0.00	0	0	0	0	0	0	0	0	0
F 6502 6502:Risk Mgmt Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	29.00	3,139,863	177,867	3,317,730	129,100	900	-665,826	2,781,904	0	2,781,904

Fiscal Year FY20
 Program Status Active

Department Police Group POD Category ^{Essential} 1 POD Function Operations

Program Services
 Crime Analysis

Program Description
 Crime Analysis & Real Time Crime Center (RTCC)

Legal Requirements
 No legal requirements.

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
No	No	0	0	N/A

What is the Minimum Legal Requirement?
 N/A.

Impact from Contracting Out? Change in LOS?
 N/A.

What happens if we don't do this Program? Who will enforce?
 A decrease in services will contribute to a decreased ability to investigate crime and may contribute to an increased level of crime.

Can revenues be increased ~ established to provide General Fund offset for this program?
 No.

If General Fund support is cut what is the impact on Revenues?
 N/A.

POD Cost 505

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 1001 1001:General Fund	8.00	1,248,221	2,892	1,251,113	-11,272	0	-251,975	987,866	0	987,866
F 2006 2006:Traffic Safety Fund	0.00	0	0	0	0	0	0	0	0	0
F 6502 6502:Risk Mgmt Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	8.00	1,248,221	2,892	1,251,113	-11,272	0	-251,975	987,866	0	987,866

Fiscal Year FY20
 Program Status Active

Department Police Group POD Category ^{Essential} 3 POD Function Operations

Program Services
 Fiscal / Alarms Billing

Program Description

Legal Requirements

The Fiscal / Alarms Billing functions that are legally required include: grant administration (federal and state grant regulations), procurement / contract administration (city code, Title 3), and alarms ordinance (city code, Title 8).

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
No	No	0	0	N/A

What is the Minimum Legal Requirement?

N/A- None of the legally required services can be incrementally reduced.

Impact from Contracting Out? Change in LOS?

N/A.

What happens if we don't do this Program? Who will enforce?

A decrease in services at the department level could result in loss of funding from grants/contracts and inadequate support for front-line personnel. In addition, reductions in Civilian staffing will result in Sworn personnel having to absorb Civilian workloads at a higher cost.

Can revenues be increased ~ established to provide General Fund offset for this program?

A review of the alarm ordinance can be done to see if there is room for fee increases.

If General Fund support is cut what is the impact on Revenues?

Potential decrease in alarms revenue.

POD Cost 506

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 1001 1001:General Fund	12.00	1,323,453	-4,235	1,319,218	1,736,580	71,904	25,000	3,152,702	2,294,000	858,702
F 2006 2006:Traffic Safety Fund	0.00	0	0	0	0	0	0	0	0	0
F 6502 6502:Risk Mgmt Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	12.00	1,323,453	-4,235	1,319,218	1,736,580	71,904	25,000	3,152,702	2,294,000	858,702

Fiscal Year FY20
 Program Status Active

Department Police Group POD Category Essential 3 POD Function Operations

Program Services
 Fleet & Facilities

Program Description
 Custodians, Police Facilities Security, Logistics

Legal Requirements
 No legal requirements.

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
Yes	No	0	0	> 1 year

What is the Minimum Legal Requirement?
 N/A.

Impact from Contracting Out? Change in LOS?
 N/A.

What happens if we don't do this Program? Who will enforce?
 Failure to provide these services at the department level could result in inadequate support for front-line personnel. In addition, reductions in Civilian staffing will result in Sworn personnel having to absorb Civilian workloads at a higher cost.

Can revenues be increased ~ established to provide General Fund offset for this program?
 No.

If General Fund support is cut what is the impact on Revenues?
 N/A.

POD Cost 507

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 1001 1001:General Fund	9.30	729,483	4,850	734,333	5,213,891	3,332,366	-17,950	9,262,640	0	9,262,640
F 2006 2006:Traffic Safety Fund	0.00	0	0	0	0	0	0	0	0	0
F 6502 6502:Risk Mgmt Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	9.30	729,483	4,850	734,333	5,213,891	3,332,366	-17,950	9,262,640	0	9,262,640

Fiscal Year FY20
 Program Status Active
 Department Police

Group POD Category Mandated POD Function Operations

Program Services
 Personnel & Backgrounds

Program Description

Legal Requirements

The Personnel & Backgrounds functions that are legally required include: background investigations (GC 1031, 15150-15167), civil service testing (GC 18930, Charter Article VII 84), personnel records (GC 3300-3311 and 13512-9, PC 832.5), and Workers Comp (GC 50921, Labor Code 3700).

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
No	No	0	0	N/A

What is the Minimum Legal Requirement?

N/A- None of the legally required services can be incrementally reduced.

Impact from Contracting Out? Change in LOS?

N/A.

What happens if we don't do this Program? Who will enforce?

Failure to provide these services at the department level will result in inadequate support for front-line personnel. In addition, reductions in Civilian staffing will result in Sworn personnel having to absorb Civilian workloads at a higher cost.

Can revenues be increased ~ established to provide General Fund offset for this program?

No.

If General Fund support is cut what is the impact on Revenues?

N/A.

POD Cost 509

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 1001 1001:General Fund	14.00	1,939,874	29,730	1,969,604	85,000	0	0	2,054,604	0	2,054,604
F 2006 2006:Traffic Safety Fund	0.00	0	0	0	0	0	0	0	0	0
F 6502 6502:Risk Mgmt Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	14.00	1,939,874	29,730	1,969,604	85,000	0	0	2,054,604	0	2,054,604

Fiscal Year FY20
 Program Status Active

Department Police Group POD Category Essential 1 POD Function Operations

Program Services
 Public Safety IT

Program Description

Legal Requirements
 The PSIT functions that are legally required include: security of police networks/records (federal/state law).

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
No	No	0	0	N/A

What is the Minimum Legal Requirement?
 N/A - None of the legally required services can be incrementally reduced.

Impact from Contracting Out? Change in LOS?
 N/A

What happens if we don't do this Program? Who will enforce?
 Failure to provide these services at the department level will eliminate the ability to respond to emergencies and all other police service requests.

Can revenues be increased ~ established to provide General Fund offset for this program?
 N/A

If General Fund support is cut what is the impact on Revenues?
 N/A

POD Cost 746

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 1001 1001:General Fund	3.00	466,299	49,443	515,742	1,561,955	370,000	0	2,447,697	0	2,447,697
F 2006 2006:Traffic Safety Fund	0.00	0	0	0	0	0	0	0	0	0
F 6502 6502:Risk Mgmt Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	3.00	466,299	49,443	515,742	1,561,955	370,000	0	2,447,697	0	2,447,697

Fiscal Year FY20
Program Status Active

Department Police **Group** **POD Category** Essential 3 **POD Function** Operations

Program Services
 Community Outreach

Program Description
 Community Outreach (Cops & Clergy, Youth Services, Recruiting, Peer Support, Volunteer Coordination), Community Support (Impact & Mental Wellness), Contracts for Kaiser and Sutter Hospitals, Contracts for Natomas and Sacramento City Unified School Districts

Legal Requirements
 The legal requirement for this program is to fulfill contract terms with Kaiser and Sutter Hospitals and Natomas and Sacramento Unified School District to provide police services.

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
No	No	0	0	N/A

What is the Minimum Legal Requirement?
 N/A - None of the legally required services can be incrementally reduced.

Impact from Contracting Out? Change in LOS?
 N/A

What happens if we don't do this Program? Who will enforce?
 Failure to provide these services at the department level will result in a decreased ability to proactively engage with the community and may increase calls for service at the schools and hospitals that are currently covered by contracts. In addition, reductions in Civilian staffing will result in Sworn personnel having to absorb Civilian workloads at a higher cost.

Can revenues be increased ~ established to provide General Fund offset for this program?
 Revenues for contracts are reviewed and adjusted as necessary upon renewal.

If General Fund support is cut what is the impact on Revenues?
 Contract positions and revenue go away if contracts are ended.

POD Cost 747

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 1001 1001:General Fund	49.50	6,991,692	0	6,991,692	42,200	0	0	7,033,892	1,499,000	5,534,892
F 2006 2006:Traffic Safety Fund	0.00	0	0	0	0	0	0	0	0	0
F 6502 6502:Risk Mgmt Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	49.50	6,991,692	0	6,991,692	42,200	0	0	7,033,892	1,499,000	5,534,892

Budget versus POD Cost Summary

12000:Fire

	<u>Fund</u>	<u>FTE</u>	<u>Labor</u>	<u>Other Employee Services</u>	<u>Total Employee Services</u>	<u>Service and Supplies</u>	<u>Property</u>	<u>Inter- departmental Transfers</u>	<u>Expenditure Subtotal</u>	<u>Revenues</u>	<u>Net Budget (Expense less Revenue)</u>
Budget	1001:General Fund	711.50	120,155,605	4,518,597	124,674,202	13,830,707	1,306,113	-17,432,828	122,378,194	32,712,480	89,665,714
	6502:Risk Mgmt Fund	-	-	-	-	-	-	500,000	500,000	-	500,000
Total 12000:Fire		711.50	120,155,605	4,518,597	124,674,202	13,830,707	1,306,113	-16,932,828	122,878,194	32,712,480	90,165,714
POD	1001:General Fund	711.50	120,155,605	4,518,597	124,674,202	13,830,707	1,306,113	-17,432,828	122,378,194	32,712,480	89,665,714
	6502:Risk Mgmt Fund	-	-	-	-	-	-	500,000	500,000	-	500,000
Total 12000:Fire		711.50	120,155,605	4,518,597	124,674,202	13,830,707	1,306,113	-16,932,828	122,878,194	32,712,480	90,165,714
Budget Less POD:		0.00	0	0	0	0	0	0	0	0	0

Fiscal Year FY20
Program Status Active
Department Fire

Group **POD Category** Mandated **POD Function** Operations

Program Services
 Fire Investigations

Program Description
 Investigate cause and the origin of fires. Can make arrests of suspects and coordinates with District Attorney's office.

Legal Requirements
 California Code of Regulations Title 24 Part 9, CA Health & Safety Code 13100 et.al. Required to Determine Cause & Origin of all fires

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
No	No	0	0	n/a

What is the Minimum Legal Requirement?
 Required to determine cause and origin of fires.

Impact from Contracting Out? Change in LOS?

What happens if we don't do this Program? Who will enforce?
 No enforcement of illegal fires. However, legally the State Fire Marshall would be responsible for investigating and enforcement.

Can revenues be increased ~ established to provide General Fund offset for this program?
 No

If General Fund support is cut what is the impact on Revenues?
 No revenues

POD Cost 139

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 1001 1001:General Fund	6.00	1,020,604	121,172	1,141,776	14,230	0	0	1,156,006	0	1,156,006
F 6502 6502:Risk Mgmt Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	6.00	1,020,604	121,172	1,141,776	14,230	0	0	1,156,006	0	1,156,006

Fiscal Year FY20
Program Status Active
Department Fire

Group **POD Category** Mandated **POD Function** Operations

Program Services
 Permits/Code Enforcement

Program Description
 Perform School, Institution & Day Care inspections. Also responsible for follow up of long term or severe violations. Issues administrative penalties and builds cases for hearings. Inspects businesses requiring an operations permit by the CA Fire Code. Inspects apartments, hotels, and high rises as required by the CA Health and Safety Code.

Legal Requirements
 CA Health & Safety Code Sections 13145, 13146, 13235,13217 Provide for the timely and consistent regulations of CA Health and Safety Codes, including scheduled as well as spot inspections.

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
No	No	0	0	n/a

What is the Minimum Legal Requirement?

City is legally required to inspect schools, hospitals, institutions, apartments, daycare facilities, business and new construction.

Impact from Contracting Out? Change in LOS?

What happens if we don't do this Program? Who will enforce?

If the Prevention division was eliminated the following services would no longer be supported: Engine Company Inspections, resolution for outstanding Code Violations, special events safety, follow up on entertainment permits, school inspections, apartment inspections, and new construction reviews.

Can revenues be increased ~ established to provide General Fund offset for this program?

Yes. Fees were increased during FY 18 and a CPI was built in for the next 3-5 years.

If General Fund support is cut what is the impact on Revenues?

Revenues will go away

POD Cost 332

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 1001 1001:General Fund	31.00	3,888,852	29,126	3,917,978	176,830	0	-55,766	4,039,042	3,123,575	915,467
F 6502 6502:Risk Mgmt Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	31.00	3,888,852	29,126	3,917,978	176,830	0	-55,766	4,039,042	3,123,575	915,467

Fiscal Year FY20
Program Status Active
Department Fire

Group **POD Category** Mandated **POD Function** Operations

Program Services
 Fire Suppression

Program Description
 Provides response to and mitigating of incidents involving fires, medical emergencies, and hazardous conditions within our service area. Fire Department also participates in an automatic and mutual aid agreements with our neighboring fire jurisdictions, as well as State and Federal agencies.

Legal Requirements
 City Charter Article VIII Sec 95 & City Code -Title 2, Chapter 2.24 Emergency Response to Fires, containment/ extinguishment of fire, rescue of affected individuals, and pre fire planning.

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
No	Yes	0	0	3-5 Years

What is the Minimum Legal Requirement?
 City Charter Article VIII Sec 95 & City Code -Title 2, Chapter 2.24 Emergency Response to Fires, containment/ extinguishment of fire, rescue of affected individuals, and pre fire planning.

Impact from Contracting Out? Change in LOS?
 Residents of Sacramento would see a reduction of level of service and would increased response time for an effective and safe response. Would create holes in response district and decreased reliability of service level.

What happens if we don't do this Program? Who will enforce?
 Other surrounding fire agencies.

Can revenues be increased ~ established to provide General Fund offset for this program?

If General Fund support is cut what is the impact on Revenues?
 Any revenues received would go away.

POD Cost 333

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 1001 1001:General Fund	490.00	87,693,696	3,131,494	90,825,190	163,997	0	-14,480,419	76,508,768	4,372,000	72,136,768
F 6502 6502:Risk Mgmt Fund	0.00	0	0	0	0	0	500,000	500,000	0	500,000
Total POD:	490.00	87,693,696	3,131,494	90,825,190	163,997	0	-13,980,419	77,008,768	4,372,000	72,636,768

Fiscal Year FY20

Program Status Active

Department Fire

Group

POD Category ^{Essential} 1 **POD Function** Operations

Program Services

Special Operations

Program Description

Hazardous Material and Fire Boat Response

Hazardous Material Response program includes response to Hazardous Materials incidents contracts with Sacramento County to provide Hazardous Materials response.

Fire Boat Rescue- Provides rescue response to waterways fight fires on the waterways and flood response. National Urban Search and Rescue Program. The City is one of 28 sponsoring agencies across the United States. City of Sacramento is the sponsoring agency for California Task Force 7 (CA-TF7).

Legal Requirements

California Code of Regulations Section 5192City Code 8.60.010 Paragraph B - Additional HazMat/WMD Required for USAI Grant Compliance - Provision of emergency response and base mitigation to Hazardous Materials events

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
Yes	Yes	320,000	2	1+ year

What is the Minimum Legal Requirement?

Fire Suppression workforce must be trained to the "Fire Response Operational" Level

Impact from Contracting Out? Change in LOS?

Hazardous Material Response- Additional costs to the City for contracting out and increased response time to residents.

Fire Boat Response- If contracted services out there would be a reduction and/or no response on rivers from the fire department. There would be no flood response and no ability to fight fires from the river and reduce the Fire Departments' ability to mitigate fire along the rivers and levees.

What happens if we don't do this Program? Who will enforce?

Hazardous Material Response- CHP, Sacramento Sheriff and Sacramento County Environmental.

Fire Boat Response- Coast Guard for rescue and Sheriff for rescue/recovery.

Can revenues be increased ~ established to provide General Fund offset for this program?

Yes to individual "in City" responses

If General Fund support is cut what is the impact on Revenues?

Loss of revenues currently generated

POD Cost 34

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 1001 1001:General Fund	8.00	1,304,429	200,864	1,505,293	5,085	0	-481,400	1,028,978	320,000	708,978
F 6502 6502:Risk Mgmt Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	8.00	1,304,429	200,864	1,505,293	5,085	0	-481,400	1,028,978	320,000	708,978

Fiscal Year FY20

Program Status Active

Department Fire

Group

POD Category Essential 1 **POD Function** Operations

Program Services

Emergency Medical Response

Program Description

Program provides 24/7 Emergency Medical response to the residents of Sacramento. Audits electronic Patient Care Reports (PCR's) and transmits billing information to a third party biller, track and maintains current records of all personnel's certificates and licenses to ensure they are valid and insures our department is in compliance with mandated State of California and Sacramento County Emergency Medical Services Agency (SCEMSA) regulations. Provides all necessary continuing education training to meet County and State mandates.

Legal Requirements

City Code 2.24.100 & Reso #93-414 & 93-513 Provision of Basic and Advanced Life Support Services to the community

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
Yes	Yes	19,078,795	108	2-5 years

What is the Minimum Legal Requirement?

None

Impact from Contracting Out? Change in LOS?

Reduction of patient care, increased response time, lack of coordination, and a negative financial impact.

What happens if we don't do this Program? Who will enforce?

This is not an enforcement issue this is a quality of life issue relating to our residents.

Can revenues be increased ~ established to provide General Fund offset for this program?

Fees are reviewed annually.

If General Fund support is cut what is the impact on Revenues?

If Emergency Medical Services is reduced it would impact the General Fund by millions of dollars.

POD Cost 35

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 1001 1001:General Fund	115.00	18,526,862	974,504	19,501,366	963,010	0	1,000	20,465,376	24,895,905	-4,430,529
F 6502 6502:Risk Mgmt Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	115.00	18,526,862	974,504	19,501,366	963,010	0	1,000	20,465,376	24,895,905	-4,430,529

Fiscal Year FY20
Program Status Active
Department Fire

Group **POD Category** Mandated **POD Function** Operations

Program Services
 Administrative Services

Program Description

Fire administrative services include the following divisions: Office of the Chief, Support Services Section, Human Resources, Special Projects, and Professional Standards Unit. Office of the Chief (3.0 FTE)- Responsible for the development and direction of the Fire Department. Provides the public information regarding the Fire Department through social media and press releases. Support Services Section (7.0 FTE)- Provides support to all divisions and is responsible for procurement accounts payable accounts receivable contracts grants council/legislative reports budget Ground Emergency Medical Transport (GEMT) and Intergovernmental Transfer programs. Human Resources (4.0 FTE)- Provides human resources functions includes assistance in the hiring process payroll workers' compensation employment testing and outreach/recruitment. Special Projects (3.0 FTE)- Provides oversight on special projects including master planning and performance measures. Department contact for records retention Public Records Act requests and subpoenas. Professional Standards Unit (1.0 FTE)- Provides investigation of citizens' complaints and internal department complaints.

Legal Requirements

Fire has mandatory programs that necessitate proper oversight and administrative support in order to comply with operation and financial regulations, including: Public Records Act (PRA)/subpoena requests, release of records, civil service testing, hiring/training, personnel records, workers' compensation compliance, grant administration, employee discipline records, and labor contract compliance.

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
No	No	0	0	

What is the Minimum Legal Requirement?

Impact from Contracting Out? Change in LOS?

What happens if we don't do this Program? Who will enforce?

Can revenues be increased ~ established to provide General Fund offset for this program?

If General Fund support is cut what is the impact on Revenues?

POD Cost 415

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 1001 1001:General Fund	17.00	2,289,791	6,973	2,296,764	378,058	36,000	-256,235	2,454,587	1,000	2,453,587
F 6502 6502:Risk Mgmt Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	17.00	2,289,791	6,973	2,296,764	378,058	36,000	-256,235	2,454,587	1,000	2,453,587

Fiscal Year FY20

Program Status Active

Department Fire

Group

POD Category Mandated POD Function Support

Program Services

Fire Operations Administration

Program Description

Operations Administration supports staffing the department daily along with other suppression related administrative functions.

Legal Requirements

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
No	No	0	0	

What is the Minimum Legal Requirement?

Impact from Contracting Out? Change in LOS?

What happens if we don't do this Program? Who will enforce?

Can revenues be increased ~ established to provide General Fund offset for this program?

If General Fund support is cut what is the impact on Revenues?

POD Cost 757

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 1001 1001:General Fund	4.00	673,588	2,900	676,488	3,250	0	-91,427	588,311	0	588,311
F 6502 6502:Risk Mgmt Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	4.00	673,588	2,900	676,488	3,250	0	-91,427	588,311	0	588,311

Fiscal Year FY20
Program Status Active
Department Fire

Group **POD Category** Mandated **POD Function** Operations

Program Services
 Tech Services

Program Description
 Provides essential support functions to all divisions, which include acquisition and repairs of necessary equipment, communications, information technology; facility repairs and construction; and fleet maintenance, repairs, and acquisition. Divisions include: Communications- (1.0 FTE); Fire Logistics- (7.0 FTE), Fire Infrastructure - (2.0 FTE) and Data Management (IT).

Legal Requirements
 Fire has mandatory programs that necessitate proper oversight and administrative support in order to comply with operation and financial regulations.

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
No	No	0	0	

What is the Minimum Legal Requirement?

Impact from Contracting Out? Change in LOS?

What happens if we don't do this Program? Who will enforce?

Can revenues be increased ~ established to provide General Fund offset for this program?

If General Fund support is cut what is the impact on Revenues?

POD Cost 758

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 1001 1001:General Fund	13.00	1,633,564	28,088	1,661,652	11,888,555	1,270,113	-243,060	14,577,260	0	14,577,260
F 6502 6502:Risk Mgmt Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	13.00	1,633,564	28,088	1,661,652	11,888,555	1,270,113	-243,060	14,577,260	0	14,577,260

Fiscal Year FY20
Program Status Active
Department Fire

Group **POD Category** **POD Function**

Program Services

Fire Training and Professional Standards Unit

Program Description

Fire Training (24.5 FTE)- Provides department wide training, fitness education and emergency Vehicle Operations Course (EVOC), Outreach and Recruitment and Fire Reserves Program. Professional Standards Unit (2.0 FTE)- Provides investigation of citizens' complaints and internal department complaints.

Legal Requirements

Fire has mandatory programs that necessitate proper oversight and training in order to comply with operational regulations.

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
No	No	0	0	

What is the Minimum Legal Requirement?

Impact from Contracting Out? Change in LOS?

What happens if we don't do this Program? Who will enforce?

Can revenues be increased ~ established to provide General Fund offset for this program?

If General Fund support is cut what is the impact on Revenues?

POD Cost 759

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 1001 1001:General Fund	27.50	3,124,219	23,476	3,147,695	237,692	0	-1,825,521	1,559,866	0	1,559,866
F 6502 6502:Risk Mgmt Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	27.50	3,124,219	23,476	3,147,695	237,692	0	-1,825,521	1,559,866	0	1,559,866

Budget versus POD Cost Summary

14000:Utilities

	Fund	FTE	Labor	Other Employee Services	Total Employee Services	Service and Supplies	Property	Inter- departmental Transfers	Expenditure Subtotal	Revenues	Net Budget (Expense less Revenue)
Budget	1001:General Fund	-	-	-	-	-	-	122,410	122,410	-	122,410
	6010:Community Center Fund	-	-	-	-	-	-	4,983	4,983	-	4,983
	6004:Parking Fund	-	-	-	-	-	-	1,359	1,359	-	1,359
	6007:Recycling and Solid Waste	-	-	-	-	2,000	-	1,460,768	1,462,768	-	1,462,768
	6011:Storm Drainage Fund	114.00	13,917,444	545,140	14,462,584	8,130,852	738,063	9,956,042	33,287,541	37,778,645	-4,491,104
	6006:Wastewater Fund	83.18	9,447,585	410,420	9,858,005	6,823,876	1,688,897	15,168,481	33,539,259	44,031,154	-10,491,895
	6005:Water Fund	377.72	42,799,636	2,521,669	45,321,305	26,361,679	3,486,884	4,313,427	79,483,295	139,375,746	-59,892,451
	6501:Fleet Management Fund	-	-	-	-	-	-	147,729	147,729	-	147,729
	2603:Golf Fund	-	-	-	-	-	-	8,550	8,550	-	8,550
	2232:Landscaping and Lighting	-	-	-	-	-	-	40,000	40,000	-	40,000
	2204:Northside Subdiv Maint Dist	-	-	-	-	-	-	8,000	8,000	-	8,000
	2226:Neighborhood Water Quality Dist	-	-	-	-	-	-	3,000	3,000	-	3,000
	2228:Willowcreek Assmnt Md	-	-	-	-	-	-	20,774	20,774	-	20,774
	2230:N Natomas Lands CFD 3	-	-	-	-	-	-	300,000	300,000	-	300,000
	2246:Township 9 CFD No. 2012-06	-	-	-	-	-	-	9,000	9,000	-	9,000
	2250:SacMaintCFD2014-04 Area 01	-	-	-	-	-	-	298,120	298,120	-	298,120
Total 14000:Utilities		574.90	66,164,665	3,477,229	69,641,894	41,318,407	5,913,844	31,862,643	148,736,788	221,185,545	-72,448,757
POD	1001:General Fund	-	-	-	-	-	-	122,410	122,410	-	122,410
	6010:Community Center Fund	-	-	-	-	-	-	4,983	4,983	-	4,983
	6004:Parking Fund	-	-	-	-	-	-	1,359	1,359	-	1,359
	6007:Recycling and Solid Waste	-	-	-	-	2,000	-	1,460,768	1,462,768	-	1,462,768
	6011:Storm Drainage Fund	114.00	13,917,444	545,140	14,462,584	8,130,852	738,063	9,956,042	33,287,541	37,778,645	-4,491,104
	6006:Wastewater Fund	83.18	9,447,585	410,420	9,858,005	6,823,876	1,688,897	15,168,481	33,539,259	44,031,154	-10,491,895
	6005:Water Fund	377.72	42,799,636	2,521,669	45,321,305	26,361,679	3,486,884	4,313,427	79,483,295	139,375,746	-59,892,451
	6501:Fleet Management Fund	-	-	-	-	-	-	147,729	147,729	-	147,729
	2603:Golf Fund	-	-	-	-	-	-	8,550	8,550	-	8,550
	2232:Landscaping and Lighting	-	-	-	-	-	-	40,000	40,000	-	40,000
	2204:Northside Subdiv Maint Dist	-	-	-	-	-	-	8,000	8,000	-	8,000
	2226:Neighborhood Water Quality Dist	-	-	-	-	-	-	3,000	3,000	-	3,000
	2228:Willowcreek Assmnt Md	-	-	-	-	-	-	20,774	20,774	-	20,774
	2230:N Natomas Lands CFD 3	-	-	-	-	-	-	300,000	300,000	-	300,000
	2246:Township 9 CFD No. 2012-06	-	-	-	-	-	-	9,000	9,000	-	9,000

POD

Budget versus POD Cost Summary

14000:Utilities

2250:SacMaintCFD2014-04 Area 01	-	-	-	-	-	-	298,120	298,120	-	298,120
Total 14000:Utilities	574.90	66,164,665	3,477,229	69,641,894	41,318,407	5,913,844	31,862,643	148,736,788	221,185,545	-72,448,757
Budget Less POD:	0.00	0	0	0	0	0	0	0	0	0

Fiscal Year FY20
Program Status Active
Department Utilities

Group Group 3 **POD Category** Mandated **POD Function** Operations

Program Services
 Development Services -1341

Program Description
 Review planning and building projects, and provide water, wastewater, drainage, water quality and floodplain management information and support to City departments developers, engineers and the public.

Legal Requirements
 Authority and legal requirements of the Service are derived from the Safe Drinking Water Act, FEMA regulations, Cleanwater Act (NPDES requirements), certain portion of the State Subdivision Map Act and conforming City Ordinances, certain portions of State Building and Fire Code and conforming City Ordinances, certain City Ordinances and Council Resolutions related to land use and development standards.

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
No	Yes	0	1	

What is the Minimum Legal Requirement?

All requirements are regulatory in nature and should be enforced or face legal sanctions, penalties and/or result in failure of City Policy.

Impact from Contracting Out? Change in LOS?

Regulatory in nature so cannot be contracted out except Plan Review Service. Contracting out would not result in significant savings. Longer plan review time should be expected if Plan Review Service is contracted out. Reduced LOS would mean eliminated Plan Review engineering position, which would be replaced with a consulting engineering firm (a one for one exchange).

What happens if we don't do this Program? Who will enforce?

If service is canceled it may result in lack of compliance to regulations by new growth and infill development. Also, it may subject City to legal sanctions and penalties. It may also pose City to civil legal liability. No other enforcement mechanisms exist for this regulatory activity.

Can revenues be increased ~ established to provide General Fund offset for this program?

This service is funded by the DOU enterprise funds. Revenue can be only be increased by seeking full cost recovery for services rendered.

If General Fund support is cut what is the impact on Revenues?

The Development Review does not receive General Fund support, and so no impact is anticipated.

POD Cost 128

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	0.00	0	0	0	0	0	0	0	0	0
F_2204 2204:Northside Subdiv Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F_2226 2226:Neighborhood Water Quality Dist	0.00	0	0	0	0	0	0	0	0	0
F_2228 2228:Willowcreek Assmnt Md	0.00	0	0	0	0	0	0	0	0	0
F_2230 2230:N Natomas Lands CFD 3	0.00	0	0	0	0	0	0	0	0	0
F_2232 2232:Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0
F_2246 2246:Township 9 CFD No. 2012-06	0.00	0	0	0	0	0	0	0	0	0
F_2250 2250:SacMaintCFD2014-04 Area 01	0.00	0	0	0	0	0	0	0	0	0
F_2603 2603:Golf Fund	0.00	0	0	0	0	0	0	0	0	0
F_6004 6004:Parking Fund	0.00	0	0	0	0	0	0	0	0	0
F_6005 6005:Water Fund	0.00	0	0	0	0	0	32,691	32,691	32,691	0
F_6006 6006:Wastewater Fund	0.00	0	0	0	0	0	0	0	0	0
F_6007 6007:Recycling and Solid Waste	0.00	0	0	0	0	0	0	0	0	0
F_6010 6010:Community Center Fund	0.00	0	0	0	0	0	0	0	0	0
F_6011 6011:Storm Drainage Fund	11.75	1,575,937	500	1,576,437	22,242	8,250	-505,495	1,101,434	1,101,434	0
F_6501 6501:Fleet Management Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	11.75	1,575,937	500	1,576,437	22,242	8,250	-472,804	1,134,125	1,134,125	0

Fiscal Year FY20
 Program Status Active
 Department Utilities

Group Group 2 POD Category Mandated POD Function Operations

Program Services
 Customer Service -1621

Program Description
 Update billing account records for property ownership, process payments, and answer customer questions and/or concerns related to utility billing and services.

Legal Requirements
 City Code 13.12.010 states services must be billed to the legal owner.

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
No	Yes	100,000	2	

What is the Minimum Legal Requirement?
 City Code 13.12.010 states services must be billed to the legal owner. Must respond when demands from title companies are received.

Impact from Contracting Out? Change in LOS?
 Contracting out phone work would potentially lead to negative impact on quality control and 99% accurate billing due to the lack of expertise of a new call center. In addition the customer's ability to change service levels, question and escalate billing issues and overall access to the Department would be negatively impacted. The timeliness and accuracy of bills would be reduced and customers would be required to wait longer to have their questions, concerns, and escalations answered.

What happens if we don't do this Program? Who will enforce?
 Billing for services rendered as required by Proposition 218 could no longer be achieved as changes to accounts such as ownership, name and address changes, etc. would no longer be performed. Audits and inspections that reveal changes in requirements for properties such as room counts would not be changed within the billing system resulting in a failure to collect required revenue.

Can revenues be increased ~ established to provide General Fund offset for this program?
 No

If General Fund support is cut what is the impact on Revenues?
 N/A

POD Cost 271

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	0.00	0	0	0	0	0	0	0	0	0
F_2204 2204:Northside Subdiv Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F_2226 2226:Neighborhood Water Quality Dist	0.00	0	0	0	0	0	0	0	0	0
F_2228 2228:Willowcreek Assmnt Md	0.00	0	0	0	0	0	0	0	0	0
F_2230 2230:N Natomas Lands CFD 3	0.00	0	0	0	0	0	0	0	0	0
F_2232 2232:Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0
F_2246 2246:Township 9 CFD No. 2012-06	0.00	0	0	0	0	0	0	0	0	0
F_2250 2250:SacMaintCFD2014-04 Area 01	0.00	0	0	0	0	0	0	0	0	0
F_2603 2603:Golf Fund	0.00	0	0	0	0	0	0	0	0	0
F_6004 6004:Parking Fund	0.00	0	0	0	0	0	0	0	0	0
F_6005 6005:Water Fund	27.00	2,111,052	41,207	2,152,259	121,355	13,925	-1,743,200	544,339	544,339	0
F_6006 6006:Wastewater Fund	0.00	0	0	0	0	0	625,560	625,560	625,560	0
F_6007 6007:Recycling and Solid Waste	0.00	0	0	0	2,000	0	556,053	558,053	0	558,053
F_6010 6010:Community Center Fund	0.00	0	0	0	0	0	0	0	0	0
F_6011 6011:Storm Drainage Fund	0.00	0	0	0	0	0	579,222	579,222	579,222	0
F_6501 6501:Fleet Management Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	27.00	2,111,052	41,207	2,152,259	123,355	13,925	17,635	2,307,174	1,749,121	558,053

Fiscal Year FY20
Program Status Active
Department Utilities

Group Group 2 **POD Category** Mandated **POD Function** Operations

Program Services
 Fiscal Operations -1611

Program Description
 1) Development and administration of DOU's annual operating and CIP budgets, administration of wholesale water pricing agreement, regional sanitation remittance, and review of council reports;
 2) Accounts Payable, reconciliation of DOU Funds, Financial oversight of significant federal grants and inventory.

Legal Requirements
 City Charter - Article 9 (Sections 111 and 115); CA State Govt Code 66013 requires a balanced budget. There are State laws on financial reporting, specifically for impact fees. There are strict grant reporting requirements that must be followed. Prop 218 requires the department to carefully monitor all financial transactions.

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
No	No	0	0	

What is the Minimum Legal Requirement?
 A balanced budget must be presented on May 1 of each fiscal year; Only the cost of providing the service can be charged; Contractual obligation to report on grants funding; Required contractually to pay bills

Impact from Contracting Out? Change in LOS?

What happens if we don't do this Program? Who will enforce?
 Fiscal disarray; no recovery of revenue for grants; inaccurate rates for service; late fees and non payment of bills. Any public interest group or financial auditors can enforce.

Can revenues be increased ~ established to provide General Fund offset for this program?
 No

If General Fund support is cut what is the impact on Revenues?
 N/A

POD Cost 383

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	0.00	0	0	0	0	0	0	0	0	0
F_2204 2204:Northside Subdiv Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F_2226 2226:Neighborhood Water Quality Dist	0.00	0	0	0	0	0	0	0	0	0
F_2228 2228:Willowcreek Assmnt Md	0.00	0	0	0	0	0	0	0	0	0
F_2230 2230:N Natomas Lands CFD 3	0.00	0	0	0	0	0	0	0	0	0
F_2232 2232:Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0
F_2246 2246:Township 9 CFD No. 2012-06	0.00	0	0	0	0	0	0	0	0	0
F_2250 2250:SacMaintCFD2014-04 Area 01	0.00	0	0	0	0	0	0	0	0	0
F_2603 2603:Golf Fund	0.00	0	0	0	0	0	0	0	0	0
F_6004 6004:Parking Fund	0.00	0	0	0	0	0	0	0	0	0
F_6005 6005:Water Fund	9.00	981,764	11,700	993,464	155,070	8,750	-429,810	727,474	60,619,924	-59,892,450
F_6006 6006:Wastewater Fund	0.00	0	0	0	0	0	232,384	232,384	10,724,279	-10,491,895
F_6007 6007:Recycling and Solid Waste	0.00	0	0	0	0	0	0	0	0	0
F_6010 6010:Community Center Fund	0.00	0	0	0	0	0	0	0	0	0
F_6011 6011:Storm Drainage Fund	0.00	0	0	0	0	0	197,526	197,526	4,688,630	-4,491,104
F_6501 6501:Fleet Management Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	9.00	981,764	11,700	993,464	155,070	8,750	100	1,157,384	76,032,833	-74,875,449

Fiscal Year FY20
 Program Status Active
 Department Utilities

Group Group 1 POD Category Mandated POD Function Operations

Program Services

Security and Emergency Preparedness - 1222

Program Description

Includes water, wastewater, and drainage security and emergency activities. Responsible for the operation and staffing of the department's Department of Operation's Center (DOC) as well as the security of over 200 DOU facilities. Reviews and manages the department's Security Master Plan, which includes security considerations for facilities and employees. Update and maintain emergency response plans, training requirements, and drills.

Legal Requirements

Homeland Security Presidential Directives (HSPD) 7 - 9, Public Health Security and Bioterrorism Preparedness and Response Act (Bioterrorism Act) of 2002.

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
No	No	0	0	

What is the Minimum Legal Requirement?

HSPD 7 establishes a national policy for Federal departments and agencies to identify and prioritize critical infrastructure (of which water utilities are listed) and to protect them from terrorist acts. The directive defines relevant terms in 31 policy statements. These policy statements define what the directive covers and the roles of various federal, state, and local agencies will plan on carrying out the directives.

Impact from Contracting Out? Change in LOS?

There is no potential dollar savings from contracting out or changing LOS. This program requires everyday contact on site with staff in order to obtain knowledge of DOU operations and staff which would be in violation of contractor versus full-time employee rules.

What happens if we don't do this Program? Who will enforce?

Not protecting critical infrastructure and maintaining the DOC would be in direct violation of HSPD 7 as well as city policy. In addition, it would jeopardize staff safety by not having policies and procedures in place that protect employees from criminal acts. Consequences of failures could result in flooding, sewer overflows, and water treatment plants being shut down as well as liability issues due to ignoring staff safety.

Can revenues be increased ~ established to provide General Fund offset for this program?

This service is funded by the DOU enterprise funds. Revenue can be only be increased by seeking full cost recovery for services rendered.

If General Fund support is cut what is the impact on Revenues?

N/A

POD Cost 385

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	0.00	0	0	0	0	0	0	0	0	0
F_2204 2204:Northside Subdiv Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F_2226 2226:Neighborhood Water Quality Dist	0.00	0	0	0	0	0	0	0	0	0
F_2228 2228:Willowcreek Assmnt Md	0.00	0	0	0	0	0	0	0	0	0
F_2230 2230:N Natomas Lands CFD 3	0.00	0	0	0	0	0	0	0	0	0
F_2232 2232:Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0
F_2246 2246:Township 9 CFD No. 2012-06	0.00	0	0	0	0	0	0	0	0	0
F_2250 2250:SacMaintCFD2014-04 Area 01	0.00	0	0	0	0	0	0	0	0	0
F_2603 2603:Golf Fund	0.00	0	0	0	0	0	0	0	0	0
F_6004 6004:Parking Fund	0.00	0	0	0	0	0	0	0	0	0
F_6005 6005:Water Fund	3.00	386,140	4,220	390,360	490,230	2,625	-327,454	555,761	555,761	0
F_6006 6006:Wastewater Fund	0.00	0	0	0	0	0	177,002	177,002	177,002	0
F_6007 6007:Recycling and Solid Waste	0.00	0	0	0	0	0	0	0	0	0
F_6010 6010:Community Center Fund	0.00	0	0	0	0	0	0	0	0	0
F_6011 6011:Storm Drainage Fund	0.00	0	0	0	0	0	150,452	150,452	150,452	0
F_6501 6501:Fleet Management Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	3.00	386,140	4,220	390,360	490,230	2,625	0	883,215	883,215	0

Fiscal Year FY20
 Program Status Active
 Department Utilities Group Group 4 POD Category Mandated POD Function Operations

Program Services
 Water Production Operations -1111

Program Description
 Operation and monitoring of the city's drinking water facilities, including treatment plants and wells.

Legal Requirements
 Federal: The EPA Clean Water Act of 1972 and the 1977 amendments, Safe Drinking Water Act of 1974 and the 1986 and 1996 amendments, Lead and Copper Rule, Long Term 1 Enhanced Surface Water Treatment Rule (LT1ESWTR), Long Term 2 Enhanced Surface Water Treatment Rule (LT2ESWTR or LT2 rule), Stage 1 and Stage 2 Disinfectants and Disinfection Byproduct Rule, the 1989 Total Coliform Rule, the Arsenic Rule etc.
 State: State Water Code, CCR Titles 17, 20 and 22, CA PUC General Order 103-A, CA Health and Safety Code, Div. 104, Part 12, Chapter 4 the California Safe Drinking Water Act.

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
No	No	0	0	

What is the Minimum Legal Requirement?
 Operations and testing of the system according to Federal and State regulatory requirements as stated in Legal Requirement above.

Impact from Contracting Out? Change in LOS?
 Reducing LOS will violate drinking water regulations. The regulations dictate the level of drinking water operation and testing, and the current program is set to meet the set level of service.

What happens if we don't do this Program? Who will enforce?
 Potential for disease and illness of epidemic proportion, compromised fire suppression, additional operational audits are conducted impacting staff time and resources, reduced public confidence, reduced funding because of the reduction in trust from our City Council members etc. Federal and State authorities enforce and can levy fines.

Can revenues be increased ~ established to provide General Fund offset for this program?
 This service is funded by the DOU enterprise funds. Revenue can be only be increased by seeking full cost recovery for services rendered.

If General Fund support is cut what is the impact on Revenues?
 N/A

POD Cost 386

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	0.00	0	0	0	0	0	35,000	35,000	0	35,000
F_2204 2204:Northside Subdiv Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F_2226 2226:Neighborhood Water Quality Dist	0.00	0	0	0	0	0	0	0	0	0
F_2228 2228:Willowcreek Assmnt Md	0.00	0	0	0	0	0	0	0	0	0
F_2230 2230:N Natomas Lands CFD 3	0.00	0	0	0	0	0	0	0	0	0
F_2232 2232:Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0
F_2246 2246:Township 9 CFD No. 2012-06	0.00	0	0	0	0	0	0	0	0	0
F_2250 2250:SacMaintCFD2014-04 Area 01	0.00	0	0	0	0	0	0	0	0	0
F_2603 2603:Golf Fund	0.00	0	0	0	0	0	5,379	5,379	0	5,379
F_6004 6004:Parking Fund	0.00	0	0	0	0	0	0	0	0	0
F_6005 6005:Water Fund	48.00	5,426,408	1,227,700	6,654,108	6,165,866	947,965	-149,723	13,618,216	13,618,216	0
F_6006 6006:Wastewater Fund	0.00	0	0	0	0	0	88,500	88,500	88,500	0
F_6007 6007:Recycling and Solid Waste	0.00	0	0	0	0	0	0	0	0	0
F_6010 6010:Community Center Fund	0.00	0	0	0	0	0	0	0	0	0
F_6011 6011:Storm Drainage Fund	0.00	0	0	0	0	0	38,000	38,000	38,000	0
F_6501 6501:Fleet Management Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	48.00	5,426,408	1,227,700	6,654,108	6,165,866	947,965	17,156	13,785,095	13,744,716	40,379

Fiscal Year FY20
 Program Status Active
 Department Utilities

Group Group 1 POD Category Mandated POD Function Operations

Program Services

General Fund In Lieu Tax - portion of 1041

Program Description

Legal Requirements

SCC 3.20 General tax on city utilities
 in-lieu 11% franchise fee charged against User fee revenue and paid to the General Fund (voter initiative 1998)

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
No	No	0	0	

What is the Minimum Legal Requirement?

N/A

Impact from Contracting Out? Change in LOS?

What happens if we don't do this Program? Who will enforce?

Can revenues be increased ~ established to provide General Fund offset for this program?

Would take voter initiative

If General Fund support is cut what is the impact on Revenues?

N/A

POD Cost 387

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	0.00	0	0	0	0	0	0	0	0	0
F_2204 2204:Northside Subdiv Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F_2226 2226:Neighborhood Water Quality Dist	0.00	0	0	0	0	0	0	0	0	0
F_2228 2228:Willowcreek Assmnt Md	0.00	0	0	0	0	0	0	0	0	0
F_2230 2230:N Natomas Lands CFD 3	0.00	0	0	0	0	0	0	0	0	0
F_2232 2232:Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0
F_2246 2246:Township 9 CFD No. 2012-06	0.00	0	0	0	0	0	0	0	0	0
F_2250 2250:SacMaintCFD2014-04 Area 01	0.00	0	0	0	0	0	0	0	0	0
F_2603 2603:Golf Fund	0.00	0	0	0	0	0	0	0	0	0
F_6004 6004:Parking Fund	0.00	0	0	0	0	0	0	0	0	0
F_6005 6005:Water Fund	0.00	0	0	0	0	0	15,164,900	15,164,900	15,164,900	0
F_6006 6006:Wastewater Fund	0.00	0	0	0	0	0	4,705,600	4,705,600	4,705,600	0
F_6007 6007:Recycling and Solid Waste	0.00	0	0	0	0	0	0	0	0	0
F_6010 6010:Community Center Fund	0.00	0	0	0	0	0	0	0	0	0
F_6011 6011:Storm Drainage Fund	0.00	0	0	0	0	0	4,135,300	4,135,300	4,135,300	0
F_6501 6501:Fleet Management Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	0.00	0	0	0	0	0	24,005,800	24,005,800	24,005,800	0

Fiscal Year FY20
Program Status Active
Department Utilities

Group Group 5 **POD Category** Mandated POD Function Operations

Program Services

Drainage Operations and Maintenance -1131 and 1161

Program Description

Operation and maintenance of drainage and combined system pumping facilities, including the combined system pumping operations and the cleaning of sump wet wells. Also includes water, sewer, drainage and citywide emergency generator maintenance and operations for emergency preparedness. Responsible for Air Quality reports.

Legal Requirements

MS4 NPDES Permit, State WDR, HMP, State Health & Safety Code, EPA, Clean Water Act, NFIP (944CFR), Low threat discharge and interagency agreement with Sacramento County; CITY OF SACRAMENTO ORDER NO. R5-2010-0004, COMBINED WASTEWATER COLLECTION AND TREATMENT SYSTEM NPDES NO. CA0079111, ATTACHMENT D - STANDARD PROVISIONS, PERMIT COMPLIANCE: A. Duty to Comply 1. The Discharger must comply with all of the conditions of this Order. Any noncompliance constitutes a violation of the Clean Water Act (CWA) and the California Water Code (CWC) and is grounds for enforcement action, for permit termination, revocation and re issuance, or modification; or denial of a permit renewal application. (40 CFR 122.41(a).) D. Proper Operation and Maintenance The Discharger shall at all times properly operate and maintain all facilities and systems of treatment and control (and related appurtenances) which are installed or used by the Discharger to achieve compliance with the conditions of this Order. Proper operation and maintenance also includes adequate laboratory controls and appropriate quality assurance procedures. This provision requires the operation of backup or auxiliary facilities or similar systems that are installed by a Discharger only when necessary to achieve compliance with the conditions of this Order. (40 CFR 122.41(e). State and Federal Air Quality agencies, Sacramento Metropolitan Air Quality Management District and the State Air Quality Resources Board, HMP, SPCC, AST, State Title 17, AQMD Rules: 201, 202, 301, 401, 402, 420 & 904.

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
No	No	0	0	

What is the Minimum Legal Requirement?

The minimum requirements are listed in the Legal Requirements section.

Impact from Contracting Out? Change in LOS?

Possible fines and flooding.

What happens if we don't do this Program? Who will enforce?

Fines from the State and lawsuits from the public because of flooding. Increased insurance rates and moratoriums on expansion and development.

Can revenues be increased ~ established to provide General Fund offset for this program?

No

If General Fund support is cut what is the impact on Revenues?

N/A

POD Cost 391

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	0.00	0	0	0	0	0	0	0	0	0
F_2204 2204:Northside Subdiv Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F_2226 2226:Neighborhood Water Quality Dist	0.00	0	0	0	0	0	0	0	0	0
F_2228 2228:Willowcreek Assmnt Md	0.00	0	0	0	0	0	0	0	0	0
F_2230 2230:N Natomas Lands CFD 3	0.00	0	0	0	0	0	0	0	0	0
F_2232 2232:Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0
F_2246 2246:Township 9 CFD No. 2012-06	0.00	0	0	0	0	0	0	0	0	0
F_2250 2250:SacMaintCFD2014-04 Area 01	0.00	0	0	0	0	0	0	0	0	0
F_2603 2603:Golf Fund	0.00	0	0	0	0	0	0	0	0	0
F_6004 6004:Parking Fund	0.00	0	0	0	0	0	0	0	0	0
F_6005 6005:Water Fund	0.00	0	0	0	96,000	0	288,710	384,710	384,710	0
F_6006 6006:Wastewater Fund	0.00	0	0	0	0	0	617,205	617,205	617,205	0
F_6007 6007:Recycling and Solid Waste	0.00	0	0	0	0	0	0	0	0	0
F_6010 6010:Community Center Fund	0.00	0	0	0	0	0	0	0	0	0
F_6011 6011:Storm Drainage Fund	43.00	4,905,517	311,675	5,217,192	3,029,755	527,938	-1,248,807	7,526,078	7,526,078	0
F_6501 6501:Fleet Management Fund	0.00	0	0	0	0	0	147,729	147,729	0	147,729
Total POD:	43.00	4,905,517	311,675	5,217,192	3,125,755	527,938	-195,163	8,675,722	8,527,993	147,729

Fiscal Year FY20
Program Status Active
Department Utilities

Group Group 3 **POD Category** Mandated **POD Function** Operations

Program Services

Environmental and Regulatory Compliance -1331

Program Description

Regulatory support, program development and implementation, technical expertise and evaluations, and regulatory liaison for DOU's water quality regulatory programs including Source Water Protection, Stormwater and CSS NPDES permits and Sanitary Sewer WDR/SSMP.

Legal Requirements

Compliance with the Federal Clean Water Act, State Porter-Cologne Water Quality Control Act, and the Federal Combined Sewer Overflow Policy. Compliance with the Federal and State Safe Drinking Water Acts, Title 22 California Code of Regulations, California Surface Water Treatment Rule, and Federal Interim Enhanced Surface Water Treatment Rule.

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
No	No	0	0	

What is the Minimum Legal Requirement?

Comply with State permits for combined sewer, sewer, and drainage systems. Eliminate non-stormwater discharges & sewer overflows & reduce discharges from combined sewer system overflows & urban runoff pollution. Drinking water quality programs include required watershed sanitary surveys to evaluate the City's surface water supply and treatment, and source water protection activities to help ensure that drinking water standards are met and to prevent contamination.

Impact from Contracting Out? Change in LOS?

Significant savings are not expected by outsourcing implementation of these regulatory programs. FTE would be a one for one exchange. Inspection activities could be contracted out reducing one FTE; however, there would be no potential dollar savings. City would still be liable for all regulatory programs.

What happens if we don't do this Program? Who will enforce?

Violations, significant fines, cease and desist orders, additional regulatory requirements, loss of consumer confidence, consumer notifications, water contamination and citizen lawsuits. Sewer and Stormwater Permits enforced by the California Regional Water Quality Control Board. Source Water and Drinking Water Quality enforced by California Department of Public Health and US EPA.

Can revenues be increased ~ established to provide General Fund offset for this program?

This service is funded by the DOU enterprise funds. Revenue can be only be increased by seeking full cost recovery for services rendered.

If General Fund support is cut what is the impact on Revenues?

N/A

POD Cost 392

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	0.00	0	0	0	0	0	0	0	0	0
F_2204 2204:Northside Subdiv Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F_2226 2226:Neighborhood Water Quality Dist	0.00	0	0	0	0	0	0	0	0	0
F_2228 2228:Willowcreek Assmnt Md	0.00	0	0	0	0	0	0	0	0	0
F_2230 2230:N Natomas Lands CFD 3	0.00	0	0	0	0	0	0	0	0	0
F_2232 2232:Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0
F_2246 2246:Township 9 CFD No. 2012-06	0.00	0	0	0	0	0	0	0	0	0
F_2250 2250:SacMaintCFD2014-04 Area 01	0.00	0	0	0	0	0	0	0	0	0
F_2603 2603:Golf Fund	0.00	0	0	0	0	0	0	0	0	0
F_6004 6004:Parking Fund	0.00	0	0	0	0	0	0	0	0	0
F_6005 6005:Water Fund	0.00	0	0	0	0	0	265,829	265,829	265,829	0
F_6006 6006:Wastewater Fund	0.00	0	0	0	0	0	312,739	312,739	312,739	0
F_6007 6007:Recycling and Solid Waste	0.00	0	0	0	0	0	0	0	0	0
F_6010 6010:Community Center Fund	0.00	0	0	0	0	0	0	0	0	0
F_6011 6011:Storm Drainage Fund	9.00	1,454,490	500	1,454,990	96,654	5,125	-578,368	978,401	978,401	0
F_6501 6501:Fleet Management Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	9.00	1,454,490	500	1,454,990	96,654	5,125	200	1,556,969	1,556,969	0

Fiscal Year FY20
Program Status Active
Department Utilities

Group Group 5 **POD Category** Mandated **POD Function** Operations

Program Services
Wastewater collection -1421

Program Description
Maintain and repair combined and separated wastewater collection systems infrastructure.

Legal Requirements
CA State Water Resources Control Board (State Water Board) adopted Statewide General Waste Discharge Requirements (WDRs) for Sanitary Sewer Systems. Water Quality Order No. 2006-0003 (Sanitary Sewer Systems WDR) on May 2, 2006. The Sanitary Sewer Systems WDR requires public agencies that own or operate sanitary sewer systems to develop and implement sewer system management plans and report all SSOs to the State Water Boards online SSO database. The upcoming California Sports Fisherman Protection Act (CSPA) will levy regulations on the City to eliminate/reduce discharges and inspect the entire system within 5 years. This will add 8 FTEs and equipment over the next 2-3 years.

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
No	No	0	0	

What is the Minimum Legal Requirement?

Federal NPDES and State WDR permits significantly limit discharges and sanitary sewer overflows. CA State Water Quality Order No. 2006-0003 requires SSMP (Sanitary Sewer Management Plan). SSMP is required to include a variety of maintenance activities including Root Control, Fats, Oils, Grease (FOG) Program, a Winter Plan, and Combined System maintenance.

Impact from Contracting Out? Change in LOS?

Levels of service change is not feasible given legal requirements (WDR requires no Sanitary Sewer Overflows) to maintain SSMP per State standards and risk of financial and other penalties for non-compliance. Significant savings are not expected by outsourcing implementation of these regulatory maintenance activities. Some activities could be contracted out; however, there would be no potential dollar savings. City would still be liable for all regulatory programs.

What happens if we don't do this Program? Who will enforce?

Reduction in water quality, increased public health issues from increased sanitary sewer overflows. State and/or Federal government agencies would levy fines and could potentially take over system if maintenance fails to meet standards necessary for public safety and health requirements.

Can revenues be increased ~ established to provide General Fund offset for this program?

No

If General Fund support is cut what is the impact on Revenues?

N/A

POD Cost 395

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	0.00	0	0	0	0	0	0	0	0	0
F_2204 2204:Northside Subdiv Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F_2226 2226:Neighborhood Water Quality Dist	0.00	0	0	0	0	0	0	0	0	0
F_2228 2228:Willowcreek Assmnt Md	0.00	0	0	0	0	0	0	0	0	0
F_2230 2230:N Natomas Lands CFD 3	0.00	0	0	0	0	0	0	0	0	0
F_2232 2232:Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0
F_2246 2246:Township 9 CFD No. 2012-06	0.00	0	0	0	0	0	0	0	0	0
F_2250 2250:SacMaintCFD2014-04 Area 01	0.00	0	0	0	0	0	0	0	0	0
F_2603 2603:Golf Fund	0.00	0	0	0	0	0	0	0	0	0
F_6004 6004:Parking Fund	0.00	0	0	0	0	0	0	0	0	0
F_6005 6005:Water Fund	0.00	0	0	0	0	0	0	0	0	0
F_6006 6006:Wastewater Fund	63.00	7,126,233	316,670	7,442,903	2,304,269	1,459,222	443,704	11,650,098	11,650,098	0
F_6007 6007:Recycling and Solid Waste	0.00	0	0	0	0	0	0	0	0	0
F_6010 6010:Community Center Fund	0.00	0	0	0	0	0	0	0	0	0
F_6011 6011:Storm Drainage Fund	0.00	0	0	0	0	0	63,850	63,850	63,850	0
F_6501 6501:Fleet Management Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	63.00	7,126,233	316,670	7,442,903	2,304,269	1,459,222	507,554	11,713,948	11,713,948	0

Fiscal Year FY20
Program Status Active
Department Utilities

Group Group 1 **POD Category** Mandated **POD Function** Operations

Program Services
Wastewater Maintenance -1151

Program Description
Sewer/Combined system maintenance that includes maintaining Sewer facilities and the combined system pumping operations. Mechanical and electrical maintenance of sewer and combined pumping systems.

Legal Requirements
NPDES Permit, Cal. Dept of Public Health, State Title 23, Clean Water Act, State Health & Safety Code Title 17, MS4, State WDR, HMP, EPA, NFIP (44CFR) and an interagency agreement with Sacramento County. CITY OF SACRAMENTO ORDER NO. R5-2010-0004, COMBINED WASTEWATER COLLECTION AND TREATMENT SYSTEM NPDES NO. CA0079111, ATTACHMENT D STANDARD PROVISIONS PERMIT COMPLIANCE A. Duty to Comply
1. The Discharger must comply with all of the conditions of this Order. Any noncompliance constitutes a violation of the Clean Water Act (CWA) and the California Water Code (CWC) and is grounds for enforcement action, for permit termination, revocation and re issuance, or modification; or denial of a permit renewal application. (40 CFR 122.41(a).)
D. Proper Operation and Maintenance. The Discharger shall at all times properly operate and maintain all facilities and systems of treatment and control (and related appurtenances) which are installed or used by the Discharger to achieve compliance with the conditions of this Order. Proper operation and maintenance also includes adequate laboratory controls and appropriate quality assurance procedures. This provision requires the operation of backup or auxiliary facilities or similar systems that are installed by a Discharger only when necessary to achieve compliance with the conditions of this Order. (40 CFR 122.41(e).)

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
No	No	0	0	

What is the Minimum Legal Requirement?
The minimum legal requirements are described in the Legal Requirements section.

Impact from Contracting Out? Change in LOS?
The downtown area would be at risk from inexperience of contractor. The combined system is a unique, complicated system. Loss of reliability and potentially increased liability, with increased flooding in the CWCS. The only way to cut this program would be if the County of Sacramento would agree to take over this process.

What happens if we don't do this Program? Who will enforce?
This is a state mandated program. If we were unable to achieve the goals set by the federal Government, the city would be subject to fines and federal takeover. Federal and State regulators including California Dept. of Health & Federal EPA.

Can revenues be increased ~ established to provide General Fund offset for this program?
No

If General Fund support is cut what is the impact on Revenues?
N/A

POD Cost 396

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	0.00	0	0	0	0	0	0	0	0	0
F_2204 2204:Northside Subdiv Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F_2226 2226:Neighborhood Water Quality Dist	0.00	0	0	0	0	0	0	0	0	0
F_2228 2228:Willowcreek Assmnt Md	0.00	0	0	0	0	0	0	0	0	0
F_2230 2230:N Natomas Lands CFD 3	0.00	0	0	0	0	0	0	0	0	0
F_2232 2232:Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0
F_2246 2246:Township 9 CFD No. 2012-06	0.00	0	0	0	0	0	0	0	0	0
F_2250 2250:SacMaintCFD2014-04 Area 01	0.00	0	0	0	0	0	0	0	0	0
F_2603 2603:Golf Fund	0.00	0	0	0	0	0	0	0	0	0
F_6004 6004:Parking Fund	0.00	0	0	0	0	0	0	0	0	0
F_6005 6005:Water Fund	0.00	0	0	0	0	0	90,000	90,000	90,000	0
F_6006 6006:Wastewater Fund	6.00	716,883	31,700	748,583	244,016	39,654	-311,000	721,253	721,253	0
F_6007 6007:Recycling and Solid Waste	0.00	0	0	0	0	0	0	0	0	0
F_6010 6010:Community Center Fund	0.00	0	0	0	0	0	0	0	0	0
F_6011 6011:Storm Drainage Fund	0.00	0	0	0	0	0	135,000	135,000	135,000	0
F_6501 6501:Fleet Management Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	6.00	716,883	31,700	748,583	244,016	39,654	-86,000	946,253	946,253	0

Fiscal Year FY20
 Program Status Active
 Department Utilities

Group Group 5 POD Category Mandated POD Function Operations

Program Services
 USA Program -1461

Program Description
 Marking all Department of Utilities infrastructure and all Public Works fiber optic, traffic loops, signals, and street lights.

Legal Requirements
 California Government Code Title 8, Section 1541 and Section 4216 require construction excavations to be marked. The code specifies that only qualified persons shall perform subsurface installation locating activities, and all such activities shall be performed in accordance with this section and Government Code Sections 4216 through 4216.9. Persons who complete a training program in accordance with the requirements of Section 1509, Injury and Illness Prevention Program (IIPP), that meets the minimum training guidelines and practices of the Common Ground Alliance (CGA) Best Practices, Version 3.0, published March 2006, or the standards of the National Utility Locating Contractors Association (NULCA), Standard 101: Professional Competence Standards for Locating Technicians, 2001, First Edition.

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
No	No	0	0	

What is the Minimum Legal Requirement?
 Marking for underground Utilities' assets required with 24-48 hours to prevent pressurized system breaks and contamination of potable water supplies.

Impact from Contracting Out? Change in LOS?
 Change in level of service is not feasible as State requires response within 24-48 hours. Failure to meet time requirements would transfer financial and public safety liability and risk to City. Outsourcing is possible but could result in customer service reductions and lack of external knowledge of intricate City systems and may result in higher frequency of missed marks. Utilities will be taking the lead on USA markings for the entire City in FY12. We will recover costs through program codes/JVs.

What happens if we don't do this Program? Who will enforce?
 Hits to pressurized systems will result in property damage and both life & safety risks for the public. State of CA is enforcement agency.

Can revenues be increased ~ established to provide General Fund offset for this program?
 No

If General Fund support is cut what is the impact on Revenues?
 N/A

POD Cost 398

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	0.00	0	0	0	0	0	0	0	0	0
F_2204 2204:Northside Subdiv Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F_2226 2226:Neighborhood Water Quality Dist	0.00	0	0	0	0	0	0	0	0	0
F_2228 2228:Willowcreek Assmnt Md	0.00	0	0	0	0	0	0	0	0	0
F_2230 2230:N Natomas Lands CFD 3	0.00	0	0	0	0	0	0	0	0	0
F_2232 2232:Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0
F_2246 2246:Township 9 CFD No. 2012-06	0.00	0	0	0	0	0	0	0	0	0
F_2250 2250:SacMaintCFD2014-04 Area 01	0.00	0	0	0	0	0	0	0	0	0
F_2603 2603:Golf Fund	0.00	0	0	0	0	0	0	0	0	0
F_6004 6004:Parking Fund	0.00	0	0	0	0	0	0	0	0	0
F_6005 6005:Water Fund	10.00	1,134,241	67,200	1,201,441	212,653	50,325	-809,864	654,555	654,555	0
F_6006 6006:Wastewater Fund	0.00	0	0	0	0	0	329,932	329,932	329,932	0
F_6007 6007:Recycling and Solid Waste	0.00	0	0	0	0	0	0	0	0	0
F_6010 6010:Community Center Fund	0.00	0	0	0	0	0	0	0	0	0
F_6011 6011:Storm Drainage Fund	0.00	0	0	0	0	0	329,932	329,932	329,932	0
F_6501 6501:Fleet Management Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	10.00	1,134,241	67,200	1,201,441	212,653	50,325	-150,000	1,314,419	1,314,419	0

Fiscal Year FY20
Program Status Active
Department Utilities **Group** Group 2 **POD Category** Mandated **POD Function** Operations

Program Services

Utility billing -1631

Program Description

Management of utility accounts and related rates, services and adjustments. Management of integrity of the billing system, including audits, city code compliance, reconciliations, system enhancements and modifications. Administration of billing programs and processes such as Utility Rate Assistance Program, Identity Theft Protection program, liens, special assessment levies and service discontinuance.

Legal Requirements

City Code 13.12 requires the City to bill the legal owner of a parcel monthly and include an administrative process for delinquencies, special assessments and hearings related to billing.
 Proposition 218 requires that utility rates be set in accordance with the cost to provide the service.

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
No	Yes	500,000	2	

What is the Minimum Legal Requirement?

City Code 13.12 requires the City to bill the legal owner of a parcel monthly and include an administrative process for delinquencies, special assessments and hearings related to billing.
 Proposition 218 requires that utility rates be set in accordance with the cost to provide the service.

Impact from Contracting Out? Change in LOS?

Monthly invoicing for services already contracted out. Account management, system maintenance, city code enforcement & rates done in-house. The billing system is highly customized and automated. All system enhancements and modifications are managed in-house by staff included in the Billing budget. Contracting out everything means costly ongoing audits & oversight of the contractor to ensure appropriate billing. The cost for the billing system has already been paid for & ongoing costs are minimal. Switching from monthly to bi-monthly billing would take 1.5 years and cost \$1M and saves \$500k annually but means higher bills every other month.

What happens if we don't do this Program? Who will enforce?

The Department cannot capture its revenues for the services provided or ensure accurate bills without billing services and/or having oversight over billing.

Can revenues be increased ~ established to provide General Fund offset for this program?

A convenience fee could be charged for credit card payments. More research would have to be done to determine the amount of the fee.

If General Fund support is cut what is the impact on Revenues?

N/A

POD Cost 399

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	0.00	0	0	0	0	0	0	0	0	0
F_2204 2204:Northside Subdiv Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F_2226 2226:Neighborhood Water Quality Dist	0.00	0	0	0	0	0	0	0	0	0
F_2228 2228:Willowcreek Assmnt Md	0.00	0	0	0	0	0	0	0	0	0
F_2230 2230:N Natomas Lands CFD 3	0.00	0	0	0	0	0	0	0	0	0
F_2232 2232:Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0
F_2246 2246:Township 9 CFD No. 2012-06	0.00	0	0	0	0	0	0	0	0	0
F_2250 2250:SacMaintCFD2014-04 Area 01	0.00	0	0	0	0	0	0	0	0	0
F_2603 2603:Golf Fund	0.00	0	0	0	0	0	0	0	0	0
F_6004 6004:Parking Fund	0.00	0	0	0	0	0	0	0	0	0
F_6005 6005:Water Fund	22.00	2,003,299	16,535	2,019,834	1,544,543	17,875	-2,700,352	881,900	881,900	0
F_6006 6006:Wastewater Fund	0.00	0	0	0	0	0	1,002,511	1,002,511	1,002,511	0
F_6007 6007:Recycling and Solid Waste	0.00	0	0	0	0	0	891,121	891,121	0	891,121
F_6010 6010:Community Center Fund	0.00	0	0	0	0	0	0	0	0	0
F_6011 6011:Storm Drainage Fund	0.00	0	0	0	0	0	928,251	928,251	928,251	0
F_6501 6501:Fleet Management Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	22.00	2,003,299	16,535	2,019,834	1,544,543	17,875	121,531	3,703,783	2,812,662	891,121

Fiscal Year FY20
Program Status Active
Department Utilities

Group Group 5 **POD Category** Mandated **POD Function** Operations

Program Services
Wastewater Operation -1121

Program Description
Operation and monitoring of wastewater storage, pumping and pre-treatment facilities.

Legal Requirements
MS4 Permit, NPDES Permit Minimum Control #1, 2, 4, 6, 7. Municipal Operations Program Sub paragraph f. Low Threat Discharge Permit paragraph 15, Discharge Prohibitions A3, Pollution prevention Plan

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
No	No	0	0	

What is the Minimum Legal Requirement?

The minimum requirements are set by the NPDES and MS4 permits which require proper operation and maintenance.

Impact from Contracting Out? Change in LOS?

Cost of contracting out is unknown. The scope of these activities would be extremely difficult to estimate, still leaving the city responsible for all liabilities for omissions or errors by the contractors. Additionally, costs for maintaining staff for proper over site of contractors would most likely eliminate any savings. The County of Sacramento would also have to agree to contracting this function as partial funding is provided by the county.

What happens if we don't do this Program? Who will enforce?

Increased exposure to Sanitary Sewer Overflows (SSOs) and Combined System Overflows (CSOs) which would result in health and safety risks for the public and detrimental impacts to the environment. Level of Service Standards are set based on permit requirements. Regional Water Quality Control Board, State and Federal EPA enforce.

Can revenues be increased ~ established to provide General Fund offset for this program?

