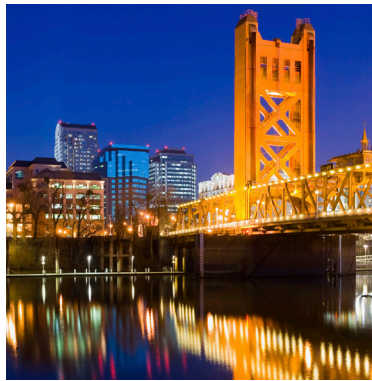


# APPROVED BUDGET

as Amended through July 31, 2012

## Fiscal Year 2012/13

CITY OF SACRAMENTO



# APPROVED

as Amended Through July 31, 2012

## CITY OF SACRAMENTO FISCAL YEAR 2012/13 BUDGET

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KEVIN JOHNSON  
Mayor

ANGELIQUE ASHBY  
Vice Mayor, District 1

SANDY SHEEDY  
Councilmember, District 2

STEVE COHN  
Councilmember, District 3

ROBERT KING FONG  
Councilmember, District 4



JAY SCHENIRER  
Councilmember, District 5

KEVIN McCARTY  
Councilmember, District 6

DARRELL FONG  
Councilmember, District 7

BONNIE J. PANNELL  
Councilmember, District 8

---

JOHN F. SHIREY  
City Manager

**Prepared by  
DEPARTMENT OF FINANCE  
BUDGET, POLICY and STRATEGIC PLANNING DIVISION**

Leyne Milstein   Dawn Holm   Dennis Kauffman  
Jason Bader   Marian Fahy   Angie Galieote   Virginia Smith   Kim Swaback

*In conjunction with Department Staff*

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**CITY HALL**  
915 I STREET, 5<sup>TH</sup> FLOOR  
SACRAMENTO, CA 95814

**City of Sacramento - Organization Chart**  
(updated 04.05.12)

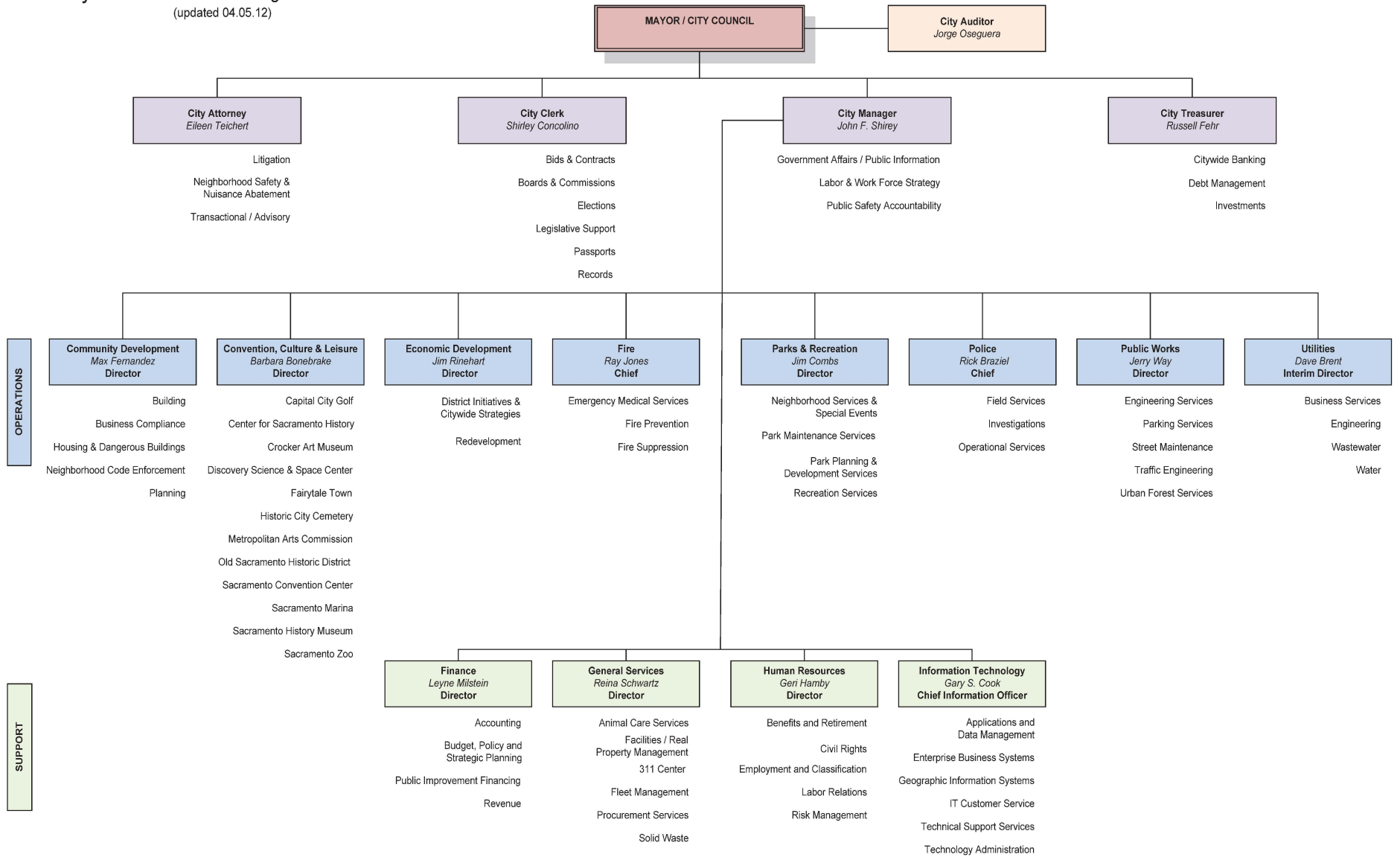


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***1***

**SECTION – 1**  
**Budget Message**



OFFICE OF THE  
CITY MANAGER

CITY OF SACRAMENTO  
CALIFORNIA

CITY HALL  
5<sup>th</sup> FLOOR  
915 I STREET  
SACRAMENTO, CA  
95814-2684

PH 916-808-5704  
FAX 916-808-7618

August 1, 2012

Honorable Mayor and City Council  
Sacramento, California

Dear Mayor and Members of City Council:

This letter transmits the Approved Budget as Amended through July 31, 2012, (Approved Budget) for Fiscal Year (FY) 2012/13. The Approved Budget is balanced and totals \$1.059 billion from all funding sources, supporting 4,002.99 Full-Time Equivalent (FTE) positions. This includes \$368.2 million for General Fund operations and capital projects, and \$690.6 million for the operation and capital projects for the City's Enterprise Funds and other fund activities. Citywide, \$306.6 million is budgeted for capital improvement projects. The Approved Budget does not include use of the General Fund Economic Uncertainty Reserve (EUR). The current balance in the EUR is \$20.2 million, approximately 5.5 percent of estimated FY2012/13 General Fund revenues.

The Proposed Budget included the elimination of 286.15 Full-Time Equivalent (FTE) positions. As I stated during the budget hearings the better way to address the budget deficit, rather than reducing staff and program service levels, is for all employees to begin paying the employee share of retirement contributions. As a result of successful negotiations between the City and the Sacramento City Exempt Employees Association (SCXEA), Sacramento Firefighters Local 522 (Local 522), and Stationary Engineers Local 39 (Local 39) bargaining units, 143.8 Full-Time Equivalent (FTE) positions were restored as a result of employees in these bargaining units agreeing to pay the full share of the employee retirement contribution to CalPERS in FY2012/13.

Additionally, as a result of the generosity of Save Mart Supermarket's sponsorship of the Save Our Pools campaign the City was able to restore funding for 12 swimming pools and 5 wading pools in FY2012/13. Save Mart matched the community's generous donations of \$500,000 dollar-for-dollar resulting in raising the \$1 million needed. This kind of generosity and the spirit of the community is truly an extraordinary accomplishment for our community.

The budget also includes revenues and expenditures associated with the Water and Wastewater Fund three-year rate increases that were approved on March 27, 2012. These funds will provide a solid plan of investment in our utility infrastructure. A major component of the utility investment plan is the rehabilitation and upgrade of the Sacramento River and Fairbairn water treatment plants (\$150

million), which will provide approximately 1,875 construction jobs. These infrastructure investments are essential to the City's economic development efforts to make Sacramento an attractive location for businesses.

The reality is that while we have made substantial progress, our financial position is still not secure. We will have more difficult decisions to make in FY2013/14 as the City's budget challenges will continue with the General Fund facing an additional estimated \$7.4 million deficit, not including possible increases to employee retirement costs due to lower investment earning assumptions projected by CalPERS.

Budget sustainability and the fiscal capacity to address longer-term fiscal issues require a permanent ongoing realignment of revenues and expenditures. As we focus on making those difficult decisions today, we are building a framework for fiscal sustainability for our future. Our management team continues to find ways to economize and to provide services in more efficient and effective ways. The City will continue to provide programs and services our residents need, but perhaps not all that they want. Determining where that dividing line is drawn is the challenge before the City Council. I look forward to working with you to meet these challenges.

Respectfully submitted,



JOHN F. SHIREY  
City Manager



# 2

## **SECTION – 2**

### **Budget Overview**

**APPROVED AS AMENDED BUDGET OVERVIEW**

The FY2012/13 Operating and Capital Improvement Program (CIP) Budgets were approved by the City Council on June 12, 2012. The Approved Budget totals \$1.059 billion from all funding sources and supports 4,002.99 authorized full-time equivalents (FTE) positions. The General Fund totals \$368.2 million and 2,749.24 authorized FTE and reflects an ongoing reduction in expenditures from the FY2011/12 Amended Budget of approximately \$15.7 million, including the elimination of 42.70 FTE positions. The following charts summarize the changes to the FY2012/13 Proposed Budget released on May 1, 2012.

**FY2012/13 Appropriation/Augmentation Summary**

Department/ Designation	Fund(s)	Revenue/ Offset Adjustment	Expenditure Adjustment	Net Change / Savings	Funded FTE Change	Description
<b>Negotiated Employee Group Restorations</b>						
Various	Various	\$ -	\$ -	\$ -	28.00	Restore SCXEA proposed reductions and reduce labor budgets to reflect employee payment of the employee's share of retirement contribution.
<b>Fleet and Park Planning and Development Services (PPDS) Restructuring</b>						
Various	General	\$ -	\$ (3,656,110)	\$ (3,656,110)	-	Reduce fleet replacement budgets ( <i>Account 474230</i> ) to reflect a change from cash purchasing to a pilot debt-financing program for all General Fund operations excluding Public Works.
Citywide and Community Support	General	\$ -	\$ 500,000	\$ 500,000	-	Establish a debt service budget for the pilot Fleet debt-financing program.
Parks and Recreation	General	\$ -	\$ 800,000	\$ 800,000	(4.00)	Restructure PPDS to reduce the overhead costs associated with project delivery.
<b>Miscellaneous Changes</b>						
General Services	Fleet	\$ -	\$ -	\$ -	-	Eliminate 1.0 FTE Integrated Waste Planning Superintendent and add 1.0 FTE Program Specialist in the Fleet Fund.
Community Development	General	\$ 305,800	\$ 428,800	\$ 123,000	1.00	Transfer the City's weed abatement program from the Fire Department to the Community Development Department and add 1.0 FTE Code Enforcement Officer.
Fire Department	General	\$ (225,000)	\$ (348,000)	\$ (123,000)	-	Transfer the City's weed abatement program from the Fire Department to the Community Development Department.
General Fund Revenues	General	\$ 200,000	\$ 75,000	\$ (125,000)	-	Increase General Fund miscellaneous revenues by \$200,000 and increase Administrative Contingency by \$75,000 for expenses related to continuing labor negotiations.
General Services	General	\$ -	\$ 110,900	\$ 110,900	1.00	Restore 1.0 FTE HVAC Systems Mechanic.
Parks and Recreation	General	\$ 25,000	\$ 150,000	\$ 125,000	2.65	Restore Access Leisure program in the amount of \$150k that includes labor \$110k and service and supplies \$40k.
Parks and Recreation	General	\$ -	\$ 100,000	\$ 100,000	-	Establish funding for the Winter Shelter motel/hotel voucher program from savings identified through the Fleet Restructuring proposal.
<b>Total Change<sup>1</sup>:</b>		<b>\$ 305,800</b>	<b>\$ (1,839,410)</b>	<b>\$ (2,145,210)</b>	<b>28.65</b>	The identified savings as a result of the Fleet Restructuring proposal will be added to the General Fund Administrative Contingency for expenses related to continuing labor negotiations.

<sup>1</sup>Totals reflect the changes from the Proposed Budget Document

**New Multi-Year Projects (CIP, EFP, and MYOP<sup>1</sup>)**

Project Number	Project Name	Description / Scope
I14120700	28th St. Landfill Mitigation Project	Establish a MYOP to fund the replacement of lost habitat values resulting from tree removal at the 28th Street Landfill including the planting of native oak and cottonwood trees, and other vegetation; and implement site maintenance and monitoring standards consistent with sound habitat restoration practices.
I14130100	Low-Income Rate Assistance Program	Establish a low income rate assistance program to help offset 7/1/12 Water and Wastewater rate increases from the budgeted revenues associated with the rate increases.

<sup>1</sup> CIP - Capital Improvement Program/Project, EFP = Externally Funded Project, and MYOP = Multi-Year Operating Project

**CIP Amendments** (adjustments identified below will be included in the Approved 2012-2017 CIP)

Project Number	Project Name	Fund	Fund #	Revenue	Expenditure	Net Change	Funding Details
V15710000	Parking Facilities Development Program	Parking	6004	\$ -	\$ -	\$ -	Defund the programmed \$8 million from FY2013/14 through FY2016/17.
Various	Water Capital Improvement Projects	Water	6005	\$ -	\$ -	\$ -	Reduce the FY2014/15 CIP by \$8.2 million and eliminate the FY2015/16 and FY2016/17 CIP programming in the Water Fund by \$144.1 million.
Various	Wastewater Capital Improvement Projects	Wastewater	6006	\$ -	\$ -	\$ -	Eliminate the FY2015/16 and FY2016/17 CIP programming in the Wastewater Fund by \$47 million.
Various	Storm Drainage Capital Improvement Projects	Storm Drainage	6011	\$ -	\$ -	\$ -	Reduce the FY2014/15 CIP by \$7.9 million and eliminate FY2015/16 and FY2016/17 CIP programming by \$32.3 million in the Storm Drainage Fund.
Total				\$ -	\$ -	\$ -	

**MYOP Amendments** (adjustments identified below will be included on Schedule 9 of the Approved Budget)

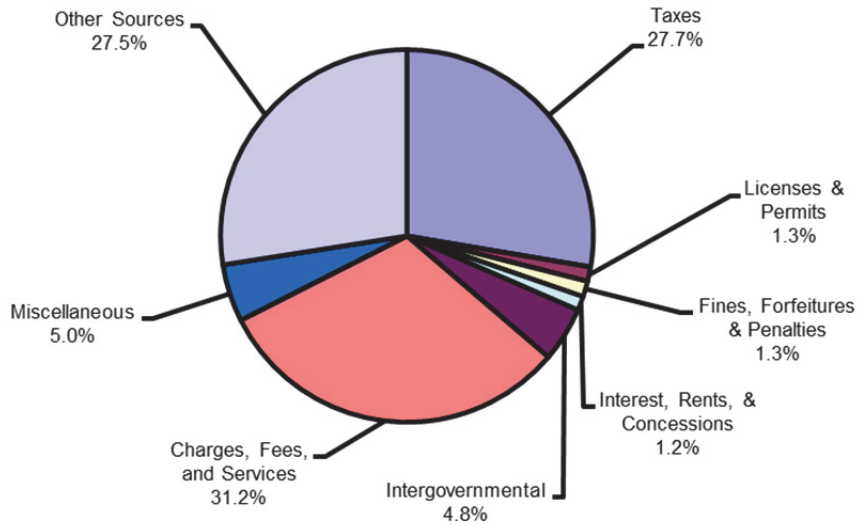
Project Number	Project Name	Fund	Fund #	Revenue	Expenditure	Net Change	Funding Details
I14120200	Solid Waste Outreach	Solid Waste Grant	6207	\$ 270,000	\$ 270,000	\$ -	Solid Waste Public Education and Outreach program, funding from CalRecycle (State).
I14130100	Low-Income Rate Assistance Program	General	1001	\$ -	\$ 1,130,700	\$ 1,130,700	Establish a low income rate assistance program to help offset 7/1/12 Water and Wastewater rate increases from the budgeted revenues associated with the rate increases.
Total				\$ 270,000	\$ 1,400,700	\$ 1,130,700	

**FY2012/13 Successor Agency Administrative Budget**

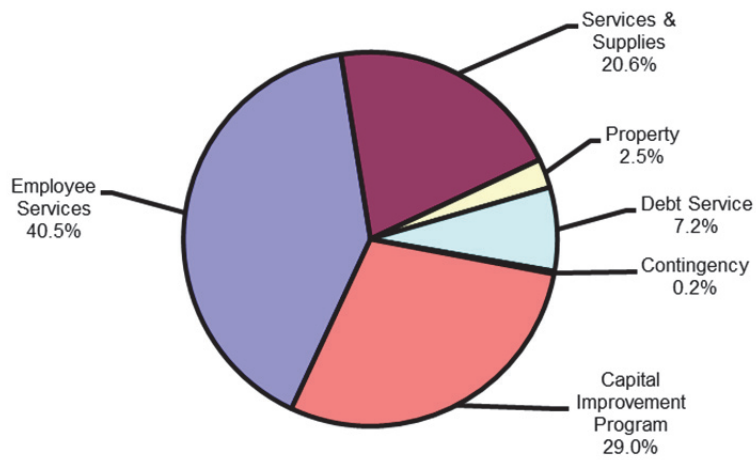
<b>Department/ Designation</b>	<b>Fund(s)</b>	<b>Expenditure Adjustment</b>	<b>Reimbursements</b>	<b>Net Change / Savings</b>	<b>Funded FTE Change</b>	<b>Description</b>
City Attorney	General Fund (1001)	\$ 303,004	\$ (303,004)	\$ -	1.00	Addition of a Deputy City Attorney II (1.0 FTE) and \$125,000 for professional services associated with the Successor Agency.
City Clerk	General Fund (1001)	\$ -	\$ (33,344)	\$ (33,344)	-	Establish a reimbursement for work associated with the Successor Agency.
City Manager	General Fund (1001)	\$ -	\$ (14,275)	\$ (14,275)	-	Establish a reimbursement for work associated with the Successor Agency.
City Treasurer	General Fund (1001)	\$ -	\$ (78,817)	\$ (78,817)	-	Establish a reimbursement for work associated with the Successor Agency.
Economic Development	General Fund (1001)	\$ -	\$ (227,219)	\$ (227,219)	-	Establish a reimbursement for work associated with the Successor Agency.
Finance	General Fund (1001)	\$ 411,699	\$ (464,918)	\$ (53,219)	2.00	Addition of a Senior Accountant Auditor (1.0 FTE), Principal Accountant (1.0 FTE), and \$40,000 for professional services to manage the funds and reporting responsibilities associated with the Successor Agency.
General Services	General Fund (1001)	\$ -	\$ (78,424)	\$ (78,424)	-	Establish a reimbursement for work associated with the Successor Agency.
Successor Agency	various	\$ -	\$ 1,200,000	\$ 1,200,000	-	Establish a reimbursement for work associated with the Successor Agency.
Economic Development	General Fund (1001)	\$ -	\$ (100,000)	\$ (100,000)	-	Establish a reimbursement for Successor Agency project management.
Successor Agency	various	\$ 485,297	\$ 100,000	\$ 585,297	-	Establish a Successor Agency budget to address unknown expenditures or contingency in the event that the administrative funds are less than estimated for the newly established Successor Agency oversight responsibilities and reimbursements related to project management.
<b>Total Change:</b>		<b>\$ 1,200,000</b>	<b>\$ -</b>	<b>\$ 1,200,000</b>	<b>3.00</b>	

**Total Approved as Amended City Budget: \$1.06 Billion**

**Revenue**



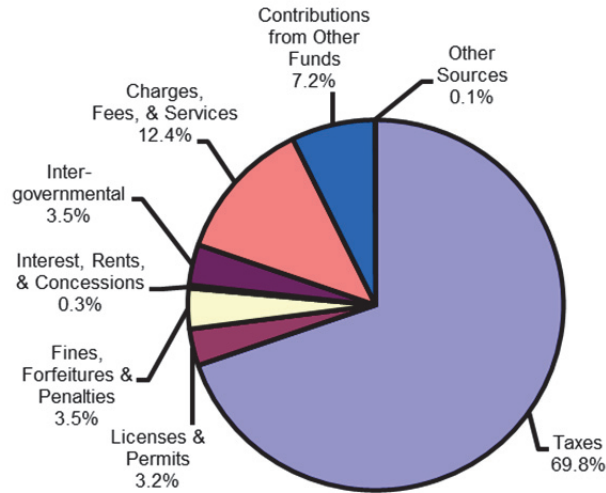
**Expenditures**



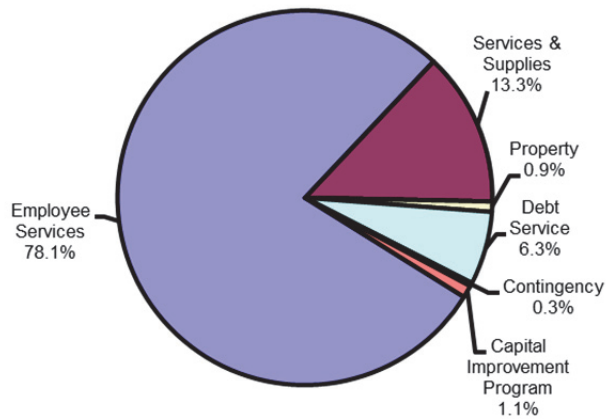
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**Total Approved as Amended General Fund Budget: \$368.2 Million**

**Revenue**



**Expenditures**



**PROPOSED BUDGET OVERVIEW**  
**(As written on May 1, 2012)**

**INTRODUCTION**

Local governments across the nation continue to face increasingly difficult policy and program choices in response to declining economic conditions and growing budget constraints. The persistent economic decline has resulted in budget balancing strategies that would never have been considered prior to the downturn as the relatively easy decisions have already been made and implemented.

For the City of Sacramento, these include across-the-board budget cuts, employee layoffs and temporary furloughs, vacant position eliminations, fee increases, use of reserve funds, maintenance and vehicle replacement deferrals, and program and service reductions. The “low hanging fruit” has already been picked, and unfortunately, these steps have proven to be insufficient to address the long-term economic decline.

Based on recent trends, we do not see any indication that revenues will grow at past rates, cutbacks will not be restored in the near-term, and personnel costs – the largest expense in the City’s budget – will need to continue to shrink in order to balance the budget. As such, the City must continue to evaluate not only how to deliver services and meet citizen needs, but also which programs and services the City can afford to deliver.

The reality is that our financial position is still a long way from structural balance, and the reductions included in this proposed budget address only the FY2012/13 budget challenges. We will have more difficult decisions to make in FY2013/14 as the City is faced with ongoing revenue challenges, and rising personnel costs including likely increases to employee retirement costs due to lower investment earning assumptions adopted by CalPERS.

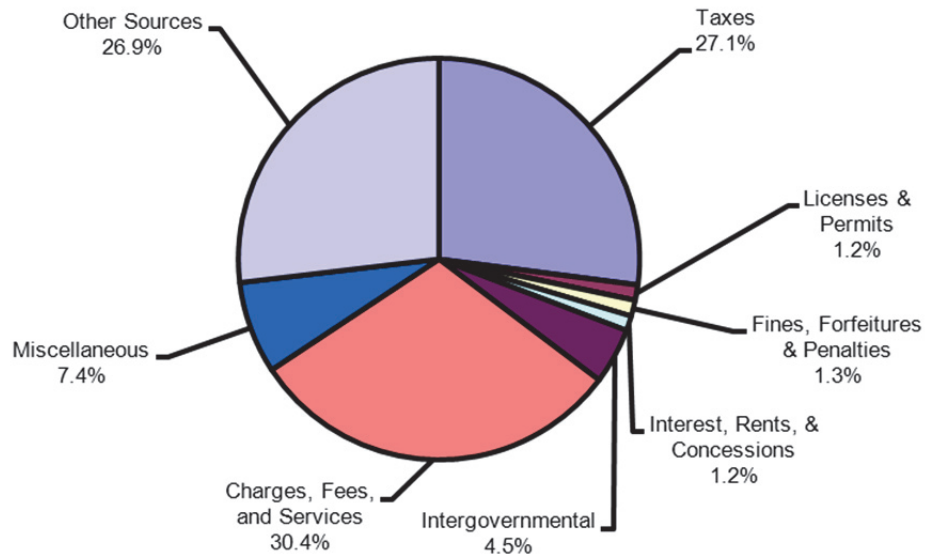
Given the lack of flexibility to reduce the cost of employee services, the City has no choice but to reduce the overall number of employees. To address the structural challenges before the City the budget includes the elimination of 166.75 Full-Time Equivalent (FTE) positions (*not including FTE changes related to grants and restructuring*), resulting in approximately \$18 million in on going labor savings to the City. While reducing staff is clearly not the preferred method for reducing costs, the City has a very limited ability to reduce the cost of labor absent the cooperation of the City’s employee groups.

The total budget proposed for FY2012/13 is \$1.06 billion from all funding sources and supports 3,791.54 FTE positions. This includes \$365 million for General Fund operations and capital projects, and \$690.5 million for operations and capital projects for the City’s Enterprise Funds and other fund activities. The budget as proposed does not include the use of the Economic Uncertainty Reserve (EUR).

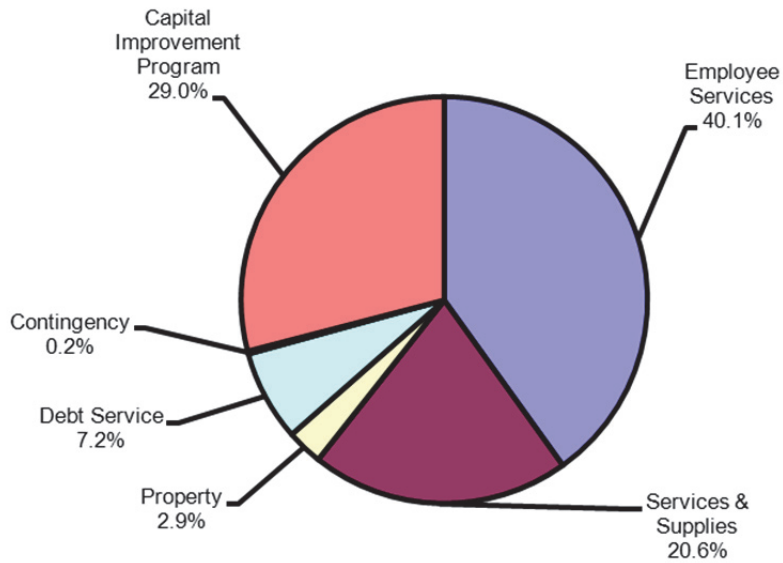
The following charts provide a summary of the FY2012/13 Proposed Budget revenue and expenditures:

**Total Proposed City Budget: \$1.06 Billion**

**Revenue**



**Expenditures**





## THE GENERAL FUND

As the Sacramento region continues to struggle to emerge from the severe national recession, City General Fund expenditures are forecast to exceed projected revenues for the sixth year in a row. Despite significant expenditure reductions in prior years, including the elimination of over 1,200 positions, department consolidations, and renegotiated labor agreements, the City faces a projected General Fund budget gap of \$15.7 million for FY2012/13, and a cumulative two-year gap of \$22.6 million through FY2013/14.

The projected gap is the result of both expenditure increases and the continued decline in property tax revenue, the City’s largest discretionary revenue source. In addition, there has been minimal growth in other major tax revenues used to support General Fund programs and services. The chart below outlines the major drivers of the two-year General Fund budget deficit:

### 2-Year Budget Challenge

April 2012

(\$ in millions)

<b>Changes</b>	<b>FY2012/13</b>	<b>FY2013/14</b>	<b>Total</b>
Contract, wage and benefit costs	11.5	5.9	<b>17.4</b>
Retention of Police/Fire Grant Positions	1.8	3.4	<b>5.2</b>
Realignment of Grant Offsets/Revenues <sup>1</sup>	5.7	-	<b>5.7</b>
Service and Supply Growth	2.3	1.6	<b>3.9</b>
Utility Increases due to Proposition 218	0.3	-	<b>0.3</b>
Capital Improvement Projects <sup>2</sup>	0.5	0.7	<b>1.2</b>
	<b>\$ 22.1</b>	<b>\$ 11.6</b>	<b>\$33.7</b>
Realignment of Grant Offsets/Revenues <sup>1</sup>	(5.7)	-	<b>(5.7)</b>
Revenue Growth	(0.7)	(4.7)	<b>(5.4)</b>
Deficit	<b>\$ 15.7</b>	<b>\$ 6.9</b>	<b>\$22.6</b>
PERS Investment Return Change (-.25%) <sup>3</sup>	-	4.5	<b>4.5</b>
	<b>\$ 15.7</b>	<b>\$ 11.4</b>	<b>\$27.1</b>

<sup>1</sup> The Police Department eliminated the use of multi-year operating projects (MYOPs) for contracted police services. The costs and revenues associated with these services will be managed in the operating budget in FY2012/13. This change reduces reimbursements, effectively a cost to the General Fund, and increases revenues in the General Fund to offset those costs.

<sup>2</sup> Deferred Maintenance, Americans with Disabilities Act Program and Fire Apparatus funding.

<sup>3</sup> The CalPERS Board reduced the investment earnings rate assumptions in March 2012 by 0.25% which will result in an estimated \$3-6 million increase in retirement contributions.

The City's efforts to close the gap between revenues and expenditures have been challenged by the following factors:

- Major General Fund tax revenues continue to be affected by the economic conditions created by the Great Recession. Property taxes continue to decline, offsetting anticipated growth in sales tax receipts.
- Increasing labor costs reflect current binding labor contracts and required pension contributions to the California Public Employees' Retirement System (CalPERS) and the Sacramento City Employees Retirement System (SCERS). An additional cost of \$3-6 million is anticipated in FY2013/14 as a result of the CalPERS Board's decision to lower the investment earnings assumptions by 0.25%.
- Costs to implement the Proposition 218 settlement (the City's General Fund must pay the City's enterprise funds for the full cost of solid waste, storm drainage, wastewater, and water services provided).
- Increased costs for utilities for the facilities and services provided by the Department of Parks and Recreation can no longer be absorbed by the department.
- Funding for the Capital Improvement Program (CIP) reflects the necessary replacement of essential public safety equipment including ambulances, fire trucks, defibrillators, and fire station generators. Also included is funding for deferred maintenance of City assets.

The projected gap equates to a 7.1% reduction in discretionary costs in the General Fund. The FY2012/13 Proposed Budget closes the budget gap and continues a multi-year effort to right-size the organization in order to achieve a sustainable budget.

The Proposed Budget does not reflect any changes resulting from State and/or County budget actions. Further budget adjustments may be necessary depending on the outcome of those budget processes.

### **Budget Balancing**

The General Fund budget funds the delivery of most common programs and services to the community. Because the primary function of the City is to provide services, the largest portion of the budget is tied to the cost of our employees. Currently, 81.6% of the net General Fund budget is dedicated to funding employee services. Aside from the outright elimination of funded positions and employee layoffs, the City has a very limited ability to reduce the cost of labor absent the cooperation of the City's employee groups.

In addition, there are several areas of expense that Council does not have discretion to reduce, including debt service, payments for taxes and services to the County of Sacramento, and contributions to CalPERS and SCERS. These "required" expenditures effectively limit the discretionary portion of the budget.

Given these constraints, the Proposed Budget addresses the \$15.7 million gap between ongoing revenues and expenditures with the elimination of 143.75 Full Time Equivalent (FTE) positions. While

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this is clearly not the preferred method for reducing costs, given the lack of flexibility to reduce the cost of employee services, the City has no choice but to employ fewer people.

The following chart provides an overview of the FTE position reductions to the City's General Fund included in the Proposed Budget by department:

Department	Budget Reductions (\$16 Million)	Reorganizations, Grant & Other Changes	FY2012/13 Proposed Reductions
Mayor/Council	-	(3.00)	(3.00)
City Attorney	(2.00)	-	(2.00)
City Clerk	-	-	-
City Manager	(1.00)	(3.00)	(4.00)
City Treasurer	-	-	-
Citywide & Community Support	-	19.00	19.00
Community Development	(9.00)	(2.00)	(11.00)
Convention, Culture & Leisure	(2.00)	(1.00)	(3.00)
Economic Development	(1.00)	(3.00)	(4.00)
Finance	(3.00)	1.00	(2.00)
Fire	(36.50)	(28.00)	(64.50)
General Services	(6.00)	2.00	(4.00)
Human Resources	(1.00)	-	(1.00)
Information Technology	(2.00)	-	(2.00)
Parks & Recreation	(7.00)	(8.85)	(15.85)
Police <sup>1</sup>	(54.00)	(65.00)	(119.00)
Public Works ( <i>formerly Transportation</i> )	(19.25)	4.00	(15.25)
<b>Grand Total</b>	<b>(143.75)</b>	<b>(87.85)</b>	<b>(231.60)</b>

Staffing in the departments has also been affected by reorganizations, the elimination of grant funded positions and movement of positions (and associated funding/reimbursements) from other funds to the General Fund. Included in these changes are:

- Citywide and Community Support (+19.0 FTE): The City provides administrative and financial support to various local and regional programs. These operations were previously included in the City Manager's Office, Community Development, and Utilities.
- Fire Department (-28.0 FTE): The Council accepted the Staffing for Adequate Fire and Emergency Response (SAFER) grant on June 7, 2011 (Resolution 2011-332) which provided funding for 27.0 firefighters. As a result of the proposed firefighter reductions the City is no longer eligible to receive funding from this grant pursuant to the no layoff provision stipulated in the grant requirements. An additional position related to FY2011/12 labor concessions is also being eliminated.

- Parks and Recreation Department (-8.85 FTE): Reduced fee revenue and sponsorships, as well as the depletion of recreation revenue fund balance, necessitates downsizing primarily in Access Leisure.
- Police Department (-60.0 FTE): The Police Department receives funding through the COPS Hiring Recovery Program (CHRP) and the COPS Hiring Program (CHP). These grants require the demonstration of sworn officer reductions in order to be able to request the maintenance of grant funding from the grantor. Upon the adoption of the budget and demonstration that reductions in sworn officer positions are due to citywide budget reductions, the positions will be added back to the Police Department budget.
- Police Department (-5.0 FTE): The Police Department is eliminating positions previously funded by Regional Transit (RT) as it is no longer contracting with the City to provide these services.
- Reorganizations/Efficiencies: As part of the City’s restructuring effort, positions were moved from Utilities to Public Works, a position was moved from Economic Development to Public Works, a position was moved from the City Manager’s Office to Finance to oversee Citywide and Community Support contracts and billings, and a position was eliminated in Community Development as a result of the transfer of the illegal dumping program to the Solid Waste Division.
- Mayor/Council: Unfunded FTE for the Independent Budget Analyst are proposed to be eliminated.

The following chart provides an overview of the FTE position reductions to the City’s General Fund included in the Proposed Budget by bargaining unit:

<b>Bargaining Unit</b>	<b>Change in FTE</b>
Auto, Marine and Specialty Painters, Local 1176	(1.00)
International Association of Machinists & Aerospace Workers	(0.50)
Stationary Engineers, Local 39	(38.25)
Unrepresented <sup>1</sup>	(6.85)
Sacramento - Sierra Building and Construction Trades Council	(1.00)
Sacramento Firefighters, Local 522	(62.00)
Sacramento Police Officers Association	(107.00)
Sacramento City Exempt Employees Association (SCXEA)	(14.00)
Western Council of Engineers	(1.00)
<b>Grand Total</b>	<b>(231.60)</b>

<sup>1</sup>Mayor/Council, Mayor Council Support, Executive Management and Non-Career.

Detailed information on the proposed reductions and the associated positions and effects on service levels is included in each department's section of the Proposed Budget.

The Proposed Budget does not include any estimated employee compensation changes resulting from labor concessions.

### **The Five-Year Forecast**

The five-year forecast for the General Fund is an important fiscal planning tool. The forecast is based on the current budget and projects future expenditures, revenues, and other funding sources over a multi-year period. Under the sustainable budget policy of the City Council, proposed fiscal actions are evaluated in a longer-term, rather than a short-term context.

The five-year forecast is based on a set of point-in-time assumptions. The projected expenditure growth is realistic, particularly through the term of the current labor contracts. Revenues are derived from economically sensitive sources, and the five-year revenue forecasts are subject to the same uncertainty and downside risk surrounding national economic forecasts. It is important to note that the City's major tax revenues, property and sales taxes, trail economic trends. Even while national and state-wide economic conditions are improving, Sacramento's tax revenue growth continues to lag.

A March 2012, Brookings Institute study measuring the progress cities have made since the recession found that while revenues haven't been completely stagnant, there has been growth, "...but generally very slow growth in both jobs and economic output." In fact, a number of troubling trends directly affecting local government fiscal conditions continue as a result of the economic downturn:

- Real estate markets continue to struggle and tend to be slow to recover from downturns; projections indicate a very slow recovery of real estate values, impacting future property tax collections, which is likely to extend over the next several years;
- Unemployment and wages are also under pressure and will weigh heavily on sales and property tax revenues;
- Large state government budget shortfalls have been and may continue to be resolved through cuts to local funding or elimination of state jobs; and
- Underfunded pension and health care liabilities will persist as a challenge in years to come.

The overall decline in the real estate market marks a salient reality of substantial reductions in the number and value of both the sale of new homes and the resale of existing homes. This is especially significant as property taxes are the single largest discretionary revenue in the General Fund. Over the last four years, the market value of both residential and commercial properties has declined significantly, reducing the City's property tax revenues from a high of \$135.8 million in FY2008/09 to an estimated \$114.5 million in FY2012/13, a 15.7% decrease from the peak.

The resulting “structural budget deficit” is inevitable as revenue growth is insufficient to keep pace with compounding expenditure growth caused by increasing service demands, escalating personnel costs, and the ongoing operations and maintenance of aging infrastructure. The City’s challenge for FY2012/13 is to effectively implement a multi-year plan to close the gap between revenues and expenses in the General Fund, achieving a fiscally sustainable budget.

The following graph depicts the ongoing gap in the General Fund, and the growth over the five-year forecast period:

\$ in 000s	FY2012/13	FY2013/14	FY2014/15	FY2015/16	FY2016/17
Total Revenues/Resources	366,055	370,789	380,356	392,548	409,490
Total Expenditures	365,033	376,727	385,394	392,928	400,905
Other Sources and (Uses)	(981)	(1,131)	(1,131)	(1,131)	(1,131)
Annual Operating Surplus/(Deficit)	41	(7,069)	(6,169)	(1,511)	7,454
<b>Cumulative Operating Results</b>	<b>41</b>	<b>(7,028)</b>	<b>(13,197)</b>	<b>(14,707)</b>	<b>(7,254)</b>

It is important to note that the forecast does not include the growth in the 11% general tax on the utility funds resulting from the rate increase approved by Council in March. Rather, these funds have been set aside until Council has the opportunity to consider the implementation of a life-line program to offset the rate increases for low-income customers that could be funded with these resources. In FY2012/13, the increase in these revenues is expected to be \$1.1 million.

Budget sustainability and the fiscal capacity to address longer-term fiscal issues requires that annual base operating cost increases be held to a level below annual revenue growth. The City continues to face significant challenges in returning to a long-term structurally balanced General Fund budget. The fiscal reality is that given the lack of significant revenue growth in the forecast, current expenditure commitments and anticipated growth are unsustainable. The forecast reflects a cumulative deficit of \$14.7 million through FY2015/16 if permanent ongoing reductions are not implemented. It is important to remember that this forecast does not include the CalPERS rate increase due to the 0.25% reduction in investment rate of return.

As a result, the City will need to continue to reduce expenditures and/or implement long-term revenue growth strategies in order to account for anticipated expenditure growth not supported by revenues.

**Tools and Opportunities**

Restructuring – Over the past few years, as government has struggled to meet demand for services with ever declining resources, the consolidation of operations, often in specialized service areas, has been a tool to maximize efficiency and reduce costs by flattening the organization.

On August 23, 2011, staff presented a strategic framework to address and resolve the City’s long-range structural deficit. A component of the framework included seeking cost-savings and efficiencies via a review of service delivery models, span of control metrics, and processes in five specific focus areas. The resulting “restructuring” project was aided by Management Partners, Inc., a professional

management consulting firm, to identify best practices, evaluate other cities' experiences with similar challenges, conduct analyses, and provide recommendations.

The project resulted in the identification of nearly 20 recommendations, many of which have already been implemented, while those requiring staff and resource moves between departments are included in the FY2012/13 Proposed Budget. These include the following:

- Changing the Department of Transportation to the Department of Public Works (DPW) to reflect the consolidation/coordination of specific services previously provided by the Department of Utilities (DOU) into DPW as outlined below:
  - Coordination of Department of Public Works (DPW) Paving Repair with Department of Utilities (DOU) Trench Cuts and Service Alert (USA) markings functions to eliminate duplication.
  - Consolidation of DOU and DPW construction inspections services to increase efficiency and reduce duplication.
  - Consolidation of DPW's Urban Forestry services with Street Maintenance Division Markings to flatten the management structure and increase organizational efficiency.
- Citywide Purchasing Contract Consolidation to maximize volume discounts and reduce time spent processing multiple vendor agreements.
- Elimination of DOU and DPW supervision and management at the Community Development Permit Center and establishing a reporting relationship with staff reporting to the Community Development Director to improve coordination and service delivery.
- Changing the name of "Non-Department" to Citywide and Community Support and the organizational structure and budget to reflect an effort to more accurately reflect City operations and expenses in department budgets. Additional details on the changes are included in the Citywide and Community Support section.

In addition, staff continues to work on the details of two additional opportunities for restructuring that will be considered during the FY2012/13 budget hearings. These include the following:

- Streamline Parks and Recreation Capital Project Design in order to bring indirect overhead rates in line with those of other City departments and ensure that, to the greatest extent possible, funds are utilized for actual project costs.
- Implementing a 3-5 year pilot lease or lease purchase vehicle replacement program, allowing the City to pay the capital costs of vehicles as they are used rather than before they are used and accelerate vehicle replacement.

Finally, there are some strategies requiring additional work that may be considered as part of the FY2013/14 budget process. These include the following:

- Managed competition for park maintenance services.
- Consolidation of detention basin maintenance.
- Fire Department operational efficiencies.

The City must continue to find new ways of delivering programs and services and continue efforts to identify and implement operational efficiencies, including alternative service delivery through contracted services, as well as opportunities to implement best practices to minimize risk and increase efficiency. Additional opportunities will be considered as strategies are identified.

Priority Based Budgeting (PBB) – After four consecutive years of reductions, the City continues efforts to achieve budget stability and sustainability. Understanding the correlation between Council’s priorities and the allocation of resources will provide an additional tool to consider in the budget development process.

The Program Oriented Development (POD) process, initially developed during the FY2010/11 budget process, was introduced as a method of strategic analysis to identify and inventory the City’s programs and services and establish a starting point of hierarchy as across-the-board reductions were no longer an effective means of expenditure reductions.

While POD was used as a method to evaluate services included in the current budget as well as the prior fiscal year, staff is currently working with the non-profit Center for Priority Based Budgeting to implement a model using the POD inventory that will demonstrate the relationship between current allocations of City resources and Council’s priorities.

Today we know how much the City currently spends on a particular program or service; however, we don’t know how those dollars line up relative to desired outcomes. PBB recasts the budget into programs and their relationship to desired outcomes instead of line items in a budget. PBB results can be utilized to consider funding decisions relative to specific programs and services based on the extent to which that program/service meets priorities. It can also be used to reconsider funding for programs that may be well intended but do not significantly support community priority outcomes.

To the extent that the City is able to correlate resource allocation with Council’s priorities, there may be an opportunity to consider the reallocation or reduction of allocated resources in future budgets. This type of consideration is essential in order to ensure that the Proposed Budget reflects the Council’s and community’s priorities. The initial results of the PBB analysis will not be completed until mid to late May 2012. As these results are refined and evaluated, they will be a resource for consideration in the development of the FY2013/14 budget.



**Other Options** – The City continues to study the viability of several revenue options to provide needed resources to maintain or restore service levels, including modernizing the business operations tax, exploration of a citywide parcel or sales tax, and expanding the City’s community facilities assessment districts. Staff also continues to aggressively pursue all available federal, state, and local funding opportunities to offset operating and capital costs. As additional information becomes available, staff will report to the City Council.

**Use of Reserves**

The current balance in the Economic Uncertainty Reserve (EUR) is \$20.7 million, approximately 5.6 percent of estimated FY2012/13 General Fund revenues. The Council’s stated goal is to gradually achieve a 10 percent reserve balance. This reserve is maintained for the purpose of bridging a gap between projected revenue and expenditures during periods of significant revenue declines and/or expenditure growth and to ensure the City has adequate resources in case of an emergency or unforeseen events.

The City used a substantial portion of one-time funding during the recession, \$79 million over the past five years, to provide the time necessary to implement long-term reduction strategies and to mitigate even greater reductions in services. This use of one-time resources to bridge the gap between revenues and expenditures deferred, but did not eliminate, the need to reduce costs. As a result, to the extent one-time funding is utilized, the City will need to continue to reduce expenditures or implement long-term revenue growth strategies in order to backfill the use of one-time resources. The FY2012/13 Proposed Budget does not include the use of the EUR.

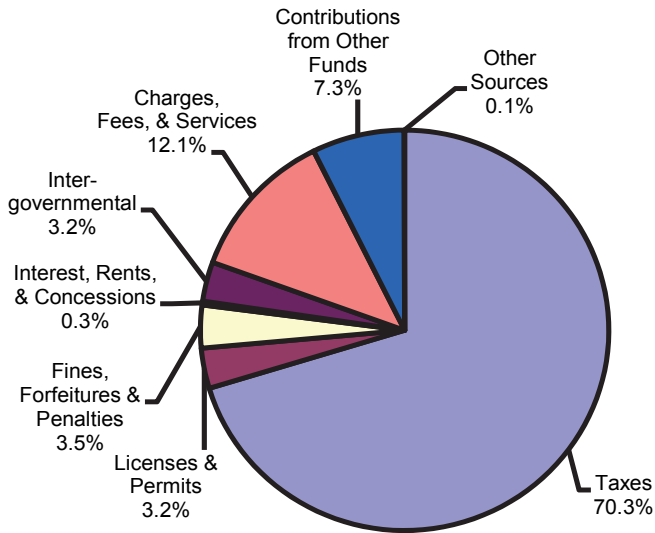
**General Fund – Summary**

The City must close the gap between revenues and expenditures in the General Fund to achieve a fiscally sustainable budget. The deficit will persist unless permanent corrective actions are taken to change the City’s revenue and cost structures. Closing the gap will require difficult decisions regarding program priorities and levels of service, and will require discipline to ensure that the solutions implemented address the City’s long-term financial challenges.

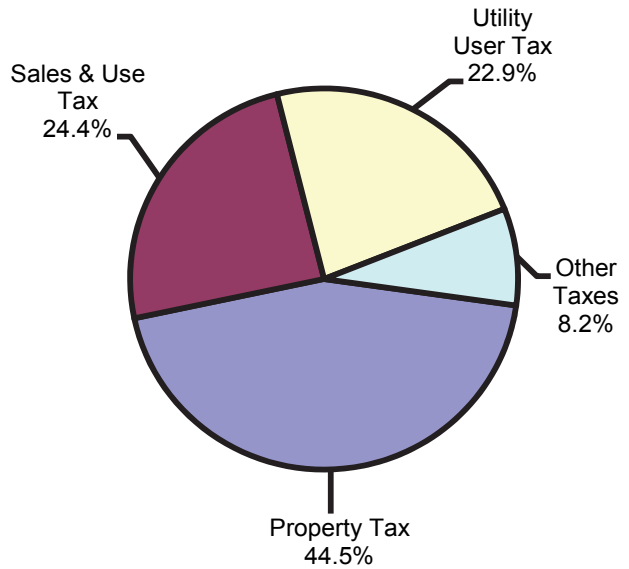
The following charts provide a summary of the FY2012/13 Proposed General Fund revenue and expenditure budgets:

### Total Proposed General Fund Budget \$365 Million

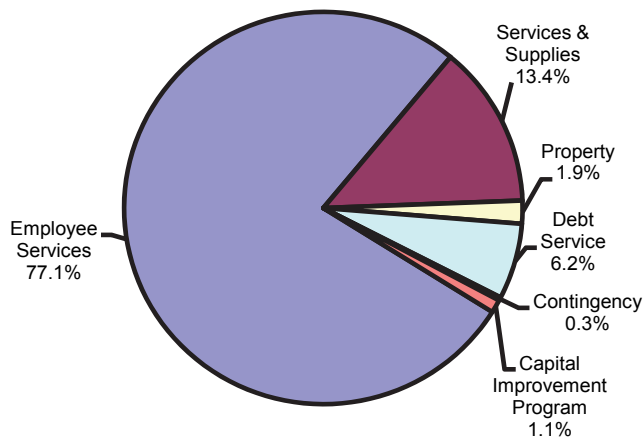
**Revenues  
\$366 Million**



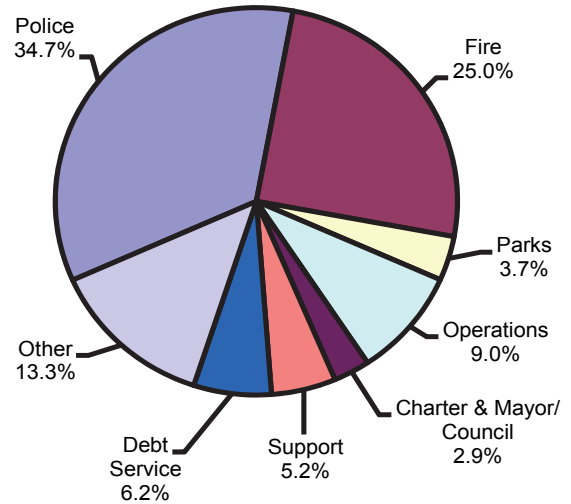
**Tax Revenue  
\$257.4 Million**



**Expenditures  
\$365 Million**



**Expenditures by Program  
\$365 Million**



**THE ENTERPRISE FUNDS**

The City’s Enterprise Funds are also challenged as a result of the overall economic decline. In the Utilities Enterprise Funds, forecasted revenues, without consideration of Council-approved rate increases, fall short of the resources required to address operational and capital costs necessary to deliver services. The amount of bad debt write-off has stabilized; however, this may increase if unemployment in the region grows or the number of foreclosures increases.

