



Approved Budget

Fiscal Year 2011/2012

CITY OF SACRAMENTO

APPROVED

CITY OF SACRAMENTO

FISCAL YEAR 2011/12 BUDGET

KEVIN JOHNSON
Mayor

ANGELIQUE ASHBY
Councilmember, District 1

SANDY SHEEDY
Councilmember, District 2

STEVE COHN
Councilmember, District 3

ROBERT KING FONG
Councilmember, District 4



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Councilmember, District 5

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CITY HALL
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City of Sacramento - Organization Chart

Effective April 11, 2011 (revised 07.14.11)

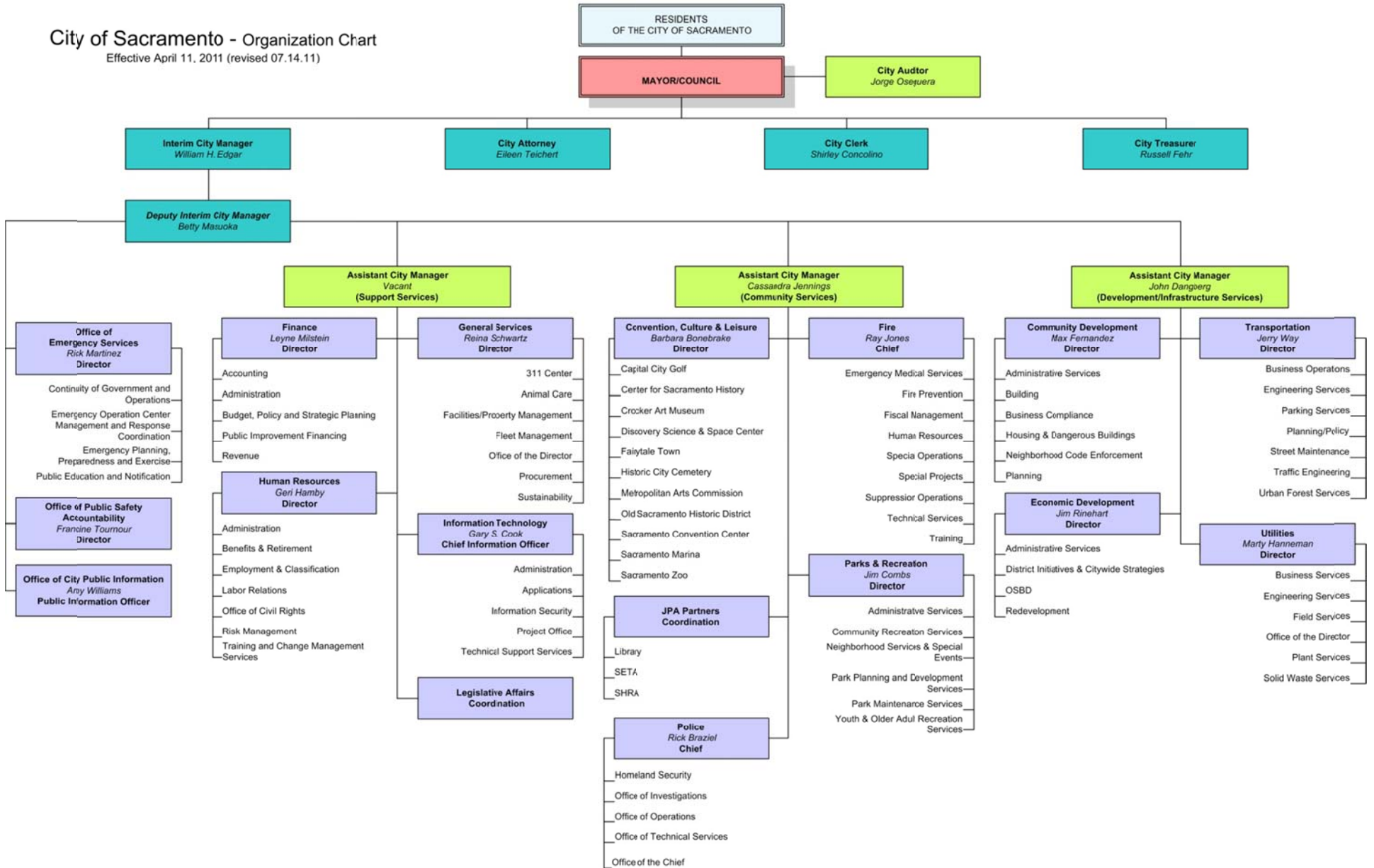


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SECTION – 1
Budget Message



OFFICE OF THE
CITY MANAGER

CITY OF SACRAMENTO
CALIFORNIA

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July 1, 2011

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Mayor and City Council
Sacramento, California

Honorable Members in Session:

This letter respectfully transmits the Approved City of Sacramento Budget for Fiscal Year (FY) 2011/12. The Approved Budget is balanced and totals \$797 million from all funding sources and supports 4,083.23 authorized full time equivalent (FTE) positions. This includes \$360.3 million for General Fund operations and \$436.7 million for the operation of the City's Enterprise Funds and other fund activities. Citywide, \$52.3 million is budgeted for capital improvement projects.

The adopted budget reflects the City's continued fiscal challenges, continuing the difficult task of reducing expenditures in light of continuing revenue decline. The City Council has taken significant steps to reduce ongoing discretionary spending, making difficult decisions on the programs and services the City will continue to provide. The continuing structural deficit expected in FY2012/13 and FY2013/14 will require fundamental changes in the way we conduct the business of the City, and the programs and services we are able to afford.

The City Manager's Office is working on a variety of efforts to develop strategies, options and alternatives for budget, labor and restructuring to achieve a road map to structural balance for the City, and will return to Council over the next several months for policy discussion and direction relative to the development of the FY2012/13 budget. It is inevitable that you will be faced with ever more difficult decisions. However, restoration of the City's fiscal stability must continue to be our top priority and these changes are necessary if the City is to regain fiscal sustainability.

Finally, I would like thank all of those responsible for the successful adoption of this year's budget. The Approved Budget represents countless hours of work by City staff and Council, and I believe this budget provides a solid framework to continue efforts to redefine, restructure and resize the programs and services that the City of Sacramento can afford to provide to its residents.

Respectfully Submitted,

WILLIAM H. EDGAR
Interim City Manager

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SECTION – 2 **Budget Overview**

APPROVED BUDGET OVERVIEW

The FY2011/12 Operating and Capital Improvement Program (CIP) Budgets were approved by the City Council on June 21, 2011. The FY2011/12 Approved Budget totals \$797 million from all funding sources and supports 4,083.23 authorized full time equivalents (FTE) positions. The General Fund totals \$360.3 million and 2,796.48 authorized FTE and reflects an ongoing reduction in expenditures of approximately \$39 million, including the elimination of 302.76 full time equivalent (FTE) positions and the use of \$4.6 million in one-time resources to close the gap for the fiscal year as well as the direction of \$3.36 million to the Economic Uncertainty Reserve. The following charts summarize the changes to the FY2011/12 Proposed Budget released on April 29, 2011.

FY2011/12 OPERATING BUDGET ADJUSTMENTS

FY2011/12 Appropriation/Augmentation Summary

Department/ Designation	Fund(s)	Revenue/ Offset Adjustment	Expenditure Adjustment	Net Change / Savings	Funded FTE Change	Description
City Attorney	General (1001)	\$ 10,000	\$ (412,000)	\$ (422,000)	(2.00)	Eliminate 1.0 FTE LAN Administrator (Position #30923) and 1.0 Legal Secretary (Position #12661); continuation of furloughs, reduction of litigation funding and increase of revenues for Sacramento Library Authority legal services
City Treasurer	General (1001)	\$ 131,000	\$ -	\$ (131,000)	-	Increase revenues for management of debt issues and increase Treasury Pool management fee by 0.01 percent
Non-Department	General (1001)	\$ 665,065	\$ -	\$ (665,065)	-	Establish a revenue budget for Wireless/Billboard revenues in Non-Department
Non-Department	General (1001)	\$ -	\$ 30,000	\$ 30,000	-	Reduce the base savings in Non-Department for the City Clerk's budget reduction with a transfer from the City Clerk's Automation (A04000100) CIP ¹
Non-Department	General (1001)		\$ 800,500	\$ 800,500	-	Reduce the \$830,500 base savings in Non-Department related to the Mayor/Council (\$247,500), City Attorney (\$422k), and City Treasurer (\$131k) budget reductions
Mayor/CC	General (1001)	\$ -	\$ (276,817)	\$ (276,817)	-	One-time transfer to the Economic Uncertainty Reserve from the unfunding of the Internal Budget Analyst Office in FY2011/12
Mayor/CC	General (1001)	\$ -	\$ (69,577)	\$ (69,577)	-	One-time transfer from the Mayor/Council labor budget (<i>District 7 Councilmember salary deferral</i>) to the Police Department
Police	General (1001)	\$ -	\$ 69,577	\$ 69,577	-	One-time transfer from the Mayor/Council labor budget (<i>District 7 Councilmember salary deferral</i>) to the Police Department
Non-Department	General (1001)	\$ 470,382		\$ (470,382)	-	Establish a revenue budget for the SHRA Pass Through
Non-Department	General (1001)	\$ -	\$ (2,200,000)	\$ (2,200,000)	-	Continue 12 days of Furloughs for Unrepresented Staff
Economic Uncertainty Reserve	General (1001)	\$ -	\$ 3,364,764	\$ 3,364,764	-	One-time transfer to the Economic Uncertainty Reserve from Independent Budget Analyst funding, Wireless/Billboard revenues, SHRA Pass Through and Unrepresented Furloughs
Mayor/CC Operations	General (1001)	\$ -	\$ (120,000)	\$ (120,000)	-	One-time transfer for additional audits in FY2011/12
Mayor/CC - Office of the City Auditor	General (1001)	\$ -	\$ 120,000	\$ 120,000	-	One-time transfer for additional audits in FY2011/12
Non-Department	General (1001)	\$ -	\$ (170,000)	\$ (170,000)		Transfer from Council District 6 Cell Tower accounts (80003112 and 80003113 - \$85,000 each) to the Glenbrook and Oki Park Improvements Project (L19220000) ¹
General Services	General (1001)	\$ -	\$ -	\$ -	-	Eliminate 1.0 FTE Sr. Building Maintenance Worker (Position #13547) and reduce services and supplies by \$19,583, and restore 1.0 FTE Plumber (Position #39059)
Parks and Recreation	General (1001)	\$ -	\$ (427,298)	\$ (427,298)	(5.01)	Reduction of recreation programs due to decline in Special Recreation user fees
Parks and Recreation	START (2501)	\$ (591,825)	\$ (591,825)	\$ -	(8.00)	Reduction of START program
Parks and Recreation	4th R (6012)	\$ (439,988)	\$ (439,988)	\$ -	(5.94)	Reduction of 4th R program
Parks and Recreation	General (1001)	\$ (430,716)	\$ (430,716)	\$ -	(7.00)	Reduction of Cover the Kids program

FY2011/12 OPERATING BUDGET ADJUSTMENTS (continued)

Department/ Designation	Fund(s)	Revenue/ Offset Adjustment	Expenditure Adjustment	Net Change / Savings	Funded FTE Change	Description
Parks and Recreation	START (2501)	\$ -	\$ (145,637)	\$ (145,637)	(1.00)	Transfer 1.0 FTE Recreation Manager (Position #90000) from START program to 4th R program
Parks and Recreation	4th R (6012)	\$ -	\$ 145,637	\$ 145,637	1.00	Transfer 1.0 FTE Recreation Manager (Position #90000) from START program to 4th R program
Parks and Recreation	General (1001)	\$ -	\$ -	\$ -	1.22	Eliminate 1.0 FTE Program Supervisor (Position #28923), restore: 1.0 FTE Customer Service Assistant (Position #28108), 0.72 FTE Utility Worker (Position #10275 & 31107) and 0.50 FTE Recreation Aide (Position #30980), and correct the 6/7/11 staffing chart to include an additional 1.0 Program Coordinator and reduce 1.0 Park Ranger as included in the Proposed Budget
Parks and Recreation	General (1001)	\$ -	\$ -	\$ -	(1.00)	Eliminate 1.0 FTE Associate Planner (Position #32225) and transfer labor savings of \$84,237 to offset community center costs.
Parks and Recreation	General (1001)	\$ -	\$ -	\$ -	5.75	Restore 5.75 FTE for community centers without funding (costs to be absorbed by Department as part of transition plan)
Utilities	Water (6005)	\$ -	\$ -	\$ -	-	Authorize the change in classification status of 1.0 FTE Administrative Analyst (Position #36307) from limited term to permanent.
Utilities	Water Forum Successor Effort (7103)	\$ (35,707)	\$ (218,277)	\$ (182,570)	-	Adjust budget based on Water Forum Coordinating Committee approved cost sharing of American River programs with member agencies and use of fund balance in the amount of \$483,468
Utilities	Habitat Management Element (7104)	\$ 20,419	\$ 506,951	\$ 486,532	-	Adjust budget based on Water Forum Coordinating Committee approved cost sharing of American River programs with member agencies and use of fund balance in the amount of \$486,532
Total Change²:		\$ (201,370)	\$ (464,706)	\$ (263,336)	(21.98)	

¹The balancing transactions for CIPs are reflected on the CIP Budget Amendments Chart

²Totals reflect the changes from the Proposed Budget Document (City Manager FTE was not included in the original FY2011/12 Proposed Budget)

FY2011/12 CIP BUDGET ADJUSTMENTS

CIP Budget Amendments (Projects identified on this schedule will be included in the Approved 2011-2016 CIP)

Project Number	Project Name	Fund	Fund #	Revenue	Expenditure	Net Change	Funding Details
A04000100 ¹	City Clerk Automation	General Fund	1001	\$ -	\$ (30,000)	\$ (30,000)	One time transfer from the CIP to cover the FY2011/12 reduction to the City Clerk's Operating Budget
L19220000 ¹	Glenbrook Park and River Access and Oki Park Improvements	General Fund	1001	\$ -	\$ 170,000	\$ 170,000	Transfer from Council District 6 Cell Tower accounts (80003112 and 80003113 - \$85,000 each)
W14121100	CFD 97-01 Improvements - NN Comprehensive Drainage Plan (NNCDP)	NN CFD97-01 Construction	3333	\$ 2,000,000	\$ 2,000,000	\$ -	Recognize revenues received from an assessment for construction projects
W14121100	CFD 97-01 Improvements - NN Comprehensive Drainage Plan (NNCDP)	NN Drainage 2005 CFD 97-01	3328	\$ -	\$ 551,121	\$ 551,121	Transfer from J22003200 (\$269,074) and from fund balance (\$282,047)
W14121100	CFD 97-01 Improvements - NN Comprehensive Drainage Plan (NNCDP)	NN Drainage CFD 97-01 Series C	3323	\$ -	\$ 67,580	\$ 67,580	Transfer from fund balance
W14121100	CFD 97-01 Improvements - NN Comprehensive Drainage Plan (NNCDP)	NN Drainage CFD 97-01, Series A	3314	\$ -	\$ 417,588	\$ 417,588	Transfer from J22001900 (\$81,566) and from fund balance (\$366,022)
Z14006000	Treatment Plant Rehabilitation Design	Water Fund	6005	\$ -	\$ (1,500,000)	\$ (1,500,000)	Transfer from this project to fund balance
Total				\$ 2,000,000	\$ 1,706,289	\$ (293,711)	

¹The balancing transactions for these CIPs are reflected on the FY2011/12 Appropriation/Augmentation Summary

FY2011/12 NEW MULTI-YEAR PROJECTS (CIP, EFP, AND MYOP¹)

Project Number	Project Name	Description / Scope
E02000100	Railyards Project Management	Establish a MYOP for the facilitation of project development including: affordable housing, financing, real property transactions, and remediation; and provide federal and state advocacy for funding of Railyards projects, including the City's capital projects, as well as private development infrastructure and housing.
L19220000	Glenbrook Park and River Access and Oki Park Improvements	Establish a new CIP for installation of a fabric shade canopy over the playground equipment and restroom improvements including the addition of privacy screening at Glenbrook Park, the installation of a fabric shade canopy over the playground equipment at Oki Park, and the installation of a decomposed granite walkway loop with infrastructure for volunteers to plant a garden at the Glenbrook River Access.
W14121100	CFD 97-01 Improvements - North Natomas Comprehensive Drainage Plan (NNCDP)	CIP is being established to make improvements in the CFD 97-01 North Natomas Drainage system: including Pump Station 1B, the main drain canal, and basins.

¹CIP - Capital Improvement Program/Project, EFP = Externally Funded Project, and MYOP = Multi-Year Operating Project

FY2011/12 MULTI-YEAR OPERATING PROJECT (MYOP) ADJUSTMENTS

Multi-Year Operating Project Budget Amendments¹

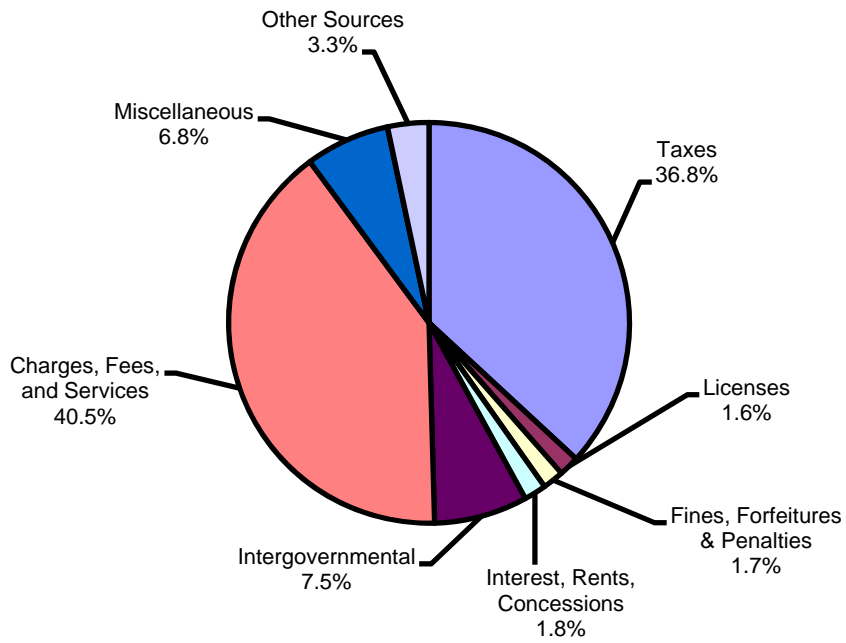
Project Number	Project Name	Fund	Fund #	Revenue	Expenditure	Net Change
J22001900	North Natomas (NN) Drainage Series B_49AD	NN Drainage CFD 97-01	3314	\$ -	\$ (81,566)	\$ (81,566)
J22003200	NN DRN 2005 CFD 97_62AD	NN Drainage 2005 CFD 97-01	3328	\$ -	\$ (269,074)	\$ (269,074)
I14120400	Water Conservation Rebates	Water Fund	6005	\$ -	\$ 330,000	\$ 330,000
I14120600	CSS Regulatory Compliance Support	Wastewater Fund	6006	\$ -	\$ 100,000	\$ 100,000
I14120100	Legacy Landfill Operations	Solid Waste Fund	6007	\$ -	\$ 200,000	\$ 200,000
I14120500	Solid Waste Container Replacement	Solid Waste Fund	6007	\$ -	\$ 1,580,683	\$ 1,580,683
I14120300	SAFCA Levee Maintenance	Storm Drainage Fund	6011	\$ -	\$ 250,000	\$ 250,000
I14120600	CSS Regulatory Compliance Support	Storm Drainage Fund	6011	\$ -	\$ 300,000	\$ 300,000
I14120400	Water Conservation Rebates	Water Grants and Other Reimbursable Funds	6205	\$ 381,000	\$ 381,000	\$ -
I14120200	Solid Waste Outreach	Solid Waste Grants and Other Reimbursable Funds	6207	\$ 225,000	\$ 225,000	\$ -
I14120300	SAFCA Levee Maintenance	Storm Drainage Grants and Other Reimbursable Funds	6211	\$ 462,000	\$ 462,000	\$ -
I14010300 ²	Sacramento River Source Water	Water Grants and Other Reimbursable Funds	6205	\$ 21,445	\$ -	\$ (21,445)
I14010400 ²	American River Source Water	Water Grants and Other Reimbursable Funds	6205	\$ 21,232	\$ -	\$ (21,232)
I14010200 ²	FY10-FY14 NPDES Stormwater Program	Storm Drainage Grants and Other Reimbursable Funds	6211	\$ 750,000	\$ -	\$ (750,000)
Total				\$ 1,860,677	\$ 3,478,043	\$ 1,617,366

¹Projects identified on this schedule are included on Schedule 9

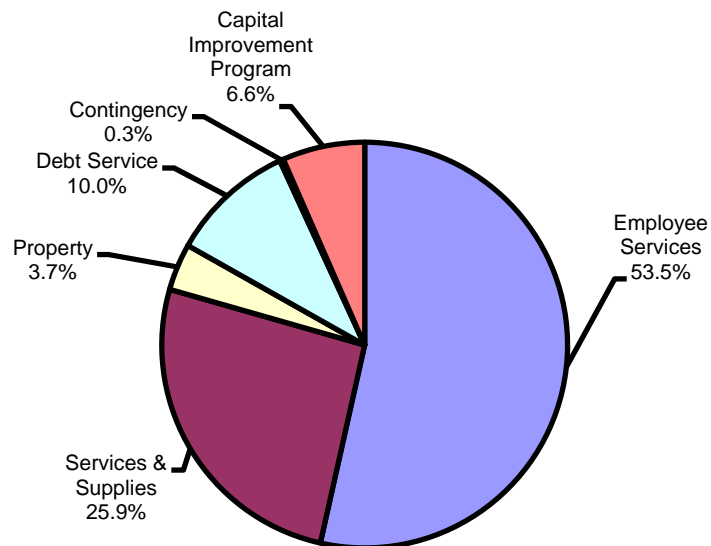
²Project Expenditures were included on the Proposed Schedule 9 but without the associated Revenues

Total Proposed City Budget: \$797 Million

Revenue

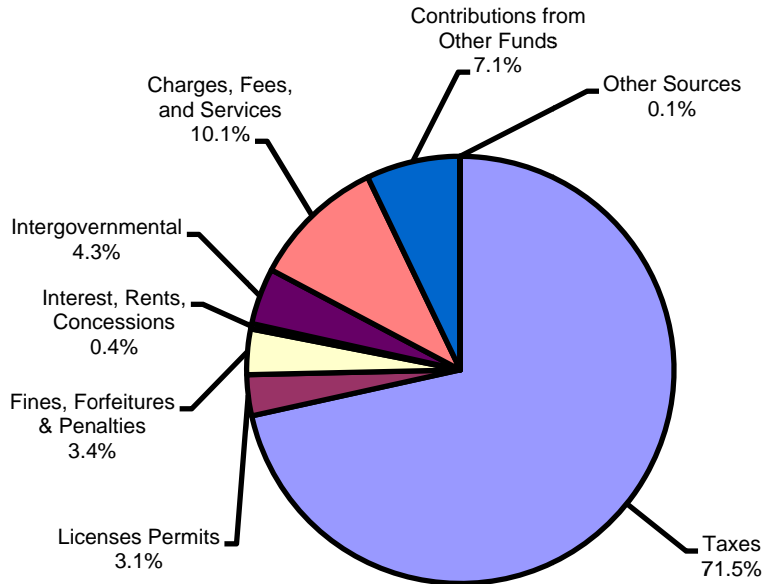


Expenditures

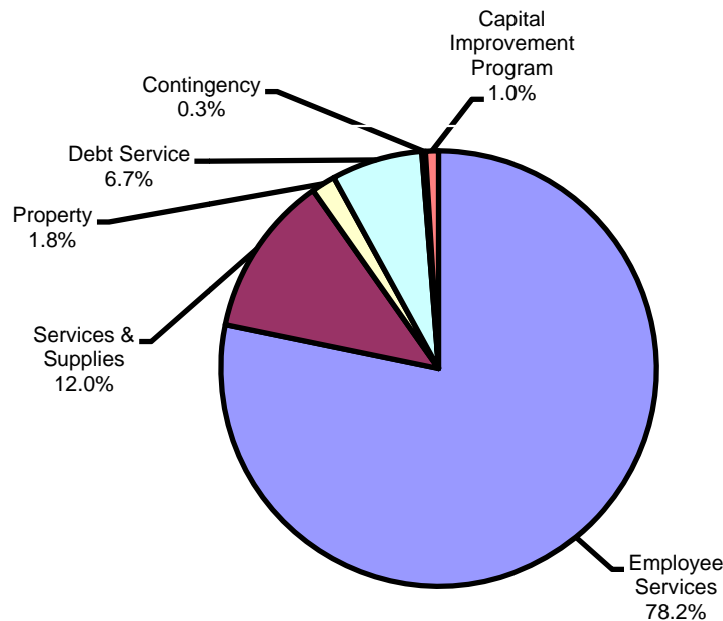


Total Proposed General Fund Budget: \$360.3 Million

Revenue



Expenditures



PROPOSED BUDGET OVERVIEW
(As written on April 30, 2011)

INTRODUCTION

The City of Sacramento, like most other state and local governments across the country, continues to face significant budget challenges. As the community struggles to emerge from the severe national recession, what many are referring to as the “Great Recession,” City General Fund expenditures are forecast to exceed available revenues for the fifth year in a row. Despite significant expenditure reductions in prior years, including the elimination of over 900 positions, consolidations, and renegotiated labor agreements, the City faces a projected General Fund budget gap of \$39 million for FY2011/12.

The projected gap is the result of both expenditure increases, and decreases in major tax revenues used to support General Fund programs and services. The chart below outlines the major drivers of the General Fund budget deficit:

(\$ in 000s)	FY2010/11	FY2011/12	Deficit
Revenues	362,787	353,526	(9,261)
Labor	342,056	362,200	(20,144)
Service and Supplies	92,551	97,924	(5,373)
Capital Improvement Program	69	4,290	(4,221)
			(38,999)

- Major General Fund tax revenues continue to be affected by the ongoing recession. Property taxes continue to decline, while sales tax is expected to remain flat based on FY2009/10 actual results.
- Increased labor costs reflect the renegotiated labor contracts, required payments to the Public Employee Retirement System (PERS) and the addition of staffing for the new fire station in Natomas.
- Increased expenditures for services and supplies reflect the one-time deferral of replacement fleet in the FY2010/11 Approved Budget. Replacement of vehicles for the Police and Fire Departments constitute the majority of these costs.
- Funding for the Capital Improvement Program (CIP) reflects the necessary replacement to maintain essential public safety equipment including ambulances, fire trucks, defibrillators and fire station generators. Also included is funding for deferred maintenance of City assets.

The projected gap equates to nearly a 20% reduction in discretionary costs in the General Fund. The FY2011/12 Proposed Budget closes the budget gap and continues a multi-year effort to right-size the organization in order to achieve a sustainable budget. Overall, the FY2011/12 Proposed Budget totals \$812.1 million from all funding sources. The General Fund portion of the Proposed Budget is \$362.2 million, however the discretionary portion is only \$222.1 million.

FY2011/12 Citywide Proposed Budget

\$ in millions

Citywide Proposed Budget All Funds	812.1
Enterprise/All Other Funds CIP	(50.7)
Enterprise/All Other Funds Operating	(399.3)
Operating Budget General Fund	362.1
Debt Service/Non-Department	(70.2)
Department Revenue	(66.5)
General Fund CIP	(3.3)
FY2011/12 Discretionary General Fund	222.1

THE GENERAL FUND

Budget Balancing

The gap between ongoing revenues and expenditures has been closed with a combination of ongoing expenditure reductions, new/revised revenues and one-time funding/reduction strategies. It is important to note that the Economic Uncertainty Reserve was not used in developing the budget and remains at \$14.3 million.

Since the FY2010/11 budget was adopted, staff has continued to update and refine the Program Oriented Development (POD) inventory of City services and programs. One of the goals of POD was to identify critical/core programs and services, categorizing each service as mandatory, essential or an existing program, in order to develop a hierarchy of current services and programs to assist in prioritizing and decision-making.

The most significant difference between the budget development process for the current year (FY2010/11) and the FY2011/12 Proposed Budget is that for the current year, the POD prioritization was used to identify reductions, and for the proposed budget, the POD priorities were utilized to build the budget within available resources. Essentially, the Proposed Budget reflects and balances the Council and community's priorities by continuing to fund a wide spectrum of programs and services ranging from public safety to programs for teens and older adults.

However, given our fiscal constraints, the budget does not fund all current programs and services, and for those that are funded, in many cases, service levels have been reduced to a level that the City can afford to provide.

Following is a high level overview of the reductions to the City's General Fund included in the Proposed Budget:

Strategies	\$ in millions
Labor Reductions	27.1
Service & Supply/CIP Reduction:	4.8
Increased Revenues	2.4
Use of One-Time Funding	4.6
	38.9

The \$4.6 million use of one-time funding or one-time reduction strategies included in the Proposed Budget is from the following sources:

One-Time Funding (\$ in millions)	Source
2.0	Redirect Railyards Parcel B sale proceeds to retain 20 police officers to continue the “cease fire” program as directed by the City Council as part of the FY2010/11 Adopted Budget. Lowers reductions in the Police Department by a like amount.
1.0	Use excess bond proceeds and interest earnings to offset debt service expenses.
1.0	Reduce deferred maintenance funding (\$500K) and suspend funding for Americans with Disabilities Act (ADA) projects (\$500) in the CIP.
0.5	Use remaining Sheraton sale proceeds authorized in the FY2010/11 Approved Budget to offset a portion of costs associated with the addition of ten police officers.
0.1	Use of Arts Stabilization designation to offset costs for the arts re-granting program.
4.6	

The use of one-time resources to bridge the gap between revenues and expenditures defers, but does not eliminate the need to make cost reductions as we will need to continue to reduce our budget in FY2012/13 to address the use of these one-time resources and additional growth in expenditures. It should also be noted that some of these resources will be available for another year or two, but are not available on a permanent basis and these assumptions have been included in the five-year General Fund forecast.

The labor reductions in the General Fund include the elimination of 250.9 FTE identified through the POD process. Overall the FTE in the General Fund will be reduced by a net total of 294.72. This reflects the addition of 20.0 FTE associated with planned expenses in FY2011/12 and the elimination of an additional 63.82 FTE associated with the loss of grant funding or the use of one-time funding in the current year. Detailed information on the proposed reductions and the associated FTE and service level impacts is included in each department’s section of the Proposed Budget. At this time, with the exception of the City Manager’s Office, there are no specific program reductions identified for the Mayor and Council and Charter Offices. Options and alternatives will be identified and discussed during the budget hearings.

It is important to note that the proposed budget does not reflect any effects of unanticipated employee compensation changes resulting from potential labor concessions, the potential relocation of the Sacramento Kings NBA franchise, and the proposed elimination of redevelopment agencies in Governor Brown's budget proposal, or any other unexpected state or county budget actions.

Tools and Opportunities

The City continues to face significant challenges in returning to a long-term structurally balanced General Fund budget. Achieving a sustainable General Fund budget for FY2011/12 will require difficult decisions about which programs and services are funded and at what level. Since FY2008/09 the Council has implemented numerous actions, including cutting 900 positions and deferring maintenance expenses,

moving towards full cost recovery of fee-supported services, and scrubbing all opportunities to identify unspent dollars to address the gap between revenues and expenditures. The following chart provides a summary of how Departments’ net General Funding and FTE have already been reduced over the past three years.

Department	%Funding Reduction FY2008/09 to FY2010/11	% FTE Eliminated FY2008/09 to FY2010/11
Mayor and Council	23.71%	3.33%
Charter Offices	43.61%	23.21%
Convention, Culture and Leisure	62.10%	15.62%
Community Development	77.33%	52.53%
Economic Development	75.81%	33.33%
Finance	56.41%	33.95%
Fire	14.60%	6.43%
General Services	62.51%	27.92%
Human Resources	51.56%	26.67%
Information Technology	36.79%	24.66%
Parks and Recreation	55.18%	40.12%
Police	18.52%	19.18%

The Transportation and Utilities Departments are not included as they currently have no net General Fund costs.

In addition to the potential strategies already adopted by the Council for FY2011/12 budget development, the City has been considering several revenue options to provide needed resources to maintain or restore service levels, including: modernizing the business operations tax, exploration of a citywide parcel tax, and expanding the City’s community facilities assessment districts. Staff also continues to aggressively pursue all available federal, state and local funding to offset operating and capital costs. For example, should the Council accept the Staffing for Adequate Fire and Emergency Response (SAFER) grant it would provide funding of \$5.6 million over two years to restore 27.0 FTE previously eliminated due to budget reductions. Staff is continuing to work with the federal government on the options available to allow the acceptance of the SAFER grant. Staff will bring a recommendation to the City Council regarding the grant at the Fire budget hearing.

Finally, we must continue to consider new ways of delivering programs and services and continue efforts to identify and implement operational efficiencies, including alternative service delivery through contracted services, consolidations to eliminate redundancy as well as opportunities to implement best practices to minimize risk and increase efficiency. Some of these strategies are included in the Proposed Budget, others will require additional consideration.

For example, the Proposed Budget includes the recommendation to contract out the maintenance operation of the City’s golf courses based on the continued downturn in fee revenue, decreased rounds, and infrastructure requirements. This imbalance between revenues and expenditures for the Golf program reflects what has been a four-year trend for courses throughout the Sacramento region. This change would address the structural imbalance in Golf operations while still maintaining the City’s Golf program.

On the efficiency side, staff is working to identify opportunities to implement administrative changes that will provide increased oversight of City programs. One example is the identification of a citywide “grant administrator” responsible for improving grant administration citywide, by establishing consistent administration and reporting practices and procedures in order to minimize risk while maximizing expertise, and increasing consistency and accountability relative to the City’s grant funding. Given the recent focus on accountability for the use of government funds, grantors are becoming significantly more stringent relative to grantees compliance with the terms and conditions of the grant.

While some of these strategies have been included in the Proposed Budget, the opportunities for implementing additional potential long-term strategies will be considered in coordination with the Mayor and City Council and will be presented for discussion in the coming months.

There continues to be opportunities for consolidation of the citywide program structure, combining operating departments with similar programs and services to reduce administrative redundancy and overall costs, and increase expertise and efficiency while maximizing the span of control. We are currently working with Management Partners to complete a span of control review which will inform future consolidations and changes to the management structure.

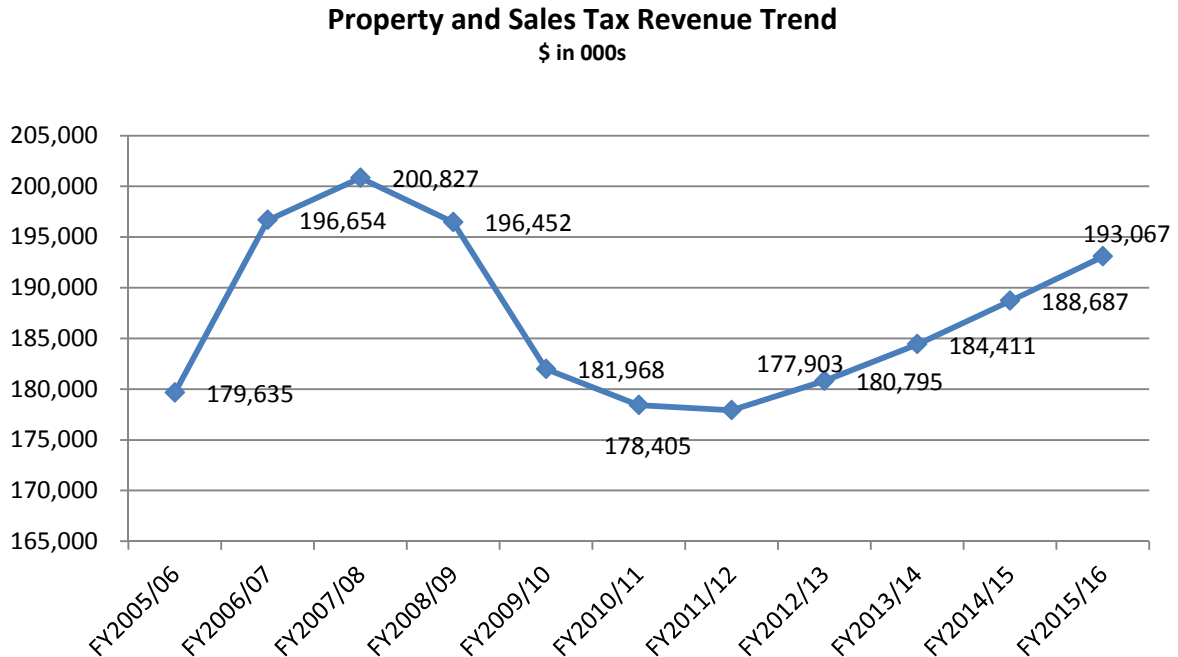
Finally, we continue to pursue recommendations resulting from the Management Partners operational review and the strategies approved by Council in early March and will provide a status update during budget hearings.

The Economy and the Five-Year Forecast

As the U.S. economy slowly recovers from the Great Recession, California’s economic recovery is sluggish and forecasts call for weak growth for the next couple years. According to the latest projections from the University of California, Los Angeles Economic Forecast, the state’s economic recovery will be slow and unemployment will remain above 10% through the end of 2012. The high level of unemployment is constraining consumer confidence and, as a result, consumer spending. When consumer confidence is high, people spend more on goods and services and local government reaps the benefits through increases in sales tax revenue. When consumer confidence is lower, because of unemployment or fear of losing a job, people spend less on goods and services and local governments experience reductions in sales tax revenue.

The sluggish housing market is also constraining consumer spending, and poses a significant hurdle to the state’s overall economic recovery. Housing starts are often a leading indicator of a recovery. However, there is still little residential building permit or construction activity in California. The problem is compounded for the City by the building moratorium in the Natomas Basin area in the northern part of the City. The California State University Sacramento (CSUS) College of Business Administration local forecast predicts continued weakness in the local housing market resulting from excess supply. This excess supply drove housing prices lower and resulted in lower assessed values upon which property taxes are derived. Because of the housing market’s effect on property and sales tax revenues, the CSUS forecast expects local governments to remain under financial strain until the housing market improves.

As a result of the Great Recession, General Fund tax revenues, primarily property taxes and sales taxes, have experienced significant declines in recent years as compared to pre-2006 levels.