No

If General Fund support is cut what is the impact on Revenues?

N/A

POD Cost 400

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	0.00	0	0	0	0	0	1,000	1,000	0	1,000
F_2204 2204:Northside Subdiv Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F_2226 2226:Neighborhood Water Quality Dist	0.00	0	0	0	0	0	0	0	0	0
F_2228 2228:Willowcreek Assmnt Md	0.00	0	0	0	0	0	0	0	0	0
F_2230 2230:N Natomas Lands CFD 3	0.00	0	0	0	0	0	0	0	0	0
F_2232 2232:Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0
F_2246 2246:Township 9 CFD No. 2012-06	0.00	0	0	0	0	0	0	0	0	0
F_2250 2250:SacMaintCFD2014-04 Area 01	0.00	0	0	0	0	0	0	0	0	0
F_2603 2603:Golf Fund	0.00	0	0	0	0	0	0	0	0	0
F_6004 6004:Parking Fund	0.00	0	0	0	0	0	0	0	0	0
F_6005 6005:Water Fund	0.00	0	0	0	0	0	1,100	1,100	1,100	0
F_6006 6006:Wastewater Fund	6.00	644,760	51,750	696,510	507,658	60,651	-55,000	1,209,819	1,209,819	0
F_6007 6007:Recycling and Solid Waste	0.00	0	0	0	0	0	0	0	0	0
F_6010 6010:Community Center Fund	0.00	0	0	0	0	0	0	0	0	0
F_6011 6011:Storm Drainage Fund	0.00	0	0	0	0	0	45,500	45,500	45,500	0
F_6501 6501:Fleet Management Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	6.00	644,760	51,750	696,510	507,658	60,651	-7,400	1,257,419	1,256,419	1,000

Fiscal Year FY20
Program Status Active
Department Utilities

Group Group 1 **POD Category** Mandated **POD Function** Operations

Program Services
 Water Conservation - 1381

Program Description
 Development, revision and annual implementation of the City's water conservation plan.

Legal Requirements
 CA State Senate Bill (SBX7-7), City of Sacramento Outdoor Water Conservation Ordinance, Article XI of Chapter 13.04, Article II of Chapter 13.04, Leaking Fixtures, Senate Bill 407, Assembly Bill 1881 State Model Water Efficient Landscape Ordinance adopted by City in 2009, AB 2572, Prop 84 - Integrated Regional Water Management Plan for the American River Basin, AB797 - Urban Water Management Planning Act, Water Forum Agreement, AB1420, California Urban Water Conservation Council MOU.

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
No	Yes	0	0	

What is the Minimum Legal Requirement?

The enforcement of water conservation regulations is necessary to manage the City's potable water supply and to avoid or minimize the effects of drought and shortage. Must ensure a reliable and sustainable minimum supply of water for the public health, safety & welfare. Obligation to implement conservation measures per Water Forum Agreement & CUWCC 2008 MOU; State legislation requires the City to achieve a 20% reduction in daily per capita water use by 2020.

Impact from Contracting Out? Change in LOS?

Change in level of service via a reduction in BMP compliance or enforcement of water waste (City Code) is possible. Impact of reduction in water conservation compliance, particularly related to State legislation requiring a 20% reduction in per capita water consumption (SBX7-7), poses substantial risk to future grant eligibility and potential loss of surface water rights.

What happens if we don't do this Program? Who will enforce?

City has obligations to implement conservation measures as signatory to the Water Forum Agreement and CUWCC 2008 MOU; State legislation was adopted that will require all major urban retailers, including the City, to achieve a 20% reduction in daily per capita water use by 2020.

Can revenues be increased ~ established to provide General Fund offset for this program?

No

If General Fund support is cut what is the impact on Revenues?

N/A

POD Cost 401

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	0.00	0	0	0	0	0	0	0	0	0
F_2204 2204:Northside Subdiv Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F_2226 2226:Neighborhood Water Quality Dist	0.00	0	0	0	0	0	0	0	0	0
F_2228 2228:Willowcreek Assmnt Md	0.00	0	0	0	0	0	0	0	0	0
F_2230 2230:N Natomas Lands CFD 3	0.00	0	0	0	0	0	0	0	0	0
F_2232 2232:Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0
F_2246 2246:Township 9 CFD No. 2012-06	0.00	0	0	0	0	0	0	0	0	0
F_2250 2250:SacMaintCFD2014-04 Area 01	0.00	0	0	0	0	0	0	0	0	0
F_2603 2603:Golf Fund	0.00	0	0	0	0	0	0	0	0	0
F_6004 6004:Parking Fund	0.00	0	0	0	0	0	0	0	0	0
F_6005 6005:Water Fund	9.00	802,444	14,900	817,344	402,189	7,050	6,700	1,233,283	1,233,284	-1
F_6006 6006:Wastewater Fund	0.00	0	0	0	0	0	0	0	0	0
F_6007 6007:Recycling and Solid Waste	0.00	0	0	0	0	0	0	0	0	0
F_6010 6010:Community Center Fund	0.00	0	0	0	0	0	0	0	0	0
F_6011 6011:Storm Drainage Fund	0.00	0	0	0	0	0	0	0	0	0
F_6501 6501:Fleet Management Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	9.00	802,444	14,900	817,344	402,189	7,050	6,700	1,233,283	1,233,284	-1

Fiscal Year FY20
Program Status Active
Department Utilities

Group Group 4 **POD Category** Mandated **POD Function** Operations

Program Services
 Water distribution -1411

Program Description
 Repair and maintain the City's water distribution mains and appurtenances.

Legal Requirements
 Federal: The EPA Clean Water Act of 1972 and the 1977 amendments, Safe Drinking Water Act of 1974 and the 1986 and 1996 amendments, Lead and Copper Rule, Long Term 1 Enhanced Surface Water Treatment Rule (LT1ESWTR), Long Term 2 Enhanced Surface Water Treatment Rule (LT2ESWTR or LT2 rule), Stage 1 and Stage 2 Disinfectants and Disinfection Byproduct Rule, the 1989 Total Coliform Rule, the Arsenic Rule etc. State: State Water Code, CCR Titles 17, 20 and 22, CA PUC General Order 103-A, CA Health and Safety Code, Div. 104, Part 12, Chapter 4 the California Safe Drinking Water Act.

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
No	Yes	0	0	

What is the Minimum Legal Requirement?

Maintenance and testing of system in according to Federal and State regulatory requirements as stated in Legal Requirement above.

Impact from Contracting Out? Change in LOS?

Reducing LOS will violate drinking water regulations. The regulations dictate the level of drinking water maintenance and testing, and the current program is set to meet the set level of service.

What happens if we don't do this Program? Who will enforce?

Potential for disease and illness of epidemic proportion, compromised fire suppression, additional operational audits are conducted impacting staff time and resources, reduced public confidence, reduced funding because of the reduction in trust from our City Council members, etc. Federal and State authorizes enforce and can levy fines.

Can revenues be increased ~ established to provide General Fund offset for this program?

This service is funded by the DOU enterprise funds. Revenue can be only increased by seeking full cost recovery for services rendered.

If General Fund support is cut what is the impact on Revenues?

N/A

POD Cost 402

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	0.00	0	0	0	0	0	86,410	86,410	0	86,410
F_2204 2204:Northside Subdiv Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F_2226 2226:Neighborhood Water Quality Dist	0.00	0	0	0	0	0	0	0	0	0
F_2228 2228:Willowcreek Assmnt Md	0.00	0	0	0	0	0	0	0	0	0
F_2230 2230:N Natomas Lands CFD 3	0.00	0	0	0	0	0	0	0	0	0
F_2232 2232:Landscaping and Lighting	0.00	0	0	0	0	0	40,000	40,000	0	40,000
F_2246 2246:Township 9 CFD No. 2012-06	0.00	0	0	0	0	0	0	0	0	0
F_2250 2250:SacMaintCFD2014-04 Area 01	0.00	0	0	0	0	0	0	0	0	0
F_2603 2603:Golf Fund	0.00	0	0	0	0	0	3,171	3,171	0	3,171
F_6004 6004:Parking Fund	0.00	0	0	0	0	0	1,359	1,359	0	1,359
F_6005 6005:Water Fund	88.00	9,328,554	672,108	10,000,662	3,323,243	1,066,372	-1,335,038	13,055,239	13,055,239	0
F_6006 6006:Wastewater Fund	0.00	0	0	0	0	0	0	0	0	0
F_6007 6007:Recycling and Solid Waste	0.00	0	0	0	0	0	0	0	0	0
F_6010 6010:Community Center Fund	0.00	0	0	0	0	0	4,983	4,983	0	4,983
F_6011 6011:Storm Drainage Fund	0.00	0	0	0	0	0	0	0	0	0
F_6501 6501:Fleet Management Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	88.00	9,328,554	672,108	10,000,662	3,323,243	1,066,372	-1,199,115	13,191,162	13,055,239	135,923

Fiscal Year FY20
Program Status Active
Department Utilities

Group Group 4 **POD Category** Mandated **POD Function** Operations

Program Services
 Water Quality Lab and R&D -1371

Program Description
 Regulatory drinking water quality monitoring and reporting; including laboratory sampling, analysis and customer complaint investigation. Proactively evaluate treatment processes and water quality for optimizations, additionally evaluating future regulations for potential impact to Utilities operations.

Legal Requirements
 Federal: The EPA Clean Water Act of 1972 and the 1977 amendments, Safe Drinking Water Act of 1974 and the 1986 and 1996 amendments, Lead and Copper Rule, Long Term 1 Enhanced Surface Water Treatment Rule (LT1ESWTR), Long Term 2 Enhanced Surface Water Treatment Rule (LT2ESWTR or LT2 rule), Stage 1 and Stage 2 Disinfectants and Disinfection Byproduct Rule, the 1989 Total Coliform Rule, the Arsenic Rule etc. State: State Water Code, CCR Titles 17, 20, and 22, CA PUC General Order 103-A, CA Health and Safety Code, Div. 104, Part 12, Chapter 4 the California Safe Drinking Water Act. These include:
 Regulation References for Drinking Water Limits and Monitoring
 General Mineral & General Physical Parameters - State Code 64449
 Bacteriological Quality - State Code 64422 thru 64426
 Inorganic Chemical - State Code 64432
 Organic Chemicals - State Code 64444 & State Code 64445
 Radionuclides - State Code 64441 & 64443
 Secondary Water Quality Standards - State Code 64449
 Disinfectants & Disinfection-By Products - State Code 64533 & related through 64536
 Federal Unregulated Contaminants Monitoring Rule 2
 California Unregulated Chemicals Monitoring Rule 64550
 Disinfection Requirements - State Code 64654
 Filtration Requirements - State Code 64655
 Fluoride - State Code 64433
 Lead & Copper Rule - State Code 64670
 Consumer Confidence Report - State Code 64480

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
No	No	0	0	

What is the Minimum Legal Requirement?
 Monitoring of the system according to Federal and State regulatory requirements as stated in Legal Requirement above.

Impact from Contracting Out? Change in LOS?
 Reducing LOS will violate drinking water regulations. The regulations dictate the level of drinking water operation and testing, and the current program is set to meet the set level of service.

What happens if we don't do this Program? Who will enforce?
 Potential for disease and illness of epidemic proportion, compromised fire suppression, additional operational audits are conducted impacting staff time and resources, reduced public confidence, reduced funding because the reduction in trust from our City Council members etc. Federal and State authorities enforce and can levy fines.

Can revenues be increased ~ established to provide General Fund offset for this program?
 The service is funded by the DOU enterprise funds. Revenue can be only increased by seeking full cost recovery for services rendered.

If General Fund support is cut what is the impact on Revenues?
 N/A

POD Cost 403

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	0.00	0	0	0	0	0	0	0	0	0
F_2204 2204:Northside Subdiv Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F_2226 2226:Neighborhood Water Quality Dist	0.00	0	0	0	0	0	0	0	0	0
F_2228 2228:Willowcreek Assmnt Md	0.00	0	0	0	0	0	0	0	0	0
F_2230 2230:N Natomas Lands CFD 3	0.00	0	0	0	0	0	0	0	0	0
F_2232 2232:Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0
F_2246 2246:Township 9 CFD No. 2012-06	0.00	0	0	0	0	0	0	0	0	0
F_2250 2250:SacMaintCFD2014-04 Area 01	0.00	0	0	0	0	0	0	0	0	0
F_2603 2603:Golf Fund	0.00	0	0	0	0	0	0	0	0	0
F_6004 6004:Parking Fund	0.00	0	0	0	0	0	0	0	0	0
F_6005 6005:Water Fund	16.00	1,802,086	34,470	1,836,556	522,779	14,150	0	2,373,485	2,373,485	0

POD Cost 403

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_6006 6006:Wastewater Fund	0.00	0	0	0	0	0	0	0	0	0
F_6007 6007:Recycling and Solid Waste	0.00	0	0	0	0	0	0	0	0	0
F_6010 6010:Community Center Fund	0.00	0	0	0	0	0	0	0	0	0
F_6011 6011:Storm Drainage Fund	0.00	0	0	0	0	0	0	0	0	0
F_6501 6501:Fleet Management Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	16.00	1,802,086	34,470	1,836,556	522,779	14,150	0	2,373,485	2,373,485	0

Fiscal Year FY20
Program Status Active
Department Utilities

Group Group 5 **POD Category** Mandated **POD Function** Operations

Program Services
 Water maintenance -1141

Program Description
 Maintenance of water facilities, including treatment plants and wells.

Legal Requirements
 Safe Drinking Water Act, State Water code Title 22, Long Term Surface Water Treatment Rule, State Health and Safety Code Title 17. OSHA. California Department of Public Health (DPH) Permit to Operate requires that proper maintenance be performed. Plant Services follows the maintenance recommendations provided by each manufacturer, as directed by the DPH and CAL AARRP Inspection reports.

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
No	No	0	0	

What is the Minimum Legal Requirement?

Requirements are set by DPH permit to Operate and are enforced during annual inspections

Impact from Contracting Out? Change in LOS?

Any change in service levels would violate the requirements and result in fines. Maintenance performed does not exceed minimum industry standards. Any change in LOS would result in permit violations. Corrective maintenance would increase, causing interruptions in water production. Equipment must be maintained per state and federal regulations. Survey and analysis have not been completed to determine the cost for contracting this function.

What happens if we don't do this Program? Who will enforce?

State government enforces the permit. The water system is required for public health and safety and is essential in the future development of Sacramento. Eliminating this program would result in building moratoriums and cease & desist orders from DPH for noncompliance with the operating permit

Can revenues be increased ~ established to provide General Fund offset for this program?

Only through rate increases

If General Fund support is cut what is the impact on Revenues?

N/A

POD Cost 404

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	0.00	0	0	0	0	0	0	0	0	0
F_2204 2204:Northside Subdiv Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F_2226 2226:Neighborhood Water Quality Dist	0.00	0	0	0	0	0	0	0	0	0
F_2228 2228:Willowcreek Assmnt Md	0.00	0	0	0	0	0	0	0	0	0
F_2230 2230:N Natomas Lands CFD 3	0.00	0	0	0	0	0	0	0	0	0
F_2232 2232:Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0
F_2246 2246:Township 9 CFD No. 2012-06	0.00	0	0	0	0	0	0	0	0	0
F_2250 2250:SacMaintCFD2014-04 Area 01	0.00	0	0	0	0	0	0	0	0	0
F_2603 2603:Golf Fund	0.00	0	0	0	0	0	0	0	0	0
F_6004 6004:Parking Fund	0.00	0	0	0	0	0	0	0	0	0
F_6005 6005:Water Fund	18.00	1,908,158	97,750	2,005,908	783,693	413,686	-475,060	2,728,227	2,728,227	0
F_6006 6006:Wastewater Fund	0.00	0	0	0	0	0	153,000	153,000	153,000	0
F_6007 6007:Recycling and Solid Waste	0.00	0	0	0	0	0	0	0	0	0
F_6010 6010:Community Center Fund	0.00	0	0	0	0	0	0	0	0	0
F_6011 6011:Storm Drainage Fund	0.00	0	0	0	0	0	175,300	175,300	175,300	0
F_6501 6501:Fleet Management Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	18.00	1,908,158	97,750	2,005,908	783,693	413,686	-146,760	3,056,527	3,056,527	0

Fiscal Year FY20
Program Status Active
Department Utilities

Group Group 1 **POD Category** Mandated **POD Function** Operations

Program Services

Director's Office Administration - 1011

Program Description

The Office of the Director administers the Department of Utilities, and provides general management and strategic guidance to the operations of the department. The Office represents the City on water supply, sewer, flood protection, and drainage issues, and advises the Mayor/City Council and City Manager's Office on these issues; coordinates with other departments and outside agencies.

Legal Requirements

Unable to run department without Director and support staff.

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
No	No	0	0	

What is the Minimum Legal Requirement?

Unable to run department without Director and support staff.

Impact from Contracting Out? Change in LOS?

Minimal potential savings from contracting out director position and potential loss of ownership.

What happens if we don't do this Program? Who will enforce?

Approximately \$400k budgeted for consulting and membership fees. Would lose standing in region to influence legislation and regulatory changes. Inability to conduct studies for rate structure or best practice models in the industry.

Can revenues be increased – established to provide General Fund offset for this program?

No

If General Fund support is cut what is the impact on Revenues?

N/A

POD Cost 428

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	0.00	0	0	0	0	0	0	0	0	0
F_2204 2204:Northside Subdiv Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F_2226 2226:Neighborhood Water Quality Dist	0.00	0	0	0	0	0	0	0	0	0
F_2228 2228:Willowcreek Assmnt Md	0.00	0	0	0	0	0	0	0	0	0
F_2230 2230:N Natomas Lands CFD 3	0.00	0	0	0	0	0	0	0	0	0
F_2232 2232:Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0
F_2246 2246:Township 9 CFD No. 2012-06	0.00	0	0	0	0	0	0	0	0	0
F_2250 2250:SacMaintCFD2014-04 Area 01	0.00	0	0	0	0	0	0	0	0	0
F_2603 2603:Golf Fund	0.00	0	0	0	0	0	0	0	0	0
F_6004 6004:Parking Fund	0.00	0	0	0	0	0	0	0	0	0
F_6005 6005:Water Fund	3.00	513,183	10,800	523,983	739,883	1,400	-461,418	803,848	803,848	0
F_6006 6006:Wastewater Fund	0.00	0	0	0	0	0	255,991	255,991	255,991	0
F_6007 6007:Recycling and Solid Waste	0.00	0	0	0	0	0	0	0	0	0
F_6010 6010:Community Center Fund	0.00	0	0	0	0	0	0	0	0	0
F_6011 6011:Storm Drainage Fund	0.00	0	0	0	0	0	217,593	217,593	217,593	0
F_6501 6501:Fleet Management Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	3.00	513,183	10,800	523,983	739,883	1,400	12,166	1,277,432	1,277,432	0

Fiscal Year FY20
Program Status Active
Department Utilities **Group** Group 3 **POD Category** Mandated **POD Function** Operations

Program Services
 Engineering and Water Resources Administration -1311

Program Description
 Provides the support function for compliance with Federal Clean Water Act, National Flood Insurance Program, Federal Safe Drinking Water Act, State Porter Cologne Water Quality Act, Water Meter Program, Water Conservation Program, Capital Improvement Program and numerous other Federal and State mandates.

Legal Requirements

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
No	No	0	0	

What is the Minimum Legal Requirement?

Impact from Contracting Out? Change in LOS?

N/A

What happens if we don't do this Program? Who will enforce?

Failure to perform engineering administration function could lead to non-compliance with Federal and State mandates resulting in fines and civil liability penalties. Enforcement would come from a number of agencies including FEMA, State Regional Water Quality Control Board, State Department of Public Health, USEPA

Can revenues be increased ~ established to provide General Fund offset for this program?

No

If General Fund support is cut what is the impact on Revenues?

N/A

POD Cost 431

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	0.00	0	0	0	0	0	0	0	0	0
F_2204 2204:Northside Subdiv Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F_2226 2226:Neighborhood Water Quality Dist	0.00	0	0	0	0	0	0	0	0	0
F_2228 2228:Willowcreek Assmnt Md	0.00	0	0	0	0	0	0	0	0	0
F_2230 2230:N Natomas Lands CFD 3	0.00	0	0	0	0	0	0	0	0	0
F_2232 2232:Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0
F_2246 2246:Township 9 CFD No. 2012-06	0.00	0	0	0	0	0	0	0	0	0
F_2250 2250:SacMaintCFD2014-04 Area 01	0.00	0	0	0	0	0	0	0	0	0
F_2603 2603:Golf Fund	0.00	0	0	0	0	0	0	0	0	0
F_6004 6004:Parking Fund	0.00	0	0	0	0	0	0	0	0	0
F_6005 6005:Water Fund	6.00	694,555	9,925	704,480	291,378	12,500	-331,053	677,305	677,305	0
F_6006 6006:Wastewater Fund	0.00	0	0	0	0	0	200,154	200,154	200,154	0
F_6007 6007:Recycling and Solid Waste	0.00	0	0	0	0	0	0	0	0	0
F_6010 6010:Community Center Fund	0.00	0	0	0	0	0	0	0	0	0
F_6011 6011:Storm Drainage Fund	0.00	0	0	0	0	0	120,092	120,092	120,092	0
F_6501 6501:Fleet Management Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	6.00	694,555	9,925	704,480	291,378	12,500	-10,807	997,551	997,551	0

Fiscal Year FY20
Program Status Active
Department Utilities

Group Group 2 **POD Category** Mandated **POD Function** Operations

Program Services
 Logistics - 1451

Program Description
 Warehousing, procurement, contracting, equipment and facility maintenance

Legal Requirements
 Internal and External auditor's recommendations regarding Warehouse Best Management Practices (BMPs); California Constitution Articles XIII C and D (218) requires segregation of Enterprise Fund accounting and inventory management, and Federal GAO-02-447G guidelines regarding warehouse BMPs.

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
No	Yes	0	0	

What is the Minimum Legal Requirement?

Adherence to warehousing, accounting and fiscal oversight and best management practices in accordance with Prop 218, and Federal GAO-02-447G guidelines.

Impact from Contracting Out? Change in LOS?

Potential inability to maintain 218 compliance. Reductions in levels of service would lead to loss of fiscal, procurement and security oversight of warehouse operations.

What happens if we don't do this Program? Who will enforce?

Violation of Articles XIII C and D of State of California Constitution (Proposition 218). Enforcement likely to occur via litigation from City ratepayers and/or State agencies.

Can revenues be increased ~ established to provide General Fund offset for this program?

No

If General Fund support is cut what is the impact on Revenues?

N/A

POD Cost 432

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	0.00	0	0	0	0	0	0	0	0	0
F_2204 2204:Northside Subdiv Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F_2226 2226:Neighborhood Water Quality Dist	0.00	0	0	0	0	0	0	0	0	0
F_2228 2228:Willowcreek Assmnt Md	0.00	0	0	0	0	0	0	0	0	0
F_2230 2230:N Natomas Lands CFD 3	0.00	0	0	0	0	0	0	0	0	0
F_2232 2232:Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0
F_2246 2246:Township 9 CFD No. 2012-06	0.00	0	0	0	0	0	0	0	0	0
F_2250 2250:SacMaintCFD2014-04 Area 01	0.00	0	0	0	0	0	0	0	0	0
F_2603 2603:Golf Fund	0.00	0	0	0	0	0	0	0	0	0
F_6004 6004:Parking Fund	0.00	0	0	0	0	0	0	0	0	0
F_6005 6005:Water Fund	12.00	1,132,486	28,582	1,161,068	269,501	41,000	-649,811	821,758	821,758	0
F_6006 6006:Wastewater Fund	0.00	0	0	0	0	0	310,137	310,137	310,137	0
F_6007 6007:Recycling and Solid Waste	0.00	0	0	0	0	0	0	0	0	0
F_6010 6010:Community Center Fund	0.00	0	0	0	0	0	0	0	0	0
F_6011 6011:Storm Drainage Fund	0.00	0	0	0	0	0	339,674	339,674	339,674	0
F_6501 6501:Fleet Management Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	12.00	1,132,486	28,582	1,161,068	269,501	41,000	0	1,471,569	1,471,569	0

Fiscal Year FY20
 Program Status Active

Department Utilities Group Group 1 POD Category Essential 3 POD Function Operations

Program Services
 Metropolitan Water Planning -1051

Program Description
 This is a joint powers authority (JPA) with the County. The following agreements established the JPA: City Agreement 91-203 (the first interagency agreement) dated 10/30/1991 which established the City-County Office of Metropolitan Water Planning (CCOMWP) with a 50/50 split on cost between the City and County, this agreement was amended six times extending the CCOMWP existence to 02/28/2001. City Agreement 2001-005 (the second interagency agreement) dated 01/09/2001 which created the Water Forum Successor Effort (WFSE) and continued the CCOMWP to 12/31/2030, discussed funding from City, County and other water purveyors. City Agreement 1999-99-222 a Memorandum of Understanding, (the Water Forum Agreement) dated 11/23/1999 signed by 40 stakeholder organizations.

Legal Requirements

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
No		0	0	

What is the Minimum Legal Requirement?

Impact from Contracting Out? Change in LOS?

What happens if we don't do this Program? Who will enforce?

Can revenues be increased ~ established to provide General Fund offset for this program?

If General Fund support is cut what is the impact on Revenues?

POD Cost 434

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	0.00	0	0	0	0	0	0	0	0	0
F_2204 2204:Northside Subdiv Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F_2226 2226:Neighborhood Water Quality Dist	0.00	0	0	0	0	0	0	0	0	0
F_2228 2228:Willowcreek Assmnt Md	0.00	0	0	0	0	0	0	0	0	0
F_2230 2230:N Natomas Lands CFD 3	0.00	0	0	0	0	0	0	0	0	0
F_2232 2232:Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0
F_2246 2246:Township 9 CFD No. 2012-06	0.00	0	0	0	0	0	0	0	0	0
F_2250 2250:SacMaintCFD2014-04 Area 01	0.00	0	0	0	0	0	0	0	0	0
F_2603 2603:Golf Fund	0.00	0	0	0	0	0	0	0	0	0
F_6004 6004:Parking Fund	0.00	0	0	0	0	0	0	0	0	0
F_6005 6005:Water Fund	0.00	0	0	0	0	0	492,557	492,557	492,557	0
F_6006 6006:Wastewater Fund	0.00	0	0	0	0	0	0	0	0	0
F_6007 6007:Recycling and Solid Waste	0.00	0	0	0	0	0	0	0	0	0
F_6010 6010:Community Center Fund	0.00	0	0	0	0	0	0	0	0	0
F_6011 6011:Storm Drainage Fund	0.00	0	0	0	0	0	0	0	0	0
F_6501 6501:Fleet Management Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	0.00	0	0	0	0	0	492,557	492,557	492,557	0

Fiscal Year FY20
Program Status Active
Department Utilities

Group Group 1 **POD Category** Mandated **POD Function** Operations

Program Services

Public Affairs -1061

Program Description

Public Outreach is mandated as part of the regulatory requirements for the National Pollutant Discharge Elimination System (NPDES) Permit, NFIP program and Water Conservation. In addition, it leads programs essential to the mandated programs for SSMP and Water Quality Reporting Requirements.

Legal Requirements

- Stormwater NPDES Permit Section D.12 (Public Outreach and Public Education) requires implementation of a Public Outreach Program to the general public, school children, and businesses.
- Statewide General WDR for Sanitary Sewer System Section D.13.vii.a (FOG Control Program) requires an implementation plan and schedule for a public outreach program that promotes proper disposal of FOG.
- CSS NPDES Permit Section VI.C.4.b.i.f (Fats, Oil, and Grease (FOG) Control Program) requires implementation of a FOG control program. (It doesn't specifically list outreach as a component; however, outreach is typically apart of a program.)
- Water Conservation outreach is mandated via CUWCC 2008 MOU referenced in CA State Senate Bill SBX7-7
- Flood Plain - Other minor NFIP/CRS outreach falls under City Code Sections 15.108.030 & 15.108.040.
- Flood Plain - Section 300 of the Community Rating System Program requires many outreach activities (this is a volunteer program under the NFIP program (National Flood Insurance Program) that enables residents to get discounted flood insurance).

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
No	Yes	150,000	3	

What is the Minimum Legal Requirement?

Varies based on program.

Impact from Contracting Out? Change in LOS?

Loss of FTE, no ability to do classroom or community meetings, no ability to do anything beyond printed materials.

What happens if we don't do this Program? Who will enforce?

Potential for fines and loss of funding and discounts on flood insurance. Enforcement will vary based on programs.

Can revenues be increased ~ established to provide General Fund offset for this program?

No

If General Fund support is cut what is the impact on Revenues?

No

POD Cost 435

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 1001 1001:General Fund	0.00	0	0	0	0	0	0	0	0	0
F 2204 2204:Northside Subdiv Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2226 2226:Neighborhood Water Quality Dist	0.00	0	0	0	0	0	0	0	0	0
F 2228 2228:Willowcreek Assmnt Md	0.00	0	0	0	0	0	0	0	0	0
F 2230 2230:N Natomas Lands CFD 3	0.00	0	0	0	0	0	0	0	0	0
F 2232 2232:Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0
F 2246 2246:Township 9 CFD No. 2012-06	0.00	0	0	0	0	0	0	0	0	0
F 2250 2250:SacMaintCFD2014-04 Area 01	0.00	0	0	0	0	0	0	0	0	0
F 2603 2603:Golf Fund	0.00	0	0	0	0	0	0	0	0	0
F 6004 6004:Parking Fund	0.00	0	0	0	0	0	0	0	0	0
F 6005 6005:Water Fund	3.00	329,304	5,500	334,804	348,330	2,125	-254,116	431,143	431,143	0
F 6006 6006:Wastewater Fund	0.00	0	0	0	0	0	137,360	137,360	137,360	0
F 6007 6007:Recycling and Solid Waste	0.00	0	0	0	0	0	0	0	0	0
F 6010 6010:Community Center Fund	0.00	0	0	0	0	0	0	0	0	0
F 6011 6011:Storm Drainage Fund	0.00	0	0	0	0	0	116,756	116,756	116,756	0
F 6501 6501:Fleet Management Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	3.00	329,304	5,500	334,804	348,330	2,125	0	685,259	685,259	0

Fiscal Year FY20
Program Status Active

Department Utilities **Group** Group 3 **POD Category** Essential 3 **POD Function** Operations

Program Services
 CIP Engineering - 1321

Program Description
 CIP Engineering, including master planning, project development and planning, operational support and capital improvements is linked to compliance with Federal Clean Water Act, National Flood Insurance Program, Federal Safe Drinking Water Act, State Porter Cologne Water Quality Act, Water Meter Program (AB2572), mandatory water conservation (SB 7X) and numerous other Federal and State mandates including Wastewater regulations that are necessary to be met.

Legal Requirements
 Compliance with Federal Clean Water Act, National Flood Insurance Program, Federal Safe Drinking Water Act, State Porter Cologne Water Quality Act, Water Meter Program (AB2572), mandatory water conservation (SB 7X) and numerous other Federal and State mandates is required.

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
No	No	0	0	

What is the Minimum Legal Requirement?

Compliance with the programs noted in Legal Requirements section.

Impact from Contracting Out? Change in LOS?

Some tasks are not conducive to outside Contractors i.e. Operational support, maintaining and operating the water model. There would not be a significant savings from contracting out as costs for private sector engineering services are on par with our costs. For FTE, It would be a one for one exchange.

What happens if we don't do this Program? Who will enforce?

Discontinuing these functions could lead to non-compliance with Federal and State mandates resulting in fines and civil liability penalties. Enforcement would come from a number of agencies including FEMA, State Regional Water Quality Control Board, State Department of Public Health, USEPA

Can revenues be increased ~ established to provide General Fund offset for this program?

No

If General Fund support is cut what is the impact on Revenues?

N/A

POD Cost 454

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	0.00	0	0	0	0	0	0	0	0	0
F_2204 2204:Northside Subdiv Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F_2226 2226:Neighborhood Water Quality Dist	0.00	0	0	0	0	0	0	0	0	0
F_2228 2228:Willowcreek Assmnt Md	0.00	0	0	0	0	0	0	0	0	0
F_2230 2230:N Natomas Lands CFD 3	0.00	0	0	0	0	0	0	0	0	0
F_2232 2232:Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0
F_2246 2246:Township 9 CFD No. 2012-06	0.00	0	0	0	0	0	0	0	0	0
F_2250 2250:SacMaintCFD2014-04 Area 01	0.00	0	0	0	0	0	0	0	0	0
F_2603 2603:Golf Fund	0.00	0	0	0	0	0	0	0	0	0
F_6004 6004:Parking Fund	0.00	0	0	0	0	0	0	0	0	0
F_6005 6005:Water Fund	27.54	4,104,694	1,350	4,106,044	250,455	22,525	-2,678,223	1,700,801	1,700,801	0
F_6006 6006:Wastewater Fund	0.00	0	0	0	0	0	505,991	505,991	505,991	0
F_6007 6007:Recycling and Solid Waste	0.00	0	0	0	0	0	0	0	0	0
F_6010 6010:Community Center Fund	0.00	0	0	0	0	0	0	0	0	0
F_6011 6011:Storm Drainage Fund	0.00	0	0	0	0	0	303,595	303,595	303,595	0
F_6501 6501:Fleet Management Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	27.54	4,104,694	1,350	4,106,044	250,455	22,525	-1,868,637	2,510,387	2,510,387	0

Fiscal Year FY20
Program Status Active
Department Utilities

Group Group 3 **POD Category** Mandated **POD Function** Operations

Program Services

Floodplain Management - a portion of 1341

Program Description

This program is a National Flood Insurance Program that helps residents procure flood insurance and allows federally backed mortgages in flood zone areas. In addition, the program supports the Department Operations and Maintenance Division in its role as the Local Maintaining Agency for several miles of federal project levees.

Legal Requirements

Federal statute: The National Flood Insurance Act, Title 42 USC section 4001 et seq.
 Federal regulations: Title 44 CFR Parts 59 and 60.
 Sacramento City Code: Title 15 Chapter 15.104.

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
No	No	0	0	

What is the Minimum Legal Requirement?

Annual reporting, compliance with development standards, maintenance of Flood Insurance Rate Maps, Letters of Map revisions, public outreach, Comprehensive Flood Management Plan, Community Rating System (CRS) reporting/requirements, etc.

Impact from Contracting Out? Change in LOS?

N/A

What happens if we don't do this Program? Who will enforce?

Loss of ability to participate in NFIP. No flood insurance available. No federally backed mortgages available in flood zones. Loss of CRS program would result in higher flood insurance rates. Neither of these programs is mandatory, but failure to participate and meet requirements would be catastrophic.

Can revenues be increased ~ established to provide General Fund offset for this program?

This program has no impact on the General Fund.

If General Fund support is cut what is the impact on Revenues?

N/A

POD Cost 457

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	0.00	0	0	0	0	0	0	0	0	0
F_2204 2204:Northside Subdiv Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F_2226 2226:Neighborhood Water Quality Dist	0.00	0	0	0	0	0	0	0	0	0
F_2228 2228:Willowcreek Assmnt Md	0.00	0	0	0	0	0	0	0	0	0
F_2230 2230:N Natomas Lands CFD 3	0.00	0	0	0	0	0	0	0	0	0
F_2232 2232:Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0
F_2246 2246:Township 9 CFD No. 2012-06	0.00	0	0	0	0	0	0	0	0	0
F_2250 2250:SacMaintCFD2014-04 Area 01	0.00	0	0	0	0	0	0	0	0	0
F_2603 2603:Golf Fund	0.00	0	0	0	0	0	0	0	0	0
F_6004 6004:Parking Fund	0.00	0	0	0	0	0	0	0	0	0
F_6005 6005:Water Fund	0.00	0	0	0	0	0	0	0	0	0
F_6006 6006:Wastewater Fund	0.00	0	0	0	0	0	0	0	0	0
F_6007 6007:Recycling and Solid Waste	0.00	0	0	0	0	0	0	0	0	0
F_6010 6010:Community Center Fund	0.00	0	0	0	0	0	0	0	0	0
F_6011 6011:Storm Drainage Fund	3.25	490,730	0	490,730	0	0	0	490,730	490,730	0
F_6501 6501:Fleet Management Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	3.25	490,730	0	490,730	0	0	0	490,730	490,730	0

Fiscal Year FY20
Program Status Active
Department Utilities

Group Group 5 **POD Category** Mandated POD Function Operations

Program Services
 Drainage Collection -1431

Program Description
 1) Rain & Levee Patrol 2) Weed Abatement (Fire Breaks) for All Levees, Ditches, Canals and Basins 3) South Sacramento Streams Group 4) Preventative Drainage System Maintenance

Legal Requirements
 1. Levee and Rain Patrol mandated per CA State DWR for 24-hour levee patrol when the Sacramento River levee reaches 25.0 ft of elevation at I Street Bridge Gauge. 2. Weed abatement required by Fire Marshall/City Code 8.28010 Government Code Title 4, Division 3, Part 2, Section 39500 3. South Sac Streams maintenance required per State Department Water Resources and MOU agreement with Sacramento Area Flood Control Agency (SAFCA). City of Sacramento is designated local maintaining agency (LMA). 4. General interior drainage maintenance and flood protection required per FEMA -PL8499- Public Mitigation Law and National Pollutant Discharge Elimination System (NPDES) Permit, Sacramento Regional County Sanitation District (SRCS) Permit, State Clean Water Quality Act-Title 23, State Health and Safety Code Title 17, City Charter Chapter 17, Ordinance 17.156, FEMA Ordinance 99-015-Floodway Management.

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
No	No	0	0	

What is the Minimum Legal Requirement?

Rain Patrol is best management practice for flood prevention providing protection for life environmental and property for the City. 24-hr Levee Patrol monitoring is required when the Sac River reaches 25' as mandated by State of CA. Minimum requirement for levee maintenance is prescribed by current DWR Framework document. All firebreaks must be mowed by July 1st each year. Compliance under NPDES Permit for our State Clean Water Quality Act; Title 23.

Impact from Contracting Out? Change in LOS?

Level of Service change is not feasible given State and Federal requirements for levee/basin/canal patrol and maintenance to maintain flood protection.

What happens if we don't do this Program? Who will enforce?

Increased risk of City interior flooding resulting in increased property damage, flood insurance, and public safety hazards. Federal and State agency enforcement from FEMA, National Flood Insurance Program (NFIP), and CA Water Quality Board.

Can revenues be increased ~ established to provide General Fund offset for this program?

No

If General Fund support is cut what is the impact on Revenues?

No

POD Cost 458

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 1001 1001:General Fund	0.00	0	0	0	0	0	0	0	0	0
F 2204 2204:Northside Subdiv Maint Dist	0.00	0	0	0	0	0	8,000	8,000	0	8,000
F 2226 2226:Neighborhood Water Quality Dist	0.00	0	0	0	0	0	3,000	3,000	0	3,000
F 2228 2228:Willowcreek Assmnt Md	0.00	0	0	0	0	0	20,774	20,774	0	20,774
F 2230 2230:N Natomas Lands CFD 3	0.00	0	0	0	0	0	300,000	300,000	0	300,000
F 2232 2232:Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0
F 2246 2246:Township 9 CFD No. 2012-06	0.00	0	0	0	0	0	9,000	9,000	0	9,000
F 2250 2250:SacMaintCFD2014-04 Area 01	0.00	0	0	0	0	0	298,120	298,120	0	298,120
F 2603 2603:Golf Fund	0.00	0	0	0	0	0	0	0	0	0
F 6004 6004:Parking Fund	0.00	0	0	0	0	0	0	0	0	0
F 6005 6005:Water Fund	0.00	0	0	0	0	0	10,000	10,000	10,000	0
F 6006 6006:Wastewater Fund	0.00	0	0	0	0	0	0	0	0	0
F 6007 6007:Recycling and Solid Waste	0.00	0	0	0	0	0	0	0	0	0
F 6010 6010:Community Center Fund	0.00	0	0	0	0	0	0	0	0	0
F 6011 6011:Storm Drainage Fund	47.00	5,490,770	232,465	5,723,235	1,840,214	196,750	-885,464	6,874,735	6,874,735	0
F 6501 6501:Fleet Management Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	47.00	5,490,770	232,465	5,723,235	1,840,214	196,750	-236,570	7,523,629	6,884,735	638,894

Fiscal Year FY20
Program Status Active
Department Utilities **Group** Group 4 **POD Category** Mandated **POD Function** Operations

Program Services

Operations and Maintenance Administration -1211

Program Description

Operations and Maintenance has mandatory programs that necessitate proper oversight and administrative support in order to comply with operation and financial regulations, including State Proposition 218. The Administrative Support Team was developed to assist the division in meeting compliance requirements of the City Auditor, GASB, and GAAP.

Legal Requirements

Compliance with GASB, GAAP, OSHA, County EMD, Labor Agreements, City Codes and policies. As well as Federal: The EPA Clean Water Act of 1972 and the 1977 amendments, Safe Drinking Water Act of 1974 and the 1986 and 1996 amendments, Lead and Copper Rule, Long Term 1 Enhanced Surface Water Treatment Rule (LT1ESWTR), Long Term 2 Enhanced Surface Water Treatment Rule (LT2ESWTR or LT2 rule), Stage 1 and Stage 2 Disinfectants and Disinfection Byproduct Rule, the 1989 Total Coliform Rule, the Arsenic Rule etc. State: State Water Code, CCR Titles 17, 20 and 22, CA PUC General Order 103-A, CA Health and Safety Code, Div. 104, Part 12, Chapter 4 the California Safe Drinking Water Act.

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
No	No	0	0	

What is the Minimum Legal Requirement?

Compliance with the Legal Requirements indicated above must be met.

Impact from Contracting Out? Change in LOS?

N/A

What happens if we don't do this Program? Who will enforce?

Potential for disease and illness of epidemic proportion, compromised fire suppression, additional operational audits are conducted impacting staff time and resources, reduced public confident, reduced funding because of the reduction in trust from our City Council members etc. Federal and State authorities enforce and can levy fines. City Auditor, GASB & GAAP strongly recommend internal controls, including separation of duties, dual custody, physical security, and a comparison of records. The Administrative Support Team was developed to assist the division in meeting these requirements.

Can revenues be increased ~ established to provide General Fund offset for this program?

This service is funded by the DOU enterprise funds. Revenue can be only increased by seeking full cost recovery for services rendered.

If General Fund support is cut what is the impact on Revenues?

N/A

POD Cost 463

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	0.00	0	0	0	0	0	0	0	0	0
F_2204 2204:Northside Subdiv Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F_2226 2226:Neighborhood Water Quality Dist	0.00	0	0	0	0	0	0	0	0	0
F_2228 2228:Willowcreek Assmnt Md	0.00	0	0	0	0	0	0	0	0	0
F_2230 2230:N Natomas Lands CFD 3	0.00	0	0	0	0	0	0	0	0	0
F_2232 2232:Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0
F_2246 2246:Township 9 CFD No. 2012-06	0.00	0	0	0	0	0	0	0	0	0
F_2250 2250:SacMaintCFD2014-04 Area 01	0.00	0	0	0	0	0	0	0	0	0
F_2603 2603:Golf Fund	0.00	0	0	0	0	0	0	0	0	0
F_6004 6004:Parking Fund	0.00	0	0	0	0	0	0	0	0	0
F_6005 6005:Water Fund	11.00	1,288,884	14,900	1,303,784	1,293,811	8,750	33	2,606,378	2,606,378	0
F_6006 6006:Wastewater Fund	0.00	0	0	0	0	0	0	0	0	0
F_6007 6007:Recycling and Solid Waste	0.00	0	0	0	0	0	0	0	0	0
F_6010 6010:Community Center Fund	0.00	0	0	0	0	0	0	0	0	0
F_6011 6011:Storm Drainage Fund	0.00	0	0	0	0	0	0	0	0	0
F_6501 6501:Fleet Management Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	11.00	1,288,884	14,900	1,303,784	1,293,811	8,750	33	2,606,378	2,606,378	0

Fiscal Year FY20
 Program Status Active
 Department Utilities

Group Group 2 POD Category Mandated POD Function Operations

Program Services
 Business Services Administration - 1661

Program Description
 Oversight of and administrative support to the Billing, Customer Service, Fiscal Operations, Rate Planning, Logistics and Employee and Administrative Services programs.

Legal Requirements

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
No	No	0	0	

What is the Minimum Legal Requirement?

Impact from Contracting Out? Change in LOS?

What happens if we don't do this Program? Who will enforce?

Can revenues be increased ~ established to provide General Fund offset for this program?

If General Fund support is cut what is the impact on Revenues?

POD Cost 510

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	0.00	0	0	0	0	0	0	0	0	0
F_2204 2204:Northside Subdiv Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F_2226 2226:Neighborhood Water Quality Dist	0.00	0	0	0	0	0	0	0	0	0
F_2228 2228:Willowcreek Assmnt Md	0.00	0	0	0	0	0	0	0	0	0
F_2230 2230:N Natomas Lands CFD 3	0.00	0	0	0	0	0	0	0	0	0
F_2232 2232:Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0
F_2246 2246:Township 9 CFD No. 2012-06	0.00	0	0	0	0	0	0	0	0	0
F_2250 2250:SacMaintCFD2014-04 Area 01	0.00	0	0	0	0	0	0	0	0	0
F_2603 2603:Golf Fund	0.00	0	0	0	0	0	0	0	0	0
F_6004 6004:Parking Fund	0.00	0	0	0	0	0	0	0	0	0
F_6005 6005:Water Fund	7.00	865,385	1,808	867,193	67,365	3,125	-627,858	309,825	309,825	0
F_6006 6006:Wastewater Fund	0.00	0	0	0	0	0	313,929	313,929	313,929	0
F_6007 6007:Recycling and Solid Waste	0.00	0	0	0	0	0	0	0	0	0
F_6010 6010:Community Center Fund	0.00	0	0	0	0	0	0	0	0	0
F_6011 6011:Storm Drainage Fund	0.00	0	0	0	0	0	313,929	313,929	313,929	0
F_6501 6501:Fleet Management Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	7.00	865,385	1,808	867,193	67,365	3,125	0	937,683	937,683	0

Fiscal Year FY20
Program Status Active
Department Utilities

Group Group 3 **POD Category** Mandated **POD Function** Operations

Program Services

Asset Management - 1641

Program Description

- 1) Financial analysis for and support to the Utility Rate Advisory Commission;
- 2) Financial planning and analysis, including management of rate models and development of utility rates and fees;
- 3) Specialized financial analysis and reporting of regulatory and legal requirements.
- 4) Strategic planning to communicate the Department's goals and objectives including the development of a business plan as part of a Department-wide effort to continually improve the organization.
- 5) Asset management planning, including best management practices of managing infrastructure assets and delivering established levels of service.

Legal Requirements

Prop 218 requires the department to charge rates and fees based on the cost of service.

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
No	No	0	0	

What is the Minimum Legal Requirement?

Remain in compliance with Prop 218.

Impact from Contracting Out? Change in LOS?

Some tasks are not conducive to outside Contractors: i.e. Operational support, risk management. No significant savings from contracting out as costs for private sector engineering services are similar to our costs.

What happens if we don't do this Program? Who will enforce?

Failure to perform services could lead to non-compliance with regulations, negative changes in LOS, and decreased consumer confidence in DOU.

Can revenues be increased ~ established to provide General Fund offset for this program?

enterprise funds. Revenue can only be increased by seeking full cost recovery for This program is funded by the DOU services rendered.

If General Fund support is cut what is the impact on Revenues?

N/A

POD Cost 511

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	0.00	0	0	0	0	0	0	0	0	0
F_2204 2204:Northside Subdiv Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F_2226 2226:Neighborhood Water Quality Dist	0.00	0	0	0	0	0	0	0	0	0
F_2228 2228:Willowcreek Assmnt Md	0.00	0	0	0	0	0	0	0	0	0
F_2230 2230:N Natomas Lands CFD 3	0.00	0	0	0	0	0	0	0	0	0
F_2232 2232:Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0
F_2246 2246:Township 9 CFD No. 2012-06	0.00	0	0	0	0	0	0	0	0	0
F_2250 2250:SacMaintCFD2014-04 Area 01	0.00	0	0	0	0	0	0	0	0	0
F_2603 2603:Golf Fund	0.00	0	0	0	0	0	0	0	0	0
F_6004 6004:Parking Fund	0.00	0	0	0	0	0	0	0	0	0
F_6005 6005:Water Fund	5.18	766,319	7,860	774,179	393,218	3,375	-782,790	387,982	387,982	0
F_6006 6006:Wastewater Fund	0.00	0	0	0	0	0	391,395	391,395	391,395	0
F_6007 6007:Recycling and Solid Waste	0.00	0	0	0	0	0	0	0	0	0
F_6010 6010:Community Center Fund	0.00	0	0	0	0	0	0	0	0	0
F_6011 6011:Storm Drainage Fund	0.00	0	0	0	0	0	391,395	391,395	391,395	0
F_6501 6501:Fleet Management Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	5.18	766,319	7,860	774,179	393,218	3,375	0	1,170,772	1,170,772	0

Fiscal Year FY20
Program Status Active
Department Utilities **Group** Group 1 **POD Category** Mandated **POD Function** Operations

Program Services
 Fund Level Programs - a portion of 1041
 Debt Service, Cost Plan, Insurance, Bad Debt, banking fees, water rights, and SCERS

Program Description

Legal Requirements

Required by loan agreements to make debt service payments.

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
No	No	0	0	

What is the Minimum Legal Requirement?

Impact from Contracting Out? Change in LOS?

Default on loans if debt payments not made and increased liability if insurance not paid. Central HR, IT, and City Attorney could potentially be contracted out.

What happens if we don't do this Program? Who will enforce?

Can revenues be increased ~ established to provide General Fund offset for this program?

No

If General Fund support is cut what is the impact on Revenues?

N/A

POD Cost 555

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	0.00	0	0	0	0	0	0	0	0	0
F_2204 2204:Northside Subdiv Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F_2226 2226:Neighborhood Water Quality Dist	0.00	0	0	0	0	0	0	0	0	0
F_2228 2228:Willowcreek Assmnt Md	0.00	0	0	0	0	0	0	0	0	0
F_2230 2230:N Natomas Lands CFD 3	0.00	0	0	0	0	0	0	0	0	0
F_2232 2232:Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0
F_2246 2246:Township 9 CFD No. 2012-06	0.00	0	0	0	0	0	0	0	0	0
F_2250 2250:SacMaintCFD2014-04 Area 01	0.00	0	0	0	0	0	0	0	0	0
F_2603 2603:Golf Fund	0.00	0	0	0	0	0	0	0	0	0
F_6004 6004:Parking Fund	0.00	0	0	0	0	0	0	0	0	0
F_6005 6005:Water Fund	0.00	0	0	0	5,797,138	600,000	7,008,167	13,405,305	13,405,305	0
F_6006 6006:Wastewater Fund	0.00	0	0	0	3,260,313	0	2,538,281	5,798,594	5,798,594	0
F_6007 6007:Recycling and Solid Waste	0.00	0	0	0	0	0	0	0	0	0
F_6010 6010:Community Center Fund	0.00	0	0	0	0	0	0	0	0	0
F_6011 6011:Storm Drainage Fund	0.00	0	0	0	3,141,987	0	2,162,014	5,304,001	5,304,001	0
F_6501 6501:Fleet Management Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	0.00	0	0	0	12,199,438	600,000	11,708,462	24,507,900	24,507,900	0

Fiscal Year FY20
 Program Status Active
 Department Utilities

Group Group 3 POD Category POD Function

Program Services

Electrical/SCADA/Instrument - 1361

Program Description

Electrical - responsible for maintaining electrical systems and equipment rated from 21KV to 50 volts at the Department's water plants, reservoirs, lift stations, and wells. Provide technical assistance for design and review of electrical installations and upgrades on CIP's. Instrumentation and SCADA- Responsible for process control equipment, Operator interface equipment, SCADA network, calibration of water quality instruments and chemical detection equipment. Maintains all process control instruments as well as signal and communication equipment at Department water plants, reservoirs, lift stations, and wells. Provide technical assistance for design and review of instrumentation equipment for updates on CIP's. CIP Electrical and control engineering including planning, design, construction support, operational support and capital improvements.

Legal Requirements

Compliance with the National Fire Protection Association, National Electric Code (NEC), OSHA, Federal Clean Water Act (FCWA), National Flood Insurance (NFI), Federal Safe Drinking Water Act (FSDA), and other federal and State mandates is required.

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
No	No	0	0	N/A

What is the Minimum Legal Requirement?

Compliance with federal and state programs including NFPA, NEC, OSHA, FCWA, NFI, FSDWA and other federal and state mandates.

Impact from Contracting Out? Change in LOS?

N/A

What happens if we don't do this Program? Who will enforce?

Non-compliance with legal requirements resulting in fines, penalties and potential employee injury or death.

Can revenues be increased ~ established to provide General Fund offset for this program?

There is no impact on the General Fund for these services.

If General Fund support is cut what is the impact on Revenues?

N/A

POD Cost 583

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	0.00	0	0	0	0	0	0	0	0	0
F_2204 2204:Northside Subdiv Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F_2226 2226:Neighborhood Water Quality Dist	0.00	0	0	0	0	0	0	0	0	0
F_2228 2228:Willowcreek Assmnt Md	0.00	0	0	0	0	0	0	0	0	0
F_2230 2230:N Natomas Lands CFD 3	0.00	0	0	0	0	0	0	0	0	0
F_2232 2232:Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0
F_2246 2246:Township 9 CFD No. 2012-06	0.00	0	0	0	0	0	0	0	0	0
F_2250 2250:SacMaintCFD2014-04 Area 01	0.00	0	0	0	0	0	0	0	0	0
F_2603 2603:Golf Fund	0.00	0	0	0	0	0	0	0	0	0
F_6004 6004:Parking Fund	0.00	0	0	0	0	0	0	0	0	0
F_6005 6005:Water Fund	45.00	6,002,712	228,649	6,231,361	2,057,204	234,327	-4,298,374	4,224,518	4,224,518	0
F_6006 6006:Wastewater Fund	0.00	0	0	0	0	0	2,570,447	2,570,447	2,570,447	0
F_6007 6007:Recycling and Solid Waste	0.00	0	0	0	0	0	0	0	0	0
F_6010 6010:Community Center Fund	0.00	0	0	0	0	0	0	0	0	0
F_6011 6011:Storm Drainage Fund	0.00	0	0	0	0	0	1,052,932	1,052,932	1,052,932	0
F_6501 6501:Fleet Management Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	45.00	6,002,712	228,649	6,231,361	2,057,204	234,327	-674,995	7,847,897	7,847,897	0

Fiscal Year FY20
 Program Status Active
 Department Utilities

Group Group 2 POD Category POD Function

Program Services
 Employee & Administrative Services - 1651

Program Description
 Department-wide administrative support including Human Resources coordination, employee development, internal communication and training documentation administration.

Legal Requirements

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
No		0	0	

What is the Minimum Legal Requirement?

Impact from Contracting Out? Change in LOS?

What happens if we don't do this Program? Who will enforce?

Can revenues be increased ~ established to provide General Fund offset for this program?

If General Fund support is cut what is the impact on Revenues?

POD Cost 592

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	0.00	0	0	0	0	0	0	0	0	0
F_2204 2204:Northside Subdiv Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F_2226 2226:Neighborhood Water Quality Dist	0.00	0	0	0	0	0	0	0	0	0
F_2228 2228:Willowcreek Assmnt Md	0.00	0	0	0	0	0	0	0	0	0
F_2230 2230:N Natomas Lands CFD 3	0.00	0	0	0	0	0	0	0	0	0
F_2232 2232:Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0
F_2246 2246:Township 9 CFD No. 2012-06	0.00	0	0	0	0	0	0	0	0	0
F_2250 2250:SacMaintCFD2014-04 Area 01	0.00	0	0	0	0	0	0	0	0	0
F_2603 2603:Golf Fund	0.00	0	0	0	0	0	0	0	0	0
F_6004 6004:Parking Fund	0.00	0	0	0	0	0	0	0	0	0
F_6005 6005:Water Fund	4.00	559,778	5,905	565,683	48,926	3,409	-413,700	204,318	204,318	0
F_6006 6006:Wastewater Fund	0.00	0	0	0	0	0	206,850	206,850	206,850	0
F_6007 6007:Recycling and Solid Waste	0.00	0	0	0	0	0	0	0	0	0
F_6010 6010:Community Center Fund	0.00	0	0	0	0	0	0	0	0	0
F_6011 6011:Storm Drainage Fund	0.00	0	0	0	0	0	206,850	206,850	206,850	0
F_6501 6501:Fleet Management Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	4.00	559,778	5,905	565,683	48,926	3,409	0	618,018	618,018	0

Fiscal Year FY20
Program Status Active
Department Utilities **Group** Group 1 **POD Category** Existing **POD Function** Operations

Program Services
 DOU IT Services - 1351 & 1391

Program Description
 Provides one student intern and services and supplies budgets for department IT needs not allocated through Central IT for computer equipment, software licenses and maintenance, etc.

Legal Requirements
 N/A

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
No	No	0	0	

What is the Minimum Legal Requirement?

N/A

Impact from Contracting Out? Change in LOS?

N/A

What happens if we don't do this Program? Who will enforce?

If this program is unfunded computer equipment and software licensing and maintenance could not be maintained.

Can revenues be increased ~ established to provide General Fund offset for this program?

This service is funded by the DOU enterprise funds. Revenues are increased through Proposition 218 regulations.

If General Fund support is cut what is the impact on Revenues?

This program does not receive General Fund support, and no impact is anticipated.

POD Cost 766

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	0.00	0	0	0	0	0	0	0	0	0
F_2204 2204:Northside Subdiv Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F_2226 2226:Neighborhood Water Quality Dist	0.00	0	0	0	0	0	0	0	0	0
F_2228 2228:Willowcreek Assmnt Md	0.00	0	0	0	0	0	0	0	0	0
F_2230 2230:N Natomas Lands CFD 3	0.00	0	0	0	0	0	0	0	0	0
F_2232 2232:Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0
F_2246 2246:Township 9 CFD No. 2012-06	0.00	0	0	0	0	0	0	0	0	0
F_2250 2250:SacMaintCFD2014-04 Area 01	0.00	0	0	0	0	0	0	0	0	0
F_2603 2603:Golf Fund	0.00	0	0	0	0	0	0	0	0	0
F_6004 6004:Parking Fund	0.00	0	0	0	0	0	0	0	0	0
F_6005 6005:Water Fund	0.00	0	0	0	28,140	7,500	28,381	64,021	64,021	0
F_6006 6006:Wastewater Fund	0.18	6,225	300	6,525	122,188	94,500	-79,849	143,364	143,364	0
F_6007 6007:Recycling and Solid Waste	0.00	0	0	0	0	0	13,594	13,594	0	13,594
F_6010 6010:Community Center Fund	0.00	0	0	0	0	0	0	0	0	0
F_6011 6011:Storm Drainage Fund	0.00	0	0	0	0	0	58,874	58,874	58,874	0
F_6501 6501:Fleet Management Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	0.18	6,225	300	6,525	150,328	102,000	21,000	279,853	266,259	13,594

Fiscal Year FY20
Program Status Active
Department Utilities

Group Group 1 **POD Category** Mandated **POD Function** Operations

Program Services
 Sustainability - 1081

Program Description
 Long-range planning and development of projects and programs that promote water conservation, water quality, and adaption to climate change to improve the overall energy efficiency and sustainability of City of Sacramento Utilities facilities and operations.

Legal Requirements
 General Plan 2035, Climate Action Plan

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
No	No	0	0	N/A

What is the Minimum Legal Requirement?

Sustainability program is necessary to manage the City's potable water supply and to avoid or minimize the effects of climate change impacts on efficiency and resiliency of City's infrastructure. General Plan U 1.1.3 Sustainable Facilities and Services - The City shall continue to provide sustainable utility services and infrastructure in a cost-efficient manner. Climate Action Plan, Internal operations goal to improve water management efficiencies and achieve reductions in community-wide water demands to reduce 1,641 MTCO2e in emissions from the 2020 BAU scenario. State legislation requiring a 20% reduction in per capita water consumption (SBX7-7)

Impact from Contracting Out? Change in LOS?

This is an existing position

What happens if we don't do this Program? Who will enforce?

Utilities has obligations to comply with Climate Action Plan and General Plan 2035 goals developed.

Can revenues be increased ~ established to provide General Fund offset for this program?

No

If General Fund support is cut what is the impact on Revenues?

N/A

POD Cost 767

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	0.00	0	0	0	0	0	0	0	0	0
F_2204 2204:Northside Subdiv Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F_2226 2226:Neighborhood Water Quality Dist	0.00	0	0	0	0	0	0	0	0	0
F_2228 2228:Willowcreek Assmnt Md	0.00	0	0	0	0	0	0	0	0	0
F_2230 2230:N Natomas Lands CFD 3	0.00	0	0	0	0	0	0	0	0	0
F_2232 2232:Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0
F_2246 2246:Township 9 CFD No. 2012-06	0.00	0	0	0	0	0	0	0	0	0
F_2250 2250:SacMaintCFD2014-04 Area 01	0.00	0	0	0	0	0	0	0	0	0
F_2603 2603:Golf Fund	0.00	0	0	0	0	0	0	0	0	0
F_6004 6004:Parking Fund	0.00	0	0	0	0	0	0	0	0	0
F_6005 6005:Water Fund	2.00	295,124	3,200	298,324	247,289	3,125	-203,538	345,200	345,200	0
F_6006 6006:Wastewater Fund	0.00	0	0	0	0	0	110,021	110,021	110,021	0
F_6007 6007:Recycling and Solid Waste	0.00	0	0	0	0	0	0	0	0	0
F_6010 6010:Community Center Fund	0.00	0	0	0	0	0	0	0	0	0
F_6011 6011:Storm Drainage Fund	0.00	0	0	0	0	0	93,517	93,517	93,517	0
F_6501 6501:Fleet Management Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	2.00	295,124	3,200	298,324	247,289	3,125	0	548,738	548,738	0

Fiscal Year FY20
Program Status Active
Department Utilities **Group** Group 5 **POD Category** Mandated **POD Function** Operations

Program Services
Wastewater & Drainage O&M Admin - 1101

Program Description
Operations and Maintenance has mandatory programs that necessitate proper oversight and administrative support in order to comply with operation and financial regulations, including State Proposition 218. The Administrative Support Team was developed to assist the division in meeting compliance requirements of the City Auditor, GASB, and GAAP. Responsible for the division's computerized asset management/work order system, purchasing, inventory, warehousing, and training databases.

Legal Requirements
Compliance with GASB, GAAP, OSHA, County EMD, Labor Agreements, City Codes and policies.

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
No		0	0	

What is the Minimum Legal Requirement?

Impact from Contracting Out? Change in LOS?

What happens if we don't do this Program? Who will enforce?

Can revenues be increased ~ established to provide General Fund offset for this program?

If General Fund support is cut what is the impact on Revenues?

POD Cost 768

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	0.00	0	0	0	0	0	0	0	0	0
F_2204 2204:Northside Subdiv Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F_2226 2226:Neighborhood Water Quality Dist	0.00	0	0	0	0	0	0	0	0	0
F_2228 2228:Willowcreek Assmnt Md	0.00	0	0	0	0	0	0	0	0	0
F_2230 2230:N Natomas Lands CFD 3	0.00	0	0	0	0	0	0	0	0	0
F_2232 2232:Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0
F_2246 2246:Township 9 CFD No. 2012-06	0.00	0	0	0	0	0	0	0	0	0
F_2250 2250:SacMaintCFD2014-04 Area 01	0.00	0	0	0	0	0	0	0	0	0
F_2603 2603:Golf Fund	0.00	0	0	0	0	0	0	0	0	0
F_6004 6004:Parking Fund	0.00	0	0	0	0	0	0	0	0	0
F_6005 6005:Water Fund	0.00	0	0	0	0	0	0	0	0	0
F_6006 6006:Wastewater Fund	8.00	953,484	10,000	963,484	385,432	34,870	-832,881	550,905	550,905	0
F_6007 6007:Recycling and Solid Waste	0.00	0	0	0	0	0	0	0	0	0
F_6010 6010:Community Center Fund	0.00	0	0	0	0	0	0	0	0	0
F_6011 6011:Storm Drainage Fund	0.00	0	0	0	0	0	832,881	832,881	832,881	0
F_6501 6501:Fleet Management Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	8.00	953,484	10,000	963,484	385,432	34,870	0	1,383,786	1,383,786	0

Fiscal Year FY20
 Program Status Active
 Department Utilities

Group Group 1 POD Category Mandated POD Function Operations

Program Services
 Governmental Affairs - 1071

Program Description
 The Government Affairs section engages in legislative and regulatory matters that affect the Department's operations. In general, changes are sought in these matters to ensure the Department's customers continue to receive cost effective reliable service. The section coordinates with and directs lobbyists and attorneys. The section assists in the policy development for the Department. This section analyzes and responds to regulatory, judicial or legislative matters that affect the Department's functions. The section is the lead in Water Rights matters.

Legal Requirements
 N/A

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
No	No	0	0	

What is the Minimum Legal Requirement?

Impact from Contracting Out? Change in LOS?

What happens if we don't do this Program? Who will enforce?

The Department will not provide input into legislation that may result in regulatory requirements that the City may not be able to comply with or may be cost prohibitive.

Can revenues be increased ~ established to provide General Fund offset for this program?

No

If General Fund support is cut what is the impact on Revenues?