Revenues for the Community Center and Marina Funds have also been affected by lower than anticipated demand and as a result, expenditure adjustments have been included to align expenses with revenues. In the case of the Marina Fund, an amended agreement with the State Department of Boating and Waterways will be necessary to adjust current debt service obligations in order to right-size the fund to reflect the dramatic decrease in revenues.

To address escalating costs and revenue shortfalls in these funds, the Proposed Budget includes the reduction of 23.0 FTE resulting in approximately \$2 million in savings to the Enterprise Funds. Additionally, staffing in these funds has been reduced by an additional 23.0 FTE due to the elimination of commercial refuse and recycling services, the transfer of the Sacramento Area Flood Control Authority (SAFCA) staff to the General Fund, and the addition of staff for the utility services marking program and to comply with the California Sportfishing Protection Alliance litigation. The following chart provides an overview of the FTE position changes included in the Proposed Budget by department:

Department	Budget Reductions (\$2 Million)	Reorganizations, Grant & Other Changes	FY2012/13 Proposed Reductions
Convention, Culture & Leisure	(2.00)	-	(2.00)
General Services	(5.00)	(6.00)	(11.00)
Public Works	(1.50)	-	(1.50)
Utilities	(14.50)	(17.00)	(31.50)
<b>Grand Total</b>	<b>(23.00)</b>	<b>(23.00)</b>	<b>(46.00)</b>

The following chart provides an overview of the FTE position changes to the City’s Enterprise Funds included in the Proposed Budget by bargaining unit:

Bargaining Unit	Change in FTE
Plumbers & Pipefitters, Local 447	3.00
Stationary Engineers Local 39	(29.50)
Sacramento - Sierra Building and Construction Trades Council	(1.00)
Sacramento City Exempt Employees Association (SCXEA)	(14.50)
Unrepresented <sup>1</sup>	(2.00)
Western Council of Engineers	(2.00)
<b>Grand Total</b>	<b>(46.00)</b>

<sup>1</sup>Executive Management and Non-Career.

The Proposed Budget for the Enterprise Funds includes expenditure adjustments to address the items discussed above, as well as adjustments to reflect changing revenue trends and the incorporation of the Council approved rate increases in the Utilities Funds. The chart below summarizes the status of these funds:

Fund	Status
Community Center	Revenues are forecasted to grow by two percent; this is primarily due to TOT growth. Measures to reduce expenditures continue to remain in order to maintain a positive fund balance and to prepare for the Theater Renovation project.
Marina	Based on the significant impact from the economic downturn to the boating industry, the five-year forecast assumes a continued decrease in occupancy rates, falling to an annual average of 45% in FY2012/13. There is no proposed berth fee increase in an effort to stabilize rates as the economy recovers.
Parking	The fund is balanced over the five-year period based on amending the 2012-2017 CIP during the budget process.
Solid Waste	The five-year forecast anticipated cost increases, implements the Solid Waste Business Plan recommendations, meets regulatory requirements, and holds rates flat for three years.
Storm Drainage	No rate increase is included in the five-year forecast. As such, the budget continues to rely on the use of reserves. Per Proposition 218, a voter-approved ballot measure is required to increase rates and will be necessary in the near future to sustain operational, capital, and regulatory requirements as fund reserves are nearly depleted.
Wastewater, Water	On March 27, 2012, Council adopted increases to the wastewater and water rates for FY2012/13 through FY2014/15 in order to continue critical infrastructure repair and rehabilitation as well as to ensure compliance with state and federal regulations.

In some cases, out-years of the five-year forecasts indicate that the fund balance will be negative as expenses will exceed available resources. Absent changes, increased revenues, or decreased expenditures in future forecasts, additional operating or capital reductions will be required in order to bring the fund into balance. Performance of these funds will be monitored and recommendations to maintain the fiscal sustainability of each fund will be made during future budget processes as necessary. Operational descriptions and updates of each of the City’s Enterprise Funds are shown on the following pages, including a five-year forecast for each fund.

**Community Center Fund (Fund 6010)**

\$ in 000s	Proposed				
	FY2012/13	FY2013/14	FY2014/15	FY2015/16	FY2016/17
Beginning Fund Balance	373	1,084	1,663	1,572	2,694
Revenue	23,450	24,029	24,621	25,325	26,131
Expenditures	22,489	22,950	23,212	22,803	23,221
Other Source/(Use)	(250)	(500)	(1,500)	(1,400)	(1,400)
ENDING FUND BALANCE	1,084	1,663	1,572	2,694	4,204

**Marina Fund (Fund 6009)**

\$ in 000s	Proposed				
	FY2012/13	FY2013/14	FY2014/15	FY2015/16	FY2016/17
Beginning Fund Balance	23	(926)	(1,654)	(2,428)	(3,205)
Revenue	1,416	1,577	1,607	1,658	1,753
Expenditures	2,365	2,305	2,381	2,435	2,505
ENDING FUND BALANCE	(926)	(1,654)	(2,428)	(3,205)	(3,957)

**Parking Fund (Fund 6004)**

\$ in 000s	Proposed				
	FY2012/13	FY2013/14	FY2014/15	FY2015/16	FY2016/17
Beginning Fund Balance	4,724	2,402	2,087	1,832	1,683
Revenue	17,804	17,975	18,291	18,614	18,942
Expenditures	20,126	18,290	18,546	18,763	19,012
ENDING FUND BALANCE	2,402	2,087	1,832	1,683	1,613

**Solid Waste Fund (Fund 6007)**

\$ in 000s	Proposed				
	FY2012/13	FY2013/14	FY2014/15	FY2015/16	FY2016/17
Beginning Fund Balance	13,176	12,687	11,752	8,869	6,932
Revenue	60,251	59,606	59,628	63,183	66,950
Expenditures	60,740	60,541	62,511	65,120	68,252
ENDING FUND BALANCE	12,687	11,752	8,869	6,932	5,630

**Storm Drainage Fund (Fund 6011)**

\$ in 000s	Proposed				
	FY2012/13	FY2013/14	FY2014/15	FY2015/16	FY2016/17
Beginning Fund Balance	14,510	11,762	9,254	6,095	2,853
Revenue	35,435	35,435	35,435	35,435	35,435
Expenditures	38,184	37,943	38,594	38,677	40,258
ENDING FUND BALANCE	11,762	9,254	6,095	2,853	(1,970)

**Wastewater Fund (Fund 6006)**

\$ in 000s	Proposed				
	FY2012/13	FY2013/14	FY2014/15	FY2015/16	FY2016/17
Beginning Fund Balance	8,604	9,319	10,497	10,234	8,399
Revenue	24,353	27,786	31,481	31,481	31,481
Expenditures	35,672	44,803	35,147	33,316	35,201
Other Source/(Use)	12,033	18,195	3,404	-	-
ENDING FUND BALANCE	9,319	10,497	10,235	8,399	4,679

**Water Fund (Fund 6005)**

\$ in 000s	Proposed				
	FY2012/13	FY2013/14	FY2014/15	FY2015/16	FY2016/17
Beginning Fund Balance	16,921	27,652	26,773	33,338	38,650
Revenue	85,797	93,618	102,149	102,149	102,149
Expenditures	245,779	104,769	112,864	96,837	99,676
Other Source/(Use)	170,713	10,272	17,280	-	-
ENDING FUND BALANCE	27,652	26,773	33,338	38,650	41,123

**Community Center Fund (Fund 6010)**

The Community Center Fund funds the operation, debt service, and capital improvement program for the Sacramento Convention Center Complex, which includes the Convention Center, Memorial Auditorium, and Community Center Theater. The Convention, Culture & Leisure Department's goals include maintaining successful financial performance of the Community Center Fund as an enterprise fund, optimizing facility utilization through aggressive marketing, exceeding industry standards for customer service and facility maintenance, stimulating hotel market demand to generate Transient Occupancy Tax (TOT) revenues, and offering a premier venue to contribute to the economic vitality of the Downtown and Sacramento region.

The main sources of revenue for the Community Center Fund are TOT and fees paid by users of the facilities. In FY2008/09 and FY2009/10, the TOT revenue suffered a two-year decline, the worst decline in the history of the TOT. FY2010/11 TOT rebounded with an increase of eight percent from FY2009/10. FY2011/12 is projected to have a three percent increase on projected current year actuals from FY2010/11, with an additional three percent increase in FY2012/13. In FY2012/13, the Community Center Fund is being reduced by 2.0 FTE for \$133,000 in employee services, in addition to three other positions being left vacant for savings of \$217,000.

In FY2010/11, user fees declined by four percent from FY2009/10; however, FY2011/12 proceeds are rebounding with a two percent increase over FY2010/11. FY2012/13 is forecasted to remain at current levels.

In 1997, the City Council approved the use of up to \$12 million from the Risk Fund, if needed, to offset any year-end deficit. Total borrowing was just over \$7.5 million. Repayment of the inter-fund loan began in FY2005/06 and will continue in FY2012/13 with a payment of \$250,000. Repayment of the loan will continue through the next fifteen years. Through FY2011/12, \$3.45 million has been repaid.

A Theater Renovation Reserve has been added to the five-year forecast for the funds associated with the Community Center Theater renovation. The Theater was built in 1974 and has not had a major renovation since opening. In 2007, Council approved pursuing a project to address the ADA accessibility, critical needs of the building's mechanical and electrical systems, and patron and client required improvements. In 2008, Council approved a facility fee of \$3.00 per ticket to fund approximately a third of the renovation project. A preliminary building design with an estimate of \$50 million cost has been developed. The schematic design phase of the project, nearly \$2 million, is complete. The construction document phase, however, is time sensitive and needs to be closely tied to securing financing. The balance of the project cost requires financing of \$48 million to begin construction. The debt service payments for this project are estimated to begin in FY2015/16 and will be supported by the Community Center Fund including user fees, TOT, and Facility Fee proceeds.

**Community Center Fund (6010)**  
**Revenue and Expenditure Five-Year Forecast**  
**Dollars in Thousands**

	<b>2012/13 Base Budget</b>	<b>2012/13 Proposed Augmentations/ Reductions</b>	<b>2012/13 Proposed Budget</b>	<b>2013/14 Estimate</b>	<b>2014/15 Estimate</b>	<b>2015/16 Estimate</b>	<b>2016/17 Estimate</b>
<b>REVENUES</b>							
Charges, Fees, and/or Services	6,351		6,351	6,605	6,869	7,144	7,358
Interest	425		425	450	525	525	615
Transient Occupancy Tax	16,024		16,024	16,224	16,427	16,756	17,258
Other (Theater Facility Fee)	650		650	750	800	900	900
<b>TOTAL REVENUES</b>	<b>23,450</b>		<b>23,450</b>	<b>24,029</b>	<b>24,621</b>	<b>25,325</b>	<b>26,131</b>
<b>EXPENDITURES</b>							
Operating – Employee Services	6,966	(133)	6,833	6,901	6,970	7,040	7,110
Operating – Other	7,548	(12)	7,536	7,291	7,436	7,646	7,879
Debt Service	7,970		7,970	7,970	7,970	9,870	11,770
Capital Improvements	1,150		1,150	1,800	1,800	1,000	1,000
Other Fund Uses (Savings)	(991)	(9)	(1,000)	(1,012)	(964)	(853)	(738)
<b>TOTAL EXPENDITURES</b>	<b>22,643</b>	<b>(154)</b>	<b>22,489</b>	<b>22,950</b>	<b>23,212</b>	<b>24,703</b>	<b>27,021</b>
<b>CURRENT SURPLUS/(DEFICIT)</b>	<b>807</b>		<b>961</b>	<b>1,079</b>	<b>1,409</b>	<b>622</b>	<b>(890)</b>
Other Fund Sources (Fund Payback)					2,000		
Other Fund Uses (Risk Loan, Operational Reserve)	(250)		(250)	(500)	(1,500)	(500)	(500)
Beginning Fund Balance	373		373	1,084	1,663	3,572	3,694
<b>ENDING FUND BALANCE</b>	<b>930</b>		<b>1,084</b>	<b>1,663</b>	<b>3,572</b>	<b>3,694</b>	<b>2,304</b>

**Marina Fund (Fund 6009)**

The Sacramento Marina is located on the Sacramento River at Miller Park. The Marina is a full-service, seven-day-a-week operation that includes 475 berths, a fuel dock, security gates, and parking. The expectation is that revenues from berth rentals and fuel sales offset costs of operation, debt service, and capital improvements.

The Sacramento Marina completed a \$10.5 million renovation in FY2008/09 that included replacement of the 45-year old deteriorating South Basin docks and provided covered berths for nearly all slips. The project was primarily financed through a low interest loan from the State Department of Boating and Waterways (DBW). The debt payments for the South Basin project are included in the FY2012/13 Proposed Budget as required by the current debt service schedule. However, current revenue projections forecast insufficient funds to cover the debt payments. The City is working with DBW to restructure this loan with a prior DBW loan in order to provide a payment schedule that will meet DBW's needs and reduce expenditures to fit within forecasted revenues.

The five-year expense and revenue forecast reflects the economic downturn on the boating industry. Marina occupancy is currently 39%, with an average occupancy for the fiscal year of 52%. This forecast assumes occupancy will average 45% in FY2012/13, 47% in FY2013/14, 50% in FY2014/15, 56% in FY2015/16, and 60% in FY2016/17. Operating expenses have been reduced to the minimal level necessary to support the program and reflect efficiencies and service level reductions.

Berth fees reflect no increase for the term of the forecast with future value increases to be determined based on economic and market conditions. As part of the debt restructuring, the City's goal is to stabilize rates for the next two years as the economy recovers, at which time, rate increases would resume. Council has previously approved a three percent rate increase for FY2012/13 consistent with the terms of the current DBW loan agreement. Staff is working with DBW to amend the loan agreement, which will result in eliminating the need for 6% across the board rate increases as approved by Council on June 15, 2010 (Resolution 2010-341). Staff will bring a proposal to Council in May that will include a modified rate increase schedule.



**Marina Fund (Fund 6009)**  
**Revenue and Expenditure Five-Year Forecast**  
**Dollars in Thousands**

	FY2012/13 Base Budget	FY2012/13 Proposed Augmentations/ Reductions	FY2012/13 Proposed Budget	FY2013/14 Estimate	FY2014/15 Estimate	FY2015/16 Estimate	FY2016/17 Estimate
<b>REVENUES</b>							
Charges, Fees, and/or Services <sup>1</sup>	1,198		1,198	1,354	1,379	1,418	1,481
Interest	18		18	18	18	20	22
Other (Fuel)	200		200	205	210	220	250
<b>TOTAL REVENUES</b>	<b>1,416</b>	<b>-</b>	<b>1,416</b>	<b>1,577</b>	<b>1,607</b>	<b>1,658</b>	<b>1,753</b>
<b>EXPENDITURES</b>							
Operating - Employee Services	444		444	446	451	455	460
Operating - Other	632		632	569	590	625	675
Debt Service <sup>1</sup>	1,239		1,239	1,240	1,240	1,240	1,240
Capital Improvements	50		50	50	100	115	130
<b>TOTAL EXPENDITURES</b>	<b>2,365</b>		<b>2,365</b>	<b>2,305</b>	<b>2,381</b>	<b>2,435</b>	<b>2,505</b>
<b>CURRENT SURPLUS/(DEFICIT)</b>	<b>(949)</b>	<b>-</b>	<b>(949)</b>	<b>(728)</b>	<b>(774)</b>	<b>(777)</b>	<b>(752)</b>
Other Fund Uses							
Beginning Fund Balance	23		23	(926)	(1,654)	(2,428)	(3,205)
<b>ENDING FUND BALANCE</b>	<b>(926)</b>		<b>(926)</b>	<b>(1,654)</b>	<b>(2,428)</b>	<b>(3,205)</b>	<b>(3,957)</b>

<sup>1</sup>In process of renegotiating payment schedule with DBW.

**Parking Fund (Fund 6004)**

The City of Sacramento operates nine parking garages and nine surface parking lots for a total of over 10,000 parking spaces in the downtown core. These include surface lots managed for the Crocker Art Museum and Inland American Real Estate Trust. The Parking Services Division also manages over 65,000 square feet of retail space within the various City parking structures.

Parking fee revenues in the FY2012/13 Base Budget are projected to decrease less than one percent compared to the current budget. Revenue and operating expenses are expected to increase one percent FY2013/14, then two percent annually thereafter. Rental income is based on current and anticipated leases with no rate increases included in this forecast.

**Parking Fund (Fund 6004)  
Revenue and Expenditure Five-Year Forecast  
Dollars in Thousands**

	FY2012/13 Base Budget	FY2012/13 Proposed Augmentations/ Reductions	FY2012/13 Proposed Budget	FY2013/14 Estimate	FY2014/15 Estimate	FY2015/16 Estimate	FY2016/17 Estimate
<b>REVENUES</b>							
Parking Fees	16,084		16,084	16,244	16,549	16,860	17,177
Interest (Operating Funds)	600		600	600	600	600	600
Real Property Rental	1,120		1,120	1,131	1,142	1,154	1,165
<b>TOTAL REVENUES</b>	<b>17,804</b>	<b>-</b>	<b>17,804</b>	<b>17,975</b>	<b>18,291</b>	<b>18,614</b>	<b>18,942</b>
<b>EXPENDITURES</b>							
Employee Services	4,578		4,578	4,672	4,812	4,956	5,105
Other Services & Supplies	5,014		5,014	5,079	5,147	5,216	5,287
Operating Transfer Out/In	1,849		1,849	1,857	1,888	1,919	1,951
Debt Service	4,636		4,636	4,634	4,651	4,624	4,621
Other Uses/CIP Labor Offset <sup>1</sup>	4,048		4,048	2,048	2,048	2,048	2,048
<b>TOTAL EXPENDITURES</b>	<b>20,126</b>	<b>-</b>	<b>20,126</b>	<b>18,290</b>	<b>18,546</b>	<b>18,763</b>	<b>19,012</b>
<b>CURRENT SURPLUS/(DEFICIT)</b>	<b>(2,322)</b>	<b>-</b>	<b>(2,322)</b>	<b>(315)</b>	<b>(255)</b>	<b>(149)</b>	<b>(70)</b>
Other Fund Uses (Use of Bonds)							
Beginning Fund Balance	4,724		4,724	2,402	2,087	1,832	1,683
<b>ENDING FUND BALANCE</b>	<b>2,402</b>		<b>2,402</b>	<b>2,087</b>	<b>1,832</b>	<b>1,683</b>	<b>1,613</b>

<sup>1</sup>The FY2013/14 - FY2016/17 CIP budget does not tie to the 2012 - 2017 Proposed CIP. The CIP will be amended during the budget process.

## **UTILITIES FUNDS - OVERVIEW**

The following major factors and assumptions have been used in developing the Utilities five-year budget forecast:

- Major cost drivers such as fuel, electricity, and chemicals increase each year based on historical trends and past performance of the various indices used to project cost growth.
- Labor costs have been adjusted to comply with current contracts, staffing changes, and labor cost savings, where appropriate.
- Use of bond financing will be pursued in the Water and Wastewater Funds to finance the water treatment rehabilitation facility projects as well as other projects, which will address aging infrastructure and comply with regulatory requirements.
- Additional costs are included in future years in order to continue to meet regulatory requirements, such as the Residential Water Meter Program, comply with consent decrees, and invest in aging infrastructure to attain a 100-year replacement schedule.

The five-year budget forecast includes Council adopted rate increases for FY2012/13 through FY2014/15 in both the Water and Wastewater Funds. These rate adjustments will address operational requirements, aging infrastructure, compliance with regulatory mandates, and maintain the fiscal stability of these funds. The rates were adopted as part of a Utilities' Water and Wastewater Program (Program), a long-term strategy of investing in the City's water and wastewater capital and regulatory programs. The Program included a three-year specific capital and finance plan using a mix of bond and cash financing allowing the City to finally begin to invest in its infrastructure and meet regulatory requirements while smoothing rate increases in order to avoid rate spikes for utility customers.

In developing the Program, the Department of Utilities (DOU) has and will continue to work closely with the City Manager's Office and the Internal City Auditor to implement audit recommendations in order to ensure the DOU operates as efficiently and effectively as possible. In FY2010/11, Public Financial Management and their team of sub-consultants, under the direction of the Internal City Auditor, conducted the "Department of Utilities Operational Efficiency and Cost Savings Audit." DOU has formed an Audit Response team that reports to the Department's leadership team, and DOU continues to implement and monitor various components of the audit as well as pursue other strategies to increase efficiencies. Consistent with the City Auditor's work plan for FY2011/12, a utilities billing operations audit is also being conducted.

**Utilities Rate Advisory Commission**

The City Council formed the Utilities Rate Advisory Commission (Commission) in FY2008/09 to provide advice and recommendations to the Mayor and City Council on the City's utility service rates. The Commission is made up of seven community members, some of whom have expertise in the utilities field. Five of the seven members have expertise or experience in key areas, such as accounting, auditing, finance, law, engineering, science, environmental, construction management, solid waste collection and disposal, water supply and distribution, sewer collection and treatment, or drainage collection. The Commission is also charged with holding a public hearing required by Proposition 218 when the City proposes to impose or increase utility service rates.

The three-year water and wastewater rate plans were brought forward to the Utilities Rate Advisory Commission for review. The Commission held the public hearing on the proposed rates and subsequently recommended the three-year rate increases that were adopted by Council for FY2012/13 through FY2014/15. In addition to the rate recommendations, the Council adopted other Commission recommendations related to oversight, monitoring, and the use of revenues generated from the rate increases. As a result, the Commission will play a role in ensuring that funds intended to support capital replacement and improvement, be appropriated and spent for those purposes only.

In addition, DOU will follow an accountability plan that includes: (1) reporting with an off-agenda written report to the Commission and the City Council on a semi-annual basis the status of obtaining and securing credit, bond issuance, any new revenue secured through grants or other funding sources, and capital improvement project status; (2) reporting to the Commission at a public meeting on an annual basis with a summary of the past year so that the Commission can evaluate DOU's performance; and (3) that DOU provides information on its website pertaining to the CIP Budget approved by the City Council, the status of projects within that budget, and information pertaining to the specific projects.

**Solid Waste Fund (Fund 6007)**

The Solid Waste Fund is responsible for the activities of collecting garbage, recyclables and garden refuse, sweeping streets, removing illegal dumping, post-closure monitoring of landfills, and waste reduction. Issues facing the Solid Waste Fund include the following:

- Implementing the Council-approved Solid Waste Business Plan recommendations including the termination of commercial garbage and recycling collection and implementation of revised residential service programs.
- Keeping solid waste utility rates flat over the next three fiscal years despite significant operating cost increases.
- Funding the illegal dumping clean-up program through non-garbage rate revenue sources.
- Meeting state-mandated diversion goals.

Costs for items vital to providing solid waste services and complying with regulatory mandates continue to rise. The most significant cost increases are in-region disposal fees, fleet fuel, post-closure activities of landfills, and container replacements. While costs in many areas are rising, Solid Waste operations have realized significant savings by rerouting its operations and modifying schedules to reduce labor, overtime, and fleet costs. Additionally, Solid Waste will save over \$3 million annually in vehicle maintenance with the replacement of 53 old and inefficient side loading refuse trucks.

The following chart provides a five-year budget forecast for the Solid Waste Fund to address anticipated cost increases, implement Business Plan recommendations, and meet regulatory requirements. It includes the following assumptions:

- Eliminate commercial collection in FY2012/13 and implement residential service programs in FY2013/14 with no overall change in solid waste rates.
- Provide resources for the replacement of aging refuse trucks through budgeted replacement dollars and debt service (with payments covered by vehicle maintenance cost savings).
- Fund the ongoing post-closure costs associated with City landfills and establish resources to mitigate the loss of trees at the 28th Street Landfill.
- Provide funding for the replacement of worn-out containers.

**Solid Waste Fund (Fund 6007)  
Revenue and Expenditure Five-Year Forecast  
Dollars in Thousands**

	<b>FY2012/13 Base Budget</b>	<b>FY2012/13 Proposed Augmentations/ Reductions</b>	<b>FY2012/13 Proposed Budget</b>	<b>FY2013/14 Estimate</b>	<b>FY2014/15 Estimate</b>	<b>FY2015/16 Estimate</b>	<b>FY2016/17 Estimate</b>
<b>REVENUES</b>							
Charges, Fees, and/or Services	63,618	(3,477)	60,141	58,858	58,858	62,390	66,133
Interest							
Other	110		110	748	770	793	817
<b>TOTAL REVENUES</b>	<b>63,728</b>	<b>(3,477)</b>	<b>60,251</b>	<b>59,606</b>	<b>59,628</b>	<b>63,183</b>	<b>66,950</b>
<b>EXPENDITURES</b>							
Operating - Employee Services	14,743	(19)	14,724	14,421	14,421	15,142	15,899
Operating - Other	38,867	(1,022)	37,845	38,476	40,478	42,622	44,927
Debt Service	4,426		4,426	4,426	4,118	3,786	3,780
Multi-Year Operating Projects	2,934		2,934	2,081	2,031	2,081	2,131
Capital Improvements	811		811	1,137	1,463	1,489	1,515
Other Fund Uses							
<b>TOTAL EXPENDITURES</b>	<b>61,781</b>	<b>(1,041)</b>	<b>60,740</b>	<b>60,541</b>	<b>62,511</b>	<b>65,120</b>	<b>68,252</b>
<b>CURRENT SURPLUS/(DEFICIT)</b>	<b>1,947</b>	<b>(2,436)</b>	<b>(489)</b>	<b>(935)</b>	<b>(2,883)</b>	<b>(1,937)</b>	<b>(1,302)</b>
Beginning Fund Balance	13,176		13,176	12,687	11,752	8,869	6,932
<b>ENDING FUND BALANCE</b>	<b>15,123</b>		<b>12,687</b>	<b>11,752</b>	<b>8,869</b>	<b>6,932</b>	<b>5,630</b>

**Storm Drainage Fund (Fund 6011)**

Revenue generated for the purpose of providing storm drainage services is deposited in the Storm Drainage Fund. Revenues are derived primarily from customer service charges and interest earnings. Storm Drainage Fund revenues cover the cost of storm drainage operations for pumping stations, wet weather treatment and storage, collection system maintenance, related engineering services, flood plain management, customer service and billing, education programs, water quality monitoring and other regulatory compliance issues, and a capital improvement program. Fund expenditures are divided among operating costs, debt service, and capital improvements and multiyear operating projects. Challenges facing the Storm Drainage Fund include the following:

- Declining reserves, as existing revenue is not sufficient to cover current operating and capital expenses.
- Upgrading drainage service to areas outside of the City’s combined sewer system (CSS) to meet citywide standards.
- Improving drainage system reliability and contributing to the combined wastewater system repair, rehabilitation, and improvements.
- Maintaining State and federal regulatory compliance, i.e., National Pollution Discharge Elimination System (NPDES), and supporting regional flood control efforts.

The following chart provides a five-year budget, which includes the following assumptions:

- No rate increases with continued use of fund reserves.
  - Expenditures continue to exceed revenues and the fund is projected to be in a deficit position in the near-term.
  - Per Proposition 218, a voter approved ballot measure is required to increase storm drainage rates.
  - DOU intends to recommend moving forward with the ballot measure process in future years.
- Annual operating expenditures such as fuel, chemical, and electricity costs are expected to increase.
- No rate increases in recent years; as such, the capital program has been severely curtailed creating a significant backlog of repair and rehabilitation projects. Use of bond financing would help provide the resources necessary to address the aging infrastructure while smoothing rate increases and is likely to be recommended in the future.
- Increased capital improvement funding will be necessary in the out-years to fund critical storm drain infrastructure and CSS projects.

**Storm Drainage Fund (Fund 6011)  
Revenue and Expenditure Five-Year Forecast  
Dollars in Thousands**

	<b>FY2012/13 Base Budget</b>	<b>FY2012/13 Proposed Augmentations/ Reductions</b>	<b>FY2012/13 Proposed Budget</b>	<b>FY2013/14 Estimate</b>	<b>FY2014/15 Estimate</b>	<b>FY2015/16 Estimate</b>	<b>FY2016/17 Estimate</b>
<b>REVENUES</b>							
Charges, Fees, and/or Services <sup>1</sup>	34,901		34,901	34,901	34,901	34,901	34,901
Interest	422		422	422	422	422	422
Other (Intergovernmental)	4,170	(4,057)	113	113	113	113	113
<b>TOTAL REVENUES</b>	<b>39,493</b>	<b>(4,057)</b>	<b>35,435</b>	<b>35,435</b>	<b>35,435</b>	<b>35,435</b>	<b>35,435</b>
<b>EXPENDITURES</b>							
Operating - Employee Services	23,807	(3,389)	20,418	20,418	20,418	21,235	22,084
Operating - Other	8,591	1,369	9,960	10,458	10,981	11,530	12,107
Debt Service	3,641		3,641	3,673	3,671	3,693	3,693
Multi-Year Operating Projects	1,891	(82)	1,809	1,938	2,069	2,219	2,373
Capital Improvements <sup>2</sup>	3,848	(1,493)	2,355	1,455	1,455	-	-
<b>TOTAL EXPENDITURES</b>	<b>41,778</b>	<b>(3,594)</b>	<b>38,184</b>	<b>37,943</b>	<b>38,594</b>	<b>38,677</b>	<b>40,258</b>
<b>CURRENT SURPLUS/(DEFICIT)</b>	<b>(2,285)</b>	<b>(463)</b>	<b>(2,748)</b>	<b>(2,507)</b>	<b>(3,159)</b>	<b>(3,242)</b>	<b>(4,823)</b>
Other Fund Uses							
Beginning Fund Balance	14,510		14,510	11,762	9,254	6,095	2,853
<b>ENDING FUND BALANCE</b>	<b>12,225</b>		<b>11,762</b>	<b>9,254</b>	<b>6,095</b>	<b>2,853</b>	<b>(1,970)</b>

<sup>1</sup>Voter approval is required for rate adjustments to the Storm Drainage Fund.

<sup>2</sup>The FY2015/16 - FY2016/17 CIP budget does not tie to the 2012 - 2017 Proposed CIP. The CIP will be amended in the budget process.



**Wastewater Fund (Fund 6006)**

Revenue generated to provide wastewater collection services is deposited in the Wastewater Fund. Revenues are derived from customer service fees, recovery of Sacramento Regional County Sanitation District (SRCSD) related operation and maintenance costs paid for by the fund, interest earnings, and connection charges. Wastewater Fund revenues cover the cost of wastewater collection and maintenance, storage and treatment of wet weather combined sewage, installation of new services, operation of sanitary pumping stations, related engineering services, customer service and billing, and the monitoring of discharge into the wastewater collection system. Fund expenditures are generally divided among operating costs, debt service, capital improvement and multi-year operating projects.

The wastewater system is a “contained system” in that very little expansion, other than in-fill projects, is possible without upsizing the system and increasing its capacity. The City-operated wastewater collection system consists of a combined sewer system and a separated sewer system that combined serve approximately 60% of the City, primarily the northeastern, central and southern sections of the City. The Sacramento Area Sanitation District (SASD) is the wastewater collection system provider for the other areas of the City. While the City is responsible for limited treatment of its combined wastewater, it partners with SRCSD to treat the majority of the City’s wastewater. The City provides SRCSD with billing and collection services for properties within the service area in which wastewater collection is provided by the City.

The Wastewater Fund presents challenges due to the system’s limited growth potential and the age and nature of the system’s infrastructure. On March 27, 2012, Council approved increases to the wastewater rates for FY2012/13 through FY2014/15. Issues facing the Wastewater Fund include the following:

- Compliance with state and federal regulations, including state mandated rehabilitation of the Central City’s combined wastewater and storm drainage system. The CSS collects wastewater from homes and businesses as well as storm water and urban runoff.
- Increased costs associated with the California Sportfishing Protection Alliance Consent Decree to ensure minimization of wastewater overflows.
- Continued rehabilitation of the City’s separated wastewater service area. A separated wastewater system collects wastewater from homes and businesses and does not collect storm water.
- Incorporating growth of new wastewater services and the increasing costs for repair and reconstruction of the aging system.
- Maintaining the financial strength of the fund for the purpose of raising sufficient capital to finance rehabilitation of the CSS.

The following chart provides a five-year budget forecast for the Wastewater Fund to address anticipated cost increases and meet regulatory requirements, and includes the following assumptions:

- Use of bond financing will be pursued in FY2012/13 to finance CSS improvements and other wastewater repair and rehabilitation projects. The rate adjustments adopted for FY2012/13 through FY2014/15 will allow the City to invest in mandated system improvements as required as well as make progress towards reaching a 100-year replacement schedule for aging pipes.
- Annual operating expenditure increases for fuel, chemical, and electricity costs.

**Wastewater Fund (Fund 6006)  
Revenue and Expenditure Five-Year Forecast  
Dollars in Thousands**

	FY2012/13 Base Budget	FY2012/13 Proposed Augmentations/ Reductions	FY2012/13 Proposed Budget	FY2013/14 Estimate	FY2014/15 Estimate	FY2015/16 Estimate	FY2016/17 Estimate
<b>REVENUES</b>							
Charges, Fees, and/or Services <sup>1</sup>	19,788	3,162	22,950	26,119	29,775	29,775	29,775
Interest	392		392	392	392	392	392
Other (Intergovernmental)	1,011		1,011	1,275	1,314	1,314	1,314
<b>TOTAL REVENUES</b>	<b>21,191</b>	<b>3,162</b>	<b>24,353</b>	<b>27,786</b>	<b>31,481</b>	<b>31,481</b>	<b>31,481</b>
<b>EXPENDITURES</b>							
Operating - Employee Services	7,516	492	8,008	8,008	8,008	8,328	8,661
Operating - Other	10,944	2,473	13,417	13,921	15,173	15,837	17,366
Debt Service <sup>2</sup>	910		910	910	2,095	3,921	3,921
Multi-Year Operating Projects	275	1,242	1,517	4,045	3,860	5,230	5,253
Capital Improvements <sup>3</sup>	1,775	10,045	11,820	17,919	6,012		
<b>TOTAL EXPENDITURES</b>	<b>21,421</b>	<b>14,251</b>	<b>35,672</b>	<b>44,803</b>	<b>35,147</b>	<b>33,316</b>	<b>35,201</b>
<b>CURRENT SURPLUS/(DEFICIT)</b>	<b>(229)</b>	<b>(11,089)</b>	<b>(11,318)</b>	<b>(17,017)</b>	<b>(3,666)</b>	<b>(1,835)</b>	<b>(3,720)</b>
Other Fund Uses (Use of Bonds) <sup>2</sup>		12,033	12,033	18,195	3,404		
Beginning Fund Balance	8,604		8,604	9,319	10,497	10,235	8,399
<b>ENDING FUND BALANCE</b>	<b>8,375</b>		<b>9,319</b>	<b>10,497</b>	<b>10,235</b>	<b>8,399</b>	<b>4,679</b>

<sup>1</sup>City Council approved 16%, 15%, and 14% rate increases for FY2012/13, FY2013/14, and FY2014/15 respectively.

<sup>2</sup>The Utilities Department is proposing to issue bonds as part of its financing plan.

<sup>3</sup>The FY2015/16 - FY2016/17 CIP budget does not tie to the 2012 - 2017 Proposed CIP. The CIP will be amended in the budget process.

**Water Fund (Fund 6005)**

Revenue generated for the purpose of providing water service is deposited in the Water Fund. Revenues are derived from customer fees, interest earnings, development fees, tap sales, and reimbursements from other entities for services provided. Water Fund revenues are structured to cover the costs for water treatment, plant maintenance, water distribution system repair and maintenance, water conservation and education programs, water quality monitoring, related engineering services, customer service and billing, the City's contribution to the City-County Office of Metropolitan Water Planning, and capital improvements. Fund expenditures in the five-year forecast are summarized and reflected as operating costs, debt service, capital improvement costs, and multi-year operating projects.

On March 27, 2012, Council adopted increases to the water rates for FY2012/13 through FY2014/15 to address identified needs. In addition to the approved rates, the Proposed Budget includes a reduction in employee services in order to further mitigate the impact of rising costs in other areas. Key issues for the Water Fund over the next five years include the following:

- Ongoing replacement and maintenance of aging infrastructure to provide safe and reliable drinking water to the community and meet state and federal standards.
- Continued implementation of the Residential Water Meter Installation Program in compliance with the state mandates requiring full meter installation by 2025 and 20% water conservation by the year 2020.
- Maintaining state and federal regulatory compliance.
- Continued implementation of an aggressive water conservation program consistent with the Water Forum Agreement (WFA), integrating actions necessary for providing a regional solution to water shortages, environmental damage, and groundwater contamination.
- Support of regional, long-term water supply planning.
- Development of wholesale and wheeling agreements in support of effective regional water management.
- Meeting future debt service requirements related to the rehabilitation and improvement of intake structures and treatment plants.

The chart below provides a five-year budget forecast for the Water Fund to address anticipated cost increases and meet regulatory requirements. It also includes the following assumptions:

- Capital spending reflects continued implementation of the mandated water meter program, water treatment plant rehabilitation, and ongoing infrastructure repair and rehabilitation.
- Use of bond financing will be pursued in FY2012/13 to finance the water treatment facility rehabilitation projects and other infrastructure projects, and to smooth the rate increases required to implement these projects. While prior rate adjustments have helped address operational costs, the water meter retrofit program and some level of capital replacement, they have not provided sufficient resources to fund major capital projects or adequately fund necessary capital replacement projects. The rate adjustments adopted for FY2012/13 through

FY2014/15 will allow the City to invest in one of its most critical assets, the water treatment plants, as well as make progress towards reaching a 100-year replacement schedule for aging pipes.

- Costs for items that are vital to the collection, purification, and delivery of water, and to meet levels of service, continue to rise at rates exceeding general inflationary costs. The most significant cost increases are for chemicals, electricity, sludge dewatering, and replacement and maintenance of water meters.

**Water Fund (Fund 6005)**  
**Revenue and Expenditure Five-Year Forecast**  
**Dollars in Thousands**

	FY2012/13 Base Budget	FY2012/13 Proposed Augmentations/ Reductions	FY2012/13 Proposed Budget	FY2013/14 Estimate	FY2014/15 Estimate	FY2015/16 Estimate	FY2016/17 Estimate
<b>REVENUES</b>							
Charges, Fees, and/or Services <sup>1</sup>	77,903	7,117	85,021	92,843	101,374	101,374	101,374
Interest	400		400	400	400	400	400
Other (Intergovernmental)	419	(43)	376	375	375	375	375
<b>TOTAL REVENUES</b>	<b>78,722</b>	<b>7,075</b>	<b>85,797</b>	<b>93,618</b>	<b>102,149</b>	<b>102,149</b>	<b>102,149</b>
<b>EXPENDITURES</b>							
Operating - Employee Services	24,176	(497)	23,679	23,679	23,679	24,626	25,611
Operating - Other	28,845	4,226	33,071	33,971	36,100	38,038	39,860
Debt Service <sup>2</sup>	12,394		12,394	13,119	20,679	32,443	32,423
Multi-Year Operating Projects	1,162	484	1,646	1,689	1,740	1,730	1,782
Capital Improvements <sup>3</sup>	12,112	162,877	174,989	32,311	30,666		
<b>TOTAL EXPENDITURES</b>	<b>78,689</b>	<b>167,090</b>	<b>245,779</b>	<b>104,769</b>	<b>112,864</b>	<b>96,837</b>	<b>99,676</b>
<b>CURRENT SURPLUS/(DEFICIT)</b>	<b>34</b>	<b>(160,015)</b>	<b>(159,982)</b>	<b>(11,151)</b>	<b>(10,715)</b>	<b>5,312</b>	<b>2,473</b>
Other Fund Uses (Use of Bonds) <sup>2</sup>		170,713	170,713	10,272	17,280		
Beginning Fund Balance	16,921		16,921	27,652	26,773	33,338	38,650
<b>ENDING FUND BALANCE</b>	<b>16,955</b>		<b>27,652</b>	<b>26,773</b>	<b>33,338</b>	<b>38,650</b>	<b>41,123</b>

<sup>1</sup>City Council approved 10% rate increases for FY2012/13, FY2014/15, and FY2015/16.

<sup>2</sup>The Utilities Department is proposing to issue bonds as part of its financing plan.

<sup>3</sup>The FY2014/15 - FY2016/17 CIP budget does not tie to the 2012 - 2017 Proposed CIP. The CIP will be amended in the budget process.

# 3

## **SECTION – 3**

### **How to Read This Document**

## HOW TO READ THIS DOCUMENT

The Approved Budget for each department is presented in a format that includes the following:

- Department mission statement (if available)
- Approved budget/staffing changes
- A department level budget summary table showing budget for:
  - FY2010/11 Actual
  - FY2011/12 Approved Budget
  - FY2011/12 Amended Budget (as of March 2012)
  - FY2012/13 Approved Budget (as of June 12, 2012)
  - FY2012/13 Amended Budget (as of July 31, 2012)
  - Variance

The summary table shows for each year:

- Budgeted expenditures by category
- Funding sources and amounts
- A division level summary budget table:
  - FY2010/11 Actual
  - FY2011/12 Approved Budget
  - FY2011/12 Amended Budget (as of March 2012)
  - FY2012/13 Approved Budget (as of June 12, 2012)
  - FY2012/13 Amended Budget (as of July 31, 2012)
  - Variance
- A division level summary staffing table:
  - FY2010/11 Actual
  - FY2011/12 Approved Budget
  - FY2011/12 Amended Budget (as of March 2012)
  - FY2012/13 Approved Budget (as of June 12, 2012)
  - FY2012/13 Amended Budget (as of July 31, 2012)
  - Variance

**DEPARTMENT BUDGET SUMMARY TABLE**

The Approved Budget for each department is compared with the prior year amended. A sample is as follows:

<b>Community Development Budget Summary</b>	<b>FY2010/11</b>	<b>FY2011/12</b>		<b>FY2012/13</b>		<b>Change More/(Less)</b>
	<b>Actuals</b>	<b>Approved</b>	<b>Amended</b>	<b>Approved</b>	<b>Amended</b>	<b>FY12 Amended/ FY13 Amended</b>
<b>Budgeted Expenditures</b>						
Employee Services	17,780,086	16,980,188	16,980,188	16,957,617	17,448,426	468,238
Labor/Supply Offset	(628,877)	(1,270,361)	(1,270,361)	(1,206,861)	(1,205,361)	65,000
Other Services and Supplies	2,562,515	3,687,410	3,677,111	3,243,272	3,589,772	(87,339)
Property	282,058	88,445	88,445	90,445	90,445	2,000
<b>Total:</b>	<b>\$19,995,781</b>	<b>\$19,485,682</b>	<b>\$19,475,383</b>	<b>\$19,084,473</b>	<b>\$19,923,282</b>	<b>\$447,899</b>
<b>Funding Summary by Fund/Special District</b>						
Development Services Fund	(465,647)	(432,000)	(432,000)	(432,000)	(432,000)	-
General Fund	19,753,477	19,379,814	19,369,515	19,017,565	19,856,374	486,859
Lighting and Landscape	406,807	267,868	267,868	228,908	228,908	(38,960)
N. Natomas Financial Plan	-	20,000	20,000	20,000	20,000	-
SHRA CDBG	301,145	250,000	250,000	250,000	250,000	-
<b>Total:</b>	<b>\$19,995,781</b>	<b>\$19,485,682</b>	<b>\$19,475,383</b>	<b>\$19,084,473</b>	<b>\$19,923,282</b>	<b>\$447,899</b>

- Column 1** – Shows the department's FY2010/11 actuals by category and funding amounts by source.
- Column 2** – Shows the department's approved budget for FY2011/12.
- Column 3** – Shows the department's FY2011/12 amended budget by category and funding amounts by source.
- Column 4** – Shows the FY2012/13 approved budget by category and funding amounts by source.
- Column 5** – Shows the department's FY2012/13 budget as amended through July 31, 2012 by category and funding amounts by source.
- Column 6** – Shows the changes in budget between the FY2012/13 amended and the FY2011/12 amended budget.

**DIVISION BUDGET SUMMARY TABLE**

The Division Budget Summary table shows approved expenditures for each administrative division or department. The tables look like the one below:

Community Development Division Budgets	FY2010/11	FY2011/12		FY2012/13		Change More/(Less)
	Actuals	Approved	Amended	Approved	Amended	FY12 Amended/ FY13 Amended
Administration	3,285,457	3,240,539	3,240,539	2,026,147	2,053,355	(1,187,184)
Building	3,751,272	3,716,619	3,716,618	4,081,403	4,218,458	501,840
Code Enforcement	7,873,011	7,875,859	7,784,757	8,099,372	8,622,587	837,830
Customer Service	901,199	905,957	997,060	1,025,860	997,772	712
Planning	4,184,843	3,746,709	3,736,409	3,851,691	4,031,111	294,702
<b>Total:</b>	\$19,995,781	\$19,485,682	\$19,475,383	\$19,084,473	\$19,923,282	\$447,899

- Column 1** – Shows the division’s FY2010/11 actuals.
- Column 2** – Shows the budget by division as presented in the approved budget for FY2011/12.
- Column 3** – Shows the budget by division for the FY2011/12 amended budget.
- Column 4** – Shows the budget by division as approved for FY2012/13.
- Column 5** – Shows the department's FY2012/13 budget as amended through July 31, 2012 by category and funding amounts by source.
- Column 6** – Shows the changes in budget between the FY2012/13 amended and the FY2011/12 amended budget.