Although these tax revenues are finally stabilizing, albeit at reduced levels, prior commitments for labor contracts, increasing retirement costs associated with prior year market losses, and the costs to implement the Proposition 218 changes (the City’s General Fund operating department full costs for water, sewer, solid waste and storm drainage paid to the City’s Enterprise Funds) continue to add significant costs to the City’s General Fund budget over the next several fiscal years.

The following chart depicts the ongoing gap in the General Fund, and the growth over the five-year forecast period:

\$ in 000s	Proposed				
	FY2011/12	FY2012/13	FY2013/14	FY2014/15	FY2015/16
Total Revenues/Resources	362,180	365,294	372,108	377,812	384,691
Total Expenditures	362,155	377,031	395,069	396,585	398,312
Annual Operating Results	25	(11,737)	(22,961)	(18,773)	(13,621)
Cumulative Operating Results	25	(11,712)	(34,673)	(53,446)	(67,067)

Given the lack of any significant revenue growth in the forecast, the current level of annual expenditure commitments is not sustainable. The five-year forecast reflects a cumulative deficit of \$67 million through FY2015/16 if further reductions are not implemented.

Program Oriented Development (POD) Review

The POD Review process was developed during FY2010/11 budget development, and updated for FY2011/12 budget development, as across the board reductions are no longer effective means of expenditure reductions. When a program has been reduced by over 50%, additional cuts likely render it ineffective. In addition, it is important to note that there are several areas of expense that Council does not have discretion to reduce, including debt service, payments for taxes and services to the County of Sacramento, and contributions to the Sacramento City Employee Retirement System. These “required” expenditures effectively limit the discretionary portion of the budget, or those programs and services that can be reduced. Thus, in order to achieve budget sustainability, the City must change what we do and/or how we do it. This requires fundamental changes in the programs and services we deliver and in some cases in the way we deliver and pay for those services.

This review was introduced as a method of strategic analysis to identify and inventory the City’s programs and services and establish a starting point of hierarchy. The information is critical to thoughtfully determine which programs and services must be provided, which can be modified, and which we can no longer afford. The outcome of the analysis is the consideration of the role of city government and a renewed focus on the delivery of the most essential/core services. This type of review requires that we return to the service focus of government in general – why are we here?

In addition, programs were also evaluated to ensure that proposed funding reflects the Council’s desire to remain a full service city. For example, consistent with the criteria above, a number of the Parks and Recreation Department’s programs fell into the Existing category. Recognizing that we must continue to invest in the operations and maintenance of our park facilities, funding for park maintenance is included in the Proposed Budget, although it was categorized in the strictest sense as Existing. This type of consideration is essential in order to ensure that the Proposed Budget also reflects the Council’s and community’s priorities.

Use of Reserves

The City used a substantial portion of the General Fund Economic Uncertainty Reserve during the recession to provide the time necessary to implement long-term reduction strategies, and to mitigate even greater reductions in services. This use of one-time resources to bridge the gap between revenues and expenditures deferred, but did not eliminate, the need to reduce costs. As a result, to the extent one-time funding is utilized, the City will need to continue to reduce expenditures or implement long-term revenue growth strategies in order to backfill the use of one-time resources. The current balance in the Economic Uncertainty Reserve is \$14.3 million, approximately four percent of the estimated FY2011/12 General Fund revenues. The historic goal for the Economic Uncertainty Reserve has been up to 10%, highlighting the need to preserve what remains in the reserve.

This reserve will be maintained for the purpose of bridging a gap between projected revenue and expenditures during periods of significant revenue declines and/or expenditure growth and to ensure the City has adequate resources in case of emergency or unforeseen events. In order to report this reserve as a commitment of fund balance according to new governmental accounting standards (Governmental

Accounting Standards Board Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions*), parameters for using the Economic Uncertainty Reserve must be established. The recommended parameters under which the Economic Uncertainty Reserve may be used are as follows:

- (1) The City Manager may recommend the use of the Economic Uncertainty Reserve when the gap between projected revenue and expenditures is greater than \$1 million.
- (2) Any use of the Economic Uncertainty Reserve is subject to approval by the City Council.
- (3) These parameters may be changed by the City Council by resolution.

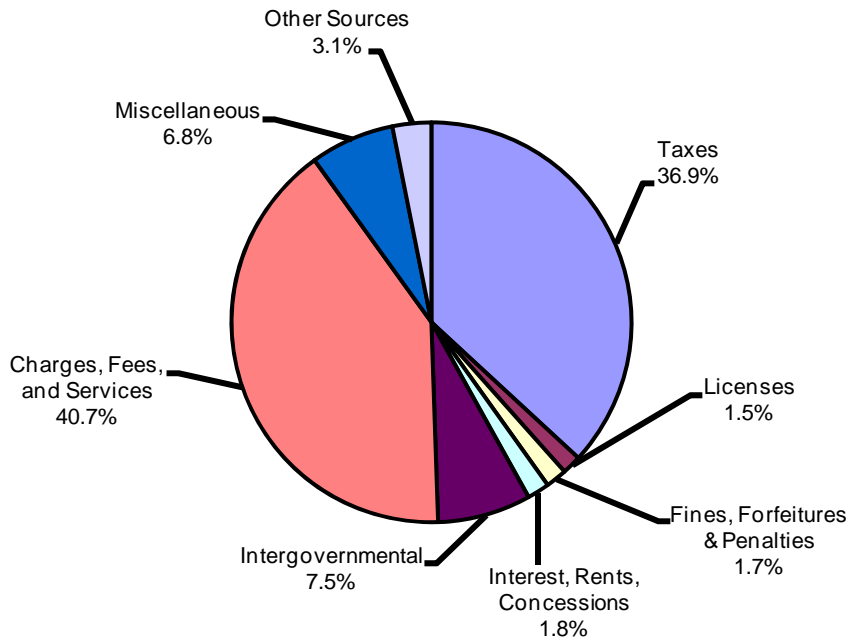
These proposed parameters have been added as Section 6.1 of the FY2011/12 Proposed Budget Resolution included as an attachment to the Proposed Budget.

General Fund – Summary

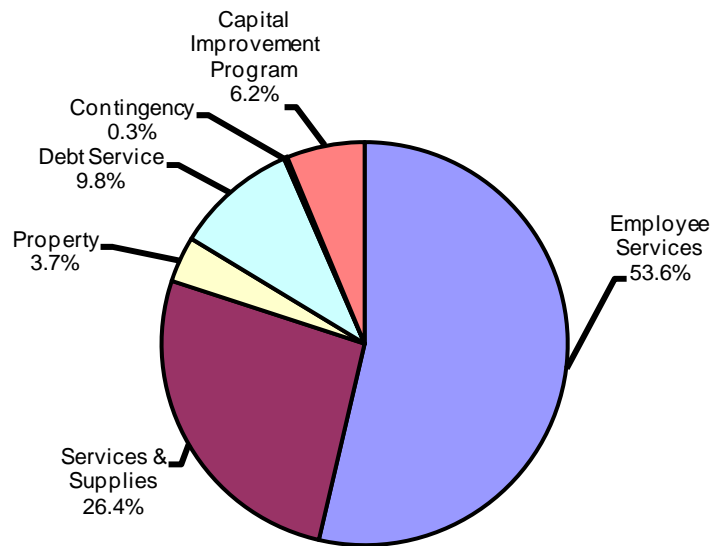
The City must close the gap between revenues and expenses in the General Fund to achieve a fiscally sustainable budget. The deficit will persist unless permanent corrective actions are taken to change the City's revenue and cost structures as well as the complement of services delivered in order to create a financially sustainable way to meet the most critical needs of our community. Closing the gap will require difficult decisions about program priorities and levels of service, and will require discipline to ensure that the solutions implemented address the City's long-term financial challenges. This process has been and will continue to be extremely difficult as we move forward in our efforts to redefine, restructure, and resize the services the City of Sacramento can afford to provide to its residents.

Total Proposed City Budget: \$812.1 Million

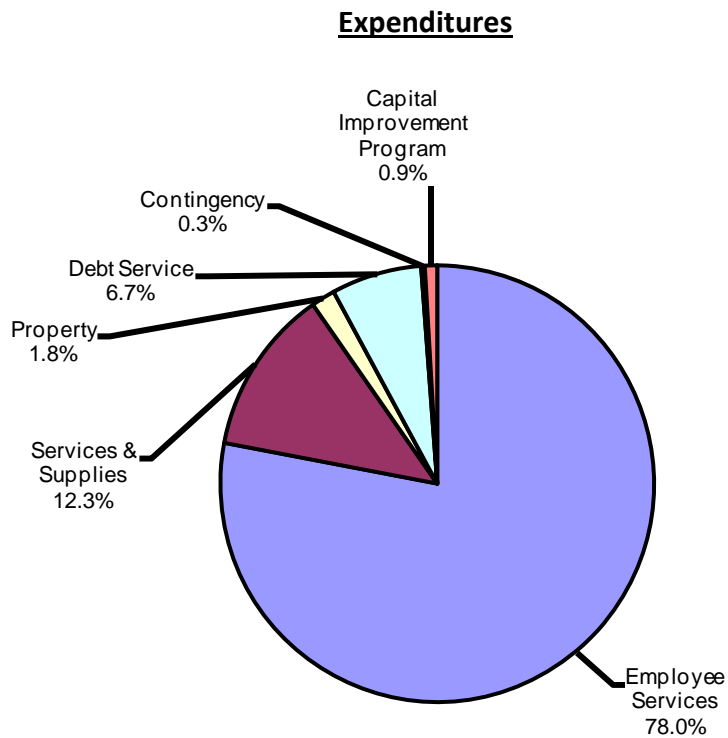
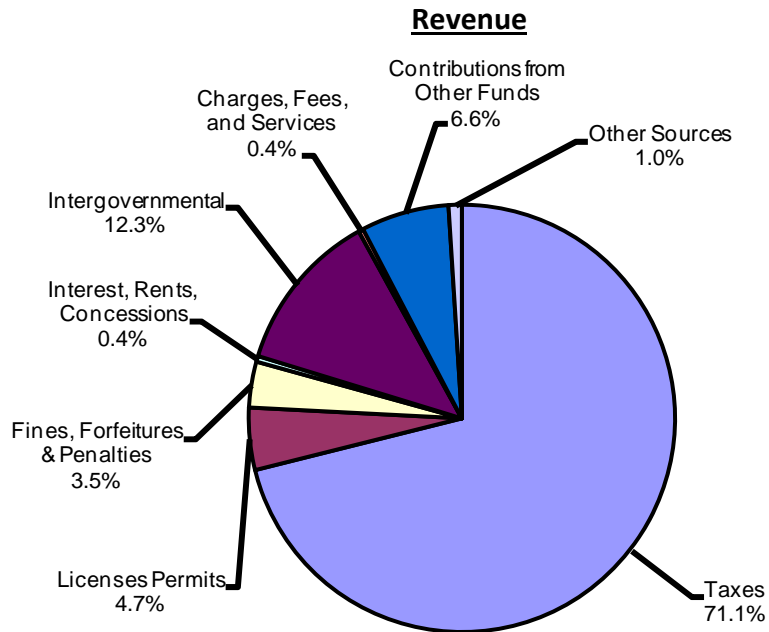
Revenue



Expenditures



Total Proposed General Fund Budget: \$362.2 Million



THE ENTERPRISE FUNDS

The City’s Enterprise Funds are also challenged as a result of the economic crisis. In the Utilities Enterprise Funds, the primary cost drivers into the future are associated with meeting regulatory requirements, financing major capital projects, such as the Water Treatment Plants Rehabilitation Project, and addressing the aging infrastructure. The Proposed Budget also reflects additional appropriations to meet regulatory requirements, such as the Water Meter and Water Conservation Programs. In addition, costs continue to increase for a number of critical items necessary to deliver services such as labor, fuel, chemicals, and electricity. In addition, revenues are falling short of projection as the effects of the recession continue. The amount of bad debt write-off has stabilized, however, this may increase if unemployment in the region grows and the number of foreclosures increases.

The Proposed Budget for the Enterprise Funds includes expenditure adjustments to address base budget issues such as increasing employee retirement contributions, chemical, and electrical costs, as well as adjustments to reflect changing revenue trends. The chart below summarizes the status of each of the Enterprise Funds:

Fund	Status
Water, Sewer, Solid Waste	Although the five-year forecast assumes no rate increases, rate adjustments will be necessary in order to sustain operational and capital requirements and the overall fiscal sustainability of the funds. Proposals for a multiyear rate plan will be brought to Council for consideration this summer.
Storm Drainage	No rate increase is included for FY2011/12. As such, the budget continues to rely on the use of reserves. Per Proposition 218, a voter approved ballot measure is required to increase rates and will be necessary in the near future to sustain operational, capital and regulatory requirements as fund reserves are nearly depleted.
Parking	This fund is balanced over the five-year period of the forecast.
Marina	Rates for the Marina Fund are proposed to increase three percent for FY2011/12 and six percent annually over the next four years. This reflects the need to increase revenues while occupancy at the Marina continues to be a challenge. Measures to reduce expenses will remain in place in order to maintain a positive fund balance. The proposed rate increase will be brought to Council for consideration during budget
Convention Center	Revenues in this fund are forecast to grow by five percent FY2011/12 after two years of substantial decline. Measures to reduce expenses will remain in place in order to maintain a positive fund balance.

In some cases, out-years of the five-year forecasts indicate that the fund balance will be negative, as expenses will exceed available resources. Absent changes, increased revenues, or decreased expenditures in future forecasts, additional operating or capital reductions will be required in order to bring the fund into balance. Performance of these funds will be monitored and recommendations to maintain the fiscal sustainability of each fund will be made during future budget processes as necessary. Operational descriptions and updates of each of the City’s Enterprise Funds are shown on the following pages, including a five-year forecast for each fund.

Water Fund (Fund 6005)

\$ in 000s	Proposed				
	FY2011/12	FY2012/13	FY2013/14	FY2014/15	FY2015/16
Beginning Fund Balance	6,527	6,494	(5,234)	(31,098)	(61,555)
Revenue	79,418	239,604	79,783	79,921	79,996
Expenditures	79,452	251,332	105,648	110,378	115,864
ENDING FUND BALANCE	6,494	(5,234)	(31,098)	(61,555)	(97,423)

Sewer Fund (Fund 6006)

\$ in 000s	Proposed				
	FY2011/12	FY2012/13	FY2013/14	FY2014/15	FY2015/16
Beginning Fund Balance	3,600	4,089	(170)	(10,175)	(20,731)
Revenue	21,191	21,191	21,191	76,191	21,191
Expenditures	20,702	25,450	31,197	86,747	37,614
ENDING FUND BALANCE	4,089	(170)	(10,175)	(20,731)	(37,154)

Solid Waste Fund (Fund 6007)

\$ in 000s	Proposed				
	FY2011/12	FY2012/13	FY2013/14	FY2014/15	FY2015/16
Beginning Fund Balance	8,292	9,974	10,759	9,448	5,817
Revenue	64,617	64,674	64,674	64,674	64,674
Expenditures	62,935	63,889	65,985	68,306	70,777
ENDING FUND BALANCE	9,974	10,759	9,448	5,817	(287)

Storm Drainage Fund (Fund 6011)

\$ in 000s	Proposed				
	FY2011/12	FY2012/13	FY2013/14	FY2014/15	FY2015/16
Beginning Fund Balance	13,849	8,398	3,834	(4,222)	(13,231)
Revenue	37,618	37,952	38,069	106,191	38,318
Expenditures	43,069	42,516	46,124	115,200	58,923
ENDING FUND BALANCE	8,398	3,834	(4,222)	(13,231)	(33,836)

Parking Fund (Fund 6004)

\$ in 000s	Proposed				
	FY2011/12	FY2012/13	FY2013/14	FY2014/15	FY2015/16
Beginning Fund Balance	7,136	7,908	8,751	9,618	10,648
Revenue	17,854	18,037	18,211	18,561	18,900
Expenditures	17,082	17,194	17,344	17,531	17,680
ENDING FUND BALANCE	7,908	8,751	9,618	10,648	11,868

Marina Fund (Fund 6009)

\$ in 000s	Proposed				
	FY2011/12	FY2012/13	FY2013/14	FY2014/15	FY2015/16
Beginning Fund Balance	525	478	19	(308)	(595)
Revenue	1,711	1,898	2,117	2,359	2,624
Expenditures	1,758	2,357	2,444	2,646	2,706
ENDING FUND BALANCE	478	19	(308)	(595)	(677)

Community Center Fund (Fund 6010)

\$ in 000s	Proposed				
	FY2011/12	FY2012/13	FY2013/14	FY2014/15	FY2015/16
Beginning Fund Balance	113	4	325	565	14
Revenue	24,170	23,407	24,761	26,115	27,473
Expenditures	25,849	22,836	24,271	26,416	26,830
Other Source/Use	1,570	(250)	(250)	(250)	(250)
ENDING FUND BALANCE	4	325	565	14	407

Utilities Funds - Overview

The major factors and assumptions used in developing the five-year budget forecast of the Department of Utilities (DOU) are the following:

- Major cost drivers such as fuel, electricity, and chemicals will increase each year. This assumption is based on historical trends and past performance of the various indices used to project utility cost growth.
- Labor costs will increase to meet additional Public Employee Retirement System (PERS) obligations and to comply with current labor contracts.
- Nominal growth in development in the latter part of the five-year period will occur.
- Bond issuance will be pursued in the Water, Sewer, and Storm Drainage Funds to fund the water treatment facility project and other projects to address aging infrastructure.
- Additional appropriations will be required in future years in order to meet regulatory requirements such as the Water Meter Program and rebuild the reserves of the DOU funds to maintain their financial health.

The five-year budget forecast assumes no rate increases in FY2011/12 and for future years. However, rate adjustments will be necessary to sustain operational needs, address aging infrastructure, comply with regulatory mandates, and maintain the financial stability of the utility funds. A multi-year rate plan will be brought forward to the Utilities Rate Advisory Commission (discussed below) for review and recommendation and to the City Council for approval later this summer.

Utilities Rate Advisory Commission

The City Council formed the Utilities Rate Advisory Commission (Commission) in FY2008/09 to provide advice and recommendations to the Mayor and City Council on the City's utility service rates. The Commission is made up of community members, some of whom have expertise in the utilities field. The Commission is also charged with holding a public hearing required by Proposition 218 when the City proposes to impose or increase utility service rates.

Multi-Pronged Utilities Audit Strategy

DOU is working closely with the City Manager's Office and the Internal City Auditor to implement a multi-pronged audit strategy to ensure the Utilities Department operates as efficiently and effectively as possible. The audit strategy involves three separate tracks: Operational/Efficiency Focus, City Auditor Focus and Ongoing Studies.

Consistent with the first track, an operational/efficiency audit, conducted under the direction of the Internal City Auditor, was conducted and key findings from the audit will be incorporated during the FY2011/12 budget hearings. The second prong of the strategy is the City Auditor Focus element which will occur in FY2011/12 as part of the City Auditor's work plan to audit DOU's billing operation. The third track includes the integration and coordination of the following studies into the respective audits:

- Cost of Service (Utility Rate) Study – FCS Group
- Capital Improvement Program (CIP) Programming Guide – FCS Group
- Infrastructure Financing – Treasurer’s Office/Banking Community

The results of the operational/efficiency audit, the Utility Rate Study, the CIP Programming Guide, and Infrastructure Financing strategy will be used to help guide and inform the development of a multi-year utility rate plan that reflects adjustments necessary to generate revenues sufficient to meet the City’s utility infrastructure, regulatory, and operational needs. DOU anticipates bringing the rate plan forward for consideration during FY2011/12.

Water Fund (Fund 6005)

Revenue generated by the City for the purpose of providing water service to its customers is deposited in the Water Enterprise Fund. Revenues are derived from customer fees, interest earnings, development fees, tap sales, and reimbursements from other entities for services provided. Water Fund revenues are structured to cover the costs of providing water service to its customers which include water treatment, plant maintenance, water distribution system repair and maintenance, water conservation and education programs, water quality monitoring, related engineering services, customer service and billing, the City-County Office of Metropolitan Water Planning, and capital improvements. Fund expenditures are summarized and reflected as operating costs, debt service, capital improvement costs, and multi-year operating projects.

The Water Fund faces some significant challenges over the next five years. To meet those challenges the fund will require rate increases over the next several years. Key issues for the Water Fund over the next five years include:

- Ongoing replacement and maintenance of aging infrastructure to provide safe and reliable drinking water to the community and meet state and federal standards.
- Continued implementation of the Residential Water Meter Installation Program in compliance with the state mandates requiring full meter installation by 2025 and 20% water conservation by the year 2020.
- Maintaining state and federal regulatory compliance.
- Continued implementation of an aggressive water conservation program consistent with the Water Forum Agreement (WFA), integrating actions necessary for providing a regional solution to water shortages, environmental damage, and groundwater contamination.
- Support of regional, long-term water supply planning.
- Development of wholesale and wheeling agreements in support of effective regional water management.
- Meeting future debt service requirements related to the rehabilitation and improvement of intake structures and treatment plants.
- Continued revenue shortfalls and bad debt expense as a result of the economic recession.

The following chart provides a five-year budget forecast for the Water Fund to address anticipated cost increases, meet regulatory requirements and includes the following assumptions:

- Future capital spending will reflect continued implementation of the mandated water meter program (3% of User Fee revenues annually) and reasonable appropriations for ongoing infrastructure repair and rehabilitation.
 - Bond issuance of \$160 million will be pursued in FY2012/13 to finance the Water Treatment Facility rehabilitation project and help smooth rate increases to implement this project. While prior rate adjustments have helped address operational costs, they have not provided sufficient resources to fund major capital projects.
 - Costs for items that are vital to the collection, purification, and delivery of water, and to meet levels of service, continue to rise at rates exceeding general inflationary costs. The most significant cost increases
-

are for labor, chemicals, electricity, sludge dewatering, and replacement and maintenance of water meters.

- In an effort to encourage water conservation, additional funds are budgeted for water conservation programs and education and outreach. Additionally, costs are also being incurred to pay for increasingly stringent regulatory water quality testing.

Water Fund (Fund 6005)
Revenue and Expenditure Five-Year Forecast
 Dollars in Thousands

	FY2011/12 Base Budget	FY2011/12 Proposed Augmentations/ Reductions	FY2011/12 Proposed Budget	FY2012/13 Estimate	FY2013/14 Estimate	FY2014/15 Estimate	FY2015/16 Estimate
Projected Rate Increase *			0.00%	*	*	*	*
Beginning Fund Balance	6,527	-	6,527	6,494	(5,234)	(31,098)	(61,555)
REVENUE							
Charges, Fees and Services	77,870		77,870	77,453	77,632	77,770	77,845
Other/Miscellaneous	1,548		1,548	162,151	2,151	2,151	2,151
TOTAL REVENUE	79,418	-	79,418	239,604	79,783	79,921	79,996
EXPENDITURES							
Operating	53,939	55	53,994	59,136	60,344	62,091	64,321
Debt Service	11,846		11,846	13,032	23,825	23,829	23,824
CIP	13,612		13,612	179,164	21,478	24,458	27,720
TOTAL EXPENDITURES	79,397	55	79,452	251,332	105,648	110,378	115,864
NET ACTIVITY	22	(55)	(33)	(11,728)	(25,864)	(30,457)	(35,868)
ENDING FUND BALANCE	6,549	(55)	6,494	(5,234)	(31,098)	(61,555)	(97,423)

*Forecast assumes 0.00% rate adjustment and a bond issuance of \$160M for the water treatment facility project in FY2012/13.

Sewer Fund (Fund 6006)

Revenue generated by the City for the purpose of providing sewer collection service to its customers is deposited in the Sewer Fund. Revenues are derived from customer service fees, recovery of Sacramento Regional County Sanitation District (SRCSD)-related operation and maintenance costs paid for by the Fund, interest earnings, and connection charges. Sewer Fund revenues cover the cost of wastewater collection and maintenance, storage and treatment of wet weather combined sewage, installation of new services, operation of sanitary pumping stations, related engineering services, customer service and billing, and the monitoring of discharge into the sewer collection system. Fund expenditures are generally divided among operating costs, debt service, capital improvement and multi-year operating costs.

The wastewater system is a “contained system” in that very little expansion, other than in-fill projects, is possible without upsizing the system and increasing its capacity. The City-operated wastewater collection system serves approximately 60% of the City, primarily the central and southern sections of the City. The Sacramento Area Sanitation District (SASD) is the wastewater collection system provider for the other areas of the City. While the City is responsible for limited treatment of its wastewater, it partners with SRCSD to treat the majority of the City’s wastewater. The City provides SRCSD with billing and collection services for properties within the service area in which wastewater collection is provided by the City.

The Sewer Fund presents unique challenges due to the system’s growth potential and the age and nature of the system’s infrastructure. Issues facing the Sewer Fund include:

- Compliance with state and federal regulations, including state mandated rehabilitation of the Central City’s combined sewer and storm drainage system (CSS). The CSS collects both wastewater from homes and businesses as well as storm water and urban runoff.
- Continued rehabilitation of the City’s separated wastewater service area. A separated wastewater system collects wastewater from homes and businesses and does not collect storm water.
- Incorporating growth in new wastewater services and the increasing costs for repair and reconstruction of the aging system.
- Maintaining the financial strength of the fund for the purpose of raising sufficient capital to finance rehabilitation of the CSS.
- Continued revenue shortfalls and bad debt expense as a result of the economic recession.

The following chart provides a five-year budget forecast for the Sewer Fund to address anticipated cost increases, meet regulatory requirements and includes the following assumptions:

- Future capital spending will reflect a reasonable appropriation for infrastructure repair and rehabilitation. In addition, DOU must comply with state mandates to accomplish significant improvements to the CSS, and the forecast includes increasing the capital budget to meet this mandate. It is anticipated that DOU will pursue issuing bonds in the amount of \$55 million in FY2014/15 to finance CSS improvements and other wastewater repair and rehabilitation projects. While prior rate adjustments have helped address operational costs, they have been insufficient to meet the capital needs of the City’s wastewater systems; and therefore, a backlog of critical projects exists. Issuing bonds will provide

the resources necessary to repair and rehabilitate aging infrastructure while smoothing in rates increases.

- Annual operating expenditures such as labor, fuel, chemical and electricity costs are anticipated to increase.

Sewer Fund (Fund 6006)
Revenue and Expenditure Five-Year Forecast
Dollars in Thousands

	FY2011/12 Base Budget	FY2011/12 Proposed Augmentations/ Reductions	FY2011/12 Proposed Budget	FY2012/13 Estimate	FY2013/14 Estimate	FY2014/15 Estimate	FY2015/16 Estimate
Projected Rate Increase *			0.00%	*	*	*	*
Beginning Fund Balance	3,600	-	3,600	4,089	(170)	(10,175)	(20,731)
REVENUE							
Charges, Fees and Services	19,788		19,788	19,579	19,579	19,579	19,579
Other/Miscellaneous	1,403		1,403	1,612	1,612	56,612	1,612
TOTAL REVENUES	21,191	-	21,191	21,191	21,191	76,191	21,191
EXPENDITURES							
Operating	17,979	38	18,017	19,540	20,287	20,823	21,486
Debt Service	910		910	910	910	924	4,604
CIP	1,775		1,775	5,000	10,000	65,000	11,524
TOTAL EXPENDITURES	20,664	38	20,702	25,450	31,197	86,747	37,614
NET ACTIVITY	527	(38)	489	(4,259)	(10,006)	(10,556)	(16,423)
ENDING FUND BALANCE	4,127	(38)	4,089	(170)	(10,175)	(20,731)	(37,154)

*Forecast assumes 0.00% rate adjustment and a bond issuance of \$55M for infrastructure in FY2014/15.

Solid Waste Fund (Fund 6007)

The Solid Waste Fund is financially responsible for the activities of collecting garbage, recyclables and garden refuse, sweeping streets, post-closure monitoring of landfills, and waste reduction. Issues facing the Solid Waste Fund include:

- Implementing the approved in-region disposal agreements and pursuing opportunities that would enable the City to attain the most favorable pricing tier for disposal costs.
- Funding increasing costs for new/replacement equipment (fleet and containers).
- Meeting state mandated diversion goals.

Costs for items vital to providing solid waste services and complying with regulatory mandates continue to rise. The most significant cost increases are labor, fleet (fuel and maintenance and replacement of vehicles), and disposal fees. Additionally, costs are being incurred for post-closure activities of landfills, and container replacements. While costs in many areas are rising, Solid Waste operations have realized significant savings by rerouting its operations and modifying schedules to reduce labor, overtime, vehicle maintenance, and fuel costs, and will continue to look for additional efficiencies.

The following chart provides a five-year budget forecast for the Solid Waste Fund to address anticipated cost increases, meet regulatory requirements, and includes the following assumptions:

- Provide resources for the replacement of the aging vehicles to reduce significant ongoing maintenance costs.
- Fund the ongoing post-closure costs associated with City landfills and establish resources to cover potential liabilities associated with the landfills.
- Provide funding for the replacement of aging containers.

Solid Waste Fund (Fund 6007)
Revenue and Expenditure Five-Year Forecast
Dollars in Thousands

	FY2011/12	FY2011/12	FY2011/12	FY2012/13	FY2013/14	FY2014/15	FY2015/16
	Base	Proposed	Proposed				
	Budget	Augmentations	Budget	Estimate	Estimate	Estimate	Estimate
		/Reductions					
Projected Rate Increase *			0.00%	*	*	*	*
Beginning Fund Balance	8,292	-	8,292	9,974	10,759	9,448	5,817
REVENUE							
Charges, Fees and Services	63,387		63,387	63,387	63,387	63,387	63,387
Other/Miscellaneous	1,230		1,230	1,287	1,287	1,287	1,287
TOTAL REVENUES	64,617	-	64,617	64,674	64,674	64,674	64,674
EXPENDITURES							
Operating	57,585	-	57,585	59,101	61,088	63,631	66,350
Debt Service	3,333		3,333	3,354	3,355	3,049	2,714
CIP	2,017		2,017	1,435	1,541	1,625	1,713
TOTAL EXPENDITURES	62,935	-	62,935	63,889	65,985	68,306	70,777
NET ACTIVITY	1,682	-	1,682	785	(1,311)	(3,632)	(6,103)
ENDING FUND BALANCE	9,974	-	9,974	10,759	9,448	5,817	(287)

*Forecast assumes 0.00% rate adjustment.

Storm Drainage Fund (Fund 6011)

Revenue generated by the City for the purpose of providing storm drainage service to its customers is deposited in the Storm Drainage Fund. Revenues are derived primarily from customer service charges and interest earnings. Storm Drainage Fund revenues cover the cost of storm drainage operations for pumping stations, wet weather treatment and storage, collection system maintenance, related engineering services, flood plain management, customer service and billing, education programs, water quality monitoring and other regulatory compliance issues, and a capital improvement program. Fund expenditures are divided among operating costs, debt service, and capital improvements and multiyear operating projects. Challenges facing the Storm Drainage Fund include:

- Declining reserves, as the existing revenue is not sufficient to cover current operating and capital expenses.
- Upgrading drainage service to areas outside of the City's CSS to meet citywide standards.
- Improving drainage system reliability and contributing to the combined sewer system repair, rehabilitation and improvements.
- Maintaining State and federal regulatory compliance, i.e., National Pollution Discharge Elimination System (NPDES), and supporting regional flood control efforts.

The following chart provides a five-year budget including the following assumptions:

- No rate increases with continued use of fund reserves. Expenditures continue to exceed revenues and the fund is projected to be in a deficit position in the near-term. Per Proposition 218, a voter approved ballot measure is required to increase storm drainage rates. DOU intends to recommend moving forward with the ballot measure process in future years.
- Annual operating expenditures such as labor, fuel, chemical, and electricity costs are anticipated to increase.
- Bond issuance of \$65 million in FY2014/15 will be pursued to meet future capital improvement projects needs in the Storm Drainage Fund. As there have been no rate increases in recent years, the capital program has been severely curtailed creating a significant backlog of repair and rehabilitation projects. Issuing bonds will help provide the resources necessary to address the aging infrastructure while smoothing in rate increases.
- Reflects increased capital improvement project spending in the out-years to fund critical storm drain infrastructure and CSS projects.

Storm Drainage Fund (Fund 6011)
Revenue and Expenditure Five-Year Forecast
Dollars in Thousands

	FY2011/12 Base Budget	FY2011/12 Proposed Augmentations/ Reductions	FY2011/12 Proposed Budget	FY2012/13 Estimate	FY2013/14 Estimate	FY2014/15 Estimate	FY2015/16 Estimate
Projected Rate Increase*			0.00%	*	*	*	*
Beginning Fund Balance	13,849	-	13,849	8,398	3,834	(4,222)	(13,231)
REVENUE							
Charges, Fees and Services	33,026		33,026	33,026	33,026	33,026	33,026
Other/Miscellaneous	4,592		4,592	4,926	5,043	73,165	5,292
TOTAL REVENUES	37,618	-	37,618	37,952	38,069	106,191	38,318
EXPENDITURES							
Operating	35,363	184	35,547	37,012	38,561	40,185	41,964
Debt Service	3,674		3,674	3,673	3,671	3,692	8,039
CIP	3,848		3,848	1,832	3,892	71,323	8,920
TOTAL EXPENDITURES	42,885	184	43,069	42,516	46,124	115,200	58,923
NET ACTIVITY	(5,267)	(184)	(5,451)	(4,564)	(8,055)	(9,010)	(20,605)
ENDING FUND BALANCE	8,582	(184)	8,398	3,834	(4,222)	(13,231)	(33,836)

*Voter approval is required for rate adjustments to the Storm Drainage Fund. This forecast assumes 0.00% rate adjustment and a bond issuance of \$65M for infrastructure in FY2014/15.

Parking Fund (Fund 6004)

The City of Sacramento operates nine parking garages and nine surface parking lots for a total of over 10,000 parking spaces in the downtown core. These include surface parking lots that are managed for the Crocker Art Museum and Inland American Real Estate Trust. The Parking Services Division also manages over 65,000 square feet of retail space within the various City parking structures.

Parking fee revenues are projected to decrease less than one percent for FY2011/12 based on FY2010/11 activities. Revenue is expected to increase one percent annually beginning in FY2012/13 through FY2015/16. Rental income is based on current and anticipated leases. There are no rate increases included in this forecast. Operating expenses are projected to grow at approximately two percent annually.

Parking Fund (Fund 6004)
Revenue and Expenditure Five-Year Forecast
 Dollars in Thousands

	FY2011/12 Proposed	FY2012/13 Estimate	FY2013/14 Estimate	FY2014/15 Estimate	FY2015/16 Estimate
Beginning Fund Balance	7,136	7,908	8,751	9,618	10,648
REVENUE					
Parking Fees	15,925	16,084	16,244	16,549	16,860
Interest--Operating Funds	600	600	600	600	600
Real Property Rental	1,329	1,353	1,367	1,412	1,440
TOTAL REVENUE	17,854	18,037	18,211	18,561	18,900
EXPENDITURES					
Employee Services	4,459	4,536	4,672	4,812	4,956
Other Services & Supplies	5,012	4,935	4,935	4,935	4,935
Operating Transfer Out/(In)	1,160	1,276	1,293	1,341	1,350
Subtotal--Operating	10,631	10,747	10,900	11,088	11,241
Debt Service	3,573	3,569	3,566	3,565	3,561
OTHER USES/CIP	2,878	2,878	2,878	2,878	2,878
Subtotal--Other Uses	6,451	6,447	6,444	6,443	6,439
TOTAL EXPENDITURES	17,082	17,194	17,344	17,531	17,680
NET ACTIVITY	772	843	867	1,030	1,220
ENDING FUND BALANCE	7,908	8,751	9,618	10,648	11,868

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Marina Fund (Fund 6009)

The Sacramento Marina is located on the Sacramento River at Miller Park. The Marina is a full service, seven-day-a-week operation that includes 475 berths, a fuel dock, security gates, and parking. Revenues from berth rentals and fuel sales offset costs of operation, debt service, and capital improvements.

The Sacramento Marina completed a \$10.5 million renovation in FY2008/09 that included replacement of the 45-year old deteriorating South Basin docks, providing covered berths for nearly all slips. The project was primarily financed through a low interest loan from the State Department of Boating and Waterways (DBAW). Debt payments for the South Basin project are included in the FY2012/13 budget; this is the first year of a 30-year term. This assumes a deferral of the DBAW loan payment in FY2011/12. At this time, future payments are being negotiated.

The five-year expense and revenue forecast reflects the financial analysis based on the significant impact to the boating industry from the economic downturn. Berth fees reflect a three percent increase for FY2011/12 and six percent annually thereafter. These rates a change from what was approved in June 2010, and staff will be proposing new rates in a report to Council in May 2011.

Current occupancy is at 46%. This forecast assumes occupancy will grow to 54% for FY2011/12, 60% for FY2012/13, 65% for FY2013/14, 70% for FY2014/15, and 75% for FY2015/16. Operating expenses have been reduced to reflect efficiencies and service level reductions due to reduced revenue.

Marina Fund (Fund 6009)
Revenue and Expenditure Five-Year Forecast
Dollars in Thousands

	FY2011/12 Proposed	FY2012/13 Estimate	FY2013/14 Estimate	FY2014/15 Estimate	FY2015/16 Estimate
Beginning Fund Balance	525	478	19	(308)	(595)
REVENUE					
Berth Rentals	1,283	1,469	1,687	1,926	2,187
Interest	23	24	25	28	32
Gas and Oil Sales	324	324	324	324	324
Miscellaneous	81	81	81	81	81
TOTAL REVENUE	1,711	1,898	2,117	2,359	2,624
EXPENDITURES					
Operating	1,103	1,142	1,179	1,231	1,286
Debt Service*	605	1,165	1,165	1,165	1,165
CIP	50	50	100	250	255
TOTAL EXPENDITURES	1,758	2,357	2,444	2,646	2,706
NET ACTIVITY	(47)	(459)	(327)	(287)	(82)
ENDING FUND BALANCE	478	19	(308)	(595)	(677)

* Assumes deferral of DBAW loan payment in FY2011/12 and payments of \$560,000 annually thereafter. FY2012/13 through FY2015/16; payment amounts are currently being negotiated.