N/A

POD Cost 769

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	0.00	0	0	0	0	0	0	0	0	0
F_2204 2204:Northside Subdiv Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F_2226 2226:Neighborhood Water Quality Dist	0.00	0	0	0	0	0	0	0	0	0
F_2228 2228:Willowcreek Assmnt Md	0.00	0	0	0	0	0	0	0	0	0
F_2230 2230:N Natomas Lands CFD 3	0.00	0	0	0	0	0	0	0	0	0
F_2232 2232:Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0
F_2246 2246:Township 9 CFD No. 2012-06	0.00	0	0	0	0	0	0	0	0	0
F_2250 2250:SacMaintCFD2014-04 Area 01	0.00	0	0	0	0	0	0	0	0	0
F_2603 2603:Golf Fund	0.00	0	0	0	0	0	0	0	0	0
F_6004 6004:Parking Fund	0.00	0	0	0	0	0	0	0	0	0
F_6005 6005:Water Fund	2.00	363,066	15,400	378,466	711,420	1,000	-404,259	686,627	686,627	0
F_6006 6006:Wastewater Fund	0.00	0	0	0	0	0	218,518	218,518	218,518	0
F_6007 6007:Recycling and Solid Waste	0.00	0	0	0	0	0	0	0	0	0
F_6010 6010:Community Center Fund	0.00	0	0	0	0	0	0	0	0	0
F_6011 6011:Storm Drainage Fund	0.00	0	0	0	0	0	185,741	185,741	185,741	0
F_6501 6501:Fleet Management Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	2.00	363,066	15,400	378,466	711,420	1,000	0	1,090,886	1,090,886	0

Budget versus POD Cost Summary

15000:Public Works

	Fund	FTE	Labor	Other Employee Services	Total Employee Services	Service and Supplies	Property	Inter- departmental Transfers	Expenditure Subtotal	Revenues	Net Budget (Expense less Revenue)
Budget	1001:General Fund	420.00	47,144,807	-264,192	46,880,615	28,642,447	986,403	-63,174,006	13,335,459	23,124,431	-9,788,972
	6004:Parking Fund	61.25	5,107,926	170,337	5,278,263	3,303,167	50,097	3,908,336	12,539,863	19,218,211	-6,678,348
	6007:Recycling and Solid Waste	165.30	15,700,445	1,236,023	16,936,468	24,873,600	6,926,576	9,768,666	58,505,310	64,356,500	-5,851,190
	6011:Storm Drainage Fund	-	-	-	-	-	-	226,000	226,000	-	226,000
	6501:Fleet Management Fund	83.00	7,902,301	-322,489	7,579,812	19,685,802	20,298,835	2,026,099	49,590,548	49,894,290	-303,742
	2801:Cal EPA Fund	-	-	-	-	-	-	-	-	172,370	-172,370
	2017:Citation I-5 Maintenance	-	-	-	-	-	-	40,000	40,000	-	40,000
	2032:Fair Share Contributions	-	-	-	-	-	-	0	0	529,107	-529,107
	2002:Gas Tax 2106	-	-	-	-	-	494,650	8,162,386	8,657,036	-	8,657,036
	2507:Land Park	-	-	-	-	-	-	52,850	52,850	-	52,850
	2232:Landscaping and Lighting	-	-	-	-	-	-	12,970,000	12,970,000	-	12,970,000
	2608:Marina Fund	6.80	464,918	-37,795	427,123	527,753	-	3,876	958,752	1,571,575	-612,823
	2026:New Measure A Maintenance	-	-	-	-	-	-	11,929,071	11,929,071	-	11,929,071
	1002:Interdepartmental Service Fund	-	-	-	-	-	-	2,069,268	2,069,268	-	2,069,268
	2201:Power Inn Rd Md 2003-01	-	-	-	-	-	-	13,625	13,625	-	13,625
	2202:Neighborhood Lighting Dist	-	-	-	-	-	-	25,009	25,009	-	25,009
	2204:Northside Subdiv Maint Dist	-	-	-	-	-	-	5,850	5,850	-	5,850
	2205:Subdiv Lndscpng Maint Dist	-	-	-	-	-	-	297,747	297,747	-	297,747
	2206:Laguna Creek Maint Dist	-	-	-	-	-	-	46,870	46,870	-	46,870
	2207:12th Street Maint Benefit Area	-	-	-	-	-	-	8,400	8,400	-	8,400
	2226:Neighborhood Water Quality Dist	-	-	-	-	-	-	45,577	45,577	-	45,577
	2227:N Nat Lndscp 99-02	-	-	-	-	-	-	491,796	491,796	-	491,796
	2228:Willowcreek Assmnt Md	-	-	-	-	-	-	18,000	18,000	-	18,000
	2229:Willowcreek Lndscpng CFD	-	-	-	-	-	-	113,840	113,840	-	113,840
	2230:N Natomas Lands CFD 3	-	-	-	-	-	-	550,000	550,000	-	550,000
	2231:Village Garden N.-Mtce Dist #1	-	-	-	-	-	-	19,900	19,900	-	19,900
	2238:Del Paso Nuevo Landscaping CFD	-	-	-	-	-	-	9,000	9,000	-	9,000
	2246:Township 9 CFD No. 2012-06	-	-	-	-	-	-	2,000	2,000	-	2,000
	2247:Railyards Maint CFD No 2014-04	-	-	-	-	-	-	107,056	107,056	-	107,056
	2249:SacMaintCFD2014-04 Annex Areas	-	-	-	-	-	-	65,095	65,095	-	65,095
	2250:SacMaintCFD2014-04 Area 01	-	-	-	-	-	-	82,500	82,500	-	82,500
	2008:Street Cut Fund	-	-	-	-	-	-	-	-	150,000	-150,000
	3215:Transportation Development Impact Fee	-	-	-	-	-	-	-	-	1,000,000	-1,000,000
	2006:Traffic Safety Fund	-	-	-	-	-	-	531,213	531,213	-	531,213

POD

Budget versus POD Cost Summary

15000:Public Works

2035:Tree Planting Replacement	-	-	-	-	-	-	-	-	-	125,000	-125,000
2036:Road Maint and Rehabilitation	-	-	-	-	-	-	-	-	-	8,249,000	-8,249,000
Total 15000:Public Works	736.35	76,320,397	781,884	77,102,281	77,032,769	28,756,561	-9,583,976	173,307,635	168,390,484	4,917,151	

POD	1001:General Fund	420.00	47,144,807	-264,192	46,880,615	28,642,447	986,403	-63,174,006	13,335,459	23,124,431	-9,788,972
	6004:Parking Fund	61.25	5,107,926	170,337	5,278,263	3,303,167	50,097	3,908,336	12,539,863	19,218,211	-6,678,348
	6007:Recycling and Solid Waste	165.30	15,700,445	1,236,023	16,936,468	24,873,600	6,926,576	9,768,666	58,505,310	64,356,500	-5,851,190
	6011:Storm Drainage Fund	-	-	-	-	-	-	226,000	226,000	-	226,000
	6501:Fleet Management Fund	83.00	7,902,301	-322,489	7,579,812	19,685,802	20,298,835	2,026,099	49,590,548	49,894,290	-303,742
	2801:Cal EPA Fund	-	-	-	-	-	-	-	-	172,370	-172,370
	2017:Citation I-5 Maintenance	-	-	-	-	-	-	40,000	40,000	-	40,000
	2032:Fair Share Contributions	-	-	0	0	0	0	0	0	529,107	-529,107
	2002:Gas Tax 2106	-	-	-	-	-	494,650	8,162,386	8,657,036	-	8,657,036
	2507:Land Park	-	-	-	-	-	-	52,850	52,850	-	52,850
	2232:Landscaping and Lighting	-	-	-	-	-	-	12,970,000	12,970,000	-	12,970,000
	2608:Marina Fund	6.80	464,918	-37,795	427,123	527,753	-	3,876	958,752	1,571,575	-612,823
	2026:New Measure A Maintenance	-	-	-	-	-	-	11,929,071	11,929,071	-	11,929,071
	1002:Interdepartmental Service Fund	-	-	-	-	-	-	2,069,268	2,069,268	-	2,069,268
	2201:Power Inn Rd Md 2003-01	-	-	-	-	-	-	13,625	13,625	-	13,625
	2202:Neighborhood Lighting Dist	-	-	-	-	-	-	25,009	25,009	-	25,009
	2204:Northside Subdiv Maint Dist	-	-	-	-	-	-	5,850	5,850	-	5,850
	2205:Subdiv Lndscpng Maint Dist	-	-	-	-	-	-	297,747	297,747	-	297,747
	2206:Laguna Creek Maint Dist	-	-	-	-	-	-	46,870	46,870	-	46,870
	2207:12th Street Maint Benefit Area	-	-	-	-	-	-	8,400	8,400	-	8,400
	2226:Neighborhood Water Quality Dist	-	-	-	-	-	-	45,577	45,577	-	45,577
	2227:N Nat Lndscp 99-02	-	-	-	-	-	-	491,796	491,796	-	491,796
	2228:Willowcreek Assmnt Md	-	-	-	-	-	-	18,000	18,000	-	18,000
	2229:Willowcreek Lndscpng CFD	-	-	-	-	-	-	113,840	113,840	-	113,840
	2230:N Natomas Lands CFD 3	-	-	-	-	-	-	550,000	550,000	-	550,000
	2231:Village Garden N.-Mtce Dist #1	-	-	-	-	-	-	19,900	19,900	-	19,900
	2238:Del Paso Nuevo Landscaping CFD	-	-	-	-	-	-	9,000	9,000	-	9,000
	2246:Township 9 CFD No. 2012-06	-	-	-	-	-	-	2,000	2,000	-	2,000
	2247:Railyards Maint CFD No 2014-04	-	-	-	-	-	-	107,056	107,056	-	107,056
	2249:SacMaintCFD2014-04 Annex Areas	-	-	-	-	-	-	65,095	65,095	-	65,095
	2250:SacMaintCFD2014-04 Area 01	-	-	-	-	-	-	82,500	82,500	-	82,500
	2008:Street Cut Fund	-	-	-	-	-	-	-	-	150,000	-150,000
	3215:Transportation Development Impact Fee	-	-	0	0	0	0	0	0	1,000,000	-1,000,000

POD

Budget versus POD Cost Summary

15000:Public Works

2006:Traffic Safety Fund	-	-	-	-	-	-	531,213	531,213	-	531,213
2035:Tree Planting Replacement	-	-	-	-	-	-	-	-	125,000	-125,000
2036:Road Maint and Rehabilitation	-	-	-	-	-	-	-	-	8,249,000	-8,249,000
Total 15000:Public Works	736.35	76,320,397	781,884	77,102,281	77,032,769	28,756,561	-9,583,976	173,307,635	168,390,484	4,917,151
Budget Less POD:	0.00	0	0	0	0	0	0	0	0	0

Fiscal Year FY2019/20
 Program Status Active
 Department Public Works Group Group 6 POD Category Essential 1 POD Function Operations

Program Services
 Fleet parts inventory management

Program Description
 Essential oversight required due to exposure of inventory loss and operational risk of mechanic productivity and equipment downtime.

Legal Requirements
 None

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take? Fleet parts management is currently contracted out to NAPA IBS.
Yes	No	0	0	

What is the Minimum Legal Requirement?
 None

Impact from Contracting Out? Change in LOS?
 The City is already contracting out these services, so no additional savings would be realized. Contracting out has reduced costs and exposure to inventory loss.

What happens if we don't do this Program? Who will enforce?
 City departments would have to incur cost of unbilled parts inventory of \$3 million and manage inventory.

Can revenues be increased ~ established to provide General Fund offset for this program?
 Not applicable as Fleet is an internal service fund.

If General Fund support is cut what is the impact on Revenues?
 Not applicable as Fleet is an internal service fund.

POD Cost 102

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 1001 General Fund	0.00	0	0	0	0	0	0	0	0	0
F 1002 Interdepartmental Service Fund	0.00	0	0	0	0	0	0	0	0	0
F 2002 Gas Tax 2106	0.00	0	0	0	0	0	0	0	0	0
F 2006 Traffic Safety Fund	0.00	0	0	0	0	0	0	0	0	0
F 2008 Street Cut Fund	0.00	0	0	0	0	0	0	0	0	0
F 2010 State Route 160	0.00	0	0	0	0	0	0	0	0	0
F 2011 State Route 275	0.00	0	0	0	0	0	0	0	0	0
F 2017 Citation I-5 Maintenance	0.00	0	0	0	0	0	0	0	0	0
F 2026 New Measure A Maintenance	0.00	0	0	0	0	0	0	0	0	0
F 2035 Tree Planting Replacement	0.00	0	0	0	0	0	0	0	0	0
F 2036 Road Maint and Rehabilitation	0.00	0	0	0	0	0	0	0	0	0
F 2201 Power Inn Rd Md 2003-01	0.00	0	0	0	0	0	0	0	0	0
F 2202 Neighborhood Lighting Dist	0.00	0	0	0	0	0	0	0	0	0
F 2204 Northside Subdiv Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2205 Subdiv Lndscpng Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2206 Laguna Creek Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2207 12th Street Maint Benefit Area	0.00	0	0	0	0	0	0	0	0	0
F 2226 Neighborhood Water Quality Dist	0.00	0	0	0	0	0	0	0	0	0
F 2227 N Nat Lndscpg 99-02	0.00	0	0	0	0	0	0	0	0	0
F 2228 Willowcreek Assmnt Md	0.00	0	0	0	0	0	0	0	0	0
F 2229 Willowcreek Lndscpng CFD	0.00	0	0	0	0	0	0	0	0	0
F 2230 N Natomas Lands CFD 3	0.00	0	0	0	0	0	0	0	0	0

POD Cost 102

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 2231 Village Garden N.-Mtce Dist #1	0.00	0	0	0	0	0	0	0	0	0
F 2232 Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0
F 2238 Del Paso Nuevo Landscaping CFD	0.00	0	0	0	0	0	0	0	0	0
F 2246 Township 9 CFD No. 2012-06	0.00	0	0	0	0	0	0	0	0	0
F 2247 Railyards Maint CFD No 2014-04	0.00	0	0	0	0	0	0	0	0	0
F 2249 SacMaintCFD2014-04 Annex Areas	0.00	0	0	0	0	0	0	0	0	0
F 2250 SacMaintCFD2014-04 Area 01	0.00	0	0	0	0	0	0	0	0	0
F 2507 Land Park	0.00	0	0	0	0	0	0	0	0	0
F 2608 Marina Fund	0.00	0	0	0	0	0	0	0	0	0
F 2801 Cal EPA Fund	0.00	0	0	0	0	0	0	0	0	0
F 6004 Parking Fund	0.00	0	0	0	0	0	0	0	0	0
F 6007 Recycling and Solid Waste	0.00	0	0	0	0	0	0	0	0	0
F 6011 Storm Drainage Fund	0.00	0	0	0	0	0	0	0	0	0
F 6501 Fleet Management Fund	1.25	156,786	197	156,983	8,313,031	186	44,248	8,514,448	8,514,448	-1
Total POD:	1.25	156,786	197	156,983	8,313,031	186	44,248	8,514,448	8,514,448	-1

Fiscal Year FY2019/20
Program Status Active
Department Public Works **Group** Group 6 **POD Category** ^{Essential} 3 **POD Function** Operations

Program Services

Motor pool/Car share

Program Description

Shared motor pool/car share program for employee department transportation at City Hall, 300 Richards, and 24th Street Corporation Yard. Motor pool promotes car sharing and helps to minimize retaining underutilized vehicles.

Legal Requirements

None

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
Yes	No	0	0	

What is the Minimum Legal Requirement?

None

Impact from Contracting Out? Change in LOS?

No additional savings is anticipated by contracting out as the cost for the Fleet Services program is typically lower than contracting out with the associated management costs.

What happens if we don't do this Program? Who will enforce?

Each department would be responsible for arranging temporary vehicle rentals or transportation for staff.

Can revenues be increased ~ established to provide General Fund offset for this program?

Not applicable as Fleet is an internal service fund.

If General Fund support is cut what is the impact on Revenues?

Not applicable as Fleet is an internal service fund.

POD Cost 104

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 1001 General Fund	0.00	0	0	0	0	0	0	0	0	0
F 1002 Interdepartmental Service Fund	0.00	0	0	0	0	0	0	0	0	0
F 2002 Gas Tax 2106	0.00	0	0	0	0	0	0	0	0	0
F 2006 Traffic Safety Fund	0.00	0	0	0	0	0	0	0	0	0
F 2008 Street Cut Fund	0.00	0	0	0	0	0	0	0	0	0
F 2010 State Route 160	0.00	0	0	0	0	0	0	0	0	0
F 2011 State Route 275	0.00	0	0	0	0	0	0	0	0	0
F 2017 Citation I-5 Maintenance	0.00	0	0	0	0	0	0	0	0	0
F 2026 New Measure A Maintenance	0.00	0	0	0	0	0	0	0	0	0
F 2035 Tree Planting Replacement	0.00	0	0	0	0	0	0	0	0	0
F 2036 Road Maint and Rehabilitation	0.00	0	0	0	0	0	0	0	0	0
F 2201 Power Inn Rd Md 2003-01	0.00	0	0	0	0	0	0	0	0	0
F 2202 Neighborhood Lighting Dist	0.00	0	0	0	0	0	0	0	0	0
F 2204 Northside Subdiv Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2205 Subdiv Lndscpng Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2206 Laguna Creek Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2207 12th Street Maint Benefit Area	0.00	0	0	0	0	0	0	0	0	0
F 2226 Neighborhood Water Quality Dist	0.00	0	0	0	0	0	0	0	0	0
F 2227 N Nat Lndscp 99-02	0.00	0	0	0	0	0	0	0	0	0
F 2228 Willowcreek Assmnt Md	0.00	0	0	0	0	0	0	0	0	0
F 2229 Willowcreek Lndscpng CFD	0.00	0	0	0	0	0	0	0	0	0
F 2230 N Natomas Lands CFD 3	0.00	0	0	0	0	0	0	0	0	0
F 2231 Village Garden N.-Mtce Dist #1	0.00	0	0	0	0	0	0	0	0	0

POD Cost 104

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 2232 Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0
F 2238 Del Paso Nuevo Landscaping CFD	0.00	0	0	0	0	0	0	0	0	0
F 2246 Township 9 CFD No. 2012-06	0.00	0	0	0	0	0	0	0	0	0
F 2247 Railyards Maint CFD No 2014-04	0.00	0	0	0	0	0	0	0	0	0
F 2249 SacMaintCFD2014-04 Annex Areas	0.00	0	0	0	0	0	0	0	0	0
F 2250 SacMaintCFD2014-04 Area 01	0.00	0	0	0	0	0	0	0	0	0
F 2507 Land Park	0.00	0	0	0	0	0	0	0	0	0
F 2608 Marina Fund	0.00	0	0	0	0	0	0	0	0	0
F 2801 Cal EPA Fund	0.00	0	0	0	0	0	0	0	0	0
F 6004 Parking Fund	0.00	0	0	0	0	0	0	0	0	0
F 6007 Recycling and Solid Waste	0.00	0	0	0	0	0	0	0	0	0
F 6011 Storm Drainage Fund	0.00	0	0	0	0	0	0	0	0	0
F 6501 Fleet Management Fund	0.65	62,992	77	63,069	20,182	72	17,277	100,600	100,600	0
Total POD:	0.65	62,992	77	63,069	20,182	72	17,277	100,600	100,600	0

Fiscal Year FY2019/20
Program Status Active
Department Public Works **Group** Group 5 **POD Category** Mandated **POD Function** Operations

Program Services

Urban Forestry Policy Compliance and Development

Program Description

Maintaining a healthy urban forest reduces risk of injury and property damage and promotes a healthy environment

Legal Requirements

SCC 12.56

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
No	Yes	0	0	

What is the Minimum Legal Requirement?

Per City Code protected tree removal, maintenance, plans and permits are required to be reviewed, issued and enforced, along with requirements of various Landscaping and Lighting assessment districts.

Impact from Contracting Out? Change in LOS?

Reduction in Level of Service would result in reduced technical support, and possibly increased liability. potential savings (if any) from contracting out is unknown.

What happens if we don't do this Program? Who will enforce?

Ability to enforce city's tree ordinance is reduced. Increase in claims, liability and litigation.

Can revenues be increased ~ established to provide General Fund offset for this program?

Yes. Collect fee for arborist's review of development projects. Bill insurance companies for damage to trees resulting from vehicle accidents.

If General Fund support is cut what is the impact on Revenues?

This program is fully offset.

POD Cost 160

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 1001 General Fund	6.95	814,081	-10,792	803,289	604,430	3,685	-1,511,007	-99,603	15,000	-114,603
F 1002 Interdepartmental Service Fund	0.00	0	0	0	0	0	0	0	0	0
F 2002 Gas Tax 2106	0.00	0	0	0	0	0	0	0	0	0
F 2006 Traffic Safety Fund	0.00	0	0	0	0	0	0	0	0	0
F 2008 Street Cut Fund	0.00	0	0	0	0	0	0	0	0	0
F 2010 State Route 160	0.00	0	0	0	0	0	0	0	0	0
F 2011 State Route 275	0.00	0	0	0	0	0	0	0	0	0
F 2017 Citation I-5 Maintenance	0.00	0	0	0	0	0	0	0	0	0
F 2026 New Measure A Maintenance	0.00	0	0	0	0	0	284,145	284,145	0	284,145
F 2035 Tree Planting Replacement	0.00	0	0	0	0	0	0	0	0	0
F 2036 Road Maint and Rehabilitation	0.00	0	0	0	0	0	0	0	0	0
F 2201 Power Inn Rd Md 2003-01	0.00	0	0	0	0	0	0	0	0	0
F 2202 Neighborhood Lighting Dist	0.00	0	0	0	0	0	0	0	0	0
F 2204 Northside Subdiv Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2205 Subdiv Lndscpng Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2206 Laguna Creek Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2207 12th Street Maint Benefit Area	0.00	0	0	0	0	0	0	0	0	0
F 2226 Neighborhood Water Quality Dist	0.00	0	0	0	0	0	0	0	0	0
F 2227 N Nat Lndscp 99-02	0.00	0	0	0	0	0	0	0	0	0
F 2228 Willowcreek Assmnt Md	0.00	0	0	0	0	0	0	0	0	0
F 2229 Willowcreek Lndscpng CFD	0.00	0	0	0	0	0	0	0	0	0
F 2230 N Natomas Lands CFD 3	0.00	0	0	0	0	0	0	0	0	0
F 2231 Village Garden N.-Mtce Dist #1	0.00	0	0	0	0	0	0	0	0	0
F 2232 Landscaping and Lighting	0.00	0	0	0	0	0	1,024,500	1,024,500	0	1,024,500

POD Cost 160

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 2238 Del Paso Nuevo Landscaping CFD	0.00	0	0	0	0	0	0	0	0	0
F 2246 Township 9 CFD No. 2012-06	0.00	0	0	0	0	0	0	0	0	0
F 2247 Railyards Maint CFD No 2014-04	0.00	0	0	0	0	0	0	0	0	0
F 2249 SacMaintCFD2014-04 Annex Areas	0.00	0	0	0	0	0	0	0	0	0
F 2250 SacMaintCFD2014-04 Area 01	0.00	0	0	0	0	0	0	0	0	0
F 2507 Land Park	0.00	0	0	0	0	0	0	0	0	0
F 2608 Marina Fund	0.00	0	0	0	0	0	0	0	0	0
F 2801 Cal EPA Fund	0.00	0	0	0	0	0	0	0	0	0
F 6004 Parking Fund	0.00	0	0	0	0	0	0	0	0	0
F 6007 Recycling and Solid Waste	0.00	0	0	0	0	0	0	0	0	0
F 6011 Storm Drainage Fund	0.00	0	0	0	0	0	0	0	0	0
F 6501 Fleet Management Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	6.95	814,081	-10,792	803,289	604,430	3,685	-202,362	1,209,042	15,000	1,194,042

Fiscal Year FY2019/20
Program Status Active
Department Public Works **Group** Group 5 **POD Category** ^{Essential} 3 **POD Function** Operations

Program Services
 Urban Forest Maintenance

Program Description
 Maintaining a healthy urban forest reduces risk of injury and property damage and promotes a healthy environment

Legal Requirements
 C/W Landscaping and Lighting Assessment District, City Code 12.56

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
Yes	Yes	0	6	3 months

What is the Minimum Legal Requirement?
 Landscaping and Lighting Assessment requirements

Impact from Contracting Out? Change in LOS?
 Increased service level. City crews provide emergency services and contract inspection and administration. Decreasing the Level of Service may result in increased liability and litigation. Potential savings (if any) from contracting out is unknown.

What happens if we don't do this Program? Who will enforce?
 Increased liability and litigation, increased maintenance costs, decreased forest health.

Can revenues be increased ~ established to provide General Fund offset for this program?
 n/a

If General Fund support is cut what is the impact on Revenues?
 This program is mostly offset with Measure A Maintenance, Landscaping & Lighting, and landscape district funds.

POD Cost 162

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 1001 General Fund	31.95	2,832,671	-27,190	2,805,481	2,672,751	483,316	-5,929,796	31,752	0	31,752
F 1002 Interdepartmental Service Fund	0.00	0	0	0	0	0	0	0	0	0
F 2002 Gas Tax 2106	0.00	0	0	0	0	0	0	0	0	0
F 2006 Traffic Safety Fund	0.00	0	0	0	0	0	0	0	0	0
F 2008 Street Cut Fund	0.00	0	0	0	0	0	0	0	0	0
F 2010 State Route 160	0.00	0	0	0	0	0	0	0	0	0
F 2011 State Route 275	0.00	0	0	0	0	0	0	0	0	0
F 2017 Citation I-5 Maintenance	0.00	0	0	0	0	0	0	0	0	0
F 2026 New Measure A Maintenance	0.00	0	0	0	0	0	1,610,154	1,610,154	0	1,610,154
F 2035 Tree Planting Replacement	0.00	0	0	0	0	0	0	0	0	0
F 2036 Road Maint and Rehabilitation	0.00	0	0	0	0	0	0	0	0	0
F 2201 Power Inn Rd Md 2003-01	0.00	0	0	0	0	0	0	0	0	0
F 2202 Neighborhood Lighting Dist	0.00	0	0	0	0	0	0	0	0	0
F 2204 Northside Subdiv Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2205 Subdiv Lndscpng Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2206 Laguna Creek Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2207 12th Street Maint Benefit Area	0.00	0	0	0	0	0	0	0	0	0
F 2226 Neighborhood Water Quality Dist	0.00	0	0	0	0	0	0	0	0	0
F 2227 N Nat Lndscp 99-02	0.00	0	0	0	0	0	0	0	0	0
F 2228 Willowcreek Assmnt Md	0.00	0	0	0	0	0	0	0	0	0
F 2229 Willowcreek Lndscpng CFD	0.00	0	0	0	0	0	0	0	0	0
F 2230 N Natomas Lands CFD 3	0.00	0	0	0	0	0	0	0	0	0
F 2231 Village Garden N.-Mtce Dist #1	0.00	0	0	0	0	0	0	0	0	0

POD Cost 162

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 2232 Landscaping and Lighting	0.00	0	0	0	0	0	5,805,500	5,805,500	0	5,805,500
F 2238 Del Paso Nuevo Landscaping CFD	0.00	0	0	0	0	0	0	0	0	0
F 2246 Township 9 CFD No. 2012-06	0.00	0	0	0	0	0	0	0	0	0
F 2247 Railyards Maint CFD No 2014-04	0.00	0	0	0	0	0	0	0	0	0
F 2249 SacMaintCFD2014-04 Annex Areas	0.00	0	0	0	0	0	0	0	0	0
F 2250 SacMaintCFD2014-04 Area 01	0.00	0	0	0	0	0	0	0	0	0
F 2507 Land Park	0.00	0	0	0	0	0	52,850	52,850	0	52,850
F 2608 Marina Fund	0.00	0	0	0	0	0	0	0	0	0
F 2801 Cal EPA Fund	0.00	0	0	0	0	0	0	0	0	0
F 6004 Parking Fund	0.00	0	0	0	0	0	0	0	0	0
F 6007 Recycling and Solid Waste	0.00	0	0	0	0	0	0	0	0	0
F 6011 Storm Drainage Fund	0.00	0	0	0	0	0	0	0	0	0
F 6501 Fleet Management Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	31.95	2,832,671	-27,190	2,805,481	2,672,751	483,316	1,538,708	7,500,256	0	7,500,256

Fiscal Year FY2019/20
Program Status Active
Department Public Works **Group** Group 1 **POD Category** Existing **POD Function** Operations

Program Services
 Sustainability

Program Description
 This program is responsible for delivering citywide energy efficiency and conservation projects. Through the City's Green Facility Program project areas include (but are not limited to) energy efficiency and conservation in city facilities (pools, community centers, libraries, police stations, and streetlights) as well as benchmarking in Energy Star Portfolio and energy tracking via the EnergyCAP system. This program also includes areas such as partnering with SMUD to provide rebates to city residents and businesses and providing financing for energy efficiency retrofits to homes and businesses.

Legal Requirements
 Mandates from AB32 (California Global Warming Solutions Act) and SB375 (Sustainable Communities and Climate Protection Act)

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
Yes	Yes	0	0	

What is the Minimum Legal Requirement?
 The City is legally required to implement and monitor the Climate Action Plan, in support of General Plan CEQA mitigation. Coordination, management, and facilitation is necessary to ensure effective implementation.

Impact from Contracting Out? Change in LOS?
 Contracting services out would limit the Department's ability to implement critical internal support functions. This would impair the department's ability to secure funding, accelerate, and deploy programs. Costs to contract for on-call services are estimated at approximately 234,000/year. This cost reflects 0.75 FTE for more limited project management and support.

What happens if we don't do this Program? Who will enforce?
 Enforcement would fall to operational divisions and other departments. But the absence of this program would result in gaps of overarching coordination, accountability, and implementation.

Can revenues be increased ~ established to provide General Fund offset for this program?
 Yes. A 3% surcharge on internal building energy costs could reduce General Fund contributions. In addition to offsetting staff time, the fund could support reinvestment in cost-saving energy projects in City buildings.

If General Fund support is cut what is the impact on Revenues?
 Loss of future potential cost savings. To date, the program has already achieved average annual savings of approximately \$1.08 million across City fund lines, with average annual savings of \$590,000 to the General Fund alone.

POD Cost 214

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 1001 General Fund	2.00	282,878	-39,043	243,835	80,179	0	-64,392	259,622	0	259,622
F 1002 Interdepartmental Service Fund	0.00	0	0	0	0	0	0	0	0	0
F 2002 Gas Tax 2106	0.00	0	0	0	0	0	0	0	0	0
F 2006 Traffic Safety Fund	0.00	0	0	0	0	0	0	0	0	0
F 2008 Street Cut Fund	0.00	0	0	0	0	0	0	0	0	0
F 2010 State Route 160	0.00	0	0	0	0	0	0	0	0	0
F 2011 State Route 275	0.00	0	0	0	0	0	0	0	0	0
F 2017 Citation I-5 Maintenance	0.00	0	0	0	0	0	0	0	0	0
F 2026 New Measure A Maintenance	0.00	0	0	0	0	0	0	0	0	0
F 2035 Tree Planting Replacement	0.00	0	0	0	0	0	0	0	0	0
F 2036 Road Maint and Rehabilitation	0.00	0	0	0	0	0	0	0	0	0
F 2201 Power Inn Rd Md 2003-01	0.00	0	0	0	0	0	0	0	0	0
F 2202 Neighborhood Lighting Dist	0.00	0	0	0	0	0	0	0	0	0
F 2204 Northside Subdiv Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2205 Subdiv Lndscpng Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2206 Laguna Creek Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2207 12th Street Maint Benefit Area	0.00	0	0	0	0	0	0	0	0	0
F 2226 Neighborhood Water Quality Dist	0.00	0	0	0	0	0	0	0	0	0
F 2227 N Nat Lndscp 99-02	0.00	0	0	0	0	0	0	0	0	0
F 2228 Willowcreek Assmnt Md	0.00	0	0	0	0	0	0	0	0	0

POD Cost 214

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 2229 Willowcreek Lndscpng CFD	0.00	0	0	0	0	0	0	0	0	0
F 2230 N Natomas Lands CFD 3	0.00	0	0	0	0	0	0	0	0	0
F 2231 Village Garden N.-Mtce Dist #1	0.00	0	0	0	0	0	0	0	0	0
F 2232 Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0
F 2238 Del Paso Nuevo Landscaping CFD	0.00	0	0	0	0	0	0	0	0	0
F 2246 Township 9 CFD No. 2012-06	0.00	0	0	0	0	0	0	0	0	0
F 2247 Railyards Maint CFD No 2014-04	0.00	0	0	0	0	0	0	0	0	0
F 2249 SacMaintCFD2014-04 Annex Areas	0.00	0	0	0	0	0	0	0	0	0
F 2250 SacMaintCFD2014-04 Area 01	0.00	0	0	0	0	0	0	0	0	0
F 2507 Land Park	0.00	0	0	0	0	0	0	0	0	0
F 2608 Marina Fund	0.00	0	0	0	0	0	0	0	0	0
F 2801 Cal EPA Fund	0.00	0	0	0	0	0	0	0	0	0
F 6004 Parking Fund	0.00	0	0	0	0	0	0	0	0	0
F 6007 Recycling and Solid Waste	0.00	0	0	0	0	0	0	0	0	0
F 6011 Storm Drainage Fund	0.00	0	0	0	0	0	0	0	0	0
F 6501 Fleet Management Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	2.00	282,878	-39,043	243,835	80,179	0	-64,392	259,622	0	259,622

Fiscal Year FY2019/20
Program Status Active
Department Public Works **Group** Group 3 **POD Category** Essential 1 **POD Function** Operations

Program Services
 Active Transportation

Program Description
 Plan and manage the City's Active Transportation Improvement Programs and staff the City's Active Transportation Commission.

Legal Requirements
 City Code Chapter 2.100 establishes the Active Transportation Commission

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
Yes	Yes	0	1	6 months

What is the Minimum Legal Requirement?
 Compliance with City Code Chapter 2.100 establishing the Active Transportation Commission

Impact from Contracting Out? Change in LOS?
 Eliminating this program would reduce the City's ability build relationships and trust with the community as well reduce ability to implement pedestrian and bicycle improvements, reducing the number of federal, state, and regional grants the City could obtain.

What happens if we don't do this Program? Who will enforce?
 Eliminating this program would reduce the City's ability to implement pedestrian and bicycle improvements, reducing the number of federal and state funded grants the City would likely be able to obtain.

Can revenues be increased ~ established to provide General Fund offset for this program?

If General Fund support is cut what is the impact on Revenues?
 This program is partially offset by project reimbursements.

POD Cost 262

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 1001 General Fund	2.70	367,810	-2,094	365,716	17,360	417	-383,493	0	0	0
F 1002 Interdepartmental Service Fund	0.00	0	0	0	0	0	0	0	0	0
F 2002 Gas Tax 2106	0.00	0	0	0	0	0	0	0	0	0
F 2006 Traffic Safety Fund	0.00	0	0	0	0	0	0	0	0	0
F 2008 Street Cut Fund	0.00	0	0	0	0	0	0	0	0	0
F 2010 State Route 160	0.00	0	0	0	0	0	0	0	0	0
F 2011 State Route 275	0.00	0	0	0	0	0	0	0	0	0
F 2017 Citation I-5 Maintenance	0.00	0	0	0	0	0	0	0	0	0
F 2026 New Measure A Maintenance	0.00	0	0	0	0	0	0	0	0	0
F 2035 Tree Planting Replacement	0.00	0	0	0	0	0	0	0	0	0
F 2036 Road Maint and Rehabilitation	0.00	0	0	0	0	0	0	0	0	0
F 2201 Power Inn Rd Md 2003-01	0.00	0	0	0	0	0	0	0	0	0
F 2202 Neighborhood Lighting Dist	0.00	0	0	0	0	0	0	0	0	0
F 2204 Northside Subdiv Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2205 Subdiv Lndscpng Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2206 Laguna Creek Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2207 12th Street Maint Benefit Area	0.00	0	0	0	0	0	0	0	0	0
F 2226 Neighborhood Water Quality Dist	0.00	0	0	0	0	0	0	0	0	0
F 2227 N Nat Lndscp 99-02	0.00	0	0	0	0	0	0	0	0	0
F 2228 Willowcreek Assmnt Md	0.00	0	0	0	0	0	0	0	0	0
F 2229 Willowcreek Lndscpng CFD	0.00	0	0	0	0	0	0	0	0	0
F 2230 N Natomas Lands CFD 3	0.00	0	0	0	0	0	0	0	0	0
F 2231 Village Garden N.-Mtce Dist #1	0.00	0	0	0	0	0	0	0	0	0

POD Cost 262

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 2232 Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0
F 2238 Del Paso Nuevo Landscaping CFD	0.00	0	0	0	0	0	0	0	0	0
F 2246 Township 9 CFD No. 2012-06	0.00	0	0	0	0	0	0	0	0	0
F 2247 Railyards Maint CFD No 2014-04	0.00	0	0	0	0	0	0	0	0	0
F 2249 SacMaintCFD2014-04 Annex Areas	0.00	0	0	0	0	0	0	0	0	0
F 2250 SacMaintCFD2014-04 Area 01	0.00	0	0	0	0	0	0	0	0	0
F 2507 Land Park	0.00	0	0	0	0	0	0	0	0	0
F 2608 Marina Fund	0.00	0	0	0	0	0	0	0	0	0
F 2801 Cal EPA Fund	0.00	0	0	0	0	0	0	0	0	0
F 6004 Parking Fund	0.00	0	0	0	0	0	0	0	0	0
F 6007 Recycling and Solid Waste	0.00	0	0	0	0	0	0	0	0	0
F 6011 Storm Drainage Fund	0.00	0	0	0	0	0	0	0	0	0
F 6501 Fleet Management Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	2.70	367,810	-2,094	365,716	17,360	417	-383,493	0	0	0

Fiscal Year FY2019/20
Program Status Active
Department Public Works **Group** Group 2 **POD Category** Existing **POD Function** Operations

Program Services
 Project Development

Program Description
 Responsible for the scoping, estimating, and initiation of transportation capital improvement projects (CIP's) that include the expansion and modifications of the public ROW and transportation network, including feasibility studies and concept development. Establishes budgets, schedules, and manages transportation CIPs including state and federal grant funded projects. Prepares grants for competitive programs to fund roadway improvements, bridges, streetscapes, trails, and bikeways. Forecasts grant match requirements and other local expenses. Manages regional programming and updates for capital projects and federal authorizations. Procures and manages professional engineering services for studies and improvements per local, state and federal requirements. Provides project documentation, technical reports, city reviews, and environmental clearance for transportation CIPs. Interfaces with transportation planners, Caltrans, SACOG, Council offices, the media, and the public. Services are fully offset with Capital and Private Development funds.

Legal Requirements
 Compliance with City, state, and federal audit requirements, Public Contract Code Sec. 10373, U.S. Government Code, Federal Code of Regulations Titles 23, 24, 26, 29, 41, 48, and 49. California Civil Code and Code of Civil Procedure for procurement of professional services. California Streets and Highway Codes.

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
Yes	Yes	0	4	6 months

What is the Minimum Legal Requirement?
 Failing infrastructure that is immediate safety concern would need to be scoped to determine cost by professional engineering staff. Accounting and auditing for existing projects is mandated by federal and state grant agreements.

Impact from Contracting Out? Change in LOS?
 Contracting out would reduce responsiveness to community and council member questions, would reduce the number of transportation projects developed and then subsequently built, resulting in less transportation funding.

What happens if we don't do this Program? Who will enforce?
 Eliminating this program would result in the City's inability to initiate and deliver transportation CIPs, resulting in fewer improvement projects and missed opportunities for state and federal funding. Current grant funded project efforts would cease and put the City in default with state and federal grant agreements. Currently obligated and future programmed funds would be lost due to fund requirement timelines, and the failure to deliver. Transportation funds would be reduced.

Can revenues be increased ~ established to provide General Fund offset for this program?
 Currently, this program is fully offset. For decades this program has had no general fund reliance because of the availability of local discretionary transportation matching funds. With the expiration of Old Measure A funds, the program will need new local discretionary fund revenues to continue pursuing programming transportation capital grant opportunities. The regional metropolitan planning organization (SACOG) requires an 11.47% match on the federal funds programmed through competitive programs. This match requirement is true for the state Active Transportation Program, the state Highway Bridge Program, and the state Highway Safety Improvement Program. In addition, the SB1 Local Regional Partnership program requires a 50% match. To continue leveraging state and federal funds new local match sources must be identified or the city will lose a significant amount of transportation funds available through grants.

If General Fund support is cut what is the impact on Revenues?
 Reduced federal, state, and local transportation dollars would be realized. Program is currently fully offset.

POD Cost 264

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 1001 General Fund	9.32	1,446,674	-13,527	1,433,147	92,830	7,637	-1,574,557	-40,944	0	-40,944
F 1002 Interdepartmental Service Fund	0.00	0	0	0	0	0	0	0	0	0
F 2002 Gas Tax 2106	0.00	0	0	0	0	0	0	0	0	0
F 2006 Traffic Safety Fund	0.00	0	0	0	0	0	0	0	0	0
F 2008 Street Cut Fund	0.00	0	0	0	0	0	0	0	0	0
F 2010 State Route 160	0.00	0	0	0	0	0	0	0	0	0
F 2011 State Route 275	0.00	0	0	0	0	0	0	0	0	0
F 2017 Citation I-5 Maintenance	0.00	0	0	0	0	0	0	0	0	0
F 2026 New Measure A Maintenance	0.00	0	0	0	0	0	0	0	0	0
F 2035 Tree Planting Replacement	0.00	0	0	0	0	0	0	0	0	0
F 2036 Road Maint and Rehabilitation	0.00	0	0	0	0	0	0	0	0	0
F 2201 Power Inn Rd Md 2003-01	0.00	0	0	0	0	0	0	0	0	0
F 2202 Neighborhood Lighting Dist	0.00	0	0	0	0	0	0	0	0	0
F 2204 Northside Subdiv Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2205 Subdiv Lndscpng Maint Dist	0.00	0	0	0	0	0	0	0	0	0

POD Cost 264

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 2206 Laguna Creek Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2207 12th Street Maint Benefit Area	0.00	0	0	0	0	0	0	0	0	0
F 2226 Neighborhood Water Quality Dist	0.00	0	0	0	0	0	0	0	0	0
F 2227 N Nat Lndscp 99-02	0.00	0	0	0	0	0	0	0	0	0
F 2228 Willowcreek Assmnt Md	0.00	0	0	0	0	0	0	0	0	0
F 2229 Willowcreek Lndscpng CFD	0.00	0	0	0	0	0	0	0	0	0
F 2230 N Natomas Lands CFD 3	0.00	0	0	0	0	0	0	0	0	0
F 2231 Village Garden N.-Mtce Dist #1	0.00	0	0	0	0	0	0	0	0	0
F 2232 Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0
F 2238 Del Paso Nuevo Landscaping CFD	0.00	0	0	0	0	0	0	0	0	0
F 2246 Township 9 CFD No. 2012-06	0.00	0	0	0	0	0	0	0	0	0
F 2247 Railyards Maint CFD No 2014-04	0.00	0	0	0	0	0	0	0	0	0
F 2249 SacMaintCFD2014-04 Annex Areas	0.00	0	0	0	0	0	0	0	0	0
F 2250 SacMaintCFD2014-04 Area 01	0.00	0	0	0	0	0	0	0	0	0
F 2507 Land Park	0.00	0	0	0	0	0	0	0	0	0
F 2608 Marina Fund	0.00	0	0	0	0	0	0	0	0	0
F 2801 Cal EPA Fund	0.00	0	0	0	0	0	0	0	0	0
F 6004 Parking Fund	0.00	0	0	0	0	0	0	0	0	0
F 6007 Recycling and Solid Waste	0.00	0	0	0	0	0	0	0	0	0
F 6011 Storm Drainage Fund	0.00	0	0	0	0	0	0	0	0	0
F 6501 Fleet Management Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	9.32	1,446,674	-13,527	1,433,147	92,830	7,637	-1,574,557	-40,944	0	-40,944

Fiscal Year FY2019/20
Program Status Active
Department Public Works **Group** Group 5 **POD Category** Existing **POD Function** Operations

Program Services
 Streetscape Maintenance

Program Description
 Well-maintained transportation corridor landscaping contributes to public safety, neighborhood liveability, and increased property values.

Legal Requirements
 City financing plans and annual assessment districts (Citywide Landscaping and Lighting District and 12 other landscape maintenance districts).

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
Yes	Yes	0	4	6-12 months

What is the Minimum Legal Requirement?

Landscaping and Lighting district requirements

Impact from Contracting Out? Change in LOS?

Services are currently contracted out. Inspections are completed by City staff.

What happens if we don't do this Program? Who will enforce?

The City's 468 acres of streetscapes would be in serious risk of failure, significantly impacting quality of life and economic development. Millions of dollars of public infrastructure investment would be at risk.

Can revenues be increased ~ established to provide General Fund offset for this program?

n/a

If General Fund support is cut what is the impact on Revenues?

This program is funded by special district funds.

POD Cost 265

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 1001 General Fund	8.95	1,027,228	-10,421	1,016,807	3,908,765	33,554	-5,081,543	-122,417	0	-122,417
F 1002 Interdepartmental Service Fund	0.00	0	0	0	0	0	0	0	0	0
F 2002 Gas Tax 2106	0.00	0	0	0	0	0	0	0	0	0
F 2006 Traffic Safety Fund	0.00	0	0	0	0	0	0	0	0	0
F 2008 Street Cut Fund	0.00	0	0	0	0	0	0	0	0	0
F 2010 State Route 160	0.00	0	0	0	0	0	0	0	0	0
F 2011 State Route 275	0.00	0	0	0	0	0	0	0	0	0
F 2017 Citation I-5 Maintenance	0.00	0	0	0	0	0	40,000	40,000	0	40,000
F 2026 New Measure A Maintenance	0.00	0	0	0	0	0	0	0	0	0
F 2035 Tree Planting Replacement	0.00	0	0	0	0	0	0	0	0	0
F 2036 Road Maint and Rehabilitation	0.00	0	0	0	0	0	0	0	0	0
F 2201 Power Inn Rd Md 2003-01	0.00	0	0	0	0	0	13,625	13,625	0	13,625
F 2202 Neighborhood Lighting Dist	0.00	0	0	0	0	0	0	0	0	0
F 2204 Northside Subdiv Maint Dist	0.00	0	0	0	0	0	5,850	5,850	0	5,850
F 2205 Subdiv Lndscpng Maint Dist	0.00	0	0	0	0	0	297,747	297,747	0	297,747
F 2206 Laguna Creek Maint Dist	0.00	0	0	0	0	0	46,870	46,870	0	46,870
F 2207 12th Street Maint Benefit Area	0.00	0	0	0	0	0	8,400	8,400	0	8,400
F 2226 Neighborhood Water Quality Dist	0.00	0	0	0	0	0	45,577	45,577	0	45,577
F 2227 N Nat Lndscpg 99-02	0.00	0	0	0	0	0	491,796	491,796	0	491,796
F 2228 Willowcreek Assmnt Md	0.00	0	0	0	0	0	0	0	0	0
F 2229 Willowcreek Lndscpng CFD	0.00	0	0	0	0	0	113,840	113,840	0	113,840
F 2230 N Natomas Lands CFD 3	0.00	0	0	0	0	0	550,000	550,000	0	550,000
F 2231 Village Garden N.-Mtce Dist #1	0.00	0	0	0	0	0	19,900	19,900	0	19,900
F 2232 Landscaping and Lighting	0.00	0	0	0	0	0	2,390,000	2,390,000	0	2,390,000

POD Cost 265

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 2238 Del Paso Nuevo Landscaping CFD	0.00	0	0	0	0	0	9,000	9,000	0	9,000
F 2246 Township 9 CFD No. 2012-06	0.00	0	0	0	0	0	2,000	2,000	0	2,000
F 2247 Railyards Maint CFD No 2014-04	0.00	0	0	0	0	0	59,950	59,950	0	59,950
F 2249 SacMaintCFD2014-04 Annex Areas	0.00	0	0	0	0	0	65,095	65,095	0	65,095
F 2250 SacMaintCFD2014-04 Area 01	0.00	0	0	0	0	0	82,500	82,500	0	82,500
F 2507 Land Park	0.00	0	0	0	0	0	0	0	0	0
F 2608 Marina Fund	0.00	0	0	0	0	0	0	0	0	0
F 2801 Cal EPA Fund	0.00	0	0	0	0	0	0	0	0	0
F 6004 Parking Fund	0.00	0	0	0	0	0	0	0	0	0
F 6007 Recycling and Solid Waste	0.00	0	0	0	0	0	0	0	0	0
F 6011 Storm Drainage Fund	0.00	0	0	0	0	0	0	0	0	0
F 6501 Fleet Management Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	8.95	1,027,228	-10,421	1,016,807	3,908,765	33,554	-839,393	4,119,733	0	4,119,733

Fiscal Year FY2019/20

Program Status Active

Department Public Works

Group Group 3

POD Category 3

Essential

POD Function Operations

Program Services

Transportation Planning

Program Description

Transportation planning to conduct and research, planning, and policies both to address the City's short-term transportation needs and to achieve the City's long-term mobility goals.

Legal Requirements

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
No	No	0	0	

What is the Minimum Legal Requirement?

N/A

Impact from Contracting Out? Change in LOS?

What happens if we don't do this Program? Who will enforce?

Eliminating this program would reduce community trust, the City's ability to comprehensively address the City's short-term transportation needs and to achieve the City's long-term mobility goals.

Can revenues be increased ~ established to provide General Fund offset for this program?

N/A

If General Fund support is cut what is the impact on Revenues?

N/A

POD Cost 267

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 1001 General Fund	3.10	472,888	-2,693	470,195	22,320	536	-493,391	-340	0	-340
F 1002 Interdepartmental Service Fund	0.00	0	0	0	0	0	0	0	0	0
F 2002 Gas Tax 2106	0.00	0	0	0	0	0	421,802	421,802	0	421,802
F 2006 Traffic Safety Fund	0.00	0	0	0	0	0	0	0	0	0
F 2008 Street Cut Fund	0.00	0	0	0	0	0	0	0	0	0
F 2010 State Route 160	0.00	0	0	0	0	0	0	0	0	0
F 2011 State Route 275	0.00	0	0	0	0	0	0	0	0	0
F 2017 Citation I-5 Maintenance	0.00	0	0	0	0	0	0	0	0	0
F 2026 New Measure A Maintenance	0.00	0	0	0	0	0	0	0	0	0
F 2035 Tree Planting Replacement	0.00	0	0	0	0	0	0	0	0	0
F 2036 Road Maint and Rehabilitation	0.00	0	0	0	0	0	0	0	0	0
F 2201 Power Inn Rd Md 2003-01	0.00	0	0	0	0	0	0	0	0	0
F 2202 Neighborhood Lighting Dist	0.00	0	0	0	0	0	0	0	0	0
F 2204 Northside Subdiv Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2205 Subdiv Lndscpng Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2206 Laguna Creek Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2207 12th Street Maint Benefit Area	0.00	0	0	0	0	0	0	0	0	0
F 2226 Neighborhood Water Quality Dist	0.00	0	0	0	0	0	0	0	0	0
F 2227 N Nat Lndscp 99-02	0.00	0	0	0	0	0	0	0	0	0
F 2228 Willowcreek Assmnt Md	0.00	0	0	0	0	0	0	0	0	0
F 2229 Willowcreek Lndscpng CFD	0.00	0	0	0	0	0	0	0	0	0
F 2230 N Natomas Lands CFD 3	0.00	0	0	0	0	0	0	0	0	0
F 2231 Village Garden N.-Mtce Dist #1	0.00	0	0	0	0	0	0	0	0	0

POD Cost 267

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 2232 Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0
F 2238 Del Paso Nuevo Landscaping CFD	0.00	0	0	0	0	0	0	0	0	0
F 2246 Township 9 CFD No. 2012-06	0.00	0	0	0	0	0	0	0	0	0
F 2247 Railyards Maint CFD No 2014-04	0.00	0	0	0	0	0	0	0	0	0
F 2249 SacMaintCFD2014-04 Annex Areas	0.00	0	0	0	0	0	0	0	0	0
F 2250 SacMaintCFD2014-04 Area 01	0.00	0	0	0	0	0	0	0	0	0
F 2507 Land Park	0.00	0	0	0	0	0	0	0	0	0
F 2608 Marina Fund	0.00	0	0	0	0	0	0	0	0	0
F 2801 Cal EPA Fund	0.00	0	0	0	0	0	0	0	0	0
F 6004 Parking Fund	0.00	0	0	0	0	0	0	0	0	0
F 6007 Recycling and Solid Waste	0.00	0	0	0	0	0	0	0	0	0
F 6011 Storm Drainage Fund	0.00	0	0	0	0	0	0	0	0	0
F 6501 Fleet Management Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	3.10	472,888	-2,693	470,195	22,320	536	-71,589	421,462	0	421,462

Fiscal Year FY2019/20
Program Status Active
Department Public Works **Group** Group 7 **POD Category** ^{Essential} 2 **POD Function** Operations

Program Services
 Illegal Dumping

Program Description
 Recycling and Solid Waste Division dedicates resources to combat and prevent illegal dumping. The division provides code enforcement services and the collection and disposal of illegally dumped waste.

Legal Requirements
 Title 13, Chapter 13.10.130 of the City Code

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
Yes	Yes	0	8	

What is the Minimum Legal Requirement?

No legal requirement to pick up illegally dumped refuse. The City is required to pay a reward for information that leads to the arrest and conviction of one who violates illegal dumping provisions.

Impact from Contracting Out? Change in LOS?

Reductions in Level of Service will result in accumulation of illegally dumped debris across the City.

What happens if we don't do this Program? Who will enforce?

Other City departments, such as Community Development, will have to provide services should this program be eliminated, or illegally dumped refuse will accumulate, creating health and safety risks.

Can revenues be increased ~ established to provide General Fund offset for this program?

No.

If General Fund support is cut what is the impact on Revenues?

If general funding is cut then RSW cannot provide illegal dumping services as funds generated by rate payers cannot be used for this type of service. It is a violation of Prop 218. Illegal dumping services are funded by general fund and recyclable sales.

POD Cost 272

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 1001 General Fund	0.00	0	0	0	0	0	400,000	400,000	0	400,000
F 1002 Interdepartmental Service Fund	0.00	0	0	0	0	0	0	0	0	0
F 2002 Gas Tax 2106	0.00	0	0	0	0	0	0	0	0	0
F 2006 Traffic Safety Fund	0.00	0	0	0	0	0	0	0	0	0
F 2008 Street Cut Fund	0.00	0	0	0	0	0	0	0	0	0
F 2010 State Route 160	0.00	0	0	0	0	0	0	0	0	0
F 2011 State Route 275	0.00	0	0	0	0	0	0	0	0	0
F 2017 Citation I-5 Maintenance	0.00	0	0	0	0	0	0	0	0	0
F 2026 New Measure A Maintenance	0.00	0	0	0	0	0	0	0	0	0
F 2035 Tree Planting Replacement	0.00	0	0	0	0	0	0	0	0	0
F 2036 Road Maint and Rehabilitation	0.00	0	0	0	0	0	0	0	0	0
F 2201 Power Inn Rd Md 2003-01	0.00	0	0	0	0	0	0	0	0	0
F 2202 Neighborhood Lighting Dist	0.00	0	0	0	0	0	0	0	0	0
F 2204 Northside Subdiv Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2205 Subdiv Lndscpng Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2206 Laguna Creek Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2207 12th Street Maint Benefit Area	0.00	0	0	0	0	0	0	0	0	0
F 2226 Neighborhood Water Quality Dist	0.00	0	0	0	0	0	0	0	0	0
F 2227 N Nat Lndscpg 99-02	0.00	0	0	0	0	0	0	0	0	0
F 2228 Willowcreek Assmnt Md	0.00	0	0	0	0	0	0	0	0	0
F 2229 Willowcreek Lndscpng CFD	0.00	0	0	0	0	0	0	0	0	0
F 2230 N Natomas Lands CFD 3	0.00	0	0	0	0	0	0	0	0	0

POD Cost 272

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 2231 Village Garden N.-Mtce Dist #1	0.00	0	0	0	0	0	0	0	0	0
F 2232 Landscaping and Lighting	0.00	0	0	0	0	0	100,000	100,000	0	100,000
F 2238 Del Paso Nuevo Landscaping CFD	0.00	0	0	0	0	0	0	0	0	0
F 2246 Township 9 CFD No. 2012-06	0.00	0	0	0	0	0	0	0	0	0
F 2247 Railyards Maint CFD No 2014-04	0.00	0	0	0	0	0	0	0	0	0
F 2249 SacMaintCFD2014-04 Annex Areas	0.00	0	0	0	0	0	0	0	0	0
F 2250 SacMaintCFD2014-04 Area 01	0.00	0	0	0	0	0	0	0	0	0
F 2507 Land Park	0.00	0	0	0	0	0	0	0	0	0
F 2608 Marina Fund	0.00	0	0	0	0	0	0	0	0	0
F 2801 Cal EPA Fund	0.00	0	0	0	0	0	0	0	0	0
F 6004 Parking Fund	0.00	0	0	0	0	0	0	0	0	0
F 6007 Recycling and Solid Waste	8.00	641,829	0	641,829	211,095	0	-500,000	352,924	0	352,924
F 6011 Storm Drainage Fund	0.00	0	0	0	0	0	0	0	0	0
F 6501 Fleet Management Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	8.00	641,829	0	641,829	211,095	0	0	852,924	0	852,924

Fiscal Year FY2019/20
Program Status Active
Department Public Works **Group** Group 9 **POD Category** Essential 1 **POD Function** Operations

Program Services

Architects and Engineers - Energy management, sustainability, LEED, monitoring utility account management system (Energy Cap), and maintenance and construction

Program Description

Sustainability, LEED, Energy management, monitoring utility account management system (Energy Cap)

Legal Requirements

Possible future mandate from AB32 the California Global Warming Solutions Act of 2006. Law would require a sharp reduction of greenhouse gas (GHG) emissions in State and Local governments.

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
Yes	Yes	0	0	

What is the Minimum Legal Requirement?

Possible future mandate from AB32 the California Global Warming Solutions Act of 2006. Law would require a sharp reduction of greenhouse gas (GHG) emissions in State and Local governments.

Impact from Contracting Out? Change in LOS?

If the remaining services were contracted out, in addition to what is already contracted out, loss of Full Time Employees and loss of continuity, quality and standards throughout the City. Level of Service would be dependent on how the contracts were written and enforced.

What happens if we don't do this Program? Who will enforce?

Tracking and monitoring of Energy management and Sustainability would not get completed, departments may elect to manage their own projects, loss of continuity, quality and standards throughout the City.

Can revenues be increased ~ established to provide General Fund offset for this program?

No, unless accounting and budgeting processes for Facilities funding changes to track goods or services shifted between departments on a cost reimbursement basis such as an internal service fund.

If General Fund support is cut what is the impact on Revenues?

Facilities would not have the staff to perform the work and would not collect the revenue from performing the work.

POD Cost 278

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 1001 General Fund	2.70	453,008	-5,966	447,042	177,236	15,763	-796,971	-156,930	0	-156,930
F 1002 Interdepartmental Service Fund	0.00	0	0	0	0	0	0	0	0	0
F 2002 Gas Tax 2106	0.00	0	0	0	0	0	0	0	0	0
F 2006 Traffic Safety Fund	0.00	0	0	0	0	0	0	0	0	0
F 2008 Street Cut Fund	0.00	0	0	0	0	0	0	0	0	0
F 2010 State Route 160	0.00	0	0	0	0	0	0	0	0	0
F 2011 State Route 275	0.00	0	0	0	0	0	0	0	0	0
F 2017 Citation I-5 Maintenance	0.00	0	0	0	0	0	0	0	0	0
F 2026 New Measure A Maintenance	0.00	0	0	0	0	0	0	0	0	0
F 2035 Tree Planting Replacement	0.00	0	0	0	0	0	0	0	0	0
F 2036 Road Maint and Rehabilitation	0.00	0	0	0	0	0	0	0	0	0
F 2201 Power Inn Rd Md 2003-01	0.00	0	0	0	0	0	0	0	0	0
F 2202 Neighborhood Lighting Dist	0.00	0	0	0	0	0	0	0	0	0
F 2204 Northside Subdiv Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2205 Subdiv Lndscpng Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2206 Laguna Creek Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2207 12th Street Maint Benefit Area	0.00	0	0	0	0	0	0	0	0	0
F 2226 Neighborhood Water Quality Dist	0.00	0	0	0	0	0	0	0	0	0
F 2227 N Nat Lndscp 99-02	0.00	0	0	0	0	0	0	0	0	0
F 2228 Willowcreek Assmnt Md	0.00	0	0	0	0	0	0	0	0	0
F 2229 Willowcreek Lndscpng CFD	0.00	0	0	0	0	0	0	0	0	0
F 2230 N Natomas Lands CFD 3	0.00	0	0	0	0	0	0	0	0	0

POD Cost 278

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 2231 Village Garden N.-Mtce Dist #1	0.00	0	0	0	0	0	0	0	0	0
F 2232 Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0
F 2238 Del Paso Nuevo Landscaping CFD	0.00	0	0	0	0	0	0	0	0	0
F 2246 Township 9 CFD No. 2012-06	0.00	0	0	0	0	0	0	0	0	0
F 2247 Railyards Maint CFD No 2014-04	0.00	0	0	0	0	0	0	0	0	0
F 2249 SacMaintCFD2014-04 Annex Areas	0.00	0	0	0	0	0	0	0	0	0
F 2250 SacMaintCFD2014-04 Area 01	0.00	0	0	0	0	0	0	0	0	0
F 2507 Land Park	0.00	0	0	0	0	0	0	0	0	0
F 2608 Marina Fund	0.00	0	0	0	0	0	0	0	0	0
F 2801 Cal EPA Fund	0.00	0	0	0	0	0	0	0	0	0
F 6004 Parking Fund	0.00	0	0	0	0	0	0	0	0	0
F 6007 Recycling and Solid Waste	0.00	0	0	0	0	0	0	0	0	0
F 6011 Storm Drainage Fund	0.00	0	0	0	0	0	0	0	0	0
F 6501 Fleet Management Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	2.70	453,008	-5,966	447,042	177,236	15,763	-796,971	-156,930	0	-156,930

Fiscal Year FY2019/20
Program Status Active
Department Public Works **Group** Group 4 **POD Category** Existing **POD Function** Operations

Program Services
 Off-Street Parking Facilities

Program Description
 The City of Sacramento owns and manages parking facilities throughout the city to provide off-street parking services, including monthly and event parking, to service residents, visitors, and businesses of Sacramento.

Legal Requirements

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
Yes	Yes	0	58	12 months

What is the Minimum Legal Requirement?

Impact from Contracting Out? Change in LOS?

Loss of control of the parking program, such as elimination of discount parking programs.

What happens if we don't do this Program? Who will enforce?

Negative impact on economic development inclusive of loss of service to special events, potential tax revenue and \$19 million of program revenue. Additionally, there would be a loss of \$3.6 million of annual support/reimbursement to General Fund from this program.

Can revenues be increased ~ established to provide General Fund offset for this program?

N/A

If General Fund support is cut what is the impact on Revenues?

The Off Street Parking program is \$7 million cash positive and provides \$3.6 million of support to the General Fund.

POD Cost 283

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 1001 General Fund	0.00	0	0	0	0	0	0	0	0	0
F 1002 Interdepartmental Service Fund	0.00	0	0	0	0	0	0	0	0	0
F 2002 Gas Tax 2106	0.00	0	0	0	0	0	0	0	0	0
F 2006 Traffic Safety Fund	0.00	0	0	0	0	0	0	0	0	0
F 2008 Street Cut Fund	0.00	0	0	0	0	0	0	0	0	0
F 2010 State Route 160	0.00	0	0	0	0	0	0	0	0	0
F 2011 State Route 275	0.00	0	0	0	0	0	0	0	0	0
F 2017 Citation I-5 Maintenance	0.00	0	0	0	0	0	0	0	0	0
F 2026 New Measure A Maintenance	0.00	0	0	0	0	0	0	0	0	0
F 2035 Tree Planting Replacement	0.00	0	0	0	0	0	0	0	0	0
F 2036 Road Maint and Rehabilitation	0.00	0	0	0	0	0	0	0	0	0
F 2201 Power Inn Rd Md 2003-01	0.00	0	0	0	0	0	0	0	0	0
F 2202 Neighborhood Lighting Dist	0.00	0	0	0	0	0	0	0	0	0
F 2204 Northside Subdiv Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2205 Subdiv Lndscpng Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2206 Laguna Creek Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2207 12th Street Maint Benefit Area	0.00	0	0	0	0	0	0	0	0	0
F 2226 Neighborhood Water Quality Dist	0.00	0	0	0	0	0	0	0	0	0
F 2227 N Nat Lndscp 99-02	0.00	0	0	0	0	0	0	0	0	0
F 2228 Willowcreek Assmnt Md	0.00	0	0	0	0	0	0	0	0	0
F 2229 Willowcreek Lndscpng CFD	0.00	0	0	0	0	0	0	0	0	0
F 2230 N Natomas Lands CFD 3	0.00	0	0	0	0	0	0	0	0	0
F 2231 Village Garden N.-Mtce Dist #1	0.00	0	0	0	0	0	0	0	0	0

POD Cost 283

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 2232 Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0
F 2238 Del Paso Nuevo Landscaping CFD	0.00	0	0	0	0	0	0	0	0	0
F 2246 Township 9 CFD No. 2012-06	0.00	0	0	0	0	0	0	0	0	0
F 2247 Railyards Maint CFD No 2014-04	0.00	0	0	0	0	0	16,856	16,856	0	16,856
F 2249 SacMaintCFD2014-04 Annex Areas	0.00	0	0	0	0	0	0	0	0	0
F 2250 SacMaintCFD2014-04 Area 01	0.00	0	0	0	0	0	0	0	0	0
F 2507 Land Park	0.00	0	0	0	0	0	0	0	0	0
F 2608 Marina Fund	0.00	0	0	0	0	0	0	0	0	0
F 2801 Cal EPA Fund	0.00	0	0	0	0	0	0	0	0	0
F 6004 Parking Fund	61.25	5,107,926	170,337	5,278,263	3,303,167	50,097	3,608,336	12,239,863	19,218,211	-6,978,348
F 6007 Recycling and Solid Waste	0.00	0	0	0	0	0	0	0	0	0
F 6011 Storm Drainage Fund	0.00	0	0	0	0	0	0	0	0	0
F 6501 Fleet Management Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	61.25	5,107,926	170,337	5,278,263	3,303,167	50,097	3,625,192	12,256,719	19,218,211	-6,961,492

Fiscal Year FY2019/20
Program Status Active
Department Public Works **Group** Group 4 **POD Category** Existing **POD Function** Operations

Program Services
 On-Street Parking Enforcement

Program Description
 On-Street Parking Enforcement ensures compliance of local and state parking regulations to facilitate the safe turnover and availability of parking spaces throughout the city.

Legal Requirements

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
No	Yes	0	0	12 months

What is the Minimum Legal Requirement?

There is no legal requirement to provide on-street parking enforcement. However, if the service adds safety and encourages turnover of parking spaces to support the community.

Impact from Contracting Out? Change in LOS?

What happens if we don't do this Program? Who will enforce?

Parking enforcement encourages compliance with parking regulations which increases safety for the community. Without this program there is a potential loss of \$2.8 million net revenue to the General Fund.

Can revenues be increased ~ established to provide General Fund offset for this program?

This program contributes a net revenue of \$2.8 million to the General Fund

If General Fund support is cut what is the impact on Revenues?

This program is self-funding and provides support to the General Fund through net revenues.

POD Cost 284

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 1001 General Fund	48.00	3,515,756	37,213	3,552,969	937,124	19,569	968,275	5,477,937	8,283,627	-2,805,690
F 1002 Interdepartmental Service Fund	0.00	0	0	0	0	0	0	0	0	0
F 2002 Gas Tax 2106	0.00	0	0	0	0	0	0	0	0	0
F 2006 Traffic Safety Fund	0.00	0	0	0	0	0	0	0	0	0
F 2008 Street Cut Fund	0.00	0	0	0	0	0	0	0	0	0
F 2010 State Route 160	0.00	0	0	0	0	0	0	0	0	0
F 2011 State Route 275	0.00	0	0	0	0	0	0	0	0	0
F 2017 Citation I-5 Maintenance	0.00	0	0	0	0	0	0	0	0	0
F 2026 New Measure A Maintenance	0.00	0	0	0	0	0	0	0	0	0
F 2035 Tree Planting Replacement	0.00	0	0	0	0	0	0	0	0	0
F 2036 Road Maint and Rehabilitation	0.00	0	0	0	0	0	0	0	0	0
F 2201 Power Inn Rd Md 2003-01	0.00	0	0	0	0	0	0	0	0	0
F 2202 Neighborhood Lighting Dist	0.00	0	0	0	0	0	0	0	0	0
F 2204 Northside Subdiv Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2205 Subdiv Lndscpng Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2206 Laguna Creek Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2207 12th Street Maint Benefit Area	0.00	0	0	0	0	0	0	0	0	0
F 2226 Neighborhood Water Quality Dist	0.00	0	0	0	0	0	0	0	0	0
F 2227 N Nat Lndscp 99-02	0.00	0	0	0	0	0	0	0	0	0
F 2228 Willowcreek Assmnt Md	0.00	0	0	0	0	0	0	0	0	0
F 2229 Willowcreek Lndscpng CFD	0.00	0	0	0	0	0	0	0	0	0
F 2230 N Natomas Lands CFD 3	0.00	0	0	0	0	0	0	0	0	0
F 2231 Village Garden N.-Mfce Dist #1	0.00	0	0	0	0	0	0	0	0	0

POD Cost 284

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 2232 Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0
F 2238 Del Paso Nuevo Landscaping CFD	0.00	0	0	0	0	0	0	0	0	0
F 2246 Township 9 CFD No. 2012-06	0.00	0	0	0	0	0	0	0	0	0
F 2247 Railyards Maint CFD No 2014-04	0.00	0	0	0	0	0	0	0	0	0
F 2249 SacMaintCFD2014-04 Annex Areas	0.00	0	0	0	0	0	0	0	0	0
F 2250 SacMaintCFD2014-04 Area 01	0.00	0	0	0	0	0	0	0	0	0
F 2507 Land Park	0.00	0	0	0	0	0	0	0	0	0
F 2608 Marina Fund	0.00	0	0	0	0	0	0	0	0	0
F 2801 Cal EPA Fund	0.00	0	0	0	0	0	0	0	0	0
F 6004 Parking Fund	0.00	0	0	0	0	0	0	0	0	0
F 6007 Recycling and Solid Waste	0.00	0	0	0	0	0	0	0	0	0
F 6011 Storm Drainage Fund	0.00	0	0	0	0	0	0	0	0	0
F 6501 Fleet Management Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	48.00	3,515,756	37,213	3,552,969	937,124	19,569	968,275	5,477,937	8,283,627	-2,805,690

Fiscal Year FY2019/20
Program Status Active
Department Public Works **Group** Group 4 **POD Category** Existing **POD Function** Operations

Program Services
 On-Street Parking Meters

Program Description
 The On-Street Parking Meter program provides adequate turnover for on-street parking within the Parking Meter Zones of the Central and Fort Sutter traffic districts.

Legal Requirements

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
Yes	Yes	0	7	12 months

What is the Minimum Legal Requirement?

Impact from Contracting Out? Change in LOS?

What happens if we don't do this Program? Who will enforce?

City assets would not support the needs of the businesses, commuters, visitors and neighborhoods. Potential loss of net program revenue to cover eligible expenses as outlined in City Code 10.40.130.