## STAFFING LEVELS SUMMARY TABLE

The Staffing Levels Summary table show approved Full-Time Equivalent (FTE) for each administrative division or department. The tables look like the one below:

Community Development Division FTEs	FY2010/11	FY2011/12		FY2012/13		Change More/(Less) FY12 Amended/ FY13 Amended
	Actuals	Approved	Amended	Approved	Amended	
Administration	30.50	29.50	29.50	12.50	13.50	(16.00)
Building	30.00	28.00	29.00	30.00	31.00	2.00
Code Enforcement	67.00	61.00	60.00	67.00	70.00	10.00
Customer Service	7.00	7.00	7.00	8.00	8.00	1.00
Planning	39.00	40.00	40.00	41.00	42.00	2.00
<b>Total:</b>	173.50	165.50	165.50	158.50	164.50	(1.00)

**Column 1** – Shows actual FTEs by division for FY2010/11.

**Column 2** – Shows the FTEs by division as presented in the approved budget for FY2011/12.

**Column 3** – Shows the FTEs by division for the FY2011/12 amended budget.

**Column 4** – Shows the FTEs by division as approved for FY2012/13.

**Column 5** – Shows the FTEs by division for the FY2012/13 amended budget.

**Column 6** – Shows the changes in FTEs by division between the FY2012/13 amended and the FY2011/12 amended budget.

# 4

## **SECTION – 4**

### **Budget Schedules**

**Schedule 1A**  
**Current Operations – Appropriations by Fund (in 000s)**

<u>Fund Type</u>	FY2010/11	FY2011/12	FY2011/12	FY2012/13	FY2012/13	Change
<u>Funds</u>	<u>Actuals</u>	<u>Approved</u>	<u>Amended</u>	<u>Approved</u>	<u>Amended</u>	<u>FY12 Amended/ FY13 Amended</u>
<b>General Fund</b>						
General Fund	357,178	356,824	359,647	360,149	364,220	4,573
<b>Subtotal: General Fund</b>	<b>\$357,178</b>	<b>\$356,824</b>	<b>\$359,647</b>	<b>\$360,149</b>	<b>\$364,220</b>	<b>\$4,573</b>
<b>Enterprise Funds</b>						
Community Center	23,349	24,599	24,599	22,318	22,340	(2,259)
Marina	1,632	1,708	1,735	2,310	2,304	569
Parking	22,522	17,082	16,946	17,205	17,226	280
Solid Waste	55,952	61,266	54,764	59,221	59,222	4,457
Storm Drainage	33,475	39,221	36,776	36,741	36,808	32
Wastewater	18,822	18,927	18,356	23,837	23,812	5,456
Water	58,269	65,839	63,959	71,284	71,292	7,333
<b>Subtotal: Enterprise Funds</b>	<b>\$214,021</b>	<b>\$228,642</b>	<b>\$217,137</b>	<b>\$232,916</b>	<b>\$233,005</b>	<b>\$15,868</b>
<b>Internal Service Funds</b>						
Fleet Mgmt	36,012	35,222	35,222	37,612	37,660	2,438
Risk Mgmt	31,017	24,350	24,388	25,939	25,939	1,551
<b>Subtotal: Internal Service Funds</b>	<b>\$67,030</b>	<b>\$59,572</b>	<b>\$59,610</b>	<b>\$63,550</b>	<b>\$63,599</b>	<b>\$3,989</b>
<b>Other Governmental Funds</b>						
4th R Latchkey	6,202	5,964	5,964	5,957	5,964	-
AB2928	1,000	-	-	-	-	-
Assessment Reg/SDRIS	633	378	378	411	411	33
Cal EPA	7,720	7,702	7,702	7,702	7,702	-
CIP Reimbursable Fund	45	-	-	-	-	-
CIRBS	543	400	1,334	400	400	(934)
Citation - I-5 Improvements	39	11	11	11	11	-
Culture and Leisure	245	84	84	99	99	15
Debt Service	17,467	15,267	15,267	13,599	13,599	(1,668)
Development Services Fund	(435)	(432)	(432)	(432)	(432)	-
Downtown Management District	2,401	2,401	2,453	2,453	2,453	-
Externally Funded Programs	-	1,785	-	-	-	-
Fairytale Town	51	50	50	50	50	-
Gas Tax	4,447	9,033	9,033	7,267	7,267	(1,766)
Golf	6,185	7,163	7,163	1,504	1,504	(5,659)
Hart Trust	80	400	-	-	-	-
Land Park	149	149	149	159	159	10
Library Services Parcel Tax	4,476	4,400	4,400	4,400	4,400	-
Lighting and Landscape	13,525	13,743	13,743	14,514	14,514	771
Measure A Maintenance	7,351	6,302	6,302	8,216	8,216	1,914
N. Natomas Financial Plan	13,130	2,686	5,991	2,570	2,570	(3,421)
Other	36,085	-	-	-	-	-
Park Development	762	217	237	178	178	(58)
Private Development	179	125	125	-	-	(125)
Quimby Act	98	-	-	-	-	-
Sacramento Sports Commission	21	140	100	100	100	-
Sacramento Tourism BID	2,247	2,100	2,100	2,100	2,100	-

**Schedule 1A (continued)**  
**Current Operations – Appropriations by Fund (in 000s)**

<u>Fund Type</u>	FY2010/11	FY2011/12	FY2011/12	FY2012/13	FY2012/13	Change
Funds	Actuals	Approved	Amended	Approved	Amended	FY12 Amended/ FY13 Amended
<b>Other Governmental Funds cont.</b>						
Sewer Development Fees	(1,522)	-	-	-	-	-
SHRA CDBG	301	250	250	250	250	-
Special Distrcts	7,139	8,305	9,136	8,917	8,917	(219)
Special Districts - Capital	1,066	12	12	12	12	-
Special Program Donations	-	-	-	-	-	-
Special Recreation	4,415	2,860	2,954	2,324	2,324	(630)
START	7,872	5,218	5,218	5,206	5,189	(29)
State Route 160	200	-	-	81	81	81
State Route 275	105	113	113	122	122	9
Street Cut Fund	13	-	-	-	-	-
Traffic Safety	743	770	770	931	931	161
Water Planning	857	2,004	2,004	2,257	2,256	252
Zoo	37	50	50	50	50	-
<b>Subtotal: Other Governmental Funds</b>	<b>\$145,870</b>	<b>\$99,651</b>	<b>\$102,661</b>	<b>\$91,409</b>	<b>\$91,398</b>	<b>(\$11,263)</b>
<b>TOTAL</b>	<b>\$784,099</b>	<b>\$744,689</b>	<b>\$739,054</b>	<b>\$748,023</b>	<b>\$752,221</b>	<b>\$13,167</b>

**Schedule 1B**  
**Current Operations – Appropriations by Operating Unit (in 000s)**

Operating Unit Type Operating Unit Name	FY2010/11 Actuals	FY2011/12 Approved	FY2011/12 Amended	FY2012/13 Approved	FY2012/13 Amended	Change FY12 Amended/ FY13 Amended
<b>Mayor/Council</b>						
Mayor Council	3,967	4,416	5,319	4,093	3,930	(1,388)
<b>Subtotal: Mayor/Council</b>	<b>\$3,967</b>	<b>\$4,416</b>	<b>\$5,319</b>	<b>\$4,093</b>	<b>\$3,930</b>	<b>(\$1,388)</b>
<b>Charter Offices</b>						
City Attorney	6,383	6,441	6,441	6,471	6,471	30
City Clerk	1,491	1,427	1,427	1,434	1,763	336
City Manager	2,937	2,897	2,942	2,625	2,625	(317)
City Treasurer	2,049	2,078	2,078	2,097	2,097	19
<b>Subtotal: Charter Offices</b>	<b>\$12,859</b>	<b>\$12,843</b>	<b>\$12,888</b>	<b>\$12,628</b>	<b>\$12,957</b>	<b>\$69</b>
<b>Operating Departments</b>						
Community Development	19,996	19,486	19,475	19,643	19,923	448
Convention, Culture & Leisure	25,057	26,657	26,778	21,734	21,777	(5,001)
Economic Development	3,425	3,155	3,155	2,877	2,877	(278)
Finance	7,817	7,542	7,523	7,668	7,728	204
Fire	96,193	95,957	96,823	91,460	93,772	(3,051)
General Services	56,237	54,586	54,559	108,420	108,495	53,937
Human Resources	33,325	27,338	27,372	28,005	28,005	633
Information Technology	8,057	8,188	8,088	7,228	7,308	(780)
Parks and Recreation	38,788	29,664	31,437	32,752	32,989	1,552
Police	123,233	116,862	114,203	124,210	124,557	10,354
Public Works	40,439	45,724	45,239	47,245	47,796	2,556
Utilities	144,611	164,050	152,741	115,663	115,714	(37,027)
<b>Subtotal: Operating Departments</b>	<b>\$597,179</b>	<b>\$599,211</b>	<b>\$587,395</b>	<b>\$606,906</b>	<b>\$610,940</b>	<b>\$23,546</b>
<b>Other</b>						
Citywide and Community Support	43,306	63,836	68,462	64,732	64,728	(3,734)
Debt Service	125,189	78,309	78,916	74,835	74,835	(4,081)
Non-Appropriated	1,598	(13,925)	(13,925)	(15,170)	(15,170)	(1,244)
<b>Subtotal: Other</b>	<b>\$170,093</b>	<b>\$128,220</b>	<b>\$133,453</b>	<b>\$124,397</b>	<b>\$124,393</b>	<b>(\$9,060)</b>
<b>TOTAL</b>	<b>\$784,099</b>	<b>\$744,689</b>	<b>\$739,054</b>	<b>\$748,023</b>	<b>\$752,221</b>	<b>\$13,167</b>

**Schedule 1C**  
**Staffing by Operating Unit (in Full-Time Equivalents)**

Operating Unit Type Operating Unit Name	FY2010/11 Actuals	FY2011/12 Approved	FY2011/12 Amended	FY2012/13 Approved	FY2012/13 Amended	Change FY12 Amended/ FY13 Amended
<b>Mayor/Council</b>						
Mayor Council	36.50	36.50	35.00	32.00	29.00	(6.00)
<b>Subtotal: Mayor/Council</b>	<b>36.50</b>	<b>36.50</b>	<b>35.00</b>	<b>32.00</b>	<b>29.00</b>	<b>(6.00)</b>
<b>Charter Offices</b>						
City Attorney	48.00	46.00	46.00	47.00	47.00	1.00
City Clerk	10.00	10.00	10.00	10.00	13.00	3.00
City Manager	16.00	15.00	15.00	12.00	12.00	(3.00)
City Treasurer	12.00	12.00	12.00	12.00	12.00	-
<b>Subtotal: Charter Offices</b>	<b>86.00</b>	<b>83.00</b>	<b>83.00</b>	<b>81.00</b>	<b>84.00</b>	<b>1.00</b>
<b>Operating Departments</b>						
Community Development	173.50	165.50	165.50	158.50	164.50	(1.00)
Convention, Culture & Leisure	196.14	194.14	135.78	133.28	135.78	-
Economic Development	18.00	14.00	14.00	11.00	11.00	(3.00)
Finance	72.00	74.00	74.00	75.00	77.00	3.00
Fire	638.00	589.00	590.00	527.00	589.50	(0.50)
General Services	247.00	224.50	384.50	368.00	374.50	(10.00)
Human Resources	71.00	69.00	69.00	69.00	69.00	-
Information Technology	54.00	49.00	49.00	48.00	49.00	-
Parks and Recreation	647.83	578.63	570.95	552.70	562.75	(8.20)
Police	1,066.96	899.96	961.96	846.96	913.96	(48.00)
Public Works	408.50	408.50	408.50	394.75	409.50	1.00
Utilities	697.50	697.50	537.50	505.00	510.50	(27.00)
<b>Subtotal: Operating Departments</b>	<b>4,290.43</b>	<b>3,963.73</b>	<b>3,960.69</b>	<b>3,689.19</b>	<b>3,866.99</b>	<b>(93.70)</b>
<b>Other</b>						
Citywide and Community Support	-	-	-	23.00	23.00	23.00
<b>Subtotal: Other</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>23.00</b>	<b>23.00</b>	<b>23.00</b>
<b>TOTAL</b>	<b>4,412.93</b>	<b>4,083.23</b>	<b>4,078.69</b>	<b>3,825.19</b>	<b>4,002.99</b>	<b>(75.70)</b>

<sup>1</sup> The FY2012/13 Proposed Budget included the elimination of 286.15 Full-Time Equivalent (FTE) positions. As a result of successful negotiations between the City and the Sacramento City Exempt Employees Association (SCXEA), Sacramento Firefighters Local 522, and Stationary Engineers Local 39 bargaining units, 143.8 FTE positions were restored. An additional 66.65 FTE positions were restored through grants or other labor offsets.

**Schedule 1D**  
**Staffing by Fund (in Full-Time Equivalents)**

Fund Type						Change
Fund Name	FY2010/11	FY2011/12	FY2011/12	FY2012/13	FY2012/13	FY12 Amended/ FY13 Amended
Operating Unit	Actuals	Approved	Amended	Approved	Amended	
<b>General Fund</b>						
General Fund						
Mayor Council	36.50	36.50	35.00	32.00	29.00	(6.00)
City Attorney	48.00	46.00	46.00	47.00	47.00	1.00
City Clerk	10.00	10.00	10.00	10.00	13.00	3.00
City Manager	16.00	15.00	15.00	12.00	12.00	(3.00)
City Treasurer	12.00	12.00	12.00	12.00	12.00	-
Citywide and Community Support	-	-	-	19.00	19.00	19.00
Community Development	173.50	165.50	165.50	158.50	164.50	(1.00)
Convention, Culture & Leisure	95.19	93.19	34.83	32.83	33.83	(1.00)
Economic Development	18.00	14.00	14.00	11.00	11.00	(3.00)
Finance	72.00	74.00	74.00	75.00	77.00	3.00
Fire	638.00	589.00	590.00	527.00	589.50	(0.50)
General Services	143.00	133.50	133.50	132.00	134.50	1.00
Human Resources	31.00	29.00	29.00	29.00	29.00	-
Information Technology	54.00	49.00	49.00	48.00	49.00	-
Parks and Recreation	335.84	280.58	272.90	257.70	264.70	(8.20)
Police	1,066.96	899.96	961.96	846.96	913.96	(48.00)
Public Works	349.25	349.25	349.25	337.00	350.25	1.00
Utilities	-	-	-	-	-	-
<b>Subtotal: General Fund</b>	<b>3,099.24</b>	<b>2,796.48</b>	<b>2,791.94</b>	<b>2,586.99</b>	<b>2,749.24</b>	<b>(42.70)</b>
<b>Enterprise Funds</b>						
Convention, Culture & Leisure						
Community Center	93.15	93.15	93.15	91.65	93.15	-
Marina	7.80	7.80	7.80	7.80	7.80	-
General Services						
Solid Waste	-	-	160.00	150.00	153.00	(7.00)
Public Works						
Parking	59.25	59.25	59.25	57.75	59.25	-
Utilities						
Solid Waste	160.00	160.00	-	-	-	-
Storm Drainage	216.50	216.50	216.50	190.00	192.00	(24.50)
Wastewater	70.50	70.50	70.50	76.00	76.00	5.50
Water	246.50	246.50	246.50	239.00	242.50	(4.00)
<b>Subtotal: Enterprise Funds</b>	<b>853.70</b>	<b>853.70</b>	<b>853.70</b>	<b>812.20</b>	<b>823.70</b>	<b>(30.00)</b>
<b>Internal Service Funds</b>						
General Services						
Fleet Mgmt	104.00	91.00	91.00	86.00	87.00	(4.00)
Human Resources						
Risk Mgmt	20.00	20.00	20.00	20.00	20.00	-
Worker's Compensation Fund	20.00	20.00	20.00	20.00	20.00	-
<b>Subtotal: Internal Service Funds</b>	<b>144.00</b>	<b>131.00</b>	<b>131.00</b>	<b>126.00</b>	<b>127.00</b>	<b>(4.00)</b>
<b>Other Governmental Funds</b>						
Citywide and Community Support						
Water Planning	-	-	-	4.00	4.00	4.00
Convention, Culture & Leisure						
Golf	-	-	-	1.00	1.00	1.00
Parks and Recreation						
4th R Latchkey	145.49	140.55	140.55	137.50	140.55	-
START	166.50	157.50	157.50	157.50	157.50	-
Utilities						
Water Planning	4.00	4.00	4.00	-	-	(4.00)
<b>Subtotal: Other Governmental Funds</b>	<b>315.99</b>	<b>302.05</b>	<b>302.05</b>	<b>300.00</b>	<b>303.05</b>	<b>1.00</b>
<b>TOTAL</b>	<b>4,412.93</b>	<b>4,083.23</b>	<b>4,078.69</b>	<b>3,825.19</b>	<b>4,002.99</b>	<b>(75.70)</b>

<sup>1</sup> See note regarding the restoration of Full-Time Equivalent (FTE) positions on Schedule 1C.

**Schedule 2A**

**Detail of FY2012/13 Revenues, Appropriations, and Changes in Fund Balance (in 000s)**

	GENERAL FUND	ENTERPRISE FUND	INTERNAL SERVICE	OTHER GOV'T FUNDS	GROSS TOTAL	NET TOTAL
<b><u>Current Resources</u></b>						
<b>Revenues</b>						
Taxes	257,420	16,024	-	11,795	285,239	285,239
Licenses Permits	11,885	1,150	-	95	13,130	13,130
Fines Forfeitures Penalties	13,007	-	-	900	13,907	13,907
Interest, Rents, Concessions	1,115	3,954	1,104	6,499	12,671	11,567
Intergovernmental	13,044	3,100	-	32,970	49,115	49,115
Charges, Fees, and Services	45,904	226,010	9,246	41,011	322,172	312,926
Contributions from Other Funds	26,761	-	-	-	26,761	-
Miscellaneous Revenue	124	-	49,628	1,776	51,528	1,900
<b>Total Current Resources</b>	<b>\$369,260</b>	<b>\$250,238</b>	<b>\$59,978</b>	<b>\$95,045</b>	<b>\$774,522</b>	<b>\$687,783</b>
<b><u>Current Requirements</u></b>						
<b>Current Operations</b>						
Employee Services	338,114	78,642	11,166	10,574	438,495	427,329
Other Services and Supplies	92,271	73,538	33,830	25,949	225,587	191,758
Property	3,245	11,539	11,623	85	26,492	14,869
Debt Service	23,269	35,217	82	17,935	76,502	76,420
Labor/Supply Offset	(96,175)	6,615	6,871	38,432	(44,257)	(51,128)
Contingency	1,075	1,400	-	-	2,475	2,475
Operating Transfers	2,421	26,054	28	(1,576)	26,926	26,899
<b>Subtotal Current Operations</b>	<b>\$364,220</b>	<b>\$233,005</b>	<b>\$63,599</b>	<b>\$91,398</b>	<b>\$752,221</b>	<b>\$688,622</b>
Capital Improvements	3,940	194,052	175	108,418	306,585	306,410
<b>Total Current Requirements</b>	<b>\$368,160</b>	<b>\$427,057</b>	<b>\$63,774</b>	<b>\$199,816</b>	<b>\$1,058,806</b>	<b>\$995,033</b>
Other Fund Sources (Uses)	(981)	182,496	3,571	98,256	283,343	279,772
<b>Total Surplus (Deficit)</b>	<b>\$120</b>	<b>\$5,677</b>	<b>(\$225)</b>	<b>(\$6,514)</b>	<b>(\$941)</b>	<b>(\$27,478)</b>
<b>Beginning Fund Balance</b>	<b>-</b>	<b>58,332</b>	<b>552</b>	<b>105,947</b>	<b>164,831</b>	<b>164,279</b>
<b>Ending Fund Balance</b>	<b>\$120</b>	<b>\$64,009</b>	<b>\$327</b>	<b>\$99,433</b>	<b>\$163,889</b>	<b>\$136,801</b>



**Schedule 2B**  
**Summary of FY2012/13 Revenues, Appropriations, and Changes in Fund Balance (in 000s)**

	Resources		Requirements			Fund Balances		
	Total Revenues	Current Operations	Capital Improvement	Total Requirements	Other Sources	(Deficit)	Beginning	Ending
<b>General Fund</b>								
General Fund	369,260	364,220	3,940	368,160	(981)	120	-	120
<b>Total General Fund</b>	<b>\$369,260</b>	<b>\$364,220</b>	<b>\$3,940</b>	<b>\$368,160</b>	<b>(\$981)</b>	<b>\$120</b>	<b>\$0</b>	<b>\$120</b>
<b>Enterprise Funds</b>								
Community Center	23,450	22,340	1,150	23,490	750	710	373	1,083
Marina	1,416	2,304	50	2,354	-	(939)	23	(916)
Parking	17,803	17,226	2,878	20,104	-	(2,301)	4,724	2,423
Solid Waste	60,521	59,222	811	60,033	(1,000)	(512)	13,176	12,664
Storm Drainage	36,475	36,808	2,355	39,163	-	(2,689)	14,510	11,821
Wastewater	24,353	23,812	11,820	35,632	12,033	755	8,604	9,359
Water	86,220	71,292	174,989	246,281	170,713	10,652	16,922	27,574
<b>Total Enterprise Funds</b>	<b>\$250,238</b>	<b>\$233,005</b>	<b>\$194,052</b>	<b>\$427,057</b>	<b>\$182,496</b>	<b>\$5,677</b>	<b>\$58,332</b>	<b>\$64,009</b>
<b>Internal Service Funds</b>								
Fleet Mgmt	37,327	37,660	175	37,835	-	(508)	552	44
Risk Mgmt	22,651	25,939	-	25,939	3,571	283	-	283
<b>Total Internal Service Funds</b>	<b>\$59,978</b>	<b>\$63,599</b>	<b>\$175</b>	<b>\$63,774</b>	<b>\$3,571</b>	<b>(\$225)</b>	<b>\$552</b>	<b>\$327</b>
<b>Other Governmental Funds</b>								
4th R Latchkey	5,964	5,964	-	5,964	-	-	-	-
Art in Public Places	-	-	-	-	-	-	214	214
Assessment Reg/SDRIS	263	411	-	411	-	(148)	927	779
Bridge Construction	-	-	-	-	-	-	161	161
Cal EPA	7,874	7,702	-	7,702	-	172	2,950	3,122
CIP Reimbursable Fund	-	-	52,315	52,315	52,315	-	-	-
CIRBS	-	400	-	400	-	(400)	6,693	6,293
Citation - I-5 Improvements	-	11	-	11	-	(11)	951	941
Citation - I-5 Maintenance	-	-	-	-	-	-	362	362
Culture and Leisure	105	99	-	99	-	6	657	663
Debt Service	12,533	13,599	-	13,599	-	(1,066)	5,008	3,942
Development Services Fund	-	(432)	432	-	-	-	1,465	1,465
Downtown Management District	2,453	2,453	-	2,453	-	-	755	755
Fairytale Town	50	50	-	50	-	-	-	-
Federal Capital Grant	-	-	9,520	9,520	9,520	-	-	-
Gas Tax	11,823	7,267	5,294	12,561	-	(738)	7,805	7,067
Golf	1,534	1,504	15	1,519	-	14	(6,695)	(6,681)
Hart Trust	-	-	-	-	-	-	1,711	1,711
Jacinto Park	-	-	-	-	-	-	1,283	1,283
Land Park	91	159	-	159	-	(68)	201	133
Library Services Parcel Tax	4,400	4,400	-	4,400	-	-	-	-
Lighting and Landscape	14,360	14,514	440	14,954	-	(594)	2,353	1,759
Major Street Construction	700	-	1,273	1,273	-	(573)	3,366	2,793
Measure A Construction	2,126	-	18,994	18,994	18,994	2,126	1,588	3,714
Measure A Maintenance	9,169	8,216	2,076	10,292	-	(1,123)	3,764	2,641
N. Natomas Financial Plan	800	2,570	12	2,581	-	(1,781)	26,467	24,686
Other	-	-	-	-	-	-	77	77
Other Capital Grants	-	-	17,427	17,427	17,427	-	-	-
Park Development	-	178	(297)	(119)	-	119	5,089	5,208
Private Development	-	-	-	-	-	-	8,976	8,976
Prop 1B - Local Street Road	-	-	-	-	-	-	-	-
Quimby Act	100	-	110	110	-	(10)	2,817	2,807
Richards Railyards	-	-	-	-	-	-	549	549
S. Natomas Cap Improvements	-	-	200	200	-	(200)	2,265	2,065
S. Natomas FBA	-	-	-	-	-	-	2,529	2,529

**Schedule 2B (continued)**  
**Summary of FY2012/13 Revenues, Appropriations, and Changes in Fund Balance (in 000s)**

	Resources		Requirements			Fund Balances		
	Total Revenues	Current Operations	Capital Improvement	Total Requirements	Other Sources	(Deficit)	Beginning	Ending
S. Natomas I-5 Developer Impr	-	-	-	-	-	-	536	536
Sacramento Sports Commission	100	100	-	100	-	-	49	49
Sacramento Tourism BID	2,100	2,100	-	2,100	-	-	4	4
Sewer Development Fees	-	-	200	200	-	(200)	1,080	880
SHRA CDBG	250	250	-	250	-	-	-	-
Special Districts	8,370	8,917	-	8,917	-	(547)	6,256	5,709
Special Districts - Capital	-	12	-	12	-	(12)	4,973	4,961
Special Program Donations	-	-	-	-	-	-	-	-
Special Recreation	2,328	2,324	-	2,324	-	4	42	46
START	5,218	5,189	-	5,189	-	29	1,280	1,309
State Route 160	-	81	-	81	-	(81)	81	(0)
State Route 275	-	122	-	122	-	(122)	505	383
Street Cut Fund	75	-	101	101	-	(26)	129	103
Street Tree Fund	-	-	-	-	-	-	120	120
Sunset, Pocket, Meadow view	-	-	-	-	-	-	1,761	1,761
Sutter Parks	-	-	-	-	-	-	2	2
TDA	293	-	286	286	-	7	-	7
Traffic Safety	900	931	-	931	-	(31)	225	194
TSM	-	-	20	20	-	(20)	542	522
Water Development Fees	-	-	-	-	-	-	2,804	2,804
Water Planning	1,016	2,256	-	2,256	-	(1,240)	1,270	30
Zoo	50	50	-	50	-	-	-	-
<b>Total Other Governmental Funds</b>	<b>\$95,045</b>	<b>\$91,398</b>	<b>\$108,418</b>	<b>\$199,816</b>	<b>\$98,256</b>	<b>(\$6,514)</b>	<b>\$105,947</b>	<b>\$99,433</b>
<b>TOTAL</b>	<b>\$774,522</b>	<b>\$752,221</b>	<b>\$306,585</b>	<b>\$1,058,806</b>	<b>\$283,343</b>	<b>(\$941)</b>	<b>\$164,831</b>	<b>\$163,889</b>

**Schedule 3**  
**Contributions to General Fund Support (in 000s)**

Fund	Cost Allocation Plan		In-Lieu Property Tax		In-Lieu Franchise Tax		Voter Approved General Tax	
	FY2011/12	FY2012/13	FY2011/12	FY2012/13	FY2011/12	FY2012/13	FY2011/12	FY2012/13
<b>Enterprise Funds</b>								
Community Center	880	951	451	452	1,021	966	-	-
Marina	108	83	73	72	159	112	-	-
Parking	635	785	241	241	1,593	1,608	-	-
Solid Waste	2,333	2,218	-	-	-	-	6,702	6,811
Storm Drainage	2,074	1,768	-	-	-	-	3,531	3,813
Wastewater	943	879	-	-	-	-	2,044	2,392
Water	3,020	3,352	-	-	-	-	8,256	9,039
<b>Total Enterprise Funds</b>	<b>9,993</b>	<b>10,036</b>	<b>765</b>	<b>765</b>	<b>2,773</b>	<b>2,686</b>	<b>20,533</b>	<b>22,055</b>
<b>Internal Service Funds</b>								
Fleet Management	1,379	1,856	-	-	-	-	-	-
Risk Management	2,553	3,278	-	-	-	-	-	-
<b>Total Internal Service Funds</b>	<b>3,932</b>	<b>5,134</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>GRAND TOTAL</b>	<b>13,925</b>	<b>15,170</b>	<b>765</b>	<b>765</b>	<b>2,773</b>	<b>2,686</b>	<b>20,533</b>	<b>22,055</b>

**Schedule 4**  
**Summary of Capital Funding by Funding Source**

Fund	Fund Name	Current						Total Five-Year Funding
		Budget	FY2012/13	FY2013/14	FY2014/15	FY2015/16	FY2016/17	
1001	General Fund	91,657,531	3,940,000	4,464,000	4,464,000	4,478,000	4,478,000	21,824,000
2001	Measure A - Projects	31,495,219	2,455,180	2,455,180	2,455,180	2,455,180	2,455,180	12,275,900
2002	Gas Tax 2106	10,745,706	5,294,439	5,223,226	5,223,226	5,223,226	5,223,226	26,187,343
2005	Measure A - Maint.	2,883,589	-	-	-	-	-	-
2006	Traffic Safety	525,000	-	-	-	-	-	-
2007	Major Street Constr.	37,165,397	1,273,196	1,273,196	1,273,196	1,273,196	1,273,196	6,365,980
2008	Street Cut	751,724	100,777	100,777	100,777	100,777	100,777	503,885
2009	Traffic Congestion Relief	2,286,000	-	-	-	-	-	-
2010	State Route 160	292,297	-	-	-	-	-	-
2011	State Route 275	1,333,227	-	-	-	-	-	-
2012	Transport. Systems Mgt.	130,000	20,000	20,000	20,000	20,000	20,000	100,000
2013	Transportation Dev.	3,419,542	285,955	285,955	285,955	285,955	285,955	1,429,775
2016	Development Services	4,070,527	432,000	432,000	432,000	490,000	490,000	2,276,000
2020	S. Natomas CIF	4,383,460	200,000	-	-	-	-	200,000
2021	S. Natomas FBA	777,073	-	-	-	-	-	-
2023	Measure A - Project Constr.	16,912,617	14,374,000	-	-	-	-	14,374,000
2024	Historic Places	412,000	-	-	-	-	-	-
2025	New Measure A Construction	3,862,892	2,165,012	1,811,225	1,811,225	1,811,225	1,811,225	9,409,912
2026	New Measure A Maintenance	885,000	2,075,987	1,075,987	1,075,987	1,075,987	1,075,987	6,379,935
2028	Prop 1B - Local St & Rd	8,572,316	-	-	-	-	-	-
2232	Landscaping and Lighting	9,080,110	440,000	440,000	440,000	440,000	440,000	2,200,000
2504	Special Recreation	72,196	-	-	-	-	-	-
2507	Land Park Trust	215,015	-	-	-	-	-	-
2508	Qumiby Act	18,540,717	110,000	-	-	-	-	110,000
2601	Old Sac Market	30,000	-	-	-	-	-	-
2603	Golf	934,219	15,000	15,000	15,000	15,000	15,000	75,000
2605	Zoo	1,343	-	-	-	-	-	-
2607	Art In Public Places	803,214	-	-	-	-	-	-
2700	Block Grant/SHRA	3,539,486	-	-	-	-	-	-
2701	Disaster Relief Act	3,067	-	-	-	-	-	-
2801	Cal EPA	987,528	-	-	-	-	-	-
3001	1993 Series B Cop	962,046	-	-	-	-	-	-
3002	2002 CIRB	1,100,763	-	-	-	-	-	-
3003	2003 CIRB	28,438,989	-	-	-	-	-	-
3004	2006 CIRB - Tax Exempt	31,665,081	-	-	-	-	-	-
3005	2006 CIRB - Taxable	12,912,527	-	-	-	-	-	-
3006	2006 City Capital Bonds (Tax Exempt)	29,710,185	-	-	-	-	-	-
3007	2006 City Capital Bonds (Taxable)	2,400,000	-	-	-	-	-	-
3008	Willow creek Fee District	1,907,250	-	-	-	-	-	-
3201	N.Natomas CIF	21,061,228	11,500	11,500	11,500	11,500	-	46,000
3202	Richards/Railyards/Downtown	1,359,000	-	-	-	-	-	-
3204	Park Impact Fee	23,539,290	(297,088)	-	-	-	-	(297,088)
3314	N.Natomas Drainage CFD	417,588	-	-	-	-	-	-
3323	CFD 97-01 Series C	67,580	-	-	-	-	-	-
3328	N.NAT. Drain '05 CFD 97-01	551,121	-	-	-	-	-	-
3333	CFD 97-01 Construction	2,000,000	-	-	-	-	-	-
3701	Tax Increment	52,539,136	-	-	-	-	-	-
3702	Capital Grants <sup>1</sup>	38,992,282	52,314,960	-	-	-	-	52,314,960
3703	Federal Capital Grants <sup>1</sup>	106,737,127	9,520,052	-	4,138,778	-	-	13,658,830
3704	Other Capital Grants <sup>1</sup>	76,315,370	17,427,000	-	-	-	4,008,000	21,435,000

**Schedule 4 (continued)**  
**Summary of Capital Funding by Funding Source**

Fund	Fund Name	Current						Total Five-Year Funding
		Budget	FY2012/13	FY2013/14	FY2014/15	FY2015/16	FY2016/17	
6001	Water Impact Fee	17,207,000	-	-	-	-	-	-
6002	Wastewater Impact Fee	1,341,000	200,000	-	-	-	-	200,000
6004	Parking	63,865,017	2,878,000	878,000	878,000	878,000	878,000	6,390,000
6005	Water	83,883,196	174,988,750	32,310,750	30,666,000	-	-	237,965,500
6006	Wastewater	26,397,881	11,819,500	17,919,000	6,011,500	-	-	35,750,000
6007	Solid Waste	10,135,034	811,000	1,137,000	1,463,000	1,489,000	1,515,000	6,415,000
6008	Landfill Closure	5,195,273	-	-	-	-	-	-
6009	Marina	1,227,114	50,000	50,000	100,000	115,000	130,000	445,000
6010	Community Center	9,298,907	1,150,000	1,800,000	1,000,000	1,000,000	1,000,000	5,950,000
6011	Storm Drainage	25,406,525	2,355,000	1,454,500	1,454,500	-	-	5,264,000
6015	Water ARRA	1,038,570	-	-	-	-	-	-
6205	Water Grant Reimbursable	300,000	-	-	-	-	-	-
6501	Fleet Management	7,377,103	175,000	200,000	200,000	200,000	100,000	875,000
6502	Risk Management	75,000	-	-	-	-	-	-
<b>TOTAL</b>		<b>\$942,192,193</b>	<b>\$306,585,220</b>	<b>\$73,357,296</b>	<b>\$63,519,824</b>	<b>\$21,362,046</b>	<b>\$25,299,546</b>	<b>\$490,123,932</b>

<sup>1</sup>Appropriations in these funds are entered into the City's financial system when all agreements are signed.

**Schedule 5**  
**Article XIIB Appropriation Limit Calculation (in 000s)**

<b>APPROPRIATION LIMIT (Section 1)</b>	<b>FY2008/09</b>	<b>FY2009/10</b>	<b>FY2010/11</b>	<b>FY2011/12</b>	<b>FY2012/13</b>
Prior year limit	542,728	573,426	583,386	574,424	593,376
Multiply by:					
Change in CPI or Per Capita Personal Income	1.0429	1.0062	0.9746	1.0251	1.0377
Change in Population	1.0131	1.0111	1.0103	1.0077	1.0032
<b>Total Appropriation Limit</b>	<b>\$573,426</b>	<b>\$583,386</b>	<b>\$574,424</b>	<b>\$593,376</b>	<b>\$617,717</b>

**PROCEEDS OF TAXES (Section 2)**

Total governmental revenue	536,275	480,843	473,341	461,648	464,305
Add taxes in enterprise funds:					
Transient Occupancy Tax	17,819	17,000	13,738	15,841	16,024
Add user fees in excess of cost:	0	0	0	0	0
Deduct:					
Non-proceeds of tax revenue	(216,785)	(186,786)	(201,001)	(190,836)	(192,760)
General obligation debt svcs	0	6	0	0	0
Unfunded pension liability	0	0	0	0	0
Qualified capital outlay	(14,543)	(2,074)	(13,897)	(11,488)	(9,148)
<b>Total Proceeds of Taxes</b>	<b>\$322,766</b>	<b>\$308,989</b>	<b>\$272,181</b>	<b>\$275,165</b>	<b>\$278,421</b>

**APPROPRIATIONS SUBJECT TO LIMIT (Section 3)**

Total Governmental Funds:					
Operating appropriations	517,239	482,538	473,182	473,605	455,618
CIP appropriations	58,413	15,529	40,705	28,231	112,358
Add:					
Enterprise fund tax approp.	17,819	17,000	13,738	15,841	16,024
User fees in excess of cost					
Current proceeds of taxes appropriated to reserves	6,183	2,164	13,927	11,506	9,232
Deduct:					
Non-proceeds of tax revenue	(216,785)	(186,786)	(201,001)	(190,836)	(192,760)
General obligation debt svcs	0	6	0	0	0
Unfunded pension liability	0	0	0	0	0
Qualified capital outlay	(14,543)	(2,074)	(13,897)	(11,488)	(9,148)
<b>Total Appropriations Subject to Limit</b>	<b>\$368,326</b>	<b>\$328,377</b>	<b>\$326,654</b>	<b>\$326,859</b>	<b>\$391,324</b>

**Schedule 6**  
**FY2012/13 Revenue Budget (in 000s)**

GENERAL FUND	FY 2010/11 Actuals	FY 2011/12 Amended Budget	FY 2012/13 Approved	FY2012/13 Amended
<b>TAXES</b>				
Property Taxes - Current Secured	78,788	80,731	78,309	78,309
Property Taxes - Current Unsecured	3,513	3,655	3,545	3,545
Property Taxes - Prior Secured	2,320	713	692	692
Property Taxes - Prior Unsecured	67	28	27	27
Property Taxes - In Lieu VLF	33,654	32,590	31,613	31,613
Property Taxes - Supplemental	209	592	296	296
<b>Subtotal: PROPERTY TAXES</b>	<b>\$118,550</b>	<b>\$118,309</b>	<b>\$114,482</b>	<b>\$114,482</b>
Property Taxes - In Lieu ST	14,548	14,333	15,701	15,701
Property Taxes - Resident Dev	100	214	267	267
General Sales And Use Taxes	4,079	-	-	-
Sales & Use Tax	43,601	44,421	47,093	47,093
Sales & Use Tax/.5% Public Safety	-	4,850	4,365	4,365
Real Property Transfer Taxes	4,417	4,500	4,500	4,500
Utility Users Tax - Current	58,682	58,398	58,982	58,982
Utility Users Tax - Prior	20	-	-	-
Transient Occupancy Tax	3,072	3,099	3,192	3,192
Transient Occupancy Tax - Prior Year	10	-	-	-
Business Operations Taxes	6,864	8,757	8,838	8,838
<b>Subtotal: OTHER TAXES</b>	<b>\$253,942</b>	<b>\$256,881</b>	<b>\$257,420</b>	<b>\$257,420</b>
<b>Total: TAXES</b>	<b>\$372,492</b>	<b>\$375,190</b>	<b>\$371,901</b>	<b>\$371,901</b>
<b>LICENSES PERMITS</b>				
Taxi Permits	154	122	122	122
Street Vendor Permits	26	19	19	19
Towing Vehicle Permits	40	43	43	43
Cellular Revocable Permits	1,331	845	1,145	1,145
Business Permits and Licenses	517	566	516	516
Building Trades Certification	8	1	1	1
Construction Permits	4,514	4,515	4,515	4,515
Home Occupation Permits	221	100	100	100
Special Use Permits	1,191	1,299	1,689	1,689
Excavation Permits	18	25	25	25
Tentative Maps	35	-	-	-
Plan Check Fees	2,420	2,311	2,311	2,311
Animal Licenses	533	558	558	558
Emergency Permits	10	7	7	7
Special Events Permits	107	78	78	78
Dance Permits	21	10	10	10
Sign And Billboard Permits	454	251	251	251
Alley Parking Permits	-	7	7	7
Boat Slip License	-	26	26	26
Burglar Alarm Permits	541	525	463	463
Special Events Permits	2	-	-	-
Alley Parking Permits	3	-	-	-
Miscellaneous Licenses and Permits	1	-	-	-
<b>Subtotal: LICENSES PERMITS</b>	<b>\$12,146</b>	<b>\$11,308</b>	<b>\$11,885</b>	<b>\$11,885</b>

**Schedule 6 (continued)**  
**FY2012/13 Revenue Budget (in 000s)**

GENERAL FUND	FY 2010/11 Actuals	FY 2011/12 Amended Budget	FY 2012/13 Approved	FY2012/13 Amended
<b>FINES FORFEITURES PENALTIES</b>				
Fines And Penalties	10,495	12,395	12,982	13,007
<b>Subtotal: FINES FORFEITURES PENALTIES</b>	<b>\$10,496</b>	<b>\$12,395</b>	<b>\$12,982</b>	<b>\$13,007</b>
<b>INTEREST, RENTS, CONCESSIONS</b>				
Interest On Investments	605	300	300	300
Interest On Receivables	558	125	125	125
Real Property Rental	542	1,042	690	690
<b>Subtotal: INTEREST, RENTS, CONCESSIONS</b>	<b>\$1,705</b>	<b>\$1,467</b>	<b>\$1,115</b>	<b>\$1,115</b>
<b>INTERGOVERNMENTAL</b>				
State Homeowners Property Tax	1,212	1,336	1,349	1,349
State Motor Vehicle In Lieu Tax	2,208	234	-	-
State Trailer Coach In Lieu Tax	22	-	-	-
State Mandated Reimbursement	182	212	212	212
Other State Payments	568	76	76	76
Sacramento County Support - Municipal	357	357	357	357
P.O.S.T. Reimbursement	220	69	147	147
Other Agency Training Reimbursement	2	-	-	-
Redevelopment Agency Services	2,269	2,280	1,475	1,475
Sacramento County Support - Other	150	150	150	150
Fire District Reimbursement	4,568	4,370	4,370	4,370
Other County Payments	490	159	159	159
Regional Sanitation District	-	480	-	-
Other Agency Payments	3,399	2,230	2,663	2,663
Other Recoveries	137	15	115	115
Planning Technology Fee	573	538	538	538
Miscellaneous Governmental Revenue	712	2,204	1,433	1,433
<b>Subtotal: INTERGOVERNMENTAL</b>	<b>\$17,071</b>	<b>\$14,709</b>	<b>\$13,044</b>	<b>\$13,044</b>
<b>CHARGES, FEES, AND SERVICES</b>				
Special Assessments - Service	-	23	23	23
Special Assessments - Admin	40	30	30	30
Franchise Fees	5,904	6,040	6,161	6,161
Compliance Fee	7	5	5	5
Fire Permit Fees	650	622	622	622
City Attorney Fees	31	-	-	-
Service Fees	234	162	162	162
Sale Of Maps And Publications	23	-	-	-
Residential Plan Review	146	202	-	-
Subdivision Map Processing	-	30	30	30
Appeal Fees	5	1	1	1
Other General Fees And Charges	16	20	20	20
Weed Abatement And Lot Cleaning	47	225	-	-
Jail Booking Fee Recovery	236	200	200	200
ALS Fees	15,466	15,533	15,533	17,233
Fire Report Fees	7	1	1	1
Street Sidewalk And Curb Repair	1,587	1,525	1,525	1,525



**Schedule 6 (continued)**  
**FY2012/13 Revenue Budget (in 000s)**

GENERAL FUND	FY 2010/11 Actuals	FY 2011/12 Amended Budget	FY 2012/13 Approved	FY2012/13 Amended
<b>CHARGES, FEES, AND SERVICES con't</b>				
Demolition Charges	294	599	599	599
Parking Meter Removal Fees	264	282	282	282
Vehicle Abatement Savsa	530	300	300	300
Code Enforcement Fee	3,208	3,078	3,078	3,078
Housing & Dangerous Buildings	137	182	182	182
Animal Shelter Fees And Charge	185	230	230	230
Swimming Pool Fees	32	34	34	34
Community Services Fees	122	100	100	100
Registration Fees	5	21	27	27
Facility Use Fees	1,233	757	762	762
Concessions	135	100	100	100
Other Departmental Services	1,438	1,356	8,454	8,454
Tour Fees	8	-	-	-
Other Fees	(372)	-	-	-
Parking Meter Receipts	4,633	4,404	4,404	4,404
Administrative Fee	61	-	-	-
DUI Fees	105	202	157	157
Utility Services Charges	1,004	1,155	1,155	1,155
Recyclables Sales	11	15	15	15
Miscellaneous Proprietary Revenue	43	-	-	-
Third Party Recoveries - Vehicle	154	-	-	-
Parking Fees	(57)	14	14	14
<b>Subtotal: CHARGES, FEES, AND SERVICES</b>	<b>\$37,569</b>	<b>\$37,446</b>	<b>\$44,204</b>	<b>\$45,904</b>
<b>CONTRIBUTIONS FROM OTHER FUNDS</b>				
Investment Fees	1,321	1,444	1,257	1,257
Enterprise Fund General Tax Co	21,082	20,533	22,055	22,055
In-Lieu Franchise Fee	3,039	2,773	2,686	2,686
In-Lieu Property Tax	757	765	764	764
<b>Subtotal: CONTRIBUTIONS FROM OTHER FUNDS</b>	<b>\$26,198</b>	<b>\$25,515</b>	<b>\$26,761</b>	<b>\$26,761</b>
<b>MISCELLANEOUS REVENUE</b>				
Gifts And Donations	42	31	-	-
Capital Contributions	2,650	-	-	-
Escheats	352	124	124	124
Sale Of Real Or Personal Property	60	-	-	-
<b>Subtotal: MISCELLANEOUS REVENUE</b>	<b>\$3,104</b>	<b>\$155</b>	<b>\$124</b>	<b>\$124</b>
<b>TOTAL GENERAL FUND</b>	<b>\$362,230</b>	<b>\$359,876</b>	<b>\$367,535</b>	<b>\$369,260</b>

**Schedule 6 (continued)**  
**FY2012/13 Revenue Budget (in 000s)**

ENTERPRISE FUNDS	FY2010/11 Actuals	FY2011/12 Amended Budget	FY2012/13 Approved	FY2012/13 Amended
<b>PARKING - 6004</b>				
Interest On Investments	684	600	600	600
Net Incr/Decr in Fair Value	(47)	-	-	-
Real Property Rental	1,260	1,330	1,120	1,120
Parking Fees	17,774	15,925	16,084	16,084
<b>Subtotal: PARKING</b>	<b>\$19,671</b>	<b>\$17,854</b>	<b>\$17,803</b>	<b>\$17,803</b>
<b>WATER - 6005/6205</b>				
Cellular Revocable Permits	63	33	33	33
Other Agency Payments	87	265	646	646
Service Fees	84	100	100	100
Other Recoveries	1	-	-	-
Subdivision Map Processing	1	-	-	-
Miscellaneous Governmental Revenue	93	54	54	54
Fines And Penalties	2	-	-	-
Interest On Investments	323	1,096	400	400
Water Tap Sales	407	356	356	356
Utility Services Charges	78,990	77,254	84,371	84,371
Residential Construction Water	4	-	-	-
Utility Service Extensions	90	-	-	-
Water Flow Test Fee	61	52	52	52
Recyclables Sales	3	-	-	-
Fire Hydrant Use Fee	46	24	24	24
Miscellaneous Proprietary Revenue	255	185	185	185
Third Party Recoveries - Vehicle	3	-	-	-
Third Party Recoveries - Property	27	-	-	-
<b>Subtotal: WATER</b>	<b>\$80,542</b>	<b>\$79,418</b>	<b>\$86,220</b>	<b>\$86,220</b>
<b>WASTEWATER - 6006</b>				
Regional Sanitation District	1,191	768	768	768
Service Fees	96	113	113	113
Other Recoveries	1	-	-	-
Subdivision Map Processing	1	-	-	-
Miscellaneous Governmental Revenue	1	130	130	130
Interest On Investments	301	392	392	392
Interest On Receivables	30	-	-	-
Sewer Permits	5	-	-	-
Utility Services Charges	20,572	19,579	22,741	22,741
Utility Service Extensions	86	-	-	-
Recyclables Sales	1	-	-	-
Miscellaneous Proprietary Revenue	168	209	209	209
Third Party Recoveries - Vehicle	3	-	-	-
<b>Subtotal: WASTEWATER</b>	<b>\$22,456</b>	<b>\$21,191</b>	<b>\$24,353</b>	<b>\$24,353</b>

**Schedule 6 (continued)**  
**FY2012/13 Revenue Budget (in 000s)**

ENTERPRISE FUNDS	FY2010/11 Actuals	FY2011/12 Amended Budget	FY2012/13 Approved	FY2012/13 Amended
<b>SOLID WASTE - 6007/6207</b>				
State Government Grants	59	225	270	270
Other State Payments	104	-	-	-
Other Agency Payments	(17)	335	110	110
Service Fees	66	-	-	-
Other Recoveries	1	-	-	-
Other General Fees And Charges	0	-	-	-
Facility Use Fees	45	-	-	-
Miscellaneous Governmental Revenue	50	-	-	-
Fines And Penalties	1	-	-	-
Interest On Investments	50	-	-	-
Utility Services Charges	62,700	62,887	59,641	59,641
Utility Service Extensions	101	-	-	-
Compost Sales	4	-	-	-
Recyclables Sales	722	500	500	500
Miscellaneous Proprietary Revenue	266	-	-	-
Other Departmental Services	148	670	-	-
Sale Of Real Or Personal Property	56	-	-	-
<b>Subtotal: SOLID WASTE</b>	<b>\$64,309</b>	<b>\$64,617</b>	<b>\$60,521</b>	<b>\$60,521</b>
<b>MARINA - 6009</b>				
Boat Slip License	29	988	1,117	1,117
Boat Slip License	1,177	-	-	-
Swimming Pool Fees	4	3	3	3
Miscellaneous Governmental Revenue	8	18	18	18
Other Fees	39	28	28	28
Interest On Investments	12	-	-	-
Interest On Receivables	-	18	18	18
Utility Services Charges	21	32	32	32
Gasoline And Oil Sales	186	324	200	200
<b>Subtotal: MARINA</b>	<b>\$1,478</b>	<b>\$1,411</b>	<b>\$1,416</b>	<b>\$1,416</b>
<b>COMMUNITY CENTER - 6010</b>				
Transient Occupancy Tax	15,320	15,841	16,024	16,024
Transient Occupancy Tax - Prior	51	-	-	-
Service Fees	425	300	400	400
Swimming Pool Fees	6	-	-	-
Facility Use Fees	3,143	3,200	3,240	3,240
Concessions	(9)	-	-	-
Insurance Fee	17	17	19	19
Miscellaneous Governmental Revenue	38	65	65	65
Other Fees	630	700	650	650
Transient Occupancy Tax - Penalty	1	-	-	-
Interest On Investments	450	400	425	425
Net Incr/Decr in Fair Value	(305)	-	-	-
Real Property Rental	470	497	577	577
Royalties	1,000	1,000	-	-
Concessions	576	600	650	650
Box Office Fees	604	800	600	600
Catering Fees	848	750	800	800
<b>Subtotal: COMMUNITY CENTER</b>	<b>\$23,264</b>	<b>\$24,170</b>	<b>\$23,450</b>	<b>\$23,450</b>

**Schedule 6 (continued)**  
**FY2012/13 Revenue Budget (in 000s)**

ENTERPRISE FUNDS	FY2010/11 Actuals	FY2011/12 Amended Budget	FY2012/13 Approved	FY2012/13 Amended
<b>STORM DRAINAGE - 6011/6211</b>				
Plan Check Fees	5	-	-	-
Compliance Fee	16	16	16	16
Other State Payments	5	-	-	-
Other Agency Training Reimbursement	2	-	-	-
Other Agency Payments	959	4,057	1,040	1,040
Service Fees	82	97	97	97
Other Recoveries	1	-	-	-
Subdivision Map Processing	1	-	-	-
Miscellaneous Governmental Revenue	13	-	-	-
Interest On Investments	563	422	422	422
Interest On Receivables	89	-	-	-
Net Incr/Decr in Fair Value	(20)	-	-	-
Sewer Permits	2	-	-	-
Utility Services Charges	34,419	32,848	34,722	34,722
Utility Service Extensions	33	-	-	-
Miscellaneous Proprietary Revenue	122	179	179	179
Gain/Loss On Sale Of Capital Assets	244	-	-	-
<b>Subtotal: STORM DRAINAGE</b>	<b>\$36,537</b>	<b>\$37,618</b>	<b>\$36,475</b>	<b>\$36,475</b>
<b>TOTAL ENTERPRISE FUNDS</b>	<b>\$248,257</b>	<b>\$246,279</b>	<b>\$250,238</b>	<b>\$250,238</b>

**Schedule 6 (continued)**  
**FY2012/13 Revenue Budget (in 000s)**

INTERNAL SERVICE FUNDS	FY2010/11 Actuals	FY2011/12 Amended Budget	FY2012/13 Approved	FY2012/13 Amended
<b>FLEET MGMT - 6501</b>				
Miscellaneous Governmental Revenue	7	-	-	-
Interest On Investments	113	-	-	-
Real Property Rental	329	393	404	404
Gasoline And Oil Sales	7,506	7,978	8,944	8,944
Third Party Recoveries - Vehicle	8	-	-	-
Other Departmental Services	12	-	-	-
Fleet Charges O & M	18,980	16,256	15,801	15,801
Fleet Vehicle Revenue	8,442	8,749	11,919	11,919
Fleet Charges Accident Repair	578	341	259	259
Sale Of Real Or Personal Property	494	-	-	-
Other Bonds Issued	-	-	-	-
<b>Subtotal: FLEET MGMT - 6501</b>	<b>\$36,468</b>	<b>\$33,717</b>	<b>\$37,327</b>	<b>\$37,327</b>
<b>RISK MGMT - 6502</b>				
Service Fees	-	52	52	52
Interest On Investments	63	-	-	-
Third Party Recoveries - Property	806	250	250	250
Other Departmental Services	1,218	300	300	300
Risk Fund In-Lieu Insurance Pm	14,302	14,083	12,474	12,474
<b>Subtotal: RISK MGMT - 6502</b>	<b>\$16,390</b>	<b>\$14,685</b>	<b>\$13,076</b>	<b>\$13,076</b>
<b>RISK MGMT - 6504</b>				
State Mandated Reimbursement	15	-	-	-
Interest On Investments	1,769	700	700	700
Risk Fund In-Lieu Insurance Pm	10,612	8,999	8,874	8,874
<b>Subtotal: RISK MGMT - 6504</b>	<b>\$12,397</b>	<b>\$9,699</b>	<b>\$9,574</b>	<b>\$9,574</b>
<b>TOTAL INTERNAL SERVICE FUNDS</b>	<b>\$65,255</b>	<b>\$58,102</b>	<b>\$59,978</b>	<b>\$59,978</b>

**Schedule 6 (continued)**  
**FY2012/13 Revenue Budget (in 000s)**

<b>OTHER GOVERNMENTAL FUNDS</b>	<b>FY2010/11 Actuals</b>	<b>FY2011/12 Amended Budget</b>	<b>FY2012/13 Approved</b>	<b>FY2012/13 Amended</b>
4th R Latchkey - 6012	6,203	5,964	5,964	5,964
AB2928 - 2009	63	3,000	-	-
Art in Public Places - 2607	10	-	-	-
Assessment Reg/SDRIS - 2219	589	230	263	263
Bridge Construction - 2015	3	3	-	-
Cal EPA - 2801		7874	7874	7,874
CIP Reimbursable Fund - 3702	7,521	-	-	-
CIRBS - 3009	362	-	-	-
Citation - I-5 Improvements - 2017	18	-	-	-
Citation - I-5 Maintenance - 2019	7	-	-	-
Culture and Leisure - 2604	329	90	105	105
Debt Service - 4019	14,844	12,432	12,533	12,533
Development Services Fund - 2016	39	-	-	-
Downtown Management District - 2221	2,402	2,453	2,453	2,453
Fairytale Town - 2606	60	50	50	50
Gas Tax - 2004	11,644	11,823	11,823	11,823
Golf - 2603	5,724	7,143	1,534	1,534
Hart Trust - 2503	69	-	-	-
Jacinto Park - 3203	36	-	-	-
Land Park - 2507	125	91	91	91
Library Services Parcel Tax - 2240	4,476	4,400	4,400	4,400
Lighting and Landscape - 2232	14,117	14,360	14,360	14,360
Major Street Construction - 2007	857	750	700	700
Measure A Maintenance - 2026	8,264	7,212	9,169	9,169
Measure A Construction - 2023	1,405	1,649	2,126	2,126
N. Natomas Financial Plan - 3201	(11,011)	800	800	800
Other	22,857	-	-	-
Other Capital Grants - 3704	105	-	-	-
Park Development - 3204	(5,447)	-	-	-
Prop 1B - Local Street Road - 2028	107	-	-	-
Sunset, Pocket, Meadow view Mai - 2235	33	-	-	-
Private Development - 2018	191	-	-	-
Quimby Act - 2508	388	100	100	100
Richards Railyards - 3202	30	-	-	-
S. Natomas Cap Improvements - 2020	84	-	-	-
S. Natomas FBA - 2021	50	-	-	-
S. Natomas I-5 Developer Impr - 2022	10	-	-	-
Museum of History and Science - 5020	6	-	-	-
Sacramento Sports Commission - 7108	102	100	100	100
Sacramento Tourism BID - 2213	2,202	2,100	2,100	2,100
Sewer Development Fees - 6002	390	-	-	-
SHRA CDBG - 3701	207	250	250	250
Special Distrcts - 2242	7,585	8,267	8,370	8,370
Special Districts - Capital - 3331	190	-	-	-
Special Recreation - 2504	3,435	2,464	2,328	2,328
START - 2501	6,427	5,218	5,218	5,218
State Route 160 - 2010	9	-	-	-
State Route 275 - 2011	37	-	-	-
Street Cut Fund - 2008	142	75	75	75
Street Tree Fund - 2027	41	-	-	-
TDA - 2013	588	293	293	293
Traffic Safety - 2006	967	700	900	900
TSM - 2012	11	-	-	-
Water Development Fees - 6001	3,321	-	-	-
Water Planning - 7104	965	1,034	1,016	1,016
Zoo - 2605	58	50	50	50
<b>TOTAL OTHER GOVERNMENTAL FUNDS</b>	<b>\$121,126</b>	<b>\$100,976</b>	<b>\$95,045</b>	<b>\$95,045</b>

**Schedule 7**  
**Operating Grants**

This section provides overview information about significant grant activities City departments conduct with federal, state, and local sponsorship to advance City objectives and supplement City programs. Grant payments for non-labor items are charged directly to the grant fund. Grant payments for labor are noted in the grant fund and also show as a grant recovery in the General Fund or other fund to which the employees are assigned. This information is not all-inclusive and is intended as a general summary of the City's success in receiving grants. Significant resources for capital programs are described in the separately published 2012-2017 Capital Improvement Program Budget. Significant grant amounts which will benefit FY2012/13 are summarized by department below:

**FIRE DEPARTMENT - \$1,000,000**

**U.S. Department of Homeland Security – Federal Emergency Management Agency  
Urban Search and Rescue (US&R)**

**\$1,000,000**

The National US&R system is a cooperative effort between the Department of Homeland Security (DHS), participating state emergency management agencies, and local public safety agencies across the country. The system is built around a core of sponsoring agencies prepared to deploy US&R task forces immediately and initiate US&R operations at DHS's direction. US&R operational activities include locating, extricating, and providing on-site medical treatment to victims trapped in collapsed structures, victims of weapons of mass destruction (WMD) events, and, when assigned, performing incident command or other operational activities. California has eight of the 28 US&R Task Forces. The City of Sacramento's Fire Department (SFD) is the sponsoring agency of California Task Force 7 (CA TF-7). DHS provides financial support in the form of grants/cooperative agreements to each of the Sponsoring Agencies. SFD is solely responsible for the administrative management of CA TF-7. As required by the cooperative agreement, SFD will use this grant to: train task force personnel; maintain a state of readiness; and acquire necessary equipment and supplies. Funding for this program, which varies annually, is provided on an annual basis from DHS.