Community Center Fund (Fund 6010)

The Community Center Fund funds the operation, debt service, and capital improvement program for the Sacramento Convention Center, Memorial Auditorium, and Community Center Theater. The Community Center's goals include maintaining successful financial performance as an enterprise fund, optimizing facility utilization through aggressive marketing, exceeding industry standards for customer service and facility maintenance, stimulating hotel market demand to generate Transient Occupancy Tax (TOT) revenues, and offering a premier venue to contribute to the economic vitality of the Downtown and Sacramento region.

The main sources of revenue for the Community Center Fund are the TOT and fees paid by users of the facilities. From FY2008/09 through FY2009/10, the TOT revenue reflected the down economy and had its worst two year decline in the history of the TOT. FY2010/11 is projecting an increase of six percent from FY2009/10 and the projections for FY2011/12 are based on a five percent increase from FY2010/11. To maintain a positive fund balance, and continue to operate the Sacramento Convention Complex at an acceptable level, staff continues the actions taken in FY2010/11 to freeze vacant positions, reduce expenses, as well as reduce Box Office and security hours. FY2014/15 anticipates the beginning of new debt payments for the proposed Theater Renovation project, thus expenditures may rise above revenues in that year; however, the fund balance is forecasted to cover any shortfall.

In FY2010/11, user fees are projected to decline from FY2009/10 proceeds by approximately seven percent. FY2011/12 is expected to increase by three and a half percent.

In 1997, to maintain the financial integrity of the Community Center Fund, the City Council approved the use of up to \$12 million in inter-fund loans, if needed, to offset any year-end deficit. Total borrowing was just over \$7.5 million, approximately \$4.5 million less than originally authorized. Repayment of the inter-fund loan began in FY2005/06 and will continue with a payment of \$250,000 in FY2011/12. Repayment of the loan will continue throughout the next fifteen years. Through FY2010/11, \$3.2 million has been repaid.

Community Center Fund (Fund 6010)
Revenue and Expenditure Five-Year Forecast
Dollars in Thousands

	FY2011/12 Proposed	FY2012/13 Estimate	FY2013/14 Estimate	FY2014/15 Estimate	FY2015/16 Estimate
Beginning Fund Balance	113	4	325	565	14
REVENUE					
Transient Occupancy Tax	15,841	16,006	16,806	17,646	18,529
User Fees	5,979	6,351	6,605	6,869	7,144
Interest	400	400	600	800	800
Other (Facility Fee)	1,950	650	750	800	1,000
TOTAL REVENUE	24,170	23,407	24,761	26,115	27,473
EXPENDITURES					
Operating	14,021	13,492	13,833	14,278	14,742
Debt Service	10,354	7,970	9,814	11,464	11,464
Capital Improvements	1,250	1,150	400	450	400
Other Fund Uses	224	224	224	224	224
TOTAL EXPENDITURES	25,849	22,836	24,271	26,416	26,830
NET ACTIVITY	(1,679)	571	490	(301)	643
Other Fund Uses (Risk Loan Payback)	1,570	(250)	(250)	(250)	(250)
ENDING FUND BALANCE	4	325	565	14	407

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SECTION – 3

How to Read This Document

HOW TO READ THIS DOCUMENT

The Approved Budget for each Department is presented in a format that includes the following:

- Department Mission Statement (if available)
- Approved Budget/Staffing Changes
- A Department level Budget Summary Table showing budget for:
 - FY2009/10 Actual
 - FY2010/11 Approved Budget
 - FY2010/11 Amended Budget (as of February 2011)
 - FY2011/12 Approved Budget
 - Variance

The summary table shows for each year:

- Budgeted expenditures by category
- Funding sources and amounts
- A Division level Summary Budget Table:
 - FY2009/10 Actual
 - FY2010/11 Approved Budget
 - FY2010/11 Amended Budget (as of February 2011)
 - FY2011/12 Approved Budget
 - Variance
- A Division level Summary Staffing Table:
 - FY2009/10 Actual
 - FY2010/11 Approved Budget
 - FY2010/11 Amended Budget (as of February 2011)
 - FY2011/12 Approved Budget
 - Variance

DEPARTMENT BUDGET SUMMARY TABLE

The Approved Budget for each Department is compared with prior year amended; the final approved current year budget and the current year amended budget (as of February). A sample is as follows:

Community Development Budget Summary	FY2009/2010	FY2010/2011		FY2011/2012	Change
	Actuals	Approved	Amended	Approved	More/(Less) Approved/Amended
Funded Positions (FTE)	196.50	169.50	173.50	165.50	(8.00)
Budgeted Expenditures					
Employee Services	20,615,397	18,228,936	17,617,918	16,980,188	(637,730)
Labor/Supply Offset	(909,030)	(1,280,361)	(1,280,361)	(1,270,361)	10,000
Property	139,861	88,445	88,445	88,445	-
Service And Supplies	2,420,140	3,296,160	3,320,113	3,687,410	367,297
Total:	22,266,368	20,333,180	19,746,115	19,485,682	(260,433)
Funding Summary by Fund/Special District					
Block Grant/Housing & Redev	275,724	250,000	250,000	250,000	-
Citywide Landscaping & Lighting Dist	156,681	156,807	156,807	267,868	111,061
Development Services Fund	(443,400)	(432,000)	(432,000)	(432,000)	-
General Fund	22,130,684	20,338,373	19,751,308	19,379,814	(371,494)
No Natomas Community Improv	-	20,000	20,000	20,000	-
Solid Waste Fund	100,000	-	-	-	-
Storm Drainage Fund	46,679	-	-	-	-
Total:	22,266,368	20,333,180	19,746,115	19,485,682	(260,433)

Column 1 – Shows the Department's FY2009/10 actuals by category, and funding amounts by source.

Column 2 – Shows approved budget for FY2010/11.

Column 3 – Shows the department's FY2010/11 amended budget by category, and funding amounts by source.

Column 4 – Shows the FY2011/12 approved budget by category, and funding amounts by source.

Column 5 – Shows the changes in budget between the FY2011/12 approved and the FY2010/11 amended budget.

DIVISION BUDGET SUMMARY TABLE

The Division Summary table shows approved expenditures for each administrative division or department. The tables look like the one below:

Community Development Division Budgets	FY2009/2010	FY2010/2011		FY2011/2012	Change
	Actuals	Approved	Amended	Approved	More/(Less) Approved/Amended
Administration	2,457,508	3,220,046	3,141,380	3,240,539	99,159
Building	4,147,335	4,252,133	4,115,778	3,716,619	(399,159)
Code Enforcement	10,369,785	8,176,964	7,896,884	7,875,859	(21,025)
Customer Service	1,147,756	909,259	899,367	905,957	6,590
Planning	4,143,984	3,774,778	3,692,706	3,746,709	54,003
Total:	22,266,368	20,333,180	19,746,115	19,485,682	(260,433)

Column 1 – Shows the Division’s FY2009/10 actuals.

Column 2 – Shows the budget by division as presented in the approved budget for FY2010/11.

Column 3 – Shows the budget by division for the FY200/11 amended budget.

Column 4 – Shows the budget by division as approved for FY2011/12.

Column 5 – Shows the changes in budget by division between the FY2011/12 approved and the FY2010/11 amended budget.

STAFFING LEVELS SUMMARY TABLE

The Staffing Levels tables show approved expenditures for each administrative division or department. The tables look like the one below:

Community Development Division FTEs	FY2009/2010 Actuals	FY2010/2011		FY2011/2012 Approved	Change More/(Less) Approved/Amended
		Approved	Amended		
Administration	24.50	29.50	30.50	29.50	(1.00)
Building	33.00	30.00	30.00	28.00	(2.00)
Customer Service	9.00	7.00	7.00	7.00	-
Planning	40.00	39.00	39.00	40.00	1.00
Code Enforcement	90.00	64.00	67.00	61.00	(6.00)
Total:	196.50	169.50	173.50	165.50	(8.00)

Column 1 – Shows actual FTEs by division for FY2009/10.

Column 2 – Shows the FTEs by division as presented in the approved budget for FY2010/11.

Column 3 – Shows the FTEs by division for the FY2010/11 amended budget.

Column 4 – Shows the FTEs by division as approved for FY2011/12.

Column 5 – Shows the changes in FTEs by division between the FY2011/12 approved and the FY2010/11 amended budget.

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SECTION – 4
Budget Schedules

Schedule 1A
Current Operations – Appropriations by Fund (in 000s)

<u>Fund Type</u>	FY2009/2010	FY2010/2011	FY2010/2011	FY2011/2012	Change
<u>Funds</u>	<u>Actuals</u>	<u>Approved</u>	<u>Amended</u>	<u>Approved</u>	<u>Amended/Approved</u>
General Fund					
General	377,817	363,837	369,921	356,824	(13,097)
Subtotal : General Fund	377,817	363,837	369,921	356,824	(13,097)
Enterprise Funds					
Community Center	23,508	24,720	24,540	24,599	59
Marina	1,717	1,770	1,755	1,708	(47)
Parking	16,453	19,268	19,016	17,082	(1,935)
Wastewater	16,174	20,965	20,740	18,927	(1,813)
Solid Waste	56,478	59,441	58,836	61,266	2,430
Storm Drainage	31,969	37,404	35,775	39,221	3,446
Water	69,830	68,170	67,408	65,839	(1,569)
Subtotal : Enterprise Funds	216,129	231,739	228,070	228,642	572
Internal Service Funds					
Fleet Mgmt	34,942	34,072	34,010	35,222	1,212
Risk Mgmt	71,581	26,615	26,615	24,350	(2,265)
Subtotal : Internal Service Funds	106,523	60,687	60,625	59,572	(1,053)
Other Governmental Funds					
4th R Latchkey	6,364	7,490	7,258	5,964	(1,293)
Assessment Reg/SDRIS	468	313	363	378	15
Cal EPA	6	7,702	7,702	7,702	-
CIRBS	2,599	400	400	400	-
Citation - I-5 Improvements	5	11	11	11	-
Debt Service	13,379	16,512	16,512	15,267	(1,245)
Development Services	(443)	(432)	(432)	(432)	-
Downtown Management	2,316	2,320	2,401	2,401	-
Fairytale Town	68	50	50	50	-
Gas Tax	3,844	7,300	7,300	9,033	1,733
Golf	4,989	7,121	7,121	7,163	42
Hart Trust	121	-	-	400	400
Land Park	119	149	149	149	-
Lighting and Landscape	12,418	13,400	13,400	13,743	343
Measure A Maintenance	6,346	7,607	7,607	6,302	(1,305)
N. Natomas Financial Plan	2,575	2,584	26,847 *	2,686	(24,161)
Op/Cap/Grants	22	-	-	1,785	1,785
Other	26,659	23,810	26,082	12,914	(13,167)
Park Development	192	217	217	217	-
Private Development	-	125	125	125	-
Sacramento Sports	-	130	130	140	10
Sacramento Tourism BID	2,038	2,145	2,145	2,100	(45)
SHRA CDBG	275	250	250	250	-
Special Recreation	4,303	4,010	4,010	2,860	(1,150)
START	9,238	7,593	7,527	5,218	(2,309)
State Route 160	273	255	255	-	(255)
Traffic Safety	1,352	931	931	770	(161)
Water Development Fees	(12,307)	-	-	-	-
Water Planning	1,210	-	1,725	2,004	279
Zoo	412	-	-	50	50
Subtotal : Other Governmental Funds	88,841	111,992	140,084	99,651	(40,433)
GRAND TOTAL (Gross):	789,310	768,254	798,701	744,689	(54,012)

* Resolution 2010-415 increased the budget to fund land acquisition fee credit reimbursements.

Schedule 1B
Current Operations – Appropriations by Operating Unit (in 000s)

Operating Unit Type Operating Unit Name	FY2009/2010 Actuals	FY2010/2011 Approved	FY2010/2011 Amended	FY2011/2012 Approved	Change Approved/Amended
Charter Office					
City Attorney	6,441	6,830	6,830	6,441	(389)
City Clerk	1,244	1,405	1,405	1,427	22
City Manager	3,335	3,043	3,043	2,897	(146)
City Treasurer	2,052	1,911	1,911	2,078	167
Mayor Council	3,742	3,925	3,925	4,419	493
Subtotal : Charter Office	16,814	17,114	17,114	17,262	147
Operating Departments					
Community Development	22,266	20,333	19,746	19,486	(260)
Convention, Culture & Leisure	24,424	27,025	26,643	26,657	14
Economic Development	4,100	3,816	3,813	3,155	(658)
Finance	8,168	8,371	8,356	7,542	(814)
Fire	96,376	98,517	98,869	95,957	(2,913)
General Services	56,879	55,039	54,775	54,586	(189)
Human Resources	29,474	29,957	29,957	27,338	(2,619)
Information Technology	8,641	8,934	8,851	8,188	(663)
Parks and Recreation	42,296	37,207	37,863	29,664	(8,199)
Police	129,758	123,786	124,888	116,862	(8,025)
Transportation	43,302	45,217	44,696	45,724	1,029
Utilities	143,328	163,347	162,430	164,050	1,620
Subtotal : Operating Departments	609,012	621,550	620,888	599,211	(21,677)
Others					
Debt Service	76,319	78,005	102,269	78,309	(23,960)
Non-Departmental	50,158	51,585	58,429	49,908	(8,521)
Subtotal : Others	126,477	129,590	160,698	128,217	(32,481)
GRAND TOTAL (Gross):	752,303	768,254	798,701	744,689	(54,012)

Schedule 1C
Staffing by Department (in Full Time Equivalents)

Operating Unit Type Operating Unit Name	FY2009/10 Actuals	FY2010/11 Approved	FY2010/11 Amended	FY2011/12 Approved	Change Approved/Amended
Charter Office					
City Attorney	49.00	48.00	48.00	46.00	(2.00)
City Clerk	11.00	10.00	10.00	10.00	-
City Manager	20.00	16.00	16.00	15.00	(1.00)
City Treasurer	13.00	12.00	12.00	12.00	-
Mayor Council	36.50	36.50	36.50	36.50	-
Subtotal: Charter Office	129.50	122.50	122.50	119.50	(3.00)
Operating Departments					
Code Enforcement	90.00	-	-	-	-
Community Development	106.50	169.50	173.50	165.50	(8.00)
Convention, Culture & Leisure	206.21	196.14	196.14	194.14	(2.00)
Economic Development	21.00	18.00	18.00	14.00	(4.00)
Finance	75.50	71.00	72.00	74.00	2.00
Fire*	632.00	611.00	638.00	589.00	(49.00)
General Services	257.00	247.00	247.00	224.50	(22.50)
Human Resources	65.80	71.00	71.00	69.00	(2.00)
Information Technology	54.00	54.00	54.00	49.00	(5.00)
Labor Relations	8.00	-	-	-	-
Neighborhood Services	9.00	-	-	-	-
Parks and Recreation	675.06	647.83	647.83	578.63	(69.20)
Police	1,129.36	1,059.96	1,066.96	899.96	(167.00)
Transportation	424.00	408.50	408.50	408.50	-
Utilities	753.00	697.50	697.50	697.50	-
Subtotal: Operating	4,506.43	4,251.43	4,290.43	3,963.73	(326.70)
GRAND TOTAL	4,635.93	4,373.93	4,412.93	4,083.23	(329.70)

* SAFER grant positions (27.0 FTE), approved by Council on 6/7/11, are included in FY2010/11 Amended as well as FY2011/12 Approved.

Schedule 1D
Staffing by Fund (in Full Time Equivalents)

Fund Type					
Fund Name	FY2009/10	FY2010/11	FY2010/11	FY2011/12	Change
Operating Unit	Actuals	Approved	Amended	Approved	Approved/Amended
General Fund					
General					
Mayor/Council	36.50	36.50	36.50	36.50	-
City Attorney	49.00	48.00	48.00	46.00	(2.00)
City Clerk	11.00	10.00	10.00	10.00	-
City Manager	20.00	16.00	16.00	15.00	(1.00)
City Treasurer	13.00	12.00	12.00	12.00	-
Code Enforcement	90.00	-	-	-	-
Community Development	106.50	169.50	173.50	165.50	(8.00)
Convention, Culture & Leisure	105.26	95.19	95.19	93.19	(2.00)
Economic Development	21.00	18.00	18.00	14.00	(4.00)
Finance	75.50	71.00	72.00	74.00	2.00
Fire*	632.00	611.00	638.00	589.00	(49.00)
General Services	153.00	143.00	143.00	133.50	(9.50)
Human Resources	25.80	31.00	31.00	29.00	(2.00)
Information Technology	54.00	54.00	54.00	49.00	(5.00)
Labor Relations	8.00	-	-	-	-
Neighborhood Services	9.00	-	-	-	-
Parks and Recreation	364.07	335.84	335.84	280.58	(55.26)
Police	1,129.36	1,059.96	1,066.96	899.96	(167.00)
Transportation	364.75	349.25	349.25	349.25	-
Utilities	-	-	-	-	-
Subtotal: General Fund	3,267.74	3,060.24	3,099.24	2,796.48	(302.76)
Enterprise Funds					
Convention, Culture & Leisure					
Community Center	93.15	93.15	93.15	93.15	-
Marina	7.80	7.80	7.80	7.80	-
Transportation					
Parking	59.25	59.25	59.25	59.25	-
Utilities					
Solid Waste	186.00	160.00	160.00	160.00	-
Storm Drainage	227.50	216.50	216.50	216.50	-
Wastewater	74.50	70.50	70.50	70.50	-
Water	261.00	246.50	246.50	246.50	-
Subtotal: Enterprise Funds	909.20	853.70	853.70	853.70	-
Internal Service Funds					
General					
Fleet Management	104.00	104.00	104.00	91.00	(13.00)
Human Resources					
Risk Management	20.00	20.00	20.00	20.00	-
Workers' Compensation	20.00	20.00	20.00	20.00	-
Subtotal: Internal Service Funds	144.00	144.00	144.00	131.00	(13.00)
Other Governmental Funds					
Parks and Recreation					
4th R Latchkey	145.49	145.49	145.49	140.55	(4.94)
START	165.50	166.50	166.50	157.50	(9.00)
Utilities					
Water Planning	4.00	4.00	4.00	4.00	-
Subtotal: Other Governmental	314.99	315.99	315.99	302.05	(13.94)
GRAND TOTAL	4,635.93	4,373.93	4,412.93	4,083.23	(329.70)

* SAFER grant positions (27.0 FTE), approved by Council on 6/7/11, are included in FY2010/11 Amended as well as FY2011/12 Approved.

Schedule 2A
Detail of FY2011/12 Revenues, Appropriations, and Changes in Fund Balance (in 000s)

	General Fund	Enterprise Funds	Internal Service Funds	Governmental Funds	Gross Total	Net Total ¹
<u>Current Resources</u>						
Revenues						
Taxes	257,471	15,841	-	9,281	282,593	282,593
Licenses & Permits	11,120	1,321	-	102	12,544	12,544
Fines, Forfeitures, & Penalties	12,395	-	-	700	13,095	13,095
Interest, Rents, Concessions	1,467	4,755	1,093	6,518	13,832	12,739
Intergovernmental	15,324	5,917	-	36,418	57,660	57,660
Charges, Fees, and Services	36,453	217,075	8,280	47,137	308,945	300,665
Contributions From Other Funds	25,515	-	-	-	25,515	-
Miscellaneous Revenue	124	1,670	48,729	1,623	52,145	3,417
Total Current Resources	359,869	246,579	58,102	101,779	766,329	682,713
<u>Current Requirements</u>						
Current Operations						
Employee Services	335,464	81,195	12,422	10,491	439,571	427,149
Other Services & Supplies	89,250	68,979	28,653	30,611	217,493	188,840
Property	6,461	9,203	13,703	389	29,756	16,054
Debt Service	24,289	35,459	82	19,627	79,457	79,375
Labor/Supply Offset	(100,541)	7,816	4,712	39,983	(48,030)	(52,742)
Contingency	1,000	1,400	-	-	2,400	2,400
Operating Transfers	901	24,590	-	(1,450)	24,041	24,041
Subtotal Current Operations	356,824	228,642	59,572	99,651	744,689	685,117
Capital Improvements	3,430	23,930	175	24,801	52,336	52,161
Total Current Requirements	360,254	252,572	59,747	124,452	797,025	737,278
Other Fund Sources (Uses)	410	4,111	419	8,567	13,508	13,089
Total Current Surplus (Deficit)	25	(1,881)	(1,226)	(14,105)	(17,188)	(41,476)
Beginning Fund Balance	-	40,042	1,865	109,804	151,711	149,846
Ending Fund Balance	25	38,161	639	95,699	134,523	108,370

¹ Net Total reflects the removal of all revenues and expenditures from internal service funds and contributions from other City Funds.

Schedule 2B

Summary of FY2011/12 Revenues, Appropriations, and Changes in Fund Balance (in 000s)

	Resources	Requirements			Total Requirements	Other Sources	(Deficit)	Fund Balances	
	Total Revenues	Current Operations	Capital Improvements					Beginning	Ending
General Fund									
General	359,869	356,824	3,430	360,254	410	25	-	25	
Total General Fund	359,869	356,824	3,430	360,254	410	25	-	25	
Enterprise Funds									
Community Center	24,170	24,599	1,250	25,849	1,570	(109)	113	4	
Marina	1,711	1,708	50	1,758	-	(48)	525	477	
Parking	17,854	17,082	2,878	19,960	2,541	436	7,136	7,572	
Wastewater	21,191	18,927	1,775	20,702	-	489	3,600	4,089	
Solid Waste	64,617	61,266	2,017	63,283	-	1,334	8,292	9,626	
Storm Drainage	37,618	39,221	3,848	43,069	-	(5,451)	13,849	8,398	
Water	79,418	65,839	12,112	77,951	-	1,468	6,527	7,995	
Total Enterprise Funds	246,579	228,642	23,930	252,572	4,111	(1,881)	40,042	38,161	
Internal Service Funds									
Fleet Mgmt	33,717	35,222	175	35,397	419	(1,261)	1,261	-	
Risk Mgmt	24,384	24,350	-	24,350	-	35	604	639	
Total Internal Service Funds	58,102	59,572	175	59,747	419	(1,226)	1,865	639	
Other Governmental Funds									
4th R Latchkey	5,964	5,964	-	5,964	-	-	39	39	
Art in Public Places	-	-	-	-	-	-	266	266	
Assessment Reg/SDRIS	230	378	-	378	-	(148)	700	552	
Bridge Construction	3	-	-	-	-	3	158	161	
Cal EPA	7,874	7,702	-	7,702	-	172	2,866	3,038	
CIRBS	-	400	-	400	-	(400)	4,157	3,757	
Citation - I-5 Improvements	-	11	-	11	-	(11)	961	951	
Citation - I-5 Maintenance	-	-	-	-	-	-	355	355	
Debt Service	12,432	15,267	-	15,267	2,769	(67)	5,033	4,966	
Development Services Fund	-	(432)	432	-	-	-	1,276	1,276	
Downtown Management District	2,373	2,401	-	2,401	-	(29)	726	697	
Fairytale Town	50	50	-	50	-	-	9	9	
Gas Tax	11,823	9,033	5,851	14,883	-	(3,060)	9,718	6,658	
Golf	7,143	7,163	224	7,387	-	(244)	(5,283)	(5,527)	
Hart Trust	-	400	-	400	-	(400)	1,709	1,309	
Jacinto Park	-	-	-	-	-	-	1,248	1,248	
Land Park	91	149	-	149	-	(58)	225	167	
Lighting and Landscape	14,360	13,743	617	14,360	-	(0)	2,431	2,431	
Major Street Construction	750	-	1,203	1,203	-	(453)	2,722	2,269	
Measure A Maintenance	7,212	6,302	535	6,837	-	375	597	972	
Measure A Construction	1,649	-	3,398	3,398	-	(1,749)	9,996	8,247	
N. Natomas Financial Plan	800	2,686	12	2,698	-	(1,898)	31,368	29,470	
Op/Cap/Grants	1,785	1,785	4,702	6,487	4,702	-	-	-	
Other	14,915	12,914	3,130	16,045	-	(1,130)	9,394	8,265	
Park Development	-	217	1,693	1,910	-	(1,910)	7,027	5,117	
Sunset, Pocket, Meadowview	-	-	-	-	-	-	1,728	1,728	
Private Development	-	125	-	125	125	-	-	-	
Quimby Act	100	-	1,620	1,620	-	(1,520)	8,154	6,634	
Richards Railyards	-	-	-	-	-	-	479	479	
S. Natomas Cap Improvements	-	-	-	-	-	-	1,414	1,414	
S. Natomas FBA	-	-	-	-	-	-	2,479	2,479	
S. Natomas I-5 Developer Impr	-	-	-	-	-	-	526	526	

Schedule 2B (continued)
Summary of FY2011/12 Revenues, Appropriations, and Changes in Fund Balance (in 000s)

	Resources	Requirements			Total Requirements	Other Sources	(Deficit)	Fund Balances	
	Total Revenues	Current Operations	Capital Improvements					Beginning	Ending
Sacramento Sports Commission	130	140	-		140	-	(10)	11	1
Sacramento Tourism BID	2,100	2,100	-		2,100	-	-	48	48
Sewer Development Fees	-	-	591		591	-	(591)	2,809	2,218
SHRA CDBG	250	250	-		250	-	-	-	-
Special Recreation	2,370	2,860	-		2,860	-	(490)	779	289
START	5,218	5,218	-		5,218	-	(0)	1,741	1,741
TDA	373	-	373		373	-	-	157	157
Traffic Safety	700	770	-		770	1	(69)	69	-
TSM	-	-	20		20	-	(20)	532	512
Water Development Fees	-	-	400		400	-	(400)	1,180	780
Water Planning	1,034	2,004	-		2,004	970	-	-	-
Zoo	50	50	-		50	-	-	-	-
Total Other Governmental Funds	101,779	99,651	24,801		124,452	8,567	(14,105)	109,804	95,699
GRAND TOTAL (Gross):	766,329	744,689	52,336		797,025	13,508	(17,188)	151,711	134,523
GRAND TOTAL (Net)¹:	682,713	685,117	52,161		737,278	13,089	(41,477)	149,846	108,370

¹ Net Total reflects the removal of all revenues and expenditures from internal service fund, and contributions from other City Funds (see Schedule 2A).

Schedule 3
Contributions to General Fund Support (in 000s)

Fund	Cost Allocation Plan		In-Lieu Property Tax		In-Lieu Franchise Tax		Voter Approved General Tax	
	FY2010/11	FY2011/12	FY2010/11	FY2011/12	FY2010/11	FY2011/12	FY2010/11	FY2011/12
Enterprise Funds								
Water	3,069	3,020	-	-	-	-	8,565	8,256
Wastewater	879	943	-	-	-	-	2,168	2,044
Storm Drainage	1,737	2,074	-	-	-	-	3,610	3,531
Solid Waste	2,256	2,333	-	-	-	-	6,620	6,702
Parking	582	635	233	241	1,600	1,593	-	-
Community Center	880	880	451	451	1,114	1,021	-	-
Marina	114	108	73	73	159	159	-	-
Subtotal:	9,517	9,993	757	765	2,873	2,773	20,963	20,533
Internal Service Funds								
Fleet Management	1,119	1,379	-	-	-	-	-	-
Risk Management	1,952	2,553	-	-	-	-	-	-
Subtotal	3,071	3,932	-	-	-	-	-	-
GRAND TOTAL	12,588	13,925	757	765	2,873	2,773	20,963	20,533

Schedule 4
Summary of Capital Funding by Funding Source

	Current Budget	Fiscal Year					Total 5-Year Funding
		FY2011/2012	FY2012/2013	FY 2013/2014	FY2014 /2015	FY2015 /2016	
General Fund	95,643,248	3,430,000	4,290,000	4,478,000	4,478,000	4,478,000	21,154,000
Measure A - Projects	51,690,557	1,748,000	1,748,000	1,748,000	1,748,000	1,748,000	8,740,000
Gas Tax 2106	6,985,264	5,850,616	5,886,689	5,136,689	5,136,689	5,136,689	27,147,372
Sacto Transp.Sales Tax-Maint.	3,702,457	-	-	-	-	-	-
Traffic Safety	605,000	-	-	-	-	-	-
Major Street Construction	38,394,654	1,203,000	1,203,000	1,203,000	1,203,000	1,203,000	6,015,000
Street Cut Fund	801,972	94,000	94,000	94,000	94,000	94,000	470,000
AB2928	4,330,109	-	-	-	-	-	-
State Route #160-Relinq	742,471	-	-	-	-	-	-
State Route 275	1,357,000	-	-	-	-	-	-
Transp Systems Mgmt Fund	110,000	20,000	20,000	20,000	20,000	20,000	100,000
Transportation Development	3,055,872	372,601	272,601	272,601	272,601	272,601	1,463,005
Development Services Fund	3,604,880	432,000	432,000	490,000	490,000	490,000	2,334,000
So Natomas Comm Improv	5,221,813	-	-	-	-	-	-
So Natomas Facility Benefit	844,800	-	-	-	-	-	-
New Measure A Specific	61,012,499	-	-	-	-	-	-
Historic Places Fund	412,000	-	-	-	-	-	-
New Measure A Construction	3,171,987	1,650,000	1,650,000	1,650,000	1,650,000	1,650,000	8,250,000
New Measure A Maintenance	420,000	535,000	535,000	285,000	285,000	285,000	1,925,000
Prop 1B - Local Street & Road	11,718,830	-	-	-	-	-	-
Citywide Lndscpng&Lghting	8,736,833	617,360	617,360	617,360	617,360	617,360	3,086,800
Ethel Macleod Hart Trust	50,000	-	-	-	-	-	-
Special Recreation	87,201	-	-	-	-	-	-
Park Fund	215,015	-	-	-	-	-	-
Quimby Act	13,569,575	1,620,412	-	-	-	-	1,620,412
Old Sac Market	30,000	-	-	-	-	-	-
Golf Fund	714,372	224,000	224,000	225,000	227,000	228,000	1,128,000
Zoo Fund	1,343	-	-	-	-	-	-
Art In Public Places Projects	803,214	-	-	-	-	-	-
* Block Grant/Housing & Redev	4,821,433	-	-	-	-	-	-
Disaster Relief Act Fund	3,067	-	-	-	-	-	-
Cal Epa Fund	987,528	-	-	-	-	-	-
1993 Series B Cop Fund	962,046	-	-	-	-	-	-
2002 Cip Bnd Capital Projects	6,132,732	-	-	-	-	-	-
2003 Cirbs Capital Projects	31,166,509	-	-	-	-	-	-
2006 Cirbs Ser A Cap Proj'S	45,183,685	-	-	-	-	-	-
2006 Cirbs Ser B Cap Proj'S	13,842,015	-	-	-	-	-	-
2006 Cirbs Ser C Cap Projs	29,710,185	-	-	-	-	-	-
2006 Cirbs Ser D Cap Projs	2,400,000	-	-	-	-	-	-
No Natomas Community Improv	26,030,649	11,500	11,500	11,500	11,500	11,500	57,500
Railyds/Richards/Dntn Impact A	2,480,906	-	-	-	-	-	-
Jacinto Creek Planning Area	820,000	-	-	-	-	-	-
Park Development	30,760,607	1,693,088	-	-	-	-	1,693,088
N Natomas Drng CFD 97-01	-	417,588	-	-	-	-	417,588
CFD 97-01 Series C	-	67,580	-	-	-	-	67,580
N Natomas Drng 2005 Cfd 97-	-	551,121	-	-	-	-	551,121
CFD 97-01 Construction Fund	-	2,000,000	-	-	-	-	2,000,000

Schedule 4 (continued)
Summary of Capital Funding by Funding Source

	Current Budget	Fiscal Year					Total 5-Year Funding
		FY2011/2012	FY2012/2013	FY 2013/2014	FY2014 /2015	FY2015 /2016	
* Sacto Housing & Redev	49,201,263	-	-	-	-	-	-
* Cip Reimbursable Fund	35,386,856	786,073	-	-	-	-	786,073
* Federal Capital Grant	91,019,430	3,916,327	-	-	-	-	3,916,327
* Other Capital Grants	78,048,963	-	-	-	-	-	-
Water Development Fees	19,807,000	400,000	-	-	-	-	400,000
Sewer Development Fees	750,000	591,000	-	-	-	-	591,000
Parking Fund	61,185,646	2,878,000	2,878,000	2,878,000	2,878,000	2,878,000	14,390,000
Water Fund	91,423,657	12,112,000	15,648,000	13,808,000	13,790,000	13,814,000	69,172,000
Wastewater Fund	29,468,635	1,775,000	1,975,000	1,975,000	1,975,000	1,975,000	9,675,000
Solid Waste Fund	9,291,636	2,017,000	1,386,000	1,437,000	1,463,000	1,489,000	7,792,000
Landfill Closure	5,195,273	-	-	-	-	-	-
Sacramento Marina Fund	11,903,597	50,000	50,000	50,000	200,000	200,000	550,000
Community Center Fund	9,098,907	1,250,000	1,150,000	400,000	450,000	400,000	3,650,000
Storm Drainage Fund	37,962,764	3,848,000	1,600,000	1,600,000	1,600,000	1,600,000	10,248,000
4th R Program	130,000	-	-	-	-	-	-
Water ARRA Fund	22,600,000	-	-	-	-	-	-
Fleet Management	7,202,103	175,000	280,000	280,000	280,000	280,000	1,295,000
Risk Management	75,000	-	-	-	-	-	-
SHRA - CDBG	-	90,000	-	-	-	-	90,000
~ Tax Inc. - Alkali Flat	-	320,889	-	-	-	-	320,889
~ Tax Inc. - Franklin Blvd.	-	3,022,417	-	-	-	-	3,022,417
~ Tax Inc. - North	-	702,562	-	-	-	-	702,562
~ Tax Inc. - Oak Park	-	379,499	-	-	-	-	379,499
~ Tax Inc. - Stockton Blvd.	-	122,433	-	-	-	-	122,433
~ Tax Inc. - Del Paso Heights	-	276,119	-	-	-	-	276,119
~ Tax Inc. Army Depot	-	654,179	-	-	-	-	654,179
~ Tax Inc. - Auburn Blvd.	-	178,376	-	-	-	-	178,376
~ Tax Inc. - 65th Street	-	85,240	-	-	-	-	85,240
Total All Funds:	1,073,085,058	58,167,980	41,951,150	38,659,150	38,869,150	38,870,150	216,517,580

* Appropriations in these funds are entered into the City's Financial system when all agreements are signed.

~ These funds are administered by the Sacramento Housing and Redevelopment Agency (SHRA) and are not entered into the City's financial system.