Can revenues be increased ~ established to provide General Fund offset for this program?

Yes. This program can increase revenues to cover eligible expenses.

If General Fund support is cut what is the impact on Revenues?

This program is self-funding and provides support to the overall parking system.

POD Cost 285

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 1001 General Fund	7.00	508,357	800	509,157	2,270,833	310	0	2,780,300	11,628,916	-8,848,616
F 1002 Interdepartmental Service Fund	0.00	0	0	0	0	0	0	0	0	0
F 2002 Gas Tax 2106	0.00	0	0	0	0	0	0	0	0	0
F 2006 Traffic Safety Fund	0.00	0	0	0	0	0	0	0	0	0
F 2008 Street Cut Fund	0.00	0	0	0	0	0	0	0	0	0
F 2010 State Route 160	0.00	0	0	0	0	0	0	0	0	0
F 2011 State Route 275	0.00	0	0	0	0	0	0	0	0	0
F 2017 Citation I-5 Maintenance	0.00	0	0	0	0	0	0	0	0	0
F 2026 New Measure A Maintenance	0.00	0	0	0	0	0	0	0	0	0
F 2035 Tree Planting Replacement	0.00	0	0	0	0	0	0	0	0	0
F 2036 Road Maint and Rehabilitation	0.00	0	0	0	0	0	0	0	0	0
F 2201 Power Inn Rd Md 2003-01	0.00	0	0	0	0	0	0	0	0	0
F 2202 Neighborhood Lighting Dist	0.00	0	0	0	0	0	0	0	0	0
F 2204 Northside Subdiv Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2205 Subdiv Lndscpng Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2206 Laguna Creek Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2207 12th Street Maint Benefit Area	0.00	0	0	0	0	0	0	0	0	0
F 2226 Neighborhood Water Quality Dist	0.00	0	0	0	0	0	0	0	0	0
F 2227 N Nat Lndscp 99-02	0.00	0	0	0	0	0	0	0	0	0
F 2228 Willowcreek Assmnt Md	0.00	0	0	0	0	0	0	0	0	0
F 2229 Willowcreek Lndscpng CFD	0.00	0	0	0	0	0	0	0	0	0
F 2230 N Natomas Lands CFD 3	0.00	0	0	0	0	0	0	0	0	0
F 2231 Village Garden N.-Mtce Dist #1	0.00	0	0	0	0	0	0	0	0	0
F 2232 Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0

POD Cost 285

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 2238 Del Paso Nuevo Landscaping CFD	0.00	0	0	0	0	0	0	0	0	0
F 2246 Township 9 CFD No. 2012-06	0.00	0	0	0	0	0	0	0	0	0
F 2247 Railyards Maint CFD No 2014-04	0.00	0	0	0	0	0	0	0	0	0
F 2249 SacMaintCFD2014-04 Annex Areas	0.00	0	0	0	0	0	0	0	0	0
F 2250 SacMaintCFD2014-04 Area 01	0.00	0	0	0	0	0	0	0	0	0
F 2507 Land Park	0.00	0	0	0	0	0	0	0	0	0
F 2608 Marina Fund	0.00	0	0	0	0	0	0	0	0	0
F 2801 Cal EPA Fund	0.00	0	0	0	0	0	0	0	0	0
F 6004 Parking Fund	0.00	0	0	0	0	0	0	0	0	0
F 6007 Recycling and Solid Waste	0.00	0	0	0	0	0	0	0	0	0
F 6011 Storm Drainage Fund	0.00	0	0	0	0	0	0	0	0	0
F 6501 Fleet Management Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	7.00	508,357	800	509,157	2,270,833	310	0	2,780,300	11,628,916	-8,848,616

Fiscal Year FY2019/20
Program Status Active
Department Public Works **Group** Group 2 **POD Category** Existing **POD Function** Operations

Program Services
 Project Design & Delivery

Program Description
 Manage and prepare the design of civil and electrical improvement plans, specifications and estimates as construction contract bid documents, manage the City's transportation capital improvement projects and programs, develop and administer citywide standard construction specifications and improvement standards for transportation infrastructure within the public right-of-way, and manage the project design oversight and administration of capital improvement projects through construction completion. Services are fully offset with Capital and Private Development funds.

Legal Requirements
 State of California Professional Engineer's Act Sec. 6735 requires a State of California Licensed/Registered Civil Engineer to approve all plans for construction. Also a condition of state and federal construction funding.

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
Yes	Yes	0	4	6 months

What is the Minimum Legal Requirement?

State of California Professional Engineer's Act Sec. 6735 requires that all civil engineering plans, calculations, specifications and reports shall be prepared by or under the responsible charge of a State of California Licensed/Registered Civil Engineer. Similarly, State of California Professional Engineer's Act Sec. 6735.1 requires all electrical engineering plans, specifications, calculations, and reports shall be prepared by, or under the responsible charge of a licensed electrical engineer.

Also, as a condition of state and federal construction funding and consistent with 23 CFR 172.9, a local agency must designate a full-time, public employee in responsible charge of each project. The role of the responsible charge is to ensure that the work delivered under contract is complete, accurate, and consistent with the terms, conditions, and specifications of the contract.

Impact from Contracting Out? Change in LOS?

Contracting out would reduce responsiveness and accountability to communities and the City Council; would reduce the number of transportation projects developed and then subsequently built, resulting in less transportation funding.

What happens if we don't do this Program? Who will enforce?

Eliminating this program would preclude the City from delivering its transportation CIP and would result in the loss of local, state, and federal transportation funds.

Can revenues be increased ~ established to provide General Fund offset for this program?

Currently, this program is fully offset. For decades this program has had no general fund reliance because of the availability of local discretionary transportation matching funds. With the expiration of Old Measure A funds, the program will need new local discretionary fund revenues to continue pursuing programming transportation capital grant opportunities. The regional metropolitan planning organization (SACOG) requires an 11.47% match on the federal funds programmed through competitive programs. This match requirement is true for the state Active Transportation Program, the state Highway Bridge Program, and the state Highway Safety Improvement Program. In addition, the SB1 Local Regional Partnership program requires a 50% match. To continue leveraging state and federal funds new local match sources must be identified or the city will lose a significant amount of transportation funds available through grants.

If General Fund support is cut what is the impact on Revenues?

Reduced federal, state, and local transportation funds would be realized. Program is currently fully offset. However, because Old Measure A has expired new local matching funds should be identified to participate in future grant funds available from state, regional, and federal funding sources in order to advance transportation capital improvement efforts.

POD Cost 286

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 1001 General Fund	18.07	2,631,124	-24,603	2,606,521	168,833	13,890	-2,863,707	-74,464	0	-74,464
F 1002 Interdepartmental Service Fund	0.00	0	0	0	0	0	0	0	0	0
F 2002 Gas Tax 2106	0.00	0	0	0	0	0	0	0	0	0
F 2006 Traffic Safety Fund	0.00	0	0	0	0	0	0	0	0	0
F 2008 Street Cut Fund	0.00	0	0	0	0	0	0	0	0	0
F 2010 State Route 160	0.00	0	0	0	0	0	0	0	0	0
F 2011 State Route 275	0.00	0	0	0	0	0	0	0	0	0
F 2017 Citation I-5 Maintenance	0.00	0	0	0	0	0	0	0	0	0
F 2026 New Measure A Maintenance	0.00	0	0	0	0	0	0	0	0	0
F 2035 Tree Planting Replacement	0.00	0	0	0	0	0	0	0	0	0
F 2036 Road Maint and Rehabilitation	0.00	0	0	0	0	0	0	0	0	0
F 2201 Power Inn Rd Md 2003-01	0.00	0	0	0	0	0	0	0	0	0
F 2202 Neighborhood Lighting Dist	0.00	0	0	0	0	0	0	0	0	0

POD Cost 286

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 2204 Northside Subdiv Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2205 Subdiv Lndscpng Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2206 Laguna Creek Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2207 12th Street Maint Benefit Area	0.00	0	0	0	0	0	0	0	0	0
F 2226 Neighborhood Water Quality Dist	0.00	0	0	0	0	0	0	0	0	0
F 2227 N Nat Lndscp 99-02	0.00	0	0	0	0	0	0	0	0	0
F 2228 Willowcreek Assmnt Md	0.00	0	0	0	0	0	0	0	0	0
F 2229 Willowcreek Lndscpng CFD	0.00	0	0	0	0	0	0	0	0	0
F 2230 N Natomas Lands CFD 3	0.00	0	0	0	0	0	0	0	0	0
F 2231 Village Garden N.-Mtce Dist #1	0.00	0	0	0	0	0	0	0	0	0
F 2232 Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0
F 2238 Del Paso Nuevo Landscaping CFD	0.00	0	0	0	0	0	0	0	0	0
F 2246 Township 9 CFD No. 2012-06	0.00	0	0	0	0	0	0	0	0	0
F 2247 Railyards Maint CFD No 2014-04	0.00	0	0	0	0	0	0	0	0	0
F 2249 SacMaintCFD2014-04 Annex Areas	0.00	0	0	0	0	0	0	0	0	0
F 2250 SacMaintCFD2014-04 Area 01	0.00	0	0	0	0	0	0	0	0	0
F 2507 Land Park	0.00	0	0	0	0	0	0	0	0	0
F 2608 Marina Fund	0.00	0	0	0	0	0	0	0	0	0
F 2801 Cal EPA Fund	0.00	0	0	0	0	0	0	0	0	0
F 6004 Parking Fund	0.00	0	0	0	0	0	0	0	0	0
F 6007 Recycling and Solid Waste	0.00	0	0	0	0	0	0	0	0	0
F 6011 Storm Drainage Fund	0.00	0	0	0	0	0	0	0	0	0
F 6501 Fleet Management Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	18.07	2,631,124	-24,603	2,606,521	168,833	13,890	-2,863,707	-74,464	0	-74,464

Fiscal Year FY2019/20
Program Status Active
Department Public Works **Group** Group 4 **POD Category** Existing **POD Function** Operations

Program Services
 Residential Parking Program

Program Description
 The Residential Permit Parking Program provides preferential on-street parking for Sacramento City residents and visitors in residential areas impacted by commuter parking and where off-street parking is not always adequate.

Legal Requirements

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
Yes	Yes	0	8	1-2 years

What is the Minimum Legal Requirement?

n/a

Impact from Contracting Out? Change in LOS?

What happens if we don't do this Program? Who will enforce?

No parking enforcement to support the balance of business, commuters, visitors, and neighborhoods' parking needs. Potential loss of \$467,000 net program revenue to the General fund.

Can revenues be increased ~ established to provide General Fund offset for this program?

Yes.

If General Fund support is cut what is the impact on Revenues?

This program is self-funding and provides support to the General Fund through net revenues.

POD Cost 288

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 1001 General Fund	8.00	592,355	6,202	598,557	156,187	3,262	161,380	919,386	1,380,604	-461,218
F 1002 Interdepartmental Service Fund	0.00	0	0	0	0	0	0	0	0	0
F 2002 Gas Tax 2106	0.00	0	0	0	0	0	0	0	0	0
F 2006 Traffic Safety Fund	0.00	0	0	0	0	0	0	0	0	0
F 2008 Street Cut Fund	0.00	0	0	0	0	0	0	0	0	0
F 2010 State Route 160	0.00	0	0	0	0	0	0	0	0	0
F 2011 State Route 275	0.00	0	0	0	0	0	0	0	0	0
F 2017 Citation I-5 Maintenance	0.00	0	0	0	0	0	0	0	0	0
F 2026 New Measure A Maintenance	0.00	0	0	0	0	0	0	0	0	0
F 2035 Tree Planting Replacement	0.00	0	0	0	0	0	0	0	0	0
F 2036 Road Maint and Rehabilitation	0.00	0	0	0	0	0	0	0	0	0
F 2201 Power Inn Rd Md 2003-01	0.00	0	0	0	0	0	0	0	0	0
F 2202 Neighborhood Lighting Dist	0.00	0	0	0	0	0	0	0	0	0
F 2204 Northside Subdiv Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2205 Subdiv Lndscpng Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2206 Laguna Creek Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2207 12th Street Maint Benefit Area	0.00	0	0	0	0	0	0	0	0	0
F 2226 Neighborhood Water Quality Dist	0.00	0	0	0	0	0	0	0	0	0
F 2227 N Nat Lndscp 99-02	0.00	0	0	0	0	0	0	0	0	0
F 2228 Willowcreek Assmnt Md	0.00	0	0	0	0	0	0	0	0	0
F 2229 Willowcreek Lndscpng CFD	0.00	0	0	0	0	0	0	0	0	0
F 2230 N Natomas Lands CFD 3	0.00	0	0	0	0	0	0	0	0	0
F 2231 Village Garden N.-Mtce Dist #1	0.00	0	0	0	0	0	0	0	0	0

POD Cost 288

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 2232 Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0
F 2238 Del Paso Nuevo Landscaping CFD	0.00	0	0	0	0	0	0	0	0	0
F 2246 Township 9 CFD No. 2012-06	0.00	0	0	0	0	0	0	0	0	0
F 2247 Railyards Maint CFD No 2014-04	0.00	0	0	0	0	0	0	0	0	0
F 2249 SacMaintCFD2014-04 Annex Areas	0.00	0	0	0	0	0	0	0	0	0
F 2250 SacMaintCFD2014-04 Area 01	0.00	0	0	0	0	0	0	0	0	0
F 2507 Land Park	0.00	0	0	0	0	0	0	0	0	0
F 2608 Marina Fund	0.00	0	0	0	0	0	0	0	0	0
F 2801 Cal EPA Fund	0.00	0	0	0	0	0	0	0	0	0
F 6004 Parking Fund	0.00	0	0	0	0	0	0	0	0	0
F 6007 Recycling and Solid Waste	0.00	0	0	0	0	0	0	0	0	0
F 6011 Storm Drainage Fund	0.00	0	0	0	0	0	0	0	0	0
F 6501 Fleet Management Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	8.00	592,355	6,202	598,557	156,187	3,262	161,380	919,386	1,380,604	-461,218

Fiscal Year FY2019/20
Program Status Active
Department Public Works **Group** Group 2 **POD Category** Existing **POD Function** Operations

Program Services
 Survey

Program Description
 Provide topographic survey and construction staking for CIPs; map property boundaries, easements, and the public right-of-way for the development of CIPs; maintain the City's vertical datum; prepare legal plats and descriptions for the acquisition and management of the City's real property assets. Services are fully offset with Capital and Private Development funds.

Legal Requirements
 Professional Engineers and Land Surveyors Act Articles 1, 3, and 5. City Ordinance No. 3425. Subdivision Map Articles 1 & 3.

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
Yes	Yes	0	6	6 months

What is the Minimum Legal Requirement?
 City is required to provide Professional Land Surveyor services per the California Subdivision Map Act.

Impact from Contracting Out? Change in LOS?
 Reducing this program would result in reduced levels of service to private development and for the delivery of Transportation CIPs.

What happens if we don't do this Program? Who will enforce?
 Eliminating this program in its entirety is not practicable as the City is required to provide Professional Land Surveyor services per the California Subdivision Map Act. Reducing this program would result in reduced levels of service to private development and for the delivery of Transportation CIPs.

Can revenues be increased ~ established to provide General Fund offset for this program?
 Currently this program is fully offset.

If General Fund support is cut what is the impact on Revenues?
 Currently, this program is fully offset.

POD Cost 291

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 1001 General Fund	11.52	1,225,994	-11,464	1,214,530	78,669	6,472	-1,334,369	-34,698	0	-34,698
F 1002 Interdepartmental Service Fund	0.00	0	0	0	0	0	0	0	0	0
F 2002 Gas Tax 2106	0.00	0	0	0	0	29,467	0	29,467	0	29,467
F 2006 Traffic Safety Fund	0.00	0	0	0	0	0	0	0	0	0
F 2008 Street Cut Fund	0.00	0	0	0	0	0	0	0	0	0
F 2010 State Route 160	0.00	0	0	0	0	0	0	0	0	0
F 2011 State Route 275	0.00	0	0	0	0	0	0	0	0	0
F 2017 Citation I-5 Maintenance	0.00	0	0	0	0	0	0	0	0	0
F 2026 New Measure A Maintenance	0.00	0	0	0	0	0	0	0	0	0
F 2035 Tree Planting Replacement	0.00	0	0	0	0	0	0	0	0	0
F 2036 Road Maint and Rehabilitation	0.00	0	0	0	0	0	0	0	0	0
F 2201 Power Inn Rd Md 2003-01	0.00	0	0	0	0	0	0	0	0	0
F 2202 Neighborhood Lighting Dist	0.00	0	0	0	0	0	0	0	0	0
F 2204 Northside Subdiv Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2205 Subdiv Lndscpng Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2206 Laguna Creek Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2207 12th Street Maint Benefit Area	0.00	0	0	0	0	0	0	0	0	0
F 2226 Neighborhood Water Quality Dist	0.00	0	0	0	0	0	0	0	0	0
F 2227 N Nat Lndscpg 99-02	0.00	0	0	0	0	0	0	0	0	0
F 2228 Willowcreek Assmnt Md	0.00	0	0	0	0	0	0	0	0	0
F 2229 Willowcreek Lndscpng CFD	0.00	0	0	0	0	0	0	0	0	0
F 2230 N Natomas Lands CFD 3	0.00	0	0	0	0	0	0	0	0	0
F 2231 Village Garden N.-Mtce Dist #1	0.00	0	0	0	0	0	0	0	0	0

POD Cost 291

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 2232 Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0
F 2238 Del Paso Nuevo Landscaping CFD	0.00	0	0	0	0	0	0	0	0	0
F 2246 Township 9 CFD No. 2012-06	0.00	0	0	0	0	0	0	0	0	0
F 2247 Railyards Maint CFD No 2014-04	0.00	0	0	0	0	0	0	0	0	0
F 2249 SacMaintCFD2014-04 Annex Areas	0.00	0	0	0	0	0	0	0	0	0
F 2250 SacMaintCFD2014-04 Area 01	0.00	0	0	0	0	0	0	0	0	0
F 2507 Land Park	0.00	0	0	0	0	0	0	0	0	0
F 2608 Marina Fund	0.00	0	0	0	0	0	0	0	0	0
F 2801 Cal EPA Fund	0.00	0	0	0	0	0	0	0	0	0
F 6004 Parking Fund	0.00	0	0	0	0	0	0	0	0	0
F 6007 Recycling and Solid Waste	0.00	0	0	0	0	0	0	0	0	0
F 6011 Storm Drainage Fund	0.00	0	0	0	0	0	0	0	0	0
F 6501 Fleet Management Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	11.52	1,225,994	-11,464	1,214,530	78,669	35,939	-1,334,369	-5,231	0	-5,231

Fiscal Year FY2019/20
Program Status Active
Department Public Works **Group** Group 3 **POD Category** Mandated **POD Function** Operations

Program Services
 Traffic Design & Review

Program Description
 Review and approval of traffic related designs (plans) to minimize risk/liability to City.

Legal Requirements
 SCC Title 10, Vehicles and Traffic; SCC Title 12, Streets, Sidewalks, and Public Places; SCC Title 18, Additional Development Requirements

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
No	No	0	0	

What is the Minimum Legal Requirement?
 Review and approval of traffic related designs (plans) required by City Code .

Impact from Contracting Out? Change in LOS?
 No cost savings anticipated by contracting out. A change in LOS would result in delays to private and public projects involving changes to city streets.

What happens if we don't do this Program? Who will enforce?
 Exposes City to increased liability and litigation.

Can revenues be increased ~ established to provide General Fund offset for this program?
 n/a

If General Fund support is cut what is the impact on Revenues?
 This program is partially offset by Gas Tax.

POD Cost 292

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 1001 General Fund	4.95	830,345	-4,728	825,617	39,191	942	-748,456	117,294	0	117,294
F 1002 Interdepartmental Service Fund	0.00	0	0	0	0	0	0	0	0	0
F 2002 Gas Tax 2106	0.00	0	0	0	0	0	600,000	600,000	0	600,000
F 2006 Traffic Safety Fund	0.00	0	0	0	0	0	0	0	0	0
F 2008 Street Cut Fund	0.00	0	0	0	0	0	0	0	0	0
F 2010 State Route 160	0.00	0	0	0	0	0	0	0	0	0
F 2011 State Route 275	0.00	0	0	0	0	0	0	0	0	0
F 2017 Citation I-5 Maintenance	0.00	0	0	0	0	0	0	0	0	0
F 2026 New Measure A Maintenance	0.00	0	0	0	0	0	0	0	0	0
F 2035 Tree Planting Replacement	0.00	0	0	0	0	0	0	0	0	0
F 2036 Road Maint and Rehabilitation	0.00	0	0	0	0	0	0	0	0	0
F 2201 Power Inn Rd Md 2003-01	0.00	0	0	0	0	0	0	0	0	0
F 2202 Neighborhood Lighting Dist	0.00	0	0	0	0	0	0	0	0	0
F 2204 Northside Subdiv Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2205 Subdiv Lndscpng Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2206 Laguna Creek Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2207 12th Street Maint Benefit Area	0.00	0	0	0	0	0	0	0	0	0
F 2226 Neighborhood Water Quality Dist	0.00	0	0	0	0	0	0	0	0	0
F 2227 N Nat Lndscp 99-02	0.00	0	0	0	0	0	0	0	0	0
F 2228 Willowcreek Assmnt Md	0.00	0	0	0	0	0	0	0	0	0
F 2229 Willowcreek Lndscpng CFD	0.00	0	0	0	0	0	0	0	0	0
F 2230 N Natomas Lands CFD 3	0.00	0	0	0	0	0	0	0	0	0
F 2231 Village Garden N.-Mtce Dist #1	0.00	0	0	0	0	0	0	0	0	0
F 2232 Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0

POD Cost 292

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 2238 Del Paso Nuevo Landscaping CFD	0.00	0	0	0	0	0	0	0	0	0
F 2246 Township 9 CFD No. 2012-06	0.00	0	0	0	0	0	0	0	0	0
F 2247 Railyards Maint CFD No 2014-04	0.00	0	0	0	0	0	0	0	0	0
F 2249 SacMaintCFD2014-04 Annex Areas	0.00	0	0	0	0	0	0	0	0	0
F 2250 SacMaintCFD2014-04 Area 01	0.00	0	0	0	0	0	0	0	0	0
F 2507 Land Park	0.00	0	0	0	0	0	0	0	0	0
F 2608 Marina Fund	0.00	0	0	0	0	0	0	0	0	0
F 2801 Cal EPA Fund	0.00	0	0	0	0	0	0	0	0	0
F 6004 Parking Fund	0.00	0	0	0	0	0	0	0	0	0
F 6007 Recycling and Solid Waste	0.00	0	0	0	0	0	0	0	0	0
F 6011 Storm Drainage Fund	0.00	0	0	0	0	0	0	0	0	0
F 6501 Fleet Management Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	4.95	830,345	-4,728	825,617	39,191	942	-148,456	717,294	0	717,294

Fiscal Year FY2019/20
Program Status Active
Department Public Works **Group** Group 3 **POD Category** Essential 1 **POD Function** Operations

Program Services

Traffic Investigations

Program Description

Traffic investigations and related recommendations minimizes public risk.

Legal Requirements

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
Yes	Yes	0	4	1-2 years

What is the Minimum Legal Requirement?

Impact from Contracting Out? Change in LOS?

A change in the LOS exposes the City to increased liability and litigation.

What happens if we don't do this Program? Who will enforce?

Increase in traffic collisions, and liability and litigation for the City.

Can revenues be increased ~ established to provide General Fund offset for this program?

n/a

If General Fund support is cut what is the impact on Revenues?

This program is fully offset.

POD Cost 293

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 1001 General Fund	5.30	587,123	-3,343	583,780	27,711	666	-612,156	1	0	1
F 1002 Interdepartmental Service Fund	0.00	0	0	0	0	0	0	0	0	0
F 2002 Gas Tax 2106	0.00	0	0	0	0	0	0	0	0	0
F 2006 Traffic Safety Fund	0.00	0	0	0	0	0	0	0	0	0
F 2008 Street Cut Fund	0.00	0	0	0	0	0	0	0	0	0
F 2010 State Route 160	0.00	0	0	0	0	0	0	0	0	0
F 2011 State Route 275	0.00	0	0	0	0	0	0	0	0	0
F 2017 Citation I-5 Maintenance	0.00	0	0	0	0	0	0	0	0	0
F 2026 New Measure A Maintenance	0.00	0	0	0	0	0	0	0	0	0
F 2035 Tree Planting Replacement	0.00	0	0	0	0	0	0	0	0	0
F 2036 Road Maint and Rehabilitation	0.00	0	0	0	0	0	0	0	0	0
F 2201 Power Inn Rd Md 2003-01	0.00	0	0	0	0	0	0	0	0	0
F 2202 Neighborhood Lighting Dist	0.00	0	0	0	0	0	0	0	0	0
F 2204 Northside Subdiv Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2205 Subdiv Lndscpng Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2206 Laguna Creek Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2207 12th Street Maint Benefit Area	0.00	0	0	0	0	0	0	0	0	0
F 2226 Neighborhood Water Quality Dist	0.00	0	0	0	0	0	0	0	0	0
F 2227 N Nat Lndscp 99-02	0.00	0	0	0	0	0	0	0	0	0
F 2228 Willowcreek Assmnt Md	0.00	0	0	0	0	0	0	0	0	0
F 2229 Willowcreek Lndscpng CFD	0.00	0	0	0	0	0	0	0	0	0
F 2230 N Natomas Lands CFD 3	0.00	0	0	0	0	0	0	0	0	0
F 2231 Village Garden N.-Mtce Dist #1	0.00	0	0	0	0	0	0	0	0	0
F 2232 Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0

POD Cost 293

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 2238 Del Paso Nuevo Landscaping CFD	0.00	0	0	0	0	0	0	0	0	0
F 2246 Township 9 CFD No. 2012-06	0.00	0	0	0	0	0	0	0	0	0
F 2247 Railyards Maint CFD No 2014-04	0.00	0	0	0	0	0	0	0	0	0
F 2249 SacMaintCFD2014-04 Annex Areas	0.00	0	0	0	0	0	0	0	0	0
F 2250 SacMaintCFD2014-04 Area 01	0.00	0	0	0	0	0	0	0	0	0
F 2507 Land Park	0.00	0	0	0	0	0	0	0	0	0
F 2608 Marina Fund	0.00	0	0	0	0	0	0	0	0	0
F 2801 Cal EPA Fund	0.00	0	0	0	0	0	0	0	0	0
F 6004 Parking Fund	0.00	0	0	0	0	0	0	0	0	0
F 6007 Recycling and Solid Waste	0.00	0	0	0	0	0	0	0	0	0
F 6011 Storm Drainage Fund	0.00	0	0	0	0	0	0	0	0	0
F 6501 Fleet Management Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	5.30	587,123	-3,343	583,780	27,711	666	-612,156	1	0	1

Fiscal Year FY2019/20
Program Status Active
Department Public Works **Group** Group 8 **POD Category** Mandated **POD Function** Operations

Program Services
 Operate Sacramento Marina

Program Description
 The Sacramento Marina is a 475 slip public marina at the southern end of Front Street providing access to the Sacramento River for the greater Sacramento region. It is a full service marina proving monthly slip rental, overnight guest usage, fuel, sewage pump out, potable water and miscellaneous boating supplies in a retail store.

Legal Requirements
 Irrevocable agreement (CM2005-0307) with the State's Department of Boating and Waterways requires the Marina to remain open, and functional throughout the term of the loan employing only City employees.

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
No	No	0	0	9 months

What is the Minimum Legal Requirement?

The Miller family donated the 57 acre parcel to the City with the requirement that it be maintained as a park and marina.

Impact from Contracting Out? Change in LOS?

N/A

What happens if we don't do this Program? Who will enforce?

The Marina Fund would be unable to make debt service payments if the Marina were closed.

Can revenues be increased ~ established to provide General Fund offset for this program?

No General Fund impact. Insufficient funds to cover direct operation and full debt service.

If General Fund support is cut what is the impact on Revenues?

Currently, there is no General Fund support received.

POD Cost 313

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 1001 General Fund	0.00	0	0	0	0	0	0	0	0	0
F 1002 Interdepartmental Service Fund	0.00	0	0	0	0	0	0	0	0	0
F 2002 Gas Tax 2106	0.00	0	0	0	0	0	0	0	0	0
F 2006 Traffic Safety Fund	0.00	0	0	0	0	0	0	0	0	0
F 2008 Street Cut Fund	0.00	0	0	0	0	0	0	0	0	0
F 2010 State Route 160	0.00	0	0	0	0	0	0	0	0	0
F 2011 State Route 275	0.00	0	0	0	0	0	0	0	0	0
F 2017 Citation I-5 Maintenance	0.00	0	0	0	0	0	0	0	0	0
F 2026 New Measure A Maintenance	0.00	0	0	0	0	0	0	0	0	0
F 2035 Tree Planting Replacement	0.00	0	0	0	0	0	0	0	0	0
F 2036 Road Maint and Rehabilitation	0.00	0	0	0	0	0	0	0	0	0
F 2201 Power Inn Rd Md 2003-01	0.00	0	0	0	0	0	0	0	0	0
F 2202 Neighborhood Lighting Dist	0.00	0	0	0	0	0	0	0	0	0
F 2204 Northside Subdiv Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2205 Subdiv Lndscpng Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2206 Laguna Creek Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2207 12th Street Maint Benefit Area	0.00	0	0	0	0	0	0	0	0	0
F 2226 Neighborhood Water Quality Dist	0.00	0	0	0	0	0	0	0	0	0
F 2227 N Nat Lndscp 99-02	0.00	0	0	0	0	0	0	0	0	0
F 2228 Willowcreek Assmnt Md	0.00	0	0	0	0	0	0	0	0	0
F 2229 Willowcreek Lndscpng CFD	0.00	0	0	0	0	0	0	0	0	0
F 2230 N Natomas Lands CFD 3	0.00	0	0	0	0	0	0	0	0	0
F 2231 Village Garden N.-Mtce Dist #1	0.00	0	0	0	0	0	0	0	0	0

POD Cost 313

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 2232 Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0
F 2238 Del Paso Nuevo Landscaping CFD	0.00	0	0	0	0	0	0	0	0	0
F 2246 Township 9 CFD No. 2012-06	0.00	0	0	0	0	0	0	0	0	0
F 2247 Railyards Maint CFD No 2014-04	0.00	0	0	0	0	0	0	0	0	0
F 2249 SacMaintCFD2014-04 Annex Areas	0.00	0	0	0	0	0	0	0	0	0
F 2250 SacMaintCFD2014-04 Area 01	0.00	0	0	0	0	0	0	0	0	0
F 2507 Land Park	0.00	0	0	0	0	0	0	0	0	0
F 2608 Marina Fund	6.80	464,918	-37,795	427,123	527,753	0	3,876	958,752	1,571,575	-612,823
F 2801 Cal EPA Fund	0.00	0	0	0	0	0	0	0	0	0
F 6004 Parking Fund	0.00	0	0	0	0	0	0	0	0	0
F 6007 Recycling and Solid Waste	0.00	0	0	0	0	0	0	0	0	0
F 6011 Storm Drainage Fund	0.00	0	0	0	0	0	0	0	0	0
F 6501 Fleet Management Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	6.80	464,918	-37,795	427,123	527,753	0	3,876	958,752	1,571,575	-612,823

Fiscal Year FY2019/20
Program Status Active
Department Public Works **Group** Group 9 **POD Category** Mandated **POD Function** Operations

Program Services

Architects and Engineers - Americans with Disabilities Act construction projects and compliance

Program Description

Americans with Disabilities Act construction projects and compliance

Legal Requirements

American with Disability Act. (ADA), California Building Code Title 24.

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
Yes	Yes	0	0	

What is the Minimum Legal Requirement?

Legal requirements are due to the American with Disability Act. (ADA), and California Building Code Title 24 that is a broad set of requirements for "energy conservation, green design, construction and maintenance, fire and life safety, and accessibility" that apply to the "structural, mechanical, electrical, and plumbing systems" in a building.

Impact from Contracting Out? Change in LOS?

If the remaining services were contracted out, in addition to what is already contracted out, it would result in loss of full time employees and loss of continuity, and quality and standards throughout the City. Changes in Level of Service would be dependent on how the contracts were written and enforced.

What happens if we don't do this Program? Who will enforce?

Potential disabilities accessibility lawsuits.

Can revenues be increased ~ established to provide General Fund offset for this program?

No, unless accounting and budgeting processes for Facilities funding changes to track goods or services shifted between departments on a cost reimbursement basis such as an internal service fund.

If General Fund support is cut what is the impact on Revenues?

Facilities would not have the staff to perform the work and would not collect the revenue from performing the work.

POD Cost 338

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 1001 General Fund	1.80	263,621	-3,472	260,149	103,140	9,173	-478,182	-105,721	0	-105,721
F 1002 Interdepartmental Service Fund	0.00	0	0	0	0	0	0	0	0	0
F 2002 Gas Tax 2106	0.00	0	0	0	0	0	0	0	0	0
F 2006 Traffic Safety Fund	0.00	0	0	0	0	0	0	0	0	0
F 2008 Street Cut Fund	0.00	0	0	0	0	0	0	0	0	0
F 2010 State Route 160	0.00	0	0	0	0	0	0	0	0	0
F 2011 State Route 275	0.00	0	0	0	0	0	0	0	0	0
F 2017 Citation I-5 Maintenance	0.00	0	0	0	0	0	0	0	0	0
F 2026 New Measure A Maintenance	0.00	0	0	0	0	0	0	0	0	0
F 2035 Tree Planting Replacement	0.00	0	0	0	0	0	0	0	0	0
F 2036 Road Maint and Rehabilitation	0.00	0	0	0	0	0	0	0	0	0
F 2201 Power Inn Rd Md 2003-01	0.00	0	0	0	0	0	0	0	0	0
F 2202 Neighborhood Lighting Dist	0.00	0	0	0	0	0	0	0	0	0
F 2204 Northside Subdiv Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2205 Subdiv Lndscpng Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2206 Laguna Creek Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2207 12th Street Maint Benefit Area	0.00	0	0	0	0	0	0	0	0	0
F 2226 Neighborhood Water Quality Dist	0.00	0	0	0	0	0	0	0	0	0
F 2227 N Nat Lndscp 99-02	0.00	0	0	0	0	0	0	0	0	0
F 2228 Willowcreek Assmnt Md	0.00	0	0	0	0	0	0	0	0	0
F 2229 Willowcreek Lndscpng CFD	0.00	0	0	0	0	0	0	0	0	0
F 2230 N Natomas Lands CFD 3	0.00	0	0	0	0	0	0	0	0	0
F 2231 Village Garden N.-Mtce Dist #1	0.00	0	0	0	0	0	0	0	0	0

POD Cost 338

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 2232 Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0
F 2238 Del Paso Nuevo Landscaping CFD	0.00	0	0	0	0	0	0	0	0	0
F 2246 Township 9 CFD No. 2012-06	0.00	0	0	0	0	0	0	0	0	0
F 2247 Railyards Maint CFD No 2014-04	0.00	0	0	0	0	0	0	0	0	0
F 2249 SacMaintCFD2014-04 Annex Areas	0.00	0	0	0	0	0	0	0	0	0
F 2250 SacMaintCFD2014-04 Area 01	0.00	0	0	0	0	0	0	0	0	0
F 2507 Land Park	0.00	0	0	0	0	0	0	0	0	0
F 2608 Marina Fund	0.00	0	0	0	0	0	0	0	0	0
F 2801 Cal EPA Fund	0.00	0	0	0	0	0	0	0	0	0
F 6004 Parking Fund	0.00	0	0	0	0	0	0	0	0	0
F 6007 Recycling and Solid Waste	0.00	0	0	0	0	0	0	0	0	0
F 6011 Storm Drainage Fund	0.00	0	0	0	0	0	0	0	0	0
F 6501 Fleet Management Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	1.80	263,621	-3,472	260,149	103,140	9,173	-478,182	-105,721	0	-105,721

Fiscal Year FY2019/20
Program Status Active
Department Public Works **Group** Group 9 **POD Category** Essential 1 **POD Function** Operations

Program Services

Architects and Engineers - Design, management, code compliance and quality inspection supporting Facility Maintenance

Program Description

Design, technical review, code compliance and quality inspection supporting Facility Maintenance

Legal Requirements

Multiple Federal State and Local codes and standards including but not limited to: Americans with Disabilities Act (ADA) California Building Codes California Health and Safety Codes National Fire Protection Association (NFPA) Sacramento Metropolitan Air Quality Management District California Code of Regulations and City of Sacramento Codes.

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
Yes	Yes	0	0	

What is the Minimum Legal Requirement?

The City is required to complying with all applicable codes and regulations, such as the California Building Code Title 24 that is a broad set of requirements for "energy conservation, green design, construction and maintenance, fire and life safety, and accessibility."

Impact from Contracting Out? Change in LOS?

A large amount of work is already contracted out but City staff performs oversight. If the remaining services were contracted out, it would result in a loss of full time employees and loss of continuity, quality and standards throughout the City. Changes in Level of Service would be dependent on how the contracts were written and enforced.

What happens if we don't do this Program? Who will enforce?

Projects would not get completed, departments may elect to manage their own projects, loss of continuity, loss quality and standards throughout the City.

Can revenues be increased ~ established to provide General Fund offset for this program?

No, unless accounting and budgeting processes for Facilities funding changes to track goods or services shifted between departments on a cost reimbursement basis such as an internal service fund.

If General Fund support is cut what is the impact on Revenues?

Facilities would not have the staff to perform the work and would not collect the revenue from performing the work.

POD Cost 339

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 1001 General Fund	6.30	956,869	-12,601	944,268	374,368	33,295	0	1,351,931	0	1,351,931
F 1002 Interdepartmental Service Fund	0.00	0	0	0	0	0	0	0	0	0
F 2002 Gas Tax 2106	0.00	0	0	0	0	0	0	0	0	0
F 2006 Traffic Safety Fund	0.00	0	0	0	0	0	0	0	0	0
F 2008 Street Cut Fund	0.00	0	0	0	0	0	0	0	0	0
F 2010 State Route 160	0.00	0	0	0	0	0	0	0	0	0
F 2011 State Route 275	0.00	0	0	0	0	0	0	0	0	0
F 2017 Citation I-5 Maintenance	0.00	0	0	0	0	0	0	0	0	0
F 2026 New Measure A Maintenance	0.00	0	0	0	0	0	0	0	0	0
F 2035 Tree Planting Replacement	0.00	0	0	0	0	0	0	0	0	0
F 2036 Road Maint and Rehabilitation	0.00	0	0	0	0	0	0	0	0	0
F 2201 Power Inn Rd Md 2003-01	0.00	0	0	0	0	0	0	0	0	0
F 2202 Neighborhood Lighting Dist	0.00	0	0	0	0	0	0	0	0	0
F 2204 Northside Subdiv Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2205 Subdiv Lndscpng Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2206 Laguna Creek Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2207 12th Street Maint Benefit Area	0.00	0	0	0	0	0	0	0	0	0
F 2226 Neighborhood Water Quality Dist	0.00	0	0	0	0	0	0	0	0	0
F 2227 N Nat Lndscp 99-02	0.00	0	0	0	0	0	0	0	0	0
F 2228 Willowcreek Assmnt Md	0.00	0	0	0	0	0	0	0	0	0
F 2229 Willowcreek Lndscpng CFD	0.00	0	0	0	0	0	0	0	0	0
F 2230 N Natomas Lands CFD 3	0.00	0	0	0	0	0	0	0	0	0

POD Cost 339

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 2231 Village Garden N.-Mtce Dist #1	0.00	0	0	0	0	0	0	0	0	0
F 2232 Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0
F 2238 Del Paso Nuevo Landscaping CFD	0.00	0	0	0	0	0	0	0	0	0
F 2246 Township 9 CFD No. 2012-06	0.00	0	0	0	0	0	0	0	0	0
F 2247 Railyards Maint CFD No 2014-04	0.00	0	0	0	0	0	0	0	0	0
F 2249 SacMaintCFD2014-04 Annex Areas	0.00	0	0	0	0	0	0	0	0	0
F 2250 SacMaintCFD2014-04 Area 01	0.00	0	0	0	0	0	0	0	0	0
F 2507 Land Park	0.00	0	0	0	0	0	0	0	0	0
F 2608 Marina Fund	0.00	0	0	0	0	0	0	0	0	0
F 2801 Cal EPA Fund	0.00	0	0	0	0	0	0	0	0	0
F 6004 Parking Fund	0.00	0	0	0	0	0	0	0	0	0
F 6007 Recycling and Solid Waste	0.00	0	0	0	0	0	0	0	0	0
F 6011 Storm Drainage Fund	0.00	0	0	0	0	0	0	0	0	0
F 6501 Fleet Management Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	6.30	956,869	-12,601	944,268	374,368	33,295	0	1,351,931	0	1,351,931

Fiscal Year FY2019/20
Program Status Active
Department Public Works **Group** Group 9 **POD Category** Mandated **POD Function** Operations

Program Services

Facilities Maintenance - Regulatory compliance, including, environmental, air quality permits, management and safety standards per Cal-OSHA

Program Description

Regulatory compliance, including, environmental, air quality permits, management and safety standards per Cal-OSHA

Legal Requirements

Multiple Federal, State and Local codes and standards including but not limited to: Americans with Disabilities Act (ADA), California Building Codes, California Health and Safety Codes, National Fire Protection Association (NFPA), Sacramento Metropolitan Air Quality Management District, California Code of Regulations and City of Sacramento Codes.

Budget Comments

CMO Comments

Can this be Contracted Out? Yes	Could the Level of Service be Changed? No	What is the potential dollar savings from contracting out ~ LOS Change? 0	How many FTE could be reduced by contracting out ~LOS change? 0	How long would contracting out take?
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What is the Minimum Legal Requirement?

The City is required to comply with all applicable codes and regulations, such as the California Building Code Title 24, that is a broad set of requirements for "energy conservation, green design, construction and maintenance, fire and life safety, and accessibility."

Impact from Contracting Out? Change in LOS?

Loss Full time employees. Changes in Level of Service would be dependent on how contracts were written and enforced.

What happens if we don't do this Program? Who will enforce?

Regulatory monitoring would not be done, or departments would be required to manage their own programs.

Can revenues be increased ~ established to provide General Fund offset for this program?

No, unless accounting and budgeting processes for Facilities funding changes to track goods or services shifted between departments on a cost reimbursement basis such as an internal service fund.

If General Fund support is cut what is the impact on Revenues?

Facilities would not have the staff to perform the work and would not collect the revenue from performing the work.

POD Cost 341

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 1001 General Fund	5.50	737,335	-9,710	727,625	288,477	25,656	0	1,041,758	0	1,041,758
F 1002 Interdepartmental Service Fund	0.00	0	0	0	0	0	0	0	0	0
F 2002 Gas Tax 2106	0.00	0	0	0	0	0	0	0	0	0
F 2006 Traffic Safety Fund	0.00	0	0	0	0	0	0	0	0	0
F 2008 Street Cut Fund	0.00	0	0	0	0	0	0	0	0	0
F 2010 State Route 160	0.00	0	0	0	0	0	0	0	0	0
F 2011 State Route 275	0.00	0	0	0	0	0	0	0	0	0
F 2017 Citation I-5 Maintenance	0.00	0	0	0	0	0	0	0	0	0
F 2026 New Measure A Maintenance	0.00	0	0	0	0	0	0	0	0	0
F 2035 Tree Planting Replacement	0.00	0	0	0	0	0	0	0	0	0
F 2036 Road Maint and Rehabilitation	0.00	0	0	0	0	0	0	0	0	0
F 2201 Power Inn Rd Md 2003-01	0.00	0	0	0	0	0	0	0	0	0
F 2202 Neighborhood Lighting Dist	0.00	0	0	0	0	0	0	0	0	0
F 2204 Northside Subdiv Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2205 Subdiv Lndscpng Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2206 Laguna Creek Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2207 12th Street Maint Benefit Area	0.00	0	0	0	0	0	0	0	0	0
F 2226 Neighborhood Water Quality Dist	0.00	0	0	0	0	0	0	0	0	0
F 2227 N Nat Lndscp 99-02	0.00	0	0	0	0	0	0	0	0	0
F 2228 Willowcreek Assmnt Md	0.00	0	0	0	0	0	0	0	0	0
F 2229 Willowcreek Lndscpng CFD	0.00	0	0	0	0	0	0	0	0	0
F 2230 N Natomas Lands CFD 3	0.00	0	0	0	0	0	0	0	0	0
F 2231 Village Garden N.-Mtce Dist #1	0.00	0	0	0	0	0	0	0	0	0

POD Cost 341

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 2232 Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0
F 2238 Del Paso Nuevo Landscaping CFD	0.00	0	0	0	0	0	0	0	0	0
F 2246 Township 9 CFD No. 2012-06	0.00	0	0	0	0	0	0	0	0	0
F 2247 Railyards Maint CFD No 2014-04	0.00	0	0	0	0	0	0	0	0	0
F 2249 SacMaintCFD2014-04 Annex Areas	0.00	0	0	0	0	0	0	0	0	0
F 2250 SacMaintCFD2014-04 Area 01	0.00	0	0	0	0	0	0	0	0	0
F 2507 Land Park	0.00	0	0	0	0	0	0	0	0	0
F 2608 Marina Fund	0.00	0	0	0	0	0	0	0	0	0
F 2801 Cal EPA Fund	0.00	0	0	0	0	0	0	0	0	0
F 6004 Parking Fund	0.00	0	0	0	0	0	0	0	0	0
F 6007 Recycling and Solid Waste	0.00	0	0	0	0	0	0	0	0	0
F 6011 Storm Drainage Fund	0.00	0	0	0	0	0	0	0	0	0
F 6501 Fleet Management Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	5.50	737,335	-9,710	727,625	288,477	25,656	0	1,041,758	0	1,041,758

Fiscal Year FY2019/20
Program Status Active
Department Public Works **Group** Group 2 **POD Category** Mandated **POD Function** Operations

Program Services

ADA

Program Description

Manage accessibility in the public right-of-way and staff the City's Disabilities Advisory Commission. Services are fully offset with Capital and Private Development funds.

Legal Requirements

Compliance with Barden Settlement Agreement and State Government Codes 4450 et seq. 1135 et seq. Compliance with Title 24, CCR, Section 504 of the Rehabilitation Act of 1973, 29 U.S.C. Sec. 794 et seq. Compliance with Title II of the Americans with Disabilities Act of 1990, 42 U.S.C. Sec 12132 et seq. and 28 CFR Part 35, Sec. 35.104 et seq. Compliance with the California Streets and Highways Code.

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
Yes	Yes	0	1	6 months

What is the Minimum Legal Requirement?

Compliance with Barden Settlement to make required contributions for ADA improvements.

Impact from Contracting Out? Change in LOS?

Would require additional oversight by in-house staff, which would delay responsiveness, reduce accountability, and add additional costs to the program.

What happens if we don't do this Program? Who will enforce?

Eliminating this program would result in reduced compliance with legal accessibility requirements and result in potential risk of litigation.

Can revenues be increased ~ established to provide General Fund offset for this program?

Currently, this program is fully offset. For decades this program has had no general fund reliance because of the availability of local discretionary transportation matching funds. With the expiration of Old Measure A funds, the program will need new local discretionary fund revenues to continue pursuing programming transportation capital grant opportunities. The regional metropolitan planning organization (SACOG) requires an 11.47% match on the federal funds programmed through competitive programs. This match requirement is true for the state Active Transportation Program, the state Highway Bridge Program, and the state Highway Safety Improvement Program. In addition, the SB1 Local Regional Partnership program requires a 50% match. To continue leveraging state and federal funds new local match sources must be identified or the city will lose a significant amount of transportation funds available through grants.

If General Fund support is cut what is the impact on Revenues?

Reduced federal, state, and local transportation funds would be realized. Program is currently fully offset. However, because Old Measure A has expired new local matching funds should be identified to participate in future grant funds available from state, regional, and federal funding sources in order to advance transportation capital improvement efforts.

POD Cost 377

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 1001 General Fund	1.51	231,937	-2,169	229,768	14,883	1,224	-252,439	-6,564	0	-6,564
F 1002 Interdepartmental Service Fund	0.00	0	0	0	0	0	0	0	0	0
F 2002 Gas Tax 2106	0.00	0	0	0	0	0	0	0	0	0
F 2006 Traffic Safety Fund	0.00	0	0	0	0	0	0	0	0	0
F 2008 Street Cut Fund	0.00	0	0	0	0	0	0	0	0	0
F 2010 State Route 160	0.00	0	0	0	0	0	0	0	0	0
F 2011 State Route 275	0.00	0	0	0	0	0	0	0	0	0
F 2017 Citation I-5 Maintenance	0.00	0	0	0	0	0	0	0	0	0
F 2026 New Measure A Maintenance	0.00	0	0	0	0	0	0	0	0	0
F 2035 Tree Planting Replacement	0.00	0	0	0	0	0	0	0	0	0
F 2036 Road Maint and Rehabilitation	0.00	0	0	0	0	0	0	0	0	0
F 2201 Power Inn Rd Md 2003-01	0.00	0	0	0	0	0	0	0	0	0
F 2202 Neighborhood Lighting Dist	0.00	0	0	0	0	0	0	0	0	0
F 2204 Northside Subdiv Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2205 Subdiv Lndscpng Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2206 Laguna Creek Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2207 12th Street Maint Benefit Area	0.00	0	0	0	0	0	0	0	0	0
F 2226 Neighborhood Water Quality Dist	0.00	0	0	0	0	0	0	0	0	0
F 2227 N Nat Lndscp 99-02	0.00	0	0	0	0	0	0	0	0	0

POD Cost 377

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 2228 Willowcreek Assmnt Md	0.00	0	0	0	0	0	0	0	0	0
F 2229 Willowcreek Lndscpng CFD	0.00	0	0	0	0	0	0	0	0	0
F 2230 N Natomas Lands CFD 3	0.00	0	0	0	0	0	0	0	0	0
F 2231 Village Garden N.-Mtce Dist #1	0.00	0	0	0	0	0	0	0	0	0
F 2232 Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0
F 2238 Del Paso Nuevo Landscaping CFD	0.00	0	0	0	0	0	0	0	0	0
F 2246 Township 9 CFD No. 2012-06	0.00	0	0	0	0	0	0	0	0	0
F 2247 Railyards Maint CFD No 2014-04	0.00	0	0	0	0	0	0	0	0	0
F 2249 SacMaintCFD2014-04 Annex Areas	0.00	0	0	0	0	0	0	0	0	0
F 2250 SacMaintCFD2014-04 Area 01	0.00	0	0	0	0	0	0	0	0	0
F 2507 Land Park	0.00	0	0	0	0	0	0	0	0	0
F 2608 Marina Fund	0.00	0	0	0	0	0	0	0	0	0
F 2801 Cal EPA Fund	0.00	0	0	0	0	0	0	0	0	0
F 6004 Parking Fund	0.00	0	0	0	0	0	0	0	0	0
F 6007 Recycling and Solid Waste	0.00	0	0	0	0	0	0	0	0	0
F 6011 Storm Drainage Fund	0.00	0	0	0	0	0	0	0	0	0
F 6501 Fleet Management Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	1.51	231,937	-2,169	229,768	14,883	1,224	-252,439	-6,564	0	-6,564

Fiscal Year FY2019/20

Program Status Active

Department Public Works **Group** Group 2 **POD Category** ^{Essential} 3 **POD Function** Operations

Program Services

Construction Inspections

Program Description

Provide construction engineering services for transportation CIPs, manage all construction activities and enforce traffic control within the public right-of-way, inspect private development for compliance with City standards. Services are fully offset with Capital and Private Development funds.

Legal Requirements

City Code Title 12, Street, Sidewalks & Public Places; Title 15, Buildings and Construction; Title 16, Subdivisions; and Title 18, Development Requirements; Compliance with the California Map Act. Requirement for receiving federal transportation grants.

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
Yes	Yes	0	5	6 months

What is the Minimum Legal Requirement?

City must accept public transportation improvements.

Impact from Contracting Out? Change in LOS?

Decreased time for inspections for private development and CIPs, would add to overall cost of improvements due to increased contractor costs due to longer construction time line.

What happens if we don't do this Program? Who will enforce?

Eliminating this program would preclude the City from verifying compliance with City public improvement standards for both CIPs and private development work within the public right-of-way. Lack of inspections could result in unsafe improvements or use of the public right-of-way and increased legal vulnerability. This would essentially be self-enforced by contractors/developers performing work.

Can revenues be increased ~ established to provide General Fund offset for this program?

Currently, this program is fully offset. For decades this program has had no general fund reliance because of the availability of local discretionary transportation matching funds. With the expiration of Old Measure A funds, the program will need new local discretionary fund revenues to continue pursuing programming transportation capital grant opportunities. The regional metropolitan planning organization (SACOG) requires an 11.47% match on the federal funds programmed through competitive programs. This match requirement is true for the state Active Transportation Program, the state Highway Bridge Program, and the state Highway Safety Improvement Program. In addition, the SB1 Local Regional Partnership program requires a 50% match. To continue leveraging state and federal funds new local match sources must be identified or the city will lose a significant amount of transportation funds available through grants.

If General Fund support is cut what is the impact on Revenues?

Reduced federal, state, and local transportation funds would be realized. Program is currently fully offset. However, because Old Measure A has expired new local matching funds should be identified to participate in future grant funds available from state, regional, and federal funding sources in order to advance transportation capital improvement efforts.

POD Cost 378

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 1001 General Fund	10.92	1,364,247	-12,757	1,351,490	87,540	7,202	-1,484,841	-38,609	0	-38,609
F 1002 Interdepartmental Service Fund	0.00	0	0	0	0	0	0	0	0	0
F 2002 Gas Tax 2106	0.00	0	0	0	0	29,467	0	29,467	0	29,467
F 2006 Traffic Safety Fund	0.00	0	0	0	0	0	0	0	0	0
F 2008 Street Cut Fund	0.00	0	0	0	0	0	0	0	0	0
F 2010 State Route 160	0.00	0	0	0	0	0	0	0	0	0
F 2011 State Route 275	0.00	0	0	0	0	0	0	0	0	0
F 2017 Citation I-5 Maintenance	0.00	0	0	0	0	0	0	0	0	0
F 2026 New Measure A Maintenance	0.00	0	0	0	0	0	0	0	0	0
F 2035 Tree Planting Replacement	0.00	0	0	0	0	0	0	0	0	0
F 2036 Road Maint and Rehabilitation	0.00	0	0	0	0	0	0	0	0	0
F 2201 Power Inn Rd Md 2003-01	0.00	0	0	0	0	0	0	0	0	0
F 2202 Neighborhood Lighting Dist	0.00	0	0	0	0	0	0	0	0	0
F 2204 Northside Subdiv Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2205 Subdiv Lndscpng Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2206 Laguna Creek Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2207 12th Street Maint Benefit Area	0.00	0	0	0	0	0	0	0	0	0

POD Cost 378

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 2226 Neighborhood Water Quality Dist	0.00	0	0	0	0	0	0	0	0	0
F 2227 N Nat Lndscp 99-02	0.00	0	0	0	0	0	0	0	0	0
F 2228 Willowcreek Assmnt Md	0.00	0	0	0	0	0	0	0	0	0
F 2229 Willowcreek Lndscpng CFD	0.00	0	0	0	0	0	0	0	0	0
F 2230 N Natomas Lands CFD 3	0.00	0	0	0	0	0	0	0	0	0
F 2231 Village Garden N.-Mtce Dist #1	0.00	0	0	0	0	0	0	0	0	0
F 2232 Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0
F 2238 Del Paso Nuevo Landscaping CFD	0.00	0	0	0	0	0	0	0	0	0
F 2246 Township 9 CFD No. 2012-06	0.00	0	0	0	0	0	0	0	0	0
F 2247 Railyards Maint CFD No 2014-04	0.00	0	0	0	0	0	0	0	0	0
F 2249 SacMaintCFD2014-04 Annex Areas	0.00	0	0	0	0	0	0	0	0	0
F 2250 SacMaintCFD2014-04 Area 01	0.00	0	0	0	0	0	0	0	0	0
F 2507 Land Park	0.00	0	0	0	0	0	0	0	0	0
F 2608 Marina Fund	0.00	0	0	0	0	0	0	0	0	0
F 2801 Cal EPA Fund	0.00	0	0	0	0	0	0	0	0	0
F 6004 Parking Fund	0.00	0	0	0	0	0	0	0	0	0
F 6007 Recycling and Solid Waste	0.00	0	0	0	0	0	0	0	0	0
F 6011 Storm Drainage Fund	0.00	0	0	0	0	0	0	0	0	0
F 6501 Fleet Management Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	10.92	1,364,247	-12,757	1,351,490	87,540	36,669	-1,484,841	-9,142	0	-9,142

Fiscal Year FY2019/20
Program Status Active
Department Public Works **Group** Group 2 **POD Category** Mandated **POD Function** Operations

Program Services
 Development Plan Review

Program Description
 Review and approve all private development improvement plans for work within the public right-of-way and enforce conditions of approval placed on private projects. Services are fully offset with Capital and Private Development funds.

Legal Requirements
 City Code Title 12, Streets, Sidewalks & Public Places; Title 15, Building and Construction, City Code Title 17, Planning and Development Code, California Subdivision Map Act, and City Standard Specifications.

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
Yes	Yes	0	3	6 months

What is the Minimum Legal Requirement?

City approval of private development by a registered professional civil engineer for major encroachment projects and City approval for minor encroachment projects.

Impact from Contracting Out? Change in LOS?

Would delay approval of private development, no reduction in costs.

What happens if we don't do this Program? Who will enforce?

Elimination of this program is not practicable. Would be enforced by City Attorney.

Can revenues be increased ~ established to provide General Fund offset for this program?

Revenues are based on full cost recovery.

If General Fund support is cut what is the impact on Revenues?

This is partially offset by project reimbursements. A reduction in GF could result in a negative impact to GF.

POD Cost 379

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 1001 General Fund	8.32	1,079,271	-10,092	1,069,179	69,254	5,697	-1,174,674	-30,543	0	-30,543
F 1002 Interdepartmental Service Fund	0.00	0	0	0	0	0	0	0	0	0
F 2002 Gas Tax 2106	0.00	0	0	0	0	0	0	0	0	0
F 2006 Traffic Safety Fund	0.00	0	0	0	0	0	0	0	0	0
F 2008 Street Cut Fund	0.00	0	0	0	0	0	0	0	0	0
F 2010 State Route 160	0.00	0	0	0	0	0	0	0	0	0
F 2011 State Route 275	0.00	0	0	0	0	0	0	0	0	0
F 2017 Citation I-5 Maintenance	0.00	0	0	0	0	0	0	0	0	0
F 2026 New Measure A Maintenance	0.00	0	0	0	0	0	0	0	0	0
F 2035 Tree Planting Replacement	0.00	0	0	0	0	0	0	0	0	0
F 2036 Road Maint and Rehabilitation	0.00	0	0	0	0	0	0	0	0	0
F 2201 Power Inn Rd Md 2003-01	0.00	0	0	0	0	0	0	0	0	0
F 2202 Neighborhood Lighting Dist	0.00	0	0	0	0	0	0	0	0	0
F 2204 Northside Subdiv Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2205 Subdiv Lndscpng Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2206 Laguna Creek Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2207 12th Street Maint Benefit Area	0.00	0	0	0	0	0	0	0	0	0
F 2226 Neighborhood Water Quality Dist	0.00	0	0	0	0	0	0	0	0	0
F 2227 N Nat Lndscp 99-02	0.00	0	0	0	0	0	0	0	0	0
F 2228 Willowcreek Assmnt Md	0.00	0	0	0	0	0	0	0	0	0
F 2229 Willowcreek Lndscpng CFD	0.00	0	0	0	0	0	0	0	0	0
F 2230 N Natomas Lands CFD 3	0.00	0	0	0	0	0	0	0	0	0
F 2231 Village Garden N.-Mtce Dist #1	0.00	0	0	0	0	0	0	0	0	0

POD Cost 379

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 2232 Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0
F 2238 Del Paso Nuevo Landscaping CFD	0.00	0	0	0	0	0	0	0	0	0
F 2246 Township 9 CFD No. 2012-06	0.00	0	0	0	0	0	0	0	0	0
F 2247 Railyards Maint CFD No 2014-04	0.00	0	0	0	0	0	0	0	0	0
F 2249 SacMaintCFD2014-04 Annex Areas	0.00	0	0	0	0	0	0	0	0	0
F 2250 SacMaintCFD2014-04 Area 01	0.00	0	0	0	0	0	0	0	0	0
F 2507 Land Park	0.00	0	0	0	0	0	0	0	0	0
F 2608 Marina Fund	0.00	0	0	0	0	0	0	0	0	0
F 2801 Cal EPA Fund	0.00	0	0	0	0	0	0	0	0	0
F 6004 Parking Fund	0.00	0	0	0	0	0	0	0	0	0
F 6007 Recycling and Solid Waste	0.00	0	0	0	0	0	0	0	0	0
F 6011 Storm Drainage Fund	0.00	0	0	0	0	0	0	0	0	0
F 6501 Fleet Management Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	8.32	1,079,271	-10,092	1,069,179	69,254	5,697	-1,174,674	-30,543	0	-30,543

Fiscal Year FY2019/20
Program Status Active
Department Public Works **Group** Group 9 **POD Category** Existing **POD Function** Operations

Program Services
 Central Services (Mail)

Program Description
 Central Services (Mail), Collection, processing and distribution.

Legal Requirements
 None

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
Yes	Yes	0	2	

What is the Minimum Legal Requirement?
 None

Impact from Contracting Out? Change in LOS?
 Loss of full time employees. Changes in the Level of Service or potential savings (if any) would be dependent on how the contracts are written and enforced.

What happens if we don't do this Program? Who will enforce?
 Staff from other City Departments will have to make other arrangements for mail service; both interoffice and U.S. mail.

Can revenues be increased ~ established to provide General Fund offset for this program?
 No

If General Fund support is cut what is the impact on Revenues?
 None, unless accounting and budgeting processes for Facilities funding changes to track goods or services shifted between departments on a cost reimbursement basis such as an internal service fund.

POD Cost 38

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 1001 General Fund	2.20	208,581	-2,747	205,834	81,606	7,258	-471,711	-177,014	0	-177,014
F 1002 Interdepartmental Service Fund	0.00	0	0	0	0	0	69,068	69,068	0	69,068
F 2002 Gas Tax 2106	0.00	0	0	0	0	0	0	0	0	0
F 2006 Traffic Safety Fund	0.00	0	0	0	0	0	0	0	0	0
F 2008 Street Cut Fund	0.00	0	0	0	0	0	0	0	0	0
F 2010 State Route 160	0.00	0	0	0	0	0	0	0	0	0
F 2011 State Route 275	0.00	0	0	0	0	0	0	0	0	0
F 2017 Citation I-5 Maintenance	0.00	0	0	0	0	0	0	0	0	0
F 2026 New Measure A Maintenance	0.00	0	0	0	0	0	0	0	0	0
F 2035 Tree Planting Replacement	0.00	0	0	0	0	0	0	0	0	0
F 2036 Road Maint and Rehabilitation	0.00	0	0	0	0	0	0	0	0	0
F 2201 Power Inn Rd Md 2003-01	0.00	0	0	0	0	0	0	0	0	0
F 2202 Neighborhood Lighting Dist	0.00	0	0	0	0	0	0	0	0	0
F 2204 Northside Subdiv Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2205 Subdiv Lndscpng Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2206 Laguna Creek Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2207 12th Street Maint Benefit Area	0.00	0	0	0	0	0	0	0	0	0
F 2226 Neighborhood Water Quality Dist	0.00	0	0	0	0	0	0	0	0	0
F 2227 N Nat Lndscp 99-02	0.00	0	0	0	0	0	0	0	0	0
F 2228 Willowcreek Assmnt Md	0.00	0	0	0	0	0	0	0	0	0
F 2229 Willowcreek Lndscpng CFD	0.00	0	0	0	0	0	0	0	0	0
F 2230 N Natomas Lands CFD 3	0.00	0	0	0	0	0	0	0	0	0
F 2231 Village Garden N.-Mtce Dist #1	0.00	0	0	0	0	0	0	0	0	0
F 2232 Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0

POD Cost 38

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 2238 Del Paso Nuevo Landscaping CFD	0.00	0	0	0	0	0	0	0	0	0
F 2246 Township 9 CFD No. 2012-06	0.00	0	0	0	0	0	0	0	0	0
F 2247 Railyards Maint CFD No 2014-04	0.00	0	0	0	0	0	0	0	0	0
F 2249 SacMaintCFD2014-04 Annex Areas	0.00	0	0	0	0	0	0	0	0	0
F 2250 SacMaintCFD2014-04 Area 01	0.00	0	0	0	0	0	0	0	0	0
F 2507 Land Park	0.00	0	0	0	0	0	0	0	0	0
F 2608 Marina Fund	0.00	0	0	0	0	0	0	0	0	0
F 2801 Cal EPA Fund	0.00	0	0	0	0	0	0	0	0	0
F 6004 Parking Fund	0.00	0	0	0	0	0	0	0	0	0
F 6007 Recycling and Solid Waste	0.00	0	0	0	0	0	0	0	0	0
F 6011 Storm Drainage Fund	0.00	0	0	0	0	0	0	0	0	0
F 6501 Fleet Management Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	2.20	208,581	-2,747	205,834	81,606	7,258	-402,643	-107,946	0	-107,946

Fiscal Year FY2019/20
Program Status Active
Department Public Works **Group** Group 3 **POD Category** Mandated **POD Function** Operations

Program Services
 Entitlements Review

Program Description
 Identify & mitigate the impacts associated with development.

Legal Requirements
 Subdivision Map Act; Section 66411 and 66451.

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
No	No	0	0	

What is the Minimum Legal Requirement?
 Subdivision Map Act Section 66411 and 66451.

Impact from Contracting Out? Change in LOS?
 No cost savings anticipated by contracting out or change in LOS.

What happens if we don't do this Program? Who will enforce?
 Conflict with Subdivision Map Act Section 66411 and 66451.

Can revenues be increased ~ established to provide General Fund offset for this program?
 n/a

If General Fund support is cut what is the impact on Revenues?
 This program is full offset.

POD Cost 380

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 1001 General Fund	4.80	684,270	-3,896	680,374	32,297	776	-1,032,895	-319,448	0	-319,448
F 1002 Interdepartmental Service Fund	0.00	0	0	0	0	0	0	0	0	0
F 2002 Gas Tax 2106	0.00	0	0	0	0	0	0	0	0	0
F 2006 Traffic Safety Fund	0.00	0	0	0	0	0	0	0	0	0
F 2008 Street Cut Fund	0.00	0	0	0	0	0	0	0	0	0
F 2010 State Route 160	0.00	0	0	0	0	0	0	0	0	0
F 2011 State Route 275	0.00	0	0	0	0	0	0	0	0	0
F 2017 Citation I-5 Maintenance	0.00	0	0	0	0	0	0	0	0	0
F 2026 New Measure A Maintenance	0.00	0	0	0	0	0	0	0	0	0
F 2035 Tree Planting Replacement	0.00	0	0	0	0	0	0	0	0	0
F 2036 Road Maint and Rehabilitation	0.00	0	0	0	0	0	0	0	0	0
F 2201 Power Inn Rd Md 2003-01	0.00	0	0	0	0	0	0	0	0	0
F 2202 Neighborhood Lighting Dist	0.00	0	0	0	0	0	0	0	0	0
F 2204 Northside Subdiv Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2205 Subdiv Lndscpng Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2206 Laguna Creek Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2207 12th Street Maint Benefit Area	0.00	0	0	0	0	0	0	0	0	0
F 2226 Neighborhood Water Quality Dist	0.00	0	0	0	0	0	0	0	0	0
F 2227 N Nat Lndscp 99-02	0.00	0	0	0	0	0	0	0	0	0
F 2228 Willowcreek Assmnt Md	0.00	0	0	0	0	0	0	0	0	0
F 2229 Willowcreek Lndscpng CFD	0.00	0	0	0	0	0	0	0	0	0
F 2230 N Natomas Lands CFD 3	0.00	0	0	0	0	0	0	0	0	0
F 2231 Village Garden N.-Mtce Dist #1	0.00	0	0	0	0	0	0	0	0	0
F 2232 Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0

POD Cost 380

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 2238 Del Paso Nuevo Landscaping CFD	0.00	0	0	0	0	0	0	0	0	0
F 2246 Township 9 CFD No. 2012-06	0.00	0	0	0	0	0	0	0	0	0
F 2247 Railyards Maint CFD No 2014-04	0.00	0	0	0	0	0	0	0	0	0
F 2249 SacMaintCFD2014-04 Annex Areas	0.00	0	0	0	0	0	0	0	0	0
F 2250 SacMaintCFD2014-04 Area 01	0.00	0	0	0	0	0	0	0	0	0
F 2507 Land Park	0.00	0	0	0	0	0	0	0	0	0
F 2608 Marina Fund	0.00	0	0	0	0	0	0	0	0	0
F 2801 Cal EPA Fund	0.00	0	0	0	0	0	0	0	0	0
F 6004 Parking Fund	0.00	0	0	0	0	0	0	0	0	0
F 6007 Recycling and Solid Waste	0.00	0	0	0	0	0	0	0	0	0
F 6011 Storm Drainage Fund	0.00	0	0	0	0	0	0	0	0	0
F 6501 Fleet Management Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	4.80	684,270	-3,896	680,374	32,297	776	-1,032,895	-319,448	0	-319,448

Fiscal Year FY2019/20
Program Status Active
Department Public Works **Group** Group 2 **POD Category** Mandated **POD Function** Operations

Program Services
 Map Review

Program Description
 Review and process for approval final maps, final parcel maps, lot line adjustments, lot mergers, easement abandonments (public utility easements, roadway easements, etc...), and alley closures. Services are fully offset with Capital and Private Development funds.