**GENERAL SERVICES DEPARTMENT - \$82,131**

**Energy Efficiency and Conservation Block Grant**

**\$82,131**

This grant, awarded under the American Recovery and Reinvestment Act of 2009 and approved by City Council in FY2009/10, provides funding for such things as energy efficiency retrofits for City facilities, development of the Sacramento Community Climate Action Plan, implementation of the Regional Green Building Taskforce, development of a regional assessment financing program for energy efficiency improvements, and a regional energy alliance program in partnership with SMUD for commercial energy efficiency retrofits.

**PARKS AND RECREATION DEPARTMENT- \$9,177,918**

**START (Students Today Achieving Results for Tomorrow) \$5,920,586**

START has funding of \$868,332 from the State of California Department of Education’s After-School Education and Safety (ASES) grant and \$4,401,515 from individual school districts for this after-school literacy and enrichment program that serves over 7,000 elementary school children in five school districts. An additional \$650,739 comes from the state allotment of federal AmeriCorps funds to operate the “Get Fit Now!” nutrition and fitness portion of START’s after-school curriculum.

**Cover the Kids (CTK) \$1,300,000**

CTK is committed to ensuring that all children and families in Sacramento County have access to affordable health coverage. CTK is funded by First 5 Sacramento, Kaiser Permanente, Dignity Health, Sutter Health, UC Davis Health System, The California Endowment and federal funding through the Medi-Cal Administrative Activities (MAA) Program.

**4th R Program (before and after-school licensed childcare) \$775,882**

Annual renewable grant from the State of California Department of Education subsidizes childcare enrollment fees for students in low-income families.

**START Youth Snack Program \$250,000**

After-school snacks are distributed to thousands of elementary school children attending the START program. Funding is provided through a federal grant administered by the State of California.

**PASSage (SCUSD) and ASES (EGUSD) Programs \$285,000**

Grant funding from the State Department of Education provides after-school academic support, enrichment activities, recreation and sports for students at middle schools in the Sacramento City Unified School District and Elk Grove Unified School District. The school districts are the “grantees” and contract with the Department of Parks and Recreation for the delivery of the program.

**21st Century ASSETS High School After-School Program \$250,000**

Grant funding from the State Department of Education provides after school academic support, enrichment activities, recreation and sports for students at up to five high schools in the Sacramento City Unified School District. The school district is the grantee and contracts with the Department of Parks and Recreation for the delivery of the program.

**Workforce Investment Act/Youth Development Program \$179,450**

The Department of Parks and Recreation receives funds from SETA (Sacramento Employment and Training Agency) for 48 in-school youth (ages 16 - 21 years old) each year. Activities are individualized and may include paid work experience, tutoring, leadership development opportunities, adult mentoring, comprehensive guidance and counseling and a minimum of one year of follow-up services.



**“Stand Up to Falls” Program for Seniors \$27,000**

The Department of Parks and Recreation receives funds from the Area 4 Agency on Aging to conduct a multi-faceted fall prevention program for older adults. Participants take part in half-day mini-courses or eight-week educational sessions aimed at developing strategies to combat this growing public health concern. In addition, weekly tai chi classes are provided at no cost at the Hart Senior Center and Fall Prevention educational materials are distributed through community locations and directly to seniors’ homes throughout Sacramento.

**Caregiver Respite Program \$40,000**

The Department of Parks and Recreation receives funds from the Area 4 Agency on Aging to provide respite to family members who are caregivers for people with Alzheimer’s Disease and other forms of dementia. Family members attend Triple R, a social recreation program especially designed for seniors with memory loss, while their family members go to work or take a much-needed break.

**United States Olympic Committee (USOC), Paralympic Division - Sports Program \$150,000**

The Department of Parks and Recreation provides competitive adaptive sport programs or opportunities for military veterans with disabilities to develop independence, confidence, and fitness through participation in community sports, recreation and educational programs.

**POLICE DEPARTMENT - \$6,792,917**

**U.S. Department Of Justice - Office of Community Oriented Policing Services (COPS) 2,731,476**

COPS Hiring Recovery Program Grant: This recovery program provides funding directly to law enforcement agencies to create and preserve jobs, and to increase community policing capacity and crime-prevention efforts. The Department is using this grant to rehire 35.0 FTE police officers. It will fund the entry level salaries and benefits for the officers for three years, and the positions added will restore positions previously unfunded due to budget constraints. The grant requires a one year retention period, at which time salary and benefit costs will shift to the City's General Fund.

**U.S. Department of Justice – Office of Community Oriented Policing Services \$2,716,671**

COPS Hiring Program Grant: This program provides funding directly to law enforcement agencies to create and preserve jobs, and to increase community policing capacity and crime-prevention efforts. The Department is using this grant to rehire 25.0 FTE police officers. It will fund the entry level salaries and benefits for the officers for three years. The grant requires a one year retention period, at which time salary and benefit costs will shift to the City’s General Fund.

**U.S. Department of Homeland Security –  
FY2009 and FY2010 Urban Area Security Initiative \$542,323**

The purpose of the Urban Area Security Initiative (UASI) program is to increase and improve the capabilities of emergency responders to prepare, prevent, and respond to terrorist threats or attacks. The UASI program provides funding for regional planning, equipment, training, exercises, assessments, and operational needs. This program involves the coordination and participation of the Sacramento

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urban area regional partners. The funding currently supports 7.0 FTE including: a Lieutenant, a Sergeant, a Police Officer, an Application Developer, and Administrative Analysts (3.0 FTE).

**State of California - Office of Traffic Safety** **\$662,262**

DUI and Drug Impaired Task Force: This program exists to increase Driving Under the Influence (DUI) surveillance and traffic enforcement activities to reduce alcohol-related collisions and injuries. The program funds a full-time DUI team to conduct DUI enforcement activities within Sacramento.

**State of California** **\$140,185**

Gang Violence Suppression: The purpose of this program is to reduce the level of gang violence in target areas and to divert potentially dangerous gang activity. The Police Department partners with the Sacramento County District Attorney's Office, Sacramento County Probation Office, Sacramento City Unified School District, Another Choice Another Chance and LaFamilia to achieve program goals.

**UTILITIES DEPARTMENT - \$290,334**

**Sacramento Regional Water Efficiency Acceleration Program Grant Project** **\$166,479**

Grant funds have been received from the California Department of Water Resources via the Regional Water Authority. These funds are to accelerate compliance with Water Conservation Best Management Practice (BMP) commitments by offering rebates to homeowners who purchase washers or toilets that meet water conservation criteria.

**CALFED Homeowner Water Conservation Grant Project** **\$123,855**

Grant funds have been received from the U.S. Bureau of Reclamation. City staff will offer homeowners water use surveys, plumbing kits, and rebates on high efficiency toilets and washers to provide incentives to conserve water within areas where new water meters are being installed.

**Schedule 8**  
**Summary of Reclassification Requests**  
 All Requests are Subject to HR Approval

DeptID	Budgeted Classification	Union (Rep Unit)	Proposed Classification	Proposed Union (Rep Unit)	FTE
<b>Mayor/City Council</b>					
01001201	Auditor	N/A (21)	Auditor I	N/A (21)	1.00
01001201	Auditor	N/A (21)	Auditor II	N/A (21)	1.00
01001201	Auditor	N/A (21)	Senior Auditor	N/A (21)	1.00
<b>City Attorney</b>					
03001011	Paralegal (Ex)	SCXEA (10)	Paralegal/IT Related (New Title)	SCXEA (TBD)	1.00
<b>City Treasurer</b>					
05001011	Senior Debt Analyst	SCXEA (01)	Banking Operations Manager	SCXEA (01)	1.00
<b>Community Development</b>					
21001011	Information Technology Support Specialist II	L39 (16)	Systems Engineer	SCXEA (10)	1.00
<b>Convention, Culture and Leisure</b>					
17001121	Events Usher	N/A (09)	Events Crowd Controller	N/A (09)	10.00
17001011	Events Usher	N/A (09)	Head Events Crowd Controller	N/A (09)	2.00
17001011	IT Support Specialist I	L39 (16)	Systems Engineer	SCXEA (10)	2.00
<b>Finance</b>					
06001311	Accounting Technician	L39 (16)	Account Clerk II	L39 (16)	1.00
06001231	Program Specialist	SCXEA (01)	Program Manager	SCXEA (01)	1.00
<b>Fire</b>					
12001121	Fire Prevention Officer II	522 (05)	Assistant Civil Engineer	WCE (11)	1.00
<b>General Services</b>					
13001021	Administrative Officer	SCXEA (01)	Support Services Manager	SCXEA (01)	1.00
13001711	Integrated Waste Collections Superintendent	SCXEA (01)	Integrated Waste General Supervisor	SCXEA (01)	2.00
13001711	Program Analyst	SCXEA (14)	Program Specialist	SCXEA (01)	1.00
13001711	Support Services Manager	SCXEA (01)	Business Services Manager	SCXEA (01)	1.00
13001051	Program Manager	SCXEA (01)	Staff Aide	TBD	1.00
<b>Information Technology</b>					
07001061	Program Manager	SCXEA (01)	Support Services Manager	SCXEA (01)	1.00
07001061	Telecommunications Engineer II	WCE (11)	Telecommunications Engineer III	WCE (11)	1.00
<b>Parks and Recreation</b>					
19001621	Clerk II	L39 (16)	Customer Service Representative	L39 (16)	1.00
19001111	Program Specialist/Staff Aide	SCXEA (01)	Senior Accountant Auditor	SCXEA (01)	1.00
<b>Police</b>					
11001011	IT Support Specialist II	L39 (16)	Systems Engineer	SCXEA (10)	1.00
11001011	Police Captain	SCXEA (01)	Deputy Police Chief	N/A (20)	1.00
11001241	Police Captain	SCXEA (01)	Deputy Police Chief	N/A (20)	1.00

**Schedule 8 (continued)**  
**Summary of Reclassification Requests**  
 All Requests are Subject to HR Approval

DeptID	Budgeted Classification	Union (Rep Unit)	Proposed Classification	Proposed Union (Rep Unit)	FTE
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**Public Works**

15001111	Analyst Trainee	SCXEA (10)	Program Analyst	SCXEA (14)	2.00
15001811	Recreation General Supervisor	SCXEA (01)	Operations General Supervisor	SCXEA (01)	1.00
15001021	Senior Department Sys Specialist	L39 (16)	Graphic Designer	L39 (17)	1.00
15001811	Urban Forestry Manager	SCXEA (01)	Program Specialist (Urban Forester)	SCXEA (01)	1.00

**Utilities**

14001351	Application Developer	SCXEA (10)	Staff Aide	SCXEA (10)	1.00
14001351	Department Systems Specialist I	L39 (16)	IT Support Specialist II	L39 (16)	1.00
14001211	Machinist Helper	BLT (06)	Senior Storekeeper	SUP (15)	1.00
14001351	Senior Department Systems Specialist	L39 (16)	Staff Aide	TBD	1.00
14001431	Senior Information Technology Support Specialist	L39 (16)	Department Systems Specialist II	L39 (16)	1.00
14001351	Senior Information Technology Support Specialist	L39 (16)	Staff Aide	TBD	1.00
14001351	Systems Engineer	SCXEA (10)	Staff Aide	TBD	1.00
14001441	Typist Clerk III	L39 (16)	Staff Aide	TBD	1.00

Rep Unit #	Represented Unit	Union
01	Sacramento City Exempt Employees Association (Management)	SCXEA
02	Sacramento Police Officers Association	SPOA
03	Stationary Engineers, Local 39 (Operations and Maintenance)	L39
04	Stationary Engineers, Local 39 (Plant Operators)	L39
05	Sacramento Firefighters, Local 522	522
06	Sacramento - Sierra Building and Construction Trades Council	BLT
07	Plumbers & Pipefitters, Local 447	447
08	Auto, Marine, and Specialty Painters, Local 1176	1176
09	Non-Career	N/A
10	Sacramento City Exempt Employees Association (Administrative/Confidential)	SCXEA
11	Western Council of Engineers	WCE
12	International Association of Machinists and Aerospace Workers	IAMAW
14	Sacramento City Exempt Employees Association (Management Support)	SCXEA
15	Stationary Engineers, Local 39 (General Supervisory)	L39
16	Stationary Engineers, Local 39 (Office & Technical)	L39
17	Stationary Engineers, Local 39 (Professional - Miscellaneous)	L39
20	Executive Management	N/A
21	Mayor/Council Support	N/A
CC	Mayor/Council	N/A

**Schedule 9**  
**Approved Multi-Year Operating Projects (MYOPs) and Grant Appropriations**

Project Number	Project Name	Fund Name	Fund #	Total Project Budget	Estimated Balance as of June 30, 2012	FY2012/13 Proposed Funding
E11005000	SRO SCUSD FY10	Externally Funded Program	2703	4,649,177	3,258,571	(3,258,571) <sup>1</sup>
E11006000	SAC RT FY12-FY16	Externally Funded Program	2703	11,004,591	11,004,591	(11,004,591) <sup>1</sup>
E11006100	Mercy Hospital NPA 1/12-12/13	Externally Funded Program	2703	631,524	631,524	(631,524) <sup>1</sup>
E11006200	Methodist Hospital NPO 1/12-6/14	Externally Funded Program	2703	421,912	421,912	(421,912) <sup>1</sup>
E11004712	Kaiser Hospital 2012	Externally Funded Program	2703	208,080	104,040	(104,040) <sup>1</sup>
I06000300	Infill Program	General Fund	1001	261,195	-	1,000
I06000400	Low Income Waiver/Deferral Program	General Fund	1001	1,312,000	-	1,000
I14010100	Flood Control Planning	Storm Drainage (SD)	6011	863,515	108,076	351,230
I14010200	FY10-FY14 NPDES Stormwater Program	Storm Drainage	6011	3,424,035	1,167,272	1,133,000
I14010200	FY10-FY14 NPDES Stormwater Program	SD Reimbursable	6211	1,395,666	632,729	577,500 <sup>1</sup>
I14010300	Sacramento River Source Water	Water	6005	307,991	89,335	74,160
I14010300	Sacramento River Source Water	Water Reimbursable	6205	83,731	64,487	21,000 <sup>1</sup>
I14010400	American River Source Water	Water	6005	125,894	60,339	60,750
I14010400	American River Source Water	Water Reimbursable	6205	34,247	22,193	21,232 <sup>1</sup>
I14010500	Water Meter Replacement Program	Water	6005	1,750,000	-	1,234,000
I14110100	Sanitary Sewer Management Plan	Wastewater	6006	350,000	188,466	1,411,815
I14120300	SAFCA Levee Maintenance Reimbursement	SD Reimbursable	6211	462,000	462,000	462,000 <sup>1</sup>
I14120400	Water Conservation Rebates	Water	6005	230,000	230,000	277,000
I14120400	Water Conservation Rebates	Water Reimbursable	6205	381,000	381,000	381,000 <sup>1</sup>
I14120600	CSS Regulatory Compliance Support	Wastewater	6006	100,000	6,604	105,000
I14120600	CSS Regulatory Compliance Support	Storm Drainage	6011	300,000	19,785	324,450
I14120500	SW Container Replacement	Solid Waste (SW)	6007	1,580,683	1,580,683	2,289,830
I14120200	Solid Waste Outreach	Solid Waste	6007	-	-	443,834
I14120700	28th Street Landfill Mitigation Project	Solid Waste	6007	-	-	200,000
I15001211	City of Festivals Program	Parking	6004	439,000	162,804	100,000
I14120200	Solid Waste Outreach	Solid Waste Grant	6207	285,412	254,776	270,000 <sup>1</sup>
I14130100	Low-Income Rate Assistance Program	General	1001	-	-	1,130,700

<sup>1</sup>These are reimbursable projects and have corresponding revenue budgets.

# 5

## **SECTION – 5**

### **Mayor and City Council**

## Mayor and City Council

The **Mayor and City Council** consists of the Mayor and eight Councilmembers and acts as the policy-making body for the City of Sacramento. The goal of the Council is to govern the City in a manner that is both responsive to the needs and concerns of the City residents and is financially sound. To accomplish this, the Mayor and Council pass City ordinances, establish policy for administrative staff by resolution, approve new programs, and adopt the annual budget. The Mayor and Council also act as the Commission for the Housing Authority. In addition, Councilmembers are appointed by the Mayor to serve on various regional boards, commissions, and joint powers authorities as representatives of the City.

The Mayor and City Council operations also include the Office of the City Auditor, and the Independent Budget Analyst office. The Independent Budget Analyst Office remains unfunded for FY2012/13.

### APPROVED BUDGET/STAFFING CHANGES

The Mayor and City Council's budget was reduced by \$429,183.

#### **Mayor/Council Offices**

**Reduction:** Net General Fund savings of \$86,365. The Mayor and City Councilmembers currently pay the employee share of pension costs. Beginning in FY2012/13, City Council staff will also pay the employee share of pension costs.

**Impact:** This reduction will have no impact on the service provided by the Mayor/Council Offices.

**Reduction:** Mayor and City Council operational responsibilities transferred to City Clerk, including appointing authority for the Council Operations Manager, Staff Assistant and Staff Aide. This is a transfer of 3.0 FTE and associated labor and services/supply budgets in the amount of \$329,168.

**Impact:** This reorganization will result in efficiency savings and implementation of best practices as operational functions are pooled.

#### **Office of the City Auditor**

**Reduction:** Net General Fund savings of \$13,650. The City Auditor currently pays the employee share of pension costs. Beginning in FY2012/13, staff in this office will also pay the employee share of pension costs.

**Impact:** This reduction will have no impact on the service provided by the Office of the City Auditor.

**Department Budget Summary**

<b>Mayor Council Budget Summary</b>	<b>FY2010/11</b>	<b>FY2011/12</b>		<b>FY2012/13</b>		<b>Change More/(Less) FY12 Amended/ FY13 Amended</b>
	<b>Actuals</b>	<b>Approved</b>	<b>Amended</b>	<b>Approved</b>	<b>Amended</b>	
<b>Budgeted Expenditures</b>						
Employee Services	3,730,825	3,747,831	3,751,609	3,633,169	3,435,867	(315,742)
Labor/Supply Offset	(76,975)	(98,150)	(98,150)	(98,500)	500	98,650
Other Services and Supplies	313,594	762,554	761,554	649,659	492,026	(269,528)
Property	-	3,350	903,623	2,010	2,010	(901,613)
<b>Total:</b>	<b>\$3,967,444</b>	<b>\$4,415,585</b>	<b>\$5,318,636</b>	<b>\$4,186,338</b>	<b>\$3,930,403</b>	<b>(\$1,388,233)</b>
<b>Funding Summary by Fund/Special District</b>						
General Fund	2,717,844	3,027,704	3,930,755	2,541,439	2,364,908	(1,565,847)
Other	905,600	1,043,881	1,043,881	1,300,899	1,221,495	177,614
Risk Mgmt	344,000	344,000	344,000	344,000	344,000	-
<b>Total:</b>	<b>\$3,967,444</b>	<b>\$4,415,585</b>	<b>\$5,318,636</b>	<b>\$4,186,338</b>	<b>\$3,930,403</b>	<b>(\$1,388,233)</b>

**Division Budget Summary**

<b>Mayor Council Division Budgets</b>	<b>FY2010/11</b>	<b>FY2011/12</b>		<b>FY2012/13</b>		<b>Change More/(Less) FY12 Amended/ FY13 Amended</b>
	<b>Actuals</b>	<b>Approved</b>	<b>Amended</b>	<b>Approved</b>	<b>Amended</b>	
Independent Budget Analyst	-	-	1	-	-	(1)
Mayor Council	3,529,739	3,784,125	4,687,174	3,672,936	3,400,001	(1,287,173)
Office of the City Auditor	437,705	631,460	631,461	513,402	530,402	(101,059)
<b>Total:</b>	<b>\$3,967,444</b>	<b>\$4,415,585</b>	<b>\$5,318,636</b>	<b>\$4,186,338</b>	<b>\$3,930,403</b>	<b>(\$1,388,233)</b>

**Staffing Levels**

<b>Mayor Council Division FTEs</b>	<b>FY2010/11</b>	<b>FY2011/12</b>		<b>FY2012/13</b>		<b>Change More/(Less) FY12 Amended/ FY13 Amended</b>
	<b>Actuals</b>	<b>Approved</b>	<b>Amended</b>	<b>Approved</b>	<b>Amended</b>	
Independent Budget Analyst	3.00	3.00	3.00	-	-	(3.00)
Mayor Council	29.50	29.50	28.00	28.00	25.00	(3.00)
Office of the City Auditor	4.00	4.00	4.00	4.00	4.00	-
<b>Total:</b>	<b>36.50</b>	<b>36.50</b>	<b>35.00</b>	<b>32.00</b>	<b>29.00</b>	<b>(6.00)</b>



# 6

## **SECTION – 6** **City Attorney**

## City Attorney

*The mission of the Sacramento City Attorney's Office is to provide the highest quality legal services to the City of Sacramento.*

The **City Attorney** serves as the legal advisor to the City Council, City Officers and Department staff, boards and commissions as well as the Advisory, Investment and Fiscal Management (AIFM) Board, the Sacramento City Financing Authority, and Sacramento Regional Arts Facilities Financing Authority. The City Attorney's Office provides legal representation in criminal, civil and administrative litigation, renders advice and counsel, and prepares ordinances, resolutions, contracts, opinions and other legal documents for the City and the related entities. The City Attorney's Office is organized into three operational sections and administration.

- **Litigation:** The Litigation Section defends and prosecutes almost all cases on behalf of the City of Sacramento, and its officers and employees acting in the course and scope of employment.
  
- **Neighborhood Safety and Nuisance Abatement:** The Neighborhood Safety and Nuisance Abatement Section works collaboratively with the Code Enforcement division, Police, and other departments regarding City Code enforcement, social nuisance abatement and public safety issues, including prosecuting code violations through administrative, civil or criminal proceedings, and social nuisances through civil litigation and training and advising staff on enforcement matters.
  
- **Transactional/Advisory:** The Transactional/Advisory Section provides strategic support to the City Council's policymaking function by providing legal advice to the City Council and Charter Officers, and works closely with City departments and divisions providing ordinance drafting, contract negotiations and legal advice and counsel regarding a wide range of City issues, including development, land use, finance, utilities, public works projects, and public safety matters.
  
- **Administration:** The Administration Section develops and implements office policies and procedures; monitors overall office performance; prepares and administers the office budget; handles all personnel hiring and other personnel matters; assembles and analyzes office productivity data, including production of an annual report; and engages in long-range planning. The administration function of the office is performed under the direction of the City Attorney.

**APPROVED BUDGET/STAFFING CHANGES**

The City reached agreement with SCXEA, representing management and confidential employees, on June 12, 2012. As a result, the employees covered by this agreement pay 100% of the employee’s share of PERS.

The City Attorney’s budget was increased by \$303,004 and 1.0 FTE (Deputy City Attorney II, Limited Term) to handle additional Redevelopment Agency Successor Agency (RASA) workload.

**Department Budget Summary**

<b>City Attorney Budget Summary</b>	FY2010/11	FY2011/12		FY2012/13		Change More/(Less) FY12 Amended/ FY13 Amended
	Actuals	Approved	Amended	Approved	Amended	
<b>Budgeted Expenditures</b>						
Employee Services	6,103,395	6,027,729	6,027,729	5,942,088	6,067,304	39,575
Labor/Supply Offset	(12,230)	1,480	1,480	1,480	1,480	-
Other Services and Supplies	289,749	403,074	403,074	388,902	388,902	(14,172)
Property	1,863	8,934	8,934	13,750	13,750	4,816
<b>Total:</b>	<b>\$6,382,778</b>	<b>\$6,441,217</b>	<b>\$6,441,217</b>	<b>\$6,346,220</b>	<b>\$6,471,436</b>	<b>\$30,219</b>
<b>Funding Summary by Fund/Special District</b>						
General Fund	3,024,223	3,070,778	3,060,778	3,752,299	3,877,515	816,737
Other	2,699,180	2,711,064	2,711,064	1,924,546	1,924,546	(786,518)
Risk Mgmt	471,112	471,112	471,112	471,112	471,112	-
Water	188,263	188,263	188,263	188,263	188,263	-
Water Planning	-	-	10,000	10,000	10,000	-
<b>Total:</b>	<b>\$6,382,778</b>	<b>\$6,441,217</b>	<b>\$6,441,217</b>	<b>\$6,346,220</b>	<b>\$6,471,436</b>	<b>\$30,219</b>

**Division Budget Summary**

<b>City Attorney Division Budgets</b>	FY2010/11	FY2011/12		FY2012/13		Change More/(Less) FY12 Amended/ FY13 Amended
	Actuals	Approved	Amended	Approved	Amended	
City Attorney	6,299,496	6,341,217	6,341,217	6,246,220	6,371,436	30,219
Litigation	83,282	100,000	100,000	100,000	100,000	-
<b>Total:</b>	<b>\$6,382,778</b>	<b>\$6,441,217</b>	<b>\$6,441,217</b>	<b>\$6,346,220</b>	<b>\$6,471,436</b>	<b>\$30,219</b>

**Staffing Levels**

<b>City Attorney Division FTEs</b>	FY2010/11	FY2011/12		FY2012/13		Change More/(Less) FY12 Amended/ FY13 Amended
	Actuals	Approved	Amended	Approved	Amended	
City Attorney	48.00	46.00	46.00	47.00	47.00	1.00
<b>Total:</b>	<b>48.00</b>	<b>46.00</b>	<b>46.00</b>	<b>47.00</b>	<b>47.00</b>	<b>1.00</b>

# 7

## **SECTION – 7** **City Clerk**

## City Clerk

*To provide an efficient, supportive and professionally managed City Clerk's Office operation for other municipal departments, government agencies, and the general public while focusing on service levels of the highest quality, and public employees of the highest caliber.*

The **City Clerk** serves as the Clerk of the City Council and is responsible for the preparation of agendas, the recording and maintenance of all Council actions, and the preparation and filing of public notices.

- The City Clerk's Office is a service agency and the office through which the Council, City departments, as well as the public look for general information regarding the City.
- As the official records keeper for the City, the Clerk is responsible for the coordination and administration of all City records, documents, and public files.
- The City Clerk also advertises and receives bids, conducts all bid openings, maintains the City's municipal code and charter, receives all claims filed against the City, researches issues related to Council and Committee actions, maintains contract and agreement files, registers domestic partners, processes passport applications, registers lobbyists, manages online campaign filings and campaign finance submissions, administers City board and commission files, administers oaths of office, and serves as the official custodian of the City Seal.
- The City Clerk is also the Elections Officer for the City and the Filing Officer/Official for Fair Political Practices Commission requirements.

### APPROVED BUDGET/STAFFING CHANGES

The City Clerk's budget was increased by \$329,168 and 3.0 FTE, resulting in the following service level impacts:

**Increase:** Mayor and City Council operational responsibilities transferred to City Clerk, including appointing authority for the Council Operations Manager, Staff Assistant and Staff Aide. This is a transfer of 3.0 FTE and associated labor and services/supply budgets in the amount of \$329,168.

**Impact:** This reorganization will result in efficiency savings and implementation of best practices as operational functions are pooled.

The City reached an agreement with SCXEA, representing management and confidential employees, on June 12, 2012. As a result the employees covered by this agreement pay 100% of the employee's share of PERS.

**Department Budget Summary**

City Clerk Budget Summary	FY2010/11	FY2011/12		FY2012/13		Change More/(Less) FY12 Amended/ FY13 Amended
	Actuals	Approved	Amended	Approved	Amended	
<b>Budgeted Expenditures</b>						
Employee Services	982,561	989,435	989,434	1,042,292	1,245,675	256,241
Labor/Supply Offset	928	3,000	3,000	3,000	4,000	1,000
Other Services and Supplies	486,727	418,698	418,698	392,698	502,727	84,029
Property	20,309	16,000	16,000	11,000	11,000	(5,000)
<b>Total:</b>	<b>\$1,490,524</b>	<b>\$1,427,133</b>	<b>\$1,427,132</b>	<b>\$1,448,990</b>	<b>\$1,763,402</b>	<b>\$336,270</b>
<b>Funding Summary by Fund/Special District</b>						
General Fund	1,160,877	1,101,591	1,101,590	1,111,136	1,346,144	244,554
Other	329,647	325,542	325,542	337,854	417,258	91,716
<b>Total:</b>	<b>\$1,490,524</b>	<b>\$1,427,133</b>	<b>\$1,427,132</b>	<b>\$1,448,990</b>	<b>\$1,763,402</b>	<b>\$336,270</b>

**Division Budget Summary**

City Clerk Division Budgets	FY2010/11	FY2011/12		FY2012/13		Change More/(Less) FY12 Amended/ FY13 Amended
	Actuals	Approved	Amended	Approved	Amended	
City Clerk	1,153,679	1,255,288	1,255,287	1,277,145	1,262,390	7,103
Elections	336,845	171,845	171,845	171,845	171,845	-
Mayor/Council Operations	-	-	-	-	329,166	329,166
<b>Total:</b>	<b>\$1,490,524</b>	<b>\$1,427,133</b>	<b>\$1,427,132</b>	<b>\$1,448,990</b>	<b>\$1,763,402</b>	<b>\$336,270</b>

**Staffing Levels**

City Clerk Division FTEs	FY2010/11	FY2011/12		FY2012/13		Change More/(Less) FY12 Amended/ FY13 Amended
	Actuals	Approved	Amended	Approved	Amended	
City Clerk	10.00	10.00	10.00	10.00	10.00	-
Mayor/Council Operations	-	-	-	-	3.00	3.00
<b>Total:</b>	<b>10.00</b>	<b>10.00</b>	<b>10.00</b>	<b>10.00</b>	<b>13.00</b>	<b>3.00</b>

# 8

## **SECTION – 8** **City Manager**

## City Manager

The **City Manager** is the Chief Executive Officer of the City and provides the leadership and direction for the operation and management of all City departments. The City Manager is responsible for the enforcement of all laws and ordinances, coordination of all municipal programs and services, and making recommendations to the Mayor and City Council, as appropriate, concerning the operation, annual budget, and future needs of the City. The City Manager's Office provides for the effective implementation of the Mayor and City Council's policies and priorities. Functions of the City Manager's Office include:

- The Public Information Office (PIO) facilitates communication with citizens, businesses, elected officials, media, employees, and the City Manager's Office regarding City services and projects. The PIO also manages all social media platforms. In case of an emergency, the PIO helps disseminate and coordinate vital information to ensure public safety.
- Legislative Affairs provides oversight and coordination of local, state, and federal legislative activities including the Mayor and City Council's Law and Legislation Committee, as well as implementation of the Council-approved annual State and Federal Legislative Platform.
- Project management of the redevelopment of the 245 acre Downtown Railyards including the future Intermodal Transportation Facility and planned Entertainment and Sports Complex.
- The Office of Public Safety Accountability enhances relationships between the City's public safety departments and the community by providing an independent review of complaints involving public safety employees.

### APPROVED BUDGET/STAFFING CHANGES

The Office of Emergency Services, comprised of 3.0 FTE, was moved to a division in Citywide and Community Support to manage various Joint Powers Authority services.

The City reached an agreement with SCXEA, representing management and confidential employees, on June 12, 2012. As a result the employees covered by this agreement pay 100% of the employee's share of PERS.



**Department Budget Summary**

City Manager Budget Summary	FY2010/11	FY2011/12		FY2012/13		Change More/(Less) FY12 Amended/ FY13 Amended
	Actuals	Approved	Amended	Approved	Amended	
<b>Budgeted Expenditures</b>						
Employee Services	2,318,092	2,390,515	2,390,515	1,943,619	2,050,088	(340,427)
Labor/Supply Offset	(59,158)	(20,894)	(20,894)	4,056	4,056	24,950
Other Services and Supplies	669,291	510,373	555,900	554,395	554,395	(1,505)
Property	8,534	16,826	16,826	16,826	16,826	-
<b>Total:</b>	<b>\$2,936,759</b>	<b>\$2,896,820</b>	<b>\$2,942,347</b>	<b>\$2,518,896</b>	<b>\$2,625,365</b>	<b>(\$316,981)</b>
<b>Funding Summary by Fund/Special District</b>						
General Fund	1,868,229	1,926,621	1,972,148	1,415,890	1,522,359	(449,788)
Other	1,068,530	970,199	970,199	1,103,006	1,103,006	132,807
<b>Total:</b>	<b>\$2,936,759</b>	<b>\$2,896,820</b>	<b>\$2,942,347</b>	<b>\$2,518,896</b>	<b>\$2,625,365</b>	<b>(\$316,981)</b>

**Division Budget Summary**

City Manager Division Budgets	FY2010/11	FY2011/12		FY2012/13		Change More/(Less) FY12 Amended/ FY13 Amended
	Actuals	Approved	Amended	Approved	Amended	
Office of Emergency Planning	271,387	315,911	315,912	-	-	(315,912)
Office of Government Affairs	549,771	634,596	708,805	597,587	705,637	(3,168)
Office of the City Manager	1,944,083	1,758,988	1,747,806	1,752,727	1,751,147	3,342
Office of Youth Development	37	-	-	-	-	-
Public Safety Accountability	171,481	187,325	169,824	168,582	168,582	(1,242)
<b>Total:</b>	<b>\$2,936,759</b>	<b>\$2,896,820</b>	<b>\$2,942,347</b>	<b>\$2,518,896</b>	<b>\$2,625,365</b>	<b>(\$316,981)</b>

**Staffing Levels**

City Manager Division FTEs	FY2010/11	FY2011/12		FY2012/13		Change More/(Less) FY12 Amended/ FY13 Amended
	Actuals	Approved	Amended	Approved	Amended	
Office of Emergency Planning	3.00	3.00	3.00	-	-	(3.00)
Office of Government Affairs	3.00	3.00	3.00	3.00	3.00	-
Office of the City Manager	9.00	8.00	8.00	8.00	8.00	-
Public Safety Accountability	1.00	1.00	1.00	1.00	1.00	-
<b>Total:</b>	<b>16.00</b>	<b>15.00</b>	<b>15.00</b>	<b>12.00</b>	<b>12.00</b>	<b>(3.00)</b>

# 9

## **SECTION – 9**

### **City Treasurer**

## City Treasurer

*Provide banking, investment, and debt financing services for and to protect the fiscal integrity of the City of Sacramento.*

Under Article VI, §73 of the City Charter, the **City Treasurer** is responsible for the deposit and investment of all City funds. The City Charter also provides that the City Treasurer keep the City Council informed regarding the status of investments and City funds. Additionally, City Council has provided that the City Treasurer shall also provide public finance and debt issuance services for the City. Typical functions of the department include:

- Manage all investments for the City, the Sacramento Housing and Redevelopment Agency (SHRA), the Sacramento Public Library Authority (SPLA), various trust funds, and the Sacramento City Employees' Retirement System (SCERS).
- Manage the cash flow for City, SCERS, SHRA, SPLA, and other trust funds between the bank and the investment pools to both gain interest earnings and provide liquidity.
- Conduct investment activity in compliance with laws and regulations while meeting all state and other investment reporting and cash flow requirements.
- As Successor Agency, assume treasury functions of the former Redevelopment Agency for cash, debt and investment management.
- Provide banking services for all City departments, Convention and Visitors Bureau, and Gifts to Share; ensure deposits with financial institutions are fully collateralized as mandated by government code and City Charter.
- Provide debt financing services for the City, providing funding for facility development, land purchases, and improvements. Analysis of alternative debt structures and other instruments, creation of financing authorities, analysis of the obligation the City assumes with debt financing, and other financial analysis are part of the debt financing service.
- Continue dissemination and release of proper disclosure as mandated by City Code, California state law and federal and state securities laws (e.g., continuing disclosure reports, material events notices, investment earnings reports, etc.).
- Administration and coordination of activities related to \$1.150 billion in outstanding City bond issues (\$296 million in Successor Agency redevelopment debt) including: investor relations, rating agencies, active continuing disclosure, compliance with state and federal regulations, and monitoring of proceeds for arbitrage and covenant compliance.
- Provide fiscal advice relative to special projects and matters considered by City Council.

### **APPROVED BUDGET/STAFFING CHANGES**

As Successor Agency, the City Treasurer's Office has assumed treasury functions of the Redevelopment Agency for cash, debt, and investment management with no increase in staff or other resources.

The City Treasurer's Office has no reductions for FY2012/13. The revenue collected by the Office of the City Treasurer is greater than the Office's expenditures and represents a net positive contribution to the General Fund.

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The City reached an agreement with SCXEA, representing management and confidential employees, on June 12, 2012. As a result the employees covered by this agreement pay 100% of the employee's share of PERS.

**Department Budget Summary**

City Treasurer Budget Summary	FY2010/11	FY2011/12		FY2012/13		Change More/(Less) FY12 Amended/ FY13 Amended
	Actuals	Approved	Amended	Approved	Amended	
<b>Budgeted Expenditures</b>						
Employee Services	1,660,321	1,682,430	1,682,431	1,735,349	1,668,288	(14,143)
Labor/Supply Offset	(26,890)	350	350	350	350	-
Other Services and Supplies	409,508	393,007	393,007	426,467	426,467	33,460
Property	6,341	2,000	2,000	2,000	2,000	-
<b>Total:</b>	<b>\$2,049,279</b>	<b>\$2,077,787</b>	<b>\$2,077,788</b>	<b>\$2,164,166</b>	<b>\$2,097,105</b>	<b>\$19,317</b>
<b>Funding Summary by Fund/Special District</b>						
Assessment Reg/SDRIS	129,286	185,407	185,407	218,867	218,867	33,460
General Fund	1,835,530	1,881,671	1,881,672	1,858,490	1,791,429	(90,243)
Other	84,464	10,709	10,709	86,809	86,809	76,100
Special Districts - Capital	-	-	-	-	-	-
<b>Total:</b>	<b>\$2,049,279</b>	<b>\$2,077,787</b>	<b>\$2,077,788</b>	<b>\$2,164,166</b>	<b>\$2,097,105</b>	<b>\$19,317</b>

**Division Budget Summary**

City Treasurer Division Budgets	FY2010/11	FY2011/12		FY2012/13		Change More/(Less) FY12 Amended/ FY13 Amended
	Actuals	Approved	Amended	Approved	Amended	
City Treasurer	2,049,279	2,077,787	2,077,788	2,164,166	2,097,105	19,317
<b>Total:</b>	<b>\$2,049,279</b>	<b>\$2,077,787</b>	<b>\$2,077,788</b>	<b>\$2,164,166</b>	<b>\$2,097,105</b>	<b>\$19,317</b>

**Staffing Levels**

City Treasurer Division FTEs	FY2010/11	FY2011/12		FY2012/13		Change More/(Less) FY12 Amended/ FY13 Amended
	Actuals	Approved	Amended	Approved	Amended	
City Treasurer	12.00	12.00	12.00	12.00	12.00	-
<b>Total:</b>	<b>12.00</b>	<b>12.00</b>	<b>12.00</b>	<b>12.00</b>	<b>12.00</b>	<b>-</b>

# *10*

## **SECTION – 10**

### **Community Development**

## Community Development

*"We help build and preserve a great community."*

The **Community Development Department** plans for the future growth, development, and prosperity of Sacramento; reviews and approves development applications and building permits; and responds to issues related to the health and safety code while ensuring well-maintained properties and preserving the existing housing stock.

Services within the Community Development Department include:

- Providing a vision for a great City.
- Leading citywide planning, development, and urban design efforts.
- Guiding public development for private investment.
- Protecting public safety through building permit and inspection services.
- Providing public counter operations for planning and building applications.
- Maintaining the health and safety of neighborhoods by responding to complaints regarding nuisance property, including junk and debris, abandoned vehicles, and zoning violations.
- Responding to complaints and performing inspections of substandard structures, monitoring vacant buildings, and performing environmental health inspections.
- Responding within 24-hours to reports of immediately dangerous structures, properties, or vehicles with potential threat to health and safety.
- Providing graffiti vandalism abatement services for public and private property and promoting graffiti prevention through education and awareness.
- Conducting proactive inspections under the Rental Housing Inspection Program to ensure healthy and safe housing and prevent deterioration of rental housing stock.
- Enforcing state and local health and safety codes to ensure safe and fair business operations, including tobacco retailer licensing, entertainment permits, taxi cabs, and outdoor vending.
- Conducting public hearings as part of the enforcement process for the Community Development Department as well as other City departments.

The Community Development Department consists of the Planning, Building, Code Compliance, and Administrative Services Divisions.

### **APPROVED BUDGET/STAFFING CHANGES**

As a result of reaching agreements with SCXEA and Local 39, the Community Development Department has restored 9.0 filled FTE and 1.0 vacant FTE. Beginning FY2012/13, the Weed Abatement Program from the Fire Department was transferred to the Community Development Department which included adding (1.0 FTE) and a budget of \$345,500. In addition, the LAFCo position 1.0 FTE and a revenue budget of \$156,016 has been moved from Community Development to Citywide and Community Support. The following outlines the changes to the Community Development Department budget.

**Illegal Dumping**

Reduction: Net General Fund savings of \$88,600 and the elimination of 1.0 FTE.

Impact: There should be no change in illegal dumping abatement activity with the transfer of the program to the Solid Waste Division in the Department of General Services.

**Operational**

Adjustment: The Illegal Dumping Program has been transferred to the Solid Waste Division to be implemented with existing staff. The operating budget of \$400,000 has been moved to the Department of General Services to continue to support the abatement activity.

**Sacramento Local Agency Formation Commission (LAFCo Employee Funding)**

Reduction: General Fund reduction of \$154,751 in revenues and \$4,828 in expenditures, as well as the elimination of 1.0 FTE.

Impact: The revenues and expenditures budgets and FTE moved from Community Development to Citywide and Community Support.

**Operational**

Adjustment: The administrative components currently managed by the Community Development Department will be transferred to the Finance Department.

**Department Budget Summary**

<b>Community Development Budget Summary</b>	FY2010/11	FY2011/12		FY2012/13		Change More/(Less) FY12 Amended/ FY13 Amended
	Actuals	Approved	Amended	Approved	Amended	
<b>Budgeted Expenditures</b>						
Employee Services	17,780,086	16,980,188	16,980,188	16,957,617	17,448,426	468,238
Labor/Supply Offset	(628,877)	(1,270,361)	(1,270,361)	(1,206,861)	(1,205,361)	65,000
Other Services and Supplies	2,562,515	3,687,410	3,677,111	3,243,272	3,589,772	(87,339)
Property	282,058	88,445	88,445	90,445	90,445	2,000
<b>Total:</b>	<b>\$19,995,781</b>	<b>\$19,485,682</b>	<b>\$19,475,383</b>	<b>\$19,084,473</b>	<b>\$19,923,282</b>	<b>\$447,899</b>
<b>Funding Summary by Fund/Special District</b>						
Development Services Fund	(465,647)	(432,000)	(432,000)	(432,000)	(432,000)	-
General Fund	19,753,477	19,379,814	19,369,515	19,017,565	19,856,374	486,859
Lighting and Landscape	406,807	267,868	267,868	228,908	228,908	(38,960)
N. Natomas Financial Plan	-	20,000	20,000	20,000	20,000	-
SHRA CDBG	301,145	250,000	250,000	250,000	250,000	-
<b>Total:</b>	<b>\$19,995,781</b>	<b>\$19,485,682</b>	<b>\$19,475,383</b>	<b>\$19,084,473</b>	<b>\$19,923,282</b>	<b>\$447,899</b>

**Division Budget Summary**

Community Development Division Budgets	FY2010/11	FY2011/12		FY2012/13		Change More/(Less) FY12 Amended/ FY13 Amended
	Actuals	Approved	Amended	Approved	Amended	
Administration	3,285,457	3,240,539	3,240,539	2,026,147	2,053,355	(1,187,184)
Building	3,751,272	3,716,619	3,716,618	4,081,403	4,218,458	501,840
Code Enforcement	7,873,011	7,875,859	7,784,757	8,099,372	8,622,587	837,830
Customer Service	901,199	905,957	997,060	1,025,860	997,772	712
Planning	4,184,843	3,746,709	3,736,409	3,851,691	4,031,111	294,702
<b>Total:</b>	<b>\$19,995,781</b>	<b>\$19,485,682</b>	<b>\$19,475,383</b>	<b>\$19,084,473</b>	<b>\$19,923,282</b>	<b>\$447,899</b>

**Staffing Levels**

Community Development Division FTEs	FY2010/11	FY2011/12		FY2012/13		Change More/(Less) FY12 Amended/ FY13 Amended
	Actuals	Approved	Amended	Approved	Amended	
Administration	30.50	29.50	29.50	12.50	13.50	(16.00)
Building	30.00	28.00	29.00	30.00	31.00	2.00
Code Enforcement	67.00	61.00	60.00	67.00	70.00	10.00
Customer Service	7.00	7.00	7.00	8.00	8.00	1.00
Planning	39.00	40.00	40.00	41.00	42.00	2.00
<b>Total:</b>	<b>173.50</b>	<b>165.50</b>	<b>165.50</b>	<b>158.50</b>	<b>164.50</b>	<b>(1.00)</b>



# *11*

## **SECTION – 11**

### **Convention, Culture and Leisure**

## Convention, Culture and Leisure

*To promote and preserve Sacramento's unique culture and heritage by delivering accessible arts, leisure and educational experiences to enrich people's lives and enhance the Sacramento community and the metropolitan region.*

The **Convention, Culture and Leisure Department** provides the following operations:

- Sacramento Convention Center Complex
- Sacramento City Golf
- Sacramento Marina
- Sacramento Zoo
- Fairytale Town
- Powerhouse Science Center
- Sacramento History Museum
- Crocker Art Museum
- Center for Sacramento History
- Historic City Cemetery
- Sacramento Metropolitan Arts Commission
- Old Sacramento Historic District

These operations are supported by the Community Center Enterprise Fund, Marina Enterprise Fund, Golf Special Revenue Fund, General Fund, and partnerships with non-profit organizations and the County of Sacramento. Combined attendance exceeds four million annually, drawing from the community, region, and beyond.

### APPROVED BUDGET/STAFFING CHANGES

The City reached agreements for labor concessions with SCXEA and Local 39. These agreements resulted in the restoration of 4.0 FTE. As a result, the Convention, Culture and Leisure Department's budget and staffing levels remain at FY2011/12 levels for FY2012/13 (135.78 FTE).