Schedule 5
Article XIIB Appropriation Limit Calculation (in 000s)

APPROPRIATION LIMIT (Section 1)	FY2007/08	FY2008/09	FY2009/10	FY2010/11	FY2011/12
Prior year limit	\$513,592	\$542,728	\$573,426	\$583,386	\$574,424
Multiply by:					
Change in CPI or Per Capita Personal Incom	1.0442	1.0429	1.0062	0.9746	1.0251
Change in Population	1.0120	1.0131	1.0111	1.0103	1.0077
Appropriation Limit	\$542,728	\$573,426	\$583,386	\$574,424	\$593,376
PROCEEDS OF TAXES (Section 2)					
Total governmental revenue	\$539,857	\$536,275	\$480,843	\$473,341	\$461,648
Add taxes in enterprise funds:					
Transient Occupancy Tax	\$16,500	\$17,819	\$17,000	\$13,738	\$15,841
Add user fees in excess of cost:	-	-	-	-	-
Deduct:					
Non-proceeds of tax revenue	(\$206,297)	(\$216,785)	(\$186,786)	(\$201,001)	(\$190,836)
General obligation debt svcs	-	-	\$6	-	-
Unfunded pension liability	-	-	-	-	-
Qualified capital outlay	(\$21,474)	(\$14,543)	(\$2,074)	(\$13,897)	(\$11,488)
Proceeds of Taxes	\$328,586	\$322,766	\$308,989	\$272,181	\$275,165
APPROPRIATIONS SUBJECT TO LIMIT (Section 3)					
Total Governmental Funds:					
Operating appropriations	\$519,370	\$517,239	\$482,538	\$473,182	\$456,475
CIP appropriations	\$64,095	\$58,413	\$15,529	\$40,705	\$28,231
Add:					
Enterprise fund tax approp.	\$16,500	\$17,819	\$17,000	\$13,738	\$15,841
User fees in excess of cost					
Current proceeds of taxes					
appropriated to reserves	\$4,077	\$6,183	\$2,164	\$13,927	\$11,506
Deduct:					
Non-proceeds of tax revenue	(\$206,297)	(\$216,785)	(\$186,786)	(\$201,001)	(\$190,836)
General obligation debt svcs	-	-	\$6	-	-
Unfunded pension liability	-	-	-	-	-
Qualified capital outlay	(\$21,474)	(\$14,543)	(\$2,074)	(\$13,897)	(\$11,488)
Appropriations Subject to Limit	\$376,271	\$368,326	\$328,377	\$326,654	\$309,729

**Schedule 6
FY2011/12 Revenue Budget (in 000s)**

GENERAL FUND	FY 2008/2009	FY 2009/2010	FY 2010/2011	FY 2011/2012
	Actuals	Actuals	Amended Budget	Approved
TAXES				
Property Taxes - Current Secured	88,327	82,778	84,095	83,254
Property Taxes - Current Unsecured	3,876	4,022	3,807	3,769
Property Taxes - Prior Secured	4,772	3,616	743	736
Property Taxes - Prior Unsecured	67	84	29	29
Property Taxes - In Lieu VLF	37,059	34,605	33,827	33,489
Property Taxes - Supplemental	1,704	576	1,909	649
Subtotal: Property Taxes	135,805	125,681	124,410	121,925
Property Taxes - In Lieu Sales Tax	16,813	14,332	14,333	14,333
Property Taxes - Resident Dev	374	76	855	214
Public Safety Sales Tax	(380)	1,218	-	-
Sales & Use Tax	44,901	41,954	39,662	41,645
Sales & Use Tax/.5% Public Safety	4,383	2,498	4,802	4,850
Real Property Transfer Taxes	6,602	5,644	5,985	4,500
Utility Users Tax - Current	57,680	59,491	57,820	58,398
Utility Users Tax - Prior	95	79	-	-
Transient Occupancy Tax	3,158	2,831	2,475	2,599
Transient Occupancy Tax - Prior Year	12	15	-	-
Business Operations Taxes	7,349	7,371	7,800	9,007
Subtotal: TAXES	276,794	261,190	258,142	257,471
LICENSES AND PERMITS				
Taxi Permits	121	126	122	122
Street Vendor Permits	17	22	19	19
Towing Vehicle Permits	18	35	43	43
Cellular Revocable Permits	-	42	313	845
Business Permits and Licenses	315	346	291	566
Building Trades Certification	5	2	1	1
Construction Permits	6,431	4,367	4,282	4,515
Home Occupation Permits	90	93	100	100
Special Use Permits	1,032	1,046	1,110	1,299
Excavation Permits	42	38	25	25
Public Facilities Impact Fee	(2)	1	-	-
Driveway Permits	3	-	-	-
Plan Check Fees	3,217	2,177	2,111	2,311
Animal Licenses	53	351	558	558
Emergency Permits	13	10	7	7
Special Events Permits	10	95	78	78
Dance Permits	22	23	10	10
Sign And Billboard Permits	5	68	251	63
Alley Parking Permits	1	2	7	7
Boat Slip License	-	-	26	26
Burglar Alarm Permits	43	527	525	525
Subtotal: LICENSES AND PERMITS	11,435	9,372	9,878	11,120

Schedule 6 (continued)
FY2011/12 Revenue Budget (in 000s)

GENERAL FUND	FY 2008/2009 Actuals	FY 2009/2010 Actuals	FY 2010/2011 Amended Budget	FY 2011/2012 Approved
FINES FORFEITURES PENALTIES				
Fines And Penalties	11,216	10,336	11,950	12,395
Subtotal: FINES FORFEITURES PENALTIES	11,216	10,336	11,950	12,395
USE OF MONEY				
Interest On Investments	-	(66)	2,000	300
Interest On Receivables	236	97	250	125
Net Incr/Decr in Fair Value	106	(711)	-	-
Real Property Rental	96	81	1,042	1,042
Subtotal: USE OF MONEY	439	(600)	3,292	1,467
INTERGOVERNMENTAL				
Federal Government Grants	134	88	-	-
State Government Grants	20	(0)	-	-
State Homeowners Property Tax	1,242	1,242	1,336	1,336
State Motor Vehicle In Lieu Tax	1,621	1,410	889	1,334
State Mandated Reimbursement	176	236	212	212
Other State Payments	1,257	662	76	76
Sacramento County Support - Municipal	418	357	357	357
P.O.S.T. Reimbursement	51	50	69	69
Other Agency Training Reimburse	202	217	-	-
Redevelopment Agency Services	2,528	3,112	2,300	2,280
Sacramento County Support - Other	226	172	172	172
Fire District Reimbursement	5,450	5,150	4,370	4,370
Other County Payments	609	378	303	159
Regional Sanitation District	-	-	-	480
Other Agency Payments	7,763	3,061	2,161	2,223
Other Recoveries	160	130	1,365	15
Planning Technology Fee	703	547	538	538
Miscellaneous Governmental Revenue	2,323	2,050	2,675	1,704
Subtotal: INTERGOVERNMENTAL	24,880	18,861	16,823	15,324
CHARGES FEES AND SERVICES				
Special Assessments - Service	-	-	23	23
Special Assessments - Administ	21	34	30	30
Franchise Fees	5,335	6,376	5,460	6,040
Compliance Fee	3	1	5	5
Fire Permit Fees	423	568	622	622
City Attorney Fees	10	(14)	10	10
Service Fees	157	321	162	162
Sale Of Maps And Publications	120	51	-	-
Residential Plan Review	180	201	202	202
Subdivision Map Processing - P	1	-	-	30
Appeal Fees	6	4	1	1
Other General Fees And Charges	1	65	30	30
Weed Abatement And Lot Cleanin	296	235	225	225
Jail Booking Fee Recovery	290	244	200	200
ALS Fees	17,565	15,506	14,533	14,533

Schedule 6 (continued)
FY2011/12 Revenue Budget (in 000s)

GENERAL FUND	FY 2008/2009	FY 2009/2010	FY 2010/2011	FY 2011/2012
	Actuals	Actuals	Amended Budget	Approved
CHARGES FEES AND SERVICES (continued)				
Fire Report Fees	7	8	1	1
Street Sidewalk And Curb Repair	1,843	1,572	1,525	1,525
Demolition Charges	468	286	599	599
Parking Meter Removal Fees	257	452	282	282
Vehicle Abatement Savsa	440	481	300	300
Code Enforcement Fee	3,584	2,644	3,078	3,078
Housing & Dangerous Buildings	175	175	182	182
Animal Shelter Fees And Charges	255	204	230	230
Non-Subsidized Parent Fees	-	2	-	-
Swimming Pool Fees	111	90	34	34
Community Services Fees	89	150	100	100
Registration Fees	21	12	21	21
Facility Use Fees	574	1,047	104	757
Concessions	210	179	100	100
Other Departmental Services	3,374	3,043	3,141	1,356
Tour Fees	-	18	-	-
Other Fees	0	844	50	-
Parking Meter Receipts	3,962	4,540	4,404	4,404
Administrative Fee	-	55	-	-
DUI Fees	127	68	202	202
Utility Services Charges	1,276	821	1,155	1,155
Utility Service Extensions	-	12	-	-
Recyclables Sales	3	13	15	15
Miscellaneous Proprietary Revenue	-	6	-	-
Third Party Recoveries - Vehicle	132	58	-	-
Third Party Recoveries - Property	9	(4)	-	-
Parking Fees	496	(30)	-	-
Subtotal: CHARGES FEES AND SERVICES	41,821	40,337	37,024	36,453
CONTRIBUTIONS FROM OTHER FUNDS				
Enterprise Fund General Tax	18,135	19,661	20,963	20,533
In-Lieu Franchise Fee	2,743	2,697	2,873	2,773
In-Lieu Property Tax	738	715	757	765
Investment Fees	-	-	1,343	1,444
Subtotal: CONTRIBUTIONS FROM OTHER FUNDS	21,616	23,073	25,935	25,515
MISCELLANEOUS REVENUE				
Gifts And Donations	(0)	5	-	-
Royalties	150	100	-	-
Escheats	2	1,063	124	124
Other Departmental Services	7	-	-	-
Sale Of Real Or Personal Prope	3,011	2	-	-
Other Bonds Issued	-	4,551	-	-
Subtotal: MISCELLANEOUS REVENUE	3,170	5,720	124	124
TOTAL GENERAL FUND	\$391,371	\$368,289	\$363,167	\$359,869

Schedule 6 (continued)
FY2011/12 Revenue Budget (in 000s)

ENTERPRISE FUNDS	FY 2008/2009	FY 2009/2010	FY 2010/2011	FY 2011/2012
	Actuals	Actuals	Amended Budget	Approved
PARKING - 6004				
Facility Use Fees	-	1	-	-
Miscellaneous Governmental Rev	-	200	-	-
Interest On Investments	91	36	600	600
Net Incr/Decr in Fair Value	30	(246)	-	-
Real Property Rental	1,491	1,290	1,329	1,330
Catering Fees	6	-	-	-
Third Party Recoveries - Prope	-	25	-	-
Parking Fees	17,348	17,661	16,000	15,925
Risk Fund In-Lieu Insurance Pm	110	209	-	-
Subtotal: PARKING	\$19,075	\$19,176	\$17,929	\$17,854
WATER - 6005				
Cellular Revocable Permits	61	71	32	33
Plan Check Fees	-	-	33	-
Other Agency Payments	67	240	263	265
Service Fees	55	127	127	100
Other Recoveries	18	876	-	-
Subdivision Map Processing - E	-	2	-	-
Other Departmental Services	1,053	1,259	-	-
Miscellaneous Governmental Rev	60	70	54	54
Other Fees	3	-	-	-
Interest On Investments	-	-	1,096	1,096
Interest On Receivables	466	36	-	-
Net Incr/Decr in Fair Value	43	(432)	-	-
Water Tap Sales	859	413	356	356
Utility Services Charges	60,148	68,106	80,439	77,254
Residential Construction Water	29	5	-	-
Utility Service Extensions	-	29	-	-
Water Flow Test Fee	59	65	52	52
Fire Hydrant Use Fee	99	55	46	24
Miscellaneous Proprietary Rev	-	119	93	185
Third Party Recoveries - Vehic	-	1	-	-
Third Party Recoveries - Prope	1	3	-	-
Sale Of Real Or Personal Prope	28	-	-	-
Subtotal: WATER	\$63,048	\$71,046	\$82,590	\$79,418
WASTEWATER - 6006				
Plan Check Fees	-	-	33	-
Regional Sanitation District O	759	837	940	768
Service Fees	-	144	145	113
Other Recoveries	20	20	20	-
Subdivision Map Processing - E	-	2	-	-
Miscellaneous Governmental Rev	(2)	1	-	130
Interest On Investments	-	-	392	392
Interest On Receivables	18	33	-	-
Sewer Permits	43	34	45	-
Utility Services Charges	18,911	19,769	20,812	19,579
Utility Service Extensions	-	33	-	-
Miscellaneous Proprietary Rev	-	135	105	209
Third Party Recoveries - Vehic	-	4	-	-
Sale Of Real Or Personal Prope	3	-	-	-
Subtotal: WASTEWATER	\$19,753	\$21,011	\$22,492	\$21,191

Schedule 6 (continued)
FY2011/12 Revenue Budget (in 000s)

ENTERPRISE FUNDS	FY 2008/2009	FY 2009/2010	FY 2010/2011	FY 2011/2012
	Actuals	Actuals	Amended Budget	Approved
SOLID WASTE - 6007				
State Government Grants - Oper	373	17	-	225
Other State Payments	-	189	-	-
Other Agency Payments	171	455	119	335
Service Fees	-	117	-	-
Other Recoveries	20	19	-	-
Other General Fees And Charges	-	5	100	-
Law n And Garden Service	14,558	-	-	-
Facility Use Fees	82	118	-	-
Miscellaneous Governmental Rev	3	41	-	-
Royalties	107	87	-	-
Utility Services Charges	40,311	58,855	62,315	62,887
Utility Service Extensions	-	30	-	-
Compost Sales	8	7	-	-
Recyclables Sales	713	632	500	500
Miscellaneous Proprietary Rev	-	110	85	-
Third Party Recoveries - Vehic	9	-	-	-
Other Departmental Services	-	-	-	670
Sale Of Real Or Personal Prope	25	17	-	-
Other Bonds Issued	4,596	3,065	-	-
Subtotal: SOLID WASTE	\$60,975	\$63,764	\$63,119	\$64,617
MARINA - 6009				
Boat Slip License	50	1,118	1,588	1,288
Swimming Pool Fees	5	5	3	3
Miscellaneous Governmental Rev	16	11	18	18
Other Fees	43	49	28	28
Interest On Receivables	-	-	18	18
Utility Services Charges	30	26	32	32
Gasoline And Oil Sales	113	238	324	324
General Obligation Bonds Iss'd	1,045	-	-	-
Subtotal: MARINA	\$1,303	\$1,448	\$2,011	\$1,711
COMMUNITY CENTER - 6010				
Transient Occupancy Tax	15,791	14,153	13,738	15,841
Transient Occupancy Tax - Prio	58	76	-	-
Business Permits and Licenses	-	2	-	-
Service Fees	424	422	440	300
Swimming Pool Fees	-	4	-	-
Facility Use Fees	3,337	3,284	3,700	3,200
Concessions	1,469	876	1,525	600
Insurance Fee	23	16	31	17
Miscellaneous Governmental Rev	50	43	565	65
Other Fees	-	-	850	700
Transient Occupancy Tax - Pena	3	4	-	-
Interest On Investments	458	207	600	400
Net Incr/Decr in Fair Value	58	93	-	-
Real Property Rental	515	437	682	497
Royalties	100	150	25	1,000
Box Office Fees	-	349	-	800
Catering Fees	918	694	1,000	750
Subtotal: COMMUNITY CENTER	\$23,204	\$20,812	\$23,156	\$24,170

Schedule 6 (continued)
FY2011/12 Revenue Budget (in 000s)

ENTERPRISE FUNDS	FY 2008/2009	FY 2009/2010	FY 2010/2011	FY 2011/2012
	Actuals	Actuals	Amended Budget	Approved
STORM DRAINAGE - 6011				
Plan Check Fees	-	2	33	-
Compliance Fee	63	13	18	16
Other State Payments	14	22	-	-
Other Agency Payments	336	2,213	2,595	4,057
Service Fees	-	123	124	97
Other Recoveries	7	258	-	-
Subdivision Map Processing - E	-	2	-	-
Code Enforcement Fee	3	-	-	-
Facility Use Fees	24	-	-	-
Miscellaneous Governmental Rev	22	25	-	-
Interest On Investments	39	15	422	422
Interest On Receivables	55	100	-	-
Utility Services Charges	33,922	34,235	33,659	32,848
Utility Service Extensions	-	11	-	-
Miscellaneous Proprietary Rev	-	115	89	179
Third Party Recoveries - Vehic	14	-	-	-
Other Bonds Issued	-	2,598	-	-
Subtotal: STORM DRAINAGE	\$34,499	\$39,731	\$36,941	\$37,618
TOTAL ENTERPRISE FUNDS	\$221,857	\$236,988	\$248,238	\$246,579

Schedule 6 (continued)
FY2011/12 Revenue Budget (in 000s)

INTERNAL SERVICE FUNDS	FY 2008/2009 Actuals	FY 2009/2010 Actuals	FY 2010/2011 Amended Budget	FY 2011/2012 Approved
FLEET MGMT - 6501				
Miscellaneous Governmental Rev	2	35	-	-
Real Property Rental	618	401	534	393
Gasoline And Oil Sales	6,280	6,400	5,972	7,978
Third Party Recoveries - Vehic	(2)	3	-	-
Cost Plan Charges To Enterpris	134	-	-	-
Central Services Charges	1,235	-	-	-
Other Departmental Services	650	1,970	-	-
Fleet Charges O & M	16,364	17,429	17,505	16,256
Fleet Vehicle Revenue	8,426	12,527	9,596	8,749
Fleet Charges Accident Repair	702	573	645	341
Sale Of Real Or Personal Prope	446	234	-	-
Other Bonds Issued	-	247	-	-
Subtotal: FLEET MGMT	\$34,851	\$39,818	\$34,253	\$33,717
RISK MGMT - 6502				
Service Fees	65	-	52	52
Third Party Recoveries - Prope	141	187	250	250
Other Departmental Services	35,192	54,782	300	300
Risk Fund In-Lieu Insurance Pm	13,784	14,299	15,209	14,083
Subtotal: RISK MGMT	\$49,182	\$69,268	\$15,811	\$14,685
RISK MGMT - 6504				
State Mandated Reimbursement S	-	13	-	-
Interest On Investments	-	-	700	700
Net Incr/Decr in Fair Value	23	(145)	-	-
Third Party Recoveries WC	2	-	-	-
Risk Fund In-Lieu Insurance Pm	16,883	11,793	10,708	8,999
Subtotal: RISK MGMT	\$16,908	\$11,662	\$11,408	\$9,699
TOTAL INTERNAL SERVICE FUNDS	\$100,940	\$120,748	\$61,472	\$58,102

Schedule 6 (continued)
FY2011/12 Revenue Budget (in 000s)

OTHER GOVERNMENTAL FUNDS	FY 2008/2009 Actuals	FY 2009/2010 Actuals	FY 2010/2011 Amended Budget	FY 2011/2012 Approved
4th R Latchkey - 6012	6,928	6,437	6,703	5,964
Art in Public Places - 2607	-	-	3	-
Assessment Reg/SDRIS - 2210	-	416	-	230
Bridge Construction - 2015	-	-	3	3
Cal EPA - 2801	179	217	7,874	7,874
CIRBS - 3009	3,559	822	-	-
Debt Service - 4015	9,608	13,259	12,307	12,432
Downtown Management District - 2221	2,223	2,297	2,373	2,373
Fairytale Town - 2606	76	60	50	50
Gas Tax - 2003	7,817	7,863	7,439	11,823
Golf - 2603	5,827	5,331	7,143	7,143
Hart Trust - 2503	(25)	270	-	-
Jacinto Park - 3203	605	48	-	-
Land Park - 2507	135	120	91	91
Lighting and Landscape - 2232	13,558	13,776	13,815	14,360
Major Street Construction - 2007	1,644	268	749	750
Measure A Maintenance - 2026	8,728	7,753	7,212	7,212
Measure A Construction - 2001	(2,350)	1,626	1,649	1,649
N. Natomas Financial Plan - 3201	1,814	(613)	800	800
Op/Cap/Grants - 2702	7,825	4,010	-	1,785
Other	38,879	26,130	27,503	14,915
Park Development - 3204	2,290	423	1,000	-
Quimby Act - 2508	106	474	100	100
S. Natomas Cap Improvements - 2020	32	246	-	-
S. Natomas FBA - 2021	540	-	-	-
Sacramento Sports Commission - 7108	373	282	130	130
Sacramento Tourism BID - 2213	2,099	2,038	2,100	2,100
Sewer Development Fees - 6002	-	13	-	-
SHRA CDBG - 2700	1,493	1,692	250	250
Special Recreation - 2504	3,743	4,197	3,304	2,370
START - 2501	8,066	8,619	6,900	5,218
TDA - 2013	-	-	292	373
Traffic Safety - 2006	1,214	988	1,000	700
Water Development Fees - 6001	62	632	-	-
Water Planning - 7104	1,464	1,269	1,049	1,034
Zoo - 2605	514	218	50	50
TOTAL OTHER GOVERNMENTAL FUNDS	\$129,026	\$111,183	\$111,889	\$101,779

Schedule 7
Operating Grants

This section provides overview information about significant grant activities City departments conduct with federal, state, and local sponsorship to advance City objectives and supplement City programs. Grant payments for non-labor items are charged directly to the grant fund. Grant payments for labor are noted in the grant fund and also show as a grant recovery in the General Fund or other fund to which the employees are assigned. This information is not all-inclusive and is intended as a general summary of the City's success in receiving grants. Significant resources for capital programs are described in the separately published 2011-2016 Capital Improvement Program Budget. Significant grant amounts which will benefit FY2011/12 are summarized by department below:

MAYOR/CITY COUNCIL - \$200,000

Rockefeller Foundation Cities of Service Leadership Grant \$200,000

This funding will support development and implementation of a citywide plan to increase volunteerism and target volunteers to address the City's greatest needs. This grant can be used only to pay for the personnel costs of the Special Assistant to the Mayor (Chief Service Officer) hired to oversee this program. This is a limited term position which will terminate when funding is no longer available.

COMMUNITY DEVELOPMENT DEPARTMENT - \$250,000

Technology Village Specific Plan \$150,000

SHRA provides Community Development Block Grant (CDBG) funding to support the preparation of a specific plan for a large under-utilized infill area near 65th Street and Highway 50 for future development in order to serve as a center for green and bio-technology as well as other research and development related businesses.

Northeast Line Master Plan \$100,000

The Sacramento Housing and Redevelopment Agency (SHRA) provides CDBG funding to support the preparation of a master plan to implement the 2030 General Plan along the northeast light rail line. The plan would cover the following station areas: Globe, Arden Del Paso, Marconi, and Royal Oaks. The plan will help encourage development at catalyst sites along the corridor to spur transit-oriented development as the economy improves.

FIRE DEPARTMENT - \$7,015,046

U.S. Department of Homeland Security – Federal Emergency Management Agency

Staffing for Adequate Fire and Emergency Response (SAFER) \$5,606,863

The Staffing for Adequate Fire and Emergency Response (SAFER) program is a funding initiative designed to help fire departments increase the number of frontline firefighters and to enhance the ability to attain and maintain 24-hour staffing to assure that communities have adequate protection from fire and fire-related hazards. The Department is using this grant to hire 27 firefighters, which will restore positions that were lost through attrition and unfilled due to budget constraints. The grant will fund the salaries and benefits of the firefighters during the performance period, 5/18/11 through 5/17/13.

Urban Search and Rescue (US&R) \$1,000,000

The National US&R system is a cooperative effort between the Department of Homeland Security (DHS), participating state emergency management agencies, and local public safety agencies across the country. The system is built around a core of sponsoring agencies prepared to deploy US&R task forces immediately and initiate US&R operations at DHS's direction. US&R operational activities include locating, extricating, and providing on-site medical treatment to victims trapped in collapsed structures, victims of weapons of mass destruction (WMD) events, and, when assigned, performing incident command or other operational activities. California has eight of the 28 US&R Task Forces. The City of Sacramento's Fire Department (SFD) is the sponsoring agency of California Task Force 7 (CA TF-7). DHS provides financial support in the form of grants/cooperative agreements to each of the Sponsoring Agencies. SFD is solely responsible for the administrative management of CA TF-7. As required by the cooperative agreement, SFD will use this grant to: train task force personnel; maintain a state of readiness; and acquire necessary equipment and supplies. Funding is included to staff the following positions: a Battalion Chief, an Administrative Analyst, a Typist Clerk, and two Cache Logisticians. Funding for this program, which varies annually, is provided on an annual basis from DHS.

**Sacramento Office of Emergency Services from
State Homeland Security Grant Program (SHSGP)**

***Funded Grant Originating from U.S. Department of Homeland Security (DHS), Federal Emergency
Management Agency (FEMA)***

Fire Battalion Equipment Cache \$208,687

The funds from SHSGP grant are awarded to projects based on the State Investment Justification Goals and Objectives. This award helps address the Goal of Enhance Catastrophic Incident Planning, Response and Recovery Capabilities. This project will fund the purchase of an Equipment Cache for each Fire Battalion in the Sacramento Operational Area. The scope of this project is to develop individual caches of hand powered rescue tools and search marking items in each fire battalion headquarters in the County of Sacramento. The intent is to achieve a minimal standardized level of rescue capability throughout the county which does not require extensive training or substantial financial support from the receiving agencies to maintain.

Hazardous Materials/Chemical Biological

Radiological Nuclear Explosive (CBRNE) Equipment

\$124,351

The funds from SHSGP grant are awarded to projects based on the State Investment Justification Goals and Objectives. This award helps address the Goal of Enhance Catastrophic Incident Planning, Response and Recovery Capabilities. The Sacramento Operational Area is serviced by three "Type-1" HAZMAT teams (2 – City of Sacramento, 1 – Metro Fire). This project will include the purchase of HAZMAT/CBRN, Personal Protective Equipment for the three Type-1 HAZMAT Teams in the Sacramento Operational Area. The Operational Area needs to maintain a CBRN response capability to fulfill the strategic goals and objectives set forth by federal and state Homeland Security Grant Programs. The State of California has determined that only Type-1 HAZMAT teams meet the minimum level of training, equipment, and staffing to respond to a CBRN incident. The requested equipment in this project fulfills equipment requirements identified in the FIRESCOPE ICS-420-1 Chapter 13, which describes the equipment requirements

Community Emergency Response Team (CERT)

\$75,145

The funds from SHSGP grant are awarded to projects based on the State Investment Justification Goals and Objectives. This award helps address the Goal of Disaster Preparedness for Our Community Through Training and Exercises. This project will include basic and enhanced training and exercises designed to prepare our community for disaster. Inclusive in the grant are funds for acquisition of CERT equipment to be utilized for training and response.

GENERAL SERVICES DEPARTMENT - \$2,860,703

Energy Efficiency and Conservation Block Grant

\$2,263,203

This grant, awarded under the American Recovery and Reinvestment Act of 2009 and approved by City Council in FY2009/10, provides funding for such things as energy efficiency retrofits for City facilities, development of the Sacramento Community Climate Action Plan, implementation of the Regional Green Building Taskforce, development of a regional assessment financing program for energy efficiency improvements, and a regional energy alliance program in partnership with SMUD for residential and commercial energy efficiency retrofits.

Sacramento Emergency Clean Air and Transportation Program (VET 06-0042)

\$320,000

This grant will reimburse the incremental cost of purchasing liquefied natural gas (LNG) vehicles rather than diesel vehicles, as well as retrofitting existing City diesel powered vehicles with particulate traps. The estimated cost to purchase a new LNG vehicle is \$173,959, and the cost to purchase a new diesel vehicle is \$145,556. The difference of \$28,403 is the incremental cost of purchasing a LNG vehicle over a diesel vehicle. The grant program will reimburse the City for the incremental cost of purchasing five LNG vehicles and retrofitting 32 existing City diesel powered vehicles with particulate traps.

Sacramento Metropolitan Air Quality Management District Program (VET 07-0068)

\$277,500

This grant provides reimbursement for the cost of retrofitting low emission technology to reduce nitrous oxide emissions and particulate matter. The City will participate in this program by retrofitting 16 existing vehicles with particulate traps. This grant will reimburse the City a maximum of \$277,500 for the cost of

particulate trap retrofits. The cost to retrofit an existing fleet vehicle may vary depending on the particulate trap required for each vehicle. On average, the estimated retrofit cost per vehicle is \$19,500.

PARKS AND RECREATION - \$11,309,057

START (Students Today Achieving Results for Tomorrow) \$6,058,525

START has anticipated funding of \$5,408,525 from the State of California Department of Education's After School Education and Safety (ASES) grant and from individual school districts for this after-school literacy and enrichment program that serves over 8,500 elementary school children in five school districts. An additional \$650,000 is anticipated from the state allotment of federal AmeriCorps funds to operate the "Get Fit Now!" nutrition and fitness portion of START's after-school curriculum.

Cover the Kids (CTK) \$1,837,750

CTK is committed to ensuring that all children in Sacramento County have access to affordable health coverage. CTK is funded by First 5 Sacramento, Kaiser Permanente, Mercy Healthcare, Sutter Health, UC Davis Health System, Child Action, and claims for Medi-Cal Administrative Activities. CTK's charter focuses on two areas: 1) enrolling eligible children in existing health programs; and 2) creating an additional insurance product called "Healthy Kids" for children that are ineligible up to 300% of the federal poverty line. CTK is also involved with the Children's Health Initiatives at the regional level and shares administrative leadership with the Healthy Kids Healthy Future Regional Children's Health Initiative, a five-county partnership between Colusa, El Dorado, Placer, Sacramento, and Yuba counties.

4th R Program (Before and After-School Licensed Childcare) \$900,000

Annual renewable grant from the State of California Department of Education subsidizes childcare enrollment fees for students in low-income families.

Summer/Year Round Food Service Program \$748,000

This program operates primarily in the summer to provide free lunches and snacks at approximately 120 locations to children 18 years old and younger through a federal grant administered by the State of California. During the year, the program delivers snacks to several locations.

START Youth Snack Program \$630,876

After-school snacks are distributed to thousands of elementary school children attending the START (Students Today Achieving Results for Tomorrow) program and several other programs. Funding is provided through a federal grant administered by the State of California.

PASSage (SCUSD) and ASES (EGUSD) Programs \$388,750

Grant funding from the State Department of Education provides after school academic support, enrichment activities, recreation, and sports for students at middle schools in the Sacramento City Unified School District and Elk Grove Unified School District. The school districts are the "grantees" and contract with the Department of Parks and Recreation for the delivery of the program. Funding is contingent on the number of schools participating in the program. In FY2010/11, the PASSage program will be funded a maximum of \$303,750 to serve six sites, in addition to ASES funding for the Elk Grove Unified School District site in the amount of \$85,000.

21st Century ASSETS High School After-School Program **\$250,000**

Grant funding from the State Department of Education provides after school academic support, enrichment activities, recreation, and sports for students at up to six high schools in the Sacramento City Unified School District. The school district is the “grantee” and contracts with the Department of Parks and Recreation for the delivery of the program. Funding is contingent on the number of schools participating in the program but will not exceed \$250,000 annually.

Workforce Investment Act/Youth Development Program **\$198,156**

The Department of Parks and Recreation receives funds from SETA (Sacramento Employment and Training Agency) for 48 in-school youth (ages 16 - 21 years old) each year. Activities are individualized and may include paid work experience, tutoring, leadership development opportunities, adult mentoring, comprehensive guidance and counseling, and a minimum of one year of follow-up services.

**United States Olympic Committee (USOC),
Paralympic Division - Sports Program** **\$150,000**

The Department of Parks and Recreation provides competitive adaptive sport programs or opportunities for individuals with disabilities to develop independence, confidence, and fitness through participation in community sports, recreation, and educational programs.

**SHRA (Sacramento Housing and Redevelopment Agency)
for “Prime Time Teen”** **\$80,000**

The Department of Parks and Recreation receives funds from SHRA to provide vocational training, life skills education, and community service projects for up to 150 youth between the ages of 14 and 17 years old. Participants engage in an eight-week program consisting of job preparedness training, life skills, college campus visits, and team-building activities. Participants develop and deliver a community service project as the culminating event.

Caregiver Respite Program **\$40,000**

The Department of Parks and Recreation receives funds from Area 4 Agency on Aging to provide respite to family members who are caregivers for people with Alzheimer’s disease and other forms of dementia. Family members attend Triple R, a social recreation program especially designed for seniors with memory loss, while their family members go to work or take a much-needed break.

“Stand Up to Falls” Program for Seniors **\$27,000**

The Department of Parks and Recreation receives funds from the Area 4 Agency on Aging to conduct a multi-faceted fall prevention program for older adults. Participants take part in half-day mini-courses or eight-week educational sessions aimed at developing strategies to combat this growing public health concern. In addition, fall prevention educational materials are distributed through community locations and directly to seniors’ homes throughout Sacramento.

POLICE DEPARTMENT - \$39,449,105

U.S. Department of Homeland Security and Department of Commerce \$9,567,801

Public Safety Interoperable Communications (PSIC) Program: The purpose of the Public Safety Interoperable Communications (PSIC) program is to bolster regional interoperable communications systems and build interagency collaboration and cross discipline coordination for first responders. The PSIC program provides funding primarily for communication equipment for Sacramento and its surrounding regions, and includes a 25% match on applicable activity from participating agencies.

U.S. Department Of Justice - Office of Community

Oriented Policing Services \$9,554,860

COPS Hiring Recovery Program Grant: This recovery program provides funding directly to law enforcement agencies to create and preserve jobs, and to increase community policing capacity and crime-prevention efforts. The Department is using this grant to hire 35.0 FTE new police officers. It will fund the entry level salaries and benefits for the officers for three years, and the positions added will restore positions previously unfunded due to budget constraints. The grant requires the retention of the officers until the fourth year of employment, at which time salary and benefit costs will shift to the City's General Fund.

U.S. Department of Justice - Office of Community

Oriented Policing Services \$7,650,000

COPS 2007 Technology Program: COPS technology grants provide funding for the continued development of technologies and automated systems that help law enforcement agencies prevent, respond to, and investigate crime. This funding allows the purchase of technologies to advance communications interoperability, information sharing, crime analysis, intelligence gathering, and crime prevention in their communities, and includes a 25% match on applicable activity from participating agencies.

U.S. Department of Homeland Security –

FY2009 Urban Area Security Initiative \$3,150,680

FY2010 Urban Area Security Initiative \$3,157,829

The purpose of the Urban Area Security Initiative (UASI) program is to increase and improve the capabilities of emergency responders to prepare, prevent, and respond to terrorist threats or attacks. The UASI program provides funding for regional planning, equipment, training, exercises, assessments, and operational needs. This program involves the coordination and participation of the Sacramento urban area regional partners. The funding currently supports 7.0 FTE including: Lieutenant, Sergeant, Police Officer, Application Developer, and Administrative Analyst (3.0 FTE).

U.S. Department Of Justice - Office of Justice Programs \$2,527,660

Recovery Act: Edward Byrne Memorial Justice Assistance Program:

This recovery program provides funding to state and local governments to support a broad range of activities to prevent and control crime and to improve the criminal justice system. The Department is using this funding to complete network upgrades that will allow updates to camera systems and mobile computers in patrol cars. Some of the money will also be used to complete the Department's shooting range and to replenish conductive energy device supplies.

U.S. Department Of Justice - Office of Justice Programs –

FY2009 Local Solicitation **\$614,921**

FY2010 Local Solicitation **\$557,101**

Edward Byrne Memorial Justice Grant Program: This program provides annual funding to state and local governments to support a broad range of activities to prevent and control crime and to improve the criminal justice system. These awards are being used to replace approximately 60% of the Department’s mobile computers and mounting consoles in marked police vehicles. This update will improve system performance, reliability, speed, and accessibility to critical police data, which will enhance officer safety and efficiency through improved communication, integration, and collaboration.

State of California through Sacramento County –

FY2009/10 **\$498,734**

FY2010/11 **\$584,661**

Citizen’s Option for Public Safety Program: This program provides funding to law enforcement jurisdictions to support law enforcement activities. This funding is determined by the City’s relative population, which is based on the most recent January estimate by the population research unit of the State Department of Finance.

State of California - Office of Traffic Safety

\$621,159

DUI Enforcement Program: This program exists to increase DUI surveillance and traffic enforcement activities to reduce alcohol-related collisions and injuries. The program funds a full-time DUI team to conduct DUI enforcement and special traffic safety within Sacramento for one year.

State of California - Office of Traffic Safety

\$500,000

DUI Brief Intervention of Impaired Drivers: This program funds one full-time program manager and certified Alcohol and Drug counselors. This project will assist in the implementation of a pilot program in Sacramento County to provide “brief intervention” for the impaired driver at the jail upon release. The purpose of the brief intervention is to create a “teachable moment” where impaired drivers can receive resources and referral to treatment in Sacramento County that will prompt changes in their “life-threatening” driving behavior. A paid media campaign will be conducted to educate the public on the new statewide vehicle impound law that will impact impaired drivers. The current program is scheduled to end September 30, 2011.

U.S. Department Of Justice - Office of Community Oriented Policing Services

\$463,699

Secure Our Schools: This program provides funding to assist with the development of school safety resources. It will help establish and enhance a variety of school safety equipment, including lighting and security camera systems on school campuses. This grant funds equipment, supplies, and contractors, and includes a dollar-for-dollar match from the schools receiving services and supplies from the grant.

DEPARTMENT OF UTILITIES - \$231,420

Sacramento Regional Water Efficiency Acceleration Program Grant Project \$166,479

Grant funds have been received from the California Department of Water Resources via the Regional Water Authority. These funds are to accelerate compliance with Water Conservation Best Management Practice (BMP) commitments and state required water metering.

Used Oil Recycling Block Grant – 15th Cycle \$64,941

Grant funds received from CalRecycle are used to develop and promote proper disposal of used oil and filters by undertaking outreach efforts to inform and motivate the public to recycle used oil and filters.

Schedule 8
Summary of Reclassification Requests
 All Requests are Subject to HR Approval

Dept ID	Budgeted Classification	Proposed Reclassification	FTE
Convention, Culture and Leisure			
17001011	Staff Aide	IT Manager	1.00
Finance			
06001411	Administrative Analyst	Staff Aide	1.00
06001411	Senior Management Analyst	Staff Aide	1.00
Fire			
12001121	Fire Prevention Officer I	Fire Prevention Officer II	1.00
12001151	Fire Prevention Officer I	Fire Prevention Officer II	1.00
12001321	IT Support Specialist I	Senior Telecommunications Tech	1.00
12001441	Program Specialist	EMS Coordinator	1.00
General Services			
13001251	Equipment Mechanic II	Fleet Management Technician	1.00
13001521	Operations General Supervisor	Facilities and Real Property Superintendent	1.00
13001061	Program Specialist	Program Manager	1.00
13001561	Supervising Architect	Associate Architect	1.00 b
13001061	Typist Clerk II	Administrative Technician	1.00 a
Information Technology			
07001111	IT Supervisor	Principal Systems Engineer	1.00
07001111	IT Supervisor	Program Specialist	1.00
Human Resources			
08001511	Administrative Assistant	Staff Aide	1.00
08001511	Labor Relations Manager	Human Resources Manager	1.00
08001211	Personnel Technician	Accounting Technician	1.00 b
08001111	Senior Personnel Analyst	Human Resources Manager	1.00
Police			
11001021	Account Clerk I	Account Clerk II	1.00
11001011	Administrative Analyst	Program Analyst	1.00
11001321	Administrative Analyst	Program Analyst	1.00
11001381	IT Support Specialist I	IT Support Specialist II	6.00
Transportation			
15001111	Accounting Technician	Analyst Trainee	1.00 a
15001111	Administrative Officer	Senior Accounting Technician	1.00 b
15001111	Administrative Technician	Analyst Trainee	1.00
15001021	Information Technology Specialist I	Information Technology Specialist II	1.00
15001521	Parking Enforcement Officer	Parking Enforcement Supervisor	1.00
15001121	Senior Engineer	Associate Civil Engineer	1.00 b
15001631	Street Construction Laborer	Operations General Supervisor	1.00 a
15001111	Survey Tech II	Analyst Trainee	1.00 a
Utilities			
14001341	Associate Civil Engineer	Staff Aide	1.00 a
14001351	Program Specialist	Program Manager	1.00
14001631	Program Specialist	Program Manager	1.00
14001351	Supervising Engineer	Program Specialist	1.00
14001411	Typist Clerk II	Customer Service Representative	2.00
various	Utilities Field Services Lead Worker	Utilities Field Services Maintenance Worker	5.00
various	Utilities Field Services Lead Worker	Utilities Field Services USA Worker	2.00
various	Utilities Field Services Service Worker	Utilities Field Services Maintenance Worker	7.00
various	Utilities Field Services Service Worker	Utilities Field Services USA Worker	5.00
14001441	Waste Water Inspector	Water Conservation Representative	2.00

a - The proposed reclassification results in a change from a represented position to an unrepresented position.
 b - The proposed reclassification results in a change from an unrepresented position to a represented position.