Legal Requirements
 Professional Engineers and Land Surveyors Act; California Subdivision Map Act; City Code Title 17.832 Final and Parcel Maps, Title 17 Planning and Development City Resolution 96-176, California Streets and Highways Code Section 8300.

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
Yes	Yes	0	3	6 months

What is the Minimum Legal Requirement?

Review and approval of maps and abandonments for recordation.

Impact from Contracting Out? Change in LOS?

Would result in longer time frames for approval and recordation of maps. City Surveyor with professional Land Surveyor license must sign all final maps prior to recordation.

What happens if we don't do this Program? Who will enforce?

It would not be possible to subdivide land or merge lots within the City, which would be a violation of State law. Enforcement would occur through City Attorney.

Can revenues be increased ~ established to provide General Fund offset for this program?

These revenues are full cost recovery.

If General Fund support is cut what is the impact on Revenues?

This program is fully offset by project reimbursements.

POD Cost 381

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 1001 General Fund	9.32	1,047,481	-9,795	1,037,686	67,214	5,530	-1,140,076	-29,646	0	-29,646
F 1002 Interdepartmental Service Fund	0.00	0	0	0	0	0	0	0	0	0
F 2002 Gas Tax 2106	0.00	0	0	0	0	0	0	0	0	0
F 2006 Traffic Safety Fund	0.00	0	0	0	0	0	0	0	0	0
F 2008 Street Cut Fund	0.00	0	0	0	0	0	0	0	0	0
F 2010 State Route 160	0.00	0	0	0	0	0	0	0	0	0
F 2011 State Route 275	0.00	0	0	0	0	0	0	0	0	0
F 2017 Citation I-5 Maintenance	0.00	0	0	0	0	0	0	0	0	0
F 2026 New Measure A Maintenance	0.00	0	0	0	0	0	0	0	0	0
F 2035 Tree Planting Replacement	0.00	0	0	0	0	0	0	0	0	0
F 2036 Road Maint and Rehabilitation	0.00	0	0	0	0	0	0	0	0	0
F 2201 Power Inn Rd Md 2003-01	0.00	0	0	0	0	0	0	0	0	0
F 2202 Neighborhood Lighting Dist	0.00	0	0	0	0	0	0	0	0	0
F 2204 Northside Subdiv Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2205 Subdiv Lndscpng Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2206 Laguna Creek Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2207 12th Street Maint Benefit Area	0.00	0	0	0	0	0	0	0	0	0
F 2226 Neighborhood Water Quality Dist	0.00	0	0	0	0	0	0	0	0	0
F 2227 N Nat Lndscp 99-02	0.00	0	0	0	0	0	0	0	0	0
F 2228 Willowcreek Assmnt Md	0.00	0	0	0	0	0	0	0	0	0
F 2229 Willowcreek Lndscpng CFD	0.00	0	0	0	0	0	0	0	0	0
F 2230 N Natomas Lands CFD 3	0.00	0	0	0	0	0	0	0	0	0
F 2231 Village Garden N.-Mtce Dist #1	0.00	0	0	0	0	0	0	0	0	0

POD Cost 381

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 2232 Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0
F 2238 Del Paso Nuevo Landscaping CFD	0.00	0	0	0	0	0	0	0	0	0
F 2246 Township 9 CFD No. 2012-06	0.00	0	0	0	0	0	0	0	0	0
F 2247 Railyards Maint CFD No 2014-04	0.00	0	0	0	0	0	0	0	0	0
F 2249 SacMaintCFD2014-04 Annex Areas	0.00	0	0	0	0	0	0	0	0	0
F 2250 SacMaintCFD2014-04 Area 01	0.00	0	0	0	0	0	0	0	0	0
F 2507 Land Park	0.00	0	0	0	0	0	0	0	0	0
F 2608 Marina Fund	0.00	0	0	0	0	0	0	0	0	0
F 2801 Cal EPA Fund	0.00	0	0	0	0	0	0	0	0	0
F 6004 Parking Fund	0.00	0	0	0	0	0	0	0	0	0
F 6007 Recycling and Solid Waste	0.00	0	0	0	0	0	0	0	0	0
F 6011 Storm Drainage Fund	0.00	0	0	0	0	0	0	0	0	0
F 6501 Fleet Management Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	9.32	1,047,481	-9,795	1,037,686	67,214	5,530	-1,140,076	-29,646	0	-29,646

Fiscal Year FY2019/20
Program Status Active
Department Public Works **Group** Group 3 **POD Category** Mandated **POD Function** Operations

Program Services
 Traffic Studies

Program Description
 Identify & mitigate the transportation impacts associated with development.

Legal Requirements
 CEQA Guidelines, Section 15000 and 21082.

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
Yes	No	0	2	Unknown

What is the Minimum Legal Requirement?
 CEQA Guidelines, Section 15000 and 21082.

Impact from Contracting Out? Change in LOS?
 Large projects and highly complex work is already contracted out.
 No cost savings anticipated by contracting out additional work or change in LOS.

What happens if we don't do this Program? Who will enforce?
 Conflict with CEQA Guidelines, Section 15000 and 21082.

Can revenues be increased ~ established to provide General Fund offset for this program?
 n/a

If General Fund support is cut what is the impact on Revenues?
 This program is fully offset.

POD Cost 382

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 1001 General Fund	1.55	225,110	-1,282	223,828	10,625	255	-650,000	-415,292	0	-415,292
F 1002 Interdepartmental Service Fund	0.00	0	0	0	0	0	0	0	0	0
F 2002 Gas Tax 2106	0.00	0	0	0	0	0	656,200	656,200	0	656,200
F 2006 Traffic Safety Fund	0.00	0	0	0	0	0	0	0	0	0
F 2008 Street Cut Fund	0.00	0	0	0	0	0	0	0	0	0
F 2010 State Route 160	0.00	0	0	0	0	0	0	0	0	0
F 2011 State Route 275	0.00	0	0	0	0	0	0	0	0	0
F 2017 Citation I-5 Maintenance	0.00	0	0	0	0	0	0	0	0	0
F 2026 New Measure A Maintenance	0.00	0	0	0	0	0	0	0	0	0
F 2035 Tree Planting Replacement	0.00	0	0	0	0	0	0	0	0	0
F 2036 Road Maint and Rehabilitation	0.00	0	0	0	0	0	0	0	0	0
F 2201 Power Inn Rd Md 2003-01	0.00	0	0	0	0	0	0	0	0	0
F 2202 Neighborhood Lighting Dist	0.00	0	0	0	0	0	0	0	0	0
F 2204 Northside Subdiv Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2205 Subdiv Lndscpng Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2206 Laguna Creek Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2207 12th Street Maint Benefit Area	0.00	0	0	0	0	0	0	0	0	0
F 2226 Neighborhood Water Quality Dist	0.00	0	0	0	0	0	0	0	0	0
F 2227 N Nat Lndscp 99-02	0.00	0	0	0	0	0	0	0	0	0
F 2228 Willowcreek Assmnt Md	0.00	0	0	0	0	0	0	0	0	0
F 2229 Willowcreek Lndscpng CFD	0.00	0	0	0	0	0	0	0	0	0
F 2230 N Natomas Lands CFD 3	0.00	0	0	0	0	0	0	0	0	0
F 2231 Village Garden N.-Mtce Dist #1	0.00	0	0	0	0	0	0	0	0	0
F 2232 Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0

POD Cost 382

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 2238 Del Paso Nuevo Landscaping CFD	0.00	0	0	0	0	0	0	0	0	0
F 2246 Township 9 CFD No. 2012-06	0.00	0	0	0	0	0	0	0	0	0
F 2247 Railyards Maint CFD No 2014-04	0.00	0	0	0	0	0	0	0	0	0
F 2249 SacMaintCFD2014-04 Annex Areas	0.00	0	0	0	0	0	0	0	0	0
F 2250 SacMaintCFD2014-04 Area 01	0.00	0	0	0	0	0	0	0	0	0
F 2507 Land Park	0.00	0	0	0	0	0	0	0	0	0
F 2608 Marina Fund	0.00	0	0	0	0	0	0	0	0	0
F 2801 Cal EPA Fund	0.00	0	0	0	0	0	0	0	0	0
F 6004 Parking Fund	0.00	0	0	0	0	0	0	0	0	0
F 6007 Recycling and Solid Waste	0.00	0	0	0	0	0	0	0	0	0
F 6011 Storm Drainage Fund	0.00	0	0	0	0	0	0	0	0	0
F 6501 Fleet Management Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	1.55	225,110	-1,282	223,828	10,625	255	6,200	240,908	0	240,908

Fiscal Year FY2019/20
Program Status Active
Department Public Works **Group** Group 7 **POD Category** Mandated **POD Function** Operations

Program Services

Seasonal and Appointment Collections

Program Description

All residential customers can make two (2) appointments per year for the free pickup of acceptable bulky items including yard waste. Free Household Junk Pickup occurs from February through October. In addition to the two Household Junk appointments, all residential customers can schedule two (2) appointments for appliance and e-waste collection in a calendar year. The appliance & e-waste program operates year round.

Legal Requirements

State Regulations - CalRecycle Title 14

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
Yes	Yes	0	32	1 year

What is the Minimum Legal Requirement?

To meet the obligations of CalRecycle Title 14, we must divert 50% of the material we collect away from the waste stream.

Impact from Contracting Out? Change in LOS?

Contracting out would result on a loss of 32 FTE route personnel, 24 rear loaders, 2 side loaders, and 25 claws, and other service and supplies totaling \$6.1M. The cost of contracting out is unknown. Indirect costs would be allocated to other programs. The popular Appointment Based Neighborhood Clean Up Program would end.

What happens if we don't do this Program? Who will enforce?

If we do not provide appointment based pickup, customers will have to take their bulk waster to disposal stations and there will likely be an increase in illegal dumping in the City.

Can revenues be increased ~ established to provide General Fund offset for this program?

No

If General Fund support is cut what is the impact on Revenues?

If this program is cut or contracted out, there will be cuts to General Funded departments that provide support to this program, including City 311 and Fleet.

POD Cost 388

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 1001 General Fund	0.00	0	0	0	0	0	0	0	0	0
F 1002 Interdepartmental Service Fund	0.00	0	0	0	0	0	0	0	0	0
F 2002 Gas Tax 2106	0.00	0	0	0	0	0	0	0	0	0
F 2006 Traffic Safety Fund	0.00	0	0	0	0	0	0	0	0	0
F 2008 Street Cut Fund	0.00	0	0	0	0	0	0	0	0	0
F 2010 State Route 160	0.00	0	0	0	0	0	0	0	0	0
F 2011 State Route 275	0.00	0	0	0	0	0	0	0	0	0
F 2017 Citation I-5 Maintenance	0.00	0	0	0	0	0	0	0	0	0
F 2026 New Measure A Maintenance	0.00	0	0	0	0	0	0	0	0	0
F 2035 Tree Planting Replacement	0.00	0	0	0	0	0	0	0	0	0
F 2036 Road Maint and Rehabilitation	0.00	0	0	0	0	0	0	0	0	0
F 2201 Power Inn Rd Md 2003-01	0.00	0	0	0	0	0	0	0	0	0
F 2202 Neighborhood Lighting Dist	0.00	0	0	0	0	0	0	0	0	0
F 2204 Northside Subdiv Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2205 Subdiv Lndscpng Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2206 Laguna Creek Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2207 12th Street Maint Benefit Area	0.00	0	0	0	0	0	0	0	0	0
F 2226 Neighborhood Water Quality Dist	0.00	0	0	0	0	0	0	0	0	0
F 2227 N Nat Lndscpg 99-02	0.00	0	0	0	0	0	0	0	0	0
F 2228 Willowcreek Assmnt Md	0.00	0	0	0	0	0	0	0	0	0
F 2229 Willowcreek Lndscpng CFD	0.00	0	0	0	0	0	0	0	0	0
F 2230 N Natomas Lands CFD 3	0.00	0	0	0	0	0	0	0	0	0
F 2231 Village Garden N.-Mtce Dist #1	0.00	0	0	0	0	0	0	0	0	0

POD Cost 388

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 2232 Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0
F 2238 Del Paso Nuevo Landscaping CFD	0.00	0	0	0	0	0	0	0	0	0
F 2246 Township 9 CFD No. 2012-06	0.00	0	0	0	0	0	0	0	0	0
F 2247 Railyards Maint CFD No 2014-04	0.00	0	0	0	0	0	0	0	0	0
F 2249 SacMaintCFD2014-04 Annex Areas	0.00	0	0	0	0	0	0	0	0	0
F 2250 SacMaintCFD2014-04 Area 01	0.00	0	0	0	0	0	0	0	0	0
F 2507 Land Park	0.00	0	0	0	0	0	0	0	0	0
F 2608 Marina Fund	0.00	0	0	0	0	0	0	0	0	0
F 2801 Cal EPA Fund	0.00	0	0	0	0	0	0	0	0	0
F 6004 Parking Fund	0.00	0	0	0	0	0	0	0	0	0
F 6007 Recycling and Solid Waste	25.30	2,175,422	271,115	2,446,537	1,977,295	1,106,250	-115,000	5,415,082	0	5,415,082
F 6011 Storm Drainage Fund	0.00	0	0	0	0	0	115,000	115,000	0	115,000
F 6501 Fleet Management Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	25.30	2,175,422	271,115	2,446,537	1,977,295	1,106,250	0	5,530,082	0	5,530,082

Fiscal Year FY2019/20
Program Status Active
Department Public Works **Group** Group 9 **POD Category** Essential 1 **POD Function** Operations

Program Services

Right-of-way and real property acquisition, appraisals/reviews, disposal, property leases, & cell tower leases

Program Description

Right-of-way and real property acquisition, appraisals/reviews, disposal, property leases, & cell tower leases

Legal Requirements

Federal and State (Caltrans) regulations related to federally funded projects. State code requirements related to acquisitions and land sales (i.e. Surplus Land Act). Legal requirements negotiated in contract agreements.

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
Yes	Yes	0	0	

What is the Minimum Legal Requirement?

Caltrans sets requirements in order to qualify as a Local Public Agency and acquire property for federally funded right of way projects. City currently meets Caltrans requirements.

Impact from Contracting Out? Change in LOS?

Some tasks are already contracted out on an as-needed basis (i.e. appraisal, property sales). Additional contracting out of tasks may jeopardize project delivery, Caltrans certification, lease and property database management.

What happens if we don't do this Program? Who will enforce?

Risk losing Caltrans certification, and therefore cannot acquire property for federally funded right of way projects.

Can revenues be increased ~ established to provide General Fund offset for this program?

Leasing revenue can only be increased as negotiated in lease contracts. New lease revenues dependent on market forces at that time. A majority of lease revenue is controlled by managing department and does not offset Real Estates expenses. Lease revenues can be directed to offset General Fund costs.

If General Fund support is cut what is the impact on Revenues?

Loss of employees could lead to loss of lease revenue (new and existing) due to inadequate management of leases.

POD Cost 39

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 1001 General Fund	3.30	455,132	-5,994	449,139	178,067	15,837	-557,879	85,163	0	85,163
F 1002 Interdepartmental Service Fund	0.00	0	0	0	0	0	0	0	0	0
F 2002 Gas Tax 2106	0.00	0	0	0	0	0	0	0	0	0
F 2006 Traffic Safety Fund	0.00	0	0	0	0	0	0	0	0	0
F 2008 Street Cut Fund	0.00	0	0	0	0	0	0	0	0	0
F 2010 State Route 160	0.00	0	0	0	0	0	0	0	0	0
F 2011 State Route 275	0.00	0	0	0	0	0	0	0	0	0
F 2017 Citation I-5 Maintenance	0.00	0	0	0	0	0	0	0	0	0
F 2026 New Measure A Maintenance	0.00	0	0	0	0	0	0	0	0	0
F 2035 Tree Planting Replacement	0.00	0	0	0	0	0	0	0	0	0
F 2036 Road Maint and Rehabilitation	0.00	0	0	0	0	0	0	0	0	0
F 2201 Power Inn Rd Md 2003-01	0.00	0	0	0	0	0	0	0	0	0
F 2202 Neighborhood Lighting Dist	0.00	0	0	0	0	0	0	0	0	0
F 2204 Northside Subdiv Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2205 Subdiv Lndscpng Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2206 Laguna Creek Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2207 12th Street Maint Benefit Area	0.00	0	0	0	0	0	0	0	0	0
F 2226 Neighborhood Water Quality Dist	0.00	0	0	0	0	0	0	0	0	0
F 2227 N Nat Lndscpg 99-02	0.00	0	0	0	0	0	0	0	0	0
F 2228 Willowcreek Assmnt Md	0.00	0	0	0	0	0	0	0	0	0
F 2229 Willowcreek Lndscpng CFD	0.00	0	0	0	0	0	0	0	0	0
F 2230 N Natomas Lands CFD 3	0.00	0	0	0	0	0	0	0	0	0

POD Cost 39

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 2231 Village Garden N.-Mtce Dist #1	0.00	0	0	0	0	0	0	0	0	0
F 2232 Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0
F 2238 Del Paso Nuevo Landscaping CFD	0.00	0	0	0	0	0	0	0	0	0
F 2246 Township 9 CFD No. 2012-06	0.00	0	0	0	0	0	0	0	0	0
F 2247 Railyards Maint CFD No 2014-04	0.00	0	0	0	0	0	0	0	0	0
F 2249 SacMaintCFD2014-04 Annex Areas	0.00	0	0	0	0	0	0	0	0	0
F 2250 SacMaintCFD2014-04 Area 01	0.00	0	0	0	0	0	0	0	0	0
F 2507 Land Park	0.00	0	0	0	0	0	0	0	0	0
F 2608 Marina Fund	0.00	0	0	0	0	0	0	0	0	0
F 2801 Cal EPA Fund	0.00	0	0	0	0	0	0	0	0	0
F 6004 Parking Fund	0.00	0	0	0	0	0	0	0	0	0
F 6007 Recycling and Solid Waste	0.00	0	0	0	0	0	0	0	0	0
F 6011 Storm Drainage Fund	0.00	0	0	0	0	0	0	0	0	0
F 6501 Fleet Management Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	3.30	455,132	-5,994	449,139	178,067	15,837	-557,879	85,163	0	85,163

Fiscal Year FY2019/20
Program Status Active
Department Public Works **Group** Group 7 **POD Category** Mandated **POD Function** Operations

Program Services
 Landfill Operations

Program Description
 State and federal law requires the City of Sacramento to provide monitoring, reporting, operations, and maintenance for the post closure of landfills

Legal Requirements
 State Mandate CalRecycle Title 27, Subchapter 4: Criteria for Landfills and Disposal Sites and Subchapter 5: Closure and Post Closure Maintenance

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
Yes	No	0	6	1 year

What is the Minimum Legal Requirement?

The City's landfills must be monitored per the post-closure plan filed with the State. There is not an option to do less than this plan or what the City currently does to adhere to the plan.

Impact from Contracting Out? Change in LOS?

Contracting out the post closure activities at the landfill is possible but the cost does not make it a prudent choice. SCS Engineers, the City's landfill consultant, could staff the landfill to do the post closure gas monitoring, but the City would still need at least 1.00 FTE onsite at the landfill to watch over the facilities and make repairs as needed. The cost to add SCS Engineers to do the monitoring will likely exceed the cost of a 2nd City FTE to do the monitoring as it is currently done.

What happens if we don't do this Program? Who will enforce?

The City must comply with the landfill post closure plan as mandated by State law. There is not an option to discontinue this program. While contracting out these services is possible to maintain compliance, it comes at a greater cost to the City.

Can revenues be increased ~ established to provide General Fund offset for this program?

No

If General Fund support is cut what is the impact on Revenues?

N/A

POD Cost 390

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 1001 General Fund	0.00	0	0	0	0	0	0	0	0	0
F 1002 Interdepartmental Service Fund	0.00	0	0	0	0	0	0	0	0	0
F 2002 Gas Tax 2106	0.00	0	0	0	0	0	0	0	0	0
F 2006 Traffic Safety Fund	0.00	0	0	0	0	0	0	0	0	0
F 2008 Street Cut Fund	0.00	0	0	0	0	0	0	0	0	0
F 2010 State Route 160	0.00	0	0	0	0	0	0	0	0	0
F 2011 State Route 275	0.00	0	0	0	0	0	0	0	0	0
F 2017 Citation I-5 Maintenance	0.00	0	0	0	0	0	0	0	0	0
F 2026 New Measure A Maintenance	0.00	0	0	0	0	0	0	0	0	0
F 2035 Tree Planting Replacement	0.00	0	0	0	0	0	0	0	0	0
F 2036 Road Maint and Rehabilitation	0.00	0	0	0	0	0	0	0	0	0
F 2201 Power Inn Rd Md 2003-01	0.00	0	0	0	0	0	0	0	0	0
F 2202 Neighborhood Lighting Dist	0.00	0	0	0	0	0	0	0	0	0
F 2204 Northside Subdiv Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2205 Subdiv Lndscpng Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2206 Laguna Creek Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2207 12th Street Maint Benefit Area	0.00	0	0	0	0	0	0	0	0	0
F 2226 Neighborhood Water Quality Dist	0.00	0	0	0	0	0	0	0	0	0
F 2227 N Nat Lndscp 99-02	0.00	0	0	0	0	0	0	0	0	0
F 2228 Willowcreek Assmnt Md	0.00	0	0	0	0	0	0	0	0	0
F 2229 Willowcreek Lndscpng CFD	0.00	0	0	0	0	0	0	0	0	0
F 2230 N Natomas Lands CFD 3	0.00	0	0	0	0	0	0	0	0	0

POD Cost 390

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 2231 Village Garden N.-Mtce Dist #1	0.00	0	0	0	0	0	0	0	0	0
F 2232 Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0
F 2238 Del Paso Nuevo Landscaping CFD	0.00	0	0	0	0	0	0	0	0	0
F 2246 Township 9 CFD No. 2012-06	0.00	0	0	0	0	0	0	0	0	0
F 2247 Railyards Maint CFD No 2014-04	0.00	0	0	0	0	0	0	0	0	0
F 2249 SacMaintCFD2014-04 Annex Areas	0.00	0	0	0	0	0	0	0	0	0
F 2250 SacMaintCFD2014-04 Area 01	0.00	0	0	0	0	0	0	0	0	0
F 2507 Land Park	0.00	0	0	0	0	0	0	0	0	0
F 2608 Marina Fund	0.00	0	0	0	0	0	0	0	0	0
F 2801 Cal EPA Fund	0.00	0	0	0	0	0	0	0	0	0
F 6004 Parking Fund	0.00	0	0	0	0	0	0	0	0	0
F 6007 Recycling and Solid Waste	6.00	735,018	9,174	744,192	225,596	77,342	0	1,047,130	0	1,047,130
F 6011 Storm Drainage Fund	0.00	0	0	0	0	0	0	0	0	0
F 6501 Fleet Management Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	6.00	735,018	9,174	744,192	225,596	77,342	0	1,047,130	0	1,047,130

Fiscal Year FY2019/20
Program Status Active
Department Public Works **Group** Group 7 **POD Category** Mandated **POD Function** Operations

Program Services
 Residential Garbage Collection

Program Description
 The Recycling and Solid Waste Division (RSWD) provides a range of waste and recycling collection services to approximately 126,000 residential accounts within the City of Sacramento. Garbage is collected weekly.

Legal Requirements
 Title 40 of the Code of Federal Regulations (Protection of Environment), Part 243 Guidelines for the Storage and Collection of Residential, Commercial and Institutional Solid Waste

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
Yes	No	0	48	1 year

What is the Minimum Legal Requirement?

Section 243.203-1 of the Federal mandate requires that solid wastes be collected at a minimum of once during each week; therefore, bi-weekly collection or other service levels changes are not an option.

Impact from Contracting Out? Change in LOS?

Contracting out our garbage collection to a private hauler will cause the loss of a minimum of 42 FTE route personnel, 3.00 FTE supervisors, 9 FTE management/administrative staff plus 59 fleet vehicles and other supplies for a total of \$29.7M. potential savings (if any) from contracting out is unknown.

What happens if we don't do this Program? Who will enforce?

Mandated program, service must be performed.

Can revenues be increased ~ established to provide General Fund offset for this program?

No

If General Fund support is cut what is the impact on Revenues?

If this program is cut or contracted out, there will likely be cuts to General Funded departments that provide support to this program, including City 311 and Fleet.

POD Cost 393

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 1001 General Fund	0.00	0	0	0	0	0	40,000	40,000	0	40,000
F 1002 Interdepartmental Service Fund	0.00	0	0	0	0	0	0	0	0	0
F 2002 Gas Tax 2106	0.00	0	0	0	0	0	0	0	0	0
F 2006 Traffic Safety Fund	0.00	0	0	0	0	0	0	0	0	0
F 2008 Street Cut Fund	0.00	0	0	0	0	0	0	0	0	0
F 2010 State Route 160	0.00	0	0	0	0	0	0	0	0	0
F 2011 State Route 275	0.00	0	0	0	0	0	0	0	0	0
F 2017 Citation I-5 Maintenance	0.00	0	0	0	0	0	0	0	0	0
F 2026 New Measure A Maintenance	0.00	0	0	0	0	0	0	0	0	0
F 2035 Tree Planting Replacement	0.00	0	0	0	0	0	0	0	0	0
F 2036 Road Maint and Rehabilitation	0.00	0	0	0	0	0	0	0	0	0
F 2201 Power Inn Rd Md 2003-01	0.00	0	0	0	0	0	0	0	0	0
F 2202 Neighborhood Lighting Dist	0.00	0	0	0	0	0	0	0	0	0
F 2204 Northside Subdiv Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2205 Subdiv Lndscpng Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2206 Laguna Creek Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2207 12th Street Maint Benefit Area	0.00	0	0	0	0	0	0	0	0	0
F 2226 Neighborhood Water Quality Dist	0.00	0	0	0	0	0	0	0	0	0
F 2227 N Nat Lndscp 99-02	0.00	0	0	0	0	0	0	0	0	0
F 2228 Willowcreek Assmnt Md	0.00	0	0	0	0	0	0	0	0	0
F 2229 Willowcreek Lndscpng CFD	0.00	0	0	0	0	0	0	0	0	0
F 2230 N Natomas Lands CFD 3	0.00	0	0	0	0	0	0	0	0	0
F 2231 Village Garden N.-Mtce Dist #1	0.00	0	0	0	0	0	0	0	0	0

POD Cost 393

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 2232 Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0
F 2238 Del Paso Nuevo Landscaping CFD	0.00	0	0	0	0	0	0	0	0	0
F 2246 Township 9 CFD No. 2012-06	0.00	0	0	0	0	0	0	0	0	0
F 2247 Railyards Maint CFD No 2014-04	0.00	0	0	0	0	0	0	0	0	0
F 2249 SacMaintCFD2014-04 Annex Areas	0.00	0	0	0	0	0	0	0	0	0
F 2250 SacMaintCFD2014-04 Area 01	0.00	0	0	0	0	0	0	0	0	0
F 2507 Land Park	0.00	0	0	0	0	0	0	0	0	0
F 2608 Marina Fund	0.00	0	0	0	0	0	0	0	0	0
F 2801 Cal EPA Fund	0.00	0	0	0	0	0	0	0	0	0
F 6004 Parking Fund	0.00	0	0	0	0	0	0	0	0	0
F 6007 Recycling and Solid Waste	51.52	5,132,027	476,189	5,608,216	14,613,339	3,639,000	5,888,041	29,748,596	35,842,500	-6,093,904
F 6011 Storm Drainage Fund	0.00	0	0	0	0	0	0	0	0	0
F 6501 Fleet Management Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	51.52	5,132,027	476,189	5,608,216	14,613,339	3,639,000	5,928,041	29,788,596	35,842,500	-6,053,904

Fiscal Year FY2019/20
Program Status Active
Department Public Works **Group** Group 7 **POD Category** Mandated **POD Function** Operations

Program Services
 Street Sweeping

Program Description
 The Recycling and Solid Waste Division (RSWD) sweeps more than 150,000 miles of public right-away every year. Street sweeping not only keeps streets looking neat, it also prevents debris from entering storm drains, causing street flooding and damage to our waterways. City streets are swept approximately every six weeks from February through October.

Legal Requirements
 NPDES: Paragraph 10, Municipal Operations Program Sub Paragraph F, Streets and Road Maintenance of NPDES.

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
Yes	Yes	0	7	1 year

What is the Minimum Legal Requirement?

As long as we continue to provide loose in the street green waste service, we will need to provide street sweeping to ensure debris and material stay out of the storm drains.

Impact from Contracting Out? Change in LOS?

Contracting out will eliminate 7.00 FTE and reduce fleet by 7 sweepers. Cost savings from contracting out is unknown. Changes in Level of Service may lead to damage to storm drains and an increase in street flooding.

What happens if we don't do this Program? Who will enforce?

If the City does not provide this program, debris and other materials may clog or damage our storm drains and increase City costs to fix these issues.

Can revenues be increased ~ established to provide General Fund offset for this program?

No

If General Fund support is cut what is the impact on Revenues?

If this program is cut or contracted out, there will likely be cuts to General Funded departments that provide support to this program, including City 311 and Fleet.

POD Cost 397

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 1001 General Fund	0.00	0	0	0	0	0	0	0	0	0
F 1002 Interdepartmental Service Fund	0.00	0	0	0	0	0	0	0	0	0
F 2002 Gas Tax 2106	0.00	0	0	0	0	0	0	0	0	0
F 2006 Traffic Safety Fund	0.00	0	0	0	0	0	0	0	0	0
F 2008 Street Cut Fund	0.00	0	0	0	0	0	0	0	0	0
F 2010 State Route 160	0.00	0	0	0	0	0	0	0	0	0
F 2011 State Route 275	0.00	0	0	0	0	0	0	0	0	0
F 2017 Citation I-5 Maintenance	0.00	0	0	0	0	0	0	0	0	0
F 2026 New Measure A Maintenance	0.00	0	0	0	0	0	0	0	0	0
F 2035 Tree Planting Replacement	0.00	0	0	0	0	0	0	0	0	0
F 2036 Road Maint and Rehabilitation	0.00	0	0	0	0	0	0	0	0	0
F 2201 Power Inn Rd Md 2003-01	0.00	0	0	0	0	0	0	0	0	0
F 2202 Neighborhood Lighting Dist	0.00	0	0	0	0	0	0	0	0	0
F 2204 Northside Subdiv Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2205 Subdiv Lndscpng Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2206 Laguna Creek Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2207 12th Street Maint Benefit Area	0.00	0	0	0	0	0	0	0	0	0
F 2226 Neighborhood Water Quality Dist	0.00	0	0	0	0	0	0	0	0	0
F 2227 N Nat Lndscp 99-02	0.00	0	0	0	0	0	0	0	0	0
F 2228 Willowcreek Assmnt Md	0.00	0	0	0	0	0	18,000	18,000	0	18,000
F 2229 Willowcreek Lndscpng CFD	0.00	0	0	0	0	0	0	0	0	0
F 2230 N Natomas Lands CFD 3	0.00	0	0	0	0	0	0	0	0	0
F 2231 Village Garden N.-Mtce Dist #1	0.00	0	0	0	0	0	0	0	0	0

POD Cost 397

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 2232 Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0
F 2238 Del Paso Nuevo Landscaping CFD	0.00	0	0	0	0	0	0	0	0	0
F 2246 Township 9 CFD No. 2012-06	0.00	0	0	0	0	0	0	0	0	0
F 2247 Railyards Maint CFD No 2014-04	0.00	0	0	0	0	0	0	0	0	0
F 2249 SacMaintCFD2014-04 Annex Areas	0.00	0	0	0	0	0	0	0	0	0
F 2250 SacMaintCFD2014-04 Area 01	0.00	0	0	0	0	0	0	0	0	0
F 2507 Land Park	0.00	0	0	0	0	0	0	0	0	0
F 2608 Marina Fund	0.00	0	0	0	0	0	0	0	0	0
F 2801 Cal EPA Fund	0.00	0	0	0	0	0	0	0	0	0
F 6004 Parking Fund	0.00	0	0	0	0	0	0	0	0	0
F 6007 Recycling and Solid Waste	7.68	746,981	50,113	797,094	651,589	1,000	405,431	1,855,114	2,613,000	-757,886
F 6011 Storm Drainage Fund	0.00	0	0	0	0	0	0	0	0	0
F 6501 Fleet Management Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	7.68	746,981	50,113	797,094	651,589	1,000	423,431	1,873,114	2,613,000	-739,886

Fiscal Year FY2019/20
Program Status Active
Department Public Works **Group** Group 9 **POD Category** Essential 1 **POD Function** Operations

Program Services

Emergency/Safety/Code/24-7, including design, technical review, and response for mission critical equipment

Program Description

Ensure employee and public safety at City facilities and securing City property and associated assets.

Legal Requirements

Life Safety as defined by multiple agencies and codes including: Federal Occupational Safety and Health Administration, California Building, Electrical, Mechanical, codes etc.

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
Yes	No	0	0	

What is the Minimum Legal Requirement?

The City is required to comply with all applicable codes and regulations, such as the California Building Code Title 24 that is a broad set of requirements for "energy conservation, green design, construction and maintenance, fire and life safety, and accessibility."

Impact from Contracting Out? Change in LOS?

Additional contracting out would result in loss of full time employees. However, a large amount of work is already contracted out with City staff performing oversight.

What happens if we don't do this Program? Who will enforce?

The City may face fines and shutdowns, potential life safety code violations, and injuries. Enforcement would be done by Federal Occupational Safety and Health Administration, Fire Marshall, and other applicable agencies.

Can revenues be increased ~ established to provide General Fund offset for this program?

No, unless accounting and budgeting processes for Facilities funding changes to track goods or services shifted between departments on a cost reimbursement basis, such as an internal service fund.

If General Fund support is cut what is the impact on Revenues?

Facilities would not have the staff to perform the work and would not collect the revenue from performing the work.

POD Cost 40

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 1001 General Fund	8.20	1,098,200	-14,462	1,083,737	429,662	38,213	0	1,551,612	0	1,551,612
F 1002 Interdepartmental Service Fund	0.00	0	0	0	0	0	0	0	0	0
F 2002 Gas Tax 2106	0.00	0	0	0	0	0	0	0	0	0
F 2006 Traffic Safety Fund	0.00	0	0	0	0	0	0	0	0	0
F 2008 Street Cut Fund	0.00	0	0	0	0	0	0	0	0	0
F 2010 State Route 160	0.00	0	0	0	0	0	0	0	0	0
F 2011 State Route 275	0.00	0	0	0	0	0	0	0	0	0
F 2017 Citation I-5 Maintenance	0.00	0	0	0	0	0	0	0	0	0
F 2026 New Measure A Maintenance	0.00	0	0	0	0	0	0	0	0	0
F 2035 Tree Planting Replacement	0.00	0	0	0	0	0	0	0	0	0
F 2036 Road Maint and Rehabilitation	0.00	0	0	0	0	0	0	0	0	0
F 2201 Power Inn Rd Md 2003-01	0.00	0	0	0	0	0	0	0	0	0
F 2202 Neighborhood Lighting Dist	0.00	0	0	0	0	0	0	0	0	0
F 2204 Northside Subdiv Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2205 Subdiv Lndscpng Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2206 Laguna Creek Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2207 12th Street Maint Benefit Area	0.00	0	0	0	0	0	0	0	0	0
F 2226 Neighborhood Water Quality Dist	0.00	0	0	0	0	0	0	0	0	0
F 2227 N Nat Lndscp 99-02	0.00	0	0	0	0	0	0	0	0	0
F 2228 Willowcreek Assmnt Md	0.00	0	0	0	0	0	0	0	0	0
F 2229 Willowcreek Lndscpng CFD	0.00	0	0	0	0	0	0	0	0	0
F 2230 N Natomas Lands CFD 3	0.00	0	0	0	0	0	0	0	0	0
F 2231 Village Garden N.-Mtce Dist #1	0.00	0	0	0	0	0	0	0	0	0

POD Cost 40

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 2232 Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0
F 2238 Del Paso Nuevo Landscaping CFD	0.00	0	0	0	0	0	0	0	0	0
F 2246 Township 9 CFD No. 2012-06	0.00	0	0	0	0	0	0	0	0	0
F 2247 Railyards Maint CFD No 2014-04	0.00	0	0	0	0	0	0	0	0	0
F 2249 SacMaintCFD2014-04 Annex Areas	0.00	0	0	0	0	0	0	0	0	0
F 2250 SacMaintCFD2014-04 Area 01	0.00	0	0	0	0	0	0	0	0	0
F 2507 Land Park	0.00	0	0	0	0	0	0	0	0	0
F 2608 Marina Fund	0.00	0	0	0	0	0	0	0	0	0
F 2801 Cal EPA Fund	0.00	0	0	0	0	0	0	0	0	0
F 6004 Parking Fund	0.00	0	0	0	0	0	0	0	0	0
F 6007 Recycling and Solid Waste	0.00	0	0	0	0	0	0	0	0	0
F 6011 Storm Drainage Fund	0.00	0	0	0	0	0	0	0	0	0
F 6501 Fleet Management Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	8.20	1,098,200	-14,462	1,083,737	429,662	38,213	0	1,551,612	0	1,551,612

Fiscal Year FY2019/20
Program Status Active
Department Public Works **Group** Group 6 **POD Category** Essential 1 **POD Function** Operations

Program Services
 Fleet - Asset Management

Program Description
 Replacement equipment is essential for operating departments to perform mission critical services cost effectively. Fleet Management provides asset management and budgeting for replacement vehicles and equipment. Specifications for replacement vehicles and equipment are developed consistent with the city's Fleet Sustainability Policy and with customer involvement to provide the most effective "tools" for their operations. Mandated record keeping, licensing, permitting, and reporting.

Legal Requirements
 California Department of Motor Vehicles, Title 13, California Air Resources Board, California EPA, Sacramento County Environmental, California Highway Patrol 800H (REV08-07) OPI 062., US EPA, Cal EPA, Federal Clean Air Act, California Health & Safety Code, US Department of Transportation. Health and Safety Code Section 44019, sub-sections (a-d).

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
No	No	0	0	

What is the Minimum Legal Requirement?
 Comply with all state and federal regulations regarding motor vehicles and equipment, including operating licensing, environmental permitting and safety protocol training and reporting.

Impact from Contracting Out? Change in LOS?
 Not applicable.

What happens if we don't do this Program? Who will enforce?
 City can not provide cost effective core services without ongoing vehicle replacement and management.

Can revenues be increased ~ established to provide General Fund offset for this program?
 Not applicable as Fleet fund is an internal service fund.

If General Fund support is cut what is the impact on Revenues?
 Not applicable as Fleet fund is an internal service fund.

POD Cost 41

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 1001 General Fund	0.00	0	0	0	0	0	0	0	0	0
F 1002 Interdepartmental Service Fund	0.00	0	0	0	0	0	0	0	0	0
F 2002 Gas Tax 2106	0.00	0	0	0	0	0	0	0	0	0
F 2006 Traffic Safety Fund	0.00	0	0	0	0	0	0	0	0	0
F 2008 Street Cut Fund	0.00	0	0	0	0	0	0	0	0	0
F 2010 State Route 160	0.00	0	0	0	0	0	0	0	0	0
F 2011 State Route 275	0.00	0	0	0	0	0	0	0	0	0
F 2017 Citation I-5 Maintenance	0.00	0	0	0	0	0	0	0	0	0
F 2026 New Measure A Maintenance	0.00	0	0	0	0	0	0	0	0	0
F 2035 Tree Planting Replacement	0.00	0	0	0	0	0	0	0	0	0
F 2036 Road Maint and Rehabilitation	0.00	0	0	0	0	0	0	0	0	0
F 2201 Power Inn Rd Md 2003-01	0.00	0	0	0	0	0	0	0	0	0
F 2202 Neighborhood Lighting Dist	0.00	0	0	0	0	0	0	0	0	0
F 2204 Northside Subdiv Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2205 Subdiv Lndscpng Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2206 Laguna Creek Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2207 12th Street Maint Benefit Area	0.00	0	0	0	0	0	0	0	0	0
F 2226 Neighborhood Water Quality Dist	0.00	0	0	0	0	0	0	0	0	0
F 2227 N Nat Lndscp 99-02	0.00	0	0	0	0	0	0	0	0	0
F 2228 Willowcreek Assmnt Md	0.00	0	0	0	0	0	0	0	0	0
F 2229 Willowcreek Lndscpng CFD	0.00	0	0	0	0	0	0	0	0	0

POD Cost 41

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 2230 N Natomas Lands CFD 3	0.00	0	0	0	0	0	0	0	0	0
F 2231 Village Garden N.-Mtce Dist #1	0.00	0	0	0	0	0	0	0	0	0
F 2232 Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0
F 2238 Del Paso Nuevo Landscaping CFD	0.00	0	0	0	0	0	0	0	0	0
F 2246 Township 9 CFD No. 2012-06	0.00	0	0	0	0	0	0	0	0	0
F 2247 Railyards Maint CFD No 2014-04	0.00	0	0	0	0	0	0	0	0	0
F 2249 SacMaintCFD2014-04 Annex Areas	0.00	0	0	0	0	0	0	0	0	0
F 2250 SacMaintCFD2014-04 Area 01	0.00	0	0	0	0	0	0	0	0	0
F 2507 Land Park	0.00	0	0	0	0	0	0	0	0	0
F 2608 Marina Fund	0.00	0	0	0	0	0	0	0	0	0
F 2801 Cal EPA Fund	0.00	0	0	0	0	0	0	0	0	0
F 6004 Parking Fund	0.00	0	0	0	0	0	0	0	0	0
F 6007 Recycling and Solid Waste	0.00	0	0	0	0	0	0	0	0	0
F 6011 Storm Drainage Fund	0.00	0	0	0	0	0	0	0	0	0
F 6501 Fleet Management Fund	6.40	823,841	576	824,417	1,377,766	20,291,180	198,984	22,692,347	23,106,110	-413,763
Total POD:	6.40	823,841	576	824,417	1,377,766	20,291,180	198,984	22,692,347	23,106,110	-413,763

Fiscal Year FY2019/20
Program Status Active
Department Public Works **Group** Group 6 **POD Category** Essential 1 **POD Function** Operations

Program Services

Fleet Maintenance/Repair - All City vehicles and equipment.

Program Description

Maintenance and repair of city owned vehicles and equipment such as sedans, police vehicles, heavy duty trucks, trailers, tractors and miscellaneous equipment essential to provide safe, reliable units for city staff in their course of work. Without this program, there is increased vehicle downtime resulting in departments not being able to carry out essential city services or even the risk of harm or death from unsafe vehicles and equipment.

Legal Requirements

California Vehicle Code Section 34501.12. California Vehicle Code Section 34501.12 establishes a mandatory inspection program relating to truck terminals, and assigns responsibility for conducting this inspection program to the city's Fleet Management Division.

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
No	No	0	0	

What is the Minimum Legal Requirement?

Comply with California Vehicle Code sections regarding vehicle inspections.

Impact from Contracting Out? Change in LOS?

Not applicable.

What happens if we don't do this Program? Who will enforce?

City can not provide cost effective core services without ongoing vehicle repair and maintenance.

Can revenues be increased ~ established to provide General Fund offset for this program?

Not applicable as Fleet is an internal service fund.

If General Fund support is cut what is the impact on Revenues?

Not applicable as Fleet is an internal service fund.

POD Cost 42

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 1001 General Fund	0.00	0	0	0	0	0	0	0	0	0
F 1002 Interdepartmental Service Fund	0.00	0	0	0	0	0	0	0	0	0
F 2002 Gas Tax 2106	0.00	0	0	0	0	0	0	0	0	0
F 2006 Traffic Safety Fund	0.00	0	0	0	0	0	0	0	0	0
F 2008 Street Cut Fund	0.00	0	0	0	0	0	0	0	0	0
F 2010 State Route 160	0.00	0	0	0	0	0	0	0	0	0
F 2011 State Route 275	0.00	0	0	0	0	0	0	0	0	0
F 2017 Citation I-5 Maintenance	0.00	0	0	0	0	0	0	0	0	0
F 2026 New Measure A Maintenance	0.00	0	0	0	0	0	0	0	0	0
F 2035 Tree Planting Replacement	0.00	0	0	0	0	0	0	0	0	0
F 2036 Road Maint and Rehabilitation	0.00	0	0	0	0	0	0	0	0	0
F 2201 Power Inn Rd Md 2003-01	0.00	0	0	0	0	0	0	0	0	0
F 2202 Neighborhood Lighting Dist	0.00	0	0	0	0	0	0	0	0	0
F 2204 Northside Subdiv Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2205 Subdiv Lndscpng Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2206 Laguna Creek Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2207 12th Street Maint Benefit Area	0.00	0	0	0	0	0	0	0	0	0
F 2226 Neighborhood Water Quality Dist	0.00	0	0	0	0	0	0	0	0	0
F 2227 N Nat Lndscp 99-02	0.00	0	0	0	0	0	0	0	0	0
F 2228 Willowcreek Assmnt Md	0.00	0	0	0	0	0	0	0	0	0
F 2229 Willowcreek Lndscpng CFD	0.00	0	0	0	0	0	0	0	0	0
F 2230 N Natomas Lands CFD 3	0.00	0	0	0	0	0	0	0	0	0

POD Cost 42

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 2231 Village Garden N.-Mtce Dist #1	0.00	0	0	0	0	0	0	0	0	0
F 2232 Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0
F 2238 Del Paso Nuevo Landscaping CFD	0.00	0	0	0	0	0	0	0	0	0
F 2246 Township 9 CFD No. 2012-06	0.00	0	0	0	0	0	0	0	0	0
F 2247 Railyards Maint CFD No 2014-04	0.00	0	0	0	0	0	0	0	0	0
F 2249 SacMaintCFD2014-04 Annex Areas	0.00	0	0	0	0	0	0	0	0	0
F 2250 SacMaintCFD2014-04 Area 01	0.00	0	0	0	0	0	0	0	0	0
F 2507 Land Park	0.00	0	0	0	0	0	0	0	0	0
F 2608 Marina Fund	0.00	0	0	0	0	0	0	0	0	0
F 2801 Cal EPA Fund	0.00	0	0	0	0	0	0	0	0	0
F 6004 Parking Fund	0.00	0	0	0	0	0	0	0	0	0
F 6007 Recycling and Solid Waste	0.00	0	0	0	0	0	0	0	0	0
F 6011 Storm Drainage Fund	0.00	0	0	0	0	0	0	0	0	0
F 6501 Fleet Management Fund	73.00	6,661,875	-323,602	6,338,273	3,392,039	7,149	1,706,474	11,443,935	11,443,935	0
Total POD:	73.00	6,661,875	-323,602	6,338,273	3,392,039	7,149	1,706,474	11,443,935	11,443,935	0

Fiscal Year FY2019/20
Program Status Active
Department Public Works **Group** Group 1 **POD Category** Existing **POD Function** Support

Program Services
 Department of Public Works - Director's Office

Program Description
 The Office of the Director oversees the Department of Public Works and provides general management and strategic guidance to the operations of the department. It is responsible for policy, legislative support, funding, special projects, employee enrichment, and department-wide support.

Legal Requirements

Budget Comments
 Office of the Director maintains the revenue associated with the FY2020 CIPs.

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
No	No	0	0	

What is the Minimum Legal Requirement?

Impact from Contracting Out? Change in LOS?

What happens if we don't do this Program? Who will enforce?
 n/a

Can revenues be increased ~ established to provide General Fund offset for this program?
 n/a

If General Fund support is cut what is the impact on Revenues?
 n/a

POD Cost 427

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 General Fund	10.00	1,530,802	61,654	1,592,456	433,891	49,000	-1,823,493	251,854	49,284	202,570
F_1002 Interdepartmental Service Fund	0.00	0	0	0	0	0	730,176	730,176	0	730,176
F_2002 Gas Tax 2106	0.00	0	0	0	0	0	792,777	792,777	0	792,777
F_2006 Traffic Safety Fund	0.00	0	0	0	0	0	0	0	0	0
F_2008 Street Cut Fund	0.00	0	0	0	0	0	0	0	150,000	-150,000
F_2010 State Route 160	0.00	0	0	0	0	0	0	0	0	0
F_2011 State Route 275	0.00	0	0	0	0	0	0	0	0	0
F_2017 Citation I-5 Maintenance	0.00	0	0	0	0	0	0	0	0	0
F_2026 New Measure A Maintenance	0.00	0	0	0	0	0	0	0	0	0
F_2032 Fair Share Contributions	0.00	0	0	0	0	0	0	0	529,107	-529,107
F_2035 Tree Planting Replacement	0.00	0	0	0	0	0	0	0	125,000	-125,000
F_2036 Road Maint and Rehabilitation	0.00	0	0	0	0	0	0	0	8,249,000	-8,249,000
F_2201 Power Inn Rd Md 2003-01	0.00	0	0	0	0	0	0	0	0	0
F_2202 Neighborhood Lighting Dist	0.00	0	0	0	0	0	0	0	0	0
F_2204 Northside Subdiv Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F_2205 Subdiv Lndscpng Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F_2206 Laguna Creek Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F_2207 12th Street Maint Benefit Area	0.00	0	0	0	0	0	0	0	0	0
F_2226 Neighborhood Water Quality Dist	0.00	0	0	0	0	0	0	0	0	0
F_2227 N Nat Lndscp 99-02	0.00	0	0	0	0	0	0	0	0	0
F_2228 Willowcreek Assmnt Md	0.00	0	0	0	0	0	0	0	0	0
F_2229 Willowcreek Lndscpng CFD	0.00	0	0	0	0	0	0	0	0	0
F_2230 N Natomas Lands CFD 3	0.00	0	0	0	0	0	0	0	0	0
F_2231 Village Garden N.-Mtce Dist #1	0.00	0	0	0	0	0	0	0	0	0
F_2232 Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0
F_2238 Del Paso Nuevo Landscaping CFD	0.00	0	0	0	0	0	0	0	0	0

POD Cost 427

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_2246 Township 9 CFD No. 2012-06	0.00	0	0	0	0	0	0	0	0	0
F_2247 Railyards Maint CFD No 2014-04	0.00	0	0	0	0	0	0	0	0	0
F_2249 SacMaintCFD2014-04 Annex Areas	0.00	0	0	0	0	0	0	0	0	0
F_2250 SacMaintCFD2014-04 Area 01	0.00	0	0	0	0	0	0	0	0	0
F_2507 Land Park	0.00	0	0	0	0	0	0	0	0	0
F_2608 Marina Fund	0.00	0	0	0	0	0	0	0	0	0
F_2801 Cal EPA Fund	0.00	0	0	0	0	0	0	0	0	0
F_3215 Transportation Development Impact Fee	0.00	0	0	0	0	0	0	0	1,000,000	-1,000,000
F_6004 Parking Fund	0.00	0	0	0	0	0	300,000	300,000	0	300,000
F_6007 Recycling and Solid Waste	0.00	0	0	0	0	0	0	0	0	0
F_6011 Storm Drainage Fund	0.00	0	0	0	0	0	0	0	0	0
F_6501 Fleet Management Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	10.00	1,530,802	61,654	1,592,456	433,891	49,000	-540	2,074,807	10,102,391	-8,027,584

Fiscal Year FY2019/20
Program Status Active
Department Public Works **Group** Group 7 **POD Category** Essential 3 **POD Function** Operations

Program Services
 Solid Waste Bin/ Container Maint

Program Description
 Recycling and Solid Waste Division provides and maintains receptacles, container, bins or any other type of receptacle for the deposit, storage, and collection of refuse.

Legal Requirements
 City Code section 13.10.190 mandates that the City provide residential customers with receptacles for their garbage, recycling and green waste disposal.

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
Yes	No	0	9	1 year

What is the Minimum Legal Requirement?

The minimum requirement is that the City must provide the containers for residential customers. With a City Code amendment, this restriction could be lifted and customers would have to bag their waste. Manual collection of bagged waste would increase Solid Waste operational expenses (labor and equipment maintenance) and is not recommended as a savings mechanism.

Impact from Contracting Out? Change in LOS?

Contracting out will eliminate 9.00 FTE, fleet equipment, and other supplies for a total of \$766K in direct operational expenses. Potential savings (if any) from contracting out is unknown.

What happens if we don't do this Program? Who will enforce?

If the City does not provide containers to its customers, residential customers' trash, recycling and green waste would accumulate and create a public health and safety issue.

Can revenues be increased ~ established to provide General Fund offset for this program?

No

If General Fund support is cut what is the impact on Revenues?

If the program is cut or contracted out, there may be an impact to General Funded departments that provide support to this business line including General Services Fleet division.

POD Cost 429

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 1001 General Fund	0.00	0	0	0	0	0	0	0	0	0
F 1002 Interdepartmental Service Fund	0.00	0	0	0	0	0	0	0	0	0
F 2002 Gas Tax 2106	0.00	0	0	0	0	0	0	0	0	0
F 2006 Traffic Safety Fund	0.00	0	0	0	0	0	0	0	0	0
F 2008 Street Cut Fund	0.00	0	0	0	0	0	0	0	0	0
F 2010 State Route 160	0.00	0	0	0	0	0	0	0	0	0
F 2011 State Route 275	0.00	0	0	0	0	0	0	0	0	0
F 2017 Citation I-5 Maintenance	0.00	0	0	0	0	0	0	0	0	0
F 2026 New Measure A Maintenance	0.00	0	0	0	0	0	0	0	0	0
F 2035 Tree Planting Replacement	0.00	0	0	0	0	0	0	0	0	0
F 2036 Road Maint and Rehabilitation	0.00	0	0	0	0	0	0	0	0	0
F 2201 Power Inn Rd Md 2003-01	0.00	0	0	0	0	0	0	0	0	0
F 2202 Neighborhood Lighting Dist	0.00	0	0	0	0	0	0	0	0	0
F 2204 Northside Subdiv Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2205 Subdiv Lndscpng Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2206 Laguna Creek Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2207 12th Street Maint Benefit Area	0.00	0	0	0	0	0	0	0	0	0
F 2226 Neighborhood Water Quality Dist	0.00	0	0	0	0	0	0	0	0	0
F 2227 N Nat Lndscp 99-02	0.00	0	0	0	0	0	0	0	0	0
F 2228 Willowcreek Assmnt Md	0.00	0	0	0	0	0	0	0	0	0
F 2229 Willowcreek Lndscpng CFD	0.00	0	0	0	0	0	0	0	0	0
F 2230 N Natomas Lands CFD 3	0.00	0	0	0	0	0	0	0	0	0

POD Cost 429

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 2231 Village Garden N.-Mtce Dist #1	0.00	0	0	0	0	0	0	0	0	0
F 2232 Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0
F 2238 Del Paso Nuevo Landscaping CFD	0.00	0	0	0	0	0	0	0	0	0
F 2246 Township 9 CFD No. 2012-06	0.00	0	0	0	0	0	0	0	0	0
F 2247 Railyards Maint CFD No 2014-04	0.00	0	0	0	0	0	0	0	0	0
F 2249 SacMaintCFD2014-04 Annex Areas	0.00	0	0	0	0	0	0	0	0	0
F 2250 SacMaintCFD2014-04 Area 01	0.00	0	0	0	0	0	0	0	0	0
F 2507 Land Park	0.00	0	0	0	0	0	0	0	0	0
F 2608 Marina Fund	0.00	0	0	0	0	0	0	0	0	0
F 2801 Cal EPA Fund	0.00	0	0	0	0	0	0	0	0	0
F 6004 Parking Fund	0.00	0	0	0	0	0	0	0	0	0
F 6007 Recycling and Solid Waste	9.00	718,879	35,800	754,679	137,950	17,984	-144,121	766,492	0	766,492
F 6011 Storm Drainage Fund	0.00	0	0	0	0	0	0	0	0	0
F 6501 Fleet Management Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	9.00	718,879	35,800	754,679	137,950	17,984	-144,121	766,492	0	766,492

Fiscal Year FY2019/20
Program Status Active
Department Public Works **Group** Group 7 **POD Category** Mandated **POD Function** Operations

Program Services
 Residential Recycling Collection

Program Description
 The Recycling and Solid Waste Division (RSWD) provides curbside collection of mixed recyclables every other week

Legal Requirements
 State Regulations - CalRecycle Title 14

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
Yes	Yes	0	20	1 year

What is the Minimum Legal Requirement?

There is no minimum legal requirement on collection frequency. To meet the obligations of CalRecycle Title 14, the City is required to dispose of no more than 6.9 pounds per person per day.

Impact from Contracting Out? Change in LOS?

Contracting out will cause the loss of a minimum of 20 FTE, 31 fleet vehicles and other supplies for a total of \$6.8M. Potential savings (if any) from contracting out is unknown. Reducing Level of Service may put the City at risk of fines and loss of funding.

What happens if we don't do this Program? Who will enforce?

If we do not provide recycling collection, customers will dispose of their recyclables into the trash and the City will not meet our State mandated diversion requirements. If we fail to comply, we will be subject to \$10K per day in fines until we do so. The division will also not receive approximately \$500K in proceeds from the sale of recyclables to supplement illegal dumping collection cost.

Can revenues be increased ~ established to provide General Fund offset for this program?

No

If General Fund support is cut what is the impact on Revenues?

If this program is cut or contracted out, there will be cuts to General Funded departments that provide support to this program, including City 311 and Fleet.

POD Cost 455

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 1001 General Fund	0.00	0	0	0	0	0	0	0	0	0
F 1002 Interdepartmental Service Fund	0.00	0	0	0	0	0	0	0	0	0
F 2002 Gas Tax 2106	0.00	0	0	0	0	0	0	0	0	0
F 2006 Traffic Safety Fund	0.00	0	0	0	0	0	0	0	0	0
F 2008 Street Cut Fund	0.00	0	0	0	0	0	0	0	0	0
F 2010 State Route 160	0.00	0	0	0	0	0	0	0	0	0
F 2011 State Route 275	0.00	0	0	0	0	0	0	0	0	0
F 2017 Citation I-5 Maintenance	0.00	0	0	0	0	0	0	0	0	0
F 2026 New Measure A Maintenance	0.00	0	0	0	0	0	0	0	0	0
F 2035 Tree Planting Replacement	0.00	0	0	0	0	0	0	0	0	0
F 2036 Road Maint and Rehabilitation	0.00	0	0	0	0	0	0	0	0	0
F 2201 Power Inn Rd Md 2003-01	0.00	0	0	0	0	0	0	0	0	0
F 2202 Neighborhood Lighting Dist	0.00	0	0	0	0	0	0	0	0	0
F 2204 Northside Subdiv Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2205 Subdiv Lndscpng Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2206 Laguna Creek Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2207 12th Street Maint Benefit Area	0.00	0	0	0	0	0	0	0	0	0
F 2226 Neighborhood Water Quality Dist	0.00	0	0	0	0	0	0	0	0	0
F 2227 N Nat Lndscp 99-02	0.00	0	0	0	0	0	0	0	0	0
F 2228 Willowcreek Assmnt Md	0.00	0	0	0	0	0	0	0	0	0
F 2229 Willowcreek Lndscpng CFD	0.00	0	0	0	0	0	0	0	0	0
F 2230 N Natomas Lands CFD 3	0.00	0	0	0	0	0	0	0	0	0

POD Cost 455

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 2231 Village Garden N.-Mtce Dist #1	0.00	0	0	0	0	0	0	0	0	0
F 2232 Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0
F 2238 Del Paso Nuevo Landscaping CFD	0.00	0	0	0	0	0	0	0	0	0
F 2246 Township 9 CFD No. 2012-06	0.00	0	0	0	0	0	0	0	0	0
F 2247 Railyards Maint CFD No 2014-04	0.00	0	0	0	0	0	0	0	0	0
F 2249 SacMaintCFD2014-04 Annex Areas	0.00	0	0	0	0	0	0	0	0	0
F 2250 SacMaintCFD2014-04 Area 01	0.00	0	0	0	0	0	0	0	0	0
F 2507 Land Park	0.00	0	0	0	0	0	0	0	0	0
F 2608 Marina Fund	0.00	0	0	0	0	0	0	0	0	0
F 2801 Cal EPA Fund	0.00	0	0	0	0	0	0	0	0	0
F 6004 Parking Fund	0.00	0	0	0	0	0	0	0	0	0
F 6007 Recycling and Solid Waste	22.72	2,095,700	203,653	2,299,353	1,978,232	834,000	1,693,726	6,805,311	10,399,000	-3,593,689
F 6011 Storm Drainage Fund	0.00	0	0	0	0	0	0	0	0	0
F 6501 Fleet Management Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	22.72	2,095,700	203,653	2,299,353	1,978,232	834,000	1,693,726	6,805,311	10,399,000	-3,593,689

Fiscal Year FY2019/20
Program Status Active
Department Public Works **Group** Group 7 **POD Category** Mandated **POD Function** Operations

Program Services
 Green Waste Collection (containerized)

Program Description
 Recycling and Solid Waste Division provides curbside collection of containerized yard waste weekly. Leaf season Citywide collection of yard waste piles occur only in November, December and January.

Legal Requirements
 State Regulations - CalRecycle Title 14

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
Yes	Yes	0	35	1 year

What is the Minimum Legal Requirement?

There is no minimum legal requirement. Customers have the option to leave their green waste curbside or put it in a container for collection. To meet the obligations of CalRecycle Title 14, the City is required to dispose of no more than 6.9 pounds per person per day.

Impact from Contracting Out? Change in LOS?

Contracting out could cause the loss of 35.00 FTE 23 fleet vehicles and other supplies for a total of \$8.6M. Indirect costs would be allocated to other programs. The potential savings (if any) from contracting out is unknown. Changes in Level of Service to bi-weekly collection may save \$800K in direct operational expenses, \$400K in indirect expenses, and 5.00 FTE expenses. However, if Level of Service were reduced, customers may dispose more of their green waste into the trash.

What happens if we don't do this Program? Who will enforce?

If we do not provide green waste service, customers will dispose of their green waste into the trash and the City will not meet our State mandated 50% diversion requirements. If we fail to comply, we will be subject to \$10K per day in fines.

Can revenues be increased ~ established to provide General Fund offset for this program?

No

If General Fund support is cut what is the impact on Revenues?

If this program is cut or contracted out, there will likely be cuts to General Funded departments that provide support to this program, including City 311 and Fleet.

POD Cost 456

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 1001 General Fund	0.00	0	0	0	0	0	0	0	0	0
F 1002 Interdepartmental Service Fund	0.00	0	0	0	0	0	0	0	0	0
F 2002 Gas Tax 2106	0.00	0	0	0	0	0	0	0	0	0
F 2006 Traffic Safety Fund	0.00	0	0	0	0	0	0	0	0	0
F 2008 Street Cut Fund	0.00	0	0	0	0	0	0	0	0	0
F 2010 State Route 160	0.00	0	0	0	0	0	0	0	0	0
F 2011 State Route 275	0.00	0	0	0	0	0	0	0	0	0
F 2017 Citation I-5 Maintenance	0.00	0	0	0	0	0	0	0	0	0
F 2026 New Measure A Maintenance	0.00	0	0	0	0	0	0	0	0	0
F 2035 Tree Planting Replacement	0.00	0	0	0	0	0	0	0	0	0
F 2036 Road Maint and Rehabilitation	0.00	0	0	0	0	0	0	0	0	0
F 2201 Power Inn Rd Md 2003-01	0.00	0	0	0	0	0	0	0	0	0
F 2202 Neighborhood Lighting Dist	0.00	0	0	0	0	0	0	0	0	0
F 2204 Northside Subdiv Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2205 Subdiv Lndscpng Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2206 Laguna Creek Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2207 12th Street Maint Benefit Area	0.00	0	0	0	0	0	0	0	0	0
F 2226 Neighborhood Water Quality Dist	0.00	0	0	0	0	0	0	0	0	0
F 2227 N Nat Lndscp 99-02	0.00	0	0	0	0	0	0	0	0	0
F 2228 Willowcreek Assmnt Md	0.00	0	0	0	0	0	0	0	0	0
F 2229 Willowcreek Lndscpng CFD	0.00	0	0	0	0	0	0	0	0	0
F 2230 N Natomas Lands CFD 3	0.00	0	0	0	0	0	0	0	0	0

POD Cost 456

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 2231 Village Garden N.-Mtce Dist #1	0.00	0	0	0	0	0	0	0	0	0
F 2232 Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0
F 2238 Del Paso Nuevo Landscaping CFD	0.00	0	0	0	0	0	0	0	0	0
F 2246 Township 9 CFD No. 2012-06	0.00	0	0	0	0	0	0	0	0	0
F 2247 Railyards Maint CFD No 2014-04	0.00	0	0	0	0	0	0	0	0	0
F 2249 SacMaintCFD2014-04 Annex Areas	0.00	0	0	0	0	0	0	0	0	0
F 2250 SacMaintCFD2014-04 Area 01	0.00	0	0	0	0	0	0	0	0	0
F 2507 Land Park	0.00	0	0	0	0	0	0	0	0	0
F 2608 Marina Fund	0.00	0	0	0	0	0	0	0	0	0
F 2801 Cal EPA Fund	0.00	0	0	0	0	0	0	0	0	0
F 6004 Parking Fund	0.00	0	0	0	0	0	0	0	0	0
F 6007 Recycling and Solid Waste	35.08	3,454,589	189,979	3,644,568	5,078,504	1,251,000	2,540,589	12,514,661	15,502,000	-2,987,339
F 6011 Storm Drainage Fund	0.00	0	0	0	0	0	0	0	0	0
F 6501 Fleet Management Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	35.08	3,454,589	189,979	3,644,568	5,078,504	1,251,000	2,540,589	12,514,661	15,502,000	-2,987,339

Fiscal Year FY2019/20
Program Status Active
Department Public Works **Group** Group 6 **POD Category** Essential 1 **POD Function** Operations

Program Services
 Fuel Management

Program Description
 Fuel and oil inventory management, system and dispenser management, and regulatory reporting for 14 underground storage tanks and 33 above ground storage tanks. Wash bay cleaning and management program is managed under this program.

Legal Requirements
 Required by the State Board of Equalization, CHSC, California Code of Regulations (CCR), Sacramento County Environmental Health, Sacramento Metropolitan Air Quality Management District (SMAQMD), and the Sacramento County Environmental Management Department

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
No	No	0	0	

What is the Minimum Legal Requirement?

Comply with all state and federal regulations regarding fuel management, including environmental regulations and safety protocols.

Impact from Contracting Out? Change in LOS?

Not applicable.

What happens if we don't do this Program? Who will enforce?

City can not provide cost effective core services without vehicle fueling. City vehicles would have to be fueled at private/commercial fuel stations, increasing cost.

Can revenues be increased ~ established to provide General Fund offset for this program?

Not applicable as Fleet is an internal service fund.

If General Fund support is cut what is the impact on Revenues?

Not applicable as Fleet is an internal service fund.