**Department Budget Summary**

**Convention, Culture & Leisure  
Budget Summary**

	FY2010/11	FY2011/12		FY2012/13		Change More/(Less)
	Actuals	Approved	Amended	Approved	Amended	FY12 Amended/ FY13 Amended
<b>Budgeted Expenditures</b>						
Debt Service	704,469	604,468	604,468	1,239,112	1,239,112	634,644
Employee Services	11,563,102	13,521,065	13,548,217	10,249,715	10,273,172	(3,275,045)
Labor/Supply Offset	1,193,318	468,124	468,124	534,991	534,991	66,867
Operating Transfers	1,866,405	1,674,500	1,774,500	1,700,500	1,700,500	(74,000)
Other Services and Supplies	9,643,981	9,916,044	9,912,394	7,871,094	7,883,338	(2,029,056)
Property	85,233	472,815	470,271	145,500	145,500	(324,771)
<b>Total:</b>	<b>\$25,056,508</b>	<b>\$26,657,016</b>	<b>\$26,777,974</b>	<b>\$21,740,912</b>	<b>\$21,776,613</b>	<b>(\$5,001,361)</b>

**Funding Summary by Fund/Special District**

Community Center	12,920,436	14,061,221	14,161,223	14,285,029	14,286,153	124,930
Culture and Leisure	39,177	84,000	84,000	99,000	99,000	15,000
Fairytale Town	59,674	50,000	50,000	50,000	50,000	-
General Fund	5,387,633	4,721,257	4,712,687	4,656,796	4,709,223	(3,464)
Golf	4,919,523	5,914,861	5,914,861	214,443	208,411	(5,706,450)
Marina	1,625,418	1,708,290	1,735,445	2,315,886	2,304,069	568,624
Special Districts	67,387	67,387	69,758	69,758	69,758	-
Storm Drainage	-	-	-	-	-	-
Zoo	37,260	50,000	50,000	50,000	50,000	-
<b>Total:</b>	<b>\$25,056,508</b>	<b>\$26,657,016</b>	<b>\$26,777,974</b>	<b>\$21,740,912</b>	<b>\$21,776,613</b>	<b>(\$5,001,361)</b>

**Division Budget Summary**

**Convention, Culture & Leisure  
Division Budgets**

	FY2010/11	FY2011/12		FY2012/13		Change More/(Less)
	Actuals	Approved	Amended	Approved	Amended	FY12 Amended/ FY13 Amended
CCL Administration	1,458,727	1,672,674	1,635,574	1,632,138	1,659,579	24,005
Convention Center Complex	11,249,637	12,237,459	12,337,461	12,476,947	12,438,386	100,925
Crocker Art Museum	1,924,517	1,787,248	1,800,836	1,705,486	1,777,260	(23,576)
Discovery Museum Science Cntr	243,822	238,541	238,541	238,541	238,541	-
Fairytale Town	73,925	62,245	62,245	62,245	62,245	-
Golf	4,971,992	5,914,861	5,914,858	214,443	208,411	(5,706,447)
Metro Arts Commission	588,352	422,108	399,953	409,361	394,499	(5,454)
Old City Cemetery	90,772	108,566	108,566	121,958	120,629	12,063
Old Sacramento	1,260,426	1,328,305	1,330,676	1,362,569	1,349,096	18,420
Sacramento Archives	534,626	407,713	407,712	409,389	414,162	6,450
Sacramento History Museum	236,909	236,733	236,733	236,733	236,733	-
Sacramento Marina	1,625,418	1,671,190	1,735,445	2,315,886	2,304,069	568,624
Sacramento Zoo	797,386	569,374	569,374	555,215	573,005	3,631
<b>Total:</b>	<b>\$25,056,508</b>	<b>\$26,657,016</b>	<b>\$26,777,974</b>	<b>\$21,740,912</b>	<b>\$21,776,613</b>	<b>(\$5,001,361)</b>

**Staffing Levels**

**Convention, Culture & Leisure  
Division FTEs**

	FY2010/11	FY2011/12		FY2012/13		Change More/(Less)
	Actuals	Approved	Amended	Approved	Amended	FY12 Amended/ FY13 Amended
CCL Administration	10.00	10.00	10.00	10.00	10.00	-
Convention Center Complex	83.15	83.15	83.15	81.65	83.15	-
Crocker Art Museum	6.00	6.00	6.00	6.00	6.00	-
Golf	59.36	59.36	1.00	1.00	1.00	-
Metro Arts Commission	10.00	9.00	9.00	9.00	9.00	-
Old City Cemetery	1.00	1.00	1.00	1.00	1.00	-
Old Sacramento	8.83	8.83	8.83	8.83	8.83	-
Sacramento Archives	4.00	3.00	3.00	3.00	3.00	-
Sacramento Marina	7.80	7.80	7.80	7.80	7.80	-
Sacramento Zoo	6.00	6.00	6.00	5.00	6.00	-
<b>Total:</b>	196.14	194.14	135.78	133.28	135.78	-

# 12

## **SECTION – 12**

### **Economic Development**

## Economic Development

*Building On Our History - Creating The Place To Be.*

The role of the **Economic Development Department** is the advocate for the business community in the City of Sacramento. It markets, facilitates, and financially assists targeted private investment and development within the City of Sacramento, and seeks opportunities that will revitalize the Downtown and River District Project Areas.

Economic Development is focused on:

- Business recruitment, retention, and expansion;
- Small business outreach and certification;
- Revitalization of targeted commercial corridors;
- Economic development policy and legislation;
- Development opportunity project management;
- International trade investments;
- Revolving loan funds;
- Retail, entertainment, and cultural arts facilities;
- New commercial and office projects; and
- Public area beautification.

### APPROVED BUDGET/STAFFING CHANGES

The City reached agreements for labor concessions with SCXEA and Local 39. These agreements resulted in restoration of 1.0 FTE.

The Economic Development Department has been reduced by \$274,176 including the elimination of 2.0 filled FTE and the transfer of 1.0 vacant FTE to Public Works. The following outlines the changes to the Economic Development Department Budget as a result of budget reductions.

#### **Administration**

Reduction: Net General Fund savings of \$274,176, the elimination of 2.0 FTE, and the transfer of 1.0 FTE to Public Works.

Impact: The department will leverage the administrative structure of the Public Works Department by consolidating administrative support including financial, grant and contract management, and the department's personnel functions.

#### Operational

Adjustment: Public Works will perform the department's administrative services, including the financial, grant, and contract management. Tasks and coordination of the City's ESBD program will need to be reassigned to existing staff. This reassignment will reduce the department's ability to fully implement the economic development strategy.

**Department Budget Summary**

<b>Economic Development Budget Summary</b>	FY2010/11	FY2011/12		FY2012/13		Change More/(Less) FY12 Amended/ FY13 Amended
	Actuals	Approved	Amended	Approved	Amended	
<b>Budgeted Expenditures</b>						
Employee Services	2,087,868	1,669,147	1,669,147	1,393,234	1,391,183	(277,964)
Labor/Supply Offset	31,979	2,856	2,856	2,856	2,856	-
Operating Transfers	(496,553)	-	-	-	-	-
Other Services and Supplies	1,757,592	1,481,466	1,481,466	1,481,374	1,481,374	(92)
Property	44,493	2,000	2,000	2,000	2,000	-
<b>Total:</b>	<b>\$3,425,378</b>	<b>\$3,155,469</b>	<b>\$3,155,469</b>	<b>\$2,879,464</b>	<b>\$2,877,413</b>	<b>(\$278,056)</b>
<b>Funding Summary by Fund/Special District</b>						
Debt Service	42,210	-	-	-	-	-
General Fund	3,855,721	3,155,469	3,155,469	2,829,464	2,827,413	(328,056)
Other	(472,553)	-	-	-	-	-
Parking	-	-	-	50,000	50,000	50,000
<b>Total:</b>	<b>\$3,425,378</b>	<b>\$3,155,469</b>	<b>\$3,155,469</b>	<b>\$2,879,464</b>	<b>\$2,877,413</b>	<b>(\$278,056)</b>

**Division Budget Summary**

<b>Economic Development Division Budgets</b>	FY2010/11	FY2011/12		FY2012/13		Change More/(Less) FY12 Amended/ FY13 Amended
	Actuals	Approved	Amended	Approved	Amended	
Administration	(384,789)	75,701	75,700	221,683	220,717	145,017
Citywide Development	2,733,279	2,293,930	2,293,930	2,043,869	1,965,281	(328,649)
Downtown Development	1,076,889	785,839	785,839	613,912	691,415	(94,424)
<b>Total:</b>	<b>\$3,425,378</b>	<b>\$3,155,469</b>	<b>\$3,155,469</b>	<b>\$2,879,464</b>	<b>\$2,877,413</b>	<b>(\$278,056)</b>

**Staffing Levels**

<b>Economic Development Division FTEs</b>	FY2010/11	FY2011/12		FY2012/13		Change More/(Less) FY12 Amended/ FY13 Amended
	Actuals	Approved	Amended	Approved	Amended	
Administration	1.00	1.00	1.00	2.00	2.00	1.00
Citywide Development	11.00	8.00	8.00	5.00	5.00	(3.00)
Downtown Development	6.00	5.00	5.00	4.00	4.00	(1.00)
<b>Total:</b>	<b>18.00</b>	<b>14.00</b>	<b>14.00</b>	<b>11.00</b>	<b>11.00</b>	<b>(3.00)</b>

# 13

## **SECTION – 13**

### **Finance**



## Finance

*The mission of the Finance Department is to educate, inform, and provide excellent internal and external customer service with integrity, efficiency, and quality.*

The **Finance Department** is responsible for overseeing the financial management of the City. The Finance Department currently provides accounting, budgeting, public facilities financing, billing, collection, parking citation, and revenue collection services. Internal services and programs include strategic planning and policy analysis. Functions of the Finance Department include:

- Administration provides centralized administrative support to the goals, objectives, policies and priorities for the department.
- The Accounting Division processes payments to vendors, as well as paychecks and reimbursements for work-related expenses for City employees, produces various annual reports, and manages special districts.
- The Budget Office assists departments with managing operating and capital improvement program budgets, coordinates and manages the development of the City Manager's annual proposed and approved operating and capital improvement program budgets, and assists with a variety of citywide special projects and assignments.
- The Revenue Division coordinates billing and collection of major taxes, fees, and citations citywide and full payment of fees; audits and enforces a variety of City codes to ensure compliance; and processes and issues business and operating permits.

### **APPROVED BUDGET/STAFFING CHANGES**

The City reached agreements for labor concessions with SCXEA and Local 39. These agreements resulted in the restoration of 3.0 FTE that were proposed for elimination.

Following the State's dissolution of redevelopment agencies, 2.0 FTE and \$40,000 for professional services were added to the Accounting division to manage the 62 funds and reporting responsibilities associated with the City becoming the Successor Agency to the Redevelopment Agency.

In addition, the City Manager's office transferred 1.0 FTE to Finance to oversee the contracts and billings for the Sacramento Flood Control Agency and Local Agency Formation Commission operations included in Citywide and Community Support. This position is fully offset by reimbursements.

**Department Budget Summary**

Finance Budget Summary	FY2010/11	FY2011/12		FY2012/13		Change More/(Less) FY12 Amended/ FY13 Amended
	Actuals	Approved	Amended	Approved	Amended	
<b>Budgeted Expenditures</b>						
Employee Services	5,953,263	6,271,760	6,271,760	6,424,244	6,626,340	354,580
Labor/Supply Offset	(184,474)	(1,034,632)	(1,034,632)	(1,034,632)	(1,034,632)	-
Other Services and Supplies	2,040,378	2,287,950	2,269,265	2,118,893	2,118,893	(150,372)
Property	8,060	17,000	17,000	17,000	17,000	-
<b>Total:</b>	<b>\$7,817,227</b>	<b>\$7,542,078</b>	<b>\$7,523,393</b>	<b>\$7,525,505</b>	<b>\$7,727,601</b>	<b>\$204,208</b>
<b>Funding Summary by Fund/Special District</b>						
Assessment Reg/SDRIS	504,000	192,286	192,286	192,286	192,286	-
Downtown Management District	8,337	8,337	7,616	7,616	7,616	-
General Fund	4,093,670	4,223,270	4,184,270	4,272,209	4,474,305	290,035
Lighting and Landscape	253,779	236,759	236,759	210,639	210,639	(26,120)
Other	2,063,966	2,237,407	2,237,407	2,317,827	2,317,827	80,420
Sacramento Tourism BID	43,966	40,000	40,000	40,000	40,000	-
Special Distrcts	826,214	592,284	574,320	434,193	434,193	(140,127)
Special Districts - Capital	23,295	11,735	11,735	11,735	11,735	-
Water Planning	-	-	39,000	39,000	39,000	-
<b>Total:</b>	<b>\$7,817,227</b>	<b>\$7,542,078</b>	<b>\$7,523,393</b>	<b>\$7,525,505</b>	<b>\$7,727,601</b>	<b>\$204,208</b>

**Division Budget Summary**

Finance Division Budgets	FY2010/11	FY2011/12		FY2012/13		Change More/(Less) FY12 Amended/ FY13 Amended
	Actuals	Approved	Amended	Approved	Amended	
Accounting	3,135,418	3,439,157	3,420,473	3,294,929	3,542,923	122,450
Budget Office	732,469	968,936	968,936	1,011,699	987,790	18,854
Finance Administration	263,147	403,046	403,045	403,443	402,539	(506)
Revenue	3,686,192	2,730,939	2,730,939	2,815,434	2,794,349	63,410
<b>Total:</b>	<b>\$7,817,227</b>	<b>\$7,542,078</b>	<b>\$7,523,393</b>	<b>\$7,525,505</b>	<b>\$7,727,601</b>	<b>\$204,208</b>

**Staffing Levels**

Finance Division FTEs	FY2010/11	FY2011/12		FY2012/13		Change More/(Less) FY12 Amended/ FY13 Amended
	Actuals	Approved	Amended	Approved	Amended	
Accounting	28.00	28.00	28.00	30.00	31.00	3.00
Budget Office	6.00	6.00	6.00	6.00	6.00	-
Finance Administration	2.00	2.00	2.00	2.00	2.00	-
Revenue	36.00	38.00	38.00	37.00	38.00	-
<b>Total:</b>	<b>72.00</b>	<b>74.00</b>	<b>74.00</b>	<b>75.00</b>	<b>77.00</b>	<b>3.00</b>

# 14

## **SECTION – 14** **Fire**

## Fire

*Committed to excellence in enhancing and protecting life, property and the environment.*

The **Fire Department** first began serving the citizens of Sacramento in 1850 as a volunteer organization. In 1872, the Department became the first paid professional fire department west of the Mississippi. The Department responds to many types of emergencies including fires, emergency medical calls, hazardous materials incidents, and specialized rescues, such as water, vertical, confined space and animal rescues. The Department provides fire code enforcement, public education, and fire investigation.

The Fire Department is headed by a Fire Chief appointed by the City Manager and is divided into three offices:

- Office of the Fire Chief: Responsible for fiscal management, special projects, and community services.
- Office of Operations: Responsible for management of emergency response resources including shift operations, emergency medical services, and special operations.
- Office of Administrative Services: Responsible for providing support to operational personnel through the management/implementation of programs that include: fire prevention activities, training, technical services, human resources, and fire infrastructure.

### APPROVED BUDGET/STAFFING CHANGES

The City reached agreements for labor concessions with SCXEA, Local 39, and Local 522. These agreements resulted in the restoration of 64.0 FTE.

Retirement pick up of 3% effective June 30, 2012, was agreed to by L522 with an additional retirement pick up of 6% effective December 29, 2012, for a total on-going retirement pick up of 9%. Other Unions, including SCXEA and Local 39, also agreed to pay 100% of the employee's share of PERS effective June 30, 2012 and various other concessions. In addition, as part of the Staffing for Adequate Fire and Emergency Response (SAFER) grant, the Fire Department has been using out-of-class assignments to fill the Fire Engineer and Fire Captains associated with the companies funded by the SAFER grant. The agreement with Local 522, approved by the City, includes the promotion of 12.0 Firefighters to 6.0 Fire Engineers and 6.0 Fire Captains.

In an effort to align the City's code enforcement activities, the Weed Abatement Program was transferred to the Community Development Department at the beginning of FY2012/13. The following outlines the changes to the Fire Department Budget as a result of budget reductions.

**Fire Logistics**

Reduction: Net General Fund savings of \$35,433 and the elimination of 0.5 FTE.

Impact: Reduction to half-time of one Fire Service Worker position will result in delay of repairing frontline tools and equipment, including self-contained breathing apparatus (SCBA) and maintenance of Personnel Protective Equipment, repair and replacement of large and small diameter hose, which can mean response personnel may not have equipment to perform required duties/assistance.

**Operational**

Adjustment: Ensure supervisors and managers are aware of potential increased time. Shop supervisor will prioritize repairs of equipment and delivery of supplies.

**Department Budget Summary**

Fire Budget Summary	FY2010/11	FY2011/12		FY2012/13		Change More/(Less) FY12 Amended/ FY13 Amended
	Actuals	Approved	Amended	Approved	Amended	
<b>Budgeted Expenditures</b>						
Debt Service	420,730	422,865	422,865	419,144	419,144	(3,721)
Employee Services	86,198,544	87,824,506	88,824,509	80,257,824	85,298,329	(3,526,180)
Labor/Supply Offset	(576,721)	(3,834,660)	(3,834,660)	(447,970)	(3,200,895)	633,765
Operating Transfers	5,304	-	-	-	-	-
Other Services and Supplies	9,644,146	10,147,322	10,147,322	10,338,461	9,991,961	(155,361)
Property	501,366	1,396,843	1,263,213	1,562,478	1,263,213	-
<b>Total:</b>	<b>\$96,193,369</b>	<b>\$95,956,876</b>	<b>\$96,823,249</b>	<b>\$92,129,937</b>	<b>\$93,771,752</b>	<b>(\$3,051,497)</b>
<b>Funding Summary by Fund/Special District</b>						
General Fund	95,693,369	95,456,876	96,323,249	91,629,937	93,271,752	(3,051,497)
Risk Mgmt	500,000	500,000	500,000	500,000	500,000	-
<b>Total:</b>	<b>\$96,193,369</b>	<b>\$95,956,876</b>	<b>\$96,823,249</b>	<b>\$92,129,937</b>	<b>\$93,771,752</b>	<b>(\$3,051,497)</b>

**Division Budget Summary**

Fire Division Budgets	FY2010/11	FY2011/12		FY2012/13		Change More/(Less) FY12 Amended/ FY13 Amended
	Actuals	Approved	Amended	Approved	Amended	
Office of Admin. Services	14,346,362	14,047,304	13,916,276	13,176,093	13,760,256	(156,020)
Office of Operations	80,619,089	80,380,649	81,378,047	77,399,532	78,484,516	(2,893,531)
Office of the Fire Chief	1,227,918	1,528,923	1,528,926	1,554,312	1,526,980	(1,946)
<b>Total:</b>	<b>\$96,193,369</b>	<b>\$95,956,876</b>	<b>\$96,823,249</b>	<b>\$92,129,937</b>	<b>\$93,771,752</b>	<b>(\$3,051,497)</b>

**Staffing Levels**

Fire Division FTEs	FY2010/11	FY2011/12		FY2012/13		Change More/(Less) FY12 Amended/ FY13 Amended
	Actuals	Approved	Amended	Approved	Amended	
Office of Admin. Services	50.00	48.00	48.00	37.50	48.00	-
Office of Operations	578.00	532.00	533.00	480.50	532.50	(0.50)
Office of the Fire Chief	10.00	9.00	9.00	9.00	9.00	-
<b>Total:</b>	<b>638.00</b>	<b>589.00</b>	<b>590.00</b>	<b>527.00</b>	<b>589.50</b>	<b>(0.50)</b>

# 15

## **SECTION – 15** **General Services**

## General Services

*We value and recognize each other as one team committed to excellence with integrity as our foundation*

The **Department of General Services** provides:

- Sacramento City 311 – call center operations
- Animal Care Services – enforcement, sheltering, adoption, and education
- Facilities and Real Property Management – facility maintenance, design and construction, real estate, and mailing services
- Procurement Services – contract services, and procurement standards and compliance
- Solid Waste Services – refuse and recycling collection, yard waste collection, household hazardous waste, neighborhood cleanup, street sweeping, illegal dumping cleanup and landfill operations
- Fleet Services – purchases, maintenance, and management

### APPROVED BUDGET / STAFFING CHANGES

During FY2011/12, the Solid Waste Division was moved from the Department of Utilities (DOU) to the Department of General Services (DGS). This reorganization included 4.0 FTE administrative positions in DOU that were dedicated to supporting the Solid Waste Division.

The DGS FY2012/13 approved budget reflects this reorganization, as well as other internal reorganizations, and labor agreements reached with SCXEA and Local 39 that restored ten positions proposed for elimination. The net effect of these changes is an expenditure budget reduction of \$2,016,506 and 14.0 FTE as follows:

#### **Commercial Solid Waste Services**

Reduction: Net savings of \$1,778,893 and the elimination of 11.0 FTE.

Impact: Pursuant to City Council direction, the division will be terminating commercial solid waste and recycling collection by October 1, 2012.

Operational  
Adjustments: No operational adjustments necessary.

#### **Facilities Maintenance – Preventive Maintenance, Deferred Maintenance, Daily Repairs, and Corrective Work**

Reduction: Net savings of \$55,322 and the elimination of 0.5 FTE.

Impact: Fewer staff available to perform non-emergency repairs and maintenance, which will increase the deferred maintenance backlog and diminish the operational life of facility systems and components.

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Operational

Adjustments: On-call consultants and contracts will be used to supplement staff resources.

**Facilities Maintenance – Remodels, Improvements, and Billable Work**

Reduction: Net savings of \$55,323 and the elimination of 0.5 FTE.

Impact: Project delivery timelines will lengthen.

Operational

Adjustments: On-call consultants and contracts will be used to supplement staff resources.

**Fleet Administration and System Support**

Reduction: Net savings of \$31,742 and the elimination of 0.5 FTE.

Impact: Reduced administrative support for Fleet Management programs including asset management, fuel management, inventory management, sublet, build, and motor pool/car share.

Operational

Adjustments: Staff will attempt to cover the loss of this position by further automation and system integrations along with redistributing the workload to remaining Fleet Management administration and system support staff.

**Fleet Maintenance/Repair – Light Duty**

Reduction: Net savings of \$95,226 and the elimination of 1.5 FTE.

Impact: Reduction of shop operating hours and technician capacity may result in increased equipment downtime.

Operational

Adjustments: Hours of operations for fleet maintenance shops at the Kinney and Rooney Police substations will be reduced from six days per week to five days per week, Monday – Friday, 7 AM to 7 PM. Emergency repairs later in the evening will be accomplished whenever possible by heavy duty fleet maintenance shops that will remain open later in the evening Monday – Friday. On-call fleet maintenance staff will also respond to emergencies after shops are closed.



**Department Budget Summary**

General Services Budget Summary	FY2010/11	FY2011/12		FY2012/13		Change More/(Less) FY12 Amended/ FY13 Amended
	Actuals	Approved	Amended	Approved	Amended	
<b>Budgeted Expenditures</b>						
Debt Service	(420,730)	(422,865)	(422,865)	(419,144)	(419,144)	3,721
Employee Services	20,395,003	20,120,577	20,120,577	33,205,130	33,359,680	13,239,103
Labor/Supply Offset	(4,809,125)	(4,168,634)	(4,168,634)	(1,093,578)	(1,093,578)	3,075,056
Operating Transfers	468,036	-	-	6,811,000	6,811,000	6,811,000
Other Services and Supplies	28,852,108	25,213,573	25,244,955	49,768,606	50,038,606	24,793,651
Property	11,751,391	13,843,690	13,784,686	19,798,913	19,798,913	6,014,227
<b>Total:</b>	<b>\$56,236,683</b>	<b>\$54,586,341</b>	<b>\$54,558,719</b>	<b>\$108,070,927</b>	<b>\$108,495,477</b>	<b>\$53,936,758</b>
<b>Funding Summary by Fund/Special District</b>						
Cal EPA	7,719,727	7,701,630	7,701,630	7,701,630	7,701,630	-
Community Center	2,012	1,327	1,327	1,453	1,453	126
Fleet Mgmt	35,019,537	34,367,934	34,367,935	36,789,989	36,809,457	2,441,522
Gas Tax	242,023	142,929	142,929	185,043	185,043	42,114
General Fund	10,612,336	9,637,609	9,609,986	9,081,042	9,193,210	(416,776)
Lighting and Landscape	-	-	-	100,000	100,000	100,000
Other	1,750,926	2,050,926	2,050,926	2,404,510	2,404,510	353,584
Parking	24,893	21,631	21,631	27,864	27,864	6,233
Solid Waste	585,938	548,937	548,937	51,547,247	51,840,161	51,291,224
Special Districts	-	-	-	5,000	5,000	5,000
STATE ROUTE 275	-	-	-	22,119	22,119	22,119
Storm Drainage	29,105	14,329	14,329	96,590	96,590	82,261
Wastewater	60,483	23,058	23,058	27,132	27,132	4,074
Water	189,703	76,031	76,031	81,308	81,308	5,277
<b>Total:</b>	<b>\$56,236,683</b>	<b>\$54,586,341</b>	<b>\$54,558,719</b>	<b>\$108,070,927</b>	<b>\$108,495,477</b>	<b>\$53,936,758</b>

**Division Budget Summary**

General Services Division Budgets	FY2010/11	FY2011/12		FY2012/13		Change More/(Less) FY12 Amended/ FY13 Amended
	Actuals	Approved	Amended	Approved	Amended	
311	1,700,894	1,697,436	1,697,434	1,759,856	1,757,534	60,100
Animal Care Services	3,261,326	2,927,171	2,917,879	3,154,603	3,136,008	218,129
Facilities & Real Prop Mgmt	14,538,057	14,008,325	13,989,996	13,152,135	13,277,914	(712,082)
Fleet Management	35,019,537	34,367,934	34,367,935	36,789,989	36,809,457	2,441,522
Office of the Director	1,119,397	1,007,336	1,007,336	1,106,002	1,129,427	122,091
Procurement Services	597,472	578,140	578,139	548,081	531,962	(46,177)
Solid Waste and Recycling	-	-	-	51,560,261	51,853,175	51,853,175
<b>Total:</b>	<b>\$56,236,683</b>	<b>\$54,586,341</b>	<b>\$54,558,719</b>	<b>\$108,070,927</b>	<b>\$108,495,477</b>	<b>\$53,936,758</b>

**Staffing Levels**

General Services Division FTEs	FY2010/11	FY2011/12		FY2012/13		Change More/(Less) FY12 Amended/ FY13 Amended
	Actuals	Approved	Amended	Approved	Amended	
311	23.00	23.00	23.00	22.50	23.00	-
Animal Care Services	33.00	31.50	31.50	33.50	33.50	2.00
Facilities & Real Prop Mgmt	70.00	64.00	64.00	62.00	63.00	(1.00)
Fleet Management	104.00	91.00	91.00	86.00	87.00	(4.00)
Office of the Director	9.00	8.00	8.00	8.00	9.00	1.00
Procurement Services	8.00	7.00	7.00	6.00	6.00	(1.00)
Solid Waste and Recycling	-	-	160.00	150.00	153.00	(7.00)
<b>Total:</b>	<b>247.00</b>	<b>224.50</b>	<b>384.50</b>	<b>368.00</b>	<b>374.50</b>	<b>(10.00)</b>

# 16

## **SECTION – 16** **Human Resources**

# Human Resources

*The Human Resources Department delivers programs and services to customers which result in a positive experience.*

**The Human Resources Department** is responsible for attracting, retaining and developing a highly qualified and diverse City workforce and implementing organizational improvements. Human Resources provides the following key services: recruiting, testing, classification, and compensation; benefits and retirement; safety, loss prevention, and workers’ compensation; equal employment opportunity implementation and Americans with Disabilities Act (ADA) coordination; negotiation and implementation of labor agreements, discipline, and grievance administration; and citywide volunteer coordination.

## APPROVED BUDGET/STAFFING CHANGES

The City reached agreement with SCXEA, representing management and confidential employees, on June 12, 2012. As a result of this agreement, 2.5 FTE proposed for elimination were restored.

### Department Budget Summary

Human Resources Budget Summary	FY2010/11	FY2011/12		FY2012/13		Change More/(Less) FY12 Amended/ FY13 Amended
	Actuals	Approved	Amended	Approved	Amended	
<b>Budgeted Expenditures</b>						
Contingency	-	-	(27,620)	-	-	27,620
Employee Services	8,928,005	7,181,022	7,181,020	7,344,143	7,289,204	108,184
Labor/Supply Offset	2,621,665	2,591,513	2,591,513	3,316,175	3,316,175	724,662
Operating Transfers	53,650	-	-	-	-	-
Other Services and Supplies	21,707,228	17,517,161	17,578,394	17,350,772	17,350,772	(227,622)
Property	14,922	48,606	48,606	48,606	48,606	-
<b>Total:</b>	<b>\$33,325,471</b>	<b>\$27,338,302</b>	<b>\$27,371,913</b>	<b>\$28,059,696</b>	<b>\$28,004,757</b>	<b>\$632,844</b>
<b>Funding Summary by Fund/Special District</b>						
Fleet Mgmt	40,802	40,582	40,582	40,582	40,582	-
General Fund	2,572,141	2,511,519	2,545,132	2,247,017	2,225,303	(319,829)
Other	1,391,971	1,120,846	1,120,846	1,442,392	1,442,392	321,546
Risk Mgmt	29,114,044	23,459,233	23,459,231	24,123,583	24,090,358	631,127
Solid Waste	91,315	91,063	91,063	91,063	91,063	-
Storm Drainage	42,853	42,802	42,802	42,802	42,802	-
Wastewater	17,625	17,604	17,604	17,604	17,604	-
Water	54,719	54,653	54,653	54,653	54,653	-
<b>Total:</b>	<b>\$33,325,471</b>	<b>\$27,338,302</b>	<b>\$27,371,913</b>	<b>\$28,059,696</b>	<b>\$28,004,757</b>	<b>\$632,844</b>

**Division Budget Summary**

Human Resources Division Budgets	FY2010/11	FY2011/12		FY2012/13		Change More/(Less) FY12 Amended/ FY13 Amended
	Actuals	Approved	Amended	Approved	Amended	
HR Administration	2,794,409	2,750,820	2,750,820	2,804,061	2,811,633	60,813
Labor Relations	1,085,239	800,258	861,491	831,681	802,395	(59,096)
Risk Management	27,412,745	21,460,804	21,433,183	22,011,898	21,928,602	495,419
Workers' Compensation	2,033,078	2,326,420	2,326,419	2,412,057	2,462,127	135,708
<b>Total:</b>	<b>\$33,325,471</b>	<b>\$27,338,302</b>	<b>\$27,371,913</b>	<b>\$28,059,696</b>	<b>\$28,004,757</b>	<b>\$632,844</b>

**Staffing Levels**

Human Resources Division FTEs	FY2010/11	FY2011/12		FY2012/13		Change More/(Less) FY12 Amended/ FY13 Amended
	Actuals	Approved	Amended	Approved	Amended	
HR Administration	24.00	23.00	23.00	23.00	23.00	-
Labor Relations	7.00	6.00	6.00	6.00	6.00	-
Risk Management	20.00	20.00	20.00	20.00	20.00	-
Workers' Compensation	20.00	20.00	20.00	20.00	20.00	-
<b>Total:</b>	<b>71.00</b>	<b>69.00</b>	<b>69.00</b>	<b>69.00</b>	<b>69.00</b>	<b>-</b>

# 17

## **SECTION – 17**

### **Information Technology**

## Information Technology

*We deliver business value and leadership citywide by providing quality technology solutions, services, and support.*

The **Information Technology Department** is responsible for providing leadership and vision for integrating City Council, City Manager, and departmental goals into a citywide information technology (IT) strategy. The IT Department consists of the following divisions:

- Technology Administration provides strategic leadership, direction and oversight in meeting the department's goals and objectives. Responsibilities include centralized administrative support, fiscal operations, telecommunication billing and IT security policies/procedures.
- The Enterprise Business Systems provides planning, management, integration, and ongoing technical support for the City's Financial and Human Resources System (eCAPS) and Customer Information Systems (CIS – Utility Billing).
- Geographic Information Systems Division is responsible for creating, designing, and managing information systems and developing solutions that require "location-based" information.
- Applications and Data Management provides enabling technologies and solutions that can allow City departments and business operations to function more effectively and efficiently.
- IT Customer Service provides citywide technology coordination and support for helpdesk and desktop services, and departmental systems and applications.
- Technical Support Services is responsible for the base technical infrastructure that is necessary to run all of the City's Enterprise Applications and to allow communication between people and computers.

### **APPROVED BUDGET/STAFFING CHANGES**

As a result of reaching agreements with SCXEA and Local 39, the 2.0 FTE slated for reduction have been restored. The Information Technology Department's staffing levels remain at FY2011/12 levels for FY2012/13 (49.0 FTE).

The Department transferred \$797,508 service and supply budgets to the Citywide IT Support Department for Citywide IT software/hardware maintenance and support costs for better administration and management of Citywide costs.

**Department Budget Summary**

Information Technology Budget Summary	FY2010/11	FY2011/12		FY2012/13		Change More/(Less) FY12 Amended/ FY13 Amended
	Actuals	Approved	Amended	Approved	Amended	
<b>Budgeted Expenditures</b>						
Employee Services	6,569,562	6,149,041	6,149,042	6,071,946	6,048,580	(100,462)
Labor/Supply Offset	286	-	-	-	-	-
Other Services and Supplies	1,392,160	1,641,545	1,641,545	866,978	866,978	(774,567)
Property	95,112	397,123	297,123	392,213	392,213	95,090
<b>Total:</b>	<b>\$8,057,120</b>	<b>\$8,187,709</b>	<b>\$8,087,710</b>	<b>\$7,331,137</b>	<b>\$7,307,771</b>	<b>(\$779,939)</b>
<b>Funding Summary by Fund/Special District</b>						
General Fund	5,313,827	4,850,666	4,750,667	3,370,912	3,347,546	(1,403,121)
Other	2,711,493	3,209,537	3,209,537	3,832,719	3,832,719	623,182
Risk Mgmt	31,800	-	-	-	-	-
Solid Waste	-	-	-	-	-	-
Storm Drainage	-	127,506	127,506	127,506	127,506	-
<b>Total:</b>	<b>\$8,057,120</b>	<b>\$8,187,709</b>	<b>\$8,087,710</b>	<b>\$7,331,137</b>	<b>\$7,307,771</b>	<b>(\$779,939)</b>

**Division Budget Summary**

Information Technology Division Budgets	FY2010/11	FY2011/12		FY2012/13		Change More/(Less) FY12 Amended/ FY13 Amended
	Actuals	Approved	Amended	Approved	Amended	
Applications & Data Mgmt	3,024,968	793,208	793,209	814,582	773,839	(19,370)
Citywide IT Systems - Division	-	1,328,703	1,228,703	531,195	531,195	(697,508)
Consolidated IT Billing	(866,902)	(510,882)	(510,882)	(510,867)	(510,867)	15
Enterprise Business Sys - Division	-	1,326,358	1,326,359	1,351,456	1,285,376	(40,983)
Geographic Information Systems	324,380	484,881	484,881	547,954	527,608	42,727
IT Customer Service -Division	-	776,532	776,531	825,949	807,470	30,939
Technical Support Services Division	3,541,169	2,004,570	2,004,570	1,958,615	1,987,153	(17,417)
Technology Administration Division	2,033,504	1,984,339	1,984,339	1,812,254	1,905,997	(78,342)
<b>Total:</b>	<b>\$8,057,120</b>	<b>\$8,187,709</b>	<b>\$8,087,710</b>	<b>\$7,331,137</b>	<b>\$7,307,771</b>	<b>(\$779,939)</b>

**Staffing Levels**

Information Technology Division FTEs	FY2010/11	FY2011/12		FY2012/13		Change More/(Less) FY12 Amended/ FY13 Amended
	Actuals	Approved	Amended	Approved	Amended	
Applications & Data Mgmt	23.00	6.00	6.00	6.00	6.00	-
Enterprise Business Sys - Division	-	10.00	10.00	10.00	10.00	-
Geographic Information Systems	2.00	4.00	4.00	4.00	4.00	-
IT Customer Service -Division	-	7.00	7.00	7.00	7.00	-
Technical Support Services Division	25.00	16.00	16.00	15.00	16.00	-
Technology Administration Division	4.00	6.00	6.00	6.00	6.00	-
<b>Total:</b>	<b>54.00</b>	<b>49.00</b>	<b>49.00</b>	<b>48.00</b>	<b>49.00</b>	<b>-</b>

# 18

## **SECTION – 18** **Parks and Recreation**



## Parks and Recreation

*To provide parks, programs and facilities and preserve open space to optimize the experience of living.*

Sacramento's parks and recreation system provides the City of Sacramento's residents and visitors with significant personal, social, environmental, and economic benefits. Directed by the City Council through the approval of the *Parks and Recreation Master Plan for 2005-2010 Technical Update*, program development and service delivery for the **Department of Parks and Recreation** are guided by the following primary themes:

- Promoting human growth and development by providing opportunities for engagement, safety, relationships, and personal development.
- Protecting the City's green infrastructure.
- Optimizing the experience of living through people, parks, and programs.

The many unique physical assets and programs of the parks and recreation system form the green and social "infrastructure" of a vital, sustainable city.

Department services are structured as follows:

- Park Operations Services
- Park Planning and Development Services
- Recreation Services
- Neighborhood Services and Special Events
- Administrative Services

The department maintains over 200 parks and many miles of off-street bike trails. Slowed system growth over the next few years continues to be under review given significant challenges in adequately operating and maintaining new and expanded sites.

The department is responsible for over 30 aquatic facilities, community centers, and clubhouses with numerous programs, rental uses, and leisure enrichment classes. Recreation staff strives to involve the whole community in their programs and activities to enrich people's lives at all ages. Support from external funding partners helps deliver services for children and youth development, older adults, and the disabled. Core programming and services have, and continue to be, seriously affected by economic challenges and a portion of these facilities are currently closed. A portion of the Community Center system is now managed and operated by partner organizations. In the face of these challenges, the community has stepped up volunteerism and individual contributions.

Department staff advocate for the importance of parks and recreation to the quality of life in Sacramento; to the health and well-being of citizens, and to maximize services by partnering with school districts, other government agencies, foundations, community-based organizations, the business community, neighborhood groups, and volunteers.

**APPROVED BUDGET/STAFFING CHANGES**

The City reached agreements for labor concessions with SCXEA and Local 39. These agreements resulted in the restoration of 10.05 FTE that were proposed for elimination.

The Department of Parks and Recreation’s Access Leisure section is reduced by \$208,594 in the General Fund including the elimination of 5.2 FTE. This was necessary to address reduced fee revenue due to a significant drop in public participation and sponsorships.

To create efficiencies, the Park Planning and Development Division was restructured, including the elimination of 4.0 FTE.

The Neighborhood Services Division service and supply budget increased by \$100,000 in the General Fund to support the Winter Shelter motel/hotel voucher program. In addition, to adequately manage a new State Gang Prevention and Literacy Program grant, a limited term 1.0 FTE Program Analyst position was added to the Neighborhood Services Division for the duration of the grant period.

**Department Budget Summary**

<b>Parks and Recreation Budget Summary</b>	<b>FY2010/11</b>	<b>FY2011/12</b>		<b>FY2012/13</b>		<b>Change More/(Less)</b>
	<b>Actuals</b>	<b>Approved</b>	<b>Amended</b>	<b>Approved</b>	<b>Amended</b>	<b>FY12 Amended/ FY13 Amended</b>
<b>Budgeted Expenditures</b>						
Debt Service	584,734	40,000	40,000	20,000	20,000	(20,000)
Employee Services	32,173,757	26,493,744	26,748,651	26,523,427	26,624,471	(124,180)
Labor/Supply Offset	(3,959,261)	(4,195,698)	(4,021,496)	(4,068,027)	(3,168,962)	852,534
Other Services and Supplies	9,470,003	6,836,253	8,512,655	9,259,764	9,370,886	858,231
Property	518,527	490,013	157,589	811,477	142,589	(15,000)
<b>Total:</b>	<b>\$38,787,759</b>	<b>\$29,664,312</b>	<b>\$31,437,399</b>	<b>\$32,546,641</b>	<b>\$32,988,984</b>	<b>\$1,551,585</b>
<b>Funding Summary by Fund/Special District</b>						
4th R Latchkey	6,191,601	5,964,275	5,964,275	5,964,275	5,964,275	-
Fairytale Town	(8,800)	-	-	-	-	-
General Fund	15,304,429	11,099,186	12,066,970	13,572,892	14,077,561	2,010,591
Hart Trust	80,013	-	-	-	-	-
Land Park	108,951	109,000	109,000	139,000	139,000	30,000
Lighting and Landscape	3,127,172	3,065,457	3,065,457	3,243,814	3,243,814	178,357
Operating Grants	154	-	-	-	-	-
Other	100	-	-	-	-	-
Park Development	761,534	216,800	236,800	236,800	178,400	(58,400)
Special Distrcts	970,547	1,131,615	1,822,586	1,872,586	1,872,586	50,000
Special Recreation	4,380,154	2,859,780	2,954,113	2,299,075	2,324,075	(630,038)
START	7,871,904	5,218,199	5,218,198	5,218,199	5,189,273	(28,925)
<b>Total:</b>	<b>\$38,787,759</b>	<b>\$29,664,312</b>	<b>\$31,437,399</b>	<b>\$32,546,641</b>	<b>\$32,988,984</b>	<b>\$1,551,585</b>

**Division Budget Summary**

Parks and Recreation Division Budgets	FY2010/11	FY2011/12		FY2012/13		Change More/(Less) FY12 Amended/ FY13 Amended
	Actuals	Approved	Amended	Approved	Amended	
Administrative Services	1,370,272	1,160,878	1,255,210	1,287,434	1,257,199	1,989
Children & Community Rec	19,915,573	14,625,237	14,650,237	14,020,438	14,255,086	(395,151)
Park Maintenance Services	8,695,086	7,962,251	9,085,067	10,474,837	9,795,367	710,300
Park Planning and Development	241,772	(667,580)	(647,580)	(779,399)	(60,214)	587,366
Recreation Operations	2,794,413	2,341,613	2,350,845	2,389,872	2,425,476	74,631
Teens & Community Recreation	5,770,643	4,241,914	4,743,620	5,153,459	5,316,070	572,450
<b>Total:</b>	<b>\$38,787,759</b>	<b>\$29,664,312</b>	<b>\$31,437,399</b>	<b>\$32,546,641</b>	<b>\$32,988,984</b>	<b>\$1,551,585</b>

**Staffing Levels**

Parks and Recreation Division FTEs	FY2010/11	FY2011/12		FY2012/13		Change More/(Less) FY12 Amended/ FY13 Amended
	Actuals	Approved	Amended	Approved	Amended	
Administrative Services	14.00	10.60	10.60	10.60	10.60	-
Children & Community Rec	379.76	346.83	346.83	338.58	341.63	(5.20)
Park Maintenance Services	77.50	70.50	70.50	68.75	70.75	0.25
Park Planning and Development	13.00	12.00	12.00	8.00	8.00	(4.00)
Recreation Operations	48.68	37.68	37.68	36.68	38.68	1.00
Teens & Community Recreation	114.89	101.02	93.34	90.09	93.09	(0.25)
<b>Total:</b>	<b>647.83</b>	<b>578.63</b>	<b>570.95</b>	<b>552.70</b>	<b>562.75</b>	<b>(8.20)</b>

# 19

## **SECTION – 19**

### **Police**

## Police

*The mission of the Sacramento Police Department is to work in partnership with the community to protect life and property, solve neighborhood problems, and enhance the quality of life in our City.*

The Police Department is currently divided into four offices as listed below:

- Office of the Chief: Responsible for developing and communicating the vision of the Department. This office oversees the Public Information Office, Governmental Affairs, Internal Affairs, Fiscal Operations, Personnel and special projects.
- Office of Field Services: Responsible for Patrol and Communications.
- Office of Investigations: Responsible for developing information leading to the arrest of criminal offenders. This office also oversees the Records and Property Divisions.
- Office of Operational Services: Responsible for Contract Services, Homeland Security, Training, Public Safety information Technology and the Metro Division, which includes specialty teams such as the K9 Unit and Special Weapons and Tactics (SWAT) team.

### APPROVED BUDGET/STAFFING CHANGES

The City reached agreements for labor concessions with SCXEA and Local 39. These agreements resulted in the restoration of 11.0 FTE (9.0 civilian and 2.0 sworn) that were proposed for elimination.

The Amended Budget also includes the restoration of 35.0 Community Oriented Policing Services (COPS), Hiring Recovery Program (CHRP) and 25.0 COPS Hiring Program (CHP) grant funded positions. These positions were restored upon demonstration to the United States Department of Justice that the FY2012/13 Approved Budget contained citywide budget reductions.

Budgeted labor offsets in the Police Department have decreased due to the transfer of contracted services from Externally Funded Projects (EFPs) into the operating budget. This adjustment will be offset by increased operating budget revenues and will not impact the General Fund.

The amended FY2012/13 Budget includes the elimination of 42.0 sworn and 1.0 civilian FTE positions. In addition, due to the loss of Regional Transit funding 5.0 of the 20.0 FTE Police Officer positions assigned to Regional Transit have been eliminated. The net effect of these changes is an expenditure budget reduction of \$4.99 million and 43.0 FTE as follows:

**Service Level Impacts**

The reductions included in the Amended Budget will decrease the City's capacity to respond to criminal activity and have widespread impacts on community members and businesses.

**Investigations**

Reduction: Net General Fund savings of \$1.8 million and the elimination of 15.0 FTE.

Impact: The Police Department will only investigate the most serious and high profile crimes and will no longer conduct follow up investigations of misdemeanor and most felony property crimes.

**Traffic**

Reduction: Net General Fund savings of \$1.95 million and the elimination of 18.0 FTE.

Impact: The elimination of traffic enforcement teams will result in increased traffic accidents and DUI related incidents. The Police Department will no longer conduct field reporting except in the most serious traffic incidents. Victims will be required to self-report online or make reports at the one remaining public counter at Police Headquarters.

**Additional Impacts**

Reduction: Net General Fund savings of \$1.24 million and the elimination of 10.0 FTE.

Impact: Positions in the Internal Affairs and Professional Standards Unit, Personnel and Backgrounds, Training, and Crime Analysis will be eliminated. These reductions will result in decreased customer service to the community. In addition, these reductions will limit the department's ability to respond to personnel and reporting requirements and requests.

**Department Budget Summary**

Police Budget Summary	FY2010/11	FY2011/12		FY2012/13		Change More/(Less) FY12 Amended/ FY13 Amended
	Actuals	Approved	Amended	Approved	Amended	
<b>Budgeted Expenditures</b>						
Debt Service	4,825	-	-	-	-	-
Employee Services	123,865,083	116,614,810	117,513,320	121,393,874	121,819,689	4,306,369
Labor/Supply Offset	(12,289,018)	(11,768,192)	(13,218,192)	(8,778,695)	(8,778,695)	4,439,497
Operating Transfers	601,776	-	6,099	1,422,379	1,422,379	1,416,280
Other Services and Supplies	9,829,567	9,712,495	9,714,445	9,906,701	9,906,701	192,256
Property	1,220,860	2,303,248	186,839	2,874,796	186,839	-
<b>Total:</b>	<b>\$123,233,092</b>	<b>\$116,862,361</b>	<b>\$114,202,511</b>	<b>\$126,819,055</b>	<b>\$124,556,913</b>	<b>\$10,354,402</b>
<b>Funding Summary by Fund/Special District</b>						
General Fund	122,698,382	116,329,083	113,631,233	126,286,320	124,024,178	10,392,945
Risk Mgmt	534,710	533,278	571,278	532,735	532,735	(38,543)
<b>Total:</b>	<b>\$123,233,092</b>	<b>\$116,862,361</b>	<b>\$114,202,511</b>	<b>\$126,819,055</b>	<b>\$124,556,913</b>	<b>\$10,354,402</b>

**Division Budget Summary**

Police Division Budgets	FY2010/11	FY2011/12		FY2012/13		Change More/(Less) FY12 Amended/ FY13 Amended
	Actuals	Approved	Amended	Approved	Amended	
Office of Field Services	61,468,239	60,291,544	60,291,544	62,839,449	62,726,538	2,434,994
Office of Investigations	35,977,452	31,601,727	29,478,373	34,802,622	32,147,601	2,669,228
Office of Operational Services	17,650,004	15,770,150	15,683,653	20,806,326	20,968,207	5,284,554
Office of the Chief	8,137,397	9,198,940	8,748,941	8,370,657	8,714,567	(34,374)
<b>Total:</b>	<b>\$123,233,092</b>	<b>\$116,862,361</b>	<b>\$114,202,511</b>	<b>\$126,819,055</b>	<b>\$124,556,913</b>	<b>\$10,354,402</b>

**Staffing Levels**

Police Division FTEs	FY2010/11	FY2011/12		FY2012/13		Change More/(Less) FY12 Amended/ FY13 Amended
	Actuals	Approved	Amended	Approved	Amended	
Office of Field Services	608.00	506.00	526.00	428.00	489.00	(37.00)
Office of Investigations	255.30	207.30	220.30	215.30	217.30	(3.00)
Office of Operational Services	135.66	130.66	134.66	157.66	159.66	25.00
Office of the Chief	68.00	56.00	81.00	46.00	48.00	(33.00)
<b>Total:</b>	<b>1,066.96</b>	<b>899.96</b>	<b>961.96</b>	<b>846.96</b>	<b>913.96</b>	<b>(48.00)</b>

# 20

## **SECTION – 20** **Public Works**



## Public Works

*Ensure the City's transportation system supports and enriches the quality of life for present and future generations.*

**The Department of Public Works** focuses on delivering public projects in a timely manner, addressing the parking needs of residents and commuters, maintaining transportation infrastructure, planning for long-range transportation needs, and maintaining the City's urban forest. These services are the responsibility of the following divisions:

- **Engineering Services:** Responsible for funding, project development, design and construction, survey and inspection, plan check, and maps.
- **Office of the Director:** Responsible for long-range and regional planning, special projects, transportation policy, department-wide support, media and communications, and employee enrichment.
- **Maintenance Services:** Responsible for roads and bridges, concrete assets, streetscapes, advanced planning, tree health and maintenance.
- **Parking Services:** Responsible for parking enforcement, parking meters, retail lease space, and parking garages.
- **Transportation:** Responsible for traffic operations, design, management, studies, entitlements, education, investigation, traffic signs and markings, and traffic signals and street lighting.

### APPROVED BUDGET/STAFFING CHANGES

Beginning in FY2012/13 the Public Works Department will perform the Economic Development Department's administrative services, including financial, grant, and contract management. The reassignment of 1.0 FTE from Economic Development to Public Works is part of the restructuring effort.

Additionally, the Utilities Department transferred 3.0 FTE to Public Works to consolidate the construction inspection program as part of the restructuring effort.

The City reached agreements for labor concessions with SCXEA and Local 39. These agreements resulted in restoration of 17.75 positions. The net effect of these changes is an expenditure budget reduction of \$322,048 and 3.0 FTE as follows:

**Project Design and Delivery**

Reduction: Net General Fund savings of \$123,779 and the elimination of 1.0 FTE.