Schedule 9
Approved Multi-Year Operating Projects (MYOPs) and Grant Appropriations

Project Number	Project Name	Fund	Fund	Existing Budget	Available Budget	FY2011/12 Budget
E02000100	Railyards Project Management	General Fund	1001	New*	-	606,853
E11005200	Police Contract Services	Externally Funded Program	2703	1,785,000	175,872	1,785,000
I06000300	Infill Program	General Fund	1001	261,195	-	1,000
I06000400	Low Income Waiver/Deferral Program	General Fund	1001	1,312,000	-	1,000
I14010100	Flood Control Planning	Storm Drainage	6011	522,515	205,815	341,000
I14010200	FY10-FY14 NPDES* Stormwater Program	Storm Drainage	6011	2,179,916	439,348	1,000,000
I14010200	FY10-FY14 NPDES* Stormwater Program	Storm Drainage Grant/Reimb Fund	6211	-	-	750,000
I14010300	Sacramento River Source Water	Water	6005	109,631	28,337	72,000
I14010300	Sacramento River Source Water	Water Grant/Reimb Fund	6205	-	-	21,445
I14010400	American River Source Water	Water	6005	91,430	1,272	60,000
I14010400	American River Source Water	Water Grant/Reimb Fund	6205	-	16,518	21,232
I14010500	Water Meter Replacement Program	Water	6005	1,050,000	200,000	700,000
I14110100	Sanitary Sewer Management Plan	Wastewater	6006	175,000	12,500	175,000
I14120100	Legacy Landfill Operations	Solid Waste	6007	-	-	200,000
I14120200	Solid Waste Outreach	Solid Waste Grant/Reimb Fund	6207	-	-	225,000
I14120300	SAFCA Levee Maintenance	Storm Drainage	6011	-	-	250,000
I14120300	SAFCA Levee Maintenance	Storm Drainage Grant/Reimb Fund	6211	-	-	462,000
I14120400	Water Conservation Rebates	Water	6005	-	-	330,000
I14120400	Water Conservation Rebates	Water Grant/Reimb Fund	6205	-	-	381,000
I14120500	SW Container Replacement	Solid Waste	6007	-	-	1,580,683
I14120600	CSS Regulatory Compliance	Wastewater	6006	-	-	100,000
I14120600	CSS Regulatory Compliance	Storm Drainage	6011	-	-	300,000
I15001211	City Of Festivals Program	Parking	6004	339,000	266,399	100,000
I19120000	Hart Trust Project	Ethel Macleod Hart Trust	2503	-	-	400,000
J22200100	N. Natomas Administrative Control	N. Natomas Comm. Improvement	3201	6,505,540	346,147	100,000
J22001900	N. Natomas Drainage Series B_49AD	N. Natomas Drainage CFD 97-01	3314	-	-	-81,566
J22003200	N. Natomas Drainage 2005 CFD 97_62AD	N. Natomas Drainage 2005 CFD 97-01	3328	-	-	-269,074
				Total FY2011/12		<u>\$9,612,573</u>

*National Pollutant Discharge Elimination System

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SECTION – 5
Mayor and City Council

Mayor and City Council

The **Mayor and City Council** consists of a Mayor and eight Councilmembers and acts as the policy-making body for the City of Sacramento. The goal of the Council is to govern the City in a manner that is both responsive to the needs and concerns of the City residents and is financially sound. To accomplish this, the Mayor and Council pass City ordinances, establish policy for administrative staff by resolution, approve new programs, and adopt the annual budget. The Mayor and Council also act as the Commission for the Redevelopment Agency and Housing Authority. In addition, Councilmembers are appointed by the Mayor to serve on various regional boards, commissions, and joint powers authorities as representatives of the City.

The Mayor and City Council operations also include the Office of the City Auditor, the Independent Budget Analyst office, and a grant-funded Chief Service Officer position.

APPROVED BUDGET/STAFFING CHANGES

The Mayor and City Council's budget was reduced by \$524,317, resulting in the following service level impacts:

Mayor/Council Offices

Reduction Net General Fund savings of \$247,500.

Impact The Mayor and City Council operating budget and councilmember's discretionary accounts were merged then reduced by \$247,500. After excluding the budget necessary to fund general operating expenses for the Mayor and City Council office (three staff and services/supplies that affect all council offices), the remainder was spread equally among nine newly created division budgets (one for each Councilmember and the Mayor). In addition, the salary (\$69,577) for District 7's councilmember was redirected to the Police Department.

Reduction Net General Fund savings of \$276,817.

Impact The Internal Budget Analyst Office remains unfunded for FY2011/12; however, \$120,000 of the existing budget was transferred to the Internal Auditor's office for FY2011/12. The remaining \$276,817 savings was transferred to the Economic Uncertainty Reserve.

Redistricting:

The 0.50 FTE Executive Assistant added to District 1 in FY2008/09 for redistricting was budgeted for six months consistent with Resolution 2008-423.

Department Budget Summary

Mayor/Council Budget Summary	FY2009/2010	FY2010/2011		FY2011/2012	Change
	Actuals	Approved	Amended	Approved	More/(Less) Approved/Amended
Funded Positions (FTE)	36.50	36.50	36.50	36.50	-
Budgeted Expenditures					
Employee Services	3,375,697	3,729,700	3,729,698	3,751,602	21,904
Labor/Supply Offset	6,844	(64,150)	(64,150)	(98,150)	(34,000)
Property	13,511	3,350	3,350	3,350	-
Service And Supplies	345,901	256,233	256,233	762,554	506,321
Total:	3,741,954	3,925,133	3,925,131	4,419,356	494,225
Funding Summary by Fund/Special District					
General Fund	2,736,355	2,705,767	2,705,765	3,031,475	325,710
Interdepartmental Service Fund	661,599	875,366	875,366	1,043,881	168,515
Risk Management	344,000	344,000	344,000	344,000	-
Total:	3,741,954	3,925,133	3,925,131	4,419,356	494,225

Division Budget Summary

Mayor Council Division Budgets	FY2009/2010	FY2010/2011		FY2011/2012	Change
	Actuals	Approved	Amended	Approved	More/(Less) Approved/Amended
Mayor Council	3,422,950	3,399,046	3,399,046	3,787,896	388,850
Independent Budget Analyst	-	-	-	-	-
Office of the City Auditor	319,004	526,087	526,087	631,460	105,374
Total:	3,741,954	3,925,133	3,925,133	4,419,356	494,224

Staffing Levels

Mayor Council Division FTEs	FY2009/2010	FY2010/2011		FY2011/2012	Change
	Actuals	Approved	Amended	Approved	More/(Less) Approved/Amended
Mayor Council	29.50	29.50	29.50	29.50	-
Independent Budget Analyst	3.00	3.00	3.00	3.00	-
Office of the City Auditor	4.00	4.00	4.00	4.00	-
Total:	36.50	36.50	36.50	36.50	-

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SECTION – 6
City Attorney

City Attorney

The mission of the Sacramento City Attorney's Office is to provide the highest quality legal services to the City of Sacramento.

The **City Attorney** serves as the legal advisor to the City Council, City Officers and Department staff, boards and commissions as well as the Sacramento Parking Authority, the Sacramento City Financing Authority, and Sacramento Regional Arts Facilities Financing Authority. The City Attorney's Office provides legal representation in criminal, civil and administrative litigation, renders advice and counsel, and prepares ordinances, resolutions, contracts, opinions and other legal documents for the City and the related entities. The City Attorney's Office is organized into three operational sections and administration.

- **Litigation:** The Litigation Section defends and prosecutes almost all cases on behalf of the City of Sacramento, and its officers and employees acting in the course and scope of employment.
- **Neighborhood Safety and Nuisance Abatement:** The Neighborhood Safety and Nuisance Abatement Section works collaboratively with the Code Enforcement division, Police, and other departments regarding City Code enforcement, social nuisance abatement and public safety issues, including prosecuting code violations through administrative, civil or criminal proceedings, and social nuisances through civil litigation and training and advising staff on enforcement matters.
- **Transactional/Advisory:** The Transactional/Advisory Section provides strategic support to the City Council's policymaking function by providing legal advice to the City Council and Charter Officers, and works closely with City departments and divisions providing ordinance drafting, contract negotiations and legal advice and counsel regarding a wide range of City issues, including development, land use, finance, utilities, public works projects, and public safety matters.
- **Administration:** The Administration Section develops and implements office policies and procedures; monitors overall office performance; prepares and administers the office budget; handles all personnel hiring and other personnel matters; assembles and analyzes office productivity data, including production of an annual report; and engages in long-range planning. The administration function of the office is performed under the direction of the City Attorney.

APPROVED BUDGET/STAFFING CHANGES

The City Attorney's budget was reduced by \$422,000, resulting in the following service level impacts:

Office-wide

- Reduction** Net General Fund savings \$200,000 due to 12 furlough days per year for all 46 CAO staff.
- Impact** Furloughs by the CAO attorneys will result in a total loss of attorney productivity equivalent to at least three attorney FTEs. This estimate is based upon 96 hours furlough plus the impacts of the Fair Labor Standards Act limitations causing the loss of hours worked per week exceeding 40 hours during a furlough period. CAO furloughs combined with the Police Department's elimination of the POP teams will likely require cessation of the Justice for Neighbors and PopLaw Programs, with no new cases added and existing cases dispositioned. As CAO workload is determined by outside factors beyond the CAO's control, such as lawsuits, third party and employee conduct, etc. this loss of attorney capacity may result in the need for the City to retain outside counsel at the expense of the department involved. Legal opinion issuance and contract and ordinance drafting and review times will be increased.
- Reduction** Net General Fund Savings of \$40,000 by eliminating 1.0 FTE LAN Administrator, net of alternative technology support costs.
- Impact** Through a cooperative arrangement with the Information Technology Department and performance of internal computer support services by a Paralegal who is temporarily working out of class, pending reclassification based upon the combined duties, the CAO's significant technology network should be adequately supported.
- Reduction** Net General Fund Savings of \$72,000 by eliminating 1.0 FTE legal secretary position.
- Impact** Current secretarial workloads should be managed by assignment reallocations.
- Reduction** Net General Fund Savings of \$100,000 by reducing Litigation funding by 50%.
- Impact** Unforeseen litigation costs not covered by the Risk Fund will have to be paid by the Department involved in the litigation.
- Revenue** Additional general fund revenue of \$10,000 for performance of legal services for the Sacramento Library Authority.
- Impact** None. Services already being performed.
-

Department Budget Summary

City Attorney Budget Summary	FY2009/2010	FY2010/2011		FY2011/2012	Change
	Actuals	Approved	Amended	Approved	More/(Less) Approved/Amended
Funded Positions (FTE)	49.00	48.00	48.00	46.00	(2.00)
Budgeted Expenditures					
Employee Services	6,071,308	6,292,851	6,292,851	6,027,729	(265,122)
Labor/Supply Offset	1,248	1,480	1,480	1,480	-
Property	893	8,500	8,500	8,934	434
Service And Supplies	367,136	527,307	527,307	403,074	(124,233)
Total:	6,440,585	6,830,138	6,830,138	6,441,217	(388,921)
Funding Summary by Fund/Special District					
General Fund	3,810,142	3,831,292	3,831,292	3,070,778	(760,514)
Interdepartmental Service Fund	1,972,246	2,339,471	2,339,471	2,711,064	371,593
Risk Management	471,112	471,112	471,112	471,112	-
Water Fund	187,085	188,263	188,263	188,263	-
Total:	6,440,585	6,830,138	6,830,138	6,441,217	(388,921)

Division Budget Summary

City Attorney Division Budgets	FY2009/2010	FY2010/2011		FY2011/2012	Change
	Actuals	Approved	Amended	Approved	More/(Less) Approved/Amended
City Attorney	6,344,017	6,630,138	6,630,138	6,341,217	(288,921)
Litigation	96,569	200,000	200,000	100,000	(100,000)
Total:	6,440,585	6,830,138	6,830,138	6,441,217	(388,921)

Staffing Levels

City Attorney Division FTEs	FY2009/2010	FY2010/2011		FY2011/2012	Change
	Actuals	Approved	Amended	Approved	More/(Less) Approved/Amended
City Attorney	49.00	48.00	48.00	46.00	(2.00)
Total:	49.00	48.00	48.00	46.00	(2.00)

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SECTION – 7
City Clerk

City Clerk

To provide an efficient, supportive and professionally managed City Clerk's Office operation for other municipal departments, government agencies, and the general public while focusing on service levels of the highest quality, and public employees of the highest caliber.

The **City Clerk** serves as the Clerk of the City Council and is responsible for the preparation of agendas, the recording and maintenance of all Council actions, and the preparation and filing of public notices.

- The City Clerk's Office is a service agency and the office through which the Council, City departments, as well as the public look for general information regarding the City.
- As the official records keeper for the City, the Clerk is responsible for the coordination and administration of all City records, documents, and public files.
- The City Clerk also advertises and receives bids, conducts all bid openings, maintains the City's municipal code and charter, receives all claims filed against the City, researches issues related to Council and Committee actions, maintains contract and agreement files, registers domestic partners, processes passport applications, registers lobbyists, manages online campaign filings and campaign finance submissions, administers City board and commission files, administers oaths of office, and serves as the official custodian of the City Seal.
- The City Clerk is also the Elections Officer for the City and the Filing Officer/Official for Fair Political Practices Commission requirements.

APPROVED BUDGET/STAFFING CHANGES

The City Clerk's budget was reduced by \$30,000, resulting in the following service level impacts:

Reduction A one-time transfer from the City Clerk's Technology Capital Improvement Program (CIP) A04000100 to the operating budget in the amount of \$30,000. Over this fiscal year, the services provided by the City Clerk's Office will be reviewed to determine what could be eliminated or reduced to reach \$30,000 in permanent cuts.

Impact Service impacts could include reduction and/or elimination of vendor services such as video streaming components, electronic campaign disclosure filings, off-site records storage, technological maintenance of the council chamber, reduction in operating hours to a 4/9 schedule (32 hour workweek), or elimination of full-time FTE.

In addition, the City Clerk's Office will be closed every Friday, which will impact the public's access to services. However, the move to extend office hours Monday through Thursday will increase the availability of staff as well as the total number of concentrated services hours devoted to customers.

Department Budget Summary

City Clerk Budget Summary	FY2009/2010	FY2010/2011		FY2011/2012	Change
	Actuals	Approved	Amended	Approved	More/(Less) Approved/Amended
Funded Positions (FTE)	11.00	10.00	10.00	10.00	-
Budgeted Expenditures					
Employee Services	954,419	965,736	965,736	989,435	23,699
Labor/Supply Offset	9,677	3,000	3,000	3,000	-
Property	19,829	16,000	16,000	16,000	-
Service And Supplies	260,002	419,898	419,898	418,698	(1,200)
Total:	1,243,927	1,404,634	1,404,634	1,427,133	22,499
Funding Summary by Fund/Special District					
General Fund	958,779	1,083,373	1,083,373	1,101,591	18,218
Interdepartmental Service Fund	285,148	321,261	321,261	325,542	4,281
Total:	1,243,927	1,404,634	1,404,634	1,427,133	22,499

Division Budget Summary

City Clerk Division Budgets	FY2009/2010	FY2010/2011		FY2011/2012	Change
	Actuals	Approved	Amended	Approved	More/(Less) Approved/Amended
City Clerk	1,168,185	1,232,789	1,232,789	1,255,288	22,499
Elections	75,742	171,845	171,845	171,845	-
Total:	1,243,927	1,404,634	1,404,634	1,427,133	22,499

Staffing Levels

City Clerk Division FTEs	FY2009/2010	FY2010/2011		FY2011/2012	Change
	Actuals	Approved	Amended	Approved	More/(Less) Approved/Amended
City Clerk	11.00	10.00	10.00	10.00	-
Total:	11.00	10.00	10.00	10.00	-

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SECTION – 8
City Manager

City Manager

The **City Manager** is the Chief Executive Officer of the City and provides the leadership and direction for the operation and management of all City departments. The City Manager is responsible for the enforcement of all laws and ordinances, coordination of all municipal programs and services, and making recommendations to the Mayor and City Council, as appropriate, concerning the operation, annual budget, and future needs of the City. The City Manager's Office provides for the effective implementation of the Mayor and City Council's policies and priorities. Functions of the City Manager's Office include:

- Assistant City Managers are responsible for oversight of operational and support departments, special projects, and working collaboratively and across boundaries to assist departments.
- The Public Information Office (PIO) facilitates communication with citizens, businesses, elected officials, media, and the City Manager's Office regarding City services and projects. In case of an emergency, the PIO helps disseminate and coordinate vital information to ensure public safety.
- Legislative Affairs provides oversight and coordination of local, state, and federal legislative activities including the Mayor and City Council's Law and Legislation Committee, as well as implementation of the Council-approved annual State and Federal Legislative Platform.
- E-Government's mission is to connect citizens seamlessly and transparently via the Web with government services and information, to communicate rapidly and effectively, and to realize substantial cost efficiencies for both government and citizens.
- Office of Emergency Services is responsible for citywide coordination of emergency preparedness planning, training, response, and recovery efforts.
- Office of Public Safety Accountability enhances relationships between the City's public safety departments and the community by providing an independent review of complaints involving public safety employees.

APPROVED BUDGET/STAFFING CHANGES

The City Manager's Office budget was reduced by \$125,000 and 1.0 FTE, resulting in the following service level impacts:

City Manager's Office

Reduction Net General Fund savings of \$125,000 and elimination of 1.0 FTE.

Impact The elimination of an Administrative Assistant will require the redistribution of department support assignments, increased workload for the remaining staff, and delays in responding to requests; reduced capacity to proactively manage the City's legislative program; reduced capacity to utilize specialized legislative advocacy services on critical City priorities; and reductions in services and supplies funding.

Department Budget Summary

City Manager Budget Summary	FY2009/2010	FY2010/2011		FY2011/2012	Change
	Actuals	Approved	Amended	Approved	More/(Less) Approved/Amended
Funded Positions (FTE)	20.00	16.00	16.00	15.00	(1.00)
Budgeted Expenditures					
Employee Services	2,700,128	2,476,603	2,476,604	2,390,515	(86,089)
Labor/Supply Offset	(21,661)	(20,894)	(20,894)	(20,894)	-
Property	16,782	16,826	16,826	16,826	-
Service And Supplies	639,863	570,773	570,773	510,373	(60,400)
Total:	3,335,112	3,043,308	3,043,309	2,896,820	(146,489)
Funding Summary by Fund/Special District					
General Fund	2,150,760	2,119,412	2,119,413	1,926,621	(192,792)
Interdepartmental Service Fund	1,067,345	923,896	923,896	970,199	46,303
Water Fund	117,007	-	-	-	-
Total:	3,335,112	3,043,308	3,043,309	2,896,820	(146,489)

Division Budget Summary

City Manager Division Budgets	FY2009/2010	FY2010/2011		FY2011/2012	Change
	Actuals	Approved	Amended	Approved	More/(Less) Approved/Amended
Office of Emergency Planning	273,608	312,997	312,998	315,911	2,913
Office of Government Affairs	918,752	793,166	793,167	634,596	(158,571)
Office of the City Manager	1,557,110	1,751,337	1,751,337	1,758,988	7,651
Office of Youth Development	415,413	-	-	-	-
Public Safety Accountability	170,229	185,807	185,807	187,325	1,518
Total:	3,335,112	3,043,308	3,043,309	2,896,820	(146,489)

Staffing Levels

City Manager Division FTEs	FY2009/2010	FY2010/2011		FY2011/2012	Change
	Actuals	Approved	Amended	Approved	More/(Less) Approved/Amended
Office of Emergency Planning	3.00	3.00	3.00	3.00	-
Office of Government Affairs	4.00	3.00	3.00	3.00	-
Office of the City Manager	9.00	9.00	9.00	8.00	(1.00)
Office of Youth Development	3.00	-	-	-	-
Public Safety Accountability	1.00	1.00	1.00	1.00	-
Total:	20.00	16.00	16.00	15.00	(1.00)

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SECTION – 9
City Treasurer

City Treasurer

Provide banking, investment, and debt financing services for and to protect the fiscal integrity of the City of Sacramento.

Under Article VI, §73 of the City Charter, the **City Treasurer** is responsible for the receipt, investment, disbursement, and safekeeping of all City funds. Additionally, City Council has provided that the City Treasurer shall also provide public finance and debt issuance services for the City. Typical functions of the department include:

- Manage all investments for the City, the Sacramento Housing and Redevelopment Agency (SHRA), the Sacramento Public Library Authority (SPLA), various trust funds, and the Sacramento City Employees' Retirement System (SCERS).
- Manage the cash flow for City, SCERS, SHRA, SPLA, and other trust funds between the bank and the investment pools to both gain interest earnings and provide liquidity.
- Conduct investment activity in compliance with laws and regulations while meeting all state and other investment reporting and cash flow requirements.
- Provide banking services for all City departments, Convention and Visitors Bureau, and Gifts to Share.
- Provide debt financing service for the City, providing funding for facility development, land purchases, and improvements. Analysis of alternative debt structures and other instruments, creation of financing authorities, analysis of the obligation the City assumes with debt financing, and other financial analysis are part of debt financing service.
- Continue dissemination and release of proper disclosure as mandated by City Code, California state law and federal and state securities laws (e.g. continuing disclosure reports, material events notices, investment earnings reports, etc.).
- Administration and coordination of activities related to \$970 million in outstanding City bond issues including: investor relations, rating agencies, active continuing disclosure, compliance with state and federal regulations, and monitoring of proceeds for arbitrage and covenant compliance.
- Provide prudent fiscal advice relative to special projects and matters considered by City Council.

APPROVED BUDGET/STAFFING CHANGES

The City Treasurer's Office was approved to further reduce net General Fund costs by increasing revenues by at least \$131,000:

Revenue Additional General Fund revenue of \$131,000 from increased fees for management of assessment and community facility district debt and an increase to the Treasury Pool management fee by 0.01 percent (one basis point).

In addition, a new vendor payment program is being implemented with the City's operating bank. Some vendor and contractor payments will be processed as if they were credit card transactions. The bank will share the credit card payment discount with the City. This will reduce City payments to vendors enrolled in the program. The cost reduction will be spread throughout the City funds.

FY2011/12 Approved Budget

Impact No cost reduction estimates from this source are included in the budget as the program has yet to be implemented.

Department Budget Summary

City Treasurer Budget Summary	FY2009/2010	FY2010/2011		FY2011/2012	Change
	Actuals	Approved	Amended	Approved	More/(Less) Approved/Amended
Funded Positions (FTE)	13.00	12.00	12.00	12.00	-
Budgeted Expenditures					
Employee Services	1,833,154	1,651,220	1,651,220	1,682,430	31,210
Labor/Supply Offset	138	350	350	350	-
Property	9,659	2,000	2,000	2,000	-
Service And Supplies	208,665	257,600	257,600	393,007	135,407
Total:	2,051,617	1,911,170	1,911,170	2,077,787	166,617
Funding Summary by Fund/Special District					
Assessment Bond Registration	74,240	-	50,000	185,407	135,407
College Square Cfd 2005-01	-	50,000	-	-	-
General Fund	1,955,727	1,782,070	1,782,070	1,881,671	99,601
Interdepartmental Service Fund	18,833	79,100	79,100	10,709	(68,391)
Natomas Central CFD 2006-02	2,816	-	-	-	-
Total:	2,051,617	1,911,170	1,911,170	2,077,787	166,617

Division Budget Summary

City Treasurer Division Budgets	FY2009/2010	FY2010/2011		FY2011/2012	Change
	Actuals	Approved	Amended	Approved	More/(Less) Approved/Amended
City Treasurer	2,051,617	1,911,170	1,911,170	2,077,787	166,617
Total:	2,051,617	1,911,170	1,911,170	2,077,787	166,617

Staffing Levels

City Treasurer Division FTEs	FY2009/2010	FY2010/2011		FY2011/2012	Change
	Actuals	Approved	Amended	Approved	More/(Less) Approved/Amended
City Treasurer	13.00	12.00	12.00	12.00	-
Total:	13.00	12.00	12.00	12.00	-

10

SECTION – 10

Community Development

Community Development

"We help build and preserve a great community."

The **Community Development Department** plans for the future growth, development, and prosperity of Sacramento; reviews and approves development applications and building permits; and responds to issues related to the health and safety code while ensuring well-maintained properties and preserving the existing housing stock.

Services within the Community Development Department include:

- Providing a vision for a great City.
- Leading citywide planning, development, and urban design efforts.
- Guiding public development for private investment.
- Protecting public safety through building permit and inspection services.
- Providing public counter operations for planning and building applications.
- Maintaining the health and safety of neighborhoods by responding to complaints regarding nuisance property, including junk and debris, abandoned vehicles, and zoning violations.
- Responding to complaints and performing inspections of substandard structures, monitoring vacant buildings, and performing environmental health inspections.
- Responding within 24-hours to reports of immediately dangerous structures, properties, or vehicles with potential threat to health and safety.
- Providing graffiti vandalism abatement services for public and private property and promoting graffiti prevention through education and awareness.
- Conducting proactive inspections under the Rental Housing Inspection Program to ensure healthy and safe housing and prevent deterioration of rental housing stock.
- Enforcing state and local health and safety codes to ensure safe and fair business operations, including tobacco retailer licensing, entertainment permits, taxi cabs, and outdoor vending.
- Conducting public hearings as part of the enforcement process for the Community Development Department as well as other City departments.

The Community Development Department consists of the Planning, Building, Code Compliance, and Administrative Services Divisions.

APPROVED BUDGET/STAFFING CHANGES

The Community Development Department was reduced by \$956,372, including the elimination of 8.0 filled FTE, 1.0 vacant FTE, and the move of 1.0 FTE from Economic Development. Since illegal dumping continues to be a prevalent issue in the City, funding for this program was also restored at an additional General Fund cost of \$400,000. In addition, it is anticipated that development and building activity will increase resulting in additional revenue of \$772,745. The total impact for the General Fund will result in the service level impacts listed on the following pages.

Annexation Projects

Reduction Net General Fund savings of \$124,376 and the elimination of 1.0 FTE.

Impact There will be a significant delay in the processing of complex and large annexation projects into the City. Additionally, support to other staff and loss of communication and connection may result in additional time and costs.

Environmental Processing

Reduction Net General Fund savings of \$148,892 and the elimination of 1.0 FTE.

Impact With the loss of strategic decision-making and risk-taking in environmental projects, time and costs may increase and accuracy may be affected of environmental documents that support current planning projects or private application driven projects. There may be significant delays on these same private projects.

Construction Plan Review

Reduction Net General Fund savings of \$155,344 and the elimination of 1.0 FTE.

Impact There may be delays in plan checking increasing from three weeks to four weeks.

Construction Building Inspections

Reduction Net General Fund savings of \$242,156 and the elimination of 2.0 FTE.

Impact Next-day inspections will be delayed up to two days due to the increased workload per inspector.

On-Street Vehicle Abatement

Reduction Net General Fund savings of \$140,523 and the elimination of 2.0 FTE.

Impact The response time to remove problem vehicles will increase from 17 days to 24 days. Additionally, customer service will be reduced and case processing time will increase.

Graffiti Abatement

Reduction Net General Fund savings of \$77,075 and the elimination of 1.0 FTE.

Impact Response to complaints of graffiti vandalism will increase from 7 days to 14 days.

Public Nuisance Abatement

Reduction Net General Fund savings of \$68,006 and the elimination of 1.0 FTE.

Impact Response time will increase for complaints regarding junk and debris, blight, and zoning land use violations from 7 days to 14 days. Customer service will be reduced and case processing time will increase.

Illegal Dumping

Increase The net General Fund increase will be \$400,000.

Impact Per Proposition 218, the Solid Waste Fund can no longer pay for this program. As a result, funding for this program was restored at an additional General Fund cost of \$400,000 as illegal dumping continues to be a prevalent issue in the City.

Increases

Impact Planning Entitlements: The net General Fund increase in revenues will be \$139,745. The number of current planning entitlements has been increasing steadily. It is anticipated that additional revenue will be generated from special use permits, rezone applications, and plan amendments.

Impact Building Inspection and Plan Review Activities: The net General Fund increase in revenues will be \$433,000. Construction activity is increasing and has been evidenced by an upward trend in revenue for both building inspections and construction plan review.

Impact Code Enforcement: The net General Fund increase in revenues will be \$200,000. Due to the number of vacant buildings cases, monitoring of these properties has continued to be a significant workload. The assessed penalties have continued to generate revenue, and it is expected that more will be generated in FY2011/12.

Department Budget Summary

Community Development Budget Summary	FY2009/2010	FY2010/2011		FY2011/2012	Change
	Actuals	Approved	Amended	Approved	More/(Less) Approved/Amended
Funded Positions (FTE)	196.50	169.50	173.50	165.50	(8.00)
Budgeted Expenditures					
Employee Services	20,615,397	18,228,936	17,617,918	16,980,188	(637,730)
Labor/Supply Offset	(909,030)	(1,280,361)	(1,280,361)	(1,270,361)	10,000
Property	139,861	88,445	88,445	88,445	-
Service And Supplies	2,420,140	3,296,160	3,320,113	3,687,410	367,297
Total:	22,266,368	20,333,180	19,746,115	19,485,682	(260,433)
Funding Summary by Fund/Special District					
Block Grant/Housing & Redev	275,724	250,000	250,000	250,000	-
Citywide Landscaping&Lighting Dist	156,681	156,807	156,807	267,868	111,061
Development Services Fund	(443,400)	(432,000)	(432,000)	(432,000)	-
General Fund	22,130,684	20,338,373	19,751,308	19,379,814	(371,494)
No Natomas Community Improv	-	20,000	20,000	20,000	-
Solid Waste Fund	100,000	-	-	-	-
Storm Drainage Fund	46,679	-	-	-	-
Total:	22,266,368	20,333,180	19,746,115	19,485,682	(260,433)

Division Budget Summary

Community Development Division Budgets	FY2009/2010	FY2010/2011		FY2011/2012	Change
	Actuals	Approved	Amended	Approved	More/(Less) Approved/Amended
Administration	2,457,508	3,220,046	3,141,380	3,240,539	99,159
Building	4,147,335	4,252,133	4,115,778	3,716,619	(399,159)
Code Enforcement	10,369,785	8,176,964	7,896,884	7,875,859	(21,025)
Customer Service	1,147,756	909,259	899,367	905,957	6,590
Planning	4,143,984	3,774,778	3,692,706	3,746,709	54,003
Total:	22,266,368	20,333,180	19,746,115	19,485,682	(260,433)

Staffing Levels

Community Development Division FTEs	FY2009/2010	FY2010/2011		FY2011/2012	Change
	Actuals	Approved	Amended	Approved	More/(Less) Approved/Amended
Administration	24.50	29.50	30.50	29.50	(1.00)
Building	33.00	30.00	30.00	28.00	(2.00)
Customer Service	9.00	7.00	7.00	7.00	-
Planning	40.00	39.00	39.00	40.00	1.00
Code Enforcement	90.00	64.00	67.00	61.00	(6.00)
Total:	196.50	169.50	173.50	165.50	(8.00)

11

SECTION – 11
Convention, Culture and Leisure

Convention, Culture and Leisure

To promote and preserve our unique culture and heritage by delivering accessible arts, leisure and education experiences to enrich people's lives and enhance the Sacramento community and the metropolitan region.

The **Convention, Culture and Leisure Department** provides the following operations:

- Sacramento Convention Center Complex
- Capital City Golf
- Sacramento Marina
- Sacramento Zoo
- Fairytale Town
- Discovery Museum Science and Space Center
- Sacramento History Museum
- Crocker Art Museum
- Center for Sacramento History
- Historic City Cemetery
- Sacramento Metropolitan Arts Commission
- Old Sacramento Historic District

These operations are supported by the Community Center Enterprise Fund, Marina Enterprise Fund, Golf Special Revenue Fund, General Fund, and partnerships with non-profit organizations and the County of Sacramento. Combined attendance exceeds four million annually, drawing from the community, region, and beyond.

APPROVED BUDGET/STAFFING CHANGES

The Convention, Culture, and Leisure Department budget was reduced by \$401,136; this includes \$295,446 allocated throughout the Department, the elimination of 2.0 FTE, and \$105,690 allocated to the Arts Stabilization program. The reductions and impacts are as follows:

Center for Sacramento History

Reduction Net General Fund savings of \$117,498 and the elimination of 1.0 FTE.

Impact The reduction of the Center for Sacramento History's History and Science Manager will result in redistribution of management duties by consolidating the management of Old Sacramento Historic District and the Center for Sacramento History.

Crocker Art Museum

Reduction Net General Fund savings of \$64,696.

Impact A reduction to the City's support to the Crocker Art Museum will result in the reduction of public hours.

Operation of City Golf Courses

Reduction: Net General Fund savings of approximately \$500,000 annually will be achieved with the implementation of fully contracting out Golf Course operations. Currently, all services, except maintenance, are under a long-term contract. The oversaturation of golf courses, national and regional downward trend in golf, and the continuing infrastructure requirements have caused a fiscal structural imbalance now impacting the City's General Fund by upwards of \$500,000 to fill the gap of reduced golf revenue. Contracting out golf maintenance will result in a loss of 58.36 FTE, 38.0 of which are filled by career and non-career employees.

Impact: While the Net General Fund Budget is \$52,469, the actual impact to the General Fund may be as high as \$500,000. Contracting out Golf maintenance will result in a loss of 58.36 budgeted FTE and a reduction in reliance on the City's General Fund of \$500,000. Upon City Council approval of contracting out the remaining portions of Golf operations, contract negotiations will ensue with the goal of City Council approval of an operational contract in late fall 2011. The fall City Council report will include the specific fiscal reductions and FTE impacted by the new contract.

Sacramento Zoo

Reduction Net General Fund savings of \$28,475.

Impact A reduction in the City's support to the Sacramento Zoo will limit the resources for facility maintenance and repairs at the Zoo. If the Zoo is not well maintained, this could have a negative effect on the 2012 accreditation inspection from the Association of Zoos and Aquariums.

Sacramento Metropolitan Arts Commission

Reduction Net General Fund savings of \$15,000 and the elimination of 1.0 FTE.

Impact Reductions to the Metropolitan Arts division's administrative support will result in the redistribution of Commission support and other administrative functions.

Miller Park Boat Ramp Dredging

Reduction Net General Fund savings of \$10,000.

Impact A reduction to the Miller Park Boat Ramp Dredging budget will result in the City relying on annual user fees collected and the balance in the CIP for annual dredging to keep the boat ramp open to the public.

Discovery Museum Science and Space Center

Reduction Net General Fund savings of \$5,308.

Impact A reduction in the City's support to the Discovery Museum Science and Space Center will result in the reduction of outreach programs for underserved schools.

Fairytale Town

Reduction Net General Fund savings of \$2,000.

Impact A reduction in the City’s support to Fairytale Town will limit the resources for facility repairs at Fairytale Town.

Arts Stabilization

Reduction Net General Fund savings of \$105,690.

Impact Support of the City’s partners was reduced by 20%. There will be a reduction of \$41,366 to the operating support for the Sacramento Metropolitan Arts Commission, which will limit the Commission’s ability to provide art programs throughout the City; a reduction of \$64,324 to the City’s contribution to the Cultural Arts Awards which will limit support to local arts organizations.

Department Budget Summary

Convention, Culture & Leisure Budget Summary	FY2009/2010		FY2010/2011		FY2011/2012	Change
	Actuals	Approved	Amended	Approved	Approved/Amended	
Funded Positions (FTE)	206.21	196.14	196.14	194.14	(2.00)	
Budgeted Expenditures						
Debt Service	704,469	604,467	604,467	604,468	1	
Employee Services	12,319,681	13,822,326	13,453,656	13,521,065	67,409	
Labor/Supply Offset	851,947	438,848	438,848	468,124	29,276	
Operating Transfers	1,532,060	1,796,400	1,796,400	1,674,500	(121,900)	
Property	111,910	436,601	436,601	472,815	36,214	
Service And Supplies	8,903,601	9,925,922	9,912,754	9,916,044	3,290	
Total:	24,423,668	27,024,564	26,642,726	26,657,016	14,290	
Funding Summary by Fund/Special District						
Community Center Fund	13,079,407	14,171,880	13,992,240	14,061,221	68,981	
Fairytale Town	59,578	50,000	50,000	50,000	-	
General Fund	5,037,559	5,011,675	4,822,234	4,721,257	(100,977)	
Golf Fund	4,021,022	5,871,541	5,871,541	5,914,861	43,320	
H Street Theater Fund	3,102	45,000	45,000	45,000	-	
Old Sac Market	34,701	39,000	39,000	39,000	-	
Old Sacto Maint Dist	65,556	65,556	67,387	67,387	-	
Sacramento Marina Fund	1,709,791	1,769,912	1,755,324	1,708,290	(47,034)	
START	60	-	-	-	-	
Storm Drainage Fund	1,256	-	-	-	-	
Zoo Fund	411,635	-	-	50,000	50,000	
Total:	24,423,668	27,024,564	26,642,726	26,657,016	14,290	

Division Budget Summary

Convention, Culture & Leisure Division Budgets	FY2009/2010	FY2010/2011		FY2011/2012	Change
	Actuals	Approved	Amended	Approved	More/(Less) Approved/Amended
CCL Administration	1,589,484	1,739,994	1,678,558	1,672,674	(5,884)
Convention Center Complex	11,238,162	12,332,799	12,172,594	12,237,459	64,865
Crocker Art Museum	1,456,721	1,850,714	1,841,577	1,787,248	(54,329)
Discovery Museum Science Cntr	236,004	236,732	243,849	238,541	(5,308)
Fairytale Town	82,398	64,245	64,245	62,245	(2,000)
Golf	4,199,662	6,027,305	5,924,010	5,914,861	(9,149)
Metro Arts Commission	766,401	406,582	389,389	422,108	32,719
Old City Cemetery	99,797	99,917	96,837	108,566	11,729
Old Sacramento	1,238,191	1,227,803	1,211,520	1,328,305	116,785
Sacramento Archives	520,750	525,702	516,823	407,713	(109,110)
Sacramento History Museum	239,714	236,733	236,733	236,733	-
Sacramento Marina	1,709,833	1,732,812	1,718,224	1,671,190	(47,034)
Sacramento Zoo	1,046,552	543,228	548,367	569,374	21,007
Total:	24,423,668	27,024,564	26,642,726	26,657,016	14,290

Staffing Levels

Convention, Culture & Leisure Division FTEs	FY2009/2010	FY2010/2011		FY2011/2012	Change
	Actuals	Approved	Amended	Approved	More/(Less) Approved/Amended
CCL Administration	10.00	10.00	10.00	10.00	-
Convention Center Complex	83.15	83.15	83.15	83.15	-
Crocker Art Museum	6.00	6.00	6.00	6.00	-
Golf	60.36	59.36	59.36	59.36	-
Metro Arts Commission	12.00	10.00	10.00	9.00	(1.00)
Old City Cemetery	1.50	1.00	1.00	1.00	-
Old Sacramento	11.90	8.83	8.83	8.83	-
Sacramento Archives	4.50	4.00	4.00	3.00	(1.00)
Sacramento Marina	7.80	7.80	7.80	7.80	-
Sacramento Zoo	9.00	6.00	6.00	6.00	-
Total:	206.21	196.14	196.14	194.14	(2.00)

12

SECTION – 12
Economic Development

Economic Development

Building On Our History - Creating The Place To Be.

The role of the **Economic Development Department** is multi-fold. The Department is the advocate for the business community in the City of Sacramento. It markets, facilitates, and financially assists targeted private investment and development within the City of Sacramento, and seeks redevelopment opportunities that will revitalize the Merged Downtown and Richards Boulevard Redevelopment Project Areas. There are two operational divisions within Economic Development: Citywide Development and Downtown Development.