POD Cost 48

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 1001 General Fund	0.00	0	0	0	0	0	0	0	0	0
F 1002 Interdepartmental Service Fund	0.00	0	0	0	0	0	0	0	0	0
F 2002 Gas Tax 2106	0.00	0	0	0	0	0	0	0	0	0
F 2006 Traffic Safety Fund	0.00	0	0	0	0	0	0	0	0	0
F 2008 Street Cut Fund	0.00	0	0	0	0	0	0	0	0	0
F 2010 State Route 160	0.00	0	0	0	0	0	0	0	0	0
F 2011 State Route 275	0.00	0	0	0	0	0	0	0	0	0
F 2017 Citation I-5 Maintenance	0.00	0	0	0	0	0	0	0	0	0
F 2026 New Measure A Maintenance	0.00	0	0	0	0	0	0	0	0	0
F 2035 Tree Planting Replacement	0.00	0	0	0	0	0	0	0	0	0
F 2036 Road Maint and Rehabilitation	0.00	0	0	0	0	0	0	0	0	0
F 2201 Power Inn Rd Md 2003-01	0.00	0	0	0	0	0	0	0	0	0
F 2202 Neighborhood Lighting Dist	0.00	0	0	0	0	0	0	0	0	0
F 2204 Northside Subdiv Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2205 Subdiv Lndscpng Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2206 Laguna Creek Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2207 12th Street Maint Benefit Area	0.00	0	0	0	0	0	0	0	0	0
F 2226 Neighborhood Water Quality Dist	0.00	0	0	0	0	0	0	0	0	0
F 2227 N Nat Lndscp 99-02	0.00	0	0	0	0	0	0	0	0	0
F 2228 Willowcreek Assmnt Md	0.00	0	0	0	0	0	0	0	0	0
F 2229 Willowcreek Lndscpng CFD	0.00	0	0	0	0	0	0	0	0	0
F 2230 N Natomas Lands CFD 3	0.00	0	0	0	0	0	0	0	0	0
F 2231 Village Garden N.-Mtce Dist #1	0.00	0	0	0	0	0	0	0	0	0

POD Cost 48

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 2232 Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0
F 2238 Del Paso Nuevo Landscaping CFD	0.00	0	0	0	0	0	0	0	0	0
F 2246 Township 9 CFD No. 2012-06	0.00	0	0	0	0	0	0	0	0	0
F 2247 Railyards Maint CFD No 2014-04	0.00	0	0	0	0	0	0	0	0	0
F 2249 SacMaintCFD2014-04 Annex Areas	0.00	0	0	0	0	0	0	0	0	0
F 2250 SacMaintCFD2014-04 Area 01	0.00	0	0	0	0	0	0	0	0	0
F 2507 Land Park	0.00	0	0	0	0	0	0	0	0	0
F 2608 Marina Fund	0.00	0	0	0	0	0	0	0	0	0
F 2801 Cal EPA Fund	0.00	0	0	0	0	0	0	0	0	0
F 6004 Parking Fund	0.00	0	0	0	0	0	0	0	0	0
F 6007 Recycling and Solid Waste	0.00	0	0	0	0	0	0	0	0	0
F 6011 Storm Drainage Fund	0.00	0	0	0	0	0	0	0	0	0
F 6501 Fleet Management Fund	1.70	196,808	263	197,071	6,582,784	248	59,116	6,839,219	6,729,197	110,022
Total POD:	1.70	196,808	263	197,071	6,582,784	248	59,116	6,839,219	6,729,197	110,022

Fiscal Year FY2019/20
Program Status Active
Department Public Works **Group** Group 9 **POD Category** Existing **POD Function** Operations

Program Services

Facilities Maintenance - Cal Epa

Program Description

This program provides for property management services for the Cal EPA building.

Legal Requirements

Resolution 2000-455, City Agreement No. 2000-107.

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
		0	0	

What is the Minimum Legal Requirement?

Impact from Contracting Out? Change in LOS?

What happens if we don't do this Program? Who will enforce?

Can revenues be increased ~ established to provide General Fund offset for this program?

If General Fund support is cut what is the impact on Revenues?

POD Cost 496

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 1001 General Fund	0.00	0	0	0	0	0	0	0	0	0
F 1002 Interdepartmental Service Fund	0.00	0	0	0	0	0	0	0	0	0
F 2002 Gas Tax 2106	0.00	0	0	0	0	0	0	0	0	0
F 2006 Traffic Safety Fund	0.00	0	0	0	0	0	0	0	0	0
F 2008 Street Cut Fund	0.00	0	0	0	0	0	0	0	0	0
F 2010 State Route 160	0.00	0	0	0	0	0	0	0	0	0
F 2011 State Route 275	0.00	0	0	0	0	0	0	0	0	0
F 2017 Citation I-5 Maintenance	0.00	0	0	0	0	0	0	0	0	0
F 2026 New Measure A Maintenance	0.00	0	0	0	0	0	0	0	0	0
F 2035 Tree Planting Replacement	0.00	0	0	0	0	0	0	0	0	0
F 2036 Road Maint and Rehabilitation	0.00	0	0	0	0	0	0	0	0	0
F 2201 Power Inn Rd Md 2003-01	0.00	0	0	0	0	0	0	0	0	0
F 2202 Neighborhood Lighting Dist	0.00	0	0	0	0	0	0	0	0	0
F 2204 Northside Subdiv Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2205 Subdiv Lndscpng Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2206 Laguna Creek Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2207 12th Street Maint Benefit Area	0.00	0	0	0	0	0	0	0	0	0
F 2226 Neighborhood Water Quality Dist	0.00	0	0	0	0	0	0	0	0	0
F 2227 N Nat Lndscp 99-02	0.00	0	0	0	0	0	0	0	0	0
F 2228 Willowcreek Assmnt Md	0.00	0	0	0	0	0	0	0	0	0
F 2229 Willowcreek Lndscpng CFD	0.00	0	0	0	0	0	0	0	0	0
F 2230 N Natomas Lands CFD 3	0.00	0	0	0	0	0	0	0	0	0
F 2231 Village Garden N.-Mtce Dist #1	0.00	0	0	0	0	0	0	0	0	0
F 2232 Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0

POD Cost 496

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 2238 Del Paso Nuevo Landscaping CFD	0.00	0	0	0	0	0	0	0	0	0
F 2246 Township 9 CFD No. 2012-06	0.00	0	0	0	0	0	0	0	0	0
F 2247 Railyards Maint CFD No 2014-04	0.00	0	0	0	0	0	0	0	0	0
F 2249 SacMaintCFD2014-04 Annex Areas	0.00	0	0	0	0	0	0	0	0	0
F 2250 SacMaintCFD2014-04 Area 01	0.00	0	0	0	0	0	0	0	0	0
F 2507 Land Park	0.00	0	0	0	0	0	0	0	0	0
F 2608 Marina Fund	0.00	0	0	0	0	0	0	0	0	0
F 2801 Cal EPA Fund	0.00	0	0	0	0	0	0	0	172,370	-172,370
F 6004 Parking Fund	0.00	0	0	0	0	0	0	0	0	0
F 6007 Recycling and Solid Waste	0.00	0	0	0	0	0	0	0	0	0
F 6011 Storm Drainage Fund	0.00	0	0	0	0	0	0	0	0	0
F 6501 Fleet Management Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	0.00	0	0	0	0	0	0	0	172,370	-172,370

Fiscal Year FY2019/20

Program Status Active

Department Public Works Group Group 5 POD Category Essential 1 POD Function Operations

Program Services

Bridge Repair

Program Description

Minor repairs of city-owned/maintained bridges.

Legal Requirements

CalTrans inspection reports.

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
Yes	No	0	2	1-2 years

What is the Minimum Legal Requirement?

Repairs are made to bridges based on CalTrans inspection reports.

Impact from Contracting Out? Change in LOS?

Inability to address bridge safety deficiencies. Potential savings (if any) from contracting out is unknown.

What happens if we don't do this Program? Who will enforce?

Public safety risk. Loss of federal funding.

Can revenues be increased ~ established to provide General Fund offset for this program?

n/a

If General Fund support is cut what is the impact on Revenues?

POD Cost 76

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 1001 General Fund	1.65	187,845	-592	187,253	0	0	0	187,253	0	187,253
F 1002 Interdepartmental Service Fund	0.00	0	0	0	0	0	0	0	0	0
F 2002 Gas Tax 2106	0.00	0	0	0	0	0	0	0	0	0
F 2006 Traffic Safety Fund	0.00	0	0	0	0	0	0	0	0	0
F 2008 Street Cut Fund	0.00	0	0	0	0	0	0	0	0	0
F 2010 State Route 160	0.00	0	0	0	0	0	0	0	0	0
F 2011 State Route 275	0.00	0	0	0	0	0	0	0	0	0
F 2017 Citation I-5 Maintenance	0.00	0	0	0	0	0	0	0	0	0
F 2026 New Measure A Maintenance	0.00	0	0	0	0	0	0	0	0	0
F 2035 Tree Planting Replacement	0.00	0	0	0	0	0	0	0	0	0
F 2036 Road Maint and Rehabilitation	0.00	0	0	0	0	0	0	0	0	0
F 2201 Power Inn Rd Md 2003-01	0.00	0	0	0	0	0	0	0	0	0
F 2202 Neighborhood Lighting Dist	0.00	0	0	0	0	0	0	0	0	0
F 2204 Northside Subdiv Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2205 Subdiv Lndscpng Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2206 Laguna Creek Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2207 12th Street Maint Benefit Area	0.00	0	0	0	0	0	0	0	0	0
F 2226 Neighborhood Water Quality Dist	0.00	0	0	0	0	0	0	0	0	0
F 2227 N Nat Lndscp 99-02	0.00	0	0	0	0	0	0	0	0	0
F 2228 Willowcreek Assmnt Md	0.00	0	0	0	0	0	0	0	0	0
F 2229 Willowcreek Lndscpng CFD	0.00	0	0	0	0	0	0	0	0	0
F 2230 N Natomas Lands CFD 3	0.00	0	0	0	0	0	0	0	0	0
F 2231 Village Garden N.-Mtce Dist #1	0.00	0	0	0	0	0	0	0	0	0
F 2232 Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0

POD Cost 76

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 2238 Del Paso Nuevo Landscaping CFD	0.00	0	0	0	0	0	0	0	0	0
F 2246 Township 9 CFD No. 2012-06	0.00	0	0	0	0	0	0	0	0	0
F 2247 Railyards Maint CFD No 2014-04	0.00	0	0	0	0	0	0	0	0	0
F 2249 SacMaintCFD2014-04 Annex Areas	0.00	0	0	0	0	0	0	0	0	0
F 2250 SacMaintCFD2014-04 Area 01	0.00	0	0	0	0	0	0	0	0	0
F 2507 Land Park	0.00	0	0	0	0	0	0	0	0	0
F 2608 Marina Fund	0.00	0	0	0	0	0	0	0	0	0
F 2801 Cal EPA Fund	0.00	0	0	0	0	0	0	0	0	0
F 6004 Parking Fund	0.00	0	0	0	0	0	0	0	0	0
F 6007 Recycling and Solid Waste	0.00	0	0	0	0	0	0	0	0	0
F 6011 Storm Drainage Fund	0.00	0	0	0	0	0	0	0	0	0
F 6501 Fleet Management Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	1.65	187,845	-592	187,253	0	0	0	187,253	0	187,253

Fiscal Year FY2019/20
Program Status Active
Department Public Works **Group** Group 5 **POD Category** Essential 1 **POD Function** Operations

Program Services
 Concrete Services

Program Description
 Maintenance and repair of concrete assets within the city's right-of-way to ensure safe and convenient pedestrian travel and access.

Legal Requirements
 CA Streets and Highway Code and Federal/State ADA requirements

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
Yes	Yes	0	22	1-2 years

What is the Minimum Legal Requirement?

Impact from Contracting Out? Change in LOS?

Currently, much of the sidewalk repairs are contracted out. A change in Level of Service will reduce response to customer complaints about trip/fall hazards, exposing the city to more trip/fall claims, increased liability and litigation, which may eliminate any cost savings realized by the change.

What happens if we don't do this Program? Who will enforce?

Increase in trip/fall claims, increased liability and litigation.

Can revenues be increased ~ established to provide General Fund offset for this program?

n/a

If General Fund support is cut what is the impact on Revenues?

Program is offset by Gas Tax, Measure A, CIP reimbursements and revenues.

POD Cost 77

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 1001 General Fund	25.00	2,707,064	-8,618	2,698,446	5,784,935	1,500	-7,770,217	714,664	1,525,000	-810,336
F 1002 Interdepartmental Service Fund	0.00	0	0	0	0	0	0	0	0	0
F 2002 Gas Tax 2106	0.00	0	0	0	0	126,762	1,039,688	1,166,450	0	1,166,450
F 2006 Traffic Safety Fund	0.00	0	0	0	0	0	0	0	0	0
F 2008 Street Cut Fund	0.00	0	0	0	0	0	0	0	0	0
F 2010 State Route 160	0.00	0	0	0	0	0	0	0	0	0
F 2011 State Route 275	0.00	0	0	0	0	0	0	0	0	0
F 2017 Citation I-5 Maintenance	0.00	0	0	0	0	0	0	0	0	0
F 2026 New Measure A Maintenance	0.00	0	0	0	0	0	2,938,842	2,938,842	0	2,938,842
F 2035 Tree Planting Replacement	0.00	0	0	0	0	0	0	0	0	0
F 2036 Road Maint and Rehabilitation	0.00	0	0	0	0	0	0	0	0	0
F 2201 Power Inn Rd Md 2003-01	0.00	0	0	0	0	0	0	0	0	0
F 2202 Neighborhood Lighting Dist	0.00	0	0	0	0	0	0	0	0	0
F 2204 Northside Subdiv Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2205 Subdiv Lndscpng Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2206 Laguna Creek Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2207 12th Street Maint Benefit Area	0.00	0	0	0	0	0	0	0	0	0
F 2226 Neighborhood Water Quality Dist	0.00	0	0	0	0	0	0	0	0	0
F 2227 N Nat Lndscp 99-02	0.00	0	0	0	0	0	0	0	0	0
F 2228 Willowcreek Assmnt Md	0.00	0	0	0	0	0	0	0	0	0
F 2229 Willowcreek Lndscpng CFD	0.00	0	0	0	0	0	0	0	0	0
F 2230 N Natomas Lands CFD 3	0.00	0	0	0	0	0	0	0	0	0
F 2231 Village Garden N.-Mtce Dist #1	0.00	0	0	0	0	0	0	0	0	0

POD Cost 77

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 2232 Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0
F 2238 Del Paso Nuevo Landscaping CFD	0.00	0	0	0	0	0	0	0	0	0
F 2246 Township 9 CFD No. 2012-06	0.00	0	0	0	0	0	0	0	0	0
F 2247 Railyards Maint CFD No 2014-04	0.00	0	0	0	0	0	0	0	0	0
F 2249 SacMaintCFD2014-04 Annex Areas	0.00	0	0	0	0	0	0	0	0	0
F 2250 SacMaintCFD2014-04 Area 01	0.00	0	0	0	0	0	0	0	0	0
F 2507 Land Park	0.00	0	0	0	0	0	0	0	0	0
F 2608 Marina Fund	0.00	0	0	0	0	0	0	0	0	0
F 2801 Cal EPA Fund	0.00	0	0	0	0	0	0	0	0	0
F 6004 Parking Fund	0.00	0	0	0	0	0	0	0	0	0
F 6007 Recycling and Solid Waste	0.00	0	0	0	0	0	0	0	0	0
F 6011 Storm Drainage Fund	0.00	0	0	0	0	0	0	0	0	0
F 6501 Fleet Management Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	25.00	2,707,064	-8,618	2,698,446	5,784,935	128,262	-3,791,687	4,819,956	1,525,000	3,294,956

Fiscal Year FY2019/20
Program Status Active
Department Public Works **Group** Group 2 **POD Category** ^{Essential} 3 **POD Function** Operations

Program Services
 Encroachment Permits

Program Description
 Regulation of construction traffic control and excavations within the public right-of-way. Services are fully offset with Capital and Private Development funds.

Legal Requirements
 City Code Title 12, Street, Sidewalks & Public Places.

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
Yes	Yes	0	8	1-2 years

What is the Minimum Legal Requirement?
 Approval of activities in right-of-way by City.

Impact from Contracting Out? Change in LOS?
 Would take longer to review and inspect encroachments, there would be a reduction in accountability, and loss of legacy knowledge at no cost savings. Consultants are utilized for temporary peak workload increases.

What happens if we don't do this Program? Who will enforce?
 Safety concerns associated with unregulated traffic control and street excavations. Potential increase in civil lawsuits. Enforcement would default to Police Department.

Can revenues be increased ~ established to provide General Fund offset for this program?
 Currently, program is full cost recovery.

If General Fund support is cut what is the impact on Revenues?
 This program is fully offset by project reimbursements.

POD Cost 78

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 1001 General Fund	12.02	1,391,910	-13,015	1,378,894	89,315	7,348	-1,514,949	-39,392	0	-39,392
F 1002 Interdepartmental Service Fund	0.00	0	0	0	0	0	0	0	0	0
F 2002 Gas Tax 2106	0.00	0	0	0	0	29,467	0	29,467	0	29,467
F 2006 Traffic Safety Fund	0.00	0	0	0	0	0	0	0	0	0
F 2008 Street Cut Fund	0.00	0	0	0	0	0	0	0	0	0
F 2010 State Route 160	0.00	0	0	0	0	0	0	0	0	0
F 2011 State Route 275	0.00	0	0	0	0	0	0	0	0	0
F 2017 Citation I-5 Maintenance	0.00	0	0	0	0	0	0	0	0	0
F 2026 New Measure A Maintenance	0.00	0	0	0	0	0	0	0	0	0
F 2035 Tree Planting Replacement	0.00	0	0	0	0	0	0	0	0	0
F 2036 Road Maint and Rehabilitation	0.00	0	0	0	0	0	0	0	0	0
F 2201 Power Inn Rd Md 2003-01	0.00	0	0	0	0	0	0	0	0	0
F 2202 Neighborhood Lighting Dist	0.00	0	0	0	0	0	0	0	0	0
F 2204 Northside Subdiv Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2205 Subdiv Lndscpng Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2206 Laguna Creek Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2207 12th Street Maint Benefit Area	0.00	0	0	0	0	0	0	0	0	0
F 2226 Neighborhood Water Quality Dist	0.00	0	0	0	0	0	0	0	0	0
F 2227 N Nat Lndscp 99-02	0.00	0	0	0	0	0	0	0	0	0
F 2228 Willowcreek Assmnt Md	0.00	0	0	0	0	0	0	0	0	0
F 2229 Willowcreek Lndscpng CFD	0.00	0	0	0	0	0	0	0	0	0
F 2230 N Natomas Lands CFD 3	0.00	0	0	0	0	0	0	0	0	0
F 2231 Village Garden N.-Mtce Dist #1	0.00	0	0	0	0	0	0	0	0	0

POD Cost 78

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 2232 Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0
F 2238 Del Paso Nuevo Landscaping CFD	0.00	0	0	0	0	0	0	0	0	0
F 2246 Township 9 CFD No. 2012-06	0.00	0	0	0	0	0	0	0	0	0
F 2247 Railyards Maint CFD No 2014-04	0.00	0	0	0	0	0	0	0	0	0
F 2249 SacMaintCFD2014-04 Annex Areas	0.00	0	0	0	0	0	0	0	0	0
F 2250 SacMaintCFD2014-04 Area 01	0.00	0	0	0	0	0	0	0	0	0
F 2507 Land Park	0.00	0	0	0	0	0	0	0	0	0
F 2608 Marina Fund	0.00	0	0	0	0	0	0	0	0	0
F 2801 Cal EPA Fund	0.00	0	0	0	0	0	0	0	0	0
F 6004 Parking Fund	0.00	0	0	0	0	0	0	0	0	0
F 6007 Recycling and Solid Waste	0.00	0	0	0	0	0	0	0	0	0
F 6011 Storm Drainage Fund	0.00	0	0	0	0	0	0	0	0	0
F 6501 Fleet Management Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	12.02	1,391,910	-13,015	1,378,894	89,315	36,815	-1,514,949	-9,925	0	-9,925

Fiscal Year FY2019/20
Program Status Active
Department Public Works **Group** Group 5 **POD Category** Essential 3 **POD Function** Operations

Program Services
 Roadway Maintenance

Program Description
 Maintenance and repair of the city's roadways for the safe and efficient movement of people and goods.

Legal Requirements
 CA Streets and Highway Code

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
Yes	Yes	0	40	1-2 years

What is the Minimum Legal Requirement?

Impact from Contracting Out? Change in LOS?

Potential savings of contracting out is unknown. Reduced Level of Service may result in liability issues related roadway safety and impact the ability to respond to emergency situations. Impact on utility of roadways (movement of people and goods) may affect economic development. Increased liability may eliminate cost savings realized by a reduction in Level of Service.

What happens if we don't do this Program? Who will enforce?

Safety of roadways would be a liability issue. Inability to respond to emergency situations. Impact on utility of roadways (movement of people and goods) affecting economic development.

Can revenues be increased ~ established to provide General Fund offset for this program?

n/a

If General Fund support is cut what is the impact on Revenues?

Program is offset by Gas Tax, Measure A, and CIP reimbursements.

POD Cost 79

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 1001 General Fund	48.50	5,222,169	-9,451	5,212,718	3,237,271	4,000	-9,267,010	-813,021	40,000	-853,021
F 1002 Interdepartmental Service Fund	0.00	0	0	0	0	0	0	0	0	0
F 2002 Gas Tax 2106	0.00	0	0	0	0	279,487	1,580,672	1,860,159	0	1,860,159
F 2006 Traffic Safety Fund	0.00	0	0	0	0	0	0	0	0	0
F 2008 Street Cut Fund	0.00	0	0	0	0	0	0	0	0	0
F 2010 State Route 160	0.00	0	0	0	0	0	0	0	0	0
F 2011 State Route 275	0.00	0	0	0	0	0	0	0	0	0
F 2017 Citation I-5 Maintenance	0.00	0	0	0	0	0	0	0	0	0
F 2026 New Measure A Maintenance	0.00	0	0	0	0	0	5,479,612	5,479,612	0	5,479,612
F 2035 Tree Planting Replacement	0.00	0	0	0	0	0	0	0	0	0
F 2036 Road Maint and Rehabilitation	0.00	0	0	0	0	0	0	0	0	0
F 2201 Power Inn Rd Md 2003-01	0.00	0	0	0	0	0	0	0	0	0
F 2202 Neighborhood Lighting Dist	0.00	0	0	0	0	0	0	0	0	0
F 2204 Northside Subdiv Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2205 Subdiv Lndscpng Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2206 Laguna Creek Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2207 12th Street Maint Benefit Area	0.00	0	0	0	0	0	0	0	0	0
F 2226 Neighborhood Water Quality Dist	0.00	0	0	0	0	0	0	0	0	0
F 2227 N Nat Lndscp 99-02	0.00	0	0	0	0	0	0	0	0	0
F 2228 Willowcreek Assmnt Md	0.00	0	0	0	0	0	0	0	0	0
F 2229 Willowcreek Lndscpng CFD	0.00	0	0	0	0	0	0	0	0	0
F 2230 N Natomas Lands CFD 3	0.00	0	0	0	0	0	0	0	0	0

POD Cost 79

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 2231 Village Garden N.-Mtce Dist #1	0.00	0	0	0	0	0	0	0	0	0
F 2232 Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0
F 2238 Del Paso Nuevo Landscaping CFD	0.00	0	0	0	0	0	0	0	0	0
F 2246 Township 9 CFD No. 2012-06	0.00	0	0	0	0	0	0	0	0	0
F 2247 Railyards Maint CFD No 2014-04	0.00	0	0	0	0	0	0	0	0	0
F 2249 SacMaintCFD2014-04 Annex Areas	0.00	0	0	0	0	0	0	0	0	0
F 2250 SacMaintCFD2014-04 Area 01	0.00	0	0	0	0	0	0	0	0	0
F 2507 Land Park	0.00	0	0	0	0	0	0	0	0	0
F 2608 Marina Fund	0.00	0	0	0	0	0	0	0	0	0
F 2801 Cal EPA Fund	0.00	0	0	0	0	0	0	0	0	0
F 6004 Parking Fund	0.00	0	0	0	0	0	0	0	0	0
F 6007 Recycling and Solid Waste	0.00	0	0	0	0	0	0	0	0	0
F 6011 Storm Drainage Fund	0.00	0	0	0	0	0	111,000	111,000	0	111,000
F 6501 Fleet Management Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	48.50	5,222,169	-9,451	5,212,718	3,237,271	283,487	-2,095,726	6,637,750	40,000	6,597,750

Fiscal Year FY2019/20
Program Status Active
Department Public Works **Group** Group 3 **POD Category** Mandated **POD Function** Operations

Program Services
 Speed Limit Program

Program Description
 Implementation of reasonable and enforceable speed limits to minimize speeding and collisions.

Legal Requirements
 CVC Sec. 40802 requires this program if we want the ability to enforce speed limits

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
Yes	No	0	1	1-2 years

What is the Minimum Legal Requirement?
 California Vehicle Code division 11 requires posting of speed limits for enforcement.

Impact from Contracting Out? Change in LOS?
 No cost savings anticipated.

What happens if we don't do this Program? Who will enforce?
 Enforcement of speed limits will not be possible. Potential for increase in collision liability and increase number of investigations.

Can revenues be increased ~ established to provide General Fund offset for this program?
 No.

If General Fund support is cut what is the impact on Revenues?
 This program is fully offset by transportation related funds.

POD Cost 80

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 1001 General Fund	0.95	124,121	-707	123,414	5,858	141	-129,413	0	0	0
F 1002 Interdepartmental Service Fund	0.00	0	0	0	0	0	0	0	0	0
F 2002 Gas Tax 2106	0.00	0	0	0	0	0	0	0	0	0
F 2006 Traffic Safety Fund	0.00	0	0	0	0	0	0	0	0	0
F 2008 Street Cut Fund	0.00	0	0	0	0	0	0	0	0	0
F 2010 State Route 160	0.00	0	0	0	0	0	0	0	0	0
F 2011 State Route 275	0.00	0	0	0	0	0	0	0	0	0
F 2017 Citation I-5 Maintenance	0.00	0	0	0	0	0	0	0	0	0
F 2026 New Measure A Maintenance	0.00	0	0	0	0	0	0	0	0	0
F 2035 Tree Planting Replacement	0.00	0	0	0	0	0	0	0	0	0
F 2036 Road Maint and Rehabilitation	0.00	0	0	0	0	0	0	0	0	0
F 2201 Power Inn Rd Md 2003-01	0.00	0	0	0	0	0	0	0	0	0
F 2202 Neighborhood Lighting Dist	0.00	0	0	0	0	0	0	0	0	0
F 2204 Northside Subdiv Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2205 Subdiv Lndscpng Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2206 Laguna Creek Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2207 12th Street Maint Benefit Area	0.00	0	0	0	0	0	0	0	0	0
F 2226 Neighborhood Water Quality Dist	0.00	0	0	0	0	0	0	0	0	0
F 2227 N Nat Lndscp 99-02	0.00	0	0	0	0	0	0	0	0	0
F 2228 Willowcreek Assmnt Md	0.00	0	0	0	0	0	0	0	0	0
F 2229 Willowcreek Lndscpng CFD	0.00	0	0	0	0	0	0	0	0	0
F 2230 N Natomas Lands CFD 3	0.00	0	0	0	0	0	0	0	0	0
F 2231 Village Garden N.-Mtce Dist #1	0.00	0	0	0	0	0	0	0	0	0
F 2232 Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0

POD Cost 80

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 2238 Del Paso Nuevo Landscaping CFD	0.00	0	0	0	0	0	0	0	0	0
F 2246 Township 9 CFD No. 2012-06	0.00	0	0	0	0	0	0	0	0	0
F 2247 Railyards Maint CFD No 2014-04	0.00	0	0	0	0	0	0	0	0	0
F 2249 SacMaintCFD2014-04 Annex Areas	0.00	0	0	0	0	0	0	0	0	0
F 2250 SacMaintCFD2014-04 Area 01	0.00	0	0	0	0	0	0	0	0	0
F 2507 Land Park	0.00	0	0	0	0	0	0	0	0	0
F 2608 Marina Fund	0.00	0	0	0	0	0	0	0	0	0
F 2801 Cal EPA Fund	0.00	0	0	0	0	0	0	0	0	0
F 6004 Parking Fund	0.00	0	0	0	0	0	0	0	0	0
F 6007 Recycling and Solid Waste	0.00	0	0	0	0	0	0	0	0	0
F 6011 Storm Drainage Fund	0.00	0	0	0	0	0	0	0	0	0
F 6501 Fleet Management Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	0.95	124,121	-707	123,414	5,858	141	-129,413	0	0	0

Fiscal Year FY2019/20
Program Status Active
Department Public Works **Group** Group 3 **POD Category** Essential 1 **POD Function** Operations

Program Services

Street Lights & Traffic Signals Maintenance

Program Description

ADA Support, Safety Lighting & Safety Intersection Control Maintenance (pedestrians, vehicles, bicyclists, Fire Dept. equipment), and replacement of damaged and "knocked down" poles.

Legal Requirements

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
Yes	Yes	0	17	1-2 years

What is the Minimum Legal Requirement?

Impact from Contracting Out? Change in LOS?

Inability to respond to emergency and routine service calls would place safety and security of the public at risk. Impact on utility of roadways (movement of people and goods) would affect economic development. Street Light re-lamping (routine maintenance) is already contracted out.

What happens if we don't do this Program? Who will enforce?

Safety of the roadways would be a liability issue

Can revenues be increased ~ established to provide General Fund offset for this program?

n/a

If General Fund support is cut what is the impact on Revenues?

This program is offset by Gas Tax, CIP's, Measure A, Traffic Safety, and Landscaping & Lighting funds.

POD Cost 81

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 1001 General Fund	19.35	2,232,746	-12,714	2,220,032	3,571,170	15,000	-6,082,397	-276,195	91,000	-367,195
F 1002 Interdepartmental Service Fund	0.00	0	0	0	0	0	0	0	0	0
F 2002 Gas Tax 2106	0.00	0	0	0	0	0	818,972	818,972	0	818,972
F 2006 Traffic Safety Fund	0.00	0	0	0	0	0	0	0	0	0
F 2008 Street Cut Fund	0.00	0	0	0	0	0	0	0	0	0
F 2010 State Route 160	0.00	0	0	0	0	0	0	0	0	0
F 2011 State Route 275	0.00	0	0	0	0	0	0	0	0	0
F 2017 Citation I-5 Maintenance	0.00	0	0	0	0	0	0	0	0	0
F 2026 New Measure A Maintenance	0.00	0	0	0	0	0	1,062,555	1,062,555	0	1,062,555
F 2035 Tree Planting Replacement	0.00	0	0	0	0	0	0	0	0	0
F 2036 Road Maint and Rehabilitation	0.00	0	0	0	0	0	0	0	0	0
F 2201 Power Inn Rd Md 2003-01	0.00	0	0	0	0	0	0	0	0	0
F 2202 Neighborhood Lighting Dist	0.00	0	0	0	0	0	25,009	25,009	0	25,009
F 2204 Northside Subdiv Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2205 Subdiv Lndscpng Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2206 Laguna Creek Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2207 12th Street Maint Benefit Area	0.00	0	0	0	0	0	0	0	0	0
F 2226 Neighborhood Water Quality Dist	0.00	0	0	0	0	0	0	0	0	0
F 2227 N Nat Lndscp 99-02	0.00	0	0	0	0	0	0	0	0	0
F 2228 Willowcreek Assmnt Md	0.00	0	0	0	0	0	0	0	0	0
F 2229 Willowcreek Lndscpng CFD	0.00	0	0	0	0	0	0	0	0	0
F 2230 N Natomas Lands CFD 3	0.00	0	0	0	0	0	0	0	0	0
F 2231 Village Garden N.-Mtce Dist #1	0.00	0	0	0	0	0	0	0	0	0

POD Cost 81

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 2232 Landscaping and Lighting	0.00	0	0	0	0	0	3,650,000	3,650,000	0	3,650,000
F 2238 Del Paso Nuevo Landscaping CFD	0.00	0	0	0	0	0	0	0	0	0
F 2246 Township 9 CFD No. 2012-06	0.00	0	0	0	0	0	0	0	0	0
F 2247 Railyards Maint CFD No 2014-04	0.00	0	0	0	0	0	0	0	0	0
F 2249 SacMaintCFD2014-04 Annex Areas	0.00	0	0	0	0	0	0	0	0	0
F 2250 SacMaintCFD2014-04 Area 01	0.00	0	0	0	0	0	0	0	0	0
F 2507 Land Park	0.00	0	0	0	0	0	0	0	0	0
F 2608 Marina Fund	0.00	0	0	0	0	0	0	0	0	0
F 2801 Cal EPA Fund	0.00	0	0	0	0	0	0	0	0	0
F 6004 Parking Fund	0.00	0	0	0	0	0	0	0	0	0
F 6007 Recycling and Solid Waste	0.00	0	0	0	0	0	0	0	0	0
F 6011 Storm Drainage Fund	0.00	0	0	0	0	0	0	0	0	0
F 6501 Fleet Management Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	19.35	2,232,746	-12,714	2,220,032	3,571,170	15,000	-525,861	5,280,341	91,000	5,189,341

Fiscal Year FY2019/20
Program Status Active
Department Public Works **Group** Group 3 **POD Category** Essential 1 **POD Function** Operations

Program Services
 Traffic Signal Operations

Program Description
 Maintaining, repairing, and operating traffic signals properly is essential for safe operations of intersections. Repair and replacement of "knocked down" traffic signal poles.

Legal Requirements
 CVC Sec. 21455; SCC Sec. 10.08.040

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
Yes	No	0	8	

What is the Minimum Legal Requirement?
 Operating traffic signals properly is essential for safe operations of intersections.

Impact from Contracting Out? Change in LOS?
 Corridor timing work is already contracted out. No savings realized by contracting out additional work.

What happens if we don't do this Program? Who will enforce?
 Increased congestion on city streets. Exposes City to increased liability and litigation. Increase the number of investigations required.

Can revenues be increased ~ established to provide General Fund offset for this program?
 No

If General Fund support is cut what is the impact on Revenues?
 This program is partially offset by Gas Tax.

POD Cost 82

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 1001 General Fund	8.05	1,115,979	-6,355	1,109,624	52,672	1,266	-700,000	463,562	0	463,562
F 1002 Interdepartmental Service Fund	0.00	0	0	0	0	0	0	0	0	0
F 2002 Gas Tax 2106	0.00	0	0	0	0	0	700,000	700,000	0	700,000
F 2006 Traffic Safety Fund	0.00	0	0	0	0	0	0	0	0	0
F 2008 Street Cut Fund	0.00	0	0	0	0	0	0	0	0	0
F 2010 State Route 160	0.00	0	0	0	0	0	0	0	0	0
F 2011 State Route 275	0.00	0	0	0	0	0	0	0	0	0
F 2017 Citation I-5 Maintenance	0.00	0	0	0	0	0	0	0	0	0
F 2026 New Measure A Maintenance	0.00	0	0	0	0	0	0	0	0	0
F 2035 Tree Planting Replacement	0.00	0	0	0	0	0	0	0	0	0
F 2036 Road Maint and Rehabilitation	0.00	0	0	0	0	0	0	0	0	0
F 2201 Power Inn Rd Md 2003-01	0.00	0	0	0	0	0	0	0	0	0
F 2202 Neighborhood Lighting Dist	0.00	0	0	0	0	0	0	0	0	0
F 2204 Northside Subdiv Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2205 Subdiv Lndscpng Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2206 Laguna Creek Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2207 12th Street Maint Benefit Area	0.00	0	0	0	0	0	0	0	0	0
F 2226 Neighborhood Water Quality Dist	0.00	0	0	0	0	0	0	0	0	0
F 2227 N Nat Lndscp 99-02	0.00	0	0	0	0	0	0	0	0	0
F 2228 Willowcreek Assmnt Md	0.00	0	0	0	0	0	0	0	0	0
F 2229 Willowcreek Lndscpng CFD	0.00	0	0	0	0	0	0	0	0	0
F 2230 N Natomas Lands CFD 3	0.00	0	0	0	0	0	0	0	0	0
F 2231 Village Garden N.-Mtce Dist #1	0.00	0	0	0	0	0	0	0	0	0
F 2232 Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0

POD Cost 82

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 2238 Del Paso Nuevo Landscaping CFD	0.00	0	0	0	0	0	0	0	0	0
F 2246 Township 9 CFD No. 2012-06	0.00	0	0	0	0	0	0	0	0	0
F 2247 Railyards Maint CFD No 2014-04	0.00	0	0	0	0	0	0	0	0	0
F 2249 SacMaintCFD2014-04 Annex Areas	0.00	0	0	0	0	0	0	0	0	0
F 2250 SacMaintCFD2014-04 Area 01	0.00	0	0	0	0	0	0	0	0	0
F 2507 Land Park	0.00	0	0	0	0	0	0	0	0	0
F 2608 Marina Fund	0.00	0	0	0	0	0	0	0	0	0
F 2801 Cal EPA Fund	0.00	0	0	0	0	0	0	0	0	0
F 6004 Parking Fund	0.00	0	0	0	0	0	0	0	0	0
F 6007 Recycling and Solid Waste	0.00	0	0	0	0	0	0	0	0	0
F 6011 Storm Drainage Fund	0.00	0	0	0	0	0	0	0	0	0
F 6501 Fleet Management Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	8.05	1,115,979	-6,355	1,109,624	52,672	1,266	0	1,163,562	0	1,163,562

Fiscal Year FY2019/20
Program Status Active
Department Public Works **Group** Group 3 **POD Category** Essential 1 **POD Function** Operations

Program Services
 Traffic Signs & Markings

Program Description
 ADA Support, Safety Maintenance of all modes of travel regulatory controls (signs, markings, legends etc;)

Legal Requirements
 Implement signing and striping that is consistent with the MUTCD and CVC 21455.

Budget Comments

CMO Comments

Can this be Contracted Out? Yes	Could the Level of Service be Changed? No	What is the potential dollar savings from contracting out ~ LOS Change? 0	How many FTE could be reduced by contracting out ~LOS change? 0	How long would contracting out take? 1-2 years
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What is the Minimum Legal Requirement?
 Implement signing and striping that is consistent with the MUTCD and CVC 21455.

Impact from Contracting Out? Change in LOS?
 Inability to respond to emergency and routine service calls. safety and security of public would be at risk. Impact on utility of roadways (movement of people and goods) affecting economic development.

What happens if we don't do this Program? Who will enforce?
 Safety of roadways would be a significant liability issue.

Can revenues be increased ~ established to provide General Fund offset for this program?
 n/a

If General Fund support is cut what is the impact on Revenues?
 This program is fully offset.

POD Cost 83

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 1001 General Fund	20.25	1,920,735	-10,937	1,909,798	609,129	2,000	-3,154,684	-633,757	22,000	-655,757
F 1002 Interdepartmental Service Fund	0.00	0	0	0	0	0	0	0	0	0
F 2002 Gas Tax 2106	0.00	0	0	0	0	0	1,552,275	1,552,275	0	1,552,275
F 2006 Traffic Safety Fund	0.00	0	0	0	0	0	531,213	531,213	0	531,213
F 2008 Street Cut Fund	0.00	0	0	0	0	0	0	0	0	0
F 2010 State Route 160	0.00	0	0	0	0	0	0	0	0	0
F 2011 State Route 275	0.00	0	0	0	0	0	0	0	0	0
F 2017 Citation I-5 Maintenance	0.00	0	0	0	0	0	0	0	0	0
F 2026 New Measure A Maintenance	0.00	0	0	0	0	0	553,763	553,763	0	553,763
F 2035 Tree Planting Replacement	0.00	0	0	0	0	0	0	0	0	0
F 2036 Road Maint and Rehabilitation	0.00	0	0	0	0	0	0	0	0	0
F 2201 Power Inn Rd Md 2003-01	0.00	0	0	0	0	0	0	0	0	0
F 2202 Neighborhood Lighting Dist	0.00	0	0	0	0	0	0	0	0	0
F 2204 Northside Subdiv Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2205 Subdiv Lndscpng Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2206 Laguna Creek Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2207 12th Street Maint Benefit Area	0.00	0	0	0	0	0	0	0	0	0
F 2226 Neighborhood Water Quality Dist	0.00	0	0	0	0	0	0	0	0	0
F 2227 N Nat Lndscpg 99-02	0.00	0	0	0	0	0	0	0	0	0
F 2228 Willowcreek Assmnt Md	0.00	0	0	0	0	0	0	0	0	0
F 2229 Willowcreek Lndscpng CFD	0.00	0	0	0	0	0	0	0	0	0
F 2230 N Natomas Lands CFD 3	0.00	0	0	0	0	0	0	0	0	0
F 2231 Village Garden N.-Mtce Dist #1	0.00	0	0	0	0	0	0	0	0	0

POD Cost 83

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 2232 Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0
F 2238 Del Paso Nuevo Landscaping CFD	0.00	0	0	0	0	0	0	0	0	0
F 2246 Township 9 CFD No. 2012-06	0.00	0	0	0	0	0	0	0	0	0
F 2247 Railyards Maint CFD No 2014-04	0.00	0	0	0	0	0	0	0	0	0
F 2249 SacMaintCFD2014-04 Annex Areas	0.00	0	0	0	0	0	0	0	0	0
F 2250 SacMaintCFD2014-04 Area 01	0.00	0	0	0	0	0	0	0	0	0
F 2507 Land Park	0.00	0	0	0	0	0	0	0	0	0
F 2608 Marina Fund	0.00	0	0	0	0	0	0	0	0	0
F 2801 Cal EPA Fund	0.00	0	0	0	0	0	0	0	0	0
F 6004 Parking Fund	0.00	0	0	0	0	0	0	0	0	0
F 6007 Recycling and Solid Waste	0.00	0	0	0	0	0	0	0	0	0
F 6011 Storm Drainage Fund	0.00	0	0	0	0	0	0	0	0	0
F 6501 Fleet Management Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	20.25	1,920,735	-10,937	1,909,798	609,129	2,000	-517,433	2,003,494	22,000	1,981,494

Fiscal Year FY2019/20
Program Status Active
Department Public Works **Group** Group 9 **POD Category** Essential 1 **POD Function** Operations

Program Services

Architects and Engineers - City facilities project management

Program Description

City facilities project and construction management

Legal Requirements

Americans with Disabilities Act (ADA) Title 24 Accessibility Standards, California Building Code Title 24, OSHA indoor air quality title 8, National Fire Protection Association (NFPA) section 25, SMAQMD rule 411, California Health and safety code section 25401-25402.3, and California code of regulations title 22 of division 4.5.

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
Yes	Yes	0	0	

What is the Minimum Legal Requirement?

The City is required to comply with all applicable codes and regulations, such as the California Building Code Title 24 that is a broad set of requirements for "energy conservation, green design, construction and maintenance, fire and life safety, and accessibility."

Impact from Contracting Out? Change in LOS?

Already Contracted out, with staff performing oversight. If the remaining services were contracted out, in addition to what is already contracted out loss of Full time Employees and loss of continuity, quality and standards throughout the City. Level of Service would be dependent on the contracts. Changes in Level of Service would depend on how the contracts are written and enforced.

What happens if we don't do this Program? Who will enforce?

Projects would not get completed and departments may elect to manage their own projects. There would be a loss of continuity and quality of standards throughout the City.

Can revenues be increased ~ established to provide General Fund offset for this program?

No, unless accounting and budgeting processes for Facilities funding changes to track goods or services shifted between departments on a cost reimbursement basis, such as an internal service fund.

If General Fund support is cut what is the impact on Revenues?

Facilities would not have the staff to perform the work and would not collect the revenue from performing the work.

POD Cost 92

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 1001 General Fund	3.40	549,922	-7,242	542,680	215,153	19,135	-1,115,759	-338,790	0	-338,790
F 1002 Interdepartmental Service Fund	0.00	0	0	0	0	0	0	0	0	0
F 2002 Gas Tax 2106	0.00	0	0	0	0	0	0	0	0	0
F 2006 Traffic Safety Fund	0.00	0	0	0	0	0	0	0	0	0
F 2008 Street Cut Fund	0.00	0	0	0	0	0	0	0	0	0
F 2010 State Route 160	0.00	0	0	0	0	0	0	0	0	0
F 2011 State Route 275	0.00	0	0	0	0	0	0	0	0	0
F 2017 Citation I-5 Maintenance	0.00	0	0	0	0	0	0	0	0	0
F 2026 New Measure A Maintenance	0.00	0	0	0	0	0	0	0	0	0
F 2035 Tree Planting Replacement	0.00	0	0	0	0	0	0	0	0	0
F 2036 Road Maint and Rehabilitation	0.00	0	0	0	0	0	0	0	0	0
F 2201 Power Inn Rd Md 2003-01	0.00	0	0	0	0	0	0	0	0	0
F 2202 Neighborhood Lighting Dist	0.00	0	0	0	0	0	0	0	0	0
F 2204 Northside Subdiv Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2205 Subdiv Lndscpng Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2206 Laguna Creek Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2207 12th Street Maint Benefit Area	0.00	0	0	0	0	0	0	0	0	0
F 2226 Neighborhood Water Quality Dist	0.00	0	0	0	0	0	0	0	0	0
F 2227 N Nat Lndscp 99-02	0.00	0	0	0	0	0	0	0	0	0
F 2228 Willowcreek Assmnt Md	0.00	0	0	0	0	0	0	0	0	0

POD Cost 92

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 2229 Willowcreek Lndscpng CFD	0.00	0	0	0	0	0	0	0	0	0
F 2230 N Natomas Lands CFD 3	0.00	0	0	0	0	0	0	0	0	0
F 2231 Village Garden N.-Mtce Dist #1	0.00	0	0	0	0	0	0	0	0	0
F 2232 Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0
F 2238 Del Paso Nuevo Landscaping CFD	0.00	0	0	0	0	0	0	0	0	0
F 2246 Township 9 CFD No. 2012-06	0.00	0	0	0	0	0	0	0	0	0
F 2247 Railyards Maint CFD No 2014-04	0.00	0	0	0	0	0	0	0	0	0
F 2249 SacMaintCFD2014-04 Annex Areas	0.00	0	0	0	0	0	0	0	0	0
F 2250 SacMaintCFD2014-04 Area 01	0.00	0	0	0	0	0	0	0	0	0
F 2507 Land Park	0.00	0	0	0	0	0	0	0	0	0
F 2608 Marina Fund	0.00	0	0	0	0	0	0	0	0	0
F 2801 Cal EPA Fund	0.00	0	0	0	0	0	0	0	0	0
F 6004 Parking Fund	0.00	0	0	0	0	0	0	0	0	0
F 6007 Recycling and Solid Waste	0.00	0	0	0	0	0	0	0	0	0
F 6011 Storm Drainage Fund	0.00	0	0	0	0	0	0	0	0	0
F 6501 Fleet Management Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	3.40	549,922	-7,242	542,680	215,153	19,135	-1,115,759	-338,790	0	-338,790

Fiscal Year FY2019/20
Program Status Active
Department Public Works **Group** Group 9 **POD Category** Existing **POD Function** Operations

Program Services

Property management for downtown properties and multi-use facilities

Program Description

Property management for downtown properties and multi-use facilities

Legal Requirements

City obligations are specified in lease agreements.

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
Yes	Yes	0	0	

What is the Minimum Legal Requirement?

Specified in lease agreements.

Impact from Contracting Out? Change in LOS?

Loss Full Time Employees. Changes in Level of Services would be dependent on how the contracts are written and enforced.

What happens if we don't do this Program? Who will enforce?

Properties would not be managed, lease obligations would not be met, vacancy rates would increase (no management). Large negative impact on the building occupants of the City's multi-use facilities.

Can revenues be increased ~ established to provide General Fund offset for this program?

Yes, if all vacant lease spaces can be leased out, potential for additional revenue. In multi-use facilities, charging "rent" to departments, based on area occupied could increase revenues.

If General Fund support is cut what is the impact on Revenues?

This change would decrease revenues from unmanaged leases, no new leases. General fund revenue would decrease.

POD Cost 94

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 1001 General Fund	2.10	282,672	-3,723	278,949	110,593	9,836	-239,091	160,287	0	160,287
F 1002 Interdepartmental Service Fund	0.00	0	0	0	0	0	187,473	187,473	0	187,473
F 2002 Gas Tax 2106	0.00	0	0	0	0	0	0	0	0	0
F 2006 Traffic Safety Fund	0.00	0	0	0	0	0	0	0	0	0
F 2008 Street Cut Fund	0.00	0	0	0	0	0	0	0	0	0
F 2010 State Route 160	0.00	0	0	0	0	0	0	0	0	0
F 2011 State Route 275	0.00	0	0	0	0	0	0	0	0	0
F 2017 Citation I-5 Maintenance	0.00	0	0	0	0	0	0	0	0	0
F 2026 New Measure A Maintenance	0.00	0	0	0	0	0	0	0	0	0
F 2035 Tree Planting Replacement	0.00	0	0	0	0	0	0	0	0	0
F 2036 Road Maint and Rehabilitation	0.00	0	0	0	0	0	0	0	0	0
F 2201 Power Inn Rd Md 2003-01	0.00	0	0	0	0	0	0	0	0	0
F 2202 Neighborhood Lighting Dist	0.00	0	0	0	0	0	0	0	0	0
F 2204 Northside Subdiv Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2205 Subdiv Lndscpng Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2206 Laguna Creek Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2207 12th Street Maint Benefit Area	0.00	0	0	0	0	0	0	0	0	0
F 2226 Neighborhood Water Quality Dist	0.00	0	0	0	0	0	0	0	0	0
F 2227 N Nat Lndscp 99-02	0.00	0	0	0	0	0	0	0	0	0
F 2228 Willowcreek Assmnt Md	0.00	0	0	0	0	0	0	0	0	0
F 2229 Willowcreek Lndscpng CFD	0.00	0	0	0	0	0	0	0	0	0
F 2230 N Natomas Lands CFD 3	0.00	0	0	0	0	0	0	0	0	0
F 2231 Village Garden N.-Mtce Dist #1	0.00	0	0	0	0	0	0	0	0	0

POD Cost 94

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 2232 Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0
F 2238 Del Paso Nuevo Landscaping CFD	0.00	0	0	0	0	0	0	0	0	0
F 2246 Township 9 CFD No. 2012-06	0.00	0	0	0	0	0	0	0	0	0
F 2247 Railyards Maint CFD No 2014-04	0.00	0	0	0	0	0	0	0	0	0
F 2249 SacMaintCFD2014-04 Annex Areas	0.00	0	0	0	0	0	0	0	0	0
F 2250 SacMaintCFD2014-04 Area 01	0.00	0	0	0	0	0	0	0	0	0
F 2507 Land Park	0.00	0	0	0	0	0	0	0	0	0
F 2608 Marina Fund	0.00	0	0	0	0	0	0	0	0	0
F 2801 Cal EPA Fund	0.00	0	0	0	0	0	0	0	0	0
F 6004 Parking Fund	0.00	0	0	0	0	0	0	0	0	0
F 6007 Recycling and Solid Waste	0.00	0	0	0	0	0	0	0	0	0
F 6011 Storm Drainage Fund	0.00	0	0	0	0	0	0	0	0	0
F 6501 Fleet Management Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	2.10	282,672	-3,723	278,949	110,593	9,836	-51,618	347,760	0	347,760

Fiscal Year FY2019/20
Program Status Active
Department Public Works **Group** Group 9 **POD Category** Existing **POD Function** Operations

Program Services

Response to citywide departments and public inquiries

Program Description

Asset Mgmt is primary repository of historic information regarding City's real property assets. Significant impact to department projects if property rights are unknown/unconfirmed, potential legal risks if not performed. Providing public access to needed information.

Legal Requirements

Public Records Act

Budget Comments

CMO Comments

Can this be Contracted Out? Yes	Could the Level of Service be Changed? No	What is the potential dollar savings from contracting out ~ LOS Change? 0	How many FTE could be reduced by contracting out ~LOS change? 0	How long would contracting out take?
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What is the Minimum Legal Requirement?

The City has to comply with Public Records Act, that expressly declared that access to information concerning the conduct of the people's business is a fundamental and necessary right of every person in this state.

Impact from Contracting Out? Change in LOS?

Unknown

What happens if we don't do this Program? Who will enforce?

Violations of the state Public Records Act are not in accordance with principles of good governance and transparency, and have a potential risk of litigation from the media and private citizens.

Can revenues be increased ~ established to provide General Fund offset for this program?

No

If General Fund support is cut what is the impact on Revenues?

None, unless accounting and budgeting processes for Facilities funding changes to track goods or services shifted between departments on a cost reimbursement basis, such as an internal service fund.

POD Cost 95

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 1001 General Fund	2.90	403,263	-5,311	397,952	157,773	14,032	-398,485	171,272	0	171,272
F 1002 Interdepartmental Service Fund	0.00	0	0	0	0	0	0	0	0	0
F 2002 Gas Tax 2106	0.00	0	0	0	0	0	0	0	0	0
F 2006 Traffic Safety Fund	0.00	0	0	0	0	0	0	0	0	0
F 2008 Street Cut Fund	0.00	0	0	0	0	0	0	0	0	0
F 2010 State Route 160	0.00	0	0	0	0	0	0	0	0	0
F 2011 State Route 275	0.00	0	0	0	0	0	0	0	0	0
F 2017 Citation I-5 Maintenance	0.00	0	0	0	0	0	0	0	0	0
F 2026 New Measure A Maintenance	0.00	0	0	0	0	0	0	0	0	0
F 2035 Tree Planting Replacement	0.00	0	0	0	0	0	0	0	0	0
F 2036 Road Maint and Rehabilitation	0.00	0	0	0	0	0	0	0	0	0
F 2201 Power Inn Rd Md 2003-01	0.00	0	0	0	0	0	0	0	0	0
F 2202 Neighborhood Lighting Dist	0.00	0	0	0	0	0	0	0	0	0
F 2204 Northside Subdiv Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2205 Subdiv Lndscpng Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2206 Laguna Creek Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2207 12th Street Maint Benefit Area	0.00	0	0	0	0	0	0	0	0	0
F 2226 Neighborhood Water Quality Dist	0.00	0	0	0	0	0	0	0	0	0
F 2227 N Nat Lndscp 99-02	0.00	0	0	0	0	0	0	0	0	0
F 2228 Willowcreek Assmnt Md	0.00	0	0	0	0	0	0	0	0	0
F 2229 Willowcreek Lndscpng CFD	0.00	0	0	0	0	0	0	0	0	0
F 2230 N Natomas Lands CFD 3	0.00	0	0	0	0	0	0	0	0	0
F 2231 Village Garden N.-Mtce Dist #1	0.00	0	0	0	0	0	0	0	0	0

POD Cost 95

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 2232 Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0
F 2238 Del Paso Nuevo Landscaping CFD	0.00	0	0	0	0	0	0	0	0	0
F 2246 Township 9 CFD No. 2012-06	0.00	0	0	0	0	0	0	0	0	0
F 2247 Railyards Maint CFD No 2014-04	0.00	0	0	0	0	0	0	0	0	0
F 2249 SacMaintCFD2014-04 Annex Areas	0.00	0	0	0	0	0	0	0	0	0
F 2250 SacMaintCFD2014-04 Area 01	0.00	0	0	0	0	0	0	0	0	0
F 2507 Land Park	0.00	0	0	0	0	0	0	0	0	0
F 2608 Marina Fund	0.00	0	0	0	0	0	0	0	0	0
F 2801 Cal EPA Fund	0.00	0	0	0	0	0	0	0	0	0
F 6004 Parking Fund	0.00	0	0	0	0	0	0	0	0	0
F 6007 Recycling and Solid Waste	0.00	0	0	0	0	0	0	0	0	0
F 6011 Storm Drainage Fund	0.00	0	0	0	0	0	0	0	0	0
F 6501 Fleet Management Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	2.90	403,263	-5,311	397,952	157,773	14,032	-398,485	171,272	0	171,272

Fiscal Year FY2019/20
Program Status Active
Department Public Works **Group** Group 9 **POD Category** Essential 1 **POD Function** Operations

Program Services

Facilities Maintenance - Preventive maintenance, daily repairs, corrective work, deferred maintenance, locks and security

Program Description

Preventive maintenance, daily repairs, corrective work, deferred maintenance, locks and security

Legal Requirements

Federal Occupational Safety and Health Administration, National Fire Prevention Association, California Building, Electrical, Mechanical codes, etc.

Budget Comments

CMO Comments

Can this be Contracted Out? Yes	Could the Level of Service be Changed? Yes	What is the potential dollar savings from contracting out ~ LOS Change? 0	How many FTE could be reduced by contracting out ~LOS change? 0	How long would contracting out take?
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What is the Minimum Legal Requirement?

The City is required to comply with all applicable codes and regulations, such as the California Building Code Title 24 that is a broad set of requirements for "energy conservation, green design, construction and maintenance, fire and life safety, and accessibility."

Impact from Contracting Out? Change in LOS?

A large percentage is already contracted out with City staff managing the contracts. If the remaining services were contracted out, loss of full time employees and loss of continuity, quality and standards throughout the City would occur.

Changes in Level of Service would depend on how the contracts were written and enforced.

What happens if we don't do this Program? Who will enforce?

Fines and shutdowns, potential life safety code violations and injuries. Federal Occupational Safety and Health Administration, Fire Marshall, and other applicable agencies would enforce.

Can revenues be increased ~ established to provide General Fund offset for this program?

No, unless accounting and budgeting processes for Facilities funding changes to track goods or services shifted between departments on a cost reimbursement basis, such as an internal service fund.

If General Fund support is cut what is the impact on Revenues?

Facilities would not have the staff to perform the work and would not collect the revenue from performing the work.

POD Cost 97

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 1001 General Fund	21.70	2,380,170	-31,345	2,348,825	931,224	82,820	-1,673,638	1,689,231	89,000	1,600,231
F 1002 Interdepartmental Service Fund	0.00	0	0	0	0	0	1,082,551	1,082,551	0	1,082,551
F 2002 Gas Tax 2106	0.00	0	0	0	0	0	0	0	0	0
F 2006 Traffic Safety Fund	0.00	0	0	0	0	0	0	0	0	0
F 2008 Street Cut Fund	0.00	0	0	0	0	0	0	0	0	0
F 2010 State Route 160	0.00	0	0	0	0	0	0	0	0	0
F 2011 State Route 275	0.00	0	0	0	0	0	0	0	0	0
F 2017 Citation I-5 Maintenance	0.00	0	0	0	0	0	0	0	0	0
F 2026 New Measure A Maintenance	0.00	0	0	0	0	0	0	0	0	0
F 2035 Tree Planting Replacement	0.00	0	0	0	0	0	0	0	0	0
F 2036 Road Maint and Rehabilitation	0.00	0	0	0	0	0	0	0	0	0
F 2201 Power Inn Rd Md 2003-01	0.00	0	0	0	0	0	0	0	0	0
F 2202 Neighborhood Lighting Dist	0.00	0	0	0	0	0	0	0	0	0
F 2204 Northside Subdiv Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2205 Subdiv Lndscpng Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2206 Laguna Creek Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2207 12th Street Maint Benefit Area	0.00	0	0	0	0	0	0	0	0	0
F 2226 Neighborhood Water Quality Dist	0.00	0	0	0	0	0	0	0	0	0
F 2227 N Nat Lndscp 99-02	0.00	0	0	0	0	0	0	0	0	0
F 2228 Willowcreek Assmnt Md	0.00	0	0	0	0	0	0	0	0	0
F 2229 Willowcreek Lndscpng CFD	0.00	0	0	0	0	0	0	0	0	0

POD Cost 97

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 2230 N Natomas Lands CFD 3	0.00	0	0	0	0	0	0	0	0	0
F 2231 Village Garden N.-Mtce Dist #1	0.00	0	0	0	0	0	0	0	0	0
F 2232 Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0
F 2238 Del Paso Nuevo Landscaping CFD	0.00	0	0	0	0	0	0	0	0	0
F 2246 Township 9 CFD No. 2012-06	0.00	0	0	0	0	0	0	0	0	0
F 2247 Railyards Maint CFD No 2014-04	0.00	0	0	0	0	0	30,250	30,250	0	30,250
F 2249 SacMaintCFD2014-04 Annex Areas	0.00	0	0	0	0	0	0	0	0	0
F 2250 SacMaintCFD2014-04 Area 01	0.00	0	0	0	0	0	0	0	0	0
F 2507 Land Park	0.00	0	0	0	0	0	0	0	0	0
F 2608 Marina Fund	0.00	0	0	0	0	0	0	0	0	0
F 2801 Cal EPA Fund	0.00	0	0	0	0	0	0	0	0	0
F 6004 Parking Fund	0.00	0	0	0	0	0	0	0	0	0
F 6007 Recycling and Solid Waste	0.00	0	0	0	0	0	0	0	0	0
F 6011 Storm Drainage Fund	0.00	0	0	0	0	0	0	0	0	0
F 6501 Fleet Management Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	21.70	2,380,170	-31,345	2,348,825	931,224	82,820	-560,837	2,802,032	89,000	2,713,032

Fiscal Year FY2019/20
Program Status Active
Department Public Works **Group** Group 9 **POD Category** Essential 3 **POD Function** Operations

Program Services

Facilities Maintenance - Remodels, improvements, and billable work based on customer service agreements

Program Description

Remodels, improvements, and billable work based on customer service agreements

Legal Requirements

None

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
Yes	Yes	0	0	

What is the Minimum Legal Requirement?

None.

Impact from Contracting Out? Change in LOS?

A large amount of work is already contracted out but City staff performs oversight. If the remaining services were contracted out, there would be loss of full time employees and loss of continuity, quality and standards throughout the City. Changes in Level of Service would be dependent on how the contracts were written and enforced.

What happens if we don't do this Program? Who will enforce?

Projects would not get completed and departments may elect to manage their own projects. Loss of continuity and quality of standards throughout the City.

Can revenues be increased ~ established to provide General Fund offset for this program?

No, unless accounting and budgeting processes for Facilities funding changes to track goods or services shifted between departments on a cost reimbursement basis, such as an internal service fund.

If General Fund support is cut what is the impact on Revenues?

Facilities would not have the staff to perform the work and would not collect the revenue from performing the work.

POD Cost 98

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 1001 General Fund	9.90	1,155,065	-15,211	1,139,854	451,911	40,191	-2,237,989	-606,033	0	-606,033
F 1002 Interdepartmental Service Fund	0.00	0	0	0	0	0	0	0	0	0
F 2002 Gas Tax 2106	0.00	0	0	0	0	0	0	0	0	0
F 2006 Traffic Safety Fund	0.00	0	0	0	0	0	0	0	0	0
F 2008 Street Cut Fund	0.00	0	0	0	0	0	0	0	0	0
F 2010 State Route 160	0.00	0	0	0	0	0	0	0	0	0
F 2011 State Route 275	0.00	0	0	0	0	0	0	0	0	0
F 2017 Citation I-5 Maintenance	0.00	0	0	0	0	0	0	0	0	0
F 2026 New Measure A Maintenance	0.00	0	0	0	0	0	0	0	0	0
F 2035 Tree Planting Replacement	0.00	0	0	0	0	0	0	0	0	0
F 2036 Road Maint and Rehabilitation	0.00	0	0	0	0	0	0	0	0	0
F 2201 Power Inn Rd Md 2003-01	0.00	0	0	0	0	0	0	0	0	0
F 2202 Neighborhood Lighting Dist	0.00	0	0	0	0	0	0	0	0	0
F 2204 Northside Subdiv Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2205 Subdiv Lndscpng Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2206 Laguna Creek Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2207 12th Street Maint Benefit Area	0.00	0	0	0	0	0	0	0	0	0
F 2226 Neighborhood Water Quality Dist	0.00	0	0	0	0	0	0	0	0	0
F 2227 N Nat Lndscp 99-02	0.00	0	0	0	0	0	0	0	0	0
F 2228 Willowcreek Assmnt Md	0.00	0	0	0	0	0	0	0	0	0
F 2229 Willowcreek Lndscpng CFD	0.00	0	0	0	0	0	0	0	0	0
F 2230 N Natomas Lands CFD 3	0.00	0	0	0	0	0	0	0	0	0
F 2231 Village Garden N.-Mtce Dist #1	0.00	0	0	0	0	0	0	0	0	0

POD Cost 98

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 2232 Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0
F 2238 Del Paso Nuevo Landscaping CFD	0.00	0	0	0	0	0	0	0	0	0
F 2246 Township 9 CFD No. 2012-06	0.00	0	0	0	0	0	0	0	0	0
F 2247 Railyards Maint CFD No 2014-04	0.00	0	0	0	0	0	0	0	0	0
F 2249 SacMaintCFD2014-04 Annex Areas	0.00	0	0	0	0	0	0	0	0	0
F 2250 SacMaintCFD2014-04 Area 01	0.00	0	0	0	0	0	0	0	0	0
F 2507 Land Park	0.00	0	0	0	0	0	0	0	0	0
F 2608 Marina Fund	0.00	0	0	0	0	0	0	0	0	0
F 2801 Cal EPA Fund	0.00	0	0	0	0	0	0	0	0	0
F 6004 Parking Fund	0.00	0	0	0	0	0	0	0	0	0
F 6007 Recycling and Solid Waste	0.00	0	0	0	0	0	0	0	0	0
F 6011 Storm Drainage Fund	0.00	0	0	0	0	0	0	0	0	0
F 6501 Fleet Management Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	9.90	1,155,065	-15,211	1,139,854	451,911	40,191	-2,237,989	-606,033	0	-606,033

Budget versus POD Cost Summary

17000:Convention and Cultural Services

	Fund	FTE	Labor	Other Employee Services	Total Employee Services	Service and Supplies	Property	Inter- departmental Transfers	Expenditure Subtotal	Revenues	Net Budget (Expense less Revenue)
Budget	1001:General Fund	25.20	2,727,317	-2,366	2,724,951	3,027,629	-	-784,664	4,967,916	921,827	4,046,089
	6010:Community Center Fund	89.99	7,437,938	-1,640,952	5,796,986	2,122,590	152,904	2,731,203	10,803,683	30,017,634	-19,213,951
	2601:Old Sac Market	-	-	-	-	104,000	-	-	104,000	110,000	-6,000
	2602:H Street Theater Fund	-	-	-	-	25,000	20,000	-	45,000	45,000	0
	2606:Fairytale Town Fund	-	-	-	-	25,000	-	25,000	50,000	50,000	0
	5015:Winchester G & Mary Alice Felt	-	-	-	-	-	-	75,958	75,958	-	75,958
	2208:Old Sacto Maint Dist	-	-	-	-	-	-	63,816	63,816	-	63,816
	2605:Zoo	-	-	-	-	-	-	50,000	50,000	50,000	0
Total	17000:Convention and Cultural Services	115.19	10,165,255	-1,643,318	8,521,937	5,304,219	172,904	2,161,313	16,160,373	31,194,461	-15,034,088
POD	1001:General Fund	25.20	2,727,317	-2,366	2,724,951	3,027,629	-	-784,664	4,967,916	921,827	4,046,089
	6010:Community Center Fund	89.99	7,437,938	-1,640,952	5,796,986	2,122,590	152,904	2,731,203	10,803,683	30,017,634	-19,213,951
	2601:Old Sac Market	-	-	-	-	104,000	-	-	104,000	110,000	-6,000
	2602:H Street Theater Fund	-	-	-	-	25,000	20,000	-	45,000	45,000	0
	2606:Fairytale Town Fund	-	-	-	-	25,000	-	25,000	50,000	50,000	0
	5015:Winchester G & Mary Alice Felt	-	-	-	-	0	-	75,958	75,958	-	75,958
	2208:Old Sacto Maint Dist	-	-	-	-	-	-	63,816	63,816	-	63,816
	2605:Zoo	-	-	-	-	-	-	50,000	50,000	50,000	0
Total	17000:Convention and Cultural Services	115.19	10,165,255	-1,643,318	8,521,937	5,304,219	172,904	2,161,313	16,160,373	31,194,461	-15,034,088
Budget Less POD:		0.00	0	0	0	0	0	0	0	0	0

Fiscal Year FY20
Program Status Active
Department Convention and Cultural Services
Group
POD Category Fully Offset
POD Function Operations

Program Services
 Art in Public Places

Program Description
 Install/maintain/repair artwork properly, remove vandalization, and uninstall with proper process.
 Manage the artist selection and design review process, fabrication and installation of artworks, education and public relations

Legal Requirements
 The Art in Public Places program is established in City Code, 2.84.120 and MOU, and a great liability to the City if the artwork is not maintained properly, vandalized (and not repaired), or if it is removed without proper process, mandated by the Visual Arts Protection Act.

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
No	No	0	0	

What is the Minimum Legal Requirement?
 2% of construction projects by City ordinance. Project management is funded by a portion of the 2%.

Impact from Contracting Out? Change in LOS?
 Program growth and contracts based on number of City and County projects.

What happens if we don't do this Program? Who will enforce?
 The program now includes more than 650 works of art.
 State law requires appropriate care and maintenance of these art works.
 The care and maintenance is not included in the 2% allocation.

Can revenues be increased ~ established to provide General Fund offset for this program?
 No.

If General Fund support is cut what is the impact on Revenues?
 No General Fund support.