Impact: Increased time to provide project development for transportation capital improvement projects resulting in increased time for projects to reach design and construction.

Operational

Adjustment: Staff the project development function with project engineers from the Design Section when they are available.

**Traffic Signal Operations**

Reduction: Net General Fund savings of \$123,779 and the elimination of 1.0 FTE.

Impact: Increased time to address traffic signal operation concerns.

Operational

Adjustment: Increased use of on-call consultants and contractors to assist during periods of increased workload.

**Traffic Signs and Markings**

Reduction: Net General Fund savings of \$74,490 and the elimination of 1.0 FTE.

Impact: Increased time to respond to emergency and routine service calls and maintenance activities.

Operational

Adjustment: Potential use of on-call contractors to provide assistance during periods of increased workload.

**Department Budget Summary**

Public Works Budget Summary	FY2010/11	FY2011/12		FY2012/13		Change More/(Less) FY12 Amended/ FY13 Amended
	Actuals	Approved	Amended	Approved	Amended	
<b>Budgeted Expenditures</b>						
Debt Service	501,308	503,517	503,517	408,518	408,518	(94,999)
Employee Services	33,102,993	35,606,430	35,606,425	35,891,317	36,411,111	804,686
Labor/Supply Offset	(16,645,572)	(15,993,042)	(15,993,042)	(14,847,417)	(14,847,417)	1,145,625
Operating Transfers	2,029,406	1,833,700	1,833,700	1,849,000	1,849,000	15,300
Other Services and Supplies	21,120,482	22,808,050	22,853,630	23,453,668	23,453,668	600,038
Property	330,679	965,839	435,163	520,880	520,880	85,717
<b>Total:</b>	<b>\$40,439,296</b>	<b>\$45,724,494</b>	<b>\$45,239,393</b>	<b>\$47,275,966</b>	<b>\$47,795,760</b>	<b>\$2,556,367</b>

**Funding Summary by Fund/Special District**

AB2928	1,000,000	-	-	-	-	-
Citation - I-5 Improvements	39,233	10,500	10,500	10,500	10,500	-
Gas Tax	4,199,347	8,889,829	8,889,829	7,081,796	7,081,796	(1,808,033)
General Fund	4,886,131	6,862,549	6,388,609	6,786,006	7,327,466	938,857
Land Park	40,000	40,000	40,000	20,000	20,000	(20,000)
Lighting and Landscape	9,014,202	9,448,458	9,448,458	10,010,672	10,010,672	562,214
Measure A Maintenance	7,350,992	6,301,982	6,301,982	8,215,792	8,215,792	1,913,810
Parking	12,020,700	12,285,369	12,228,628	12,500,700	12,479,034	250,406
Special Districts	807,485	913,933	959,513	1,140,781	1,140,781	181,268
State Route 160	143,138	-	-	81,228	81,228	81,228
STATE ROUTE 275	84,558	91,186	91,186	99,856	99,856	8,670
Storm Drainage	111,000	111,000	111,000	397,721	397,721	286,721
Traffic Safety	742,510	769,688	769,688	930,914	930,914	161,226
<b>Total:</b>	<b>\$40,439,296</b>	<b>\$45,724,494</b>	<b>\$45,239,393</b>	<b>\$47,275,966</b>	<b>\$47,795,760</b>	<b>\$2,556,367</b>

**Division Budget Summary**

Public Works Division Budgets	FY2010/11	FY2011/12		FY2012/13		Change More/(Less) FY12 Amended/ FY13 Amended
	Actuals	Approved	Amended	Approved	Amended	
Engineering Services	(928,487)	(519,010)	(519,014)	(232,593)	56,608	575,622
Maintenance Services Division	17,294,980	20,071,543	19,836,558	13,300,259	13,121,696	(6,714,862)
Office Of The Director	1,565,079	1,625,124	1,625,124	1,699,973	1,771,740	146,616
Parking Services	16,840,877	18,386,990	18,233,365	18,814,807	18,755,738	522,373
Transportation Division	1,687,261	1,437,222	1,420,222	8,843,992	8,871,162	7,450,940
Urban Forestry	3,979,586	4,722,626	4,643,138	4,849,528	5,218,816	575,678
<b>Total:</b>	<b>\$40,439,296</b>	<b>\$45,724,494</b>	<b>\$45,239,393</b>	<b>\$47,275,966</b>	<b>\$47,795,760</b>	<b>\$2,556,367</b>

**Staffing Levels**

Public Works Division FTEs	FY2010/11	FY2011/12		FY2012/13		Change More/(Less) FY12 Amended/ FY13 Amended
	Actuals	Approved	Amended	Approved	Amended	
Engineering Services	80.00	80.00	80.00	77.00	81.00	1.00
Maintenance Services Division	130.25	130.25	130.25	87.00	87.25	(43.00)
Office Of The Director	12.00	12.00	12.00	12.00	12.00	-
Parking Services	123.25	123.25	123.25	120.75	123.25	-
Transportation Division	26.00	26.00	26.00	67.00	69.00	43.00
Urban Forestry	37.00	37.00	37.00	31.00	37.00	-
<b>Total:</b>	<b>408.50</b>	<b>408.50</b>	<b>408.50</b>	<b>394.75</b>	<b>409.50</b>	<b>1.00</b>

# 21

## **SECTION – 21** **Utilities**

## Utilities

*The Department of Utilities provides high quality, reliable, and environmentally sensitive water, wastewater, and drainage services.*

The **Department of Utilities** (DOU) provides and maintains water, wastewater, and storm drainage services and facilities. These services and facilities are provided for its customers, the ratepayers of the City, and are in place to safeguard the health and safety of the public, provide services vital to economic development, and improve the quality of life in our City. The Department works in conjunction with other City departments, Sacramento County, as well as regional, state, and federal agencies in the development and rehabilitation of urban utility infrastructure.

DOU has and will continue to work closely with the City Manager's Office and the Internal City Auditor to implement audit recommendations to ensure the Utilities Department operates as efficiently and effectively as possible. In FY2010/11 under the direction of the Internal City Auditor, the Department of Utilities Operational Efficiency and Cost Savings Audit was conducted and several findings from the audit have been incorporated into DOU operations. DOU continues to implement various components of the audit as well as pursue other strategies to ensure the department operates as efficiently and effectively as possible. Consistent with the City Auditor's work plan for FY2011/12, a utilities billing operations audit is also being conducted.

As part of the overall audit process, DOU was asked to complete and integrate a Cost of Service study, a Capital Improvement Program guide, and an infrastructure financing plan with the implementation of the audit. These activities led to the development of the Utilities Water and Wastewater Infrastructure Program (Program), which is a long-term strategy of investing in the City's water and wastewater capital and regulatory programs. As part of the Program, a three-year specific capital and a finance plan was adopted by City Council which approved rate increases for water and wastewater services for FY2012/13 through FY2014/15. The finance plan for the Program uses a mix of bond and cash financing that allows the City to invest in its infrastructure and meet regulatory requirements while smoothing rate increases and avoiding rate spikes for utility customers.

Detailed five-year forecasts for each of the utility enterprise funds are included in the Overview section of this document.

### **APPROVED BUDGET/STAFFING CHANGES**

The City reached agreements for labor concessions with SCXEA and Local 39. These agreements resulted in the restoration of 8.5 FTE that were proposed to be eliminated.

The Water, Wastewater, and Storm Drainage Funds will be reduced by \$3.2 million in labor expenses due to the net reduction of 27.0 FTE. The reduction of 35.0 FTE include 8.0 vacant FTE; the transfer of 7.0 FTE; and the moves of 16.0 FTE for SAFCA and 4.0 FTE for the City-County Office of Water Planning (CCOMWP) as well as their associated budgets to Citywide and Community Support. There is also an increase of 8.0 FTE that includes 7.0 FTE specifically to comply with the California Sportfishing Protection Alliance (CSPA) Consent Decree to add operational resources to ensure the reduction of Sanitary Sewer (Wastewater) Overflows and 1.0 FTE for the utility services marking program.

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Utility fund revenue is anticipated to increase in the amount of \$10.3 million as a result of approved rate adjustments in the Water and Wastewater Funds. Storm Drainage Fund revenue is budgeted to continue fairly flat with a slight increase to reflect revenue generated through reviews and adjustments of customer accounts. However, due to rising operating, regulatory, and capital costs as well as no rate increases to offset these increases, the Storm Drainage Fund is budgeted to use \$2.7 million of fund balance.

The following outlines the changes to the Utilities Department Budget as a result of budget reductions and the utility rate increases.

**Reductions and Moves: \$3,829,165 and 35.0 FTE**

**CCOMWP**

Reduction: CCOMWP Fund in the amount of \$405,260 and 4.0 FTE have been transferred out of DOU.

Impact: The budget and FTE for this program transferred to Citywide and Community Support.

Operational

Adjustment: The administrative components currently managed by the DOU will be transferred to the Finance Department.

**CIP Engineering**

Reduction: Storm Drainage Fund savings of \$775,682 and the elimination of 8.0 FTE.

Impact: A reduction of 1.0 FTE will result in reassignment of workload within the department. Due to restructuring, there will be an additional 2.0 FTE reduction. There will also be a transfer of 3.0 FTE to the Public Works Department and 2.0 FTE to the General Services Department (Solid Waste).

Operational

Adjustment: The workload being reassigned will severely impact construction inspection and the ability to manage CIP programs and maintain project schedules.

**Customer Service**

Reduction: Water Fund savings of \$94,333 and the elimination of 1.0 FTE.

Impact: The workload associated with this position is transferring with the position to the new department, so there is no impact to Utilities.

Operational

Adjustment: A 1.0 FTE, as a result of restructuring, transferred to the General Services Department (Solid Waste).

**Maintaining Drainage Facilities**

Reduction: Storm Drainage Fund savings of \$90,301 and the elimination of 1.0 FTE.

Impact: Reassignment of the workload will hinder the department's ability to implement and manage the Drainage System Management Plan, which prescribes preventive maintenance required on the separated drainage system. In addition, it will also further reduce winter preparation and rain patrol staffing levels, thereby compromising staff's ability to monitor and respond to interior flooding issues.

Operational

Adjustment: A reduction of 1.0 FTE will result in reassignment of workload within the department.

**Public Education and Outreach**

Reduction: Water Fund savings of \$79,231 and the elimination of 1.0 FTE.

Impact: As a result of restructuring, 1.0 FTE will be transferred to the General Services Department (Solid Waste).

Operational

Adjustment: The workload associated with this position will transfer with the position to the General Services Department (Solid Waste).

**Sacramento Regional Flood Control Agency (SAFCA)**

Reduction: Storm Drainage Fund savings of \$2,023,258 and 16.0 FTE; transferred out of DOU.

Impact: The FTE and budget moved from DOU to Citywide and Community Support. DOU operations will not be impacted.

Operational

Adjustment: The payroll processing of SAFCA staff will move to the General Fund out of the Storm Drainage Fund.

**Wastewater Collection**

Reduction: Wastewater Fund savings of \$90,301 and the elimination of 1.0 FTE.

Impact: Reassignment of this workload will hinder the implementation of fats, oil, and grease maintenance as required by the CSPA consent decree, exposing the City to the risk of regulatory non-compliance.

Operational

Adjustment: This reduction will result in reassignment of workload within the department.

**Water Distribution System Operations and Maintenance – Water Metering Program**

Reduction: Water Fund savings of \$173,342 and the elimination of 2.0 FTE.

Impact: Reassignment of this workload will delay the distribution system preventative maintenance schedule as well as delay inspections and meter validations required for an accelerated Water Meter Retrofit Program.

Operational

Adjustment: This reduction will result in reassignment of workload within the department.

**Water Treatment Plant and Well Maintenance**

Reduction: Water Fund savings of \$97,457 and the elimination of 1.0 FTE.

Impact: Reassignment of this workload will further reduce the level of maintenance that is performed on Plant Services' equipment, likely increasing the rate of failure.

Operational

Adjustment: This reduction will result in reassignment of workload within the department.

**User Fees: \$10.3 million in revenue, \$10.4 million in expenditures, and 8.0 FTE added**

Augmentation: Water Fund increase of \$7.1 million in revenue and Wastewater Fund increase of \$3.2 million in revenue.

Impact: This increase in revenue is necessary to provide the means for DOU to meet regulatory requirements, to comply with recent consent decrees, to address aging infrastructure and to offset commodity price increases as well as the decrease in revenues as a result of lower consumption. This increase is supported by Council-adopted rate increases for the Water and Wastewater Funds.

Operational

Adjustment: These increases will provide funding for capital projects, regulatory compliance, and cover increasing commodity expenses within all DOU programs.

**Regulatory Compliance - CSPA Consent (or Wastewater Collection)**

Augmentation: Wastewater Fund increase of \$3.4 million and the addition of 7.0 FTE.

Impact: An increase of 7.0 FTE is required to comply with the consent decree.

Operational

Adjustment: This augmentation is necessary to comply with the CSPA Consent Decree to ensure the reduction of annual Sanitary Sewer (Wastewater) Overflows. The increased staffing and funds will be used to perform preventive maintenance, purchase new equipment, provide services, and perform inspections.



**Regulatory Compliance - Other**

Augmentation: Storm Drainage, Wastewater, and Water Funds increase of \$5.6 million and the addition of 1.0 FTE.

Impact: An increase to cover regulatory requirements.

Operational

Adjustment: This increase is necessary to meet regulatory requirements for the following programs: Water Conservation, Water Quality, Sanitary Sewer Management Plan, Combined System Drainage Inlet Upgrade (Flood Control), Air Quality, Security/Loss Prevention, IT/Efficiency, Rehab and Repair to Maintain Regulatory Compliance, and the Drainage System Management Plan. This increase is will be supported by the increase in revenues provided by the Council-approved rate increases for the Water and Wastewater Funds.

**Increases to CPI**

Augmentation: Storm Drainage, Wastewater, and Water increase of \$1.4 million.

Impact: An increase to cover expected increases in operational costs required for all programs under the DOU.

Operational

Adjustment: This increase is necessary to reflect increased commodity prices for certain operation expenses such as fuel, chemicals and electricity in the Storm Drainage, Wastewater, and Water Funds.

**Department Budget Summary**

**Utilities**

**Budget Summary**

	FY2010/11	FY2011/12		FY2012/13		Change More/(Less)
	Actuals	Approved	Amended	Approved	Amended	FY12 Amended/ FY13 Amended
<b>Budgeted Expenditures</b>						
Debt Service	1,099,692	-	-	-	-	-
Employee Services	65,425,531	68,744,945	68,690,447	51,284,582	51,264,212	(17,426,235)
Labor/Supply Offset	2,493,955	5,042,575	5,042,575	2,642,354	2,642,354	(2,400,221)
Operating Transfers	21,081,522	20,533,200	20,533,200	15,693,416	15,693,416	(4,839,784)
Other Services and Supplies	46,872,753	60,720,693	55,371,155	42,885,663	42,885,663	(12,485,492)
Property	7,637,691	9,008,498	3,104,109	3,228,412	3,228,412	124,303
<b>Total:</b>	<b>\$144,611,144</b>	<b>\$164,049,911</b>	<b>\$152,741,486</b>	<b>\$115,734,427</b>	<b>\$115,714,057</b>	<b>(\$37,027,429)</b>

**Funding Summary by Fund/Special District**

Community Center	4,983	4,983	4,983	4,983	4,983	-
Fleet Mgmt	120,436	158,979	158,979	158,979	158,979	-
General Fund	136,513	162,410	162,410	122,410	122,410	(40,000)
Golf	78,832	23,940	23,940	60,000	60,000	36,060
Lighting and Landscape	137,592	137,592	137,592	137,592	137,592	-
Parking	1,359	1,359	1,359	1,359	1,359	-
Risk Mgmt	-	(958,075)	(958,075)	-	-	958,075
Sewer Development Fees	(1,521,829)	-	-	-	-	-
Solid Waste	51,503,678	56,309,006	49,807,202	1,880,651	1,880,651	(47,926,551)
Special Districts	250,837	874,965	1,012,288	1,007,288	1,007,288	(5,000)
State Route 160	56,447	-	-	-	-	-
STATE ROUTE 275	20,511	22,119	22,119	-	-	(22,119)
Storm Drainage	29,446,144	34,735,448	32,290,924	32,045,821	31,986,074	(304,850)
Wastewater	17,669,818	17,736,975	17,166,203	22,657,993	22,617,947	5,451,744
Water	45,849,439	52,835,829	50,956,182	57,657,351	57,736,774	6,780,592
Water Planning	856,383	2,004,380	1,955,380	-	-	(1,955,380)
<b>Total:</b>	<b>\$144,611,144</b>	<b>\$164,049,911</b>	<b>\$152,741,486</b>	<b>\$115,734,427</b>	<b>\$115,714,057</b>	<b>(\$37,027,429)</b>

**Division Budget Summary**

**Utilities**

**Division Budgets**

	FY2010/11	FY2011/12		FY2012/13		Change More/(Less)
	Actuals	Approved	Amended	Approved	Amended	FY12 Amended/ FY13 Amended
Business Services	4,943,301	5,721,234	5,721,238	5,875,425	5,935,156	213,918
Engineering Services	5,684,431	7,396,868	7,326,865	6,464,253	6,419,893	(906,972)
Field Services	25,325,008	29,052,259	27,834,985	33,067,369	33,030,296	5,195,311
Office of the Director	44,724,586	53,141,911	47,984,227	40,478,795	40,650,811	(7,333,416)
Plant Services	26,834,598	29,094,478	28,952,132	29,848,585	29,677,900	725,768
Solid Waste Services	37,099,221	39,643,160	34,922,039	-	-	(34,922,039)
<b>Total:</b>	<b>\$144,611,144</b>	<b>\$164,049,911</b>	<b>\$152,741,486</b>	<b>\$115,734,427</b>	<b>\$115,714,057</b>	<b>(\$37,027,429)</b>

**Staffing Levels**

**Utilities**

**Division FTEs**

	FY2010/11	FY2011/12		FY2012/13		Change More/(Less)
	Actuals	Approved	Amended	Approved	Amended	FY12 Amended/ FY13 Amended
Business Services	54.50	54.50	54.50	53.00	54.50	-
Engineering Services	84.50	84.50	84.50	73.50	74.50	(10.00)
Field Services	220.00	220.00	220.00	223.00	224.00	4.00
Office of the Director	29.00	28.00	28.00	7.00	8.00	(20.00)
Plant Services	149.50	150.50	150.50	148.50	149.50	(1.00)
Solid Waste Services	160.00	160.00	-	-	-	-
<b>Total:</b>	<b>697.50</b>	<b>697.50</b>	<b>537.50</b>	<b>505.00</b>	<b>510.50</b>	<b>(27.00)</b>

# 22

## **SECTION – 22**

### **Citywide and Community Support**

# Citywide and Community Support

## Debt Service

The **Debt Service Program** finances the cost of capital improvements through general obligation bonds, revenue bonds, certificates of participation, notes payable, or advances from other funds. Debt service payments are generally made in semi-annual installments. This budget contains all major General Fund debt service payments; however, some debt service payments appear in Department budgets.

The FY2012/13 Budget includes the use of \$1.0 million in excess bond reserve interest earnings to offset debt service expenditures as authorized by Council during the FY2011/12 budget process. Use of these funds will be phased out after FY2013/14.

### Department Budget Summary

Debt Service Budget Summary	FY2010/11	FY2011/12		FY2012/13		Change More/(Less)
	Actuals	Approved	Amended	Approved	Amended	FY12 Amended/ FY13 Amended
<b>Budgeted Expenditures</b>						
Debt Service	120,153,488	78,309,013	78,915,850	74,378,635	74,834,779	(4,081,071)
Labor/Supply Offset	43,559	-	-	-	-	-
Other Services and Supplies	4,980,929	-	-	-	-	-
Property	11,425	-	-	-	-	-
<b>Total:</b>	<b>\$125,189,401</b>	<b>\$78,309,013</b>	<b>\$78,915,850</b>	<b>\$74,378,635</b>	<b>\$74,834,779</b>	<b>(\$4,081,071)</b>
<b>Funding Summary by Fund/Special District</b>						
CIRBS	542,693	-	-	-	-	-
Community Center	10,367,116	10,354,281	10,354,281	7,969,790	7,969,790	(2,384,491)
Debt Service	17,424,579	15,267,478	15,267,478	13,599,316	13,599,316	(1,668,162)
Fleet Mgmt	502,743	504,588	504,588	501,089	501,089	(3,499)
Gas Tax	2,602	-	-	-	-	-
General Fund	21,533,735	23,457,933	23,457,933	21,985,101	22,441,245	(1,016,688)
Golf	1,167,894	1,166,881	1,166,881	1,183,059	1,183,059	16,178
Lighting and Landscape	585,175	586,938	586,938	582,463	582,463	(4,475)
N. Natomas Financial Plan	26,221,055	2,566,054	3,172,891	2,549,953	2,549,953	(622,938)
Other	22,876,593	-	-	-	-	-
Parking	4,648,596	4,641,701	4,641,701	4,636,469	4,636,469	(5,232)
Quimby Act	98,230	-	-	-	-	-
Solid Waste	3,338,773	3,333,187	3,333,187	4,425,837	4,425,837	1,092,650
Special Districts - Capital	38,008	-	-	-	-	-
Storm Drainage	3,675,352	3,673,668	3,673,668	3,641,480	3,641,480	(32,188)
Wastewater	910,197	910,078	910,078	910,300	910,300	222
Water	11,256,060	11,846,226	11,846,226	12,393,778	12,393,778	547,552
<b>Total:</b>	<b>\$125,189,401</b>	<b>\$78,309,013</b>	<b>\$78,915,850</b>	<b>\$74,378,635</b>	<b>\$74,834,779</b>	<b>(\$4,081,071)</b>

**Division Budget Summary**

Debt Service Division Budgets	FY2010/11	FY2011/12		FY2012/13		Change More/(Less)
	Actuals	Approved	Amended	Approved	Amended	FY12 Amended/ FY13 Amended
Debt Serv-02 Ref Cop/91pf 1131	5,785,415	5,780,250	5,780,250	-	-	(5,780,250)
Debt Serv-93 Series A 1131	9,220,746	9,206,961	9,206,961	9,196,526	9,196,526	(10,435)
Debt Serv-93 Series B 1131	6,312,386	6,302,760	6,302,760	6,296,010	6,296,010	(6,750)
Debt Serv-95a Gastx Bnd 1131	2,602	-	-	-	-	-
Debt Service - 2003 Cirbs 1131	2,635,547	2,287,144	2,287,144	2,285,812	2,285,812	(1,332)
Debt Service - 2005 Refunding	9,670,652	9,660,257	9,660,257	15,268,894	15,268,894	5,608,637
Debt Service Assessment Bonds	22,914,601	-	-	-	-	-
Debt Service-2006 Cirbs Ser A	6,871,070	6,867,288	6,867,288	6,858,974	6,858,974	(8,314)
Debt Service-2006 Cirbs Ser B	3,993,066	3,826,094	3,826,094	3,974,803	3,974,803	148,709
Debt Service-2006 Cirbs Ser C	1,881,160	1,882,800	1,882,800	1,879,600	1,879,600	(3,200)
Debt Service-2006 Cirbs Ser D	126,448	125,388	125,388	125,388	125,388	-
Debt Service-2006 Cirbs Ser E	12,293,546	12,284,401	12,284,401	9,086,699	9,086,699	(3,197,702)
Debt Service-Dbw (Docks)	102,599	102,599	102,599	102,599	102,599	-
Debt Service-Miscellaneous	25,479,400	1,908,453	2,515,290	1,236,903	1,236,903	(1,278,387)
Debt Svc-1999 Cap Imp Bds 1131	1,209,224	1,215,218	1,215,218	-	-	(1,215,218)
Debt Svc-2002 Cirb 1131	5,545,499	5,537,767	5,537,767	5,537,366	5,537,366	(401)
Debt Svc-Financing Leases	2,620,825	2,619,823	2,619,823	3,713,447	4,169,591	1,549,768
Debt Svc-State Revol	3,436,938	3,436,939	3,436,939	3,436,942	3,436,942	3
Kings/Arco Arena 1131	5,087,677	5,264,871	5,264,871	5,378,672	5,378,672	113,801
<b>Total:</b>	<b>\$125,189,401</b>	<b>\$78,309,013</b>	<b>\$78,915,850</b>	<b>\$74,378,635</b>	<b>\$74,834,779</b>	<b>(\$4,081,071)</b>

## Citywide Support

This section contains programs that are not part of any department's direct operating expenditures. Examples of the programs included in this section are provided below:

### Employee Benefits and Insurance

- General Insurance/Employee Services – This program pays for the General Fund costs of: (1) comprehensive auto and general liability, property, crime, insurance consultant fees, and related self-insurance administration services; and (2) employee vacation and sick leave termination expenses. The termination payoffs are budgeted at an estimated level for the entire General Fund. At year-end, funds are transferred from this activity to reimburse departmental costs.
- Miscellaneous Contract Implementation – This budget covers the cost of retiree/beneficiary health and dental insurance premiums for approximately 2,000 retirees. The budget also includes \$7.8 million for the General Fund portion of the City's contribution to the Sacramento City Employees Retirement System (SCERS), required to ensure the continued stability of the program. There are approximately 1,361 participants in SCERS as of June 30, 2011.

### Citywide Maintenance Contracts and Utilities

- Information Technology Maintenance and Support Contracts – This budget covers the major contracts and support for the City's human resources and financial systems (eCAPS). The costs for non-General Fund operations are recovered through the City's cost allocation plan.
- Multi-Tenant City-Owned Buildings – This budget covers the cost of utilities at the various City owned buildings that have tenants supported from various funding sources. The costs for non-General Fund operations are recovered through the City's cost allocation plan.

### Miscellaneous Costs

- Elections – The City Clerk's Office has a budget of \$171,845 to cover the cost of elections. An additional \$300,000 is budgeted in other program support to cover the cost of special elections and/or the addition of ballot measures.
- Utility Users Tax (UUT) Rebate Program – The program began in FY1977/78. This program had provided for City-paid reimbursements for taxes paid. In FY2005/06, the rebate program was changed to provide for direct tax exemptions. Households with annual incomes under \$25,000 qualify for the tax exemption. The UUT revenue estimates account for these exemptions.

### Revenues and Taxes

- Major Tax Revenues – The Major Tax Revenues Program includes all discretionary tax revenues including Property Tax, Sales Tax, and UUT.
  - Other Program Support – The City's Transient Occupancy Tax rate is currently 12%. The General Fund receives two percent of the 12% tax rate; the balance goes to the Community Center
-

Fund. Slightly less than one percent of these proceeds and additional General Fund appropriations are used to support the Sacramento Convention and Visitor's Bureau (SCVB) and the Sacramento Metropolitan Arts Commission (SMAC).

- Sacramento County Charges and Assessments – State law authorizes counties to charge other local government entities for the cost of assessing and collecting property tax revenues, and for property related assessments including flood control.

## **Community Support**

The City provides administrative and financial support to various local and regional operations. These operations have been moved to Citywide and Community Support (previously known as Non-Department) in an effort to more accurately reflect City operations and expenses.

In previous budgets the following offices/agencies were located in departments that they had working relationships with:

### **Citywide Operations**

- Office of Emergency Services (OES, 2.0 FTE) was previously located in the City Manager's Office in the General Fund and has been moved. This office provides emergency planning for the City of Sacramento in preparation for a flood, earthquake, terrorism, or other disaster. The OES also provides disaster relief and coordination of claims processed for assistance under various federal acts and state laws.

### **City/County Joint Effort**

- City/County Office of Metropolitan Water Planning (CCOMWP, 4.0 FTE) was previously located in the Department of Utilities and has been moved. The Water Fund provides reimbursements to CCOMWP for the City's share of the City/County Joint effort costs; CCOMWP is charged for the costs associated with providing administrative and financial support to the City/County Joint effort.

### **Separate Legal Entities**

- Sacramento Area Flood Control Agency (SAFCA, 16.0 FTE) was previously located in the Department of Utilities in the Storm Drainage Fund and has been moved and the funding switched to the General Fund. The Finance Department provides administrative and financial support to SAFCA and is fully reimbursed for this support.
- Sacramento Local Agency Formation Commission (LAFCo, 1.0 FTE) was previously located in the Community Development Department and has been moved. The Finance Department provides administrative and financial support to LAFCo and is fully reimbursed for this support.

**Local Partners**

The following is a list of our local partners and the funding provided; no budget reductions have been included in the FY2012/13 budget:

- Business Improvement Districts – approximately \$410,000
  - Del Paso Boulevard
  - Downtown
  - Greater Broadway
  - Midtown
  - North Franklin Boulevard
  - Oak Park
  - Power Inn Road
  - River District
  - Stockton Boulevard
- Human Rights Fair Housing Commission - \$74,304
- Sacramento Convention and Visitor’s Bureau - \$473,248
- Sacramento Metropolitan Arts Commission (SMAC) - \$422,758
- Sacramento Public Library Authority (SPLA) - \$7,129,539

The approved General Fund contribution represents no change to the City’s contribution for library service, but an overall reduction of 23.88% since 2008. During this same period, Sacramento Public Library opened three new facilities within the city: Valley Hi-North Laguna (August 2009), North Natomas (January 2010) and Robbie Waters Pocket Greenhaven (August 2010).

In FY2011/12, the SPLA managed budget reductions through a combination of freezing vacant positions, the layoff of non-public service staff, eliminating or reducing overtime, security, on-call, and temporary staff budgets, reducing evening hours in all locations, and reducing overall hours at the Central Library and North Sacramento Branch.

The Library will continue a prudent approach in FY2012/13, primarily due to unresolved contractual issues with both bargaining units of Local 39. Until bargaining is resolved, positions are being held vacant, eliminated, or filled on a temporary basis.

- Sacramento Sports Commission - \$41,600



**Citywide and Community Support Budget Summary**

**Citywide and Community Support  
Budget Summary**

	FY2010/11	FY2011/12		FY2012/13		Change More/(Less)
	Actuals	Approved	Amended	Approved	Amended	FY12 Amended/ FY13 Amended
<b>Budgeted Expenditures</b>						
Contingency	-	2,400,000	9,245,540	2,400,000	2,475,000	(6,770,540)
Employee Services	17,276,536	17,556,287	17,841,287	20,274,041	20,173,077	2,331,790
Labor/Supply Offset	(107,395)	169,634	169,634	(2,264,653)	(2,264,653)	(2,434,287)
Operating Transfers	(99,375)	-	(100,000)	(549,816)	(549,816)	(449,816)
Other Services and Supplies	39,326,500	43,035,081	40,630,710	43,404,975	44,284,278	3,653,568
Property	(13,090,385)	675,000	675,000	609,910	609,910	(65,090)
<b>Total:</b>	<b>\$43,305,882</b>	<b>\$63,836,002</b>	<b>\$68,462,171</b>	<b>\$63,874,457</b>	<b>\$64,727,796</b>	<b>(\$3,734,375)</b>

**Funding Summary by Fund/Special District**

4th R Latchkey	10,493	-	-	-	-	-
CIRBS	-	400,000	1,333,521	400,000	400,000	(933,521)
Community Center	45,933	177,530	77,530	77,530	77,530	-
Development Services Fund	39,010	-	-	-	-	-
Downtown Management District	2,393,138	2,393,138	2,445,625	2,445,625	2,445,625	-
Externally Funded Programs	-	1,785,000	-	-	-	-
Fleet Mgmt	157,384	150,000	150,000	150,000	150,000	-
General Fund	35,078,848	43,968,079	47,341,989	44,462,183	45,325,354	(2,016,635)
Golf	16,734	57,613	57,613	52,735	52,735	(4,878)
Hart Trust	-	400,000	-	-	-	-
Library Services Parcel Tax	4,475,620	4,400,000	4,400,000	4,400,000	4,400,000	-
Marina	6,729	8	8	8	8	-
N. Natomas Financial Plan	(13,091,212)	100,000	2,798,232	-	-	(2,798,232)
Other	535,045	245,192	245,192	512,976	512,976	267,784
Parking	5,825,269	131,471	52,577	31,471	31,471	(21,106)
Private Development	176,681	125,000	125,000	-	-	(125,000)
Risk Mgmt	21,999	359	359	359	359	-
Sacramento Sports Commission	(152,000)	140,400	100,000	100,000	100,000	-
Sacramento Tourism BID	2,202,757	2,060,000	2,060,000	2,060,000	2,060,000	-
Solid Waste	533,395	984,103	984,103	984,103	984,103	-
Special Districts	4,216,183	4,725,173	4,697,486	4,387,703	4,387,703	(309,783)
Storm Drainage	218,712	516,198	516,198	516,198	516,198	-
Wastewater	166,354	239,114	239,114	239,114	239,114	-
Water	428,328	837,624	837,624	837,624	837,624	-
Water Planning	485	-	-	2,216,829	2,206,997	2,206,997
<b>Total:</b>	<b>\$43,305,882</b>	<b>\$63,836,002</b>	<b>\$68,462,171</b>	<b>\$63,874,457</b>	<b>\$64,727,796</b>	<b>(\$3,734,375)</b>

**Division Budget Summary**

Citywide and Community Support Division Budgets	FY2010/11	FY2011/12		FY2012/13		Change More/(Less) FY12 Amended/ FY13 Amended
	Actuals	Approved	Amended	Approved	Amended	
Citywide Support	5,640,992	24,621,569	22,402,198	15,725,597	16,604,900	(5,797,298)
Community Support	12,872,780	12,057,297	12,057,297	21,789,159	21,688,195	9,630,898
Council District Support	1,072,529	-	-	-	-	-
County Property Taxes & Chrgs	3,843,951	4,950,000	4,950,000	3,950,000	3,950,000	(1,000,000)
Fund Contingency	-	2,400,000	9,245,540	2,400,000	2,475,000	(6,770,540)
Major Tax Revenues	2,817,867	3,075,000	3,075,000	2,925,000	2,925,000	(150,000)
Retired/Transfer Emp Benef 1530	17,039,427	16,607,136	16,607,136	16,959,701	16,959,701	352,565
Utility Users Tax Rebate 1121	18,336	125,000	125,000	125,000	125,000	-
<b>Total:</b>	<b>\$43,305,882</b>	<b>\$63,836,002</b>	<b>\$68,462,171</b>	<b>\$63,874,457</b>	<b>\$64,727,796</b>	<b>(\$3,734,375)</b>

**Staffing Levels**

Citywide and Community Support Division FTEs	FY2010/11	FY2011/12		FY2012/13		Change More/(Less) FY12 Amended/ FY13 Amended
	Actuals	Approved	Amended	Approved	Amended	
Community Support	-	-	-	23.00	23.00	23.00
<b>Total:</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>23.00</b>	<b>23.00</b>	<b>23.00</b>

## Reserves

### Administrative Contingency

- The Administrative Contingency is established in the major City funds as follows and may be used during the course of the year to adjust budgets for unforeseen expenses.
  - General Fund = \$1,000,000
  - Solid Waste Fund = \$500,000
  - Storm Drainage Fund = \$300,000
  - Wastewater Fund = \$100,000
  - Water Fund = \$500,000

### Economic Uncertainty Reserve (EUR)

- The EUR was established in FY1983/84 and is currently \$20.2 million. This represents 5.5% of FY2012/13 General Fund estimated revenues.

### Other Sources and Uses

- The General Fund budget does not include the use of one-time resources, except for \$150,000 from the arts stabilization reserve that will be appropriated in the General Fund for the arts stabilization capital improvement program.

### All Other Fund Balances

- Remaining balances of enterprise, internal, and other governmental funds total \$163.6 million and are listed individually in this document in Schedule 2B - Detail of FY2012/13 Revenues, Appropriations, and Changes in Fund Balance. The available balance of enterprise and internal service funds may only be used for the specific purpose of the individual fund.

# 23

## **SECTION – 23**

### **Staffing**

## Mayor/Council

	FY2011/12 Amended	FY2012/13 Amended	Change
Auditor	3.00	3.00	-
Chief of Staff to the Mayor	1.00	1.00	-
City Auditor (Internal Audit Manager)	1.00	1.00	-
City Council	4.00	4.00	-
Council Operations Manager	1.00	-	(1.00)
District Director	8.00	8.00	-
Executive Assist. - Mayor/Council	10.00	10.00	-
Independent Budget Analyst	1.00	-	(1.00)
Mayor	1.00	1.00	-
Special Assistant to the Mayor	1.00	1.00	-
Staff Aide	3.00	-	(3.00)
Staff Assistant - Mayor/Council	1.00	-	(1.00)
<b>Operating Unit</b>	<b>35.00</b>	<b>29.00</b>	<b>(6.00)</b>

## City Attorney

	FY2011/12 Amended	FY2012/13 Amended	Change
Assistant City Attorney	2.00	2.00	-
City Attorney	1.00	1.00	-
Deputy City Attorney II	2.00	3.00	1.00
Investigator	1.00	1.00	-
Law Office Administrator	1.00	1.00	-
Legal Secretary (Exempt)	8.00	8.00	-
Legal Staff Assistant (Exempt)	1.00	1.00	-
Paralegal (Exempt)	3.00	3.00	-
Senior Deputy City Attorney	20.00	20.00	-
Senior Legal Staff Asst (Exempt)	1.00	1.00	-
Special Assistant to City Attorney	1.00	1.00	-
Supervising Deputy City Attorney	3.00	3.00	-
Supervising Legal Secretary	2.00	2.00	-
<b>Operating Unit</b>	<b>46.00</b>	<b>47.00</b>	<b>1.00</b>

## City Clerk

	<u>FY2011/12 Amended</u>	<u>FY2012/13 Amended</u>	<u>Change</u>
Administrative Assistant	1.00	-	(1.00)
Assistant City Clerk	2.00	2.00	-
City Clerk	1.00	1.00	-
Council Operations Manager	-	1.00	1.00
Deputy City Clerk	4.00	4.00	-
Program Analyst	-	1.00	1.00
Program Manager	1.00	1.00	-
Senior Deputy City Clerk	1.00	1.00	-
Staff Aide	-	1.00	1.00
Staff Assistant - Mayor/Council	-	1.00	1.00
<b>Operating Unit</b>	<u><b>10.00</b></u>	<u><b>13.00</b></u>	<u><b>3.00</b></u>

## City Manager

	<b>FY2011/12</b>	<b>FY2012/13</b>	
	<b>Amended</b>	<b>Amended</b>	<b>Change</b>
Administrative Analyst	2.00	1.00	(1.00)
Administrative Technician	1.00	-	(1.00)
Assistant City Manager	3.00	3.00	-
City Manager	1.00	1.00	-
Director of Public Safety Accountblty	1.00	1.00	-
E-Government Manager	1.00	1.00	-
Executive Assistant	2.00	2.00	-
Media & Communications Officer	1.00	1.00	-
Program Manager	1.00	-	(1.00)
Special Projects Manager	2.00	2.00	-
<b>Operating Unit</b>	<b>15.00</b>	<b>12.00</b>	<b>(3.00)</b>



## City Treasurer

	FY2011/12 Amended	FY2012/13 Amended	Change
Administrative Asst (Conf/Ex)	1.00	1.00	-
Chief Investment Officer	1.00	1.00	-
City Treasurer	1.00	1.00	-
Investment & Operations Manager	1.00	1.00	-
Investment Operations Analyst	1.00	1.00	-
Senior Debt Analyst	2.00	2.00	-
Senior Investment Officer	1.00	1.00	-
Systems Engineer	1.00	1.00	-
Treasury Analyst	2.00	2.00	-
Treasury Manager	1.00	1.00	-
<b>Operating Unit</b>	<b>12.00</b>	<b>12.00</b>	<b>0.00</b>

## Community Development

	FY2011/12 Amended	FY2012/13 Amended	Change
Account Clerk II	4.00	4.00	-
Accountant Auditor	1.00	1.00	-
Accounting Technician	3.00	3.00	-
Administrative Analyst	2.00	2.00	-
Administrative Assistant	1.00	2.00	1.00
Administrative Technician	1.00	1.00	-
Application Developer	1.00	1.00	-
Assistant Planner	1.00	1.00	-
Associate Planner	18.00	18.00	-
Building Inspector II	9.00	9.00	-
Building Inspector III	23.00	23.00	-
Building Inspector IV	11.00	11.00	-
Chief Building Inspector	1.00	1.00	-
Chief Building Official	1.00	1.00	-
Chief of Housing & Dangerous Bldgs	1.00	1.00	-
Code Enforcement Manager	2.00	2.00	-
Code Enforcement Officer	20.00	20.00	-
Customer Service Assistant	-	1.00	1.00
Customer Service Representative	6.00	6.00	-
Customer Service Specialist	6.00	5.00	(1.00)
Customer Service Supervisor	1.00	1.00	-
Department Systems Specialist II	1.00	1.00	-
Deputy Chief Building Official	1.00	1.00	-
Director of Community Development	1.00	1.00	-
GIS Specialist II	1.00	1.00	-
GIS Specialist III	1.00	1.00	-
IT Supervisor	1.00	1.00	-
IT Support Specialist II	1.00	1.00	-
Junior Architect	1.00	1.00	-
Junior Development Project Manager	2.00	2.00	-
Media & Communications Specialist	1.00	1.00	-
New Growth Manager	1.00	1.00	-
Painter	1.00	1.00	-
Planning Director	1.00	1.00	-
Principal Building Inspector	1.00	1.00	-
Principal Planner	4.00	4.00	-
Program Analyst	3.00	2.00	(1.00)
Program Manager	2.00	2.00	-
Program Specialist	1.00	1.00	-
Senior Accounting Technician	0.50	0.50	-

**Community Development (continued)**

	FY2011/12 Amended	FY2012/13 Amended	Change
Senior Architect	2.00	2.00	-
Senior Code Enforcement Officer	4.00	4.00	-
Senior Department System Specialist	1.00	1.00	-
Senior Development Project Manager	1.00	1.00	-
Senior Engineer	1.00	1.00	-
Senior Management Analyst	1.00	-	(1.00)
Senior Planner	7.00	7.00	-
Supervising Building Inspector	3.00	3.00	-
Supervising Engineer	1.00	1.00	-
Support Services Manager	1.00	1.00	-
Urban Design Manager	1.00	1.00	-
Youth Aide	1.00	1.00	-
Zoning Investigator	3.00	3.00	-
<b>Operating Unit</b>	<b>165.50</b>	<b>164.50</b>	<b>(1.00)</b>

## Convention, Culture and Leisure

	FY2011/12 Amended	FY2012/13 Amended	Change
Accounting Technician	1.00	1.00	-
Administrative Analyst	3.00	3.00	-
Administrative Assistant	1.00	1.00	-
Administrative Officer	5.00	5.00	-
Archivist	2.00	2.00	-
Art Museum Registrar	1.00	1.00	-
Arts Administrator	1.00	1.00	-
Arts in Public Places Spec	2.00	2.00	-
Arts Program Assistant	2.00	2.00	-
Arts Program Coordinator	2.00	2.00	-
Assistant Box Office Supervisor	1.50	1.50	-
Associate Curator of Art	1.00	1.00	-
Booking Coordinator	2.00	2.00	-
Community Center Attendant I	19.10	19.10	-
Community Center Attendant II	7.00	7.00	-
Convention Center General Manager	1.00	1.00	-
Cultural Facilities Attendant	1.00	1.00	-
Curator of Art	1.00	1.00	-
Curator of Education	1.00	1.00	-
Curator of History	1.00	1.00	-
Customer Service Specialist	3.00	3.00	-
Deputy Convention Center General Mgr	1.00	1.00	-
Director of CC&L	1.00	1.00	-
Events Coordinator	1.25	1.25	-
Events Duty Person	2.00	2.00	-
Events Services Manager	2.00	2.00	-
Events Services Supervisor	6.00	6.00	-
Events Usher	12.00	12.00	-
Historic District Manager	1.00	1.00	-
IT Manager	1.00	1.00	-
IT Support Specialist I	2.00	2.00	-
Marina Aide	3.20	3.20	-
Marina/Boating Facilities Attendant	2.00	2.00	-
Mechanical Maintenance Suprvsr	1.00	1.00	-
Metropolitan Arts Manager	1.00	1.00	-
Museum Security Supervisor	1.00	1.00	-
Park Maintenance Worker I	2.00	2.00	-
Park Maintenance Worker II	3.00	3.00	-
Parks Supervisor	1.00	1.00	-

**Convention, Culture and Leisure (continued)**

	FY2011/12 Amended	FY2012/13 Amended	Change
Program Manager	2.00	2.00	-
Senior Personnel Trans Coord	1.00	1.00	-
Staff Aide (Management)	1.00	1.00	-
Stagehand I	4.00	4.00	-
Stagehand II	1.00	1.00	-
Stationary Engineer	5.00	5.00	-
Supervising Community Center Attd	3.00	3.00	-
Ticket Seller	0.70	0.70	-
Ticket Seller (Exempt)	6.60	6.60	-
Typist Clerk II	1.00	1.00	-
Typist Clerk III	2.00	2.00	-
Utility Worker	0.43	0.43	-
Zoo Attendant I	4.00	4.00	-
Zoo Attendant II	2.00	2.00	-
<b>Operating Unit</b>	<b>135.78</b>	<b>135.78</b>	<b>0.00</b>

## Economic Development

	FY2011/12 Amended	FY2012/13 Amended	Change
Administrative Analyst	2.00	1.00	(1.00)
Administrative Assistant	1.00	1.00	-
Administrative Officer	1.00	-	(1.00)
Administrative Technician	1.00	-	(1.00)
Director of Economic Development	1.00	1.00	-
Economic Development Manager	2.00	2.00	-
Senior Development Project Manager	6.00	6.00	-
<b>Operating Unit</b>	<b>14.00</b>	<b>11.00</b>	<b>(3.00)</b>

## Finance

	FY2011/12 Amended	FY2012/13 Amended	Change
Account Clerk II	6.00	7.00	1.00
Accounting Manager	1.00	1.00	-
Accounting Technician	2.00	2.00	-
Administrative Analyst	2.00	2.00	-
Administrative Assistant	1.00	1.00	-
Administrative Officer	1.00	1.00	-
Administrative Technician	2.00	2.00	-
Budget Manager	1.00	1.00	-
Claims Collector	5.00	5.00	-
Customer Service Assistant	3.00	2.00	(1.00)
Customer Service Rep	13.00	13.00	-
Customer Service Specialist	1.00	2.00	1.00
Customer Service Supervisor	1.00	1.00	-
Director of Finance	1.00	1.00	-
Enforcement & Collections Supv	1.00	1.00	-
GIS Specialist II	1.00	1.00	-
Payroll Technician	4.00	4.00	-
Principal Accountant	3.00	4.00	1.00
Principal Management Analyst	2.00	2.00	-
Program Analyst	1.00	1.00	-
Program Manager	1.00	1.00	-
Program Specialist	3.00	3.00	-
Revenue Manager	1.00	1.00	-
Senior Accountant Auditor	7.00	8.00	1.00
Senior Accounting Technician	1.00	1.00	-
Senior Management Analyst	3.00	3.00	-
Senior Staff Assistant	1.00	1.00	-
Staff Aide	1.00	1.00	-
Typist Clerk II	1.00	1.00	-
Typist Clerk III	2.00	2.00	-
Utility Service Inspector (UNPY)	1.00	1.00	-
<b>Operating Unit</b>	<b>74.00</b>	<b>77.00</b>	<b>3.00</b>

## Fire

	FY2011/12 Amended	FY2012/13 Amended	Change
Account Clerk II	2.00	2.00	-
Administrative Analyst	6.00	6.00	-
Administrative Assistant	1.00	1.00	-
Administrative Officer	1.00	1.00	-
Administrative Technician	4.00	4.00	-
Assistant Civil Engineer	1.00	1.00	-
Cache Logistics Coordinator	2.00	2.00	-
Customer Service Rep	1.00	1.00	-
Fire Assistant Chief	5.00	5.00	-
Fire Battalion Chief	11.00	11.00	-
Fire Captain	93.00	99.00	6.00
Fire Chief	1.00	1.00	-
Fire Deputy Chief	2.00	2.00	-
Fire Engineer	85.00	91.00	6.00
Fire Investigator I	4.00	4.00	-
Fire Investigator II	1.00	1.00	-
Fire Prevention Officer I	2.00	2.00	-
Fire Prevention Officer II	14.00	14.00	-
Fire Service Worker	3.00	2.50	(0.50)
Firefighter	328.00	316.00	(12.00)
IT Support Specialist I	1.00	1.00	-
Program Analyst	2.00	2.00	-
Program Specialist	2.00	2.00	-
Senior Fire Prevention Officer	2.00	2.00	-
Staff Aide	3.00	3.00	-
Supervising Fire Service Worker	1.00	1.00	-
Support Services Manager	1.00	1.00	-
Typist Clerk II	6.00	6.00	-
Typist Clerk III	5.00	5.00	-
<b>Operating Unit</b>	<b>590.00</b>	<b>589.50</b>	<b>(0.50)</b>



## General Services

	FY2011/12 Amended	FY2012/13 Amended	Change
Accounting Technician	3.00	3.00	-
Administrative Analyst	3.00	3.00	-
Administrative Officer	1.00	1.00	-
Administrative Technician	2.00	2.00	-
Animal Care Services Manager	1.00	1.00	-
Animal Care Technician	13.00	13.00	-
Animal Control Officer	7.00	7.00	-
Architectural Technician II	1.00	1.00	-
Architectural Technician III	1.00	1.00	-
Associate Architect	3.00	3.00	-
Associate Mechanical Engineer	1.00	1.00	-
Building Inspector IV	1.00	1.00	-
Building Maintenance Worker	7.00	7.00	-
Carpenter	3.00	3.00	-
Central Services Assistant III	1.00	1.00	-
Code Enforcement Officer	2.00	2.00	-
Contract and Compliance Specialist	1.00	1.00	-
Customer Service Assistant	1.00	1.00	-
Customer Service Representative	22.00	23.00	1.00
Customer Service Specialist	1.00	1.00	-
Customer Service Supervisor	1.00	1.00	-
Department Systems Specialist II	1.00	1.00	-
Director of General Services	1.00	1.00	-
Electrician	3.00	3.00	-
Electrician Supervisor	1.00	1.00	-
Electronic Maint Tech II	1.00	1.00	-
Engineering Technician III	1.00	1.00	-
Equipment Mechanic I	2.00	2.00	-
Equipment Mechanic II	30.00	30.00	-
Equipment Mechanic III	9.00	9.00	-
Equipment Serviceworker	27.00	25.00	(2.00)
Facilities & Real Prop Supt	3.00	3.00	-
Fleet Management Technician	2.00	2.00	-
Fleet Manager	1.00	1.00	-
Fleet Service Coordinator	5.00	5.00	-
General Helper	2.00	2.00	-
GIS Specialist III	-	1.00	1.00
HVAC Systems Mechanic	5.00	5.00	-
Integrated Waste Collctns Supt	3.00	3.00	-