Citywide Development is focused on development outside the Downtown Sacramento core. The focus includes:

- Business recruitment
- Business retention and expansion
- Small business outreach
- Revitalization of targeted commercial corridors
- Economic development policy
- Development opportunity project management
- International trade investments
- Revolving loan funds

Downtown Development focuses on redevelopment and revitalization of the Downtown Sacramento core including the Richards Boulevard Redevelopment Project Areas and the Railyards. Specific areas of focus include:

- The Sacramento River waterfront
- Downtown housing
- New hotel development to support tourism and the Sacramento Convention Center
- Retail, entertainment, and cultural arts facilities
- New commercial and office projects
- Public area beautification
- Economic development legislation

APPROVED BUDGET/STAFFING CHANGES

The Economic Development Department was reduced by \$707,406 including the elimination of 3.0 filled FTE. These reductions also include the reassignment of the Department's Public Information Officer to the Community Development Department and the unfunding of 2.0 FTE Senior Project Managers and 1.0 FTE Accounting Technician. This reduction will result in the following service level impacts:

Employment Opportunities

Reduction Net General Fund savings of \$35,000.

Impact Reduced capability to link employers with job seekers and increase City employment rate.

City Memberships and Sponsorships

Reduction Net General Fund savings of \$59,000.

Impact Reduction in magnitude of City memberships and sponsorships with regional partners providing various resources such as retention, outreach, and attraction efforts. These partners potentially include Sacramento Clean Energy, California Association for Local Economic Development, International Council of Shopping Centers, Midtown Business Association, and Ethnic Chambers of Commerce.

Small Business Assistance

Reduction Net General Fund savings of \$40,000.

Impact Elimination of the Small Business Development and Advisory Board resulted in a redeployment of existing City resources to more directly address the needs of the Sacramento small business community.

Citywide Marketing Efforts

Reduction Net General Fund savings of \$171,310 and the transfer of 1.0 FTE to the Community Development Department.

Impact Reduced marketing, materials, and collateral for business attraction, retention, and expansion efforts.

Investment and Job Creation Projects

Reduction Net General Fund savings of \$331,030 and the elimination of 2.0 FTE.

Impact Delay in advancing development projects including the:

- 65th Street and Power Inn Opportunity Area
- Cal Expo/Point West Opportunity Area
- Raley Boulevard Industrial Project Area
- Central City Project Area

Customer Service

Reduction Net General Fund savings of \$71,066 and the elimination of 1.0 FTE.

Impact Restructure of Customer Service delivery; significant increase in response time to public inquiries and processing of department administrative functions.

Department Budget Summary

Economic Development Budget Summary	FY2009/2010	FY2010/2011		FY2011/2012	Change
	Actuals	Approved	Amended	Approved	More/(Less) Approved/Amended
Funded Positions (FTE)	21.00	18.00	18.00	14.00	(4.00)
Budgeted Expenditures					
Employee Services	2,350,341	2,050,063	2,046,876	1,669,147	(377,729)
Labor/Supply Offset	(3,749)	2,856	2,856	2,856	-
Property	-	2,000	2,000	2,000	-
Service And Supplies	1,753,366	1,761,462	1,761,462	1,481,466	(279,996)
Total:	4,099,958	3,816,381	3,813,194	3,155,469	(657,725)
Funding Summary by Fund/Special District					
General Fund	3,959,015	3,792,381	3,789,194	3,155,469	(633,725)
Interdepartmental Service Fund	140,943	24,000	24,000	-	(24,000)
Total:	4,099,958	3,816,381	3,813,194	3,155,469	(657,725)

Division Budget Summary

Economic Development Division Budgets	FY2009/2010	FY2010/2011		FY2011/2012	Change
	Actuals	Approved	Amended	Approved	More/(Less) Approved/Amended
Administration	132,430	108,653	108,652	75,701	(32,951)
Citywide Development	2,784,202	2,730,802	2,727,614	2,293,930	(433,684)
Downtown Development	1,183,325	976,927	976,928	785,839	(191,089)
Total:	4,099,958	3,816,381	3,813,194	3,155,469	(657,725)

Staffing Levels

Economic Development Division FTEs	FY2009/2010	FY2010/2011		FY2011/2012	Change
	Actuals	Approved	Amended	Approved	More/(Less) Approved/Amended
Administration	1.00	1.00	1.00	1.00	-
Citywide Development	14.00	11.00	11.00	8.00	(3.00)
Downtown Development	6.00	6.00	6.00	5.00	(1.00)
Total:	21.00	18.00	18.00	14.00	(4.00)

13

SECTION – 13
Finance

Finance

The mission of the Finance Department is to educate, inform, and provide excellent internal and external customer service with integrity, efficiency, and quality.

The **Finance Department** is responsible for overseeing the financial management of the City. The Finance Department currently has 74.0 funded full time equivalent (FTE) positions and provides accounting, budgeting, public facilities financing, billing, collection, parking citation, and revenue collection services. Internal services and programs include strategic planning and policy analysis. Functions of the Finance Department include:

- Administration provides centralized administrative support to the goals, objectives, policies and priorities for the department.
- The Accounting Division processes payments to vendors, as well as paychecks and reimbursements for work-related expenses for City employees, produces various annual reports, and manages special districts.
- The Budget Office assists departments with managing operating and capital improvement program budgets, coordinates and manages the development of the City Manager's annual proposed and approved operating and capital improvement program budgets, and assists with a variety of citywide special projects and assignments.
- The Revenue Division coordinates billing and collection of major taxes, fees, and citations citywide and full payment of fees; audits and enforces a variety of City codes to ensure compliance; and processes and issues business and operating permits.

APPROVED BUDGET/STAFFING CHANGES

The Finance Department Revenue Division budget was increased by \$592,000 and 2.0 FTE as follows:

Revenue Division – Delinquent Collections

Addition Net General Fund revenue increase of \$592,000 and the addition of 2.0 FTE.

Impact The additional staff will concentrate on collecting delinquent accounts for various City programs that will result in an estimated \$750,000 increase in revenue to the General Fund once the program is fully operational.

Department Budget Summary

Finance Budget Summary	FY2009/2010	FY2010/2011		FY2011/2012	Change
	Actuals	Approved	Amended	Approved	More/(Less) Approved/Amended
Funded Positions (FTE)	75.50	71.00	72.00	74.00	2.00
Budgeted Expenditures					
Employee Services	6,058,875	6,076,746	5,951,114	6,271,760	320,646
Labor/Supply Offset	(157,317)	(263,632)	(379,314)	(1,034,632)	(655,318)
Property	11,728	17,000	17,000	17,000	-
Service And Supplies	2,254,919	2,541,070	2,767,350	2,287,950	(479,400)
Total:	8,168,206	8,371,185	8,356,150	7,542,078	(814,072)
Funding Summary by Fund/Special District					
12th Street Maint Benefit Area	3,677	2,983	2,941	2,941	-
Assessment Bond Registration	342,436	164,700	164,700	44,293	(120,407)
Citywide Landscaping & Lighting Dist	286,391	253,779	253,779	236,759	(17,020)
Del Paso Bid	46,182	-	-	-	-
Del Paso Nuevo Landscaping CFD	6,153	4,195	6,153	6,153	-
Del Paso Prop & Business Imprv	3,602	8,146	8,034	8,034	-
Downtown Plaza Bid	107,337	-	-	-	-
Downtown Sacramento Mgmt Dist	4,847	8,643	8,337	8,337	-
Franklin Blvd Bid	42,045	-	-	-	-
Franklin Boulevard Pbid	6,539	3,675	3,527	3,527	-
General Fund	4,451,414	5,231,680	5,106,047	4,223,270	(882,777)
Greater Broadway PBID	6,329	5,228	5,012	5,012	-
Interdepartmental Service Fund	2,004,883	2,031,275	2,031,275	2,237,407	206,132
Laguna Creek Maint District	21,100	26,770	24,767	24,767	-
Mack Road PBID	-	-	9,161	9,161	-
Midtown Sacramento PBID	11,368	6,668	6,192	6,192	-
N Nat Landscap 99-02	41,151	37,510	41,151	41,151	-
N Natomas Lands Cfd 3	37,279	32,005	37,279	37,279	-
N Natomas Transp Mgmt Assoc	159,707	36,597	159,707	159,707	-
Natomas Central CFD 2006-02	64,919	11,735	11,735	11,735	-
Neighborhood Alley Maint Cfd	3,482	3,459	3,482	3,482	-
Neighborhood Lighting Dist	9,582	10,588	9,017	9,017	-
Neighborhood Park Maint CFD	44,612	64,531	44,612	44,612	-
Neighborhood Water Quality Dst	9,503	11,359	10,862	10,862	-
Northside Subdiv Maint Dist	3,443	3,979	3,867	3,867	-
Oak Park PBID	2,650	6,807	6,619	6,619	-
Old Sacramento Bid	124,529	-	-	-	-
Old Sacto Maint Dist	2,004	4,175	2,652	2,652	-
Power Inn Area Prop & Business	8,660	6,219	5,648	5,648	-
Power Inn Rd Md 2003-01	5,118	3,744	3,718	3,718	-
Sacramento Tourism Bid	40,759	40,000	40,000	40,000	-
Special District Info/Rpt Sys	51,728	147,993	147,993	147,993	-
Stockton Blvd BIA	58,834	-	-	-	-
Stockton Blvd Pbid	3,620	4,874	4,647	4,647	-
Subdiv Landscaping Maint Dist	33,271	27,719	24,591	24,591	-
Sutter Business Imprvmt Area	97,008	150,000	150,000	150,000	-
The River District PBID	5,364	5,669	5,161	5,161	-
Village Garden N.-Mtce Dist #1	4,486	1,677	-	-	-
Willow creek Assmnt Md	5,584	7,788	6,874	6,874	-
Willow creek Landscaping Cfd	6,609	5,015	6,610	6,610	-
Total:	8,168,206	8,371,185	8,356,150	7,542,078	(814,072)

Division Budget Summary

Finance Division Budgets	FY2009/2010	FY2010/2011		FY2011/2012	Change
	Actuals	Approved	Amended	Approved	More/(Less) Approved/Amended
Accounting	3,251,370	3,328,575	3,411,262	3,439,157	27,895
Budget Office	752,135	965,559	965,558	968,936	3,378
Finance Administration	345,469	378,337	378,336	403,046	24,710
Revenue	3,819,233	3,698,714	3,600,994	2,730,939	(870,055)
Total:	8,168,206	8,371,185	8,356,150	7,542,078	(814,072)

Staffing Levels

Finance Division FTEs	FY2009/2010	FY2010/2011		FY2011/2012	Change
	Actuals	Approved	Amended	Approved	More/(Less) Approved/Amended
Accounting	30.00	28.00	28.00	28.00	-
Budget Office	6.00	6.00	6.00	6.00	-
Finance Administration	2.00	2.00	2.00	2.00	-
Revenue	37.50	35.00	36.00	38.00	2.00
Total:	75.50	71.00	72.00	74.00	2.00

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SECTION – 14
Fire

Fire

Committed to excellence in enhancing and protecting life, property and the environment.

The **Fire Department** first began serving the citizens of Sacramento in 1850 as a volunteer organization. In 1872, the Department became the first paid professional fire department west of the Mississippi. The Department responds to many types of emergencies including fires, emergency medical calls, hazardous materials incidents, and specialized rescues, such as water, vertical, and confined space and animal rescues. The Department provides fire code enforcement, public education, and fire investigation.

The Fire Department is headed by a Fire Chief appointed by the City Manager and is divided into three offices:

- Office of the Fire Chief: Responsible for fiscal management, special projects, and community services.
- Office of Operations: Responsible for management of emergency response resources including shift operations, emergency medical services, and special operations.
- Office of Administrative Services: Responsible for providing support to operational personnel through the management/implementation of programs that include: fire prevention activities, training, technical services, human resources, and fire infrastructure.

APPROVED BUDGET/STAFFING CHANGES

The budget for the Fire Department includes the addition of an Engine Company to provide service to North Natomas, the conversion of 1.0 FTE into 2.0 FTE (net zero change), the elimination of 65.0 FTE, and the elimination of select specific specialty responses. Staffing reductions will be managed by browning out four additional fire companies for a total of six per day, reducing staffing to three persons on two more fire companies for a total of three, the elimination of four administrative staff positions and specialty assignment pay that correspond to the elimination of that specialty response.

The Fire budget was reduced by \$9,108,000 and 65.0 FTE. In order to provide staffing for Fire Station 43 in North Natomas, the budget includes the addition of a fire company.

Service Level Impacts

Fire Company Brownouts

Reduction Net General Fund savings of \$7,127,300 and the elimination of 53.0 FTE.

Impact Implementation of four additional fire company (engine or truck) brownouts throughout the City for a total of six brownouts, which may result in an increase of citywide response times of up to 2 minutes, and in-district response time increase of up to 2 ½ minutes.

Three Person Fire Companies

Reduction Net General Fund savings of \$992,830 and the elimination of 8.0 FTE.

Impact Reduce staffing on two more fire companies to three person staffing for a total of three, which will result in an approximate 25% reduction of abilities/capabilities for these companies as first arriving units to an emergency.

Boat Rescue Response

Reduction Net General Fund savings of \$83,000.

Impact Eliminate Rescue Boat response, resulting in no Fire response to water rescue on the river. This response will default to the Sacramento County Sheriff's office.

Specialized Rescue Response

Reduction Net General Fund savings of \$189,500.

Impact Eliminate Specialized Rescue Response, resulting in no Fire response to high angle and other technical type rescues.

Hazardous Materials Response

Reduction Net General Fund savings of \$192,520 and the elimination of 1.0 FTE.

Impact Reduce emergency Hazardous Materials response by 50% resulting in increased response times, longer time on scene for Hazardous Materials type response, and a greater dependency on outside agencies. Eliminating one of two Hazardous Materials administrative captain positions will result in 50% less oversight, response, and training capabilities related to the Hazardous Materials program.

Administrative Captains

Reduction Net General Fund savings of \$522,850 and the elimination of 3.0 FTE.

Impact Eliminate three additional Administrative Captain positions:

- Training captain will result in a 50% reduction of ability to facilitate and implement necessary training for the Fire department.
- Company Inspection System (CIS) captain will result in no oversight and coordination of this program.
- Public Information Officer (PIO) captain will result in elimination of the coordinated provision of information and programs to the media and the public.

Addition of One Fire Company for North Natomas (Station 43)

Addition Net General Fund cost of \$1,984,695 and the addition of 15.0 FTE

Impact The Fire Company for the new North Natomas station will provide fire emergency response capabilities to the community west of Interstate 5.

Additional Information

The Fire Department has been awarded by the federal government the Staffing for Adequate Fire and Emergency Response (SAFER) grant which will provide two years of funding (for a total of \$5.6 million) to restore 27.0 FTEs that have been previously eliminated due to budget reductions. On June 7, 2011, the City Council authorized the acceptance of the SAFER grant (Resolution 2011-332), thereby restoring 27.0 FTE firefighter positions.

Department Budget Summary

Fire Budget Summary	FY2009/2010 Actuals	FY2010/2011 Approved	FY2010/2011 Amended	FY2011/2012 Approved	Change More/(Less) Approved/Amended
Funded Positions (FTE)	632.00	611.00	638.00	589.00	(49.00)
Budgeted Expenditures					
Debt Service	424,062	420,730	420,730	422,865	2,135
Employee Services	87,114,445	88,046,580	87,998,735	87,824,506	(174,229)
Labor/Supply Offset	(767,133)	(934,828)	(935,228)	(3,834,660)	(2,899,432)
Property	399,652	1,263,213	1,663,203	1,396,843	(266,360)
Service And Supplies	9,204,948	9,721,590	9,721,990	10,147,322	425,332
Total:	96,375,974	98,517,285	98,869,430	95,956,876	(2,912,554)
Funding Summary by Fund/Special District					
General Fund	95,875,974	98,017,285	98,369,430	95,456,876	(2,912,554)
Risk Management	500,000	500,000	500,000	500,000	-
Total:	96,375,974	98,517,285	98,869,430	95,956,876	(2,912,554)

Division Budget Summary

Fire Division Budgets	FY2009/2010	FY2010/2011		FY2011/2012	Change
	Actuals	Approved	Amended	Approved	More/(Less) Approved/Amended
Office of Admin. Services	12,613,696	13,695,766	14,076,834	14,047,304	(29,530)
Office of Operations	82,499,526	83,081,969	83,072,909	80,380,649	(2,692,260)
Office of the Fire Chief	1,262,752	1,739,550	1,719,687	1,528,923	(190,764)
Total:	96,375,974	98,517,285	98,869,430	95,956,876	(2,912,554)

Staffing Levels

Fire Division FTEs	FY2009/2010	FY2010/2011		FY2011/2012	Change
	Actuals	Approved	Amended	Approved	More/(Less) Approved/Amended
Office of Admin. Services	54.00	50.00	50.00	48.00	(2.00)
Office of Operations	567.00	551.00	578.00	532.00	(46.00)
Office of the Fire Chief	11.00	10.00	10.00	9.00	(1.00)
Total:	632.00	611.00	638.00	589.00	(49.00)

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SECTION – 15
General Services

General Services

We value and recognize each other as one team committed to excellence with integrity as our foundation.

The **Department of General Services** provides:

- Sacramento City 311 – call center operations
- Animal Care Services – enforcement, adoption, and education
- Facilities and Real Property Management – facility maintenance, design and construction, real estate, and mailing services
- Fleet Services – purchases, maintenance, and management
- Procurement Services – contract services, and procurement standards and compliance

APPROVED BUDGET/STAFFING CHANGES

The Department of General Services revenue budget was reduced by \$420,000, the expenditure budget was reduced by \$2,543,541, and 22.50 FTE were eliminated as follows:

Facilities Maintenance – Preventive maintenance, daily repairs, and corrective work

Reduction Net General Fund savings of \$840,286 and the elimination of 6.0 FTE.

Impact A potential for increased failures in City facilities, as well as slower response time to customer requests. The reduction in FTE will mean that remaining staff will have to assume additional responsibilities, and will result in the consolidation of the Paint and Carpenter shops. The net reduction noted above includes the addition of \$133,170 for 1.0 FTE Senior HVAC Systems Mechanic and operations and maintenance funding for facilities brought on line through the Community Reinvestment Capital Improvement Program (CRCIP).

Real Estate - Asset and property management, and facilities planning

Reduction Net General Fund savings of \$134,430.

Impact A reduced capacity for unfunded project work such as right of way, property acquisitions, appraisals/reviews, facility improvements, project feasibility analysis and research.

Animal Care Services – Shelter and administration

Reduction Net General Fund savings of \$161,420 and the elimination of 1.50 FTE.

Impact Reduced funding for the Animal Care volunteer program resulting in less community outreach for adoptions, less oversight of volunteers, longer training time for volunteers, and less coordination between volunteers and staff. In addition, administrative support staff will be reorganized to achieve operational efficiencies at a reduced cost to the General Fund.

Procurement Services – Administration

Reduction Net General Fund savings of \$107,890 and the elimination of 1.0 FTE.

Impact Remaining staff will have to assume additional responsibilities, which will reduce the department’s ability to address eCAPS related projects and issues, and customer requests in a timely manner.

Office of the Director – Administration

Reduction Net General Fund savings of \$200,776 and the elimination of 1.0 FTE.

Impact Fewer staff to support department-wide administrative functions, and a reduced capacity to respond to service requests from other City departments.

Fleet Management – Ready line services for the Police Department

Reduction The Police Department’s decision to eliminate this program reduces Fleet Fund revenue by \$420,000, which results in a Fleet Fund expenditure reduction of \$420,000 and the elimination of 5.0 FTE.

Impact Fleet Management will no longer provide staffing at 300 Richards Boulevard to prepare police vehicles for daily use. Fleet Maintenance shops at the Kinney and Rooney Police Substations will reduce hours of operation. In order to provide sufficient fleet maintenance and repair coverage in a safe working environment for the Police Department, Fleet Management proposes to reduce operations from seven days a week to five days a week at the Kinney Substation (Tuesday – Saturday) and at the Rooney Substation (Sunday – Thursday). The Sutter’s Landing fleet maintenance shop will remain open Monday – Friday to service and repair Police patrol vehicles.

Fleet Management – Body and Paint Shop operations

Reduction Net Fleet Fund savings of \$280,520 and the elimination of 3.0 FTE.

Impact Body and paint work will be outsourced using existing contracts, thereby reducing ongoing costs to Fleet Management customer departments and providing future cost avoidance related to mandated regulatory upgrades to the paint booth.

Fleet Management – Continuous improvement and re-engineering efficiencies

Reduction Net Fleet Fund savings of \$398,219 and the elimination of 5.0 FTE.

Impact Due to the significant efficiencies achieved from the department administrative support reorganization and Fleet Management technology system enhancements, no direct service level impacts are anticipated as a result of this budget reduction.

Department Budget Summary

General Services Budget Summary	FY2009/2010	FY2010/2011		FY2011/2012	Change
	Actuals	Approved	Amended	Approved	More/(Less) Approved/Amended
Funded Positions (FTE)	257.00	247.00	247.00	224.50	(22.50)
Budgeted Expenditures					
Debt Service	(424,062)	(420,730)	(420,730)	(422,865)	(2,135)
Employee Services	21,778,791	21,968,003	21,585,503	20,120,577	(1,464,926)
Labor/Supply Offset	(5,003,536)	(4,145,860)	(4,145,860)	(4,168,634)	(22,774)
Operating Transfers	233,937	-	-	-	-
Property	13,607,073	13,476,160	13,595,188	13,843,690	248,502
Service And Supplies	26,686,352	24,161,221	24,161,221	25,213,573	1,052,352
Total:	56,878,554	55,038,794	54,775,322	54,586,341	(188,981)
Funding Summary by Fund/Special District					
Cal Epa Fund	7,880,425	7,701,630	7,701,630	7,701,630	-
Community Center Fund	2,788	2,012	2,012	1,327	(685)
Fleet Management	34,208,796	33,196,902	33,135,353	34,367,934	1,232,581
Gas Tax 2106	142,525	158,935	158,935	59,841	(99,094)
Gas Tax 2107	211,992	83,088	83,088	83,088	-
General Fund	11,735,193	11,442,582	11,240,659	9,637,609	(1,603,050)
Interdepartmental Service Fund	2,048,471	1,747,752	1,747,752	2,050,926	303,174
Parking Fund	12,364	24,893	24,893	21,631	(3,262)
Solid Waste Fund	356,709	401,709	401,709	548,937	147,228
Storm Drainage Fund	29,105	29,105	29,105	14,329	(14,776)
Wastewater Fund	60,483	60,483	60,483	23,058	(37,425)
Water Fund	189,703	189,703	189,703	76,031	(113,672)
Total:	56,878,554	55,038,794	54,775,322	54,586,341	(188,981)

Division Budget Summary

General Services Division Budgets	FY2009/2010	FY2010/2011		FY2011/2012	Change
	Actuals	Approved	Amended	Approved	More/(Less) Approved/Amended
Animal Care Services	3,091,677	3,064,199	3,084,279	2,927,171	(157,108)
Facilities & Real Prop Mgmt	15,240,245	14,987,249	14,858,130	14,008,325	(849,805)
Fleet Management	34,203,584	33,196,902	33,135,353	34,367,934	1,232,581
Office of the Director	1,377,055	1,214,674	1,204,975	1,007,336	(197,639)
Procurement Services	1,032,373	692,691	687,085	578,140	(108,945)
Sacramento City 311	1,933,620	1,883,078	1,805,500	1,697,436	(108,064)
Total:	56,878,554	55,038,794	54,775,322	54,586,341	(188,981)

Staffing Levels

General Services Division FTEs	FY2009/2010	FY2010/2011		FY2011/2012	Change
	Actuals	Approved	Amended	Approved	More/(Less) Approved/Amended
Animal Care Services	32.00	32.00	33.00	31.50	(1.50)
Facilities & Real Prop Mgmt	76.00	70.00	70.00	64.00	(6.00)
Fleet Management	104.00	104.00	104.00	91.00	(13.00)
Office of the Director	10.00	9.00	9.00	8.00	(1.00)
Procurement Services	10.00	8.00	8.00	7.00	(1.00)
Sacramento City 311	25.00	24.00	23.00	23.00	-
Total:	257.00	247.00	247.00	224.50	(22.50)

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SECTION – 16 **Human Resources**

Human Resources

The Human Resources Department delivers programs and services to customers which result in a positive experience.

The Human Resources Department is responsible for attracting, retaining and developing a highly qualified and diverse City workforce and implementing organizational improvements. Human Resources provides the following key services: recruiting, testing, classification, and compensation; benefits and retirement; safety, loss prevention, and workers' compensation; equal employment opportunity implementation and Americans with Disabilities Act (ADA) coordination; negotiation and implementation of labor agreements, discipline, and grievance administration; and citywide volunteer coordination.

APPROVED BUDGET/STAFFING CHANGES

The Human Resources Department budget was reduced by \$240,000 and 2.0 FTE.

Labor Relations

Reduction Net General Fund savings of \$127,217 and elimination of 1.0 FTE.

Impact The elimination of a Labor Relations Officer will require the redistribution of department support assignments and increase workload for the remaining Labor Relations Officers and Manager by approximately 20%. This will result in slower response times and an increase in backlogged cases during peak periods. City management, employees, and recognized employee organizations will experience reductions in responsiveness and timeliness of Labor Relations work product and services.

Employment & Classification

Reduction Net General Fund savings of \$19,435.

Impact The further reduction to the Professional Services budget, which is utilized for consultant fees to develop exams, perform job analysis, conduct executive recruitments, and salary surveys will result in requiring departments to fund such requests.

Organizational Development & Training

Reduction Net General Fund savings of \$93,346 and elimination of 1.0 FTE.

Impact The Organizational Development & Training Division is now completely unfunded. The elimination of an Organizational Specialist position will require remaining staff to absorb the work for the Supervisor Manager Required Training (SMART) Academy, legally mandated sexual harassment prevention training, and wellness program development.

Department Budget Summary

Human Resources Budget Summary	FY2009/2010	FY2010/2011		FY2011/2012	Change
	Actuals	Approved	Amended	Approved	More/(Less) Approved/Amended
Funded Positions (FTE)	73.80	71.00	71.00	69.00	(2.00)
Budgeted Expenditures					
Employee Services	8,739,041	7,519,089	7,519,092	7,181,022	(338,070)
Labor/Supply Offset	1,944,633	1,990,637	1,990,637	2,591,513	600,876
Property	5,228,526	65,606	65,606	48,606	(17,000)
Service And Supplies	13,561,515	20,381,539	20,381,539	17,517,161	(2,864,378)
Total:	29,473,715	29,956,871	29,956,874	27,338,302	(2,618,572)
Funding Summary by Fund/Special District					
Fleet Management	41,938	40,802	40,802	40,582	(220)
General Fund	2,781,148	2,677,127	2,677,128	2,511,519	(165,609)
Interdepartmental Service Fund	1,260,577	1,341,633	1,341,633	1,120,846	(220,787)
Risk Management	13,260,005	13,681,809	13,681,810	13,075,233	(606,577)
Solid Waste Fund	95,255	91,315	91,315	91,063	(252)
Storm Drainage Fund	44,494	42,853	42,853	42,802	(51)
Wastewater Fund	18,300	17,625	17,625	17,604	(21)
Water Fund	56,813	54,719	54,719	54,653	(66)
Workers' Compensation Fund	11,915,185	12,008,988	12,008,989	10,384,000	(1,624,989)
Total:	29,473,715	29,956,871	29,956,874	27,338,302	(2,618,572)

Division Budget Summary

Human Resources Division Budgets	FY2009/2010	FY2010/2011		FY2011/2012	Change
	Actuals	Approved	Amended	Approved	More/(Less) Approved/Amended
HR Administration	2,922,009	2,841,804	2,841,806	2,750,820	(90,986)
Labor Relations	1,118,370	1,095,229	1,095,228	800,258	(294,970)
Risk Management	23,239,629	23,747,430	23,747,431	21,460,804	(2,286,627)
Workers' Compensation	2,193,707	2,272,408	2,272,409	2,326,420	54,011
Total:	29,473,715	29,956,871	29,956,874	27,338,302	(2,618,572)

Staffing Levels

Human Resources Division FTEs	FY2009/2010	FY2010/2011		FY2011/2012	Change
	Actuals	Approved	Amended	Approved	More/(Less) Approved/Amended
HR Administration	25.80	24.00	24.00	23.00	(1.00)
Labor Relations	8.00	7.00	7.00	6.00	(1.00)
Risk Management	20.00	20.00	20.00	20.00	-
Workers' Compensation	20.00	20.00	20.00	20.00	-
Total:	73.80	71.00	71.00	69.00	(2.00)

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SECTION – 17
Information Technology

Information Technology

We deliver business value and leadership citywide by providing quality technology solutions, services, and support.

The **Information Technology Department** is responsible for providing leadership and vision for integrating City Council, City Manager, and departmental goals into a citywide information technology (IT) strategy; providing flexible, cost-effective IT enterprise business systems for the City; providing reliable and secure data center services and support for citywide IT systems; providing wide and local area network (WAN/LAN) design and support, including network monitoring and security; providing support for internet and intranet services as well as desktop support services; and providing support for citywide telecommunications, including City fiber optic network for voice and data. The IT Department consists of the following divisions: Technology Administration, Enterprise Business Systems, Geographic Information Systems, Applications and Data Management, IT Customer Service, and Technical Support Services.

APPROVED BUDGET/STAFFING CHANGES

The Information Technology Department budget was reduced by \$647,000 and 5.0 FTEs as follows:

IT Customer Service

Reduction Net General Fund savings of \$207,781 and the elimination of 2.0 FTE.

Impact Staffing reductions on top of previous staffing cuts from this group will reduce response times when answering help desk calls, fixing login issues, or resetting passwords. In addition, there will be significant delays in resolving non-critical computer related issues for PCs, printers and phones that will have a direct impact on staff productivity.

Citywide Content Management (CCM)

Reduction Net General Fund savings of \$146,842 and the elimination of 1.0 FTE.

Impact This reduction will significantly reduce the ability to provide support for new automated workflow initiatives such as Automated Document Review System (ADRS) and utility billing scanning, etc. In addition, this reduction will limit the ability to provide CCM system enhancement, and oversight on departmental document scanning efforts resulting in continued departmental physical storage costs.

Central Web Support

Reduction Net General Fund savings of \$92,377 and the elimination of 2.0 FTE.

Impact Reduction from this section will include the total elimination of existing support staff. Current central web site services that support home page updates, content management, and content changes will be outsourced and/or absorbed by existing staff. Staff reduction impacts will result in delays in non-critical updates and upgrades, and limited redesign, added functionality and restructuring.

Administration

Reduction Net General Fund savings of \$200,000.

Impact A service/supply reduction of \$100,000 will eliminate the lease and maintenance costs for a high speed printer used for high volume printing such as accounts payable check copies, worker's compensation checks, business tax notices, pension payroll, and payroll sheets. Other cost-effective solutions will be implemented.

Impact Software maintenance for Oracle Real Application Cluster (RAC) will be eliminated resulting in a \$100,000 budget savings. The software provides for database tools and automated data redundancy by allowing multiple servers to work in tandem to minimize the possibility of data loss. Data redundancy and system backup support will be performed manually which could impact system outages for up to four hours.

Department Budget Summary

Information Technology Budget Summary	FY2009/2010	FY2010/2011		FY2011/2012	Change
	Actuals	Approved	Amended	Approved	More/(Less) Approved/Amended
Funded Positions (FTE)	54.00	54.00	54.00	49.00	(5.00)
Budgeted Expenditures					
Employee Services	7,213,033	6,870,423	6,787,156	6,149,041	(638,115)
Labor/Supply Offset	(324)	-	-	-	-
Property	234,359	311,561	311,561	397,123	85,562
Service And Supplies	1,193,887	1,752,042	1,752,042	1,641,545	(110,497)
Total:	8,640,955	8,934,026	8,850,759	8,187,709	(663,050)
Funding Summary by Fund/Special District					
General Fund	5,179,365	6,133,737	6,050,470	4,850,666	(1,199,804)
Interdepartmental Service Fund	3,429,790	2,640,983	2,640,983	3,209,537	568,554
Risk Management	31,800	31,800	31,800	-	(31,800)
Solid Waste Fund	-	127,506	127,506	-	(127,506)
Storm Drainage Fund	-	-	-	127,506	127,506
Total:	8,640,955	8,934,026	8,850,759	8,187,709	(663,050)

Division Budget Summary

Information Technology Division Budgets	FY2009/2010	FY2010/2011		FY2011/2012	Change
	Actuals	Approved	Amended	Approved	More/(Less) Approved/Amended
Applications & Data Mgmt	3,287,206	3,094,865	3,055,383	793,208	(2,262,175)
Citywide IT Systems - Div	-	-	-	1,328,703	1,328,703
Consolidated IT Billing	(575,400)	(567,000)	(567,000)	(510,882)	56,118
Enterprise Business Sys - Div	-	-	-	1,326,358	1,326,358
Geographic Information Systems	369,964	357,895	357,895	484,881	126,986
IT Customer Service -Div	-	-	-	776,532	776,532
Technical Support Services Div	4,041,818	3,929,723	3,815,939	2,004,570	(1,811,369)
Technology Administration Div	1,517,367	2,118,542	2,188,542	1,984,339	(204,203)
Total:	8,640,955	8,934,026	8,850,759	8,187,709	(663,050)

Staffing Levels

Information Technology Division FTEs	FY2009/2010 Actuals	FY2010/2011		FY2011/2012 Approved	Change More/(Less) Approved/Amended
		Approved	Amended		
Applications & Data Mgmt	23.00	23.00	23.00	6.00	(17.00)
Enterprise Business Sys - Div	0.00	0.00	0.00	10.00	10.00
IT Customer Service -Div	0.00	0.00	0.00	7.00	7.00
Geographic Information Systems	2.00	2.00	2.00	4.00	2.00
Technology Administration Div	4.00	4.00	4.00	6.00	2.00
Technical Support Services Div	25.00	25.00	25.00	16.00	(9.00)
Total:	54.00	54.00	54.00	49.00	(5.00)

18

SECTION – 18
Parks and Recreation

Parks and Recreation

To provide parks, programs and facilities and preserve open space to optimize the experience of living.

Sacramento's parks and recreation system provides the City of Sacramento's residents and visitors with significant personal, social, environmental, and economic benefits. Directed by the City Council through the approval of the *Parks and Recreation Master Plan for 2005-2010*, program development and service delivery for the **Department of Parks and Recreation** are guided by the following primary themes:

- Promoting human growth and development by providing opportunities for engagement, safety, relationships, and personal development.
- Protecting the City's green infrastructure.
- Optimizing the experience of living through people, parks, and programs.

The many unique physical assets and programs of the parks and recreation system form the green and social "infrastructure" of a vital, sustainable city.

Department services are structured as follows:

- Park Operations Services
- Park Planning and Development Services
- Recreation Services
- Neighborhood Services and Special Events
- Administrative Services

The Department maintains over 200 parks and many miles of off-street bike trails. Continued but slowed system growth over the next few years continues to be under review given significant challenges in adequately operating and maintaining new and expanded sites.

The Department is responsible for over 30 aquatic facilities, community centers, and clubhouses with numerous programs, rental uses, and leisure enrichment classes. Recreation staff strives to involve the whole community in their programs and activities to enrich people's lives at all ages. Support from external funding partners helps deliver services for children and youth development, older adults, and the disabled. Core programming and services have, and continue to be, seriously affected by economic challenges and a portion of these facilities are currently closed. In the face of these challenges, there has been a steady increase in volunteerism and individual contributions by Sacramento residents.

Department staff advocate for the importance of parks and recreation to the quality of life in Sacramento; and to maximize services by partnering with school districts, other government agencies, foundations, community-based organizations, the business community, neighborhood groups, and volunteers.

APPROVED BUDGET/STAFFING CHANGES

The Parks and Recreation Department’s budget was reduced by \$4,419,516 including the elimination of 69.20 FTE (filled and vacant). The impacts of the General Fund reductions are described below.

Aquatics

Reduction Net General Fund savings of \$443,435 and the elimination of 1.0 FTE.

Impact City Council approved the use of one-time funds in the amount of \$202,111 in FY2011/12 for summer 2011 operations to keep six pools open: George Sim, Pannell Meadowview, McClatchy, Clunie in McKinley Park, Johnston, and Doyle Pool in Northgate Park. The General Fund reduction will affect summer 2012 operations. Pannell Meadowview, Clunie, and Doyle Pool will be open for summer 2012. All other swimming pools, and all City wading pools, will be closed.

Community Centers and Clubhouses (including Hart Senior Center)

Reduction Net General Fund savings of \$315,944 and the net elimination of 1.5 FTE.

Impact Three geographically spread centers that are the most active are to remain open – South Natomas, Coloma, and Pannell Meadowview Centers. Implement a shared operation plan, and/or transition to other service providers, all other centers and clubhouses including Oak Park, Sim, Hagginwood, Robertson, Clunie (library to remain open), East Portal, Belle Cooledge, Evelyn Moore, Southside, Woodlake, and Slider Centers and Clubhouses. To support the transition plan, 3.9 FTE was identified from Parks and Recreation’s reduction plan and restored (programming and janitorial positions). In addition, the Hart Senior Center was to be reduced to a half time schedule. Staff identified and restored 1.85 FTE to increase open hours for the Hart Senior Center, for a grand total of 5.75 FTE. To offset the staffing cost, Parks and Recreation added the elimination of an Associate Planner position (see “Parks and Recreation Advance Planning”) and transferred labor savings to Community Centers.

Department Administration and Technology Services

Reduction Net General Fund savings of \$174,075 and the elimination of 2.4 FTE.

Impact Reduce Youth Development support, administrative, accounting, and customer service support, and reduce partial support in technology/mapping services.

Neighborhood Services

Reduction Net General Fund savings of \$140,556 and the elimination of 2.0 FTE.

Impact Reduce services to the City Council, City Departments, and community organizations on a variety of projects, events, initiatives, and collaborations. Reduce customer services, administrative, and support services.

Park Maintenance

Reduction Net General Fund savings of \$528,404 and the elimination of 7.0 FTE.

Impact Eliminate daily garbage, inspection, and related services focused on 100 neighborhood parks. Broaden youth employment for park maintenance mainly in summer months, and strengthen volunteer adoption and related support. Reduce management and administrative support.