POD Cost 134

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	3.00	322,710	0	322,710	25,033	0	-349,256	-1,513	0	-1,513
F_2208 2208:Old Sacto Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F_2601 2601:Old Sac Market	0.00	0	0	0	0	0	0	0	0	0
F_2602 2602:H Street Theater Fund	0.00	0	0	0	0	0	0	0	0	0
F_2605 2605:Zoo	0.00	0	0	0	0	0	0	0	0	0
F_2606 2606:Fairytale Town Fund	0.00	0	0	0	0	0	0	0	0	0
F_5015 5015:Winchester G & Mary Alice Felt	0.00	0	0	0	0	0	0	0	0	0
F_6010 6010:Community Center Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	3.00	322,710	0	322,710	25,033	0	-349,256	-1,513	0	-1,513

Fiscal Year FY20
Program Status Active
Department Convention and Cultural Services
Group
POD Category Essential 3
POD Function Operations

Program Services

City Support to Sacramento History Museum

Program Description

Operation Sacramento History Museum and historical programming in district

Legal Requirements

The SHM received \$500,000 in funding from the 2006 CRCIP, and if the site were to be leased for private use, that could violate the restriction of the tax exempt status of the bonds. Additionally, the museum was built in part with private funds. An endowment from NEH (National Endowment for the Humanities) still provides minimal operating dollars annually.

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
No	No	0	0	

What is the Minimum Legal Requirement?

Current support marginally meets need to keep museum open.

Impact from Contracting Out? Change in LOS?

Currently contracted with nonprofit, Sacramento History Alliance

What happens if we don't do this Program? Who will enforce?

Not supporting the SHM would result in a great risk / liability to the City due to the fact that the SHM would not be able to remain open without the City's support. If the Museum were to close, that could result in extreme vandalism and blight on the current property, violate bond requirements, and original donor expectations. It also generates visitors to district and would impact negatively on retail. It is a strategic location for waterfront development, abandoning funding would cause blight and the removal of tour programs that draw visitors to the district.

Can revenues be increased ~ established to provide General Fund offset for this program?

Museum revenue is the County contribution to the History Museum.

If General Fund support is cut what is the impact on Revenues?

Museum will close.

POD Cost 135

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	0.00	0	0	0	235,267	0	0	235,267	108,000	127,267
F_2208 2208:Old Sacto Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F_2601 2601:Old Sac Market	0.00	0	0	0	0	0	0	0	0	0
F_2602 2602:H Street Theater Fund	0.00	0	0	0	0	0	0	0	0	0
F_2605 2605:Zoo	0.00	0	0	0	0	0	0	0	0	0
F_2606 2606:Fairytale Town Fund	0.00	0	0	0	0	0	0	0	0	0
F_5015 5015:Winchester G & Mary Alice Felt	0.00	0	0	0	0	0	0	0	0	0
F_6010 6010:Community Center Fund	0.00	0	0	0	16,261	0	0	16,261	0	16,261
Total POD:	0.00	0	0	0	251,528	0	0	251,528	108,000	143,528

Fiscal Year FY20
Program Status Active
Department Convention and Cultural Services
Group
POD Category Essential 3
POD Function Operations

Program Services

Support the Operation of the Sacramento Zoo

Program Description

This program is contracted out to the SZS (Sacramento Zoological Society).

Legal Requirements

US Department of Agriculture Animal Welfare Act (<http://awic.nal.usda.gov/>)
 The Association of Zoos and Aquariums (<http://www.aza.org/>)

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
No	Yes	0	0	

What is the Minimum Legal Requirement?

C1997-0021-08.

Impact from Contracting Out? Change in LOS?

Possible closure of Zoo.

What happens if we don't do this Program? Who will enforce?

Not supporting the Sacramento Zoo would result in a great risk / liability to the City due to the fact that the Zoo would not be able to remain open without the City's support. If the Zoo were to close, that could result in extreme vandalism and blight on the current property. Closing the Zoo would take 3 - 5 years wherein costs would increase for the City as offsetting revenue from the public and contribution from the SZS would be minimal.

Can revenues be increased ~ established to provide General Fund offset for this program?

All revenue related to admissions, programs, contributed income is generated and collected directly by the Sacramento Zoological Society.

If General Fund support is cut what is the impact on Revenues?

If the Zoo were to begin closing, contributed income would cease and revenue would decline.

POD Cost 138

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	3.00	228,102	15,158	243,260	82,808	0	-50,000	276,068	0	276,068
F_2208 2208:Old Sacto Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F_2601 2601:Old Sac Market	0.00	0	0	0	0	0	0	0	0	0
F_2602 2602:H Street Theater Fund	0.00	0	0	0	0	0	0	0	0	0
F_2605 2605:Zoo	0.00	0	0	0	0	0	50,000	50,000	50,000	0
F_2606 2606:Fairytale Town Fund	0.00	0	0	0	0	0	0	0	0	0
F_5015 5015:Winchester G & Mary Alice Felt	0.00	0	0	0	0	0	0	0	0	0
F_6010 6010:Community Center Fund	0.00	0	0	0	69,892	0	0	69,892	0	69,892
Total POD:	3.00	228,102	15,158	243,260	152,700	0	0	395,960	50,000	345,960

Fiscal Year FY20
Program Status Active
 Convention and Cultural Services

Group **POD Category** Existing **POD Function** Operations

Program Services
 Arts Education and Outreach

Program Description
 The Arts Education program provides access to & engagement in arts learning experience for K-12 students in the greater Sacramento region, primarily through its Any Given Child Program. The program also provides community residencies, workshops, resources and opportunities for arts organizations, schools, social service and community organizations, teaching artists, and educators yo participate in educational programming.

Legal Requirements
 Not applicable

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
Yes	Yes	0	2	12 months

What is the Minimum Legal Requirement?
 None.

Impact from Contracting Out? Change in LOS?
 Without this program, arts educational offerings in local schools will dwindle and many school districts will not be able to offer art assemblies and residencies in their schools. Teaching artists will lose valuable support and professional development opportunities and communities will lose access to many arts education program.

What happens if we don't do this Program? Who will enforce?
 There will be fewer or no Arts Education programs available to Sacramento schools. There will be no various arts education programs.

Can revenues be increased ~ established to provide General Fund offset for this program?
 Yes. Minimal revenues via cost sharing agreements.

If General Fund support is cut what is the impact on Revenues?
 Revenues would be eliminated.

POD Cost 190

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	2.00	164,095	0	164,095	21,082	0	-9,900	175,277	0	175,277
F_2208 2208:Old Sacto Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F_2601 2601:Old Sac Market	0.00	0	0	0	0	0	0	0	0	0
F_2602 2602:H Street Theater Fund	0.00	0	0	0	0	0	0	0	0	0
F_2605 2605:Zoo	0.00	0	0	0	0	0	0	0	0	0
F_2606 2606:Fairytale Town Fund	0.00	0	0	0	0	0	0	0	0	0
F_5015 5015:Winchester G & Mary Alice Felt	0.00	0	0	0	0	0	0	0	0	0
F_6010 6010:Community Center Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	2.00	164,095	0	164,095	21,082	0	-9,900	175,277	0	175,277

Fiscal Year FY20
Program Status Active
 Convention and Cultural Services

Group **POD Category** Existing **POD Function** Operations

Program Services
 Creative Economy and Grants

Program Description
 Fund creative sectors, both nonprofit and enterprise. Provide training and mentoring, and develop the creative economy sector.

Legal Requirements
 Not applicable

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
Yes	Yes	0	1	12 months

What is the Minimum Legal Requirement?
 none

Impact from Contracting Out? Change in LOS?
 Contracts with artists will go unmonitored. Funding would be lost.

What happens if we don't do this Program? Who will enforce?
 No one. Arts organizations would not receive support from the City.

Can revenues be increased ~ established to provide General Fund offset for this program?
 No. The costs are shared between City and County. Creative sector will not be funded.

If General Fund support is cut what is the impact on Revenues?
 County Revenue would be eliminated.

POD Cost 191

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	1.00	98,124	0	98,124	25,950	0	-66,600	57,474	0	57,474
F_2208 2208:Old Sacto Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F_2601 2601:Old Sac Market	0.00	0	0	0	0	0	0	0	0	0
F_2602 2602:H Street Theater Fund	0.00	0	0	0	0	0	0	0	0	0
F_2605 2605:Zoo	0.00	0	0	0	0	0	0	0	0	0
F_2606 2606:Fairyale Town Fund	0.00	0	0	0	0	0	0	0	0	0
F_5015 5015:Winchester G & Mary Alice Felt	0.00	0	0	0	0	0	0	0	0	0
F_6010 6010:Community Center Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	1.00	98,124	0	98,124	25,950	0	-66,600	57,474	0	57,474

Fiscal Year FY20
Program Status Active
Department Convention and Cultural Services
Group
POD Category Existing **POD Function** Operations

Program Services

Arts Commission's Outreach, Arts Marketing, Business Partnerships and Economic Development Initiative

Program Description

Provides administrative support and oversight to program areas.

Legal Requirements

Resolution #99-114 provides for 1/2% TOT to support arts in the City. SMAC also receives TOT funding from County.

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
Yes	Yes	0	2	12 months

What is the Minimum Legal Requirement?

Primarily provide oversight and administration.

Impact from Contracting Out? Change in LOS?

Commission will no longer exist.

What happens if we don't do this Program? Who will enforce?

No one

Can revenues be increased ~ established to provide General Fund offset for this program?

Continually looking for alternative revenue streams. However, most cities of this size fund an arts program that supports arts marketing, public art, education and grant programs and oversees city cultural planning.

If General Fund support is cut what is the impact on Revenues?

Minimal General Fund support provided, revenue would be eliminated.

POD Cost 194

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	2.00	310,178	2,400	312,578	24,245	0	-78,034	258,789	0	258,789
F_2208 2208:Old Sacto Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F_2601 2601:Old Sac Market	0.00	0	0	0	0	0	0	0	0	0
F_2602 2602:H Street Theater Fund	0.00	0	0	0	0	0	0	0	0	0
F_2605 2605:Zoo	0.00	0	0	0	0	0	0	0	0	0
F_2606 2606:Fairytale Town Fund	0.00	0	0	0	0	0	0	0	0	0
F_5015 5015:Winchester G & Mary Alice Felt	0.00	0	0	0	0	0	0	0	0	0
F_6010 6010:Community Center Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	2.00	310,178	2,400	312,578	24,245	0	-78,034	258,789	0	258,789

Fiscal Year FY20
Program Status Active
 Convention and Cultural Services

Group **POD Category** Existing **POD Function** Operations

Program Services

Support of the Operation of the Powerhouse Science Center

Program Description

Legal Requirements

C2008-0676

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
No	Yes	0	0	

What is the Minimum Legal Requirement?

The Powerhouse Science Center currently has undertaken a new Science Center project at the City-owned, historic, former PG&E Powerhouse. The City pays annual rent payments of \$1M under new project lease (\$400K from Innovation & Growth Fund and \$600K from GF with reimbursement from TOT as available).

Impact from Contracting Out? Change in LOS?

Currently contracted out to non-profit.

What happens if we don't do this Program? Who will enforce?

Science Center may close.

Can revenues be increased ~ established to provide General Fund offset for this program?

All revenue related to admission, programs, contributed income is generated and collected directly by the PHS.

If General Fund support is cut what is the impact on Revenues?

The new PHS might not be able to open.

POD Cost 196

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	0.00	0	0	0	222,077	0	0	222,077	93,000	129,077
F_2208 2208:Old Sacto Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F_2601 2601:Old Sac Market	0.00	0	0	0	0	0	0	0	0	0
F_2602 2602:H Street Theater Fund	0.00	0	0	0	0	0	0	0	0	0
F_2605 2605:Zoo	0.00	0	0	0	0	0	0	0	0	0
F_2606 2606:Fairytale Town Fund	0.00	0	0	0	0	0	0	0	0	0
F_5015 5015:Winchester G & Mary Alice Felt	0.00	0	0	0	0	0	0	0	0	0
F_6010 6010:Community Center Fund	0.00	0	0	0	16,260	0	0	16,260	0	16,260
Total POD:	0.00	0	0	0	238,337	0	0	238,337	93,000	145,337

Fiscal Year FY20
Program Status Active
 Convention and Cultural Services

Group **POD Category** Existing **POD Function** Operations

Program Services

Support of the Operation of Fairytale Town

Program Description

Legal Requirements

Management Agreement C2017-0614

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
No	Yes	0	0	

What is the Minimum Legal Requirement?

C2017-0614

Impact from Contracting Out? Change in LOS?

FTT is contracted out to the Friends of Fairytale Town nonprofit. Minimal City funds are provided for facility maintenance for which it is difficult to raise private dollars.

What happens if we don't do this Program? Who will enforce?

Maintaining the FTT facilities (restrooms, etc) will be reduced. There will be no enforcement.

Can revenues be increased ~ established to provide General Fund offset for this program?

No.

If General Fund support is cut what is the impact on Revenues?

No General Fund revenues.

POD Cost 197

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	0.00	0	0	0	37,245	0	-25,000	12,245	0	12,245
F_2208 2208:Old Sacto Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F_2601 2601:Old Sac Market	0.00	0	0	0	0	0	0	0	0	0
F_2602 2602:H Street Theater Fund	0.00	0	0	0	0	0	0	0	0	0
F_2605 2605:Zoo	0.00	0	0	0	0	0	0	0	0	0
F_2606 2606:Fairytale Town Fund	0.00	0	0	0	25,000	0	25,000	50,000	50,000	0
F_5015 5015:Winchester G & Mary Alice Felt	0.00	0	0	0	0	0	0	0	0	0
F_6010 6010:Community Center Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	0.00	0	0	0	62,245	0	0	62,245	50,000	12,245

Fiscal Year FY20
Program Status Active
Department Convention and Cultural Services
Group
POD Category Essential 3
POD Function Operations

Program Services
 Convention Center Complex Operations

Program Description

Legal Requirements

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
Yes	No	0	80	12 -18 months

What is the Minimum Legal Requirement?

Operate building to meet annual debt payment requirements.

Impact from Contracting Out? Change in LOS?

Loss of City positions, loss of programming control and use of City building. Various contracts with outside service providers are still in place.

What happens if we don't do this Program? Who will enforce?

The Convention Center Complex is a significant risk/liability to the City because closing the Complex, would result in lost City revenue in the form of lost sales tax, City parking revenue, General Fund support, and TOT proceeds generated by one million visitors annually. City General Fund would be required to fund approximately \$20 million annual debt payment. The buildings and the grounds would be a potential target for graffiti, vandalism, blight, and loitering; and take away from the visual appeal of a significant downtown anchor. Additionally, the Memorial Auditorium is on the National Register for Historic buildings and Places and thus the City has additional responsibility for its preservation.

Can revenues be increased ~ established to provide General Fund offset for this program?

Revenues are increased bi-annually.

If General Fund support is cut what is the impact on Revenues?

No General Fund support. General fund receives \$2.6 million in indirect cost, franchise fees, and property tax.

POD Cost 276

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 1001 1001:General Fund	0.00	0	0	0	0	0	0	0	0	0
F 2208 2208:Old Sacto Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2601 2601:Old Sac Market	0.00	0	0	0	0	0	0	0	0	0
F 2602 2602:H Street Theater Fund	0.00	0	0	0	0	0	0	0	0	0
F 2605 2605:Zoo	0.00	0	0	0	0	0	0	0	0	0
F 2606 2606:Fairytale Town Fund	0.00	0	0	0	0	0	0	0	0	0
F 5015 5015:Winchester G & Mary Alice Felt	0.00	0	0	0	0	0	0	0	0	0
F 6010 6010:Community Center Fund	81.99	6,185,008	-1,655,158	4,529,850	1,049,181	134,904	2,661,521	8,375,456	30,017,634	-21,642,178
Total POD:	81.99	6,185,008	-1,655,158	4,529,850	1,049,181	134,904	2,661,521	8,375,456	30,017,634	-21,642,178

Fiscal Year FY20
Program Status Active
 Convention and Cultural Services

Group **POD Category** Mandated **POD Function** Operations

Program Services

Center for Sacramento History - Official repository for City / County Records and Historical Collections

Program Description

City's repository for records and historical artifacts

Legal Requirements

California Public Records Act, Section 6253, "...records are open to inspection at all times during the office hours of the state or local agency and every person has a right to inspect any public record?"

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
No	Yes	0	0	

What is the Minimum Legal Requirement?

Current level is minimally meeting access requirements. However, service could legally be reduced by reducing the minimal public hours.

Impact from Contracting Out? Change in LOS?

City- and County-owned legal records and collections.

What happens if we don't do this Program? Who will enforce?

Courts. The collections are held in public trust.

Can revenues be increased ~ established to provide General Fund offset for this program?

Minimal increase in revenues for copying records and selling commercial use of collections (ie KCRA film collection). Revenues are increasing with digital access to film collection.

Sponsorship revenue is currently obtained to pay exhibition and program costs.

If General Fund support is cut what is the impact on Revenues?

No staff to research, locate, or copy records results in no revenue. No sponsorship revenue. We do receive grant funding and potentially more County funding. Cut public access that is required by law.

POD Cost 309

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	6.00	691,078	-23,421	667,657	130,000	0	-75,958	721,699	291,827	429,872
F_2208 2208:Old Sacto Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F_2601 2601:Old Sac Market	0.00	0	0	0	0	0	0	0	0	0
F_2602 2602:H Street Theater Fund	0.00	0	0	0	0	0	0	0	0	0
F_2605 2605:Zoo	0.00	0	0	0	0	0	0	0	0	0
F_2606 2606:Fairytale Town Fund	0.00	0	0	0	0	0	0	0	0	0
F_5015 5015:Winchester G & Mary Alice Felt	0.00	0	0	0	0	0	75,958	75,958	0	75,958
F_6010 6010:Community Center Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	6.00	691,078	-23,421	667,657	130,000	0	0	797,657	291,827	505,830

Fiscal Year FY20
Program Status Active
 Convention and Cultural Services

Group **POD Category** Mandated **POD Function** Operations

Program Services

City Support to Crocker Art Museum

Program Description

The Trust obligates the City, in joint and equal management and control with the Crocker Art Museum Association, to operate the Museum for the purposes of promoting art, advancing education and learning, and aiding the non-profit in operating the Museum. All property, including millions of dollars worth of works of art gifted and purchased since 1885, have been placed in the Trust.

Legal Requirements

Supporting the Crocker Art Museum is mandated due to the fact that the Museum and collections were gifted to the City by Margaret Crocker's 1885 Deed of Gift in Trust. This irrevocable Trust Agreement requires the City of Sacramento to maintain, in good condition, the Museum and its collections forever.

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
No	No	0	0	

What is the Minimum Legal Requirement?

1885 Deed of Trust - maintain in good condition.

Impact from Contracting Out? Change in LOS?

Current operating partnership with CAMA according to Deed of Trust.

What happens if we don't do this Program? Who will enforce?

Court System.
 Additionally, should the "new Crocker" close, over \$80 million of privately donated funds would need to be refunded, as would public fund donations from the State, County and Federal government. Prop 40 grant funds used for construction for instance require that the Museum be open to the public for a minimum of 25 years. CAMA would also default on City loans.

Can revenues be increased ~ established to provide General Fund offset for this program?

No.

If General Fund support is cut what is the impact on Revenues?

No General Fund revenues.

POD Cost 310

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	6.00	716,840	3,497	720,337	1,184,935	0	0	1,905,272	0	1,905,272
F_2208 2208:Old Sacto Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F_2601 2601:Old Sac Market	0.00	0	0	0	0	0	0	0	0	0
F_2602 2602:H Street Theater Fund	0.00	0	0	0	0	0	0	0	0	0
F_2605 2605:Zoo	0.00	0	0	0	0	0	0	0	0	0
F_2606 2606:Fairytales Town Fund	0.00	0	0	0	0	0	0	0	0	0
F_5015 5015:Winchester G & Mary Alice Felt	0.00	0	0	0	0	0	0	0	0	0
F_6010 6010:Community Center Fund	0.00	0	0	0	211,903	0	0	211,903	0	211,903
Total POD:	6.00	716,840	3,497	720,337	1,396,838	0	0	2,117,175	0	2,117,175

Fiscal Year FY20
Program Status Active
 Convention and Cultural Services

Group **POD Category** Mandated **POD Function** Operations

Program Services
 Lease with McClellan Air Force Base

Program Description

Legal Requirements
 Mandated due to a five-year lease (2013-2018) with McClellan Air Force Base, City Agreements 2007-0746 and 2007-0746-1. The lease has been extended for 5 more years (C2007-0746-02) term ends 7/31/23.

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
No	No	0	0	

What is the Minimum Legal Requirement?
 Current level - Lease has been renewed for 5 more years (C2007-0746-02) term ends 7/31/23.

Impact from Contracting Out? Change in LOS?

What happens if we don't do this Program? Who will enforce?
 Relocation of 15,000 square feet of collection. No alternative location to store collections. This is jointly funded by City & County.

Can revenues be increased ~ established to provide General Fund offset for this program?
 No.

If General Fund support is cut what is the impact on Revenues?
 No revenue for this LOS.

POD Cost 311

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	0.00	0	0	0	65,000	0	0	65,000	0	65,000
F_2208 2208:Old Sacto Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F_2601 2601:Old Sac Market	0.00	0	0	0	0	0	0	0	0	0
F_2602 2602:H Street Theater Fund	0.00	0	0	0	0	0	0	0	0	0
F_2605 2605:Zoo	0.00	0	0	0	0	0	0	0	0	0
F_2606 2606:Fairytale Town Fund	0.00	0	0	0	0	0	0	0	0	0
F_5015 5015:Winchester G & Mary Alice Felt	0.00	0	0	0	0	0	0	0	0	0
F_6010 6010:Community Center Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	0.00	0	0	0	65,000	0	0	65,000	0	65,000

Fiscal Year FY20
Program Status Active
Department Convention and Cultural Services

Group **POD Category** Essential 3 **POD Function** Operations

Program Services
 Department Admin Support Services

Program Description

Legal Requirements
 Not applicable

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
No	No	0	0	

What is the Minimum Legal Requirement?
 N/A

Impact from Contracting Out? Change in LOS?
 N/A

What happens if we don't do this Program? Who will enforce?
 No administrative support for Department Director. Department projects, budget, and HR functions would be enforced at the Division level.

Can revenues be increased ~ established to provide General Fund offset for this program?
 No General Fund support.

If General Fund support is cut what is the impact on Revenues?
 No General Fund support.

POD Cost 405

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	0.00	0	0	0	0	0	0	0	0	0
F_2208 2208:Old Sacto Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F_2601 2601:Old Sac Market	0.00	0	0	0	0	0	0	0	0	0
F_2602 2602:H Street Theater Fund	0.00	0	0	0	0	0	0	0	0	0
F_2605 2605:Zoo	0.00	0	0	0	0	0	0	0	0	0
F_2606 2606:Fairytale Town Fund	0.00	0	0	0	0	0	0	0	0	0
F_5015 5015:Winchester G & Mary Alice Felt	0.00	0	0	0	0	0	0	0	0	0
F_6010 6010:Community Center Fund	8.00	1,252,930	14,206	1,267,136	642,937	18,000	2,682	1,930,755	0	1,930,755
Total POD:	8.00	1,252,930	14,206	1,267,136	642,937	18,000	2,682	1,930,755	0	1,930,755

Fiscal Year FY20
Program Status Active
 Convention and Cultural Services

Group **POD Category** Mandated **POD Function** Operations

Program Services
 H Street Theater Fund

Program Description
 Collect funds from the two tenants, Sacramento Theater Company (STC) and California Musical Theater (CMT), for their repair and maintenance.

Legal Requirements
 Required by lease agreement, C97-059 until 2028.

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
No	No	0	0	

What is the Minimum Legal Requirement?
 Required by lease agreement, C97-059.

Impact from Contracting Out? Change in LOS?
 N/A

What happens if we don't do this Program? Who will enforce?
 This program is to collect private fund to maintain City property.

Can revenues be increased ~ established to provide General Fund offset for this program?
 No General Fund support.

If General Fund support is cut what is the impact on Revenues?
 No General Fund support.

POD Cost 490

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	0.00	0	0	0	0	0	0	0	0	0
F_2208 2208:Old Sacto Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F_2601 2601:Old Sac Market	0.00	0	0	0	0	0	0	0	0	0
F_2602 2602:H Street Theater Fund	0.00	0	0	0	25,000	20,000	0	45,000	45,000	0
F_2605 2605:Zoo	0.00	0	0	0	0	0	0	0	0	0
F_2606 2606:Fairytales Town Fund	0.00	0	0	0	0	0	0	0	0	0
F_5015 5015:Winchester G & Mary Alice Felt	0.00	0	0	0	0	0	0	0	0	0
F_6010 6010:Community Center Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	0.00	0	0	0	25,000	20,000	0	45,000	45,000	0

Fiscal Year FY20
Program Status Active
 Convention and Cultural Services
Department **Group** **POD Category** Essential 2 **POD Function** Operations

Program Services

Old Sac. Maintenance and Management Services

Program Description

Contract out maintenance and management services to Downtown Sacramento Partnership (DSP) in Old Sacramento Historic District.

Legal Requirements

The City has an obligation to maintain and repair all public right-of-ways in safe, sanitary and pristine condition. Not doing so would pose a significant public health and safety risk leaving piles of garbage unattended, small rodent infestation and unattended safety hazards detrimental to tourists and local customers. C2014-0871. Three year contract from 10/1/2014-6/30/2020. Current contract 2017-0795-2. Management contract 2015-1888 effective 11/1/15-6/30/20.

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
No	Yes	0	7	

What is the Minimum Legal Requirement?

City contracts maintenance over to Downtown Partnership.(C2014-0871 & 2017-0795). City contracts management over to Downtown Partnership (C2015-1888)

Impact from Contracting Out? Change in LOS?

This is contracted out. No change in LOS. Three year contract from 10/1/2014-6/30/2020. Current contract 2017-0795-2

What happens if we don't do this Program? Who will enforce?

Unsanitary condition, enforced by Sacramento County and State Health Department. Potential litigation for non-compliance with City leases. Basic health and safety, events, management and promotion of the district.

Can revenues be increased ~ established to provide General Fund offset for this program?

No

If General Fund support is cut what is the impact on Revenues?

Reduce maintenance will impact tourism.

POD Cost 596

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	0.00	0	0	0	348,000	0	0	348,000	0	348,000
F_2208 2208:Old Sacto Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F_2601 2601:Old Sac Market	0.00	0	0	0	0	0	0	0	0	0
F_2602 2602:H Street Theater Fund	0.00	0	0	0	0	0	0	0	0	0
F_2605 2605:Zoo	0.00	0	0	0	0	0	0	0	0	0
F_2606 2606:Fairytale Town Fund	0.00	0	0	0	0	0	0	0	0	0
F_5015 5015:Winchester G & Mary Alice Felt	0.00	0	0	0	0	0	0	0	0	0
F_6010 6010:Community Center Fund	0.00	0	0	0	115,000	0	0	115,000	0	115,000
Total POD:	0.00	0	0	0	463,000	0	0	463,000	0	463,000

Fiscal Year FY20
Program Status Active
Department Convention and Cultural Services
Group
POD Category Essential 2
POD Function Operations

Program Services

Program and Maintain the Old Sacramento Historic District

Program Description

Program to assure continual improvement of the City's Historic District / attraction / special event venue. Public Market Building tenants/leases. Manage Old Sac agreements, leases, and multiple CIP's.

Legal Requirements

The City's Master Lease with State Lands Commission (87074), as well as agreements with Joe's Crab Shack (2001-067); Delta King (85042); Rio City Cafe (93-098-2) and Hornblower Cruises, Inc. (2009-0671). Downtown Sacramento Partnership (2014-0871). (The City contracts out Old Sac. maintenance services to DSP beginning from 10/01/14. As of FY20, current maintenance contract is \$237,839 and current management contract is \$225,000. A total of 6.7 maintenance FTE is eliminated from here and a new POD# 596 is created for Old Sac. Maintenance and Management Services).

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
No	No	0	0	

What is the Minimum Legal Requirement?

-The City's Master Lease with State Lands Commission (87074).
 -Agreements with Joe's Crab Shack (2001-067); Delta King (85042); Rio City Cafe (93-098-2) and Hornblower Cruises, Inc. (2009-0671).
 -The maintenance contract with Downtown Sacramento Partnership (2017-0795) effective on 10/01/14. The management contract with Downtown Sacramento Partnership (2015-1888) effective 11/1/15-6/30/20. City owns Public Market buildings property.

Impact from Contracting Out? Change in LOS?

N/A

What happens if we don't do this Program? Who will enforce?

Potential litigation for non-compliance with City leases. Leases and permit would not be managed. The Public Market and waterfront properties in Old Sacramento will become unsafe and unsanitary.

Can revenues be increased ~ established to provide General Fund offset for this program?

Lease contracts are reviewed periodically for max revenue. The Public Market Fund 2601 does not have General Fund support.

If General Fund support is cut what is the impact on Revenues?

It will impact lease revenue and tourism. Public market does not have General Fund support.

POD Cost 86

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 1001 1001:General Fund	2.20	196,190	0	196,190	625,987	0	-129,916	692,261	429,000	263,261
F 2208 2208:Old Sacto Maint Dist	0.00	0	0	0	0	0	63,816	63,816	0	63,816
F 2601 2601:Old Sac Market	0.00	0	0	0	104,000	0	0	104,000	110,000	-6,000
F 2602 2602:H Street Theater Fund	0.00	0	0	0	0	0	0	0	0	0
F 2605 2605:Zoo	0.00	0	0	0	0	0	0	0	0	0
F 2606 2606:Fairyale Town Fund	0.00	0	0	0	0	0	0	0	0	0
F 5015 5015:Winchester G & Mary Alice Felt	0.00	0	0	0	0	0	0	0	0	0
F 6010 6010:Community Center Fund	0.00	0	0	0	1,156	0	67,000	68,156	0	68,156
Total POD:	2.20	196,190	0	196,190	731,143	0	900	928,233	539,000	389,233

Budget versus POD Cost Summary

19000:Youth, Parks, and Community Enrichment

	Fund	FTE	Labor	Other Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenues	Net Budget (Expense less Revenue)
Budget	1001:General Fund	551.65	33,156,186	-140,142	33,016,044	10,757,618	577,825	-19,280,023	25,071,464	5,017,418	20,054,046
	6012:4th R Program	134.45	6,284,785	-1,103,903	5,180,882	922,669	12,867	-367,140	5,749,278	5,820,638	-71,360
	2603:Golf Fund	-	-	-	-	57,789	-	-176,875	-119,086	1,154,900	-1,273,986
	2507:Land Park	-	-	-	-	-	-	139,000	139,000	91,000	48,000
	2232:Landscaping and Lighting	-	-	-	-	-	-	3,800,000	3,800,000	-	3,800,000
	3204:Park Development Fund	-	-	-	-	-	50,000	122,837	172,837	229,469	-56,632
	2508:Quimby Act Fund	-	-	-	-	10,000	-	-	10,000	-	10,000
	2206:Laguna Creek Maint Dist	-	-	-	-	-	-	195,000	195,000	-	195,000
	2226:Neighborhood Water Quality Dist	-	-	-	-	-	-	24,000	24,000	-	24,000
	2230:N Natomas Lands CFD 3	-	-	-	-	-	-	1,487,667	1,487,667	-	1,487,667
	2233:Neighborhood Park Maint CFD	-	-	-	-	-	-	1,482,000	1,482,000	-	1,482,000
	2246:Township 9 CFD No. 2012-06	-	-	-	-	-	-	2,000	2,000	-	2,000
	2501:START Fund	16.24	806,577	-291,100	515,477	551,503	45,000	1,061	1,113,041	606,789	506,252
Total 19000:Youth, Parks, and Community Enrichment		702.34	40,247,548	-1,535,145	38,712,403	12,299,579	685,692	-12,570,473	39,127,201	12,920,214	26,206,987
POD	1001:General Fund	551.65	33,156,186	-140,142	33,016,044	10,757,618	577,825	-19,280,023	25,071,464	5,017,418	20,054,046
	6012:4th R Program	134.45	6,284,785	-1,103,903	5,180,882	922,669	12,867	-367,140	5,749,278	5,820,638	-71,360
	2603:Golf Fund	-	-	-	-	57,789	-	-176,875	-119,086	1,154,900	-1,273,986
	2507:Land Park	-	-	-	-	-	-	139,000	139,000	91,000	48,000
	2232:Landscaping and Lighting	-	-	-	-	-	-	3,800,000	3,800,000	-	3,800,000
	3204:Park Development Fund	-	-	-	-	-	50,000	122,837	172,837	229,469	-56,632
	2508:Quimby Act Fund	-	-	-	-	10,000	-	-	10,000	-	10,000
	2206:Laguna Creek Maint Dist	-	-	-	-	-	-	195,000	195,000	-	195,000
	2226:Neighborhood Water Quality Dist	-	-	-	-	-	-	24,000	24,000	-	24,000
	2230:N Natomas Lands CFD 3	-	-	-	-	-	-	1,487,667	1,487,667	-	1,487,667
	2233:Neighborhood Park Maint CFD	-	-	-	-	-	-	1,482,000	1,482,000	-	1,482,000
	2246:Township 9 CFD No. 2012-06	-	-	-	-	-	-	2,000	2,000	-	2,000
	2501:START Fund	16.24	806,577	-291,100	515,477	551,503	45,000	1,061	1,113,041	606,789	506,252
Total 19000:Youth, Parks, and Community Enrichment		702.34	40,247,548	-1,535,145	38,712,403	12,299,579	685,692	-12,570,473	39,127,201	12,920,214	26,206,987
Budget Less POD:		0.00	0	0	0	0	0	0	0	0	0

Fiscal Year FY20
Program Status Active
Department Youth, Parks, and Community Enrichment
Group Group 3
POD Category Essential 3
POD Function Operations

Program Services

Park Safety Services

Program Description

Provides customer services and enforces City ordinances in City parks and parkways. Responds to citizen complaints. Helps ensure paying customers receive services in public parks and off street biketrails. "Essential 3" as Park Safety addresses hazards in the park system and mitigates public safety issues prior to need for police services.

Legal Requirements

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
No	No	0	0	

What is the Minimum Legal Requirement?

Impact from Contracting Out? Change in LOS?

What happens if we don't do this Program? Who will enforce?

Failure to address safety hazards and mitigate public safety issues, community/customer concerns and damage to park facilities before they escalate. Inability to enforce park rules and regulations, City codes and laws. SPD will not be able to absorb this function.

Can revenues be increased ~ established to provide General Fund offset for this program?

Services related to large events have been addressed with City Council. The Department allocates fees for picnic and field rentals, etc. to Park Safety now and these rates are what the market will bear.

If General Fund support is cut what is the impact on Revenues?

Could be significant as Park Safety helps ensure paying customers get services they paid for such as reserved picnic areas and fields.

POD Cost 145

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	13.00	1,296,388	2,110	1,298,498	120,829	3,500	-743,259	679,568	579,820	99,748
F_2206 2206:Laguna Creek Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F_2226 2226:Neighborhood Water Quality Dist	0.00	0	0	0	0	0	0	0	0	0
F_2230 2230:N Natomas Lands CFD 3	0.00	0	0	0	0	0	0	0	0	0
F_2232 2232:Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0
F_2233 2233:Neighborhood Park Maint CFD	0.00	0	0	0	0	0	0	0	0	0
F_2246 2246:Township 9 CFD No. 2012-06	0.00	0	0	0	0	0	0	0	0	0
F_2501 2501:START Fund	0.00	0	0	0	0	0	0	0	0	0
F_2507 2507:Land Park	0.00	0	0	0	0	0	89,000	89,000	27,000	62,000
F_2508 2508:Quimby Act Fund	0.00	0	0	0	0	0	0	0	0	0
F_2603 2603:Golf Fund	0.00	0	0	0	0	0	0	0	0	0
F_3204 3204:Park Development Fund	0.00	0	0	0	0	0	0	0	0	0
F_6012 6012:4th R Program	0.00	0	0	0	0	0	0	0	0	0
Total POD:	13.00	1,296,388	2,110	1,298,498	120,829	3,500	-654,259	768,568	606,820	161,748

Fiscal Year FY20
Program Status Active
Department Youth, Parks, and Community Enrichment
Group Group 3
POD Category Existing
POD Function Operations

Program Services
 Community Recreation

Program Description
 Community Recreation includes several youth and adult contract classes and Adult Sports program.

Legal Requirements
 Instructors must obtain a BOT license, Recreation Services Contract and insurance in order to hold classes. Softball leagues and tournaments partner with the Greater Sacramento Softball Association (GSSA) and USA softball and follow the standard rules and regulations set forth for all levels of play. Umpires and officials are also secured through GSSA.

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
Yes	Yes	0	7	1-2

What is the Minimum Legal Requirement?

See Legal Requirments for Program

Impact from Contracting Out? Change in LOS?

YPCE will evaluate the revenue cost and staffing for Adult Sports over the next year and may recommend changes including contracting out certain services and reallocation of staffing.

What happens if we don't do this Program? Who will enforce?

Approximately 4500 residents would need to seek out other league organizers (other cities/municipalities, churches, YMCA etc.)

Can revenues be increased ~ established to provide General Fund offset for this program?

Yes - currently under evaluation

If General Fund support is cut what is the impact on Revenues?

Yes

POD Cost 223

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	7.00	443,399	601	444,000	129,980	0	0	573,980	781,555	-207,575
F_2206 2206:Laguna Creek Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F_2226 2226:Neighborhood Water Quality Dist	0.00	0	0	0	0	0	0	0	0	0
F_2230 2230:N Natomas Lands CFD 3	0.00	0	0	0	0	0	0	0	0	0
F_2232 2232:Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0
F_2233 2233:Neighborhood Park Maint CFD	0.00	0	0	0	0	0	0	0	0	0
F_2246 2246:Township 9 CFD No. 2012-06	0.00	0	0	0	0	0	0	0	0	0
F_2501 2501:START Fund	0.00	0	0	0	0	0	0	0	0	0
F_2507 2507:Land Park	0.00	0	0	0	0	0	0	0	0	0
F_2508 2508:Quimby Act Fund	0.00	0	0	0	0	0	0	0	0	0
F_2603 2603:Golf Fund	0.00	0	0	0	0	0	0	0	0	0
F_3204 3204:Park Development Fund	0.00	0	0	0	0	0	0	0	0	0
F_6012 6012:4th R Program	0.00	0	0	0	0	0	0	0	0	0
Total POD:	7.00	443,399	601	444,000	129,980	0	0	573,980	781,555	-207,575

Fiscal Year FY20
Program Status Active
Department Youth, Parks, and Community Enrichment
Group Group 3
POD Category Fully Offset
POD Function Operations

Program Services
 Camp Sacramento

Program Description
 Sierra family camp serving Sacramentans for 100 years. Long term ground lease with US Forest Service. Camp Sacramento is a family camp & conference center serving residents of the Sacramento Valley and beyond since 1920. Camp Sacramento is situated in the Eldorado National Forest approximately 89 miles from Sacramento, CA. The Camp offers the following programs: Family Camp; Camp Sacramento offers eight Mini Camp (4day/3nights) and three week-long (6 days/5 nights) vacation sessions. Guests are provided 3 meals a day and a vacation full of recreation activities. Rental Groups: From mid-August through September a limited number of days are available for family reunions, environmental education, weddings, youth groups, senior programs, corporate retreats and church groups.

Legal Requirements

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
No	No	0	0	

What is the Minimum Legal Requirement?

Impact from Contracting Out? Change in LOS?

Camp is running over 90% capacity.

No service provider would contract for Camp Sacramento without major upgrades.

What happens if we don't do this Program? Who will enforce?

Residents would seek out other opportunities.

Closed facilities could be vandalized; property is leased from Forest Service. Implications of closure would need further assessment.

Can revenues be increased ~ established to provide General Fund offset for this program?

Rates are adjusted annually to cover costs.

If General Fund support is cut what is the impact on Revenues?

There is no General Fund support. Note revenues will drop if campers have unsatisfactory services and experiences.

POD Cost 225

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	16.51	620,201	5,751	625,952	319,986	232	0	946,170	636,513	309,657
F_2206 2206:Laguna Creek Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F_2226 2226:Neighborhood Water Quality Dist	0.00	0	0	0	0	0	0	0	0	0
F_2230 2230:N Natomas Lands CFD 3	0.00	0	0	0	0	0	0	0	0	0
F_2232 2232:Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0
F_2233 2233:Neighborhood Park Maint CFD	0.00	0	0	0	0	0	0	0	0	0
F_2246 2246:Township 9 CFD No. 2012-06	0.00	0	0	0	0	0	0	0	0	0
F_2501 2501:START Fund	0.00	0	0	0	0	0	0	0	0	0
F_2507 2507:Land Park	0.00	0	0	0	0	0	0	0	0	0
F_2508 2508:Quimby Act Fund	0.00	0	0	0	0	0	0	0	0	0
F_2603 2603:Golf Fund	0.00	0	0	0	0	0	0	0	0	0
F_3204 3204:Park Development Fund	0.00	0	0	0	0	0	0	0	0	0
F_6012 6012:4th R Program	0.00	0	0	0	0	0	0	0	0	0
Total POD:	16.51	620,201	5,751	625,952	319,986	232	0	946,170	636,513	309,657

Fiscal Year FY20
Program Status Active
Department Youth, Parks, and Community Enrichment
Group Group 2
POD Category Fully Offset
POD Function Operations

Program Services

Park and Bikeway Landscape Architecture

Program Description

PIF (SMC 18.44) and Quimby (SMC 16.64) funds are to be committed within 5 years of collection for land acquisition and/or park development

Legal Requirements

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
Yes	Yes	0	0	

What is the Minimum Legal Requirement?

Impact from Contracting Out? Change in LOS?

Contracting out: City may pay as much or possibly more to outside firms for master planning, design, construction; loss of control, consistency and accountability on most visible Parks & Rec. Dept. program; some oversight by City staff still required. Anticipate a lack of satisfaction in the community and with the Council, and challenges with City accountability and quality assurance.

LOS change: Capital project completion could be slowed to unacceptable level and responsiveness could drop to an unacceptable level.

What happens if we don't do this Program? Who will enforce?

Park land development and renovation would cease and revenues returned; grant funds returned.

Can revenues be increased ~ established to provide General Fund offset for this program?

Yes (cost recovery fees to developers and/or increased admin. charges on revenues), but balanced with developer needs and tolerance.

If General Fund support is cut what is the impact on Revenues?

This unit has no general fund support.

POD Cost 237

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	10.00	1,337,040	-96,718	1,240,322	69,269	3,000	-1,485,863	-173,272	469,694	-642,966
F_2206 2206:Laguna Creek Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F_2226 2226:Neighborhood Water Quality Dist	0.00	0	0	0	0	0	0	0	0	0
F_2230 2230:N Natomas Lands CFD 3	0.00	0	0	0	0	0	0	0	0	0
F_2232 2232:Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0
F_2233 2233:Neighborhood Park Maint CFD	0.00	0	0	0	0	0	0	0	0	0
F_2246 2246:Township 9 CFD No. 2012-06	0.00	0	0	0	0	0	0	0	0	0
F_2501 2501:START Fund	0.00	0	0	0	0	0	0	0	0	0
F_2507 2507:Land Park	0.00	0	0	0	0	0	0	0	0	0
F_2508 2508:Quimby Act Fund	0.00	0	0	0	10,000	0	0	10,000	0	10,000
F_2603 2603:Golf Fund	0.00	0	0	0	0	0	0	0	0	0
F_3204 3204:Park Development Fund	0.00	0	0	0	0	50,000	122,837	172,837	229,469	-56,632
F_6012 6012:4th R Program	0.00	0	0	0	0	0	0	0	0	0
Total POD:	10.00	1,337,040	-96,718	1,240,322	79,269	53,000	-1,363,026	9,565	699,163	-689,598

Fiscal Year FY20
Program Status Active
Department Youth, Parks, and Community Enrichment
Group Group 2
POD Category Fully Offset
POD Function Operations

Program Services

Park and Recreation Advance Planning

Program Description

Citywide planning for park land acquisition and development, planning of park development credits and agreements, requires parks/open space/recreation planning expertise.

Legal Requirements

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
Yes	Yes	0	0	

What is the Minimum Legal Requirement?

Impact from Contracting Out? Change in LOS?

Contracting out: City may pay as much or more to outside firms for current and long range planning support; parks/open space/recreation planning expertise not possessed by most City planners; some oversight by City staff still required.

LOS change: Planning work on high profile City and private development projects slowed.

What happens if we don't do this Program? Who will enforce?

Citywide planning for park land acquisition and development would cease and revenues returned; grant funds returned. Significant loss of park planning expertise and coordination for Sacramento to the detriment of new neighborhoods and quality of life impacts in communities.

Can revenues be increased ~ established to provide General Fund offset for this program?

Yes (cost recovery fees to developers and/or increased admin. charges on revenues)but balanced with developer needs and tolerance.

If General Fund support is cut what is the impact on Revenues?

There is no General Fund support for this function.

POD Cost 238

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	2.00	243,397	0	243,397	0	0	0	243,397	0	243,397
F_2206 2206:Laguna Creek Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F_2226 2226:Neighborhood Water Quality Dist	0.00	0	0	0	0	0	0	0	0	0
F_2230 2230:N Natomas Lands CFD 3	0.00	0	0	0	0	0	0	0	0	0
F_2232 2232:Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0
F_2233 2233:Neighborhood Park Maint CFD	0.00	0	0	0	0	0	0	0	0	0
F_2246 2246:Township 9 CFD No. 2012-06	0.00	0	0	0	0	0	0	0	0	0
F_2501 2501:START Fund	0.00	0	0	0	0	0	0	0	0	0
F_2507 2507:Land Park	0.00	0	0	0	0	0	0	0	0	0
F_2508 2508:Quimby Act Fund	0.00	0	0	0	0	0	0	0	0	0
F_2603 2603:Golf Fund	0.00	0	0	0	0	0	0	0	0	0
F_3204 3204:Park Development Fund	0.00	0	0	0	0	0	0	0	0	0
F_6012 6012:4th R Program	0.00	0	0	0	0	0	0	0	0	0
Total POD:	2.00	243,397	0	243,397	0	0	0	243,397	0	243,397

Fiscal Year FY20
Program Status Active
Department Youth, Parks, and Community Enrichment
Group Group 3
POD Category Existing
POD Function Operations

Program Services

Youth Enrichment

Program Description

ASES - Middle School Programs: The City is contracted by the Sacramento City Unified School District to operate the middle school ASES program. The program operate each day after school to provide: homework/tutoring assistance enrichment activities. Elementary and Middle School Sports: Youth in co-ed leagues are taught fitness recreation and the basic skills of a variety of sports. Youth are provided the opportunity to develop fundamental sports skills team work. They compete against other teams on Saturdays. Summer Oasis: Summer Oasis is a summer program the runs for 8 weeks - Monday thru Friday 9:00 am - 1:00 pm. The program is held at four City park sites that include: Regency Park Land Park Marriott Park and East Portal Park. The program is open to youth ages: 6-12. Jr. Giants: This 8 week summer baseball program includes life skills as well as character development. Children ages 5-14 participate once a week and game play once a week. Players learn the Jr. Giants four bases of character development confidence integrity leadership and teamwork. 28th and B Street Skate Park: The program was established to provide a safe and creative environment for local skateboarders to ride. The program is designed to provide not only a place to skate but also an environment that fosters the youth skateboard culture. Row Program Services. Column FY19:FY2018/19

Legal Requirements

The ASES programs must adhere to the California Department of Educations grant guidelines

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
Yes	Yes	0	0	

What is the Minimum Legal Requirement?

Impact from Contracting Out? Change in LOS?

Other service providers could provide after school services. Unsure if providers would commit to evening programming.

What happens if we don't do this Program? Who will enforce?

Impacts a vulnerable age group that could turn to negative activities.

Can revenues be increased ~ established to provide General Fund offset for this program?

With Measure U and grants there are free opportunities for youth and teens.

Fee based programs already have high cost recovery (private instructors teaching dance, martial arts, music, sports).

If General Fund support is cut what is the impact on Revenues?

A portion of GF is a match for ASES grant funding.

POD Cost 241

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	29.51	1,550,311	-78,121	1,472,190	177,655	5,050	-610,094	1,044,801	342,438	702,363
F_2206 2206:Laguna Creek Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F_2226 2226:Neighborhood Water Quality Dist	0.00	0	0	0	0	0	0	0	0	0
F_2230 2230:N Natomas Lands CFD 3	0.00	0	0	0	0	0	0	0	0	0
F_2232 2232:Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0
F_2233 2233:Neighborhood Park Maint CFD	0.00	0	0	0	0	0	0	0	0	0
F_2246 2246:Township 9 CFD No. 2012-06	0.00	0	0	0	0	0	0	0	0	0
F_2501 2501:START Fund	0.00	0	0	0	0	0	0	0	0	0
F_2507 2507:Land Park	0.00	0	0	0	0	0	0	0	0	0
F_2508 2508:Quimby Act Fund	0.00	0	0	0	0	0	0	0	0	0
F_2603 2603:Golf Fund	0.00	0	0	0	0	0	0	0	0	0
F_3204 3204:Park Development Fund	0.00	0	0	0	0	0	0	0	0	0
F_6012 6012:4th R Program	0.25	29,188	0	29,188	0	0	0	29,188	0	29,188
Total POD:	29.76	1,579,500	-78,121	1,501,379	177,655	5,050	-610,094	1,073,990	342,438	731,552

Fiscal Year FY20
Program Status Active
Department Youth, Parks, and Community Enrichment
Group Group 3
POD Category Existing
POD Function Operations

Program Services

Access Leisure

Program Description

Access Leisure provides recreation and enhanced life experiences to people with physical, developmental and intellectual disabilities as well as wounded veterans and active military personnel. Over eighty social programs are each year including holiday parties, movie outings and arts programs. Residential winter sports camps at Sierra ski resorts are enjoyed youth and young adults ages 10-25. Camp Nejedly gives children with physical disabilities the opportunity to spend a week in a remote Sierra location fishing, swimming, boating, enjoying art and crafts, and challenging themselves on nature hikes. Programs offered at River Cats Independence Field include challenger baseball and events for wounded veterans. Wheelchair rugby and basketball, biking on customized equipment and other sporting programs are throughout the year for people with physical disabilities.

Legal Requirements

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
No	No	0	0	

What is the Minimum Legal Requirement?

Impact from Contracting Out? Change in LOS?

No other local service provider has been identified. Cannot reduce GF further and maintain services except for those that are grant funded. Ill advised and at a bear minimum now.

What happens if we don't do this Program? Who will enforce?

A most vulnerable population would lose recreation, enrichment and engagement opportunities critical to their well being and their immediate families.

Can revenues be increased ~ established to provide General Fund offset for this program?

Yes to the degree the market will bear. Not significant.

If General Fund support is cut what is the impact on Revenues?

Direct impact.

POD Cost 242

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	10.37	605,335	10,006	615,341	58,969	500	500	675,310	49,931	625,379
F_2206 2206:Laguna Creek Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F_2226 2226:Neighborhood Water Quality Dist	0.00	0	0	0	0	0	0	0	0	0
F_2230 2230:N Natomas Lands CFD 3	0.00	0	0	0	0	0	0	0	0	0
F_2232 2232:Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0
F_2233 2233:Neighborhood Park Maint CFD	0.00	0	0	0	0	0	0	0	0	0
F_2246 2246:Township 9 CFD No. 2012-06	0.00	0	0	0	0	0	0	0	0	0
F_2501 2501:START Fund	0.00	0	0	0	0	0	0	0	0	0
F_2507 2507:Land Park	0.00	0	0	0	0	0	0	0	0	0
F_2508 2508:Quimby Act Fund	0.00	0	0	0	0	0	0	0	0	0
F_2603 2603:Golf Fund	0.00	0	0	0	0	0	0	0	0	0
F_3204 3204:Park Development Fund	0.00	0	0	0	0	0	0	0	0	0
F_6012 6012:4th R Program	0.00	0	0	0	0	0	0	0	0	0
Total POD:	10.37	605,335	10,006	615,341	58,969	500	500	675,310	49,931	625,379

Fiscal Year FY20
Program Status Active
Department Youth, Parks, and Community Enrichment
Group Group 3
POD Category Existing
POD Function Operations

Program Services
 Older Adult Services

Program Description
 Provides the following services: Management of the Hart Senior Center located at 27th & J Streets; Triple R Program which provides daycare to people with Alzheimer's disease and respite to the family members; 50+ Wellness Program, Caring Neighborhoods Program, Information and Assistance Program to link seniors to needed services and numerous recreational activities. Manage and provide services offered through the Ethel McLeod Hart Trust Fund.

Legal Requirements
 Triple R Program must be licensed by the State of California.

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
No	Yes	0	0	

What is the Minimum Legal Requirement?

Impact from Contracting Out? Change in LOS?

Could lease out the Hart Senior Center, but could not guarantee a focus on services for seniors.

What happens if we don't do this Program? Who will enforce?

Valuable services to this growing population would be lost. No other agency would fill the gap for most of the programs and services that would be terminated.

Can revenues be increased ~ established to provide General Fund offset for this program?

Current fee amounts are the maximum customers are willing to pay.

If General Fund support is cut what is the impact on Revenues?

Would have an impact as some services are fee based.

POD Cost 245

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	30.10	1,769,217	-52,696	1,716,521	237,937	1,546	-265,034	1,690,970	649,803	1,041,167
F_2206 2206:Laguna Creek Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F_2226 2226:Neighborhood Water Quality Dist	0.00	0	0	0	0	0	0	0	0	0
F_2230 2230:N Natomas Lands CFD 3	0.00	0	0	0	0	0	0	0	0	0
F_2232 2232:Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0
F_2233 2233:Neighborhood Park Maint CFD	0.00	0	0	0	0	0	0	0	0	0
F_2246 2246:Township 9 CFD No. 2012-06	0.00	0	0	0	0	0	0	0	0	0
F_2501 2501:START Fund	0.00	0	0	0	0	0	0	0	0	0
F_2507 2507:Land Park	0.00	0	0	0	0	0	0	0	0	0
F_2508 2508:Quimby Act Fund	0.00	0	0	0	0	0	0	0	0	0
F_2603 2603:Golf Fund	0.00	0	0	0	0	0	0	0	0	0
F_3204 3204:Park Development Fund	0.00	0	0	0	0	0	0	0	0	0
F_6012 6012:4th R Program	0.00	0	0	0	0	0	0	0	0	0
Total POD:	30.10	1,769,217	-52,696	1,716,521	237,937	1,546	-265,034	1,690,970	649,803	1,041,167

Fiscal Year FY20
Program Status Active
Department Youth, Parks, and Community Enrichment
Group Group 1
POD Category Mandated **POD Function** Operations

Program Services
 Park Maintenance - Playground Inspection and Repair

Program Description
 Inspection and recordkeeping is State mandated. Playgrounds developed with capital grant funds require continued public access.

Legal Requirements
 California Code of Regulations; Title 22; Division 4; Chapter 22; Article 2: 65735 Playground Safety Maintenance. Requires training and record keeping of inspection and repairs. Frequency and depth of inspection not specified, but daily or weekly playground inspection is recommended.

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
No	No	0	0	

What is the Minimum Legal Requirement?
 Evidence of training, inspection and repair through record keeping.

Impact from Contracting Out? Change in LOS?

What happens if we don't do this Program? Who will enforce?
 Not in compliance with State law. Significant risk of personal injury.

Can revenues be increased ~ established to provide General Fund offset for this program?

If General Fund support is cut what is the impact on Revenues?

POD Cost 364

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	2.00	160,082	300	160,382	160,000	0	0	320,382	0	320,382
F_2206 2206:Laguna Creek Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F_2226 2226:Neighborhood Water Quality Dist	0.00	0	0	0	0	0	0	0	0	0
F_2230 2230:N Natomas Lands CFD 3	0.00	0	0	0	0	0	0	0	0	0
F_2232 2232:Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0
F_2233 2233:Neighborhood Park Maint CFD	0.00	0	0	0	0	0	0	0	0	0
F_2246 2246:Township 9 CFD No. 2012-06	0.00	0	0	0	0	0	0	0	0	0
F_2501 2501:START Fund	0.00	0	0	0	0	0	0	0	0	0
F_2507 2507:Land Park	0.00	0	0	0	0	0	0	0	0	0
F_2508 2508:Quimby Act Fund	0.00	0	0	0	0	0	0	0	0	0
F_2603 2603:Golf Fund	0.00	0	0	0	0	0	0	0	0	0
F_3204 3204:Park Development Fund	0.00	0	0	0	0	0	0	0	0	0
F_6012 6012:4th R Program	0.00	0	0	0	0	0	0	0	0	0
Total POD:	2.00	160,082	300	160,382	160,000	0	0	320,382	0	320,382

Fiscal Year FY20
Program Status Active
Department Youth, Parks, and Community Enrichment
Group Group 5
POD Category Existing
POD Function Operations

Program Services
 Department-Wide Administrative Support

Program Description
 Includes resource development and capital grant management, lease management, utility management, Golf Administration, human resources support, and support to Parks and Recreation Commission, Land/Henschel Commission and Gifts to Share, Inc. in addition to broad administrative/fiscal/special projects/customer service support. Also includes oversight of department web pages and social media.

Legal Requirements

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
No	No	0	0	

What is the Minimum Legal Requirement?

Impact from Contracting Out? Change in LOS?

All services still need to occur.

What happens if we don't do this Program? Who will enforce?

Can revenues be increased – established to provide General Fund offset for this program?

No

If General Fund support is cut what is the impact on Revenues?

NA

POD Cost 422

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	7.00	925,624	-52,575	873,049	89,663	4,000	-189,113	777,599	0	777,599
F_2206 2206:Laguna Creek Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F_2226 2226:Neighborhood Water Quality Dist	0.00	0	0	0	0	0	0	0	0	0
F_2230 2230:N Natomas Lands CFD 3	0.00	0	0	0	0	0	0	0	0	0
F_2232 2232:Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0
F_2233 2233:Neighborhood Park Maint CFD	0.00	0	0	0	0	0	0	0	0	0
F_2246 2246:Township 9 CFD No. 2012-06	0.00	0	0	0	0	0	0	0	0	0
F_2501 2501:START Fund	0.00	0	0	0	0	0	0	0	0	0
F_2507 2507:Land Park	0.00	0	0	0	0	0	0	0	0	0
F_2508 2508:Quimby Act Fund	0.00	0	0	0	0	0	0	0	0	0
F_2603 2603:Golf Fund	0.00	0	0	0	0	0	73,025	73,025	0	73,025
F_3204 3204:Park Development Fund	0.00	0	0	0	0	0	0	0	0	0
F_6012 6012:4th R Program	0.00	0	0	0	0	0	0	0	0	0
Total POD:	7.00	925,624	-52,575	873,049	89,663	4,000	-116,088	850,624	0	850,624

Fiscal Year FY20
Program Status Active
Department Youth, Parks, and Community Enrichment
Group Group 5
POD Category Mandated **POD Function** Operations

Program Services
 Office of the Director

Program Description
 Departmentwide leadership, high-level coordination and strategy development

Legal Requirements

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
No	No	0	0	

What is the Minimum Legal Requirement?

Impact from Contracting Out? Change in LOS?

Unless the department is dismantled this level of service is required.

What happens if we don't do this Program? Who will enforce?

Can revenues be increased ~ established to provide General Fund offset for this program?

No

If General Fund support is cut what is the impact on Revenues?

POD Cost 423

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	2.00	351,160	3,000	354,160	3,000	0	0	357,160	0	357,160
F_2206 2206:Laguna Creek Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F_2226 2226:Neighborhood Water Quality Dist	0.00	0	0	0	0	0	0	0	0	0
F_2230 2230:N Natomas Lands CFD 3	0.00	0	0	0	0	0	0	0	0	0
F_2232 2232:Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0
F_2233 2233:Neighborhood Park Maint CFD	0.00	0	0	0	0	0	0	0	0	0
F_2246 2246:Township 9 CFD No. 2012-06	0.00	0	0	0	0	0	0	0	0	0
F_2501 2501:START Fund	0.00	0	0	0	0	0	0	0	0	0
F_2507 2507:Land Park	0.00	0	0	0	0	0	0	0	0	0
F_2508 2508:Quimby Act Fund	0.00	0	0	0	0	0	0	0	0	0
F_2603 2603:Golf Fund	0.00	0	0	0	0	0	0	0	0	0
F_3204 3204:Park Development Fund	0.00	0	0	0	0	0	0	0	0	0
F_6012 6012:4th R Program	0.00	0	0	0	0	0	0	0	0	0
Total POD:	2.00	351,160	3,000	354,160	3,000	0	0	357,160	0	357,160

Fiscal Year FY20
Program Status Active
Department Youth, Parks, and Community Enrichment
Group Group 3
POD Category Existing
POD Function Operations

Program Services

Operations Management, Grant Management, Fiscal and Contract Compliance

Program Description

Operations and Recreation management with significant operating grant and Measure U management functions. Measure U - 1.00 FTE provides administrative and Fiscal support for the following gang prevention programs: Summer at City Hall (S@CH), the Sacramento Youth Commission and the annual Youth Job Fair.

Legal Requirements

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
No	No	0	0	

What is the Minimum Legal Requirement?

Impact from Contracting Out? Change in LOS?

Work still needs to be done.

What happens if we don't do this Program? Who will enforce?

Can revenues be increased ~ established to provide General Fund offset for this program?

If General Fund support is cut what is the impact on Revenues?

POD Cost 424

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	2.00	266,419	-16,408	250,011	121,176	4,000	-122,843	252,344	0	252,344
F_2206 2206:Laguna Creek Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F_2226 2226:Neighborhood Water Quality Dist	0.00	0	0	0	0	0	0	0	0	0
F_2230 2230:N Natomas Lands CFD 3	0.00	0	0	0	0	0	0	0	0	0
F_2232 2232:Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0
F_2233 2233:Neighborhood Park Maint CFD	0.00	0	0	0	0	0	0	0	0	0
F_2246 2246:Township 9 CFD No. 2012-06	0.00	0	0	0	0	0	0	0	0	0
F_2501 2501:START Fund	0.00	0	0	0	0	0	0	0	0	0
F_2507 2507:Land Park	0.00	0	0	0	0	0	0	0	0	0
F_2508 2508:Quimby Act Fund	0.00	0	0	0	0	0	0	0	0	0
F_2603 2603:Golf Fund	0.00	0	0	0	0	0	0	0	0	0
F_3204 3204:Park Development Fund	0.00	0	0	0	0	0	0	0	0	0
F_6012 6012:4th R Program	0.00	0	0	0	0	0	0	0	0	0
Total POD:	2.00	266,419	-16,408	250,011	121,176	4,000	-122,843	252,344	0	252,344

Fiscal Year FY20
Program Status Active
Department Youth, Parks, and Community Enrichment
Group Group 1
POD Category Essential 3
POD Function Operations

Program Services
 Park Maintenance

Program Description
 Park facilities developed with State or Federal grant funds require continued public access. Staff can provide further information on specific sites if needed. "Essential 3" as complete neglect of the City's park system would lead to liability due to personal injury, crime and vandalism. Includes community garden management, volunteer coordination, and Measure U related services.

Legal Requirements

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
Yes	Yes	0	0	6 months to 1 year

What is the Minimum Legal Requirement?

Labor union contracts and park facilities developed with State or Federal grant funds require continued public access.

Impact from Contracting Out? Change in LOS?

Contracting out: Limits flexibility to support events, reservations, or respond to special requests. Service delivery and response time impacted. Contractor will only perform contracted services.

Level of Service Reduction: Less frequent weed abatement, repair, watering, mowing, trash removal. Anticipate continued increase in citizen and sport group complaints.

What happens if we don't do this Program? Who will enforce?

Can revenues be increased ~ established to provide General Fund offset for this program?

If residents determine a higher property assessment.

If General Fund support is cut what is the impact on Revenues?

May affect fee revenue supporting Park Safety in that customers are further dissatisfied with picnic areas, sports fields, etc. and opt not to reserve.

POD Cost 475

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	135.64	9,496,337	-260,853	9,235,484	7,348,301	351,497	-9,383,485	7,551,797	21,320	7,530,477
F_2206 2206:Laguna Creek Maint Dist	0.00	0	0	0	0	0	150,000	150,000	0	150,000
F_2226 2226:Neighborhood Water Quality Dist	0.00	0	0	0	0	0	24,000	24,000	0	24,000
F_2230 2230:N Natomas Lands CFD 3	0.00	0	0	0	0	0	1,487,667	1,487,667	0	1,487,667
F_2232 2232:Landscaping and Lighting	0.00	0	0	0	0	0	3,258,000	3,258,000	0	3,258,000
F_2233 2233:Neighborhood Park Maint CFD	0.00	0	0	0	0	0	1,482,000	1,482,000	0	1,482,000
F_2246 2246:Township 9 CFD No. 2012-06	0.00	0	0	0	0	0	2,000	2,000	0	2,000
F_2501 2501:START Fund	0.00	0	0	0	0	0	0	0	0	0
F_2507 2507:Land Park	0.00	0	0	0	0	0	50,000	50,000	64,000	-14,000
F_2508 2508:Quimby Act Fund	0.00	0	0	0	0	0	0	0	0	0
F_2603 2603:Golf Fund	0.00	0	0	0	0	0	0	0	0	0
F_3204 3204:Park Development Fund	0.00	0	0	0	0	0	0	0	0	0
F_6012 6012:4th R Program	0.00	0	0	0	0	0	0	0	0	0
Total POD:	135.64	9,496,337	-260,853	9,235,484	7,348,301	351,497	-2,929,818	14,005,464	85,320	13,920,144

Fiscal Year FY20
Program Status Active
Department Youth, Parks, and Community Enrichment
Group Group 3
POD Category Essential 3
POD Function Operations

Program Services
 Community Centers and Clubhouses

Program Description
 The City of Sacramento has 17 Community Center and Clubhouses located throughout the city. Each center offers programs that cater to the needs of their community. With a focus on health and fitness, sports, youth programs such as after school and summer camps; Friday Night Hot Spots as well as a variety of Active Adult and Senior programs. Our centers also offer room rentals, for holiday parties, wedding receptions, classes, meetings and birthday parties. The following is a list of our current Centers/Clubhouses: Belle Cooldege, Clunie, Coloma, East Portal, Elmo Slider, Evelyn Moore, George Sim, Hagginwood, Hart Senior Centers, Johnston, Oak Park, Robertson, Sam and Bonnie panel, Shepard Garden & Arts, South Natomas, Southside Clubhouse, Woodlake Clubhouse. Center hours and services were partially restored through Measure U. "Essential 3" due to liability and risk of vandalism/blight if facilities are closed.

Legal Requirements

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
No	Yes	0	0	

What is the Minimum Legal Requirement?

Impact from Contracting Out? Change in LOS?

Contracting Out: Following this model now for several centers and clubhouses.

Level of Service: Could continue to reduce schedule of remaining centers and/or close them.

What happens if we don't do this Program? Who will enforce?

Can revenues be increased ~ established to provide General Fund offset for this program?

Any increases may provide an insignificant additional offset.

Previous rental fee increase resulted in customers opting not to rent.

If General Fund support is cut what is the impact on Revenues?

Impacts revenues from market based fee programs housed in Centers, mostly Adult Sport leagues and Leisure Enrichment classes.

POD Cost 476

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 1001 1001:General Fund	142.52	6,834,948	191,191	7,026,139	1,054,607	68,000	-3,545,757	4,602,989	689,060	3,913,929
F_2206 2206:Laguna Creek Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F_2226 2226:Neighborhood Water Quality Dist	0.00	0	0	0	0	0	0	0	0	0
F_2230 2230:N Natomas Lands CFD 3	0.00	0	0	0	0	0	0	0	0	0
F_2232 2232:Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0
F_2233 2233:Neighborhood Park Maint CFD	0.00	0	0	0	0	0	0	0	0	0
F_2246 2246:Township 9 CFD No. 2012-06	0.00	0	0	0	0	0	0	0	0	0
F_2501 2501:START Fund	0.00	0	0	0	0	0	0	0	0	0
F_2507 2507:Land Park	0.00	0	0	0	0	0	0	0	0	0
F_2508 2508:Quimby Act Fund	0.00	0	0	0	0	0	0	0	0	0
F_2603 2603:Golf Fund	0.00	0	0	0	0	0	0	0	0	0
F_3204 3204:Park Development Fund	0.00	0	0	0	0	0	0	0	0	0
F_6012 6012:4th R Program	0.00	0	0	0	0	0	0	0	0	0
Total POD:	142.52	6,834,948	191,191	7,026,139	1,054,607	68,000	-3,545,757	4,602,989	689,060	3,913,929

Fiscal Year FY20
Program Status Active
Department Youth, Parks, and Community Enrichment
Group Group 3
POD Category Essential 3
POD Function Operations

Program Services

Aquatics

Program Description

goal setting.
 Junior Lifeguard Academy introduces the fundamentals of lifeguarding to youth interested in becoming a lifeguard. The program serves as a stepping stone to Lifeguard Academy and future working as a Lifeguard for the City, and also introduces participants to the responsibility of what it means to be a professional rescuer. Lifeguard Academy certifies individuals as professional rescuers, providing employment opportunities and job skill development that often leads to a career path in public safety and service. Lap swim and water aerobics provide an opportunity for adults to engage in activities that promote health, wellness, and social engagement with their neighborhood. Special events include family nights, underwater egg hunts and floating pumpkin patches, providing opportunities for family and community engagement."