**General Services (continued)**

	FY2011/12 Amended	FY2012/13 Amended	Change
Integrated Waste General Manager	1.00	1.00	-
Integrated Waste Planning Supt	1.00	-	(1.00)
IT Support Specialist II	1.00	2.00	1.00
Maintenance Worker	6.00	6.00	-
Mechanical Maintenance Supv	2.00	2.00	-
Motor Sweeper Operator	2.00	2.00	-
Operations General Supervisor	2.00	2.00	-
Painter	3.00	2.00	(1.00)
Personnel Transactions Coord	1.00	1.00	-
Plumber	4.00	4.00	-
Procurement Services Manager	1.00	1.00	-
Program Analyst	9.50	10.50	1.00
Program Manager	5.00	5.00	-
Program Specialist	3.00	4.00	1.00
Real Property Agent II	2.00	2.00	-
Real Property Agent III	1.00	1.00	-
Registered Veterinary Tech	1.00	1.00	-
Sanitation Worker I	3.00	3.00	-
Sanitation Worker I (NODL)	1.00	1.00	-
Sanitation Worker II	111.00	106.00	(5.00)
Sanitation Worker III	8.00	3.00	(5.00)
Secretary	1.00	1.00	-
Security Officer	1.00	1.00	-
Senior Animal Care Technician	2.00	2.00	-
Senior Animal Control Officer	1.00	1.00	-
Senior Building Maint Worker	1.00	1.00	-
Senior Central Services Asst	1.00	1.00	-
Senior Engineer	2.00	2.00	-
Senior Equipment Service Wrkr	1.00	1.00	-
Senior HVAC Systems Mechanic	2.00	2.00	-
Senior Landfill Engn Tech	1.00	1.00	-
Senior Maintenance Worker	2.00	2.00	-
Senior Personnel Trans Coord	1.00	1.00	-
Senior Systems Engineer	1.00	1.00	-
Solid Waste Supervisor	11.00	10.00	(1.00)
Structural Maintenance Supv	1.00	1.00	-
Supervising Animal Care Officer	1.00	1.00	-
Supervising Architect	1.00	1.00	-
Supervising Financial Analyst	1.00	1.00	-

**General Services (continued)**

	<u>FY2011/12 Amended</u>	<u>FY2012/13 Amended</u>	<u>Change</u>
Supervising Real Prop Agent	1.00	1.00	-
Support Services Manager	1.00	1.00	-
Typist Clerk II	4.00	4.00	-
Vehicle Service Attendant	4.00	4.00	-
Veterinarian	1.00	1.00	-
<b>Operating Unit</b>	<b><u>384.50</u></b>	<b><u>374.50</u></b>	<b><u>(10.00)</u></b>

## Human Resources

	FY2011/12 Amended	FY2012/13 Amended	Change
Administrative Analyst	1.00	1.00	-
Administrative Assistant	1.00	1.00	-
Director of Human Resources	1.00	1.00	-
Envtal Health & Safety Officer	1.00	1.00	-
Envtal Health & Safety Spclst	6.00	6.00	-
Equal Employment Specialist	1.00	1.00	-
Human Resources Manager	6.00	6.00	-
Labor Relations Analyst	1.00	1.00	-
Labor Relations Manager	1.00	1.00	-
Labor Relations Officer	4.00	4.00	-
Personnel Analyst	2.00	2.00	-
Personnel Technician	15.00	15.00	-
Program Analyst	2.00	2.00	-
Program Specialist	8.00	8.00	-
Risk Manager	1.00	1.00	-
Senior Personnel Analyst	2.00	2.00	-
Senior Staff Assistant	4.00	4.00	-
Staff Assistant	3.00	3.00	-
Support Services Manager	1.00	1.00	-
Workers' Compensatn Claims Rep	8.00	8.00	-
<b>Operating Unit</b>	<b>69.00</b>	<b>69.00</b>	<b>0.00</b>

## Information Technology

	FY2011/12 Amended	FY2012/13 Amended	Change
Administrative Technician	1.00	1.00	-
Chief Information Officer	1.00	1.00	-
GIS Specialist III	2.00	2.00	-
IT Manager	3.00	3.00	-
IT Supervisor	3.00	3.00	-
IT Support Specialist I	1.00	1.00	-
IT Support Specialist II	2.00	2.00	-
Media Production Specialist II	1.00	1.00	-
Principal Applications Developer	7.00	7.00	-
Principal Systems Engineer	5.00	5.00	-
Program Analyst	1.00	1.00	-
Program Manager	1.00	1.00	-
Program Specialist	1.00	1.00	-
Senior Applications Developer	8.00	8.00	-
Senior IT Support Spclst	5.00	5.00	-
Senior Systems Engineer	4.00	4.00	-
Systems Engineer	1.00	1.00	-
Telecommunications Engn II	1.00	1.00	-
Telecommunications Engn III	1.00	1.00	-
<b>Operating Unit</b>	<b>49.00</b>	<b>49.00</b>	<b>0.00</b>

## Parks and Recreation

	FY2011/12 Amended	FY2012/13 Amended	Change
Account Clerk II	1.00	1.00	-
Accounting Technician	3.00	3.00	-
Administrative Analyst	2.00	2.00	-
Administrative Assistant	1.00	1.00	-
Administrative Officer	4.00	3.00	(1.00)
Administrative Technician	2.00	2.00	-
Arts & Crafts Specialist	0.06	0.06	-
Assistant Caretaker	0.50	0.50	-
Assistant Cook	0.68	0.68	-
Assistant Pool Manager	0.56	0.56	-
Associate Landscape Architect	2.00	2.00	-
Camp Aide	4.43	4.43	-
Camp Recreation Leader	1.99	1.99	-
Camp Sacramento Supervisor	1.00	1.00	-
Caretaker	0.35	0.35	-
Cashier (Community Services)	0.29	0.29	-
Child Care Assistant	6.93	6.93	-
Clerical Assistant	1.43	1.43	-
Clerk II	1.00	1.00	-
Community Center Attendant I	1.00	1.00	-
Construction Inspector III	1.00	-	(1.00)
Custodial Supervisor	1.00	1.00	-
Custodian II	3.00	3.00	-
Customer Service Assistant	1.00	1.00	-
Customer Service Rep	1.00	1.00	-
Customer Service Specialist	1.00	1.00	-
Director of Parks & Recreation	1.00	1.00	-
First Cook	0.50	0.50	-
General Repair Worker	1.00	1.00	-
GIS Specialist III	0.60	0.60	-
Host	0.35	0.35	-
Human Services Program Coord	33.92	33.92	-
Instructor	1.50	1.50	-
Irrigation Technician	2.00	2.00	-
IT Supervisor	1.00	1.00	-
IT Support Specialist II	2.00	2.00	-
Junior Plant Operator	1.00	1.00	-
Landscape Technician II	2.00	2.00	-
Lifeguard	4.90	4.90	-

**Parks and Recreation (continued)**

	FY2011/12 Amended	FY2012/13 Amended	Change
Neighborhood Rsrcs Coord II	2.00	2.00	-
Neighborhood Services Area Mgr	1.00	1.00	-
Operations Manager	1.00	1.00	-
Park Equipment Operator	2.00	2.00	-
Park Maintenance Manager	1.00	1.00	-
Park Maintenance Superintendent	1.00	1.00	-
Park Maintenance Worker I	20.00	20.00	-
Park Maintenance Worker II	30.00	30.00	-
Park Maintenance Worker II (Pest)	2.00	2.00	-
Park Plan Design & Devlpmt Mgr	1.00	1.00	-
Park Safety Ranger	5.50	5.50	-
Park Safety Ranger Supervisor	1.00	1.00	-
Parks Supervisor	7.00	7.00	-
Personnel Transactions Coord	1.47	1.47	-
Pool Manager	1.45	1.45	-
Principal Planner	1.00	1.00	-
Program Analyst	2.00	2.00	-
Program Coordinator	44.00	43.00	(1.00)
Program Developer	25.00	25.00	-
Program Director	0.41	0.41	-
Program Manager	2.00	2.00	-
Program Specialist	2.60	2.60	-
Program Supervisor	18.00	17.00	(1.00)
Public Service Aide	2.34	2.34	-
Recreation Aide	96.70	96.70	-
Recreation General Supervisor	1.00	1.00	-
Recreation Leader (Special Needs)	5.91	2.71	(3.20)
Recreation Manager	2.00	2.00	-
Recreation Superintendent	4.00	4.00	-
School Crossing Guard	3.66	3.66	-
Senior Accountant Auditor	1.60	0.60	(1.00)
Senior Accounting Technician	1.00	1.00	-
Senior Lifeguard	3.45	3.45	-
Senior Personnel Transaction Coord	1.00	1.00	-
Senior Recreation Aide	11.83	11.83	-
Special Program Leader	130.29	130.29	-
Staff Aide	9.00	9.00	-
Student Trainee (Most Majors)	0.50	0.50	-
Supervising Graphic Designer	1.00	1.00	-

**Parks and Recreation (continued)**

	FY2011/12 Amended	FY2012/13 Amended	Change
Supervising Landscape Architect	1.00	1.00	-
Support Services Manager	1.00	1.00	-
Tutor	0.50	0.50	-
Typist Clerk II	3.00	3.00	-
Typist Clerk III	1.00	1.00	-
Utility Worker	3.55	3.55	-
Youth Aide	18.20	18.20	-
<b>Operating Unit</b>	<b>570.95</b>	<b>562.75</b>	<b>(8.20)</b>



## Police

	FY2011/12 Amended	FY2012/13 Amended	Change
Account Clerk II	2.00	2.00	-
Accountant Auditor	1.00	1.00	-
Accounting Technician	3.00	3.00	-
Administrative Analyst	14.00	14.00	-
Administrative Assistant	1.00	1.00	-
Administrative Officer	1.00	1.00	-
Administrative Technician	3.00	3.00	-
Applications Developer	3.00	2.00	(1.00)
Custodian I	0.50	0.50	-
Custodian II	4.00	4.00	-
Deputy Police Chief	2.00	2.00	-
Dispatcher I	1.00	1.00	-
Dispatcher II	69.00	69.00	-
Dispatcher III	10.00	10.00	-
Fingerprint Clerk	4.00	4.00	-
Forensic Investigator II	5.00	5.00	-
GIS Specialist I	1.00	1.00	-
IT Manager	1.00	1.00	-
IT Supervisor	2.00	2.00	-
IT Support Specialist II	8.00	9.00	1.00
Media Production Specialist I	1.00	1.00	-
Media Production Specialist II	1.00	1.00	-
Personnel Transactions Coord	1.00	1.00	-
Police Administrative Manager	2.00	2.00	-
Police Captain	12.00	12.00	-
Police Chief	1.00	1.00	-
Police Clerk II	21.00	21.00	-
Police Clerk III*	4.00	4.00	-
Police Lieutenant	22.00	22.00	-
Police Officer	578.00	532.00	(46.00)
Police Records Specialist II	44.00	44.00	-
Police Records Supervisor	7.00	7.00	-
Police Sergeant	85.00	84.00	(1.00)
Principal Systems Engineer	1.00	1.00	-
Program Analyst	10.00	10.00	-
Program Manager	1.00	1.00	-
Program Specialist	1.00	1.00	-
Property Assistant	9.00	9.00	-
Public Service Aide	1.00	-	(1.00)

**Police (continued)**

	<u>FY2011/12 Amended</u>	<u>FY2012/13 Amended</u>	<u>Change</u>
Reserve Police Officer III	0.66	0.66	-
Secretary	1.00	1.00	-
Security Officer	2.80	2.80	-
Senior Applications Developer	2.00	2.00	-
Senior IT Support Spclst	1.00	1.00	-
Senior Personnel Trans Coord	1.00	1.00	-
Senior Police Records Supv	3.00	3.00	-
Senior Property Assistant	4.00	4.00	-
Senior Systems Engineer	1.00	1.00	-
Supervising Forensic Invstg	4.00	4.00	-
Supervising Property Assistant	1.00	1.00	-
Systems Engineer	3.00	3.00	-
<b>Operating Unit</b>	<b><u>961.96</u></b>	<b><u>913.96</u></b>	<b><u>(48.00)</u></b>

\*A Police Clerk III was added as part of the Alarm Ordinance in FY2011/12 (R2012-229).

**Public Works**

	FY2011/12 Amended	FY2012/13 Amended	Change
Account Clerk I	1.00	1.00	-
Account Clerk II	4.00	4.00	-
Accounting Technician	3.00	3.00	-
Administrative Analyst	4.00	5.00	1.00
Administrative Assistant	1.00	1.00	-
Administrative Officer	2.00	2.00	-
Administrative Technician	3.00	3.00	-
Analyst Trainee	2.00	2.00	-
Arborist/Urban Forester	2.00	2.00	-
Assistant Civil Engineer	10.00	10.00	-
Assistant Electrical Engineer	1.00	1.00	-
Associate Civil Engineer	13.00	11.00	(2.00)
Associate Planner	1.00	1.00	-
Construction Inspector I	3.00	3.00	-
Construction Inspector II	11.00	13.00	2.00
Construction Inspector III	4.00	4.00	-
Contract and Compliance Spclst	1.00	1.00	-
Custodian I	4.00	4.00	-
Custodian II	1.00	1.00	-
Customer Service Rep	1.00	1.00	-
Customer Service Specialist	1.00	1.00	-
Customer Service Supervisor	2.00	2.00	-
Department Systems Spclst II	1.00	1.00	-
Director of Transportation	1.00	1.00	-
Electrical Constructn Insp III	2.00	2.00	-
Engineering Manager	2.00	2.00	-
Engineering Technician I	1.00	1.00	-
Engineering Technician II	3.00	3.00	-
Engineering Technician III	7.00	7.00	-
GIS Specialist I	2.00	2.00	-
IT Support Specialist I	1.00	1.00	-
IT Support Specialist II	1.00	1.00	-
Maintenance Worker	4.00	4.00	-
Media & Communications Spclst	1.00	1.00	-
Office Supervisor	1.00	1.00	-
Operations General Supervisor	7.00	7.00	-
Operations Manager	1.00	1.00	-
Park Equipment Operator	1.00	1.00	-
Parking Enforcement Officer	49.00	49.00	-

**Public Works (continued)**

	FY2011/12 Amended	FY2012/13 Amended	Change
Parking Enforcement Supervisor	3.00	3.00	-
Parking Facilities Maint Supervisor	1.00	1.00	-
Parking Lot Attendant	19.75	19.75	-
Parking Lot Supervisor	4.00	4.00	-
Parking Manager	1.00	1.00	-
Parking Meter Coin Collector	4.00	4.00	-
Parking Meter Collection Supv	1.00	1.00	-
Parking Meter Repair Worker	3.00	3.00	-
Principal Planner	1.00	1.00	-
Program Analyst	9.00	9.00	-
Program Manager	1.00	1.00	-
Program Specialist	2.00	2.00	-
Recreation General Supervisor	1.00	1.00	-
Senior Accountant Auditor	2.00	2.00	-
Senior Accounting Technician	2.00	2.00	-
Senior Architect	1.00	1.00	-
Senior Building Maint Worker	1.00	1.00	-
Senior Data Entry Technician	1.00	1.00	-
Senior Dept Systems Specialist	1.00	1.00	-
Senior Engineer	7.00	7.00	-
Senior Engineering Technician	3.00	3.00	-
Senior Maintenance Worker	7.00	7.00	-
Senior Parking Lot Attendant	4.50	4.50	-
Senior Parking Lot Supervisor	1.00	1.00	-
Senior Planner	1.00	1.00	-
Senior Tree Maintenance Worker	4.00	4.00	-
Senior Tree Pruner	8.00	8.00	-
Special Projects Engineer	1.00	1.00	-
Street Construction Equip Optr	9.00	9.00	-
Street Construction Laborer	44.00	44.00	-
Street Maintenance Supv	7.00	7.00	-
Streets Manager	1.00	1.00	-
Supervising Construction Insp	3.00	4.00	1.00
Supervising Engineer	5.00	5.00	-
Supervising Financial Analyst	2.00	2.00	-
Supervising Surveyor	2.00	2.00	-
Support Services Manager	1.00	1.00	-
Survey Party Chief	3.00	3.00	-
Survey Technician II	6.00	6.00	-

**Public Works (continued)**

	FY2011/12 Amended	FY2012/13 Amended	Change
Telecommunications Engineer II	1.00	1.00	-
Telecommunications Tech II	1.00	1.00	-
Traffic Control/Light Support	3.00	3.00	-
Traffic Control/Light Tech I	2.00	2.00	-
Traffic Control/Light Tech II	9.25	9.25	-
Traffic Investigator I	1.00	1.00	-
Traffic Investigator II	3.00	3.00	-
Traffic Investigator III	2.00	2.00	-
Traffic Supervisor	3.00	3.00	-
Traffic Worker I	8.00	8.00	-
Traffic Worker II	8.00	7.00	(1.00)
Traffic Worker III	2.00	2.00	-
Tree Maintenance Supervisor	1.00	1.00	-
Tree Maintenance Worker	6.00	6.00	-
Tree Pruner II	10.00	10.00	-
Tree Pruner Supervisor	1.00	1.00	-
Typist Clerk II	3.00	3.00	-
Typist Clerk III	5.00	5.00	-
Urban Forestry Manager	1.00	1.00	-
<b>Operating Unit</b>	<b>408.50</b>	<b>409.50</b>	<b>1.00</b>

**Utilities**

	FY2011/12 Amended	FY2012/13 Amended	Change
Account Clerk II	4.00	4.00	-
Accounting Technician	5.00	4.00	(1.00)
Administrative Analyst	6.00	5.00	(1.00)
Administrative Assistant	3.00	1.00	(2.00)
Administrative Officer	1.00	-	(1.00)
Administrative Technician	3.00	3.00	-
Applications Developer	1.00	1.00	-
Assistant Civil Engineer	1.00	1.00	-
Asst Water Cross Contrl Spclst	2.00	2.00	-
Associate Civil Engineer	12.00	11.00	(1.00)
Associate Electrical Engineer	1.00	1.00	-
Blacksmith Welder	1.00	1.00	-
Business Services Manager	1.00	1.00	-
Construction Inspector I	2.00	1.00	(1.00)
Construction Inspector II	3.00	1.00	(2.00)
Customer Service Assistant	0.50	0.50	-
Customer Service Representative	23.50	22.50	(1.00)
Customer Service Specialist	7.00	7.00	-
Customer Service Supervisor	4.00	4.00	-
Customer Service Trainee	1.00	1.00	-
Data Entry Technician	1.00	1.00	-
Department Systems Spclst I	1.00	1.00	-
Department Systems Spclst II	1.00	1.00	-
Development Services Tech I	1.00	1.00	-
Director of Utilities	1.00	1.00	-
Electrician	12.00	12.00	-
Electrician Supervisor	2.00	2.00	-
Engineering Manager	1.00	1.00	-
Engineering Technician III	3.00	3.00	-
Executive Director SAC CCOMWP	1.00	-	(1.00)
Field Services Manager	1.00	1.00	-
Generator Technician	3.00	3.00	-
GIS Specialist I	2.00	2.00	-
GIS Specialist II	1.00	1.00	-
GIS Specialist III	1.00	-	(1.00)
Instrument Technician I	1.00	1.00	-
Instrument Technician II	7.00	7.00	-
Instrumentation Supervisor	1.00	1.00	-
IT Supervisor	2.00	2.00	-

**Utilities (continued)**

	FY2011/12 Amended	FY2012/13 Amended	Change
IT Support Specialist I	1.00	1.00	-
IT Support Specialist II	1.00	-	(1.00)
IT Trainee	1.00	1.00	-
Junior Landscape Assistant	1.00	-	(1.00)
Junior Plant Operator	11.00	11.00	-
Machinist	16.00	15.00	(1.00)
Machinist Helper	14.00	14.00	-
Machinist Supervisor	4.00	4.00	-
Media & Communications Spclst	1.00	1.00	-
Meter Reader	4.00	4.00	-
Meter Reading Supervisor	1.00	1.00	-
Office Supervisor	1.00	1.00	-
Plant Operator	28.00	28.00	-
Plant Services Manager	1.00	1.00	-
Program Analyst	7.00	5.00	(2.00)
Program Manager	3.00	2.00	(1.00)
Program Specialist	8.00	8.00	-
Public Service Aide	0.50	0.50	-
SAFCA Counsel	1.00	-	(1.00)
SAFCA Deputy Director	1.00	-	(1.00)
SAFCA Dir of Planning	1.00	-	(1.00)
SAFCA Executive Director	1.00	-	(1.00)
Sanitation Worker I	1.00	1.00	-
Secretary	4.00	2.00	(2.00)
Senior Accountant Auditor	2.00	1.00	(1.00)
Senior Department Sys Spclst	2.00	2.00	-
Senior Engineer	16.00	16.00	-
Senior Engineering Technician	2.00	2.00	-
Senior Generator Technician	1.00	1.00	-
Senior IT Support Spclst	2.00	2.00	-
Senior Maintenance Worker	4.00	4.00	-
Senior Management Analyst	1.00	1.00	-
Senior Plant Operator	14.00	14.00	-
Senior Staff Assistant	1.00	1.00	-
Staff Aide (Management)	3.00	1.00	(2.00)
Storekeeper	5.00	5.00	-
Stores Administrator	2.00	2.00	-
Stores Clerk II	2.00	2.00	-
Student Trainee (Engn, Comptr)	3.50	2.50	(1.00)

**Utilities (continued)**

	<u>FY2011/12 Amended</u>	<u>FY2012/13 Amended</u>	<u>Change</u>
Supervising Construction Insp	1.00	-	(1.00)
Supervising Engineer	9.00	8.00	(1.00)
Supervising Financial Analyst	1.00	1.00	-
Supervising Generator Technician	1.00	1.00	-
Supervising Plant Operator	6.00	6.00	-
Supervising Water Quality Chem	1.00	1.00	-
Support Services Manager	1.00	1.00	-
Systems Engineer	2.00	2.00	-
Typist Clerk I	0.50	0.50	-
Typist Clerk II	7.00	7.00	-
Typist Clerk III	4.00	4.00	-
Utilities Field Svcs Leadworker	73.00	73.00	-
Utilities Field Svcs Supv	18.00	18.00	-
Utilities Field Svcs Svcworker	91.00	94.00	3.00
Utility Construction Coord	1.00	1.00	-
Utility Services Inspector	2.00	2.00	-
Water & Sewer Supt (Field)	3.00	3.00	-
Water & Sewer Supt (Plant)	5.00	5.00	-
Water Conservation Specialist	3.00	3.00	-
Water Cross Conn Ctrl Spclst	1.00	1.00	-
Water Quality Chemist	3.00	3.00	-
Water Quality Lab Tech	3.00	3.00	-
Water Waste Inspector	3.00	3.00	-
<b>Operating Unit</b>	<b><u>537.50</u></b>	<b><u>510.50</u></b>	<b><u>(27.00)</u></b>



## Citywide and Community Support

City-County Office of Metropolitan Water Planning (CCOMWP)	FY2011/12 Amended	FY2012/13 Amended	Change
Administrative Analyst	-	1.00	1.00
Executive Director	-	1.00	1.00
Program Manager	-	1.00	1.00
Secretary	-	1.00	1.00
<b>Subtotal CCOMWP</b>	<b>0.00</b>	<b>4.00</b>	<b>4.00</b>

Local Agency Formation Commission (LAFCo)	FY2011/12 Amended	FY2012/13 Amended	Change
Senior Management Analyst	-	1.00	1.00
<b>Subtotal LAFCo</b>	<b>0.00</b>	<b>1.00</b>	<b>1.00</b>

Office of Emergency Planning (OES)	FY2011/12 Amended	FY2012/13 Amended	Change
Administrative Technician	-	1.00	1.00
Program Manager	-	1.00	1.00
<b>Subtotal OES</b>	<b>0.00</b>	<b>2.00</b>	<b>2.00</b>

Sacramento Area Flood Control Agency (SAFCA)	FY2011/12 Amended	FY2012/13 Amended	Change
Accounting Technician	-	1.00	1.00
Administrative Assistant	-	2.00	2.00
Administrative Officer	-	1.00	1.00
Junior Landscape Assistant	-	1.00	1.00
Program Analyst	-	1.00	1.00
SAFCA Counsel	-	1.00	1.00
SAFCA Deputy Director	-	1.00	1.00
SAFCA Director of Planning	-	1.00	1.00
SAFCA Executive Director	-	1.00	1.00
Secretary	-	1.00	1.00
Senior Accountant Auditor	-	1.00	1.00
Staff Aide (Management)	-	3.00	3.00
Student Trainee (Engn, Comptr)	-	1.00	1.00
<b>Subtotal SAFCA</b>	<b>0.00</b>	<b>16.00</b>	<b>16.00</b>
<b>Operating Unit</b>	<b>0.00</b>	<b>23.00</b>	<b>23.00</b>

## Citywide Staffing Summary

	<b>FY2011/12 Amended</b>	<b>FY2012/13 Proposed</b>	<b>Change</b>	<b>FY2012/13 Amended</b>	<b>Change</b>
Mayor/Council	35.00	32.00	(3.00)	29.00	(6.00)
City Attorney	46.00	44.00	(2.00)	47.00	1.00
City Clerk	10.00	10.00	-	13.00	3.00
City Manager	15.00	11.00	(4.00)	12.00	(3.00)
City Treasurer	12.00	12.00	-	12.00	-
Community Development	165.50	154.50	(11.00)	164.50	(1.00)
Convention, Culture & Leisure	135.78	131.78	(4.00)	135.78	-
Economic Development	14.00	10.00	(4.00)	11.00	(3.00)
Finance	74.00	72.00	(2.00)	77.00	3.00
Fire	590.00	525.50	(64.50)	589.50	(0.50)
General Services	384.50	364.50	(20.00)	374.50	(10.00)
Human Resources	69.00	66.50	(2.50)	69.00	-
Information Technology	49.00	47.00	(2.00)	49.00	-
Parks & Recreation	570.95	552.05	(18.90)	562.75	(8.20)
Police	961.96	841.96	(120.00)	913.96	(48.00)
Public Works	408.50	391.75	(16.75)	409.50	1.00
Utilities	537.50	502.00	(35.50)	510.50	(27.00)
Citywide and Community Support	-	23.00	23.00	23.00	23.00
<b>Grand Total</b>	<b>4,078.69</b>	<b>3,791.54</b>	<b>(287.15)</b>	<b>4,002.99</b>	<b>(75.70)</b>

# 24

## **SECTION – 24**

### **Multi-Year Projects**

**DESCRIPTION**

This section contains information on operating grants and projects that are not part of any department’s direct operating expenditures. New operating grants and projects are approved by the City Council and are managed in accordance with Sections 11 and 12 of the Budget Resolution. New appropriations included in the FY2012/13 Operating Budget are included on Schedule 9.

Negative balances shown in the following charts will be corrected by the respective Departments and may require additional City Council authorization.

**EXISTING OPERATING GRANTS**

The following is a list of existing operating grants, the total budget, and available budget based on data available as of July 2012:

**CIP Reimbursable Fund (Fund 3702)**

Project #	Project Name	Total Budget	Available Budget
G18337000	Brownfields Clean-up Grant	60,000	60,000
<b>Total Fund 3702:</b>		<b>\$60,000</b>	<b>\$60,000</b>

**Externally Funded Programs (Fund 2703)**

Project #	Project Name	Total Budget	Available Budget
G11000300	COPS 2004 8/04-8/09	8,000,000	240,245
G11001300	DUI Enforcement	900,000	102,748
G11005400	COPS 2007 Tech Prg	7,650,000	3,956,336
G11006100	PSIC 07 8/08-6/12	9,917,801	734,618
G11006520	JAG Recovery 9/09-2/13	2,527,661	78,367
G11006521	COPS Hiring Recovery 7/09-6/12	9,554,860	3,137,717
G11006600	Gang Viol Supp 7/09-12/11	576,290	22,266
G11006700	FY10 COPS Secure Our Schools	463,699	463,699
G11006800	OJJDP Safe Comm 7/09-10/11	200,000	(3,404)
G11007100	CalGRIP Safe Comm 4/10-3/12	382,639	2,396
G11008401	Target - GPS Bait Equip	2,500	1,386
G11008402	Target - Child & Domestic Vio	750	226
G11008600	UASI Hmland Sec 09 9/09-7/12	3,150,680	(598)
G11008700	Citizen's Option 7/10-6/13	482,576	48,324
G11008900	CalGRIP - FY11	196,315	189,007
G11009700	CHP - 9/11 - 8/14	8,102,450	6,161,101
G11009800	Gang Violence Supp - 7/11-6/12	27,500	27,500
G11010000	Secure Our Schools - FY11	200,000	200,000
G12901700	2009 AFG - Wellness/Fitness	41,714	2,621
G19001200	SAC-GPAL Program Jan12-Dec13	209,308	205,262
<b>Total Fund 2703:</b>		<b>\$52,586,743</b>	<b>\$15,569,817</b>

**General Fund (Fund 1001)**

Project #	Project Name	Total Budget	Available Budget
G11009800	Gang Violence Supp - 7/11-6/12	8,494	5,639
G19001200	SAC-GPAL Program Jan12-Dec13	40,645	33,714
G21000700	CoolCalifornia Challenge	1,000	290
<b>Total Fund 1001:</b>		<b>\$50,139</b>	<b>\$39,644</b>

**Habitat Management Element Fund (Fund 7104)**

Project #	Project Name	Total Budget	Available Budget
G14000200	LAR Salmonid Spng Grv Wk	1,181,000	130
G14000202	US Fish & Wildlife Service	1,152,412	33,194
<b>Total Fund 7104:</b>		<b>\$2,333,412</b>	<b>\$33,324</b>

**Operating Grants (Fund 2702)**

Project #	Project Name	Total Budget	Available Budget
G11006700	FY10 COPS Secure Our Schools	463,699	463,699
G11007400	FY10 UASI 10/10-4/13	3,157,829	554,186
G11008900	CalGRIP - FY11	369,309	(94,238)
G11009100	JAG - 8/10 - 9/14	422,032	281,326
G11009200	IECGP 10 6/11 - 12/12	180,000	27,324
G11009320	FY11SHSGP SAC-OES 11/11-12/13	413,187	41,833
G11009400	DUI /Drug Imp Tsk Force - FY12	802,000	11,747
G11009500	DUI Education - FY12	213,000	2,500
G11009600	Juvenile Acct Block Grnt FY12	35,750	10,937
G11009800	Gang Violence Supp - 7/11-6/12	359,938	156,277
G11009900	UC Berk DUI - 12.11-09.12	104,212	3,466
G11010000	Secure Our Schools - FY11	200,000	200,000
G11010100	Citizen's Option 7/11-6/14	891,080	791,080
G11010300	ABC Liasion Officer - FY13	100,000	61,944
G11010500	FY13 OTS S.T.E.P	800,000	758,716
G11010600	UC Berkeley DUI - FY13	240,900	240,900
G11010700	Distracted Driving HVEDP	29,658	29,658
G12500900	2009 Urban Search & Rescue	1,002,710	367
G12501000	2010 Urban Search & Rescue	1,041,900	(49,088)
G12501100	2011 Urban Search & Rescue	1,165,078	251,393
G12501200	2012 Urban Search & Rescue	1,299,608	1,107,055
G12701600	US&R-Hurrican Gustav Deploymnt	12,096	1,546
G12702300	Hurricane Isaac - IST	0	(11,827)
G12901700	2009 AFG - Wellness/Fitness	513,002	22,822
G12901801	CERT 2009 SHSGP Grant	58,000	149
G12902001	CERT 2010 SHSGP Grant	75,145	28,511
G12902002	Hazmat CBRNE 2010 SHSGP	124,351	1,436
G12902003	Battalion Eq Cache 2010 SHSGP	208,687	1,298
G12902004	Robot Project 2010 SHSGP Grant	56,731	1,924
G12902005	Mass Prophylaxis 2010 SHSGP Gr	75,000	6,374
G12902100	2010 SAFER Grant	5,606,863	3,124,144
G12902200	CERT 2011 SHSGP Grant	37,700	30,379
G13000051	ECECBG - Climate Action Plan	432,167	71
G13000053	ECECBG - Public Outreach	100,000	4,889
G13000054	ECECBG - Assessmnt Fin Prog Dev	630,812	734
G13000056	ECECBG - Grant Admin	104,060	1,945

**Operating Grants (Fund 2702) continued**

Project #	Project Name	Total Budget	Available Budget
G13000064	ASPCA-Targeted S/N Surgeries	45,000	18,500
G13004200	Secat Vet-06-0042 Lng Trks	433,585	120,000
G17600700	Juvenile Hall Expansion 4242	114,000	38,547
G17601400	CAC SLP 07/08	49,805	19,805
G17601600	Terminal B Airport APP	842,100	47,051
G17601800	Boys and Girls Club	20,000	1,493
G17601900	Regional Transit 2010	33,000	22,010
G17602000	SMUD Gallery-CY2011-13	75,000	29,386
G17603000	Terminal A Artwork and Maint	75,000	32,058
G18000200	Brownfield Assessment Grant	184,232	159,303
G18334000	Solar Cities America	200,000	58
G18334500	Brownfields Revolving Loan	1,359,793	174,074
G18337000	Brownfields Clean-up Grant	350,000	308,923
G19001200	SAC-GPAL Program Jan12-Dec13	249,953	126,725
G19020210	FY13 START SNACK	0	(263)
G19041210	FY13 ASES - EGUSD	0	(31,644)
G19041220	FY13 21st Century (HS)	0	(4,823)
G19041230	FY13 ASES - SCUSD	0	(53,390)
G19070110	FY12 First Five (Labor) - CTK	645,000	68,564
G19070140	FY12-14 CTK CCHN CHIPRA Clinic	55,600	34,317
G19070150	FY13 FIRST FIVE - CTK	676,250	425,996
G19070400	CTK Reserve (MAA/HF)	648,854	106,543
G19070401	FY11 MAA Reserve(CTK Expenses)	626,000	424,744
G19071300	FY10 First Five - CTK	1,082,476	180,134
G19071301	FY11 First Five - CTK Indirect	46,024	6,629
G19071400	FY11 (6-18) - CTK	226,243	10,543
G19080000	Healthy Kids, Healthy Future	645,044	(374)
G19080130	FY13 Area 4-Stand Up To Falls	27,000	18,323
G19080140	FY13 Area 4-Caregiver Respite	40,000	22,841
G19090120	FY13 WIA	228,000	178,374
G19090400	ARRA - WIA Youth Employment	29,318	406
G19100100	FY12 USOC VA Grant	150,000	(13,915)
G19100200	FY13 USOC VA Grant	0	(21,289)
G22146900	Florin - Meadowview TOD 4827	300,000	904
<b>Total Fund 2702:</b>		<b>\$30,783,781</b>	<b>\$10,516,032</b>

**Solid Waste Fund (Fund 6007)**

Project #	Project Name	Total Budget	Available Budget
G14071300	Used Oil Block - Cycle 13	119,313	3,163
G14071500	Used Oil Block - Cycle 15	64,941	1,719
<b>Total Fund 6007:</b>		<b>\$184,254</b>	<b>\$4,882</b>

**START Fund (Fund 2501)**

Project #	Project Name	Total Budget	Available Budget
G19020110	FFY12 START Snack	631,010	463,847
G19030110	FFY12 AmeriCorps	644,236	(58,302)
<b>Total Fund 2501:</b>		<b>\$1,275,246</b>	<b>\$405,545</b>

**Utility Reimbursable Funds (Funds 6205 & 6207)**

Project #	Project Name	Total Budget	Available Budget
G14110300	Follow the Meter Grant	123,855	89,234
G14110400	CALFED Controller Incentive	100,000	15,506
G14121800	Used Oil Program Cycle 2	136,543	125,740
<b>Total Funds 6205 &amp; 6207:</b>		<b>\$360,398</b>	<b>\$230,480</b>

**Water Fund (Fund 6005)**

Project #	Project Name	Total Budget	Available Budget
G14110200	RW Efficiency Acceleration GP	275,380	179,310
G14110300	Follow the Meter Grant	123,855	123,855
G14110400	CALFED Controller Incentive	133,273	36,565
<b>Total Fund 6005:</b>		<b>\$532,508</b>	<b>\$339,730</b>

**EXISTING OPERATING PROJECTS**

The following is a list of existing operating projects, the total budget, and available budget based on data available as of July 2012:

**CIP Reimbursable Fund (Fund 3702)**

Project #	Project Name	Total Budget	Available Budget
I21000200	River District Specific Plan	172,905	169,540
<b>Total Fund 3702:</b>		<b>\$172,905</b>	<b>\$169,540</b>

**Development Services Fund (Fund 2016)**

Project #	Project Name	Total Budget	Available Budget
I22209000	Panhandle Annexation 4811	124,990	3,466
<b>Total Fund 2016:</b>		<b>\$124,990</b>	<b>\$3,466</b>

**Ethel MacLeod Hart Trust Fund (Fund 2503)**

Project #	Project Name	Total Budget	Available Budget
I19120000	Hart Trust Proj Fund FY12-16	508,417	305,046
<b>Total Fund 2503:</b>		<b>\$508,417</b>	<b>\$305,046</b>

**General Fund (Fund 1001)**

Project #	Project Name	Total Budget	Available Budget
I02000000	Ent. & Sports Complex Analysis	399,113	4,639
I03000100	Justice for Neighbors (JFN)	289,202	269,983
I06000500	Small Project Indirects 3131	180,998	180,998
I06013110	Fleet - Police	2,605,516	298,623
I06013120	Fleet - Fire	283,493	177,915
I06013130	Fleet - General Services	99,870	(25,433)
I06013150	Fleet - Transportation(GF)	1,453,877	539,675
I06013190	Fleet - Parks & Recreation	551,461	92,726
I06013210	Fleet - Community Development	44,094	2,137
I06013800	Fleet - Non-Departmental	194,377	194,377
I06100200	Economic Development Rsrv 4455	598,463	165,475
I07000800	Technology Innovation Project	250,000	104,790
I07000900	Webgrant Restructuring Project	100,000	100,000
I11000100	Nextgen Mobile Computer Repl.	1,365,308	679,572
I13000400	F.O.C.A.S. 3112	60,000	60,000
I13000600	Low Income Spay/Neuter Program	64,313	64,313
I14130100	Utility Rate Assistance Program	1,130,700	1,130,700
I17000100	Archives East End Project	86,350	48,359
I21004800	Historic Place	32,999	8,437
I21004900	FEMA Corrective Action Plan	350,000	282,829
I22400001	General Plan Mini Update Budgt	465,029	465,029
<b>Total Fund 1001:</b>		<b>\$10,605,162</b>	<b>\$4,845,143</b>

**Historic Places Fund (Fund 2024)**

Project #	Project Name	Total Budget	Available Budget
I21004800	Historic Place	238,000	100,976
<b>Total Fund 2024:</b>		<b>\$238,000</b>	<b>\$100,976</b>

**Jacinto Creek Planning Area Fund (Fund 3203)**

Project #	Project Name	Total Budget	Available Budget
I22205100	JCPA Administrative Control 3131	104,923	(952)
J22320001	Drainage-Jacinto Vil No Shed 33350	112,400	112,400
J22330001	Water-Jacinto Vil3 No Shd 33350	120,348	120,348
<b>Total Fund 3203:</b>		<b>\$337,671</b>	<b>\$231,796</b>

**North Natomas Community Improvement Fund (Fund 3201)**

Project #	Project Name	Total Budget	Available Budget
I22200200	Natomas Basin HCP 3131	1,743,601	7,775
I22200600	Basin 6 Drainage	2,761,180	41,849
I22200700	TMA Shuttle	1,318,200	192,000
J22200000	Gateway Park @ Truxel PFF CR3131	150,000	150,000
J22201000	ECWAY PFF Credit 4823	4,520,580	0
<b>Total Fund 3201:</b>		<b>\$10,493,561</b>	<b>\$391,624</b>



**North Natomas Lands CFD 3 Fund (Fund 2230)**

Project #	Project Name	Total Budget	Available Budget
I06013190	Fleet - Parks & Recreation	97,000	97,000
<b>Total Fund 2230:</b>		<b>\$97,000</b>	<b>\$97,000</b>

**Parking Fund (Fund 6004)**

Project #	Project Name	Total Budget	Available Budget
I06013151	Fleet -Transportation(Parking)	387,551	340,146
I15001211	City of Festivals Program	539,000	219,337
<b>Total Fund 6004:</b>		<b>\$926,551</b>	<b>\$559,483</b>

**Private Development Fund (Fund 2018)**

Project #	Project Name	Total Budget	Available Budget
I22300000	Neigh Park Maint CFD 4815	281,397	30,243
I22300100	CFD Application 4815	209,256	26,207
I22310000	Natomas Meadows CFD	62,000	42,329
I22310100	College Square CFD Applic 4815	5,000	921
I22310200	College Square Reimbursement	30,000	13,800
I22310500	Natomas Landing CFD2008-01	64,500	23,555
I22310600	Mello-Roos Applications	12,500	12,500
I22340000	Mello-Roos Commu Spec Dis 4815	100,000	55,692
<b>Total Fund 2018:</b>		<b>\$764,653</b>	<b>\$205,247</b>

**Railyards/Richards/Downtown Impact (Fund 3202)**

Project #	Project Name	Total Budget	Available Budget
I21000242	River District-Fin/Nexus/Fisc	204,186	19,855
<b>Total Fund 3701:</b>		<b>\$204,186</b>	<b>\$19,855</b>

**Solid Waste Fund (Fund 6007)**

Project #	Project Name	Total Budget	Available Budget
I06013142	Fleet - Utilities(Solid Waste)	16,633,978	7,075,717
I14120100	Legacy Landfill Operations	200,000	200,000
I14120200	Solid Waste Outreach	443,834	424,439
I14120500	SW Container Replacement	2,289,830	879,867
I14120501	Residential Collection	521,387	(43,613)
I14120502	Residential Recycling	596,024	121,024
I14120503	Containerized Greenwaste	463,272	363,272
I14120700	28th Street Landfill Tree	200,000	162,198
<b>Total Fund 6007:</b>		<b>\$21,348,325</b>	<b>\$9,182,904</b>

**Special Program Donations (Fund 2502)**

Project #	Project Name	Total Budget	Available Budget
I01000200	Late Night Sacramento 0100	280,377	5,235
I01001200	Mgmt Academy Educatn L Acc0310	10,610	720
I01001700	Natomas Benefit Program 0100	10,000	(183)
I11001600	Regional Community Policing In	49,871	6,294
I11001900	Project Pony 2112	6,600	3,202
I11002000	SPD Training Facility 2157	46,700	8,302
I13000400	F.O.C.A.S. 3112	319,400	(5,065)
I19000800	Kids Play McKinley-Maint 4711	12,870	7,151
<b>Total Fund 2502:</b>		<b>\$736,428</b>	<b>\$25,656</b>

**Storm Drainage Fund (Fund 6011)**

Project #	Project Name	Total Budget	Available Budget
I06013143	Fleet - Utilities (Storm Drain)	3,024,869	2,481,453
I14010100	Flood Control Planning	532,942	277,842
I14010101	Floodplain Management	681,803	156,399
I14010200	FY10-14 NPDES Stormwater Prgm	3,598,294	1,870,190
I14010201	FY10-14 NPDES Stormwater Reimb	958,741	244,471
I14120300	SAFCA Levee Maintenance	250,000	250,000
I14120600	CSS Regulatory Compliance	624,450	79,862
<b>Total Fund 6011:</b>		<b>\$9,671,100</b>	<b>\$5,360,217</b>

**Utility Reimbursable Funds (Funds 6205, 6207 & 6211)**

Project #	Project Name	Total Budget	Available Budget
I14010200	FY10-14 NPDES Stormwater Program	1,101,402	1,101,402
I14010201	FY10-14 NPDES Stormwater Reimbur	1,395,666	603,449
I14010300	Sac River Source Water Protect	21,000	21,000
I14010302	Sac Rvr Source Wtr Reimbursabl	78,731	39,662
I14010303	Sac Rvr KWOC Reimbursable	5,000	5,000
I14010400	American River Source Wtr Prtt	21,232	21,232
I14010402	American Rvr Source Wtr Reimb	21,747	401
I14010403	American Rvr KWOC Reimbursable	12,500	12,500
I14120400	Water Conservation Rebates	762,000	762,000
I14120200	Solid Waste Outreach	681,239	650,509
I14120300	SAFCA Levee Maintenance	924,000	924,000
<b>Total Funds 6205, 6207 &amp; 6211 :</b>		<b>\$5,024,517</b>	<b>\$4,141,155</b>

**Wastewater Fund (Fund 6006)**

Project #	Project Name	Total Budget	Available Budget
I06013141	Fleet - Utilities(Sewer)	1,515,774	(372,434)
I14110100	Sewer System Mgmt Plan	1,611,815	1,531,639
I14110101	Sewer Sys Mgmt Plan-Field Svcs	150,000	68,545
I14120600	CSS Regulatory Compliance	205,000	23,479
<b>Total Fund 6006:</b>		<b>\$3,482,589</b>	<b>\$1,251,229</b>

**Water Fund (Fund 6005)**

Project #	Project Name	Total Budget	Available Budget
I06013140	Fleet - Utilities(Water)	1,958,686	1,654,549
I14010300	Sac River Source Wtr Protect	382,151	128,687
I14010400	American Rvr Source Wtr Prtt	226,644	128,730
I14010500	Water Meter Replacement Prgm	2,984,000	723,891
I14010600	Water System Failure Replacmnt	857,000	857,000
I14120400	Water Conservation Rebates	507,000	507,000
<b>Total Fund 6005:</b>		<b>\$6,915,481</b>	<b>\$3,999,856</b>

**Willowcreek Fee District Fund (Fund 3008)**

Project #	Project Name	Total Budget	Available Budget
I22206000	Willowcreek Fee District	2,618,461	601,867
<b>Total Fund 3008:</b>		<b>\$2,618,461</b>	<b>\$601,867</b>

**EXTERNALLY FUNDED PROGRAMS**

The following is a list of existing externally funded programs, the total budget, and available budget based on data available as of July 2012:

**Externally Funded Programs (Fund 2703)**

Project #	Project Name	Total Budget	Available Budget
E11000500	CAL-ID Life Scan 7/98-6/11	939,533	17,228
E11001000	SRO's NUSD/SCUSD 7/06-6/09	6,534,096	9,703
E11001400	Kaiser/Wyndham 6/06-7/07	461,103	58,135
E11002200	Academy Activities 7/07-6/11	536,359	449,657
E11002400	Helicopter Program	453,134	123,360
E11002500	Los Rios Vocational Training	5,848,744	466,801
E11002511	Los Rios Voctnl Trng 7/10-6/11	837,686	506,412
E11002512	Los Rios Voctnl Trng 7/11-6/12	800,000	233,822
E11002513	Los Rios Voctnl Trng 7/12-6/13	800,000	574,000
E11002800	State Forfr - Hlth & Sfty	3,427,063	153,071
E11002900	State Forfr - Drug Ed & Gang	642,498	345,416
E11003100	Federal Forfr - CRIPS	1,927	31
E11003200	Federal Forfr - DOT	752,670	218,912
E11003300	Federal Forfr - DOJ	2,033,836	16,818
E11004712	Kaiser Hospital 1/12-12/12	104,040	(27,968)
E11005000	SROs - SCUSD FY10	1,390,606	(1)
E11005012	SROs - SCUSD FY12	1,553,554	(4,644)
E11005200	Supplmntl Emplymnt 7/10-6/11	2,204,021	2,219
E11005211	Supplmntl Emplymnt 7/11-6/12	1,785,000	(191,275)

**Externally Funded Programs (Fund 2703) *continued***

Project #	Project Name	Total Budget	Available Budget
E11005300	RTTAC Inv Liaison 8/09-6/12	282,016	30,010
E11005312	FY13 RTAC Inv Liaison	147,241	147,241
E11005403	DMV Anti-Auto Theft FY13	200,000	121,398
E11005503	Bulletproof Vest Prog - FY11	7,671	3,740
E11005812	Avoid the 17 10/11-9/12	30,000	6,649
E11006012	Sac-RT Patrol FY12	2,607,790	310,706
E11006112	Mercy Hospital NPO FY12	208,080	(2,726)
E12000100	Vocational ED Training - Fire	661,192	109,393
<b>Total Fund 2703:</b>		<b>35,249,860</b>	<b>3,678,108</b>

**Risk Management Fund (Fund 6502)**

Project #	Project Name	Total Budget	Available Budget
E08000100	Driver Training Acadmy (SRDTA)	529,654	100,044
E08000200	Robla Facility Safety Training	1,500	1,500
<b>Total Fund 6502:</b>		<b>531,154</b>	<b>101,544</b>

# 25

## **SECTION – 25**

### **Glossary**

## Glossary

**Account** - The primary accounting field in the budget used to describe the type of the financial transaction.

**Actual** - Actual level of expenditures/FTE positions approved for fiscal year noted.

**Amended** - Level of expenditures/FTE positions reflecting adjustments made during the current fiscal year.

**Appropriation** - An authorization by the City Council which permits officials to incur expenses and obligations for a specific purpose within a fiscal year.

**Approved Budget as Amended through July 31, 2012 (Approved Budget)** - Includes the following documents:

- a) Approved Operating Budget as amended by the City Council and reflected in the summary of augmentations, the summary of changes to the Approved Operating and Capital Improvement Program Budgets, as well as administrative and technical changes necessary to implement City Council direction; and
- b) Approved Capital Improvement Program (CIP) Budget as summarized in Schedule 4 of the FY2012/13 Operating Budget and detailed in the 2012-2017 Capital Improvement Program.

**Assessment** - Revenue collected for City services that benefit properties in specific areas or districts.

**Balanced Budget** - The amount of budgeted expenditures is equal to or less than the amount of budgeted revenues plus other available resources.

**Beginning/Ending Fund Balance** - Unencumbered resources available in a fund from the prior/current year after payment of the prior/current year's expenses. Not necessarily cash on hand. (Also refer to Fund Balance.)

**Budget** - An annual financial plan consisting of Proposed/Approved expenditures for specified purposes and the Proposed/Approved means of financing them.

**California Public Employees' Retirement System (CalPERS)** – The nation's largest public pension fund, providing retirement benefits to more than 1.6 million state, public school, and local public agency employees, retirees, and their families.

**Capital Improvement** - Construction or major repair of City buildings and facilities such as streets, roads, storm drains, traffic signals, parks, community centers, etc.

**Capital Improvement Program (CIP)** - An ongoing five-year plan of single and multiple-year capital expenditures which is updated annually.