Park and Recreation Advance Planning

Reduction Net General Fund savings of \$84,237 and the elimination of 1.0 FTE.

Impact Lengthier review time for current and future proposed development projects. Missed opportunities for maximizing park and recreation facility planning in growth areas.

Teen Services

Reduction Net General Fund savings of \$100,149 and the elimination of 2.75 FTE.

Impact Close programs at Valley High, Grant High, and Natomas Pacific Charter Middle School. Serve 300 fewer teens.

Additional Reductions

Reduction Net General Fund savings of \$742,889 and the elimination of 26.82 FTE.

Impact The expiration of one-time funding approved by the City Council to restore services in FY2010/11 impacts children's services, older adult services, community centers, and aquatics.

User Fee and Grant Reductions

Reduction \$1,889,827 and the elimination of 24.73 FTE.

Impact Reduced fee revenue due to facility and program closures, which downsizes programming and department-wide administrative/technical support (\$427,298 and 3.79 FTE); rightsizing administrative and programmatic support in the START Fund (\$591,825 and 8.0 FTE) and 4th R Funds (\$439,988 and 5.94 FTE), and reduced state funding for "Cover the Kids" (\$430,716 and 7.0 FTE).

Department Budget Summary

Parks and Recreation Budget Summary	FY2009/2010	FY2010/2011		FY2011/2012	Change
	Actuals	Approved	Amended	Approved	More/(Less) Approved/Amended
Funded Positions (FTE)	675.06	647.83	647.83	578.63	(69.20)
Budgeted Expenditures					
Debt Service	40,000	40,000	40,000	40,000	-
Employee Services	36,168,344	34,598,094	34,415,885	26,493,744	(7,922,141)
Labor/Supply Offset	(3,654,143)	(4,650,952)	(4,632,322)	(4,195,698)	436,624
Operating Transfers	(300,000)	-	-	-	-
Property	(18,977)	173,972	932,865	490,013	(442,852)
Service And Supplies	10,061,004	7,045,895	7,107,047	6,836,253	(270,794)
Total:	42,296,228	37,207,009	37,863,475	29,664,312	(8,199,163)

Funding Summary by Fund/Special District

4th R Program	6,355,120	7,489,725	7,257,628	5,964,275	(1,293,353)
Citywide Lndscpng&Lghting Dist	2,469,027	3,127,172	3,127,172	3,065,457	(61,715)
General Fund	18,518,500	13,490,422	14,484,228	11,099,186	(3,385,042)
Laguna Creek Maint District	127,295	147,295	127,295	127,295	-
N Nat Lndscp 99-02	-	67,774	-	-	-
N Natomas Lands Cfd 3	67,774	18,630	67,774	67,774	-
Neighborhood Park Maint CFD	926,569	926,569	926,569	926,569	-
Neighborhood Water Quality Dst	19,974	9,997	9,977	9,977	-
Park Development	191,800	216,800	216,800	216,800	-
Park Fund	89,000	109,000	109,000	109,000	-
Special Recreation	4,302,527	4,010,154	4,010,154	2,859,780	(1,150,374)
Start	9,237,635	7,593,471	7,526,878	5,218,199	(2,308,679)
Total:	42,296,228	37,207,009	37,863,475	29,664,312	(8,199,163)

Division Budget Summary

Parks and Recreation Division Budgets	FY2009/2010	FY2010/2011		FY2011/2012	Change
	Actuals	Approved	Amended	Approved	More/(Less) Approved/Amended
Administrative Services	1,515,732	1,895,756	1,873,059	1,160,878	(712,181)
Children & Community Rec	22,062,874	20,053,369	19,963,478	14,625,237	(5,338,241)
Park Maintenance Services	8,928,942	7,405,462	7,857,882	7,962,251	104,369
Park Planning and Development	491,406	(527,714)	(545,780)	(667,580)	(121,800)
Recreation Operations	2,822,892	2,717,282	2,725,773	2,341,613	(384,160)
Teens & Community Recreation	6,474,382	5,662,853	5,989,063	4,241,914	(1,747,149)
Total:	42,296,228	37,207,009	37,863,475	29,664,312	(8,199,163)

Staffing Levels

Parks and Recreation Division FTEs	FY2009/2010	FY2010/2011		FY2011/2012	Change
	Actuals	Approved	Amended	Approved	More/(Less) Approved/Amended
Administrative Services	13.00	14.00	14.00	10.60	(3.40)
Children & Community Rec	398.79	379.76	379.76	346.83	(32.93)
Park Maintenance Services	84.50	77.50	77.50	70.50	(7.00)
Park Planning and Development	14.00	13.00	13.00	12.00	(1.00)
Recreation Operations	45.18	48.68	48.68	37.68	(11.00)
Teens & Community Recreation	119.59	114.89	114.89	101.02	(13.87)
Total:	675.06	647.83	647.83	578.63	(69.20)

19

SECTION – 19
Police

Police

The mission of the Sacramento Police Department is to work in partnership with the community to protect life and property, solve neighborhood problems, and enhance the quality of life in our City.

The Police Department is currently divided into five offices as listed below:

- Office of the Chief: Responsible for developing and communicating the vision of the Department including the Public Information Office, Governmental Affairs, Internal Affairs, and special projects.
- Office of Operations: Responsible for Patrol, providing school resource officers, and the Metro Division, which includes specialty teams such as the K9 Unit and Special Weapons and Tactics (SWAT) Team.
- Office of Investigations: Responsible for developing information leading to the arrest of criminal offenders.
- Office of Technical Services: Responsible for the department's support functions such as the Fiscal Unit, Personnel Division, Training Unit, the Joint Powers Authority (JPA), Communications, Records, Fleet, and the Information Technology Services Division.
- Office of Homeland Security and Emergency Services: A multi-agency, multi-jurisdictional office that is responsible for coordinating Homeland Security and Urban Area Security Initiative grants, conducting regional threat and vulnerability assessments, developing regional and agency terrorism response plans and training, and organizing volunteers to assist with disaster situations.

APPROVED BUDGET/STAFFING CHANGES

The budget for the Police Department includes the elimination of 167.0 FTE positions (98.0 Sworn and 69.0 Civilian) and supply reductions totaling approximately \$12.2 million in the General Fund.

Included in this reduction are 35.0 FTE COPS Hiring Recovery Program (CHRP) grant funded positions. A request to modify the original grant award and re-hire the officers was sent to the COPS Office for consideration. If the COPS Office approves the grant modification, the positions will be added back to the Police Department budget.

Service Level Impacts

The Approved Budget reductions will drastically reduce public safety services provided by the Police Department. Sacramento is currently ranked the second most violent major California city and also ranks as

the second worst in property crimes. The approved reductions will increase crime in both of these categories and have widespread impacts on community members and businesses.

Investigations

Elimination of gang, narcotic, auto-theft, financial crime, and high-profile offender units (the Career Criminal Apprehension Team) will result in no follow up investigations in these areas. Budget reductions will dictate that only some of the more serious and high profile crimes will be investigated. The Police Department will no longer conduct follow up investigations of misdemeanor and most felony property crimes.

Problem Oriented/Neighborhood Policing/Downtown Foot Beat and Bikes

The Problem Oriented Policing (POP) unit will be eliminated. Currently, POP officers work as a specialty unit and focus on specific crime problems in targeted locations throughout the city. Additionally, the downtown bike officers and foot beats will be eliminated, as the officers will be shifted to patrol related functions.

Traffic

The elimination of all traffic enforcement teams will result in increased traffic accidents and DUI related incidents, where Sacramento already ranks as the worst major California city. In addition, the Police Department will no longer conduct field reporting except in the most serious traffic incidents. Victims will be required to self-report online or make reports at the one remaining public counter at Police Headquarters.

Schools

Support for the Criminal Justice Magnet Academy (CJMA) will be eliminated. This program has been successful in providing high school students an opportunity to learn about and prepare for potential careers in law enforcement. In addition, School Resource Officer (SRO) reductions will result in a 25% overall decrease in the total police presence at local schools. Elimination of the CJMA will hinder future recruitment and diversity efforts.

911 Communications Center

Increased criminal activity and elimination of neighborhood problem solving efforts will increase workload at the 911 Communications Center resulting in increased answer times for 911 and non-emergency telephone calls. Delays in answer times will delay police and fire response.

Additional Impacts

Elimination of field reporting for cold property crimes, misdemeanors, and non-serious injury accidents will result in increased wait times to file and obtain police reports. The anticipated result is an under reporting of crime as victims become frustrated with the reduced level of service.

Department Budget Summary

Police Budget Summary	FY2009/2010	FY2010/2011		FY2011/2012	Change
	Actuals	Approved	Amended	Approved	More/(Less) Approved/Amended
Funded Positions (FTE)	1,129.36	1,059.96	1,066.96	899.96	(167.00)
Budgeted Expenditures					
Employee Services	124,826,479	122,895,078	122,282,469	116,614,810	(5,667,659)
Labor/Supply Offset	(8,084,097)	(10,114,574)	(10,147,164)	(11,768,192)	(1,621,028)
Operating Transfers	788,815	814,482	837,682	-	(837,682)
Property	2,089,433	157,389	1,880,960	2,303,248	422,288
Service And Supplies	10,137,840	10,033,857	10,033,857	9,712,495	(321,362)
Total:	129,758,470	123,786,232	124,887,804	116,862,361	(8,025,443)
Funding Summary by Fund/Special District					
General Fund	129,221,416	123,251,522	124,353,094	116,329,083	(8,024,011)
Risk Management	537,054	534,710	534,710	533,278	(1,432)
Total:	129,758,470	123,786,232	124,887,804	116,862,361	(8,025,443)

Division Budget Summary

Police Division Budgets	FY2009/2010	FY2010/2011		FY2011/2012	Change
	Actuals	Approved	Amended	Approved	More/(Less) Approved/Amended
OES/HS	481,087	195,892	195,893	328,701	132,808
Office of Investigations	24,473,847	23,889,541	23,682,788	19,002,214	(4,680,574)
Office of Operations	67,211,930	62,968,125	62,947,756	60,410,973	(2,536,783)
Office of the Chief	3,972,648	4,380,141	4,364,736	4,070,563	(294,173)
Support Services	33,618,957	32,352,532	33,696,631	33,049,910	(646,721)
Total:	129,758,470	123,786,232	124,887,804	116,862,361	(8,025,443)

Staffing Levels

Police Division FTEs	FY2009/2010	FY2010/2011		FY2011/2012	Change
	Actuals	Approved	Amended	Approved	More/(Less) Approved/Amended
OES/HS	10.00	10.00	11.00	11.00	-
Office of Investigations	209.00	195.00	193.00	145.00	(48.00)
Office of Operations	607.66	590.66	597.66	496.66	(101.00)
Office of the Chief	34.00	31.00	31.00	27.00	(4.00)
Support Services	268.70	233.30	234.30	220.30	(14.00)
Total:	1,129.36	1,059.96	1,066.96	899.96	(167.00)

20

SECTION – 20 Transportation

Transportation

Ensure the City's transportation system supports and enriches the quality of life for present and future generations.

The Department of Transportation focuses on delivering public projects in a timely manner, addressing the parking needs of residents and commuters, maintaining transportation infrastructure, planning for long-range transportation needs, and maintaining the City's urban forest. These services are the responsibility of the following divisions:

- **Engineering Services:** Responsible for funding, project development, design and construction, survey and inspection, plan check, and maps.
- **Office of the Director:** Responsible for long-range and regional planning, special projects, transportation policy, department-wide support, media and communications, and employee enrichment.
- **Parking Services:** Responsible for parking enforcement, parking meters, retail lease space, and parking garages.
- **Street Services:** Responsible for roads and bridges, concrete assets, streetscapes, signs and markings, advanced planning, and signals and lighting.
- **Traffic Engineering:** Responsible for traffic operations, design, management, studies, entitlements, education, and investigation.
- **Urban Forestry:** The Urban Forestry Division is responsible for tree maintenance, tree planting, and tree health.

APPROVED BUDGET/STAFFING CHANGES

The Transportation Department budget was reduced by \$480,884 as follows:

Transportation Policy and Planning

Savings Project reimbursements were increased by \$237,000.

Impact No impact on the level of service.

Streetscapes

Reduction Net General Fund reduction of \$117,000.

Impact Services and supplies reduction will have a nominal impact on the level of service.

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Urban Forestry Services

Reduction Net General Fund reduction of \$126,884.

Impact Services and supplies reduction will have a nominal impact on the level of service.

Department Budget Summary

Transportation Budget Summary	FY2009/2010	FY2010/2011		FY2011/2012	Change
	Actuals	Approved	Amended	Approved	More/(Less) Approved/Amended
Funded Positions (FTE)	424.00	408.50	408.50	408.50	-
Budgeted Expenditures					
Debt Service	408,518	408,517	408,517	503,517	95,000
Employee Services	35,905,302	36,367,035	35,029,986	35,606,430	576,444
Labor/Supply Offset	(16,711,888)	(16,253,342)	(16,270,942)	(15,993,042)	277,900
Operating Transfers	2,179,298	1,832,900	1,832,900	1,833,700	800
Property	497,483	179,663	974,575	965,839	(8,736)
Service And Supplies	21,023,755	22,682,239	22,720,577	22,808,050	87,473
Total:	43,302,468	45,217,012	44,695,613	45,724,494	1,028,881
Funding Summary by Fund/Special District					
12th Street Maint Benefit Area	6,041	8,500	4,800	4,800	-
AB298	1,377,794	-	-	-	-
Citation I-5 Main Fund	4,777	10,500	10,500	10,500	-
Citywide Lndscpng&Lghting Dist	8,782,281	9,139,955	9,139,955	9,448,458	308,503
Del Paso Nuevo Landscaping CFD	889	5,057	5,057	5,057	-
Gas Tax 2106	1,312,078	3,362,251	3,362,251	7,590,701	4,228,450
Gas Tax 2107	2,167,465	3,685,343	3,685,343	1,299,128	(2,386,215)
Gas Tax 2107.5	10,000	10,000	10,000	-	(10,000)
General Fund	8,507,318	7,120,456	6,733,654	6,862,549	128,895
Laguna Creek Maint District	27,428	27,475	28,314	28,314	-
N Nat Lndscp 99-02	226,193	231,153	231,153	231,153	-
N Natomas Lands Cfd 3	264,644	298,513	307,337	307,337	-
Neighborhood Lighting Dist	32,671	33,671	27,990	27,990	-
Neighborhood Water Quality Dst	13,258	10,811	16,476	16,476	-
New Measure A Maintenance	6,345,525	7,606,858	7,606,858	6,063,982	(1,542,876)
Northside Subdiv Maint Dist	1,771	1,771	2,190	2,190	-
Park Fund	30,000	40,000	40,000	40,000	-
Parking Fund	12,204,334	12,023,851	11,868,516	12,285,369	416,853
Power Inn Rd Md 2003-01	6,294	7,009	5,800	5,800	-
Sacto Transp.Sales Tax-Maint.	-	-	-	238,000	238,000
State Route #160-Relinq	212,793	198,138	198,138	-	(198,138)
State Route 275	62,441	84,558	84,558	91,186	6,628
Storm Drainage Fund	111,000	111,000	111,000	111,000	-
Subdiv Lndscpng Maint Dist	162,992	177,989	203,794	203,794	-
Traffic Safety	1,352,330	930,907	930,907	769,688	(161,219)
Village Garden N.-Mtce Dist #1	19,158	19,000	-	-	-
Willow creek Lndscpng Cfd	60,993	72,246	81,022	81,022	-
Total:	43,302,468	45,217,012	44,695,613	45,724,494	1,028,881

Division Budget Summary

Transportation Division Budgets	FY2009/2010	FY2010/2011		FY2011/2012	Change
	Actuals	Approved	Amended	Approved	More/(Less) Approved/Amended
Engineering Services	(667,920)	(264,839)	(476,145)	(519,010)	(42,865)
Office Of The Director	1,913,088	1,844,307	1,829,395	1,625,124	(204,271)
Parking Services	17,549,941	16,973,361	16,779,032	18,386,990	1,607,958
Street Services	18,076,554	20,330,839	20,346,172	20,071,543	(274,629)
Traffic Engineering	1,760,925	1,599,715	1,554,722	1,437,222	(117,500)
Urban Forestry	4,669,880	4,733,631	4,662,437	4,722,626	60,189
Total:	43,302,468	45,217,012	44,695,613	45,724,494	1,028,881

Staffing Levels

Transportation Division FTEs	FY2009/2010	FY2010/2011		FY2011/2012	Change
	Actuals	Approved	Amended	Approved	More/(Less) Approved/Amended
Engineering Services	82.50	80.00	80.00	80.00	-
Office Of The Director	14.00	12.00	12.00	12.00	-
Parking Services	126.25	123.25	123.25	123.25	-
Street Services	130.25	130.25	130.25	130.25	-
Traffic Engineering	29.00	26.00	26.00	26.00	-
Urban Forestry	42.00	37.00	37.00	37.00	-
Total:	424.00	408.50	408.50	408.50	-

21

SECTION – 21
Utilities

Utilities

The Department of Utilities provides high quality, reliable, and environmentally sensitive water, wastewater, drainage, and solid waste services.

The **Department of Utilities** (DOU) provides and maintains water, wastewater, solid waste, and storm drainage services and facilities. These services and facilities are provided for its customers, the ratepayers of the City, and are in place to safeguard the health and safety of the public, contribute to economic development, and improve the quality of life in our City. The Department works in conjunction with other City departments, Sacramento County, as well as regional, state, and federal agencies in the development and rehabilitation of urban utility infrastructure.

DOU is working closely with the City Manager's Office and the Internal City Auditor to implement a multi-pronged audit strategy to ensure the Utilities Department operates as efficiently and effectively as possible. The audit strategy involves three separate tracks: Operational/Efficiency Focus, City Auditor Focus, and Ongoing Studies.

Consistent with the first track, an operational/efficiency audit, conducted under the direction of the Internal City Auditor, was conducted and several findings from the audit will be incorporated into DOU operations. The second prong of the strategy is the City Auditor Focus element which will occur in FY2011/12 as part of the City Auditor's work plan to audit DOU's billing operation. The third track includes the integration and coordination of the following studies into the respective audits:

- Cost of Service (Utility Rate) Study – FCS Group
- Capital Improvement Program (CIP) Programming Guide – FCS Group
- Infrastructure Financing – Treasurer's Office/Banking Community

The results of the operational/efficiency audit, the Utility Rate Study, the CIP Programming Guide and Infrastructure Financing strategy will be used to help guide and inform the development of a multi-year utility rate plan that reflects adjustments necessary to generate revenues sufficient to meet the City's utility infrastructure, regulatory, and operational needs. DOU anticipates bringing the rate plan forward for consideration during FY2011/12.

APPROVED BUDGET/STAFFING CHANGES

Solid Waste revenue is budgeted to increase by \$1.5 million as a result of additional revenue for an increase in commercial garbage and recycle services.

All other utility fund revenue is budgeted to show a net decrease in the amount of \$3.8 million. This is consistent with revenue projections which are projected to be lower than budget due to a decline in consumption/usage.

The net reduction in Utility fund revenues is offset by an overall reduction of Utility expenditures and use of Storm Drain fund balance. Detailed five-year forecasts for each of the Utility Enterprise Funds are included in the Overview section of this document. The budget includes the following material changes:

Budget Reductions

- \$2 million reduction of bad debt expenses, which is consistent with FY2010/11 bad debt performance which is projected to be \$2 million under budget.
- \$413,000 reduction in vehicle replacement costs due to the change in mileage criteria within the replacement schedule.
- \$2.1 million reduction in CIP appropriations to wastewater projects.

Budget Increases

- \$2.6 million increase in CIP appropriations for critical storm drain and combined sewer system projects.
- \$841,000 increase in fuel expense due to projected increases in fuel costs.
- \$514,000 increase in debt service expense due to an increase in scheduled principal payments primarily within the Water Fund.

Department Budget Summary

Utilities Budget Summary	FY2009/2010	FY2010/2011		FY2011/2012	Change
	Actuals	Approved	Amended	Approved	More/(Less) Approved/Amended
Funded Positions (FTE)	753.00	697.50	697.50	697.50	-
Budgeted Expenditures					
Debt Service	525,952	164,009	164,009	-	(164,009)
Employee Services	65,399,122	70,599,917	68,931,940	68,744,945	(186,995)
Labor/Supply Offset	3,840,622	4,861,948	4,308,292	5,042,575	734,283
Operating Transfers	19,661,411	20,963,000	20,963,000	20,533,200	(429,800)
Property	7,588,560	9,293,619	9,298,619	9,008,498	(290,121)
Service And Supplies	46,312,525	57,464,744	58,764,511	60,720,693	1,956,182
Total:	143,328,191	163,347,237	162,430,371	164,049,911	1,619,540
Funding Summary by Fund/Special District					
Citywide Landscaping & Lighting Dist	137,592	137,592	137,592	137,592	-
Community Center Fund	4,983	4,983	4,983	4,983	-
City/Cnty Office-Water Planning	1,089,219	-	1,343,235	1,121,278	(221,957)
Fleet Management	100,428	181,734	181,734	158,979	(22,755)
General Fund	67,373	122,410	142,410	162,410	20,000
Golf Fund	33,958	23,940	23,940	23,940	-
Habitat Management Element	120,462	-	381,936	883,102	501,166
N Natomas Lands Cfd 3	1,310,609	736,952	1,310,608	820,000	(490,608)
Neighborhood Water Quality Dst	25,515	23,979	25,515	25,515	-
Northside Subdiv Maint Dist	5,000	5,000	5,000	5,000	-
Parking Fund	1,359	1,359	1,359	1,359	-
Risk Management	-	(958,075)	(958,075)	(958,075)	-
Solid Waste Fund	52,343,063	54,499,215	53,894,011	56,309,006	2,414,995
State Route #160-Relinq	60,622	56,447	56,447	-	(56,447)
State Route 275	15,146	20,511	20,511	22,119	1,608
Storm Drainage Fund	27,912,045	33,029,411	31,400,538	34,735,448	3,334,910
Wastewater Fund	15,063,784	19,737,582	19,512,086	17,736,975	(1,775,111)
Water Development Fees	(12,307,000)	-	-	-	-
Water Fund	57,320,584	55,684,697	54,922,091	52,835,829	(2,086,262)
Willow creek Assmnt Mtd	23,450	39,500	24,450	24,450	-
Total:	143,328,191	163,347,237	162,430,371	164,049,911	1,619,540

Division Budget Summary

Utilities Division Budgets	FY2009/2010 Actuals	FY2010/2011		FY2011/2012 Approved	Change More/(Less) Approved/Amended
		Approved	Amended		
Business Services	4,837,109	5,959,356	5,807,318	5,721,234	(86,084)
Engineering Services	6,405,208	8,317,107	8,250,880	7,396,868	(854,012)
Field Services	27,033,221	33,027,233	31,725,345	29,052,259	(2,673,086)
Office of the Director	40,148,255	45,815,965	47,448,868	53,141,911	5,693,043
Plant Services	25,929,849	31,018,970	30,574,558	29,094,478	(1,480,080)
Solid Waste Services	38,974,549	39,208,606	38,623,402	39,643,160	1,019,758
Total:	143,328,191	163,347,237	162,430,371	164,049,911	1,619,540

Staffing Levels

Utilities Division FTEs	FY2009/2010 Actuals	FY2010/2011		FY2011/2012 Approved	Change More/(Less) Approved/Amended
		Approved	Amended		
Business Services	56.50	54.50	54.50	54.50	-
Engineering Services	87.50	84.50	84.50	84.50	-
Field Services	233.00	220.00	220.00	220.00	-
Office of the Director	29.00	29.00	29.00	28.00	(1.00)
Plant Services	161.00	149.50	149.50	150.50	1.00
Solid Waste Services	186.00	160.00	160.00	160.00	-
Total:	753.00	697.50	697.50	697.50	-

22

SECTION – 22
Non-Department

Non-Department

Debt Service

The **Debt Service Program** finances the cost of capital improvements through general obligation bonds, revenue bonds, certificates of participation, notes payable, or advances from other funds. The debt service payments are made in annual installments. This budget contains all major General Fund debt service payments, however, some debt service payments appear in Department budgets.

Department Budget Summary

Debt Service Budget Summary	FY2009/2010	FY2010/2011		FY2011/2012	Change
	Actuals	Approved	Amended	Approved	More/(Less) Approved/Amended
Budgeted Expenditures					
Debt Service	75,946,682	77,661,221	101,924,961	78,309,013	(23,615,948)
Service And Supplies	372,265	343,998	343,998	-	(343,998)
Total:	76,318,947	78,005,219	102,268,959	78,309,013	(23,959,946)
Funding Summary by Fund/Special District					
2002 Cap Inpr Bds Debt Service	2,098,186	2,096,512	2,096,512	2,097,812	1,300
2002 Cip Bnd Capital Projects	2,228,987	-	-	-	-
2005 Refunding Revenue Bonds	1,087,696	1,107,588	1,107,588	1,104,388	(3,200)
2006 Cirbs (Refunding) Ser E	104,784	104,466	104,466	104,466	-
2006 Cirbs Ser A (Crcip)	2,357,112	2,202,574	2,202,574	2,197,581	(4,993)
2006 Cirbs Ser A Cap Projects	2,853	-	-	-	-
2006 Cirbs Ser B (Crcip)	1,120,496	1,122,613	1,122,613	1,123,789	1,176
2006 Cirbs Ser B Cap Projects	2,462	-	-	-	-
2006 Cirbs Ser C	1,060	-	-	-	-
2006 Cirbs Ser D	1,060	-	-	-	-
91/85cop Lt.Rail Debt Serv.	106,276	1,500,000	1,500,000	1,949,000	449,000
Citywide Lndscpng&Lighting Dist	586,980	585,175	585,175	586,938	1,763
Community Center Fund	10,377,082	10,363,705	10,363,705	10,354,281	(9,424)
Debt Service - 2003 Cirbs	2,649	-	-	-	-
Debt Service - Other City Debt	600,899	593,964	593,964	605,094	11,130
Debt Service-1991/87cop	46,073	700,000	700,000	820,477	120,477
Debt Service-93 Series A	302,106	400,000	400,000	-	(400,000)
Debt Service-93 Series B	401,135	1,600,000	1,600,000	-	(1,600,000)
Fleet Management	439,698	502,574	502,574	504,588	2,014
General Fund	22,776,067	22,526,326	22,526,326	23,457,933	931,607
Golf Fund	921,560	1,167,806	1,167,806	1,166,881	(925)
Kings-Arco Arena Acquisition	5,149,025	5,084,327	5,084,327	5,264,871	180,544
No Natomas Community Improv	2,575,461	2,563,732	26,827,472 *	2,566,054	(24,261,418)
Parking Fund	4,165,873	4,645,536	4,645,536	4,641,701	(3,835)
Sewer Fund	883,466	910,223	910,223	910,078	(145)
Solid Waste Fund	3,090,741	3,337,507	3,337,507	3,333,187	(4,320)
Storm Drainage Fund	3,639,664	3,675,165	3,675,165	3,673,668	(1,497)
Water Fund	11,249,495	11,215,426	11,215,426	11,846,226	630,800
Total:	76,318,947	78,005,219	102,268,959	78,309,013	(23,959,946)

* Resolution 2010-415 increased the budget to fund land acquisition fee credit reimbursements.

Division Budget Summary

Debt Service Division Budgets	FY2009/2010	FY2010/2011		FY2011/2012	Change More/(Less)
	Actuals	Approved	Amended	Approved	Approved/Amended
Debt Serv-02 Ref Cop/91pf 1131	5,784,264	5,782,500	5,782,500	5,780,250	(2,250)
Debt Serv-93 Series A 1131	9,427,518	9,216,941	9,216,941	9,206,961	(9,980)
Debt Serv-93 Series B 1131	6,316,047	6,310,261	6,310,261	6,302,760	(7,501)
Debt Service - 2003 Cirbs 1131	2,623,075	2,632,897	2,632,897	2,287,144	(345,753)
Debt Service - 2005 Refunding	8,852,196	9,661,153	9,661,153	9,660,257	(896)
Debt Service-2006 Cirbs Ser A	6,867,553	6,871,399	6,871,399	6,867,288	(4,111)
Debt Service-2006 Cirbs Ser B	3,969,630	3,971,181	3,971,181	3,826,094	(145,087)
Debt Service-2006 Cirbs Ser C	1,945,254	1,880,100	1,880,100	1,882,800	2,700
Debt Service-2006 Cirbs Ser D	63,754	125,388	125,388	125,388	-
Debt Service-2006 Cirbs Ser E	12,304,439	12,292,499	12,292,499	12,284,401	(8,098)
Debt Service-Dbw (Docks)	102,599	102,599	102,599	102,599	-
Debt Service-Miscellaneous	1,013,187	1,264,624	25,528,364	1,908,453	(23,619,911)
Debt Svc-1999 Cap Imp Bds 1131	1,218,088	1,208,436	1,208,436	1,215,218	6,782
Debt Svc-2002 Cirb 1131	5,546,745	5,544,152	5,544,152	5,537,767	(6,385)
Debt Svc-Financing Leases	1,698,635	2,619,823	2,619,823	2,619,823	-
Debt Svc-State Revol	3,436,938	3,436,939	3,436,939	3,436,939	-
Kings/Arco Arena 1131	5,149,025	5,084,327	5,084,327	5,264,871	180,544
Total:	76,318,947	78,005,219	102,268,959	78,309,013	(23,959,946)

Other Program Support

This section contains programs that are not part of any Department's direct operating expenditures. Examples of the programs included in this section are: General Fund insurance costs, retiree health benefits, Sacramento County charges to the City, banking costs, Utility User Tax rebates, payment of sick leave and vacation benefits to departing employees, support to local partners and uncollectible bills owed to the City.

The Approved Budget assumes the continuation of one day per month furloughs for unrepresented employees. The associated savings of \$2.2 million was directed to the Economic Uncertainty Reserve.

Other Major Tax Revenues – The Major Tax Revenues Program includes all discretionary tax revenues including Property Tax, Sales Tax, and Utility Users Tax.

General Insurance/Employee Services – This program pays for the General Fund costs of both (1) comprehensive auto and general liability, property, crime, insurance consultant fees, and related self-insurance administration services, and (2) employee vacation and sick leave termination expenses. The termination payoffs are budgeted at an estimated level for the entire General Fund. At year end, funds are transferred from this activity to reimburse Departmental costs. It is also a placeholder for employee service costs/savings that will be allocated to departments after budget approval.

Miscellaneous Contract Implementation – This budget covers the cost of retiree/beneficiary health and dental insurance premiums for approximately 2,000 retirees. The Approved Budget also includes \$7.7 million for the General Fund portion of the City's contribution to the Sacramento City Employees Retirement System (SCERS), required to ensure the continued stability of the program.

Utility Users Tax Rebate Program – The Utility Users Tax Rebate (UUT) Program began in FY1977/78. This program had provided for City-paid reimbursements for taxes paid. In FY2005/06 the rebate program was changed to provide for direct tax exemptions. Households with annual incomes under \$25,000 qualify for the tax exemption. The Utility Tax revenue estimates account for these exemptions.

Sacramento County Charges and Assessments – State law authorizes counties to charge other local government entities for the cost of assessing and collecting property tax revenues, and for property related assessments including flood control.

Elections Budget (Campaign Finance Reform) – In FY2010/11 the City Council defunded public campaign finance matching funds. The approved budget includes \$300,000 to cover elections costs in excess of the \$171,845 budgeted in the City Clerk's Office.

Other Program Support – The City's Transient Occupancy Tax rate is currently 12%. The General Fund receives two percent of the 12% tax rate; the balance goes to the Community Center Fund. Slightly less than one percent of these proceeds and additional General Fund appropriations are used to support the Sacramento Convention and Visitor's Bureau (SCVB) and the Sacramento Metropolitan Arts Commission (SMAC). Contributions to these

partners include a 20% reduction of approximately \$224,000. The impacts of the reductions to SMAC are included in the Convention, Culture and Leisure Department section of this document. Anticipated impact of the reduction of the SCVB contribution includes the elimination of the Film Commission which will reduce the amount of films produced in Sacramento and the closure of the Visitor Center in Old Sacramento reducing the informational services supporting Old Sacramento merchants, visitors, and the business district.

Support for Local Partners – The City also contributes funds to support several local partners including the Sacramento Public Library Authority (SPLA), the Human Rights Fair Housing Commission, the Sacramento Sports Commission, and seven Business Improvement District Programs. The City’s contribution to the Human Rights Fair Housing and Sports Commissions has been reduced by 20%, \$18,576 and \$10,400 respectively. These reductions will be absorbed by these organizations.

The City contributes General Fund support, in addition to funding provided by the voter approved Special Parcel Tax, to the SPLA to provide library services through the Central Library and 10 branch libraries throughout the City. The approved General Fund reduction for SPLA is 10% (\$792,121) of the current General Fund contribution of \$7.92 million, representing an overall reduction to the City’s contribution for library service of 23.88% since 2008. During this same period, Sacramento Public Library opened three new facilities within the City: Valley Hi-North Laguna (August 2009), North Natomas (January 2010), and Robbie Waters Pocket Greenhaven (August 2010).

Budget reductions will be met through a combination of freezing vacant positions, the layoff of non-public service staff, eliminating or reducing overtime, security, on-call, and temporary staff budgets, and finally, because there is nothing left to reduce without impacting our other JPA partners, significantly reducing service in City branches by reducing or eliminating evening hours, rolling service blackouts that eliminate days of service each week in some locations, eliminating meeting room space to save on staff and cleaning costs, or closing one or more branches altogether.

Reductions are outlined below, and staff continues to refine scenarios for service hours and staffing that meet the target goal; however, we know that any reductions will ultimately reduce public access to computers, job resources and other services.

Library Staffing

Reduction Net General Fund savings of \$293,740 and the elimination of 2.0 FTE and freezing 7.0 FTE (vacant).

Impact The library must reduce staff in non-public service areas to align staffing in all support areas in proportion to our ability to provide public service. The budget includes freezing 7.0 FTE positions in branches, collection development, and the Finance Departments and includes the elimination of two single-incumbent positions.

Homework Center Aides

Reduction Net General Fund savings of \$68,000.

Impact The Colonial Heights and Martin Luther King, Jr. Libraries afterschool homework assistance to students in grades 4 through 12 will be eliminated. No-cost alternatives are being investigated.

Security in City Library Branches

Reduction Net General Fund savings of \$100,000.

Impact The library contracts for security in most branches to keep the public and staff safe. This will reduce the number of hours by approximately one-third.

Reduce overtime, supplies, training, shift differential and on-call staff

Reduction Net General Fund savings of \$121,331.

Impact This will impact service hours and levels at the Central Library and branches, resulting in fewer evening hours and reduced staffing.

Materials Budget

Reduction Net General Fund savings of \$100,000.

Impact People and books are the library's most important resource. This further reduces the library's ability to provide informational and educational resources for the citizens of Sacramento. This reduction represents approximately 5,000 fewer books.

Computer Refresh

Reduction Net General Fund savings of \$102,000.

Impact The library replaces its computers on a four-year cycle, ensuring access for the more than 700,000 computer sessions that occur in city branches each year.

The City understands the relationship between General Fund contributions and the City's library special parcel tax and remains committed to funding levels that will ensure the continued resources from this funding source as the loss of these funds (approximately \$4.5 million) would be detrimental to library service within the City of Sacramento.

Department Budget Summary

Non-Departmental Budget Summary	FY2009/2010	FY2010/2011		FY2011/2012	Change
	Actuals	Approved	Amended	Approved	More/(Less) Approved/Amended
Budgeted Expenditures					
Contingency	-	2,400,000	2,380,000	2,400,000	20,000
Employee Services	12,112,249	8,570,883	12,327,628	17,556,287	5,228,659
Labor/Supply Offset	20,899	-	-	169,634	169,634
Operating Transfers	(185,010)	-	8,972	-	(8,972)
Property	10,209	375,000	2,007,986	675,000	(1,332,986)
Service And Supplies	38,199,262	40,239,143	41,704,871	43,031,310	1,326,439
Total:	50,157,610	51,585,026	58,429,457	63,832,231	5,402,775
Funding Summary by Fund/Special District					
2006 Cirbs Ser A Cap Projects	365,055	-	-	-	-
2006 Cirbs Ser B Cap Projects	-	400,000	400,000	400,000	-
4th R Program	8,957	-	-	-	-
Community Center Fund	44,214	177,530	177,530	177,530	-
Cty/Cnty Office-Water Planning	495	-	-	-	-
Del Paso Bid	-	37,000	37,000	37,000	-
Del Paso Prop & Business Imprv	216,938	216,938	382,565	382,565	-
Dow ntow n Plaza Bid	-	110,000	110,000	110,000	-
Dow ntow n Sacramento Mgmt Dist	2,311,494	2,311,494	2,393,138	2,393,138	-
Ethel Macleod Hart Trust	-	-	-	400,000	400,000
Externally Funded Programs	-	-	-	1,785,000	1,785,000
Fleet Management	150,769	150,000	150,000	150,000	-
Franklin Blvd Bid	-	36,000	36,000	36,000	-
Franklin Boulevard Pbid	107,244	107,856	122,336	122,336	-
General Fund	35,918,756	33,159,253	38,352,832	43,964,308	5,611,477
Golf Fund	12,827	57,613	57,613	57,613	-
Greater Broadw ay PBID	219,523	224,636	235,273	235,273	-
Interdepartmental Service Fund	204,906	263,010	263,010	245,192	(17,818)
Library Services Parcel Tax	4,444,333	4,400,000	4,400,000	4,400,000	-
Mack Road PBID	-	-	401,350	401,350	-
Midtow n Sacramento PBID	660,018	610,018	622,127	622,127	-
N Natomas Transp Mgmt Assoc	1,136,199	557,262	1,309,783	1,309,783	-
No Natomas Community Improv	-	-	-	100,000	100,000
Oak Park PBID	204,640	206,218	270,163	270,163	-
Old Sacramento Bid	-	140,000	140,000	140,000	-
Parking Fund	69,066	2,572,755	2,475,755	131,471	(2,344,284)
Pow er Inn Area Prop & Business	270,242	270,242	295,702	295,702	-
Private Development Fund	-	125,000	125,000	125,000	-
Risk Management	14,984	359	359	359	-
Sacramento Marina Fund	6,884	8	8	8	-
Sacramento Tourism Bid	1,997,179	2,105,000	2,105,000	2,060,000	(45,000)
Sew er Fund	148,183	239,114	239,114	239,114	-
Solid Waste Fund	492,488	984,103	984,103	984,103	-
Special Event (Festivals)	-	-	97,000	-	(97,000)
Sports Commission	-	130,000	130,000	140,400	10,400
Stockton Blvd BIA	-	42,000	42,000	42,000	-
Stockton Blvd Pbid	252,875	283,488	322,689	322,689	-
Storm Drainage Fund	184,683	516,198	516,198	516,198	-
The River District PBID	314,307	314,307	398,185	398,185	-
Water Fund	392,567	837,624	837,624	837,624	-
Workers' Compensation Fund	7,784	-	-	-	-
Total:	50,157,610	51,585,026	58,429,457	63,832,231	5,402,775

Division Budget Summary

Non-Departmental Division Budgets	FY2009/2010	FY2010/2011		FY2011/2012	Change
	Actuals	Approved	Amended	Approved	More/(Less) Approved/Amended
Arts Stabilization	284,681	211,000	748,420	527,758	(220,662)
Council District Support	604,204	495,000	1,667,487	-	(1,667,487)
Employee Development Savings	-	(5,412,500)	(1,631,312)	4,784,151	6,415,463
Gen Insurance/Termination	10,238,925	9,959,593	9,959,593	10,955,253	995,660
Library JPA	12,366,043	12,321,710	12,321,710	11,529,539	(792,171)
Major Tax Revenues	308,708	650,000	650,000	650,000	-
Other Major Tax Revenues	1,997,179	2,470,000	2,470,000	2,425,000	(45,000)
Other Program Support	8,521,581	9,819,878	11,173,214	11,053,394	(119,820)
Rental Of Real Property	120,289	225,000	225,000	225,000	-
Retired/Transfer Emp Benef 1530	11,450,117	16,245,345	16,245,345	16,607,136	361,791
Sacramento County Charges	4,246,092	4,475,000	4,475,000	4,950,000	475,000
Util Tax Refnds/Ins Co'S	888	-	-	-	-
Utility Users Tax Rebate 1121	18,903	125,000	125,000	125,000	-
Total:	50,157,610	51,585,026	58,429,457	63,832,231	5,402,775

Reserves

General Fund Reserves

Administrative Contingency

- The Administrative Contingency may be used during the course of the year to adjust budgets for unforeseen expenses. The Administrative Contingency is \$1 million.