Legal Requirements

"All safety staff must possess and provide certifications before hire. Required certifications include American Red Cross Lifeguarding, CPR/AED for the Professional Rescuer, and First Aid. In addition to obtaining the above certifications, before the season begins all new and returning safety staff are required to attend preseason trainings, and also weekly in-service trainings.
 Aquatic Recreation Supervisor, Aquatic Recreation Coordinators, Plant Operator and Junior Plant Operators must hold current Aquatic Facility Operator (AFO) or Certified Pool Operator (CPO) certification. All aquatics facilities must adhere to Sacramento County Health Code standards and receive an inspection every season.

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
Yes	Yes	0	64	3-5 years for all facilities

What is the Minimum Legal Requirement?

See Legal Requirements for Program

Impact from Contracting Out? Change in LOS?

Less quality control over aquatics programs and facility maintenance; significant reduction in staff.

What happens if we don't do this Program? Who will enforce?

Over 93,000 youth and adults served by programs annually would need to find alternative safe swimming environment during summer months, including recreational swim, swim lessons and water fitness program opportunities.

Can revenues be increased ~ established to provide General Fund offset for this program?

Yes

If General Fund support is cut what is the impact on Revenues?

If pools close revenues are impacted.

POD Cost 478

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 1001 1001:General Fund	68.40	3,043,800	119,512	3,163,312	300,670	42,000	-1,588,250	1,917,732	416,058	1,501,674
F 2206 2206:Laguna Creek Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F 2226 2226:Neighborhood Water Quality Dist	0.00	0	0	0	0	0	0	0	0	0
F 2230 2230:N Natomas Lands CFD 3	0.00	0	0	0	0	0	0	0	0	0
F 2232 2232:Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0
F 2233 2233:Neighborhood Park Maint CFD	0.00	0	0	0	0	0	0	0	0	0
F 2246 2246:Township 9 CFD No. 2012-06	0.00	0	0	0	0	0	0	0	0	0
F 2501 2501:START Fund	0.00	0	0	0	0	0	0	0	0	0
F 2507 2507:Land Park	0.00	0	0	0	0	0	0	0	0	0
F 2508 2508:Quimby Act Fund	0.00	0	0	0	0	0	0	0	0	0
F 2603 2603:Golf Fund	0.00	0	0	0	0	0	0	0	0	0
F 3204 3204:Park Development Fund	0.00	0	0	0	0	0	0	0	0	0
F 6012 6012:4th R Program	1.00	82,661	0	82,661	0	0	0	82,661	0	82,661
Total POD:	69.40	3,126,461	119,512	3,245,973	300,670	42,000	-1,588,250	2,000,393	416,058	1,584,335

Fiscal Year FY20
Program Status Active
Department Youth, Parks, and Community Enrichment
Group Group 4
POD Category Essential 3
POD Function Operations

Program Services

Special Events

Program Description

Support approximately 500 events annually in parks and the public right of way including equipment set up and removal; staffing and supplying recreation activities at events. "Essential 3" due to significant risk to the City if large events in the public right of way or parks are not reviewed, coordinated and permitted (street closures, security, amplified sound, etc.).

Legal Requirements

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take? 2-3 years depending on existing contractual agreements with instructors
No	Yes	0	1	

What is the Minimum Legal Requirement?

City Code mandated for use of public space for special events; see legal requirements for program

Impact from Contracting Out? Change in LOS?

Loss of revenue control and accountability. Potential risk of losing high level of service offered in connection to the community.

Level of Service - A reduction risks loss of large and signature events to other cities and resulting economic benefit loss. Anticipate customer complaints.

What happens if we don't do this Program? Who will enforce?

Significant loss of revenue and a lack of structure jeopardizes public safety; fewer low cost leisure enrichment opportunities for youth and adults; weaker community partnerships and collaborations

Can revenues be increased ~ established to provide General Fund offset for this program?

Yes, permit fees can be increased.

If General Fund support is cut what is the impact on Revenues?

Less staffing

POD Cost 479

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	10.74	832,152	48,343	880,495	323,343	47,500	-222,052	1,029,286	381,226	648,060
F_2206 2206:Laguna Creek Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F_2226 2226:Neighborhood Water Quality Dist	0.00	0	0	0	0	0	0	0	0	0
F_2230 2230:N Natomas Lands CFD 3	0.00	0	0	0	0	0	0	0	0	0
F_2232 2232:Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0
F_2233 2233:Neighborhood Park Maint CFD	0.00	0	0	0	0	0	0	0	0	0
F_2246 2246:Township 9 CFD No. 2012-06	0.00	0	0	0	0	0	0	0	0	0
F_2501 2501:START Fund	0.00	0	0	0	0	0	0	0	0	0
F_2507 2507:Land Park	0.00	0	0	0	0	0	0	0	0	0
F_2508 2508:Quimby Act Fund	0.00	0	0	0	0	0	0	0	0	0
F_2603 2603:Golf Fund	0.00	0	0	0	0	0	0	0	0	0
F_3204 3204:Park Development Fund	0.00	0	0	0	0	0	0	0	0	0
F_6012 6012:4th R Program	0.00	0	0	0	0	0	0	0	0	0
Total POD:	10.74	832,152	48,343	880,495	323,343	47,500	-222,052	1,029,286	381,226	648,060

Fiscal Year FY20
Program Status Active
Department Youth, Parks, and Community Enrichment
Group Group 4
POD Category Existing
POD Function Operations

Program Services
 Neighborhood Services

Program Description
 Neighborhood Services is being restructured in FY20; Rec Aides will move to the Clerks Office, and management and remaining staff will become Community Engagement within EDD. Previously, NSD managed Community and neighborhood outreach/coordination, neighborhood specific events, City Manager/Mayoral/Council initiative support, complaint resolution and neighborhood organization/resource building on behalf of the City of Sacramento. Customers include City of Sacramento residents, community volunteers and advocates, community based organizations, Mayor and City Council Offices, City Manager's Office and City departments. Coordination and management of neighborhood association directory and ongoing resource support for neighborhood association leaders. Implementation of quarterly community partnership meetings, coordination and implementation of the City's annual Youth Job Fair, overall staffing and coordination support for City departments/Mayor/Council and City Manager's Office. Continued coverage to neighborhood association leadership on various City sponsored programs, services, and initiatives. Programs include: Administration and implementation of City Management Academy, Annual Veteran's Day Parade, Sacramento Youth Commission. Many of these programs will continue under Community Engagement.

Legal Requirements

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
No	No	0	0	

What is the Minimum Legal Requirement?

Impact from Contracting Out? Change in LOS?

Contracting Out - Not efficient nor advisable.

Level of Service - Not recommended at current level of requests/assignments from CMO, Mayor and Council and other City departments. Examples: coordination and communication across neigh. associations,homelessness, Youth Commission, city initiatives and outreach, city/council events. Would make early mitigation of neighborhood based issues resolved by Neighborhood Services staff more difficult.

What happens if we don't do this Program? Who will enforce?

Significant loss of services, organization and support at the neighborhood / community level. Issues would elevate to the CMO, Mayor/ Council, and/or across departments.

Support for CMO, Mayor/ Council initiatives, events and special projects would need to be assigned across City departments.

Can revenues be increased ~ established to provide General Fund offset for this program?

This is not a type of service for which the City would charge fees, such as charging neigh. groups and associations for staff time.

If General Fund support is cut what is the impact on Revenues?

POD Cost 480

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	4.95	502,737	100	502,837	117,962	0	1,500	622,299	0	622,299
F_2206 2206:Laguna Creek Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F_2226 2226:Neighborhood Water Quality Dist	0.00	0	0	0	0	0	0	0	0	0
F_2230 2230:N Natomas Lands CFD 3	0.00	0	0	0	0	0	0	0	0	0
F_2232 2232:Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0
F_2233 2233:Neighborhood Park Maint CFD	0.00	0	0	0	0	0	0	0	0	0
F_2246 2246:Township 9 CFD No. 2012-06	0.00	0	0	0	0	0	0	0	0	0
F_2501 2501:START Fund	0.00	0	0	0	0	0	0	0	0	0
F_2507 2507:Land Park	0.00	0	0	0	0	0	0	0	0	0
F_2508 2508:Quimby Act Fund	0.00	0	0	0	0	0	0	0	0	0
F_2603 2603:Golf Fund	0.00	0	0	0	0	0	0	0	0	0
F_3204 3204:Park Development Fund	0.00	0	0	0	0	0	0	0	0	0
F_6012 6012:4th R Program	0.00	0	0	0	0	0	0	0	0	0
Total POD:	4.95	502,737	100	502,837	117,962	0	1,500	622,299	0	622,299

Fiscal Year FY20
Program Status Active
Department Youth, Parks, and Community Enrichment
Group Group 3
POD Category Essential 3
POD Function Operations

Program Services

Youth Employment Program

Program Description

Vocational training for youth ages 14-18. Programs provide vocational training, mentoring, leadership development, community service, life-skills training, educational support and recreation.
 Landscape and Learning: landscape maintenance and general clean-up in our city parks. All youth participating in this program receive specialized training in landscaping, employer expectations, teamwork, safety, customer service and time management. Prime Time Teen; Young Leaders of Tomorrow & Jr. Rec. Aide: Teens ages 12-17 years old learn goal setting along with college and employment readiness skills. Youth successfully completing all components receive a certificate of completion along with a \$200 stipend. WIOA: Is a federal grant program that provides job readiness, life skills to high school seniors who meet the criteria of the federal grant. Summer at City Hall: Provides high school students a rare opportunity to learn first-hand about the governmental process and the importance of being civic engagement. Stipends are provided to participants. Sacramento Youth Commission: A youth led commission/advocacy group whose mission is to protect, preserve and enhance the quality of life for Sacramento youth by advising the City Council on issues relating to youth. Upon completion of the program, stipends are provided to the Youth Commission.

Legal Requirements

WIOA: Students must meet SETA eligibility requirements (low-income, HS senior, able to obtain work permit, additional barriers such as foster youth, pregnant/parenting, juvenile justice, homeless, etc.) This program is funded by a federal grant administered through the Sacramento Employment and Training Agency. (SETA) As a grantee, the City is required to abide by the federal grant guidelines.

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
No	Yes	0	0	

What is the Minimum Legal Requirement?

Impact from Contracting Out? Change in LOS?

The City is under contract with the Sacramento Employment and Training Agency (SETA) to provide the WIOA program and cannot be contracted out. Funding for L&L could be redirected to Parks and reduce the level of service.

Change in LOS – Redirecting L&L funds to Parks would eliminate 229 Youth Aide positions (jobs for young people between the age of 14-17), and goes against the Mayor's Initiative to employ more young people. L&L is the only local employer who hires young people as young as 14. In general, less

What happens if we don't do this Program? Who will enforce?

Less opportunities and paid work experiences would exist for Sacramento youth. Would also reduce the number from the Mayor's Initiative to employ 1,000 young people.

SETA would seek out other providers to deliver the WIOA program. The Sacramento Regional Firefighter Academy offered through Sac Fire in partnership with WIOA, would lose funding for the high school

Can revenues be increased – established to provide General Fund offset for this program?

No.

If General Fund support is cut what is the impact on Revenues?

Significant as it eliminates oversight and support of the program.

The GF is an approximate 50% match to SETA's WIA funds in program oversight.

POD Cost 512

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 1001 1001:General Fund	56.16	2,624,393	36,315	2,660,708	112,633	1,000	-1,331,273	1,443,068	0	1,443,068

POD Cost 512

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_2206 2206:Laguna Creek Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F_2226 2226:Neighborhood Water Quality Dist	0.00	0	0	0	0	0	0	0	0	0
F_2230 2230:N Natomas Lands CFD 3	0.00	0	0	0	0	0	0	0	0	0
F_2232 2232:Landscaping and Lighting	0.00	0	0	0	0	0	542,000	542,000	0	542,000
F_2233 2233:Neighborhood Park Maint CFD	0.00	0	0	0	0	0	0	0	0	0
F_2246 2246:Township 9 CFD No. 2012-06	0.00	0	0	0	0	0	0	0	0	0
F_2501 2501:START Fund	0.00	0	0	0	0	0	0	0	0	0
F_2507 2507:Land Park	0.00	0	0	0	0	0	0	0	0	0
F_2508 2508:Quimby Act Fund	0.00	0	0	0	0	0	0	0	0	0
F_2603 2603:Golf Fund	0.00	0	0	0	0	0	0	0	0	0
F_3204 3204:Park Development Fund	0.00	0	0	0	0	0	0	0	0	0
F_6012 6012:4th R Program	0.00	0	0	0	0	0	0	0	0	0
Total POD:	56.16	2,624,393	36,315	2,660,708	112,633	1,000	-789,273	1,985,068	0	1,985,068

Fiscal Year FY20
Program Status Active
Department Youth, Parks, and Community Enrichment
Group Group 3
POD Category Fully Offset
POD Function Operations

Program Services
 4th R Childcare Program

Program Description
 The 4th "R" is a year-round licensed school-age child care program for Kindergarten - 6th Grade. The program is held on the campuses of 19 elementary school sites in Sacramento, including schools in Natomas, Sacramento City and Twin Rivers school districts.

Legal Requirements
 The 4th "R" is a licensed child care program and is required to follow Department of Social Services, Title 22 regulations. Child Care Licensing Program ensures the health and safety of children in care. The licensing is mandated by law to provide preventive, protective and quality services to children in care by ensuring that licensed facilities meet established health and safety standards through monitoring facilities, providing technical assistance, and establishing partnerships with providers, parents, and the child care community.
 For full descriptions and regulations visit - <http://www.dss.cahwnet.gov/ord/PG587.htm>

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
No	Yes	0	0	

What is the Minimum Legal Requirement?
 See Legal Requirements for Program

Impact from Contracting Out? Change in LOS?
 We would not contract out services, we would not provide them. This would be very disruptive for families and school districts. A transition period would be needed for parents to find other service providers or advocate for school districts to contract with service providers on their campuses. Hundreds of City employees would be laid off.

What happens if we don't do this Program? Who will enforce?
 Over 2000 youth and their families would be left without childcare, before and/or after school and during spring, winter and summer break.

Can revenues be increased ~ established to provide General Fund offset for this program?
 No.

If General Fund support is cut what is the impact on Revenues?
 None. Enterprise fund.

POD Cost 513

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	1.00	140,396	0	140,396	0	0	0	140,396	0	140,396
F_2206 2206:Laguna Creek Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F_2226 2226:Neighborhood Water Quality Dist	0.00	0	0	0	0	0	0	0	0	0
F_2230 2230:N Natomas Lands CFD 3	0.00	0	0	0	0	0	0	0	0	0
F_2232 2232:Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0
F_2233 2233:Neighborhood Park Maint CFD	0.00	0	0	0	0	0	0	0	0	0
F_2246 2246:Township 9 CFD No. 2012-06	0.00	0	0	0	0	0	0	0	0	0
F_2501 2501:START Fund	0.00	0	0	0	0	0	0	0	0	0
F_2507 2507:Land Park	0.00	0	0	0	0	0	0	0	0	0
F_2508 2508:Quimby Act Fund	0.00	0	0	0	0	0	0	0	0	0
F_2603 2603:Golf Fund	0.00	0	0	0	0	0	0	0	0	0
F_3204 3204:Park Development Fund	0.00	0	0	0	0	0	0	0	0	0
F_6012 6012:4th R Program	132.95	6,143,748	-1,103,903	5,039,845	922,669	12,867	-367,140	5,608,241	5,820,638	-212,398
Total POD:	133.95	6,284,143	-1,103,903	5,180,240	922,669	12,867	-367,140	5,748,636	5,820,638	-72,002

Fiscal Year FY20
Program Status Active
Department Youth, Parks, and Community Enrichment
Group Group 3 **POD Category** Existing **POD Function** Operations

Program Services

Sacramento START Afterschool Literacy & Enrichment Program

Program Description

"Sacramento START has been operating after school programs in the City of Sacramento since November 1995 and is a recognized community leader in the expanded learning community. START has made a difference in the lives of over 100,000 students in low-income neighborhoods of Sacramento, created partnerships with as many as 64 schools in five districts and brought more than \$100 million of outside funding into our communities. The START program has been a dependable employer, providing jobs for over 4,500 employees through the years. START currently operates at five school sites in Robla School District and serves over 500 children every day. START believes that children should be given every opportunity to be successful and fosters enthusiasm for learning by engaging children in fun, literacy-focused activities, in a safe and caring environment. START expands the school day before and after hours, and supports district goals. At each site, the program works to support students in all areas of their development by offering a variety of activities that include visual and performing arts, community involvement, physical activity, sports, and nutrition. As well as support in: language arts, reading, math, science, social studies, nutrition, fitness, character development, leadership, mentoring, sports skills, visual and performing arts, dance, and recreation. The quality of programming goes well beyond what is typically seen in other expanded learning programs. START honors the uniqueness of every school and child by designing programs in ways that reflect the priorities of local student populations, site administrators and faculty members. This approach has paid huge dividends in helping students achieve their potential and districts and schools meet their goals.

Legal Requirements

"The ASES program must be aligned with the content of regular school day and other extended learning opportunities. The program must provide a safe physical and emotional environment as well as opportunities for relationship building. After school programs must consist of the two elements below:
 An educational and literacy element to provide tutoring and/or homework assistance designed to help students meet state standards in one or more of the following core academic subjects: reading/language arts, mathematics, history and social studies, or science. A broad range of activities may be implemented based on local student needs and interests.
 The educational enrichment element must offer an array of additional services, programs, and activities that reinforce and complement the school's academic program. Educational enrichment may include but is not limited to, positive youth development strategies, recreation and prevention activities. Such activities might involve the visual and performing arts, music, physical activity, health/nutrition promotion, and general recreation; career awareness and work preparation activities; community service-learning; and other youth development activities based on student needs and interests. Enrichment activities may be designed to enhance the core curriculum.

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
Yes	Yes	90,000	28	1 year

What is the Minimum Legal Requirement?

"All staff members who directly supervise pupils must meet the minimum qualifications, hiring requirements, and procedures for an instructional aide in the school district. School site principals approve site supervisors for the after school program and ensure that the program maintains a pupil-to-staff member ratio of no more than 20 to 1. A nutritious snack is provided daily to students participating in the program. The snack provided must meet the standards identified in EC Section 49430. After School Program grantees are required to operate programs a minimum of 15 hours per week and at least until 6:00 p.m., beginning immediately upon conclusion of the regular school day. Programs must plan to operate every regular school day during the regular school year.

Impact from Contracting Out? Change in LOS?

Decreased partnership with school districts; decreased before and afterschool learning program in Robla District

What happens if we don't do this Program? Who will enforce?

School District would be required to apply for ASES Grant funding and assume fiscal agent responsibilities, and contract services to alternative provider. For 2018-19, over 500 students would potentially be without before and after school learning program.

Can revenues be increased ~ established to provide General Fund offset for this program?

No, free program

If General Fund support is cut what is the impact on Revenues?

Free program

POD Cost 515

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	0.75	112,851	0	112,851	0	0	-45,000	67,851	0	67,851
F_2206 2206:Laguna Creek Maint Dist	0.00	0	0	0	0	0	45,000	45,000	0	45,000
F_2226 2226:Neighborhood Water Quality Dist	0.00	0	0	0	0	0	0	0	0	0
F_2230 2230:N Natomas Lands CFD 3	0.00	0	0	0	0	0	0	0	0	0
F_2232 2232:Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0
F_2233 2233:Neighborhood Park Maint CFD	0.00	0	0	0	0	0	0	0	0	0
F_2246 2246:Township 9 CFD No. 2012-06	0.00	0	0	0	0	0	0	0	0	0
F_2501 2501:START Fund	16.24	806,577	-291,100	515,477	551,503	45,000	1,061	1,113,041	606,789	506,252
F_2507 2507:Land Park	0.00	0	0	0	0	0	0	0	0	0
F_2508 2508:Quimby Act Fund	0.00	0	0	0	0	0	0	0	0	0

POD Cost 515

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 2603 2603:Golf Fund	0.00	0	0	0	0	0	0	0	0	0
F 3204 3204:Park Development Fund	0.00	0	0	0	0	0	0	0	0	0
F 6012 6012:4th R Program	0.25	29,188	0	29,188	0	0	0	29,188	0	29,188
Total POD:	17.24	948,616	-291,100	657,516	551,503	45,000	1,061	1,255,080	606,789	648,291

Fiscal Year FY20
Program Status Active
Department Youth, Parks, and Community Enrichment
Group
POD Category Existing **POD Function**

Program Services
 City Golf Course Administration

Program Description
 Golf program and maintenance services are contracted out. City has various obligations for capital improvements to structures. This program manages the lease agreements and relationships, and collects lease rent to pay debt service and contract administration. Courses include Haggin Oaks, Bing Maloney, Land Park and Bartley Cavanaugh.

Legal Requirements

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
Yes	No	0	0	N/A

What is the Minimum Legal Requirement?

Impact from Contracting Out? Change in LOS?

Already contracted out.

What happens if we don't do this Program? Who will enforce?

City GF would be required to assume \$1.2 million annual debt payment and risk of lawsuit from Morton Golf.

The Golf Special Revenue Fund would be unable to pay required debt service payments without the revenue generated by these golf courses.

Can revenues be increased ~ established to provide General Fund offset for this program?

No General Fund support.

If General Fund support is cut what is the impact on Revenues?

No General Fund support.

POD Cost 600

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	0.00	0	0	0	0	0	250,000	250,000	0	250,000
F_2206 2206:Laguna Creek Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F_2226 2226:Neighborhood Water Quality Dist	0.00	0	0	0	0	0	0	0	0	0
F_2230 2230:N Natomas Lands CFD 3	0.00	0	0	0	0	0	0	0	0	0
F_2232 2232:Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0
F_2233 2233:Neighborhood Park Maint CFD	0.00	0	0	0	0	0	0	0	0	0
F_2246 2246:Township 9 CFD No. 2012-06	0.00	0	0	0	0	0	0	0	0	0
F_2501 2501:START Fund	0.00	0	0	0	0	0	0	0	0	0
F_2507 2507:Land Park	0.00	0	0	0	0	0	0	0	0	0
F_2508 2508:Quimby Act Fund	0.00	0	0	0	0	0	0	0	0	0
F_2603 2603:Golf Fund	0.00	0	0	0	57,789	0	-249,900	-192,111	1,154,900	-1,347,011
F_3204 3204:Park Development Fund	0.00	0	0	0	0	0	0	0	0	0
F_6012 6012:4th R Program	0.00	0	0	0	0	0	0	0	0	0
Total POD:	0.00	0	0	0	57,789	0	100	57,889	1,154,900	-1,097,011

Fiscal Year FY20
Program Status Active
Department Youth, Parks, and Community Enrichment
Group Group 5
POD Category Essential 3
POD Function Operations

Program Services
 Technology

Program Description
 Management of department-wide technical equipment and software expenditures. Essential due to dependency on technology for communications, programming, and operation needs.

Legal Requirements

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
No	No	0	0	

What is the Minimum Legal Requirement?

Impact from Contracting Out? Change in LOS?

What happens if we don't do this Program? Who will enforce?

Can revenues be increased ~ established to provide General Fund offset for this program?

If General Fund support is cut what is the impact on Revenues?

POD Cost 806

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	0.00	0	0	0	11,638	46,000	0	57,638	0	57,638
F_2206 2206:Laguna Creek Maint Dist	0.00	0	0	0	0	0	0	0	0	0
F_2226 2226:Neighborhood Water Quality Dist	0.00	0	0	0	0	0	0	0	0	0
F_2230 2230:N Natomas Lands CFD 3	0.00	0	0	0	0	0	0	0	0	0
F_2232 2232:Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0
F_2233 2233:Neighborhood Park Maint CFD	0.00	0	0	0	0	0	0	0	0	0
F_2246 2246:Township 9 CFD No. 2012-06	0.00	0	0	0	0	0	0	0	0	0
F_2501 2501:START Fund	0.00	0	0	0	0	0	0	0	0	0
F_2507 2507:Land Park	0.00	0	0	0	0	0	0	0	0	0
F_2508 2508:Quimby Act Fund	0.00	0	0	0	0	0	0	0	0	0
F_2603 2603:Golf Fund	0.00	0	0	0	0	0	0	0	0	0
F_3204 3204:Park Development Fund	0.00	0	0	0	0	0	0	0	0	0
F_6012 6012:4th R Program	0.00	0	0	0	0	0	0	0	0	0
Total POD:	0.00	0	0	0	11,638	46,000	0	57,638	0	57,638

Budget versus POD Cost Summary

21000:Community Development

	Fund	FTE	Labor	Other Employee Services	Total Employee Services	Service and Supplies	Property	Inter- departmental Transfers	Expenditure Subtotal	Revenues	Net Budget (Expense less Revenue)
Budget	1001:General Fund	288.00	32,037,972	367,668	32,405,640	5,844,717	697,534	-2,753,783	36,194,108	26,331,317	9,862,791
	3213:Citywide Low Income Housing Fund	-	-	-	-	2,300,000	-	-	2,300,000	2,300,000	0
	2016:Development Services Fund	-	-	-	-	2,000,000	-	-	2,000,000	3,387,000	-1,387,000
	2232:Landscaping and Lighting	-	-	-	-	-	-	200,000	200,000	-	200,000
	2502:Special Program Donations Fund	-	-	-	-	250,000	-	-	250,000	250,000	0
Total	21000:Community Development	288.00	32,037,972	367,668	32,405,640	10,394,717	697,534	-2,553,783	40,944,108	32,268,317	8,675,791
POD	1001:General Fund	288.00	32,037,972	367,668	32,405,640	5,844,717	697,534	-2,753,783	36,194,108	26,331,317	9,862,791
	3213:Citywide Low Income Housing Fund	-	-	-	-	2,300,000	-	-	2,300,000	2,300,000	0
	2016:Development Services Fund	-	-	-	-	2,000,000	-	0	2,000,000	3,387,000	-1,387,000
	2232:Landscaping and Lighting	-	-	-	-	-	-	200,000	200,000	-	200,000
	2502:Special Program Donations Fund	-	-	-	-	250,000	-	-	250,000	250,000	0
Total	21000:Community Development	288.00	32,037,972	367,668	32,405,640	10,394,717	697,534	-2,553,783	40,944,108	32,268,317	8,675,791
Budget Less POD:		0.00	0	0	0	0	0	0	0	0	0

Fiscal Year FY20

Program Status Active

Department Community Development

Group Group 1

POD Category Essential
3

POD Function Operations

Program Services

Neighborhood Code Enforcement

Program Description

The program responds to complaints that provides the community mitigation of blighted and unsafe conditions related to private property within the city. It includes provisions for exclusion and abatement of various nuisances as identified in Sacramento City Code 8.04, which includes but are not limited to the removal of junk and debris, inoperable vehicles, infestations of vermin and rodents from buildings/properties located within the city, and provides for cost recovery and related appeal processes. The program also enforces provisions of Title 12 to addresses overgrown landscaping and obstructions posing a potential hazard to traffic including vehicles and pedestrians. It addresses parking requirements by enforcing provisions of Chapter 8.04 and sections of Title 10. To maintain quality of life within resident neighborhoods the program also addresses the City's Noise Standards.

Legal Requirements

Sacramento City Charter Ch. 8.04 Nuisances Generally

To protect the health, safety, and welfare of all residents and to establish a standard to ensure a positive effect on property value, to preserve and maintain the livability, values and integrity of our neighborhoods, community appearance, and neighborhood pride.

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
No	Yes	0	0	

What is the Minimum Legal Requirement?

Impact from Contracting Out? Change in LOS?

What happens if we don't do this Program? Who will enforce?

Increase in citizen complaints.
Jeopardize public health and safety from vector-borne diseases.
Deterioration of quality of life in neighborhoods.
Proliferation of code violations throughout the city.

Can revenues be increased ~ established to provide General Fund offset for this program?

If General Fund support is cut what is the impact on Revenues?

POD Cost 130

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	16.50	1,682,229	38,181	1,720,410	243,981	23,901	22,534	2,010,826	1,473,107	537,719
F_2016 2016:Development Services Fund	0.00	0	0	0	0	0	0	0	0	0
F_2232 2232:Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0
F_2502 2502:Special Program Donations Fund	0.00	0	0	0	0	0	0	0	0	0
F_3213 3213:Citywide Low Income Housing Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	16.50	1,682,229	38,181	1,720,410	243,981	23,901	22,534	2,010,826	1,473,107	537,719

Fiscal Year FY20
Program Status Active
Department Community Development **Group** Group 1 **POD Category** Fully Offset **POD Function** Operations

Program Services

Rental Housing Inspection Program

Program Description

State statute mandates enforcement of its laws, which allow local jurisdictions to go beyond response to complaints and provide proactive inspection of housing related to the health and safety of the occupants and general public. This program provides proactive systematic health and safety inspection of all rental property.

Legal Requirements

State Building Code Section 108.3
 State Health and Safety Code Sections 17961, 18935, 17960.
 Specific Requirement: City Code 8.120.080 "All rental housing properties and rental housing units are subject to routine periodic inspection by the City as provided by this chapter."

Budget Comments

RHIP Fees were established to offset total cost of the program, is there a reason revenue is budgeted lower than program expenditures? There should be no impact to the General Fund. There is carry over of current year revenues, but should we adjust the expenditure side to match?

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
No	Yes	0	0	

What is the Minimum Legal Requirement?

Impact from Contracting Out? Change in LOS?

What happens if we don't do this Program? Who will enforce?

Decline in economic values of neighboring structures.
 Increased deterioration and neglect threatening tenants and public health and safety.
 No performance of routine and periodic inspections.
 Lack of follow-up on annual inspection dates.
 Loss of revenue and delinquent payments.

Can revenues be increased ~ established to provide General Fund offset for this program?

If General Fund support is cut what is the impact on Revenues?

POD Cost 131

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 1001 1001:General Fund	12.75	1,452,091	0	1,452,091	90,145	47,000	9,275	1,598,511	1,494,998	103,513
F 2016 2016:Development Services Fund	0.00	0	0	0	0	0	0	0	0	0
F 2232 2232:Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0
F 2502 2502:Special Program Donations Fund	0.00	0	0	0	0	0	0	0	0	0
F 3213 3213:Citywide Low Income Housing Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	12.75	1,452,091	0	1,452,091	90,145	47,000	9,275	1,598,511	1,494,998	103,513

Fiscal Year FY20
Program Status Active
Department Community Development **Group** Group 2 **POD Category** Essential 3 **POD Function** Operations

Program Services
 Zoning Enforcement

Program Description
 To maintain a healthy, safe, and clean environment; to carry out land use policy; and to preserve the quality of life standards that residents and businesses enjoy in our community.

Legal Requirements
 City Code Titles 15, 16, 17, and 18 require enforcement in order to maintain compliance with state laws carry out the City Council's policies and direction and improve the City's regulatory environment.

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take? Contracting out would likely have a higher hourly cost. Lower LOS would reduce customer service and internal staff support.
No	Yes	0	0	

What is the Minimum Legal Requirement?
 Not applicable.

Impact from Contracting Out? Change in LOS?
 A reduction in LOS would result in fewer zoning investigations, delayed response to citizen complaints, and increased incidence of zoning violations.

What happens if we don't do this Program? Who will enforce?
 Neighborhood deterioration; intrusion of illegal and objectionable uses. Public health, safety and welfare severely impacted. Elimination would counter Council direction and cease regulatory reform and improvement initiatives.

Can revenues be increased ~ established to provide General Fund offset for this program?
 Yes largely at the expense of homeowners and small businesses who currently pay half or less of actual cost.

If General Fund support is cut what is the impact on Revenues?
 Not applicable.

POD Cost 132

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	3.00	389,623	5,208	394,831	32,696	0	1,500	429,027	0	429,027
F_2016 2016:Development Services Fund	0.00	0	0	0	0	0	0	0	0	0
F_2232 2232:Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0
F_2502 2502:Special Program Donations Fund	0.00	0	0	0	0	0	0	0	0	0
F_3213 3213:Citywide Low Income Housing Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	3.00	389,623	5,208	394,831	32,696	0	1,500	429,027	0	429,027

Fiscal Year FY20
Program Status Active
Department Community Development **Group** Group 1 **POD Category** Existing **POD Function** Operations

Program Services
 Business Compliance

Program Description

The program responds to complaints related to various business activities including entertainment, tobacco retailing, taxicabs, pedi-cabs, food trucks, massage parlors, and short-term rental properties. It ensures all applicable standards/criteria are met, and that all necessary permits, current business operations, tax certifications, et cetera, are obtained and current.

Staff assigned to this program routinely and proactively inspect the businesses listed above to ensure compliance with federal, state, and local standards. Sting operations with the Sacramento Police Department are conducted to minimize the sale of tobacco products to persons under 21 years of age and educate tobacco retail operators. In April of 2019, the City Council banned the sale of flavored tobacco products requiring an increase of routine inspections (starting January 2020), which is to ensure compliance with the adopted amendments to Chapter 5.138 Tobacco Retail License. Sting operations are also conducted at massage parlors to address illegal activity, such human trafficking and prostitution. The amendments also changed the definition of "tobacco products" requiring all vape shops to participate in the Tobacco Retail Licensing Program. The program investigates complaints of short-term rentals operating without required permits and properties with permits that are violating conditions set on short-term rental licenses. Conditions set on short-term rental permits include excessive occupancy, exceedance of rental term, and use of uninhabitable spaces for sleeping quarters. The City will soon adopt an ordinance that will allow for outdoor vending on city streets. The program will respond to complaints relating to vendors that operate without permits and routinely inspect permitted vendors to ensure compliance with local standards.

Legal Requirements

Title 5 - Business Licenses/Regulations Chapter 5.12: Amusement Devices, Chapter 5.20: Billiard/Pool Parlors; Business Licenses/Regulations Chapter 5.108, Entertainment Establishments (2003), Chapter 5.136 Taxicabs (2006), and Chapter 5.138, Tobacco Retailer Ordinance (2004), 5.114 Short-term rentals, 5.68 Food Vending Vehicles, 5.88 Outdoor Vending.

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
No	Yes	0	0	

What is the Minimum Legal Requirement?

Impact from Contracting Out? Change in LOS?

What happens if we don't do this Program? Who will enforce?

Public health and safety at risk (noise, occupancy, disturbances, etc.)
 Increased complaints from citizens, residents, and business owners. Not providing this service could have negative impacts on businesses residents visitors patrons employees etc.
 Increase in underage tobacco sales and possible addiction.
 Increased calls to Fire Dept and Police Dept.

Can revenues be increased ~ established to provide General Fund offset for this program?

If General Fund support is cut what is the impact on Revenues?

POD Cost 174

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	6.75	665,371	13,004	678,375	90,302	8,369	12,936	789,982	315,500	474,482
F_2016 2016:Development Services Fund	0.00	0	0	0	0	0	0	0	0	0
F_2232 2232:Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0
F_2502 2502:Special Program Donations Fund	0.00	0	0	0	0	0	0	0	0	0
F_3213 3213:Citywide Low Income Housing Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	6.75	665,371	13,004	678,375	90,302	8,369	12,936	789,982	315,500	474,482

Fiscal Year FY20
Program Status Active
Department Community Development **Group** Group 1 **POD Category** Existing **POD Function** Operations

Program Services
 Graffiti Abatement

Program Description

Adopted by the City Council in 1997 (Ordinance 97-073 Section 2: prior code 61.17.1700), this ordinance recognized that the increase of graffiti on both public and private buildings, structures, and other places creates a condition of blight within the city that can result in the deterioration of property values, business opportunities, and enjoyment of life for persons using adjacent and surrounding properties. Additionally, that the presence of graffiti is inconsistent with the City's goals of maintaining property, preventing crime, and preserving aesthetic standards. Unless graffiti is quickly removed, it encourages the creation of additional graffiti on nearby buildings and structures. This ordinance provides a process for the quick removal of graffiti within the city, including a method for cost recovery. Gang graffiti is treated as an immediately dangerous condition.

Legal Requirements

Title 8 Health & Safety Chapter 8.24 Graffiti Abatement

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
No	Yes	0	0	

What is the Minimum Legal Requirement?

Impact from Contracting Out? Change in LOS?

What happens if we don't do this Program? Who will enforce?

Encourages continued vandalism;
 Community pride decreases, businesses suffer, deterioration of quality of life;
 Significant damage to property investment;
 Economic impact on community when graffiti is left unabated;
 Increased citizen complaints;
 Lack of graffiti prevention and educational outreach;
 Jeopardize public health and safety.

Can revenues be increased ~ established to provide General Fund offset for this program?

If General Fund support is cut what is the impact on Revenues?

POD Cost 176

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F 1001 1001:General Fund	4.00	335,475	7,300	342,775	20,600	15,200	-200,000	178,575	5,000	173,575
F 2016 2016:Development Services Fund	0.00	0	0	0	0	0	0	0	0	0
F 2232 2232:Landscaping and Lighting	0.00	0	0	0	0	0	200,000	200,000	0	200,000
F 2502 2502:Special Program Donations Fund	0.00	0	0	0	0	0	0	0	0	0
F 3213 3213:Citywide Low Income Housing Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	4.00	335,475	7,300	342,775	20,600	15,200	0	378,575	5,000	373,575

Fiscal Year FY20
Program Status Active
Department Community Development **Group** Group 2 **POD Category** Mandated **POD Function** Operations

Program Services
 Entitlements

Program Description
 Review development applications to ensure new development is consistent with the General Plan, Zoning and Subdivision regulations, Historic Preservation plans and policies, and Design Guidelines. Review also helps ensure development is compatible with the surrounding neighborhoods. This POD also includes Environmental Planning Services, which implements the California Environmental Quality Act for both private development and other City departments.

Legal Requirements
 Government Code 65000-66035 (Planning) and Government Code 66410-66499.58 (Subdivision)
 City Code Titles 15, 16, 17, 18 California Health and Safety Code 2007 California Building Code (CBC) National Envir. Policy Act
 (<http://www.epa.gov/compliance/nepa/>)
 California Public Resources Code 21000-21177
 California Code of Regs Title 14 Div. 6 Ch. 3 15000-15387 (CEQA)

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
Yes	Yes	0	0	

What is the Minimum Legal Requirement?
 Permit Streamlining Act requires a decision on applications within 180 days.

Impact from Contracting Out? Change in LOS?
 Contracting out would likely have a higher hourly cost. LOS could be reduced, resulting in increasing the average processing time for permits.

What happens if we don't do this Program? Who will enforce?
 Elimination would result in violation of federal, state, and local laws. Fees are collected to provide service, elimination would result in loss of department revenue. Elimination would result in negative impact in quality of life. Processing of nominations is potentially billable.

Can revenues be increased ~ established to provide General Fund offset for this program?
 Yes, largely at the expense of homeowners and small businesses, who currently pay half or less of actual cost.

If General Fund support is cut what is the impact on Revenues?
 Revenue would be reduced due to increased processing timelines and increased illegal construction without permits.

POD Cost 182

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	39.50	5,015,289	82,365	5,097,654	473,076	59,141	-39,236	5,590,635	4,238,128	1,352,507
F_2016 2016:Development Services Fund	0.00	0	0	0	0	0	0	0	187,000	-187,000
F_2232 2232:Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0
F_2502 2502:Special Program Donations Fund	0.00	0	0	0	0	0	0	0	0	0
F_3213 3213:Citywide Low Income Housing Fund	0.00	0	0	0	700,000	0	0	700,000	700,000	0
Total POD:	39.50	5,015,289	82,365	5,097,654	1,173,076	59,141	-39,236	6,290,635	5,125,128	1,165,507

Fiscal Year FY20
Program Status Active
Department Community Development **Group** Group 2 **POD Category** Existing **POD Function** Operations

Program Services
 Long Range Planning

Program Description

- 1) Ensures that the General Plan is kept up to date and responsive to state mandates.
- 2) Serves as City liaison with other governmental agencies that affect citywide planning. Analyzes effects of agency proposals and prepares recommendations to City Manager and City Council on how to respond.
- 3) Informs and educates decision makers and the public on matters affecting citywide planning.
- 4) Satisfies Attorney General's requirement for compliance with the California Environmental Quality Act (CEQA) for greenhouse gas mitigation.
- 5) Economic development incentive for planned development by streamlining future development.
- 6) Prepares and implements portions of the City's Climate Action Plan.

Legal Requirements

State Government Code 65350 (Authority for and Scope of General Plans); Resolution 2009-130 CEQA mitigation requirement of the 2035 General Plan; City Code 2.112 (City Planning); Council Direction per Resolution 2009-131 adopting the General Plan (Chapter 4 Implementation).

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
No	Yes	0	0	N/A

What is the Minimum Legal Requirement?

Minimum state requirements are that the City have an adequate General Plan and implemented climate action plan and green building program. Because new legislation constantly alters the City's obligations to maintain an adequate plan, staff must keep abreast of statutory changes and recommend appropriate actions to the City Manager and City Council. The level of effort devoted to administration, implementation, and reporting of the General Plan is determined by the City Council per Chapter 2.112 and policies in Part 4 of the 2035 General Plan.

Impact from Contracting Out? Change in LOS?

Loss of staff knowledge and expertise associated with local land uses, community values, and concerns. A portion of the work is being contracted out because it requires specialized professional services; however the current FTE devoted to this program are essential to deliver the program and ensure compliance with City contracting requirements. Further reduction in LOS could result in failure to comply with state law (CEQA). It would be difficult to find a contractor with the knowledge of city land use and community values and concerns who could perform as well as in-house staff.

Further reductions would impair the City's ability to provide neighborhood planning services. LOS has already been reduced by 50%. Further reduction in LOS could result in failure to comply with state law and City Code.

What happens if we don't do this Program? Who will enforce?

Elimination of this program would eventually result in an unmaintained, and therefore inadequate General Plan, subjecting the City to legal challenges, and potentially halting development. Interested parties could sue the City to prevent issuance of development permits or amendment of plans and ordinances that are contrary to state law. Program elimination would make the City ineligible for grants for cities that are in compliance with their housing elements, such as the Workforce Housing Grant and Prop. 1C. The City would reduce its ability to obtain professional analysis and recommendations for how to anticipate and proactively manage changing land use, economic, and livability issues. If eliminated the City would cease to be in compliance with CEQA and this could result in legal challenge by any person to the adequacy of the general plan and potential moratorium on development. Furthermore all future development projects would be subject to case-by-case challenge on adequacy of CEQA analysis and mitigation of greenhouse gas emissions.

Can revenues be increased ~ established to provide General Fund offset for this program?

Yes. This program is supported by the General Plan Maintenance Fee that is levied on building permits; it was last increased in 2008. Further increases to the fee could fully offset the program cost. Also, the Housing Trust Fund fee includes an administrative set-aside that was devoted to SHRA's housing programs, but is now part of Planning. Also the City could choose to allocate more Federal Energy Efficiency and Conservation Block Grant funds to cover staff costs.

If General Fund support is cut what is the impact on Revenues?

None.

POD Cost 183

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	7.25	947,829	13,322	961,151	81,047	2,749	-789,897	255,050	110,000	145,050
F_2016 2016:Development Services Fund	0.00	0	0	0	2,000,000	0	0	2,000,000	2,000,000	0
F_2232 2232:Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0
F_2502 2502:Special Program Donations Fund	0.00	0	0	0	0	0	0	0	0	0
F_3213 3213:Citywide Low Income Housing Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	7.25	947,829	13,322	961,151	2,081,047	2,749	-789,897	2,255,050	2,110,000	145,050

Fiscal Year FY20

Program Status Active

Department Community Development **Group** Group 2 **POD Category** Essential 1 **POD Function** Operations

Program Services

Annexation, Infill, & Growth

Program Description

Manages the Annexation Program. Oversees compliance with the Natomas Basin Habitat Conservation Plan. Provides technical and outreach support and customer service. Supports Public Improvement Financing unit.

Legal Requirements

Resolution 2002-830 (MOU City/County), Resolution 2006-568 (sphere of influence, planning)
 Council Direction per Strategic Plan Focus Area: Economic Development
 Required by City Code Title 17 - Applications
 Government Code 56375 (a) - Cortese-Knox-Hertzberg law
 Resolution 2002-276: "Amending Section 1 of the City of Sacramento General Plan related to Infill Development Estimates and Infill Development Policies"

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
No	Yes	0	11,924	

What is the Minimum Legal Requirement?

Permit Streamlining Act requires that decisions on applications must be made within 180 days.

Impact from Contracting Out? Change in LOS?

Contracting out would likely have a higher hourly cost. Lower LOS would reduce customer service and internal staff support, and result in inconsistent and less knowledgeable staff representation of City interests in Natomas. Lower LOS could be reduced, resulting in increasing the average processing time for permits and would reduce customer service and internal staff support.

What happens if we don't do this Program? Who will enforce?

If City does not participate in the Natomas Joint Vision, the County will take the lead and develop adjacent to the city in an unsustainable manner. Elimination undermines support for the General Plan on its focus on infill. Also precludes coordination of creative solutions for infill development. No annexations or sphere of influence amendments would occur and it would hamper economic recovery of Natomas (sale of bonds and development proposals).

Can revenues be increased ~ established to provide General Fund offset for this program?

Fees could be raised for developer applications; City-initiated actions would have to be paid by the General Fund. Development impact fees could be increased to fund this administrative expenditure.

If General Fund support is cut what is the impact on Revenues?

Not applicable.

POD Cost 185

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	2.00	332,773	-150,666	182,107	21,796	2,065	0	205,968	0	205,968
F_2016 2016:Development Services Fund	0.00	0	0	0	0	0	0	0	0	0
F_2232 2232:Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0
F_2502 2502:Special Program Donations Fund	0.00	0	0	0	0	0	0	0	0	0
F_3213 3213:Citywide Low Income Housing Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	2.00	332,773	-150,666	182,107	21,796	2,065	0	205,968	0	205,968

Fiscal Year FY20
Program Status Active
Department Community Development **Group** Group 4 **POD Category** Existing **POD Function** Operations

Program Services
 Animal Care Volunteer Program

Program Description
 Manages the volunteer program and community engagement. Programmatic costs are supported through F.O.C.A.S.

Legal Requirements
 None.

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
No	No	0	0	

What is the Minimum Legal Requirement?
 None.

Impact from Contracting Out? Change in LOS?

What happens if we don't do this Program? Who will enforce?
 Lose community support and donation funds. Loss of great return on investment of minimal City funds.

Can revenues be increased ~ established to provide General Fund offset for this program?

If General Fund support is cut what is the impact on Revenues?

POD Cost 207

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	2.00	206,051	0	206,051	5,660	0	-74,481	137,230	0	137,230
F_2016 2016:Development Services Fund	0.00	0	0	0	0	0	0	0	0	0
F_2232 2232:Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0
F_2502 2502:Special Program Donations Fund	0.00	0	0	0	17,500	0	0	17,500	17,500	0
F_3213 3213:Citywide Low Income Housing Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	2.00	206,051	0	206,051	23,160	0	-74,481	154,730	17,500	137,230

Fiscal Year FY20
Program Status Active
Department Community Development **Group** Group 1 **POD Category** Mandated **POD Function** Operations

Program Services
 Housing & Dangerous Buildings

Program Description
 Program responds to complaints which provides the community mitigation of blighted or unsafe conditions related to buildings within the city. Ordinance recognizes that any building or portion thereof including any dwelling unit, guest room, or suite of rooms in which there exists any of the conditions that endangers the life, limb, health, property, safety, or welfare of the public or the occupants thereof shall be deemed and is declared to be a substandard building.

Legal Requirements
 CA Building Code sec. 108.3, State Health and Safety code secs. 19990 (a), 17961, 18935, 17960
 City Code Sections: 8.96 (dangerous buildings), 8.24 (graffiti abatement), 8.20 (Summary Abatement of Dangerous Vehicles). Chapters: 8.100.070 vacant building monitoring; 8.100.1200 vacant blighted property.
 Specific Requirement: Article 3 of State Housing Law "the governing body of every city or county shall adopt ordinances or regulations imposing the requirements contained in this subchapter."

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
No	Yes	0	0	

What is the Minimum Legal Requirement?

Impact from Contracting Out? Change in LOS?

What happens if we don't do this Program? Who will enforce?

Can revenues be increased ~ established to provide General Fund offset for this program?

If General Fund support is cut what is the impact on Revenues?

POD Cost 296

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	21.50	2,521,667	58,034	2,579,701	757,002	36,208	30,429	3,403,340	2,919,453	483,887
F_2016 2016:Development Services Fund	0.00	0	0	0	0	0	0	0	0	0
F_2232 2232:Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0
F_2502 2502:Special Program Donations Fund	0.00	0	0	0	0	0	0	0	0	0
F_3213 3213:Citywide Low Income Housing Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	21.50	2,521,667	58,034	2,579,701	757,002	36,208	30,429	3,403,340	2,919,453	483,887

Fiscal Year FY20
Program Status Active
Department Community Development **Group** Group 1 **POD Category** Mandated **POD Function** Operations

Program Services
 Vehicle Abatement (On-street)

Program Description
 To remove or cause to remove abandoned, inoperable, hazardous, and unregistered vehicles that become a blight, create a public nuisance, and are a health and safety hazard on streets within the city.

Legal Requirements
 California Vehicle Code 4000: Registration Required
 California Vehicle Code 5204: Registration Tabs
 California Vehicle Code 22500: Prohibited Stopping, Standing, Parking
 California Vehicle Code 22523: Abandonment Prohibited
 California Vehicle Code 22651: Circumstances Permitting Removal
 California Vehicle Code 22669 (a) Authority to abate abandoned vehicles left on any city street or alley
 California Vehicle Code 22669(d) Authority to abate vehicles that are immobilized on any city street, alley, or public right-of-way that lacks parts necessary to operate or creates a hazard to the general public
 California Vehicle Code 22669 (o) Authority to abate vehicles parked on public right-of-way with expired registration in excess of six months.
 California Vehicle Code 22669 (k) Authority to abate vehicles parked in excess of 72 hours on a city street or alley.
 City Code 8.20 Summary Abatement of Dangerous Vehicles pursuant to California Vehicle Code 22669 (a) and (d)

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
No	Yes	0	0	

What is the Minimum Legal Requirement?

Impact from Contracting Out? Change in LOS?

What happens if we don't do this Program? Who will enforce?

Can revenues be increased ~ established to provide General Fund offset for this program?

If General Fund support is cut what is the impact on Revenues?

POD Cost 297

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	14.50	1,247,455	26,611	1,274,066	261,744	196,918	-400,519	1,332,209	405,292	926,916
F_2016 2016:Development Services Fund	0.00	0	0	0	0	0	0	0	0	0
F_2232 2232:Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0
F_2502 2502:Special Program Donations Fund	0.00	0	0	0	0	0	0	0	0	0
F_3213 3213:Citywide Low Income Housing Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	14.50	1,247,455	26,611	1,274,066	261,744	196,918	-400,519	1,332,209	405,292	926,916

Fiscal Year FY20
Program Status Active
Department Community Development **Group** Group 3 **POD Category** Mandated **POD Function** Operations

Program Services
 Construction-Building Inspections

Program Description

Legal Requirements
 California Health and Safety Code
 2016 California Building Code (CBC) Title 24
 City Building Code Titles 15, 18

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
Yes	Yes	0	0	

What is the Minimum Legal Requirement?

Impact from Contracting Out? Change in LOS?

What happens if we don't do this Program? Who will enforce?
 Elimination would result in violation of state codes and reduce the safety and livability of the city.

Can revenues be increased ~ established to provide General Fund offset for this program?

If General Fund support is cut what is the impact on Revenues?

POD Cost 300

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	34.25	4,169,989	104,214	4,274,203	371,902	147,292	110,217	4,903,614	9,582,420	-4,678,807
F_2016 2016:Development Services Fund	0.00	0	0	0	0	0	0	0	1,200,000	-1,200,000
F_2232 2232:Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0
F_2502 2502:Special Program Donations Fund	0.00	0	0	0	0	0	0	0	0	0
F_3213 3213:Citywide Low Income Housing Fund	0.00	0	0	0	1,600,000	0	0	1,600,000	1,600,000	0
Total POD:	34.25	4,169,989	104,214	4,274,203	1,971,902	147,292	110,217	6,503,614	12,382,420	-5,878,807

Fiscal Year FY20
Program Status Active
Department Community Development **Group** Group 3 **POD Category** Mandated **POD Function** Operations

Program Services
 Construction-Plan Review

Program Description

Legal Requirements
 California Health and Safety Code
 2016 California Building Code (CBC) Title 24
 City Building Code Titles 15, 18

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
Yes	Yes	0	0	

What is the Minimum Legal Requirement?

Impact from Contracting Out? Change in LOS?

What happens if we don't do this Program? Who will enforce?
 Elimination would result in violation of California codes and reduce the safety and livability of the city.

Can revenues be increased ~ established to provide General Fund offset for this program?

If General Fund support is cut what is the impact on Revenues?

POD Cost 301

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	20.50	2,699,458	62,522	2,761,980	1,618,999	11,589	-138,248	4,254,320	3,885,302	369,018
F_2016 2016:Development Services Fund	0.00	0	0	0	0	0	0	0	0	0
F_2232 2232:Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0
F_2502 2502:Special Program Donations Fund	0.00	0	0	0	0	0	0	0	0	0
F_3213 3213:Citywide Low Income Housing Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	20.50	2,699,458	62,522	2,761,980	1,618,999	11,589	-138,248	4,254,320	3,885,302	369,018

Fiscal Year FY20
Program Status Active
Department Community Development **Group** Group 3 **POD Category** Mandated **POD Function** Operations

Program Services
 Counter Operations for Building Permits and Plan Review

Program Description
 Provides required access to services and information. Management of major development projects.

Legal Requirements
 California Health and Safety Code (http://www.leginfo.ca.gov/html/hsc_table_of_contents.html)
 2016 California Building Code
 City Code Titles 15, 18

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
Yes	Yes	0	0	

What is the Minimum Legal Requirement?

Impact from Contracting Out? Change in LOS?

What happens if we don't do this Program? Who will enforce?

Violation of state laws. Negative impact to revenue stream.

Can revenues be increased ~ established to provide General Fund offset for this program?

If General Fund support is cut what is the impact on Revenues?

POD Cost 302

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	34.00	3,915,595	95,232	4,010,827	259,688	11,956	523	4,282,994	763,647	3,519,347
F_2016 2016:Development Services Fund	0.00	0	0	0	0	0	0	0	0	0
F_2232 2232:Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0
F_2502 2502:Special Program Donations Fund	0.00	0	0	0	0	0	0	0	0	0
F_3213 3213:Citywide Low Income Housing Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	34.00	3,915,595	95,232	4,010,827	259,688	11,956	523	4,282,994	763,647	3,519,347

Fiscal Year FY20
Program Status Active
Department Community Development **Group** Group 4 **POD Category** Mandated **POD Function** Operations

Program Services
 Animal Care and Sheltering

Program Description
 Provides the general care, cleaning, feeding, and medicating of stray animals, assists the public with lost and found services and redemptions, conducts adoptions, performs incoming processing of animals, performs euthanasia, prepares specimens for testing, and support winter triage efforts.

Legal Requirements
 California Food & Agriculture Codes 17006, 31108, 31752 - 31752.5, 31753, 31754, California Penal Code 597e, California Civil Code 1813, 1814, 1815, 1816.

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
Yes	No	0	0	

What is the Minimum Legal Requirement?
 City Code 9.44.250

Impact from Contracting Out? Change in LOS?
 Animal Care has already explored contracting out, however, no other service providers are interested in absorbing the operation and cost due to insufficient resources.

What happens if we don't do this Program? Who will enforce?
 County cannot enforce City Code.

Can revenues be increased ~ established to provide General Fund offset for this program?
 Fees could be increased but additional revenues are not likely to be significant. Fee study is currently underway.

If General Fund support is cut what is the impact on Revenues?

POD Cost 336

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	23.25	1,793,800	6,471	1,800,271	186,353	5,268	120	1,992,012	290,000	1,702,012
F_2016 2016:Development Services Fund	0.00	0	0	0	0	0	0	0	0	0
F_2232 2232:Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0
F_2502 2502:Special Program Donations Fund	0.00	0	0	0	0	0	0	0	0	0
F_3213 3213:Citywide Low Income Housing Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	23.25	1,793,800	6,471	1,800,271	186,353	5,268	120	1,992,012	290,000	1,702,012

Fiscal Year FY20
Program Status Active
Department Community Development **Group** Group 4 **POD Category** Mandated **POD Function** Operations

Program Services
 Animal Control and Enforcement

Program Description
 Enforces state law and City ordinances regarding animal control and rabies prevention. Includes support of cannabis enforcement program.

Legal Requirements
 California Penal Code 596, 596.5, 596.7, 597, 597a - 587z, 597.1 - 597.7; Health and Safety Codes, Division 105; Communicable Disease Prevention and Control, part 6; Veterinary Public Health and Safety, Chapter 1; Rabies Control, 121690.

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
No	Yes	0	0	

What is the Minimum Legal Requirement?
 See legal requirements for program.

Impact from Contracting Out? Change in LOS?
 Reduce enforcement for barking dog complaints, and increase of the number of stray animals on city streets.

What happens if we don't do this Program? Who will enforce?
 County cannot enforce City Code.

Can revenues be increased ~ established to provide General Fund offset for this program?
 Fee study is currently underway.

If General Fund support is cut what is the impact on Revenues?

POD Cost 337

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	12.75	1,213,812	3,927	1,217,739	160,169	112,105	56	1,490,069	124,000	1,366,069
F_2016 2016:Development Services Fund	0.00	0	0	0	0	0	0	0	0	0
F_2232 2232:Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0
F_2502 2502:Special Program Donations Fund	0.00	0	0	0	0	0	0	0	0	0
F_3213 3213:Citywide Low Income Housing Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	12.75	1,213,812	3,927	1,217,739	160,169	112,105	56	1,490,069	124,000	1,366,069

Fiscal Year FY20
Program Status Active
Department Community Development **Group** Group 4 **POD Category** Mandated **POD Function** Operations

Program Services
 Veterinarian Services

Program Description
 Performs spay/neuter surgeries to all animals prior to adoption and mandatory sterilization surgeries for the mandatory altering upon second impound, provides medical care to stray sick and injured animals, provides medical care and documentation for animals involved in a cruelty cases in support of District Attorney's Animal Cruelty Task Force.

Legal Requirements
 California Food & Agriculture Code 30503, California Penal Code 597f; Hayden Act (SB 1785).

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
No		0	0	

What is the Minimum Legal Requirement?
 See legal requirements for program.

Impact from Contracting Out? Change in LOS?

What happens if we don't do this Program? Who will enforce?
 Will no longer be able to support homeless owners and their pets.

Can revenues be increased ~ established to provide General Fund offset for this program?
 Fee study currently underway.

If General Fund support is cut what is the impact on Revenues?

POD Cost 453

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	6.75	811,553	0	811,553	615,208	608	0	1,427,369	0	1,427,369
F_2016 2016:Development Services Fund	0.00	0	0	0	0	0	0	0	0	0
F_2232 2232:Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0
F_2502 2502:Special Program Donations Fund	0.00	0	0	0	0	0	0	0	0	0
F_3213 3213:Citywide Low Income Housing Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	6.75	811,553	0	811,553	615,208	608	0	1,427,369	0	1,427,369

Fiscal Year FY20
Program Status Active
Department Community Development **Group** Group 1 **POD Category** Essential 3 **POD Function** Operations

Program Services
 Weed Abatement

Program Description
 The program responds to complaints which provides the community mitigation of blighted and unsafe conditions (specifically fire hazards) related to vacant undeveloped lots. With over 4,600 privately owned vacant lots, the program conducts outreach to educate property owners of weed abatement requirements and enforces chapter 8.28 Weed and Rubbish Abatement and California Government Code 39501 and 39502. The program abates overgrown dry weeds if property owners not able or willing to comply and provides for cost recovery and related appeal processes.
 The program will work in collaboration with the Vacant Lot Registration Program to ensure owners of the 4,600 lots provide contact information to the City to help increase compliance.

Legal Requirements
 Sacramento City Chapter 8.28 Weed and Rubbish Abatement
 Sacramento City Chapter 8.136 Registration of Vacant Lots
 California Government Code 39501 & 39502 Dirt, Rubbish, and Weed Abatement

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
Yes		0	0	

What is the Minimum Legal Requirement?

Impact from Contracting Out? Change in LOS?

Abatements are currently outsourced to multiple local vendors via contracts.

What happens if we don't do this Program? Who will enforce?

Increase in hazards to public safety due to multiple grass fires, increase workload to the Fire Department to respond to increases in fires. Reduced revenue stream due to reduction of penalties issued for violations.

Can revenues be increased ~ established to provide General Fund offset for this program?

Increase in revenues is possible if penalties are upheld and staff is a consistent unit, capable of applying and coordinating program.

If General Fund support is cut what is the impact on Revenues?

POD Cost 564

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	1.75	153,501	3,124	156,625	285,657	2,010	7,695	451,988	251,520	200,468
F_2016 2016:Development Services Fund	0.00	0	0	0	0	0	0	0	0	0
F_2232 2232:Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0
F_2502 2502:Special Program Donations Fund	0.00	0	0	0	0	0	0	0	0	0
F_3213 3213:Citywide Low Income Housing Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	1.75	153,501	3,124	156,625	285,657	2,010	7,695	451,988	251,520	200,468

Fiscal Year FY20
Program Status Active
Department Community Development **Group** Group 4 **POD Category** Fully Offset **POD Function** Operations

Program Services
 F.O.C.A.S. (Friends of the City's Animal Shelter) Program

Program Description
 Fundraising to provide additional support of animal care, medical care, photography services, social media, major medical costs, humane education, facility capital improvements (e.g., play yard, washer/dryer, X-ray), facility maintenance, and the foster and volunteer programs.

Legal Requirements

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
No		0	0	

What is the Minimum Legal Requirement?

Impact from Contracting Out? Change in LOS?

What happens if we don't do this Program? Who will enforce?

Can revenues be increased ~ established to provide General Fund offset for this program?

If General Fund support is cut what is the impact on Revenues?

Not applicable.

POD Cost 816

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	0.00	0	0	0	0	0	0	0	0	0
F_2016 2016:Development Services Fund	0.00	0	0	0	0	0	0	0	0	0
F_2232 2232:Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0
F_2502 2502:Special Program Donations Fund	0.00	0	0	0	72,729	0	0	72,729	72,729	0
F_3213 3213:Citywide Low Income Housing Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	0.00	0	0	0	72,729	0	0	72,729	72,729	0

Fiscal Year FY20
Program Status Active
Department Community Development **Group** Group 4 **POD Category** Mandated **POD Function** Operations

Program Services

Animal Care Offsite Adoption Events and Community Engagement

Program Description

Promote and staff offsite adoption events and engage the community. Supported through fundraising efforts.

Legal Requirements

Hayden Act (SB 1785); California Food and Agriculture Codes 17006, 31108, 31752, 31754; Animal Rescue Act of 1998.

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
No		0	0	

What is the Minimum Legal Requirement?

To provide adoption events.

Impact from Contracting Out? Change in LOS?

What happens if we don't do this Program? Who will enforce?

Violation of legal requirements.

Can revenues be increased ~ established to provide General Fund offset for this program?

If General Fund support is cut what is the impact on Revenues?

POD Cost 817

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	2.00	156,637	0	156,637	0	0	-159,771	-3,134	0	-3,134
F_2016 2016:Development Services Fund	0.00	0	0	0	0	0	0	0	0	0
F_2232 2232:Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0
F_2502 2502:Special Program Donations Fund	0.00	0	0	0	159,771	0	0	159,771	159,771	0
F_3213 3213:Citywide Low Income Housing Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	2.00	156,637	0	156,637	159,771	0	-159,771	156,637	159,771	-3,134

Fiscal Year FY20

Program Status Active

Department Community Development Group Group 1 POD Category Essential 1 POD Function Operations

Program Services

Cannabis Inspection and Enforcement

Program Description

Legal Requirements

City Code

Budget Comments

CMO Comments

No

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
No		0	0	

What is the Minimum Legal Requirement?

Impact from Contracting Out? Change in LOS?

What happens if we don't do this Program? Who will enforce?

Can revenues be increased ~ established to provide General Fund offset for this program?

If General Fund support is cut what is the impact on Revenues?

POD Cost 818

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	9.50	1,041,791	21,200	1,062,991	147,212	13,644	-701,489	522,359	0	522,359
F_2016 2016:Development Services Fund	0.00	0	0	0	0	0	0	0	0	0
F_2232 2232:Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0
F_2502 2502:Special Program Donations Fund	0.00	0	0	0	0	0	0	0	0	0
F_3213 3213:Citywide Low Income Housing Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	9.50	1,041,791	21,200	1,062,991	147,212	13,644	-701,489	522,359	0	522,359

Fiscal Year FY20
Program Status Active
Department Community Development **Group** Group 2 **POD Category** Existing **POD Function** Operations

Program Services
 Neighborhood Development Action Team (NDAT)

Program Description
 Implement Inclusive Economic Development place-based neighborhood planning to streamline development, facilitate housing and small business creation and retention, and support neighborhood improvement.

Legal Requirements
 Council priority.

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
Yes	Yes	0	0	

What is the Minimum Legal Requirement?
 None.

Impact from Contracting Out? Change in LOS?
 Existing staff from another program area would have to manage consultants, resulting in reductions of services in other program areas.

What happens if we don't do this Program? Who will enforce?
 Neighborhood-based economic development planning would not occur, limiting the City's ability to facilitate revitalization of commercial corridors, challenged neighborhoods, and transit-oriented development.

Can revenues be increased ~ established to provide General Fund offset for this program?
 No.

If General Fund support is cut what is the impact on Revenues?
 None.

POD Cost 820

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	4.00	455,736	0	455,736	0	0	-455,780	-44	0	-44
F_2016 2016:Development Services Fund	0.00	0	0	0	0	0	0	0	0	0
F_2232 2232:Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0
F_2502 2502:Special Program Donations Fund	0.00	0	0	0	0	0	0	0	0	0
F_3213 3213:Citywide Low Income Housing Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	4.00	455,736	0	455,736	0	0	-455,780	-44	0	-44

Fiscal Year FY20

Program Status Active

Department Community Development

Group Group 4

POD Category Fully Offset

Fully Offset

POD Function Operations

Program Services

Licensing & Rabies Control

Program Description

Provides support services to the field enforcement and sheltering operations that are mandated by City Code (Chapter 9.44 Animals). Rabies control through pet licensing.

Legal Requirements

Health and Safety Codes, Division 105; Communicable Disease Prevention and Control, Part 6; Veterinary Public Health and Safety, Chapter 1; Rabies Control 121690.

Budget Comments

CMO Comments

Can this be Contracted Out?	Could the Level of Service be Changed?	What is the potential dollar savings from contracting out ~ LOS Change?	How many FTE could be reduced by contracting out ~LOS change?	How long would contracting out take?
No		0	0	

What is the Minimum Legal Requirement?

Impact from Contracting Out? Change in LOS?

What happens if we don't do this Program? Who will enforce?

Sacramento County would need to cover services.
<http://www.nasphv.org/Documents/NASPHVRabiesCompendium.pdf>

Can revenues be increased ~ established to provide General Fund offset for this program?

Fee study is currently in process to determine.

If General Fund support is cut what is the impact on Revenues?

POD Cost 90

Fund	Authorized FTE	Labor	Employee Services	Total Employee Services	Service and Supplies	Property	Inter-departmental Transfers	Expenditure Subtotal	Revenue	Net Budget
F_1001 1001:General Fund	9.50	830,250	-22,382	807,868	121,479	1,511	10,353	941,211	472,950	468,261
F_2016 2016:Development Services Fund	0.00	0	0	0	0	0	0	0	0	0
F_2232 2232:Landscaping and Lighting	0.00	0	0	0	0	0	0	0	0	0
F_2502 2502:Special Program Donations Fund	0.00	0	0	0	0	0	0	0	0	0
F_3213 3213:Citywide Low Income Housing Fund	0.00	0	0	0	0	0	0	0	0	0
Total POD:	9.50	830,250	-22,382	807,868	121,479	1,511	10,353	941,211	472,950	468,261