**Charter Offices** - City Attorney, City Clerk, City Manager, and City Treasurer.

**Citywide and Community Support** - Program costs that do not relate to any one department, but represent costs of a general citywide nature, such as debt service. (Previously Non-Department)

**Debt Service** - Payment of interest and principal on an obligation resulting from the issuance of bonds and notes.

**Department** - "Department" or "Operating Unit" refers to the Mayor and City Council; City Manager; City Attorney; City Clerk; City Treasurer; Convention, Culture and Leisure; Community Development; Economic Development; Finance; Fire; General Services; Human Resources; Information Technology; Parks and Recreation; Police; Public Works; Utilities; Capital Improvement; Debt Service; Citywide and Community Support; and Reserves.

**Dept ID** - A sub-unit of an Operating Unit.

**Division** - A roll-up of Dept IDs within an Operating Unit. There are one or more Dept IDs within an Operating Unit.

**Employee Services** - The personnel costs of a City program, including wage/salary, direct and indirect benefits, such as health insurance, social security costs, retirement contribution, workers' compensation, unemployment insurance, etc.

**Enterprise** - A governmental facility or service that is self-supporting through fee and charge revenue.

**Equipment** - Capital outlay for tangible property of a relatively permanent nature, such as vehicles or equipment with a unit cost of \$20,000 or more.

**Expenditure Class** - A roll-up of accounts: employee services, services and supplies, property, debt service, and interdepartmental transfers.

**Expenditure/Requirement** - The actual spending of funds authorized by an appropriation. Expenditures are divided into the following "classes" of individual line items:

- Employee Services
- Services and Supplies
- Equipment
- Debt Service
- CIP or Grant Labor Offset
- Capital Improvements

**Externally Funded Program** - Program revenues provided by external agencies which are restricted to a specified purpose.

**Fiscal Year (FY)** – A time period designated by the City signifying the beginning and ending period for recording financial transactions. Sacramento has a fiscal year from July 1 through June 30.

**Full-Time Equivalent (FTE)** – A unit indicating the workload of a position in order to distinguish workloads comparable to a full-time position. An FTE of 1.0 means that the position is equivalent to a full-time workload, while an FTE of 0.50 signals that the position is only half-time.

**Fund** - A separate, independent accounting entity with its own assets, liabilities, and fund balance.

- **General Fund** - The City's principal governmental operating account, which is supported by taxes and fees.
- **Other Governmental Funds** - These funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specific purposes, e.g., Gas Tax Fund, Traffic Safety Fund, Operating Grant Fund, etc.
- **Enterprise Funds** - These funds are used to account for operations for which it is the stated intent that costs of providing services to the general public on a continuing basis be financed or recovered primarily through user charges and space rentals, e.g., Water Fund, Wastewater Fund (also known as the Sewer Fund), etc.
- **Internal Service Funds (ISF)** - These funds are used to provide services to all City departments on a cost-reimbursement basis, e.g., Risk Management Funds, Fleet Management.
- **Trust Funds** - These funds are used to account for assets and activities restricted to a specific purpose in accordance with a trust agreement, e.g., Ethel MacLeod Hart Trust Fund.

**Fund Balance** - The total dollars remaining after current expenditures for operations and capital improvements are subtracted from the sum of the beginning fund balance and current resources.

**Funded FTE** - A City Council authorized full-time equivalent position with an associated labor budget.

**General Fund** - The City's principal operating fund, which is supported by taxes and fees and which, generally, has no restrictions on its use. Expenditures may be described as discretionary and non-discretionary.

- **Discretionary** - That portion of the General Fund for which there are no restrictions on the use of the fees or taxes collected.
- **Non-discretionary** - Expenditure of revenues which are collected by users of a program to offset the cost of the program. State law requires that fees charged cannot exceed the cost of the service.

**Grant** - Program revenues provided by external agencies, which are restricted to a specific purpose, have a time limit for use, and frequently are reimbursed after incurring eligible costs.

**Growth Rate** - Level at which expenditures and revenues are expected to increase annually.

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**Impact** - Effects on the service level provided by a particular program due to budget changes.

**Indirect Costs** - Those elements of cost necessary in the performance of a service that cannot be accurately or readily allocated to the unit of service. Usually they relate to those expenditures that are not an integral part of the service such as rent, heat, management, etc.

**Internal Service Fund (ISF)** - An ISF provides services to all City departments and bills the various other funds for services rendered. ISFs are self-supporting. Only the expenditure by the ISF is counted in budget totals; the internal transfer from the department to the ISF is excluded to avoid double-counting expenditures.

**Internal Service Fund Transfer** - A transfer from operating funds to an ISF, e.g., Risk Management or Fleet Management.

**Labor/Supply Offset (CIP/Grant/Labor)** - Amounts for employee salaries and benefits expected to be charged to CIP projects or grants, thus reimbursing the operating budget for these costs.

**Operating Budget** - Annual appropriation of funds for ongoing program costs, including employee services, other services and supplies, equipment, and debt service.

**Operating Transfers** - Moving dollars from a fund receiving revenue to a fund which will expend the resources.

**Operating Unit – See Department.**

**Program Oriented Development (POD)** - A comprehensive review and evaluation process of current services and programs, categorized as mandatory, essential, or existing. Mandatory Services are required by law, charter, or irrevocable agreement. Essential Services are identified in three levels: Life/Safety, Public Health, and Risk/Liability. Existing Services cover all other programs or services.

**POD Operating Departments** – Community Development, Convention, Culture and Leisure; Economic Development; Fire; General Services; Parks and Recreation; Police; Public Works; and Utilities.

**POD Support Departments** - Finance; General Services; Human Resources; and Information Technology.

**Resources** - Total dollars available for appropriation during the fiscal year, including estimated revenues, fund transfers, and beginning fund balances.

**Revenues** - Income received from seven categories:

- **Taxes** - Revenue including sales tax, property tax, utility user tax, etc., collected to fund general operating City programs.

- Charges for Fees and Services - Fees charged to the user of any specific service provided by the City not supported by the General Fund. The fee cannot exceed the cost of providing the service.
- Licenses and Permits - Revenues collected for construction, maintenance, and/or operation of designated equipment, businesses, buildings, and private property including animals.
- Use of Money and Property - Interest earned on City investments or County-held funds.
- Inter-Governmental - Revenue disbursements from other agencies, such as State Motor Vehicle In-Lieu Tax and State Homeowners Property Tax Relief, and revenue reimbursement for services provided to other agencies.
- Fines, Forfeitures, and Penalties - Revenues collected for violations of City ordinances, late payments, etc.
- Miscellaneous Revenues - Revenues not categorized above.

Revenues can also be classified as operating or non-operating in the enterprise activities. Operating revenues are directly related to the fund's primary service activity and consist primarily of user fees and charges. Non-operating revenues are incidental to, or by-products of the enterprise's primary service, such as interest income or the Transient Occupancy Tax for the Community Center Fund.

**Services and Supplies** - Costs of contractual or outside services, office supplies, and equipment.

**Surplus** - An excess of total current resources over total current requirements.

**Total City Budget** - The City's total fiscal year expenditure budget (operating and capital) as approved by the City Council.

**Variance** - Change in expenditures or staffing levels between fiscal years.

# 26

## **SECTION – 26** **Resolution**

**Resolutions Adopting and Amending  
the FY2012/13 Budget  
(through July 31, 2012)**

Resolution #	Adoption Date	Summary
2012-185	6/12/2012	Approving the FY2012/13 Operating and Capital Improvement Program Budgets for the City of Sacramento
2012-188	6/19/2012	Modifying appointing authority of Mayor and City Council Staff and transferring operational responsibilities of the Mayor/Council Office to the City Clerk
2012-248	6/19/2012	Direction of one-time General Fund Revenues to the Economic Uncertainty Reserve
2012-236	6/26/2012	Amending the FY2012/13 Operating and Capital Improvement Program Budgets
2012-219	6/26/2012	Approving additional actions regarding the CalGrip Grant from CALEMA to implement the Sacramento Gang Prevention and Literacy Program and modifying Resolution No. 2012-106
2012-230	6/26/2012	Alarm System Fee and Fine Schedule
2012-254	7/19/2012	Amending the FY2012/13 Operating Budget for the Fire Department
2012-255	7/19/2012	Approving the personnel resolution covering unrepresented officers and employees and the unrepresented salary schedules and amending the employer-employee relations policy

**Note:** The Budget Adoption Resolution (2012-185) is attached for quick reference. All other Resolutions are available on: <http://records.cityofsacramento.org/MainSearchResult.aspx>

## RESOLUTION NO. 2012-185

Adopted by the Sacramento City Council

June 12, 2012

### APPROVING THE FISCAL YEAR 2012/13 OPERATING AND CAPITAL IMPROVEMENT PROGRAM BUDGETS FOR THE CITY OF SACRAMENTO

#### BACKGROUND

- A. The City Manager is required to present a balanced budget to the Mayor and City Council no less than 60 days prior to the beginning of each fiscal year pursuant to Article 9, Section 111 of the City Charter.
- B. The City of Sacramento, through the leadership and direction of the Mayor and City Council, has maintained a sustainable budget philosophy. Given this concept of fiscal sustainability, the Council adopted the following principles on January 24, 2012, for the development of the Fiscal Year (FY)2012/13 Proposed Budget:
  - 1. Budget Development Principles:
    - a. Develop a 2-year sustainable budget plan
      - o FY2012/13 actions need to be considered within a multi-year context
    - b. Use one-time resources strategically
    - c. Reductions should be made to achieve permanent savings and not temporary or one-time savings
    - d. Any new revenue proposals will not be counted as revenues until realized
    - e. Reserve for Economic Uncertainty will be protected and increased gradually
- C. The City Manager released the FY2012/13 Proposed Operating Budget and the 2012-2017 Proposed Capital Improvement Program (CIP) (which includes the FY2012/13 CIP Budget) consistent with City Charter requirements, for review and consideration.
- D. The Mayor and City Council conducted hearings during the months of May and June 2012 related to the adoption of the City's FY2012/13 Operating and CIP Budgets.

#### BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:

- A. The Summary of Changes in Appropriations, attached as Exhibit 1, and the Summary of Changes and Technical Adjustments, attached as Exhibit 2, are hereby approved.
- B. The FY2012/13 Operating and CIP Budgets, as defined in Section 2.1, are hereby approved (collectively the "Approved Budget").

- C. The 2012-2017 CIP, which provides a comprehensive five-year plan for the City's capital project expenditures, is hereby approved.
- D. Sections 1 through 16 below, which define the authority and responsibilities of the City Manager in implementing the Approved Budget, are hereby approved.
- E. The City Manager is authorized to incorporate final decisions of the City Council, and refine/add content, as may be needed to meet Government Finance Officers Association (GFOA) and California Society of Municipal Finance Officers (CSMFO) budgeting award application requirements, into the Proposed Operating and CIP Budgets in order to create the FY2012/13 Approved Operating Budget and 2012-2017 CIP.
- F. Exhibits 1 through 5, inclusive, are part of this resolution.

**SECTION 1. SCOPE**

- 1.1 This resolution defines the authority and responsibilities of the City Manager in implementing the Approved Budget of the City of Sacramento and supersedes Resolution 2011-391.

**SECTION 2. DEFINITIONS**

- 2.1 "Approved Budget" consists of the following documents:
  - (1) The "Operating Budget," which is the FY2012/13 Proposed Operating Budget, as amended by the City Council to incorporate the approved summary of changes in appropriations set forth in Exhibit 1, the approved administrative and technical changes set forth in Exhibit 2, and the establishment of the Successor Agency budget and FTE set forth in Exhibit 3 (the Approved Operating Budget is attached as Exhibit 4); and
  - (2) The "Capital Improvement Program budget," which is the FY2012/13 Proposed Capital Improvement Program (CIP) Budget, as summarized in Schedule 4 of the FY2012/13 Operating Budget and detailed in the 2012-2017 CIP, as amended by the City Council to incorporate the Proposed CIP, the summary of changes in appropriations set forth in Exhibit 1, and the approved administrative and technical changes set forth in Exhibit 2 (the Approved CIP is attached as Exhibit 5).
- 2.2 "Base Budget" is the current year budget modified pursuant to labor agreements, one-time expenditures, citywide changes, and midyear changes.
- 2.3 "Budget Categories" reflect internal reporting structures based on established budgets:

- (1) "Department" or "Operating Unit" represents major budgetary groupings such as: Mayor and City Council; City Manager; City Attorney; City Clerk; City Treasurer; Convention, Culture & Leisure; Community Development; Economic Development; Finance; Fire; General Services; Human Resources; Information Technology; Parks & Recreation; Police; Public Works; Utilities; Projects; Debt Service; Citywide and Community Support; and Fund Reserves.
  - (2) "Dept ID" represents an organizational sub-unit within an Operating Unit.
  - (3) "Division" represents a roll-up of Dept ID's within an Operating Unit.
  - (4) "Account" is the primary accounting field in the budget used to describe the nature of the financial transaction.
  - (5) "Expenditure Class" is a categorical grouping of individual similar accounts for purposes of reporting expenditures (i.e. Employee Services, Other Services and Supplies, Property, Debt Service, Labor/Supply Offset, Contingency, and Operating Transfers).
- 2.4 "City Manager" means the City Manager or, if so designated, the Director of Finance.
- 2.5 "Current Budget" is the FY2011/12 Approved Budget, incorporating any subsequent appropriation increases, decreases, or transfers and adjustments as approved by the City Council or City Manager, as appropriate.
- 2.6 "Full Time Equivalent" (FTE) means the decimal equivalent of a position, e.g., one full-time position is 1.00 FTE and one quarter-time position is 0.25 FTE.
- 2.7 Multi-Year Operating Projects (MYOP) are used to account for projects and activities that continue through more than one fiscal year and are not capital improvement projects.

### **SECTION 3. AUTHORIZED STAFFING AND APPROPRIATIONS**

- 3.1 The City Manager is authorized to make any expenditure and resource adjustments to the Approved Operating Budget based on final City Council action to adopt the Approved Operating Budget.
- 3.2 The City Manager is authorized to establish the appropriations and FTE staffing as shown in Schedules 1A, 1B, 1C, 1D, and fund summaries, including transfers as shown on Schedule 2A and 2B as displayed in Exhibit 3.
- 3.3 The City Manager is authorized to revise any appropriation made in the Approved Budget where the revision is of a technical nature and is consistent with City Council intent.

- 3.4 The City Manager is authorized to adjust any appropriation made in the Approved Budget to reflect changes from amounts budgeted for updated labor, vehicle, energy, contingencies, cost plan, and risk management changes, such as retirement rates, payroll taxes, health benefits, fleet costs, and risk management costs from designated funds or reserves.
- 3.5 The City Manager is authorized to establish the required funds, appropriations, reimbursements, and FTE as detailed in Exhibit 4 to provide the financial reporting and administrative support structure necessary to carry out the activities of the Successor Agency for the City's Redevelopment Agency.
- 3.6 Following budget approval, the City Manager is authorized to revise indirect cost rates to be applied to hourly salary rates in order to achieve full cost recovery of services and is authorized to adjust the Approved Operating Budget to reflect the indirect cost plan for FY2012/13.

#### **SECTION 4. APPROPRIATION INCREASES/DECREASES**

- 4.1 All appropriation changes (increases or decreases) in excess of \$100,000 to operating and capital budgets shall be approved by the City Council by resolution.
- 4.2 The City Manager is authorized upon completion of the audited financial statements for FY2011/12 to adjust FY2012/13 fund contingencies by the amount of net changes in available fund balance. These fund balance and appropriation changes shall be included and explained in the report to City Council accompanying the Comprehensive Annual Financial Report (CAFR).
- 4.3 Residual balances from unexpended debt proceeds will be reverted to the appropriate fund and utilized for the legal purposes as specified in the conditions of the debt issuance. The City Manager is authorized to establish appropriations and account for the expenditure of these unexpended proceeds.

#### **SECTION 5. STAFFING CHANGES**

- 5.1 Any increase or decrease, by department by fund, in FTE as authorized in the Approved Operating Budget or any subsequent approval by the City Council or by the City Manager in accordance with this resolution, is subject to approval by the City Council, except for renewals or expansion of fully offset grants or externally funded programs (EFP) as specified in Section 5.2.
- 5.2 The City Manager is authorized to adjust staffing levels for renewals, expansions, or reductions to fully offset City Council-approved grants or EFP. Grant/EFP positions shall be terminated upon completion or cancellation of the grant/EFP, unless specifically continued by a resolution that includes a source of replacement funding (see Section 11). Any existing positions which were approved based on the assumption of the City receiving a grant or other



reimbursements, must have continued funding verified prior to filling the position.

- 5.3 Any reassignment of authorized FTE and employee services funding associated with the FTE within a department and within the same fund, may be made at the discretion of the department director with the approval of the City Manager as long as there is no net change to authorized FTE and funding levels.
- 5.4 All new job classifications or classification changes (as identified in Exhibit 4, Schedule 8) are subject to classification review and approval by the Human Resources Director.
- 5.5 The City Manager is authorized to adjust staffing levels in the Police and Fire Training Academies based on projected vacancies.
- 5.6 The City Manager is authorized to increase Police Department staffing up to the original grant award of 35.0 Police Officer FTE positions for the COPS Hiring Recovery Program (CHRP) grant and the Cops Hiring Program (CHP) grant of 25.0 Police Officer FTE positions upon the adoption of the budget and demonstration that reductions in sworn officer positions are due to citywide budget reductions.
- 5.7 The Director of Human Resources is authorized to establish non-budgeted positions for the Mayor and Council Offices to be funded from existing operations budgets.
- 5.8 For any labor organization notifying the City Manager by June 30, 2012 of its ratification of a tentative labor agreement containing necessary FY2012/13 savings, the City Manager is authorized to defer scheduled layoffs affecting that labor organization until a formal labor agreement is approved by Council. The City Manager shall present labor organization-ratified tentative agreements to the Council for approval no later than July 31, 2012. If a formal agreement is not presented to and approved by Council by July 31, 2012, the City Manager shall, as soon as possible following that date, implement layoffs needed to achieve FY2012/13 budget savings.

**SECTION 6. ECONOMIC UNCERTAINTY RESERVE (EUR) POLICIES AND TRANSFERS FROM CONTINGENCY/RESERVE FUNDS**

- 6.1 As directed by the City Council in June 2011, the City's goal for the General Fund EUR shall be 10% of annual General Fund revenues. Resources to fund this reserve will be identified on an ongoing basis and can include positive year-end results or other one-time resources available to the General Fund which will be presented to Council as identified for direction to the EUR through the budget development, midyear review, and year-end processes.

- 6.2 The General Fund EUR is currently \$20.7 million. This reserve will be maintained for the purpose of bridging a gap between projected revenue and expenditures during periods of significant revenue declines and/or expenditure growth. Consistent with Governmental Accounting Standards Board Statement No. 54, (*Fund Balance Reporting and Governmental Fund Type Definitions*), Council adopted parameters for using the EUR are as follows:
- (1) The City Manager may recommend a release from the EUR when the gap between projected revenue and expenditures is greater than \$1 million in the proposed budget.
  - (2) Any release from the EUR is subject to approval by the City Council.
  - (3) These parameters may only be changed by the City Council by resolution.
- 6.3 The City Manager is authorized to make appropriation changes (increases or decreases) not exceeding \$100,000 from available fund balance. Appropriation changes (increases and decreases) in excess of \$100,000 are subject to approval by the City Council, except for payments to employees for vacation and sick leave termination, which may be approved by the City Manager.
- 6.4 The City Manager is authorized to make appropriation changes (increases or decreases) not exceeding \$100,000 from Administrative Contingency established in the General Fund, Solid Waste Fund, Storm Drainage Fund, Water Fund, and/or Wastewater Fund. Appropriation changes (increases and decreases) in excess of \$100,000 are subject to approval by the City Council.
- 6.5 Transfers shall not be made from available fund balance or Administrative Contingency if the transfer will result in a negative balance.
- 6.6 Use of committed fund balance reserves is subject to approval by the City Council by resolution.
- 6.7 The City Manager is authorized to make annual loan repayments to the Risk Fund from the Community Center Fund subject to the availability of funds. As of June 30, 2011, the Risk Fund loan to the Community Center Fund totaled approximately \$6.9 million.

## **SECTION 7. OTHER APPROPRIATION TRANSFERS**

- 7.1 Operating appropriation transfers within the same department and the same fund are subject to approval by the City Manager.
- 7.2 Appropriation transfers between two or more departments, up to and including \$100,000, are subject to approval by the City Manager. Such transfers in excess of \$100,000 are subject to approval by the City Council by resolution.

## **SECTION 8. UNSPENT APPROPRIATIONS AND ENCUMBRANCES**

- 8.1 All appropriations in the Operating Budget which remain unencumbered or unexpended on June 30, 2012, after adjustments resulting from Sections 4.2, 4.3, 10.4, 11.5, and 12.4 or as specifically provided for in Section 16, shall revert to the available fund balance of the respective funds. Any budgetary surplus in the General Fund, determined as part of the fiscal year end close process, will be reported in the CAFR as Assigned for Next Year's Budget or as specifically directed in a subsequent resolution.
- 8.2 All unrealized investment gains determined and reported as part of the fiscal year end close process will be reported in the CAFR as Assigned for Unrealized Investment Gains because the resources are not available for appropriation.
- 8.3 All purchase order commitments outstanding on June 30, 2012, and associated appropriations, are hereby continued.
- 8.4 The City Manager is authorized to review MYOPs on an annual basis and return excess funds to the fund balance or contingency of the respective fund.
- 8.5 Unobligated appropriations in existence on June 30, 2012, for Fire Department station expenses (Account 481230) pursuant to the current Fire labor contract, shall be carried over to the next fiscal year.
- 8.6 Unobligated appropriations in existence on June 30, 2012, for the City Council operations budget shall be carried over to the next fiscal year.
- 8.7 Unobligated appropriations in existence on June 30, 2012, for the arts stabilization program funded by a portion of the General Fund allocation of the transient occupancy tax, shall be carried over to the next fiscal year.
- 8.8 The Rental Housing Inspection Program fees and Medical Marijuana Permit Fees have been established to recover the costs of the program. The City Manager is authorized to carryover excess revenues for these programs provided the full cost of the current year operations for these programs have been recovered.
- 8.9 The City Manager is authorized to adjust the Convention, Culture and Leisure revenue budget for Theater Facility Fee revenues and the Theater Renovation project (M17100100) expenditure budget based on the actual fees collected, less any operating costs associated with delivering this service.

## **SECTION 9. REVENUE BUDGET**

- 9.1 The FY2012/13 revenue budget is summarized in Exhibit 4, Schedule 6.

- 9.2 Any increase or decrease greater than \$100,000 in estimated revenue to the Approved Budget by fund requires City Council approval.
- 9.3 The City Manager is authorized to implement biennial Consumer Price Index (CPI) increases if the increases are warranted based on the adopted Fees and Charges Policy.

## **SECTION 10. CAPITAL IMPROVEMENTS**

- 10.1 Capital projects and/or appropriations shall be used for:
  - (1) Repairs, maintenance, improvements, or acquisitions with a total cost of at least \$20,000 and a useful life that exceeds one fiscal year; and
  - (2) Community/Neighborhood projects as approved in separate resolutions by the City Council.
- 10.2 City Council approval is required for the establishment and/or cancellation (without completion) of a CIP, except as provided below:
  - (1) Capital projects for internal City operations related to improvements and minor construction of existing City owned/occupied buildings may be established by the City Manager provided the total cost to deliver the project does not exceed \$100,000;
  - (2) Capital projects may be subdivided into separate sub-projects as needed to administer, manage, and deliver the original scope of the project, without further City Council action; and
  - (3) Credit projects established in accordance with Sacramento City Code (SCC) Chapter 18.18. For purposes of recording the asset of these already constructed projects, the City Manager is authorized to make all the necessary adjustments once the improvement is accepted by the City of Sacramento.
- 10.3 Capital appropriations shall be used solely for the originally approved project or projects except as provided for in this section.
- 10.4 Annually, completed or inactive projects will be closed, except for projects that have existing litigation or payment disputes. An inactive project is defined as one where transaction activity is less than \$1,000 over the prior three years. Closures are the responsibility of the designated project manager. The managing department and/or City Manager has the authority to process the necessary documentation to close inactive projects.
- 10.5 All multi-year CIP projects in existence on June 30, 2012, shall be continued in FY2012/13, except as provided otherwise in Section 10.4. The FY2012/13 CIP

Budget is summarized on Schedules 2 and 4 as displayed in Exhibit 4 and on Schedule 4 as displayed in Exhibit 5.

- 10.6 Unencumbered appropriations for all inactive projects, as defined in Section 10.4, will expire on June 30, following the third full year of the last appropriation to the project. Projects requiring continuing appropriations will require City Council action through programming within the CIP or through a separate appropriation to the project.
- 10.7 Each fiscal year, on June 30, the balance of each CIP project must be zero or have a positive balance by fund. Projects in excess of the budget from all funding sources (i.e., with a negative balance) shall be treated as follows:
  - (1) If the project balance exceeds the budget by \$100,000 or less, the project account shall first be corrected within each fund and, second, any remaining negative balance shall be corrected by a transfer from the project manager's department Operating Budget (all transfers of \$100,000 or less shall be made as provided for in Section 6.2); or
  - (2) If the project balance exceeds the budget by more than \$100,000, the project account shall be submitted to City Council for approval by resolution of a corrective plan of action.
- 10.8 Except in the General Fund, the City Manager is authorized to transfer appropriations up to and including \$100,000:
  - (1) From Project A to Project B if:
    - (a) Project A is complete and has savings; or
    - (b) Project A has not been completed and a revised project estimate confirms that there will be project savings upon completion;
- 10.9 Upon completion and closure of a capital project, the City Manager is authorized to transfer any remaining project balance:
  - (1) To the available fund balance of the respective fund, the Capital Projects Base Reserve in the Utilities CIP or, in the case of the General Fund, Administrative Contingency; or
  - (2) As provided for in Section 10.8.
- 10.10 Except as provided for in Section 10.9, the City Manager is authorized to increase or decrease project budget appropriations by not more than \$100,000 for each project. Appropriation changes exceeding \$100,000 in total for any project shall be submitted to the City Council for approval by resolution.

10.11 Community/Neighborhood projects and appropriations established with one-time funding sources under Resolution 2000-682 (11/21/00), 2001-765 (11/20/01), 2003-412 (6/17/03), 2004-551 (6/29/04), 2006-367 (5/23/06), and associated staff reports, are governed by the following procedures:

- (1) Savings of up to \$50,000 due to lower than expected costs or the securing of alternative funding sources, may be administratively reprogrammed into other projects within the same City Council District, at the request of the City Council District Office and with the approval of the City Manager; or
- (2) Savings above \$50,000 to be reprogrammed requires City Council approval by resolution.

10.12 Measure A Sales Tax (Funds 2001 and 2005) expenditure and revenue budgets can be loaded into the City's financial system prior to Sacramento Transportation Authority (STA) Board approval. Work on CIP projects in these funds is done prior to receiving funding. Project funding/appropriations shall be as follows:

- (1) The City Manager is authorized to enter the revenue/expenditure budgets as reflected in the Approved Budget (revenues) and CIP Budget (expenditures);
- (2) The City Manager is authorized to enter expenditure/revenue budgets prior to STA Board approval; and
- (3) STA Board approval is required for all Measure A reallocations. In cases where the City Council takes action on recommended Measure A reallocations prior to STA Board action, City Council approval shall be contingent on STA Board approval.

10.13 Projects funded by the following reimbursable funds are included within the Operating and CIP Budgets for planning purposes: Grant Funds (Funds 3702, 3703, and 3704). Work on CIP projects funded by these sources is done prior to receiving funding, and project funding/authorization for these projects shall be as follows:

- (1) Funds 3702, 3703, and 3704: Expenditure and revenue budgets will not be loaded into the City's financial system until agreements (Program Supplements/E-76's and Cooperative Agreements, etc.) have been executed between the City and the funding authority.
- (2) Funds 3703 and 3704: The City of Sacramento is eligible to receive federal and/or state funding for certain transportation projects through the California Department of Transportation (Caltrans). Master Agreements, Program Supplemental Agreements, Fund Exchange Agreements, and/or Fund Transfer Agreements must be executed with

Caltrans before such funds can be claimed. The Mayor and/or City Manager are authorized to execute all Master Agreements, Program Supplemental Agreements, Fund Exchange Agreements, Fund Transfer Agreements, and any amendments thereto with Caltrans.

The City Manager is authorized to transfer matching funds as specified in the approved CIP from the state and federal Grant Match Program (T15007200) and to enter the revenue/expenditure budgets as reflected in the grant agreement, provided that the amount is not more than \$100,000 different from what was reflected in the Approved CIP Budget which authorized the project funding. Project agreements that exceed \$100,000 difference from the anticipated budget shall be submitted to the City Council for approval by resolution.

- 10.14 The 2012-2017 CIP Budget (Schedule 4, Exhibits 4 and 5) includes projects that are directly supported by user and developer fees. The City Manager is authorized to adjust department revenue budgets and CIP expenditure budgets for projects directly supported by fees based on the actual fees collected, less any operating costs associated with delivering the service.

#### **SECTION 11. OPERATING GRANTS AND EXTERNALLY FUNDED PROGRAMS (EFP)**

- 11.1 City Council approval is required for the establishment and/or cancellation (without completion) of an operating grant/EFP, except as follows:
- (1) Where the operating grant/EFP is under \$100,000 and does not require any of the following:
    - (a) Any increase or decrease, by department by fund, in FTE as authorized in the Approved Budget or by any subsequent approval by the City Council or by the City Manager in accordance with this resolution; or
    - (b) Matching funds from City resources; or
    - (c) Any ongoing service or funding by the City.
  - (2) The City Manager is authorized to establish operating grants/EFP in excess of \$100,000, and to authorize spending and allocation of resources in advance of formal agreements in response to governmental requests for public safety assistance related to disasters and national security risks. The department responding to these events shall report to the City Council within 60 days of receiving formal program documents from the requesting governmental agency (agencies) to obtain approval to enter into agreements and accept reimbursements.

- 11.2 The City Manager is authorized to adjust FTE and associated service and supplies, in accordance with Section 5.2, for renewals or expansions of fully offset grants previously approved by City Council.
- 11.3 If the grantor of a grant/EFP requires City Council action, as a condition of funding the grant/EFP, then establishment of the grant/EFP shall require approval by the City Council regardless of the grant amount.
- 11.4 Operating grants/EFP appropriated in the Approved Operating Budget do not require additional City Council approval to be expended upon receipt of such grants or funds for EFP.
- 11.5 All multi-year operating grant/EFP budgets in existence on June 30, 2012, shall be continued in FY2012/13.
- 11.6 The City Manager is authorized to adjust revenue and expenditure budgets for renewals, up to the amount previously approved by City Council, and augmentations up to \$100,000 of fully offset grants and EFPs.
- 11.7 The City Manager is authorized to establish revenue and expenditure budgets for federal/state grant funded youth programs, and parks and recreation programs in the City's financial system based on the prior year award prior to receipt of signed agreements. Project funding/appropriations shall be adjusted based on the final grant agreement. In the event the grant is not renewed or is changed by more than \$100,000, the managing department must return to the City Council for corrective action.
- 11.8 Each fiscal year, on June 30, the balance of each grant/EFP budget must be zero or have a positive balance by fund. Grants/EFP in excess of the budget from all funding sources (total budget has a negative balance) shall be treated as follows:
  - (1) If the project balance exceeds budget by \$100,000 or less, the project account shall first be corrected within each fund and, second, any remaining negative balance shall be corrected by a transfer from the project manager's department Operating Budget (all transfers of \$100,000 or less shall be made as provided for in Section 6.2); or
  - (2) If the project balance exceeds budget by more than \$100,000, the project account shall be submitted to City Council for approval by resolution of a corrective plan of action.
- 11.9 The City Manager is authorized to adjust operating and grant expenditure budgets as necessary to account for Council approved grant match and retention obligations.

## **SECTION 12. MULTI-YEAR OPERATING PROJECTS**



- 12.1 MYOPs are used for:
- (1) Economic Development Assistance and Development Programs (e.g., inclusionary housing, infill and low-income fee-waiver programs);
  - (2) Planning, audit, and other consultant studies that will take more than one fiscal year to complete; and
  - (3) Other projects and activities that are multi-year in nature and are not capital improvement projects.
- 12.2 City Council approval is required for the establishment and/or cancellation (without completion) of a MYOP.
- 12.3 Unobligated appropriations in existence on June 30, 2012, for all existing MYOPs, shall be carried over to the next fiscal year.
- 12.4 MYOPs shall be used solely for the originally approved program or study. Annually, completed or inactive MYOPs will be closed. An inactive project is defined as one where transaction activity is less than \$1,000 over the prior three years. Closures are the responsibility of the designated project manager. The managing department and/or City Manager have the authority to process the necessary documentation to close inactive projects.
- 12.5 Each fiscal year, on June 30, the balance of each MYOP must be zero or have a positive balance by fund. Projects in excess of the budget from all funding sources (total budget has a negative balance) shall be treated as follows:
- (1) If the MYOP balance exceeds budget by \$100,000 or less, the MYOP shall first be corrected within each fund and, second, any remaining negative balance shall be corrected by a transfer from the MYOPs manager's Operating Budget (all transfers of \$100,000 or less shall be made as provided for in Section 6.2); or
  - (2) If the MYOP balance exceeds budget by more than \$100,000, the MYOP shall be submitted to City Council for approval by resolution of a corrective plan of action.
- 12.6 The City Manager is authorized to increase or decrease MYOP budget appropriations by not more than \$100,000 for each project. Transfers that exceed \$100,000 in total for any MYOP shall be submitted to the City Council for approval by resolution.

### **SECTION 13. IN-LIEU PROPERTY TAXES AND IN-LIEU FRANCHISE FEE**

- 13.1 An in-lieu property tax and in-lieu franchise fee are hereby imposed on the Community Center (Fund 6010), Parking (Fund 6004), and Sacramento Marina (Fund 6009) funds in the amounts provided in Schedule 3 as displayed in

Exhibit 4. The City Council finds that the in-lieu property tax as detailed in Schedule 3 represents the property tax revenue, which would be received by the General Fund if the real and personal property owned by these enterprises were taxable under private ownership. The in-lieu franchise fee as detailed in Schedule 3 represents the franchise fees which would be received by the City from private entities as a rental or a toll for the use of City streets and rights-of-way.

#### **SECTION 14. APPROPRIATION LIMITS**

- 14.1 The appropriation limit and the appropriations subject to the limit are hereby amended pursuant to Article XIIB of the California Constitution for FY2012/13 as detailed in Schedule 5 as displayed in Exhibit 4.

#### **SECTION 15. MIDYEAR FINANCIAL REPORT**

- 15.1 The City Council shall be provided a Midyear Financial Report including a revised estimate of the financial condition of all funds, revised estimated revenues and expenditures, and recommendations for eliminating any projected fund deficits.
- 15.2 The City Council shall act on any projected fund deficits as part of the midyear review.

#### **SECTION 16. MISCELLANEOUS CONTROLS/CONSIDERATIONS**

- 16.1 No expenditures by fund at the department level shall exceed the Approved Operating Budget as amended by any subsequent approval by the City Council or by the City Manager in accordance with this resolution.
- 16.2 Subject to approval by the City Manager and pursuant to the sections governing transfers and appropriations, projected deficiencies in any department by fund shall be corrected by:
- (1) Reducing expenditures in the department (e.g., freezing vacant positions, restricting purchase orders, etc.); or
  - (2) Making an appropriation transfer from Administrative Contingency and/or available fund balance subject to the provisions of Section 6.
- 16.3 The City Manager is authorized to:
- (1) Adjust budgets to reflect all required debt service payments pursuant to the official statements;
  - (2) Adjust revenue and expenditure budgets in the Special Revenue funds based on the actual revenues collected, less any operating costs associated with delivering this service;

- (3) Establish and adjust budgets for private development activities managed in multi-year operating projects, that are fully offset by development fees; and
- (4) Adjust MYOP budgets in the current year based on previous actions of the City Council.
- (5) Establish and adjust MYOPs, EFPs and operating grants as reflected on Schedule 9.
- (6) Transfer fleet replacement budgets from the operating budget to department MYOPs upon adoption of the annual budget.

16.4 In all staff reports that come before the City Council, net budgetary impacts on all funds shall be stated clearly and concisely, including indirect impacts, so that the Councilmembers have a full understanding of the financial considerations and impacts of their decisions.

#### **Table of Contents**

- Exhibit 1 – Summary of Changes in Appropriations and New Projects
- Exhibit 2 – Summary of Successor Agency Budget and FTE
- Exhibit 3 – Summary of FTE by Fund and Department
- Exhibit 4 – Approved Operating Budget
- Exhibit 5 – Approved Capital Budget

See next Page for Vote

Adopted by the City of Sacramento City Council *excluding the Parks and Recreation Department budgets and the Police Department budgets* on June 12, 2012 by the following vote:

Ayes: Councilmembers Ashby, Cohn, D Fong, R Fong, McCarty, Pannell, Schenirer, Sheedy, and Mayor Johnson.

Noes: None.

Abstain: None.

Absent: None.

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Adopted by the City of Sacramento City Council for the *Parks and Recreation Department budget only* on June 12, 2012 by the following vote:

Ayes: Councilmembers Ashby, Cohn, D Fong, R Fong, McCarty, Pannell, Schenirer, and Mayor Johnson.

Noes: Councilmember Sheedy.

Abstain: None.

Absent: None.

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Adopted by the City of Sacramento City Council *for the Police Department budget only* on June 12, 2012 by the following vote:

Ayes: Councilmembers Ashby, Cohn, D Fong, R Fong, McCarty, Pannell, Schenirer.

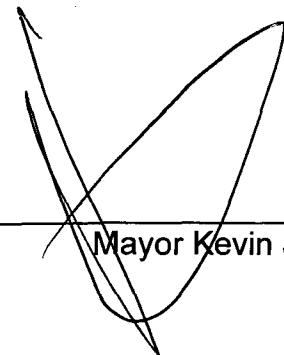
Noes: Councilmember Sheedy and Mayor Johnson.

Abstain: None.

Absent: None.

Attest:

  
Shirley Concolino, City Clerk

  
\_\_\_\_\_  
Mayor Kevin Johnson

SUMMARY OF CHANGES IN APPROPRIATIONS AND NEW PROJECTS

FY2012/13 Appropriation/Augmentation Summary

Department/ Designation	Fund(s)	Revenue/ Offset Adjustment	Expenditure Adjustment	Net Change / Savings	Funded FTE Change	Description
<b>Negotiated Employee Group Restorations</b>						
Various	Various	\$ -	\$ -	\$ -	28.00	Restore SCXEA proposed reductions and reduce labor budgets to reflect employee payment of the employee's share of retirement contribution.
<b>Fleet and Park Planning and Development Services (PPDS) Restructuring</b>						
Various	General	\$ -	\$ (3,656,110)	\$ (3,656,110)	-	Reduce fleet replacement budgets ( <i>Account 474230</i> ) to reflect a change from cash purchasing to a pilot debt-financing program for all General Fund operations excluding Public Works.
Citywide and Community Support	General	\$ -	\$ 500,000	\$ 500,000	-	Establish a debt service budget for the pilot Fleet debt-financing program.
Parks and Recreation	General	\$ -	\$ 800,000	\$ 800,000	(4.00)	Restructure PPDS to reduce the overhead costs associated with project delivery.
<b>Miscellaneous Changes</b>						
General Services	Fleet	\$ -	\$ -	\$ -	-	Eliminate 1.0 FTE Integrated Waste Planning Superintendent and add 1.0 FTE Program Specialist in the Fleet Fund.
Community Development	General	\$ 305,800	\$ 428,800	\$ 123,000	1.00	Transfer the City's weed abatement program from the Fire Department to the Community Development Department and add 1.0 FTE Code Enforcement Officer.
Fire Department	General	\$ (225,000)	\$ (348,000)	\$ (123,000)	-	Transfer the City's weed abatement program from the Fire Department to the Community Development Department.
General Fund Revenues	General	\$ 200,000	\$ 75,000	\$ (125,000)	-	Increase General Fund miscellaneous revenues by \$200,000 and increase Administrative Contingency by \$75,000 for expenses related to continuing labor negotiations.
General Services	General	\$ -	\$ 110,900	\$ 110,900	1.00	Restore 1.0 FTE HVAC Systems Mechanic.
Parks and Recreation	General	\$ 25,000	\$ 150,000	\$ 125,000	2.65	Restore Access Leisure program in the amount of \$150k that includes labor \$110k and service and supplies \$40k.
Parks and Recreation	General	\$ -	\$ 100,000	\$ 100,000	-	Establish funding for the Winter Shelter motel/hotel voucher program from savings identified through the Fleet Restructuring proposal.
<b>Total Change<sup>1</sup>:</b>		<b>\$ 305,800</b>	<b>\$ (1,839,410)</b>	<b>\$ (2,145,210)</b>	<b>28.65</b>	The identified savings as a result of the Fleet Restructuring proposal will be added to the General Fund Administrative Contingency for expenses related to continuing labor negotiations.

<sup>1</sup>Totals reflect the changes from the Proposed Budget Document

**New Multi-Year Projects (CIP, EFP, and MYOP<sup>1</sup>)**

Project		
Number	Project Name	Description / Scope
114120700	28th St. Landfill Mitigation Project	Establish a MYOP to fund the replacement of lost habitat values resulting from tree removal at the 28th Street Landfill including the planting of native oak and cottonwood trees, and other vegetation; and implement site maintenance and monitoring standards consistent with sound habitat restoration practices.
114130100	Low-Income Rate Assistance Program	Establish a low income rate assistance program to help offset 7/1/12 Water and Wastewater rate increases from the budgeted revenues associated with the rate increases.

<sup>1</sup> CIP - Capital Improvement Program/Project, EFP = Externally Funded Project, and MYOP = Multi-Year Operating Project

**CIP Amendments** (adjustments identified below will be included in the Approved 2012-2017 CIP)

Project							Net	Funding Details
Number	Project Name	Fund	Fund #	Revenue	Expenditure	Change		
V15710000	Parking Facilities Development Program	Parking	6004	\$ -	\$ -	\$ -	-	Defund the programmed \$8 million from FY2013/14 through FY2016/17.
Various	Water Capital Improvement Projects	Water	6005	\$ -	\$ -	\$ -	-	Reduce the FY2014/15 CIP by \$8.2 million and eliminate the FY2015/16 and FY2016/17 CIP programming in the Water Fund by \$144.1 million.
Various	Wastewater Capital Improvement Projects	Wastewater	6006	\$ -	\$ -	\$ -	-	Eliminate the FY2015/16 and FY2016/17 CIP programming in the Wastewater Fund by \$47 million.
Various	Storm Drainage Capital Improvement Projects	Storm Drainage	6011	\$ -	\$ -	\$ -	-	Reduce the FY2014/15 CIP by \$7.9 million and eliminate FY2015/16 and FY2016/17 CIP programming by \$32.3 million in the Storm Drainage Fund.
<b>Total</b>				<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>	

**MYOP Amendments** (adjustments identified below will be included on Schedule 9 of the Approved Budget)

Project							Net	Funding Details
Number	Project Name	Fund	Fund #	Revenue	Expenditure	Change		
114120200	Solid Waste Outreach	Solid Waste Grant	6207	\$ 270,000	\$ 270,000	\$ -	-	Solid Waste Public Education and Outreach program, funding from CalRecycle (State).
114130100	Low-Income Rate Assistance Program	General	1001	\$ -	\$ 1,130,700	\$ 1,130,700		Establish a low income rate assistance program to help offset 7/1/12 Water and Wastewater rate increases from the budgeted revenues associated with the rate increases.
<b>Total</b>				<b>\$ 270,000</b>	<b>\$ 1,400,700</b>	<b>\$ 1,130,700</b>		

## SUMMARY OF SUCCESSOR AGENCY BUDGET AND FTE

## FY2012/13 Successor Agency Administrative Budget

Department/ Designation	Fund(s)	Expenditure Adjustment	Reimbursements	Net Change / Savings	Funded FTE Change	Description
City Attorney	General Fund (1001)	\$ 303,004	\$ (303,004)	\$ -	1.00	Addition of a Deputy City Attorney II (1.0 FTE) and \$125,000 for professional services associated with the Successor Agency.
City Clerk	General Fund (1001)	\$ -	\$ (33,344)	\$ (33,344)	-	Establish a reimbursement for work associated with the Successor Agency.
City Manager	General Fund (1001)	\$ -	\$ (14,275)	\$ (14,275)	-	Establish a reimbursement for work associated with the Successor Agency.
City Treasurer	General Fund (1001)	\$ -	\$ (78,817)	\$ (78,817)	-	Establish a reimbursement for work associated with the Successor Agency.
Economic Development	General Fund (1001)	\$ -	\$ (227,219)	\$ (227,219)	-	Establish a reimbursement for work associated with the Successor Agency.
Finance	General Fund (1001)	\$ 411,699	\$ (464,918)	\$ (53,219)	2.00	Addition of a Senior Accountant Auditor (1.0 FTE), Principal Accountant (1.0 FTE), and \$40,000 for professional services to manage the funds and reporting responsibilities associated with the Successor Agency.
General Services	General Fund (1001)	\$ -	\$ (78,424)	\$ (78,424)	-	Establish a reimbursement for work associated with the Successor Agency.
Successor Agency	various	\$ -	\$ 1,200,000	\$ 1,200,000	-	Establish a reimbursement for work associated with the Successor Agency.
Economic Development	General Fund (1001)	\$ -	\$ (100,000)	\$ (100,000)	-	Establish a reimbursement for Successor Agency project management.
Successor Agency	various	\$ 485,297	\$ 100,000	\$ 585,297	-	Establish a Successor Agency budget to address unknown expenditures or contingency in the event that the administrative funds are less than estimated for the newly established Successor Agency oversight responsibilities and reimbursements related to project management.
<b>Total Change:</b>		<b>\$ 1,200,000</b>	<b>\$ -</b>	<b>\$ 1,200,000</b>	<b>3.00</b>	

**Summary of FTE by Fund and Department**  
**FY2012/13 Full-Time Equivalent (FTE) Positions**

<b>Fund / Department</b>	<b>FY2011/12 Amended</b>	<b>Reductions</b>	<b>Other Modifications</b>	<b>FY2012/13 Proposed</b>	<b>Council Adjustments*</b>	<b>FY2012/13 Approved</b>
<b>General Fund (1001)</b>						
Mayor/Council	35.00	-	(3.00)	32.00	-	32.00
City Attorney	46.00	(2.00)	-	44.00	3.00	47.00
City Clerk	10.00	-	-	10.00	-	10.00
City Manager	15.00	(1.00)	(3.00)	11.00	1.00	12.00
City Treasurer	12.00	-	-	12.00	-	12.00
Citywide and Community Support	-	-	19.00	19.00	-	19.00
Community Development	165.50	(9.00)	(2.00)	154.50	4.00	158.50
Convention, Culture & Leisure	34.83	(2.00)	(1.00)	31.83	1.00	32.83
Economic Development	14.00	(1.00)	(3.00)	10.00	1.00	11.00
Finance	74.00	(3.00)	1.00	72.00	3.00	75.00
Fire	590.00	(36.50)	(28.00)	525.50	1.50	527.00
General Services	133.50	(6.00)	2.00	129.50	2.50	132.00
Human Resources	29.00	(1.00)	-	28.00	1.00	29.00
Information Technology	49.00	(2.00)	-	47.00	1.00	48.00
Parks & Recreation	272.90	(7.00)	(8.85)	257.05	0.65	257.70
Police	960.96	(54.00)	(65.00)	841.96	4.00	845.96
Public Works	349.25	(19.25)	4.00	334.00	3.00	337.00
<b>Subtotal General Fund</b>	<b>2,790.94</b>	<b>(143.75)</b>	<b>(87.85)</b>	<b>2,559.34</b>	<b>26.65</b>	<b>2,585.99</b>
<b>4th R Latchkey Program (6012)</b>						
Parks & Recreation	140.55	(3.05)	-	137.50	-	137.50
<b>City/County Office of Metropolitan Water Planning (7103)</b>						
Citywide and Community Support	-	-	4.00	4.00	-	4.00
Utilities	4.00	(4.00)	-	-	-	-
<b>Community Center (6010)</b>						
Convention, Culture & Leisure	93.15	(2.00)	-	91.15	0.50	91.65
<b>Fleet Management (6501)</b>						
General Services	91.00	(4.00)	(1.00)	86.00	-	86.00
<b>Golf (2603)</b>						
Convention, Culture & Leisure	-	-	1.00	1.00	-	1.00
<b>Parking (6004)</b>						
Public Works	59.25	(1.50)	-	57.75	-	57.75
<b>Risk Funds (6502, 6504)</b>						
Human Resources	40.00	(1.50)	-	38.50	1.50	40.00
<b>Sacramento Marina (6009)</b>						
Convention, Culture & Leisure	7.80	-	-	7.80	-	7.80
<b>Solid Waste (6007)</b>						
General Services	160.00	(5.00)	(6.00)	149.00	1.00	150.00
<b>START (2501)</b>						
Parks & Recreation	157.50	-	-	157.50	-	157.50
<b>Storm Drainage (6011)</b>						
Utilities	216.50	(7.00)	(20.50)	189.00	1.00	190.00
<b>Wastewater (6006)</b>						
Utilities	70.50	(1.00)	6.50	76.00	-	76.00
<b>Water (6005)</b>						
Utilities	246.50	(6.50)	(3.00)	237.00	2.00	239.00
<b>Grand Total</b>	<b>4,077.69</b>	<b>(179.30)</b>	<b>(106.85)</b>	<b>3,791.54</b>	<b>32.65</b>	<b>3,824.19</b>

\* Staffing changes related to SCXEA agreement, successor agency budget, Access Leisure restoration, PPDS restructuring, and Weed Abatement.



**Exhibit 4**

Insert

**FY2012/13 APPROVED OPERATING BUDGET**

Insert

**APPROVED 2012-2017 CAPITAL IMPROVEMENT PROGRAM**

KEVIN JOHNSON

Mayor

ANGELIQUE ASHBY

Vice Mayor, District 1

SANDY SHEEDY

Councilmember, District 2

STEVE COHN

Councilmember, District 3

ROBERT KING FONG

Councilmember, District 4

JAY SCHENIRER

Councilmember, District 5

KEVIN MCCARTY

Councilmember, District 6

DARRELL FONG

Councilmember, District 7

BONNIE J. PANNELL

Councilmember, District 8

## CITY OF SACRAMENTO FACTS

- The City of Sacramento was founded in 1849 and is the oldest incorporated city in California.
- In 1920, city voters adopted a Charter (municipal constitution) and a City Council/City Manager form of government.
- The City is divided into eight districts.
- Elected members of the City Council serve a four-year term.
- The Mayor is elected by all voters in the City. In 2002, voters approved a measure for the Mayor to serve full-time. All other Councilmembers are elected by district and serve part-time.
- The Mayor and other Councilmembers have an equal vote in all matters.
- The City of Sacramento currently encompasses approximately 99 square miles.
- The current estimated population is 469,566.