Other Sources and Uses

The budget includes the use of \$3.6 million in one-time resources:

- Redirect Railyards Parcel B sale proceeds to retain 20 police officers to continue the “cease fire” program as directed by the City Council as part of the FY2010/11 Adopted Budget. Lowers reductions in the Police Department by a like amount.
- Use excess bond proceeds and interest earnings to offset debt service expenses.
- Use remaining Sheraton sale proceeds authorized in the FY2010/11 Approved Budget to offset a portion of costs associated with the addition of ten police officers.
- Reductions in the Convention, Culture, and Leisure Department include the use of \$105,000 in Arts Stabilization Funding reserve to reduce General Fund costs by a similar amount. After the release of these funds, approximately \$706,000 will remain in the reserve.

Reserve for Economic Uncertainty

- The Reserve for Economic Uncertainty was established in FY1983/84 and, with the addition of \$3.362 million as a result of Council action during the budget hearings, is currently \$17.7 million. This represents 4.9% of General Fund revenues.

Release of Reserves

- The Budget does not include the use of this reserve in order to ensure that the City has resources available to respond to unanticipated expenses or revenue decline.

All Other Fund Balances

- Remaining balances of enterprise funds, special revenue funds, and internal service funds total \$134.5 million and are listed individually in this document in Schedule 2B - Summary of FY2011/12 Revenues, Appropriations, and Changes in Fund Balance. The available balance of special revenue and enterprise funds may only be used for the specific purpose of the individual fund.

23

SECTION – 23
Multi-Year Projects

DESCRIPTION

This section contains information on operating grants and projects that are not part of any Department’s direct operating expenditures. New operating grants and projects are approved by the City Council and are managed in accordance with Sections 11 and 12 of the Budget Resolution. New appropriations included in the FY2011/12 Operating Budget are included on Schedule 9.

Negative balances shown in the following charts will be corrected by the respective Departments and may require additional City Council authorization.

EXISTING OPERATING GRANTS

The following is a list of existing operating grants, the total budget, and available budget based on data available as of June 30, 2011:

Externally Funded Programs (Fund 2703)

Project #	Project Name	Total Budget	Available Budget
G11000300	COPS 2004 (8/04-8/09)	8,000,000	240,245
G11001200	DUI Intervention	1,147,122	0
G11001300	DUI Enforcement	900,000	103,583
G11003000	RCPI INT/Public Trust (7/03-11/11)	400,000	19,512
G11005400	COPS 2007 Technology Program	7,650,000	5,371,772
G11005620	IECGP 08 (4/09-6/10)	418,450	190,320
G11005800	Citizens Option (7/07-6/10)	939,064	0
G11006100	PSIC 07 (8/08-6/11)	9,917,801	3,754,680
G11006500	UASI Homeland Security (08 10/08-5/11)	3,850,964	0
G11006516	DUI Enforcement (10/07-9/09)	171,000	11,391
G11006518	JAG (10/08-9/12)	614,921	614,921
G11006520	JAG Recovery (9/09-2/13)	2,527,661	429,966
G11006521	COPS Hiring Recovery (7/09-6/12)	9,554,860	6,003,241
G11006600	Gang Viol Supp (7/09-6/11)	350,000	7,111
G11006700	FY10 COPS Secure Our Schools	463,699	463,699
G11006800	OJJDP Safe Community (7/09-10/11)	200,000	9,585
G11007000	Citizen's Option (7/09-6/12)	753,194	582,926
G11007100	CalGRIP Safe Community (4/10-3/12)	382,639	10,250
G11007300	ABC Liaison Officer (7/10-6/11)	100,000	6,123
G11007500	UASI Microwave Project	472,000	3,246
G11007600	PSIC Supplemental (9/10-6/11)	120,147	0
G11007800	Target National Night Out	4,000	990
G11007900	DUI Enforcement (10/10-9/11)	621,159	214,169
G11008000	DUI Intervention (10/10-9/11)	500,000	195,519
G11008100	JAG (10/09-9/13)	557,101	557,101
G11008200	Cold Case Justice (10/10-9/11)	100,000	28,025
G11008300	Mercy Hospital NPO (10/10-10/11)	408,000	197,344
G11008401	Target - GPS Bait Equipment	2,500	2,500
G11008402	Target - Child & Domestic Violence	750	750
G11008500	UC Berkeley DUI (11/10-9/11)	98,460	18,147

Externally Funded Programs (Fund 2703) *continued*

Project #	Project Name	Total Budget	Available Budget
G11008600	UASI Homeland Security 09 (9/09-4/12)	3,150,680	831,574
G11008700	Citizen's Option (7/10-6/13)	584,720	584,720
G11008800	PSNE IBIS 2010	56,000	31,835
G12901700	2009 AFG - Wellness/Fitness	41,714	2,621
Total Fund 2703:		\$55,058,606	\$20,487,866

General Fund (Fund 1001)

Project #	Project Name	Total Budget	Available Budget
G13000061	ASPCA - SAFER Training	2,500	903
G18000201	Florin Phase II Assessment	70,384	70,384
Total Fund 1001:		\$72,884	\$71,287

Habitat Management Element (Fund 7104)

Project #	Project Name	Total Budget	Available Budget
G14000202	US Fish & Wildlife Service	148,695	70,564
G14000203	Sacramento County DOT	100,000	100,000
Total Fund 7104:		\$248,695	\$170,564

Operating Grants (Fund 2702)

Project #	Project Name	Total Budget	Available Budget
G01000100	Cities Of Service Leadership	200,000	83,256
G02000501	Attendance Centers for 10-11 Yr	280,000	2,354
G12500900	2009 Urban Search & Rescue	1,002,710	69,749
G12501000	2010 Urban Search & Rescue	1,041,900	199,777
G12701600	US&R-Hurricane Gustav Deployment	12,096	1,498
G12901700	2009 AFG - Wellness/Fitness	513,002	22,183
G12901801	Cert 2009 SHSGP Grant	58,000	20,596
G12901802	Hazmat 2009 SHSGP Grant	384,414	31,147
G12901803	Security Fencing 2009 SHSGP	50,000	50,000
G12901900	2010 Fireman's Fund Grant	7,000	-
G12902001	Cert 2010 SHSGP Grant	75,145	68,953
G12902002	Hazmat Cbrne 2010 SHSGP	124,351	124,351
G12902003	Battalion Eq Cache 2010 SHSGP	208,687	208,687
G12902100	2010 Safer Grant	5,606,863	5,594,459
G13000051	EECBG-Climate Action Plan	359,188	65,756
G13000052	EECBG-Green Bldg Taskforce	100,000	4,641
G13000053	EECBG-Public Outreach	100,000	21,861
G13000054	EECBG-Assessment Finance Program Dev.	630,812	479,046
G13000056	EECBG-Grant Administration	200,000	145,572
G13000062	ASPCA -Pet Food Grant	3,000	3,000
G13000070	Animal Care-Spay/Neuter Grant	15,000	4,400
G13004200	SECAT VET-06-0042 LNG Trucks	433,585	120,000

Operating Grants (Fund 2702) *continued*

Project #	Project Name	Total Budget	Available Budget
G17000400	Parking Enforcemnt Injury	25,000	-
G17600700	Juvenile Hall Expansion	114,000	38,547
G17601400	CAC SLP 07/08	49,805	19,805
G17601600	Terminal B Airport APP	842,100	213,917
G17601800	Boys and Girls Club	20,000	1,493
G17601900	Regional Transit 2010	33,000	32,062
G17602000	SMUD Gallery CY2011-13	75,000	74,216
G17603000	Terminal A Artwork and Maint	75,000	61,420
G18000200	Brownfield Assessment Grant	239,504	226,372
G18000201	Florin Phase II Assessment	160,496	160,496
G18000800	SETA Grant	26,000	791
G18334000	Solar Cities America	200,000	91,275
G18334500	Brownfields Revolving Loan	1,109,793	188,922
G18334501	800 K Street Abatement Grant	250,000	250,000
G18337000	Brownfields Clean-up Grant	200,000	200,000
G19000600	OYD - CalGRIPS	281,583	174,406
G19001100	OYD - CalGRIPS (2nd)	533,014	256,284
G19010400	FY 10 Year Round Food	748,296	181,977
G19010500	FY11 Year Round Food	748,000	192,411
G19070400	CTK Reserve (MAA/HF)	648,854	588,591
G19070401	FY11 MAA Reserve(CTK Expenses)	626,000	427,080
G19071300	FY11 First Five - CTK	1,082,476	187,834
G19071301	FY11 First Five - CTK Indirect	46,024	6,629
G19071400	FY11 (6-18) - CTK	215,000	77,977
G19080000	Healthy Kids, Healthy Furture	640,409	9,901
G19100000	USOC VA Grant	150,000	2,684
G21000100	Brownfields Revolve Loan	500,000	25,821
G21000301	Infill House Plan Program (SMUD)	55,000	692
G22146900	Florin-Meadowview Transit Oriented Dev.	300,000	-
G22147300	S Sacramento Community Plan Update	237,960	18,101
Total Fund 2702:		\$21,638,067	\$11,030,990

Other Capital Grants (Fund 3704)

Project #	Project Name	Total Budget	Available Budget
G13000030	SMAQMD VET 07-0068 HD Low Emission	277,500	277,500
Total Fund 3704:		\$277,500	\$277,500

Solid Waste Fund (Fund 6007)

Project #	Project Name	Total Budget	Available Budget
G14071300	Used Oil Block - Cycle 13	119,313	10,653
G14071500	Used Oil Block - Cycle 15	64,941	62,241
G14071600	Used Oil Program Cycle 1	134,775	134,775
G14071700	Used Oil Program Cycle 1A	19,790	19,790
Total Fund 6007:		\$338,819	\$227,459

START (Fund 2501)

Project #	Project Name	Total Budget	Available Budget
G19020300	FY10 Start Snack	598,264	(53)
G19020400	FY11 Start Snack	630,876	(4,569)
G19030400	FY11 Americorps	650,739	(42,520)
Total Fund 2501:		\$1,879,879	(\$47,142)

Water Fund (Fund 6005)

Project #	Project Name	Total Budget	Available Budget
G14110200	RW Efficiency Acceleration GP	332,958	332,958
Total Fund 6005:		\$332,958	\$332,958

EXISTING OPERATING PROJECTS

The following is a list of existing operating projects, the total budget, and available budget based on data available as of June 30, 2011:

CIP Reimbursable Fund (Fund 3702)

Project #	Project Name	Total Budget	Available Budget
I21000225	River District - Traffic & Transportation	216,604	114,720
I21000260	River District - DSD (Design)	5,000	5,000
Total Fund 3702:		\$221,604	\$119,720

Gas Tax 2106 (Fund 2002)

Project #	Project Name	Total Budget	Available Budget
H15080000	Development Impact Fee Program	450,000	14,149
Total Fund 2002:		\$450,000	\$14,149

General Fund (Fund 1001)

Project #	Project Name	Total Budget	Available Budget
I03000100	Justice for Neighbors (JFN)	254,667	243,607
I06000500	Small Projects Indirects	180,998	180,998
I06100200	Economic Development Reserve	598,463	165,475
I17000100	Archives East End Project	86,350	62,087
I21000242	River District-Finance/Nexus/Fiscal	646	292
I21004800	Historic Place	31,249	2,500
I21004900	FEMA Corrective Action Plan	350,000	347,209
Total Fund 1001:		\$1,502,373	\$1,002,168

Historic Places Fund (Fund 2024)

Project #	Project Name	Total Budget	Available Budget
I21004800	Historic Place	238,000	97,831
Total Fund 2024:		\$238,000	\$97,831

North Natomas Community Improvement Fund (Fund 3201)

Project #	Project Name	Total Budget	Available Budget
I22200200	Natomas Basin HCP	1,743,601	7,775
I22200500	NWF V Norton HCP Litigation	200,000	51,191
I22200600	Basin 6 Drainage	2,761,180	41,849
I22200700	TMA Shuttle	1,318,200	192,000
I22200800	Ecos vs City Litigation	375,000	143,682
Total Fund 3201:		\$6,397,981	\$436,497

Operating Grants (Fund 2702)

Project #	Project Name	Total Budget	Available Budget
I02000311	Pacific Housing, Inc.	17,400	8,700
I02000312	LPC Consulting	12,000	3,080
Total Fund 2702:		\$29,400	\$11,780

Parking Fund (Fund 6004)

Project #	Project Name	Total Budget	Available Budget
I15001211	City of Festivals Program	339,000	175,014
Total Fund 6004:		\$339,000	\$175,014

Railyards/Richards/Downtown Impact Area (Fund 3202)

Project #	Project Name	Total Budget	Available Budget
I21000242	River District-Finance/Nexus/Fiscal	147,189	17,371
Total Fund 3202:		\$147,189	\$17,371

Sacramento Housing and Redevelopment Agency (Fund 3701)

Project #	Project Name	Total Budget	Available Budget
I21000242	River District-Finance/Nexus/Fiscal	27,671	6,357
I21000253	River District-Infrastructure	87,071	53,072
Total Fund 3701:		\$114,742	\$59,429

Special Program Donations (Fund 2502)

Project #	Project Name	Total Budget	Available Budget
I0100200	Late Night Sacramento	280,377	26,899
I01001200	Management Academy Education L Acc	10,610	1,260
I01001400	Council Office Remodel	47,500	31
I01001700	Natomas Benefit Program	10,000	9,288
I11001600	Regional Community Policing	49,871	6,294
I11001900	Project Pony	6,600	5,202
I11002000	SPD Training Facility	46,700	8,360
I13000400	F.O.C.A.S.	259,587	95,833
I19000800	Kids Play McKinley-Maintenance	12,870	7,151
Total Fund 2502:		\$724,115	\$160,318

Storm Drainage Fund (Fund 6011)

Project #	Project Name	Total Budget	Available Budget
I14010100	Flood Control Planning	320,665	158,192
I14010200	FY10-14 NPDES Stormwater Program	1,465,294	560,111
I14010201	FY10-14 NPDES Stormwater Reimb.	958,741	242,959
Total Fund 6011:		\$2,744,700	\$961,262

Wastewater Fund (Fund 6006)

Project #	Project Name	Total Budget	Available Budget
I14110100	Sewer System Management Plan	100,000	24,884
I14110101	Sewer System Management Plan-Field Svcs	75,000	-
Total Fund 6006:		\$175,000	\$24,884

Water Fund (Fund 6005)

Project #	Project Name	Total Budget	Available Budget
I14010300	Sacramento River Source Water Protect	64,991	10,908
I14010301	Sacramento River KOWC Program	43,000	13,037
I14010302	Sacramento River Source Water Reimburs.	111,000	14,578
I14010303	Sacramento River KWOC Reimbursable	17,000	15,300
I14010400	American River Source Water PRTT	33,894	20,030
I14010401	American River KOWC Program	32,000	1,272
I14010402	American River Source Water Reimbursable	22,000	17,466
I14010403	American River KWOC Reimbursable	18,000	14,691
I14010500	Water Meter Replacement Program	1,050,000	249,450
I14010600	Water System Failure Replacement	857,000	857,000
Total Fund 6005:		\$2,248,885	\$1,213,732

EXTERNALLY FUNDED PROGRAMS

The following is a list of existing externally funded programs, the total budget, and available budget based on data available as of June 30, 2011:

Externally Funded Programs (Fund 2703)

Project #	Project Name	Total Budget	Available Budget
E11000500	CAL-ID Life Scan	663,311	187
E11000600	Regional Transit Patrol	2,752,651	51,146
E11001000	SRO's NUSD/SCUSD	6,534,096	464,120
E11001400	Kaiser/Wyndham	461,103	12,761
E11001800	Kaiser/Wyndham	446,419	95,602
E11002200	Academy Activities	95,000	12,274
E11002400	Helicopter Program	453,134	123,360
E11002500	Los Rios Vocational Training	5,410,495	96,588
E11002510	Los Rios Vocational Training FY2011-16	-	-
E11002511	Los Rios Vocational Training	818,890	572,468
E11002700	State Forfr - Criminal Profit	129,850	62,780
E11002800	State Forfr - Hlth & Sfty	3,284,981	991,184
E11002900	State Forfr - Drug Ed & Gang	617,425	364,073
E11003100	Federal Forfr - CRIPS	1,869	1,391
E11003200	Federal Forfr - DOT	533,758	254,579
E11003300	Federal Forfr - DOJ	2,033,836	1,394,115
E11003600	Regional Transit Patrol	3,121,369	504,890
E11004300	Oak Park Weed & Seed	99,403	11,798
E11004400	Regional Transit Patrol	4,000,000	181,717
E11004601	FY08 Sacto SAR-RT Task Force	29,175	607
E11004710	Kaiser Hospital	240,854	107,666
E11004711	Kaiser Hospital	240,854	121,296
E11004800	Regional Transit Patrol	6,073,197	1,295,493
E11004820	SHRA Police Services	354,958	-
E11004900	RT Vehicle Cell Set-up	50,000	27,808
E11005000	SROs - SCUSD FY10	3,106,787	1,862,740
E11005011	SROs - SCUSD FY11	1,531,427	28,144
E11005200	Supplemental Employment	1,785,000	(417,622)
E11005300	RTTAC Inv Liaison	282,016	161,256
E11005401	DMV Anti-Auto Theft FY11	290,500	-
E11005502	Bulletproof Vest Program	45,412	25,183
E11005700	Methodist Hospital NPO	204,000	102,000
E11005800	Avoid the 17 10/10-9/11	20,000	6,098
E12000100	Vocational Ed Training-Fire	227,133	-
Total Fund 2703:		45,938,904	8,515,702

Risk Management (Fund 6502)

Project #	Project Name	Total Budget	Available Budget
E08000100	Driver Training Academy (SRDTA)	100,000	3,396
E08000200	Robla Facility Safety Training	1,500	1,500
Total Fund 6502:		101,500	4,896

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SECTION – 24 **Staffing**

Mayor/Council

	FY2010/11	FY2011/12	Change
	Amended	Approved	
Administrative Technician	1.00	1.00	-
Auditor	3.00	3.00	-
Chief of Staff to the Mayor	1.00	1.00	-
City Auditor (Internal Audit Mngr)	1.00	1.00	-
City Council	4.00	4.00	-
Council Operations Manager	1.00	1.00	-
District Director	8.00	8.00	-
Executive Assistant (Ex)	10.50	10.50	-
Independent Budget Analyst	1.00	1.00	-
Management Analyst	1.00	1.00	-
Mayor	1.00	1.00	-
Senior Management Analyst	1.00	1.00	-
Special Assistant to the Mayor	2.00	2.00	-
Staff Assistant (Ex)	1.00	1.00	-
Operating Unit	36.50	36.50	0.00

City Attorney

	FY2010/11	FY2011/12	Change
	Amended	Approved	
Assistant City Attorney	2.00	2.00	-
City Attorney	1.00	1.00	-
Deputy City Attorney II	2.00	2.00	-
Investigator	1.00	1.00	-
LAN Administrator	1.00	-	(1.00)
Law Office Administrator	1.00	1.00	-
Legal Secretary (Exempt)	9.00	8.00	(1.00)
Legal Staff Assistant (Exempt)	1.00	1.00	-
Paralegal (Exempt)	3.00	3.00	-
Senior Deputy City Attorney	20.00	20.00	-
Senior Legal Staff Asst (Exempt)	1.00	1.00	-
Special Assistant to City Attorney	1.00	1.00	-
Supervising Deputy City Attorney	3.00	3.00	-
Supervising Legal Secretary	2.00	2.00	-
Operating Unit	48.00	46.00	(2.00)

City Clerk

	FY2010/11	FY2011/12	
	Amended	Approved	Change
Administrative Assistant	1.00	1.00	-
Assistant City Clerk	2.00	2.00	-
City Clerk	1.00	1.00	-
Deputy City Clerk	4.00	4.00	-
Program Manager	1.00	1.00	-
Senior Deputy City Clerk	1.00	1.00	-
Operating Unit	10.00	10.00	0.00

City Manager

	FY2010/11	FY2011/12	
	Amended	Approved	Change
Administrative Analyst	2.00	2.00	-
Administrative Technician	1.00	1.00	-
Assistant City Manager	3.00	3.00	-
City Manager	1.00	1.00	-
Director of PubSafety Acctblty	1.00	1.00	-
E-Government Manager	1.00	1.00	-
Media & Communications Ofcr	1.00	1.00	-
Program Manager	1.00	1.00	-
Special Projects Manager	2.00	2.00	-
Staff Aide	3.00	2.00	(1.00)
Operating Unit	16.00	15.00	(1.00)

City Treasurer

	FY2010/11	FY2011/12	
	Amended	Approved	Change
Administrative Asst (Conf/Ex)	1.00	1.00	-
Chief Investment Officer	1.00	1.00	-
City Treasurer	1.00	1.00	-
Investment & Operations Mgr	1.00	1.00	-
Investment Operations Analyst	1.00	1.00	-
Senior Debt Analyst	2.00	2.00	-
Senior Investment Officer	1.00	1.00	-
Systems Engineer	1.00	1.00	-
Treasury Analyst	2.00	2.00	-
Treasury Manager	1.00	1.00	-
Operating Unit	12.00	12.00	0.00

Community Development

	FY2010/11	FY2011/12	Change
	Amended	Approved	
Account Clerk II	4.00	4.00	-
Accountant Auditor	1.00	1.00	-
Accounting Technician	3.00	3.00	-
Administrative Analyst	2.00	2.00	-
Administrative Assistant	1.00	1.00	-
Administrative Technician	1.00	1.00	-
Application Developer	1.00	1.00	-
Assistant Planner	1.00	1.00	-
Associate Planner	18.00	18.00	-
Building Inspector II	9.00	9.00	-
Building Inspector III	23.00	23.00	-
Building Inspector IV	12.00	11.00	(1.00)
Chief Building Inspector	1.00	1.00	-
Chief Building Official	1.00	1.00	-
Chief of Housing & Dngr Bldgs	2.00	1.00	(1.00)
Code Enforcement Manager	2.00	2.00	-
Code Enforcement Officer	22.00	20.00	(2.00)
Customer Service Representative	8.00	6.00	(2.00)
Customer Service Specialist	6.00	6.00	-
Customer Service Supervisor	1.00	1.00	-
Department Systems Spclst II	1.00	1.00	-
Director of Development Svcs	1.00	1.00	-
Geo Info Systems Specialist II	1.00	1.00	-
Geo Info Systems Specialist III	1.00	1.00	-
IT Supervisor	1.00	1.00	-
IT Support Specialist II	1.00	1.00	-
Junior Architect	1.00	1.00	-
Junior Developmnt Project Mgr	2.00	2.00	-
Media & Communications Spclst*	-	1.00	1.00
New Growth Manager	1.00	1.00	-
Painter	1.00	1.00	-
Permit Services Manager	1.00	1.00	-
Planning Director	1.00	1.00	-
Principal Building Inspector	1.00	1.00	-
Principal Planner	4.00	4.00	-
Program Analyst	3.00	3.00	-
Program Manager	2.00	2.00	-
Program Specialist	1.00	1.00	-
Senior Accounting Technician	0.50	0.50	-
Senior Architect	2.00	2.00	-

Community Development (continued)

	FY2010/11	FY2011/12	Change
	Amended	Approved	
Senior Code Enforcement Ofcr	4.00	4.00	-
Senior Department Sys Spec	1.00	1.00	-
Senior Development Project Mgr	1.00	1.00	-
Senior Engineer	2.00	1.00	(1.00)
Senior Management Analyst	1.00	1.00	-
Senior Planner	9.00	7.00	(2.00)
Supervising Building Inspector	3.00	3.00	-
Supervising Engineer	1.00	1.00	-
Support Services Manager	1.00	1.00	-
Urban Design Manager	1.00	1.00	-
Youth Aide	1.00	1.00	-
Zoning Investigator	3.00	3.00	-
Operating Unit	173.50	165.50	(8.00)

* Position moved from Economic Development to Community Development.

Convention, Culture and Leisure

	FY2010/11	FY2011/12	Change
	Amended	Approved	
Accounting Technician	1.00	1.00	-
Administrative Analyst	3.00	3.00	-
Administrative Assistant	1.00	1.00	-
Administrative Officer	5.00	5.00	-
Administrative Technician	1.00	1.00	-
Archivist	2.00	2.00	-
Art Museum Registrar	1.00	1.00	-
Arts Administrator	1.00	1.00	-
Arts in Public Places Spec	2.00	2.00	-
Arts Program Assistant	2.00	2.00	-
Arts Program Coordinator	2.00	2.00	-
Assistant Box Office Supv	1.50	1.50	-
Assistant Greenskeeper	13.35	13.35	-
Associate Curator of Art	1.00	1.00	-
Booking Coordinator	2.00	2.00	-
Community Center Attendant I	19.10	19.10	-
Community Center Attendant II	7.00	7.00	-
Convention Center General Mgr	1.00	1.00	-
Cultural Facilities Attendant	1.00	1.00	-
Curator of Art	1.00	1.00	-
Curator of Education	1.00	1.00	-
Curator of History	1.00	1.00	-
Customer Service Specialist	3.00	3.00	-
Deputy Convntn Ctr General Mgr	1.00	1.00	-
Director of CC&L	1.00	1.00	-
Events Coordinator	1.25	1.25	-
Events Duty Person	2.00	2.00	-
Events Services Manager	2.00	2.00	-
Events Services Supervisor	6.00	6.00	-
Events Usher	12.00	12.00	-
General Repair Worker	4.00	4.00	-
Golf Course Supervisor	4.00	4.00	-
Golf Manager	1.00	1.00	-
Golf Marshal/Player Assistant	7.01	7.01	-
Golf Superintendent	3.00	3.00	-
Greenskeeper	24.00	24.00	-
Historic District Manager	1.00	1.00	-
History & Science Manager	1.00	-	(1.00)

Convention, Culture and Leisure (continued)

	FY2010/11	FY2011/12	Change
	Amended	Approved	
Irrigation Technician	1.00	1.00	-
IT Support Specialist I	2.00	2.00	-
Marina Aide	3.20	3.20	-
Marina/Boating Facilities Attd	2.00	2.00	-
Mechanical Maintenance Supv	1.00	1.00	-
Metropolitan Arts Manager	1.00	1.00	-
Museum Security Supervisor	1.00	1.00	-
Park Maintenance Worker I	2.00	2.00	-
Park Maintenance Worker II	3.00	3.00	-
Parks Supervisor	1.00	1.00	-
Principal Systems Engineer	1.00	1.00	-
Program Manager	2.00	2.00	-
Senior Personnel Trans Coord	1.00	1.00	-
Staff Aide (Management)	1.00	1.00	-
Stagehand I	4.00	4.00	-
Stagehand II	1.00	1.00	-
Stationary Engineer	5.00	5.00	-
Supervising Community Ctr Attd	3.00	3.00	-
Ticket Seller	0.70	0.70	-
Ticket Seller (Exempt)	6.60	6.60	-
Typist Clerk II	1.00	1.00	-
Typist Clerk III	3.00	2.00	(1.00)
Utility Worker	0.43	0.43	-
Zoo Attendant I	4.00	4.00	-
Zoo Attendant II	2.00	2.00	-
Operating Unit	196.14	194.14	(2.00)

Economic Development

	FY2010/11	FY2011/12	
	Amended	Approved	Change
Accounting Technician	1.00	-	(1.00)
Administrative Analyst	2.00	2.00	-
Administrative Assistant	1.00	1.00	-
Administrative Officer	1.00	1.00	-
Administrative Technician	1.00	1.00	-
Director of Economic Developmnt	1.00	1.00	-
Economic Development Manager	2.00	2.00	-
Media & Comms Specialist*	1.00	-	(1.00)
Senior Development Project Mgr	8.00	6.00	(2.00)
Operating Unit	18.00	14.00	(4.00)

* Position moved from Economic Development to Community Development.

Finance

	FY2010/11 <u>Amended</u>	FY2011/12 <u>Approved</u>	<u>Change</u>
Account Clerk II	6.00	6.00	-
Accounting Manager	1.00	1.00	-
Accounting Technician	2.00	2.00	-
Administrative Analyst	3.00	3.00	-
Administrative Assistant	1.00	1.00	-
Administrative Officer	1.00	1.00	-
Administrative Technician	2.00	2.00	-
Claims Collector	3.00	5.00	2.00
Customer Service Assistant	3.00	3.00	-
Customer Service Rep	13.00	13.00	-
Customer Service Specialist	1.00	1.00	-
Customer Service Supervisor	1.00	1.00	-
Director of Finance	1.00	1.00	-
Enforcement & Collections Supv	1.00	1.00	-
GIS Specialist II	1.00	1.00	-
Payroll Technician	4.00	4.00	-
Principal Accountant	3.00	3.00	-
Principal Management Analyst	2.00	2.00	-
Program Analyst	1.00	1.00	-
Program Manager	1.00	1.00	-
Program Specialist	3.00	3.00	-
Revenue Manager	1.00	1.00	-
Senior Accountant Auditor	7.00	7.00	-
Senior Accounting Technician	1.00	1.00	-
Senior Management Analyst	4.00	4.00	-
Senior Staff Assistant	1.00	1.00	-
Typist Clerk II	1.00	1.00	-
Typist Clerk III	2.00	2.00	-
Utility Serv Inspect (UNPY)	1.00	1.00	-
Operating Unit	<u>72.00</u>	<u>74.00</u>	<u>2.00</u>

Fire

	FY2010/11	FY2011/12	
	Amended	Approved	Change
Account Clerk II	2.00	2.00	-
Administrative Analyst	6.00	6.00	-
Administrative Assistant	1.00	1.00	-
Administrative Officer	1.00	1.00	-
Administrative Technician	3.00	4.00	1.00
Assistant Civil Engineer	1.00	1.00	-
Cache Logistics Coordinator	2.00	2.00	-
Customer Service Rep	1.00	1.00	-
Fire Assistant Chief	5.00	5.00	-
Fire Battalion Chief	11.00	11.00	-
Fire Captain	103.00	89.00	(14.00)
Fire Chief	1.00	1.00	-
Fire Deputy Chief	2.00	2.00	-
Fire Engineer	91.00	82.00	(9.00)
Fire Investigator I	4.00	4.00	-
Fire Investigator II	1.00	1.00	-
Fire Prevention Officer I	2.00	2.00	-
Fire Prevention Officer II	14.00	14.00	-
Fire Service Worker	3.00	3.00	-
Firefighter	362.00	334.00	(28.00)
IT Support Specialist I	1.00	1.00	-
Program Analyst	2.00	2.00	-
Program Specialist	2.00	2.00	-
Senior Fire Prevention Officer	2.00	2.00	-
Staff Aide	3.00	3.00	-
Supervising Fire Svc Worker	1.00	1.00	-
Support Services Manager	1.00	1.00	-
Typist Clerk II	6.00	6.00	-
Typist Clerk III	4.00	5.00	1.00
Operating Unit	638.00	589.00	(49.00)

General Services

	FY2010/11	FY2011/12	
	Amended	Approved	Change
Account Clerk II	2.00	-	(2.00)
Accounting Technician	3.00	3.00	-
Administrative Analyst	3.00	3.00	-
Administrative Officer	1.00	1.00	-
Administrative Technician	2.00	2.00	-
Animal Care Services Manager	1.00	1.00	-
Animal Care Technician	13.00	13.00	-
Animal Control Officer	7.00	7.00	-
Architectural Technician II	1.00	1.00	-
Architectural Technician III	1.00	1.00	-
Associate Architect	3.00	3.00	-
Associate Mechanical Engineer	1.00	1.00	-
Building Inspector IV	1.00	1.00	-
Building Maintenance Worker	7.00	7.00	-
Carpenter	3.00	3.00	-
Central Services Assistant III	1.00	1.00	-
Contract and Compliance Splst	1.00	1.00	-
Customer Service Assistant	1.00	1.00	-
Customer Service Representative	23.00	22.00	(1.00)
Customer Service Specialist	1.00	1.00	-
Customer Service Supervisor	1.00	1.00	-
Dept Systems Specialist II	1.00	1.00	-
Director of General Services	1.00	1.00	-
Electrician	4.00	3.00	(1.00)
Electrician Supervisor	1.00	1.00	-
Electronic Maint Tech II	1.00	1.00	-
Equipment Body Mechanic II	3.00	-	(3.00)
Equipment Maintenance Supv	3.00	-	(3.00)
Equipment Mechanic I	2.00	2.00	-
Equipment Mechanic II	33.00	31.00	(2.00)
Equipment Mechanic III	9.00	9.00	-
Equipment Serviceworker	27.00	27.00	-
Facilities & Real Prop Supt	2.00	2.00	-
Facilities Manager	1.00	-	(1.00)
Fleet Management Technician	1.00	1.00	-
Fleet Manager	1.00	1.00	-
Fleet Service Coordinator	5.00	5.00	-
HVAC Systems Mechanic	6.00	5.00	(1.00)

General Services (continued)

	FY2010/11	FY2011/12	Change
	Amended	Approved	
IT Support Specialist II	1.00	1.00	-
Maintenance Worker	2.00	2.00	-
Mechanical Maintenance Supv	2.00	2.00	-
Operations General Supervisor	4.00	3.00	(1.00)
Painter	3.00	3.00	-
Personnel Transactions Coord	1.00	1.00	-
Plumber	4.00	4.00	-
Program Analyst	7.00	6.50	(0.50)
Program Manager	5.00	5.00	-
Program Specialist	5.00	4.00	(1.00)
Real Property Agent II	2.00	2.00	-
Real Property Agent III	1.00	1.00	-
Registered Veterinary Tech	1.00	1.00	-
Security Officer	1.00	1.00	-
Senior Animal Care Technician	2.00	2.00	-
Senior Animal Control Officer	1.00	1.00	-
Senior Building Maint Worker	2.00	1.00	(1.00)
Senior Central Services Asst	1.00	1.00	-
Senior Dept Systems Specialist	1.00	-	(1.00)
Senior Engineer	2.00	2.00	-
Senior Equipment Service Wrkr	1.00	1.00	-
Senior HVAC Systems Mechanic	1.00	2.00	1.00
Senior Systems Engineer	1.00	1.00	-
Sheet Metal Worker	1.00	-	(1.00)
Structural Maintenance Supv	2.00	1.00	(1.00)
Supervising Animal Care Ofcr	1.00	1.00	-
Supervising Architect	1.00	1.00	-
Supervising Financial Analyst	1.00	1.00	-
Supervising Real Prop Agent	1.00	1.00	-
Typist Clerk II	3.00	3.00	-
Vehicle Service Attendant	7.00	4.00	(3.00)
Veterinarian	1.00	1.00	-
Operating Unit	247.00	224.50	(22.50)

Human Resources

	FY2010/11	FY2011/12	Change
	Amended	Approved	
Administrative Analyst	1.00	1.00	-
Administrative Assistant	1.00	1.00	-
Administrative Asst (Conf/Ex)	1.00	1.00	-
Director of Human Resources	1.00	1.00	-
Envtl Health & Safety Officer	1.00	1.00	-
Envtl Health & Safety Spclst	6.00	6.00	-
Equal Employment Specialist	1.00	1.00	-
Human Resources Manager	5.00	5.00	-
Labor Relations Analyst	1.00	1.00	-
Labor Relations Manager	1.00	1.00	-
Labor Relations Officer	4.00	3.00	(1.00)
Organizational Development Spl	1.00	-	(1.00)
Personnel Analyst	2.00	2.00	-
Personnel Technician	15.00	15.00	-
Program Analyst	2.00	2.00	-
Program Specialist	8.00	8.00	-
Risk Manager	1.00	1.00	-
Senior Personnel Analyst	3.00	3.00	-
Senior Staff Assistant	4.00	4.00	-
Staff Assistant	3.00	3.00	-
Support Services Manager	1.00	1.00	-
Workers' Compensatn Claims Rep	8.00	8.00	-
Operating Unit	71.00	69.00	(2.00)

Information Technology

	FY2010/11	FY2011/12	
	Amended	Approved	Change
Administrative Technician	1.00	1.00	-
Chief Information Officer	1.00	1.00	-
GIS Specialist III	2.00	2.00	-
IT Manager	3.00	3.00	-
IT Supervisor	6.00	5.00	(1.00)
IT Support Specialist I	1.00	1.00	-
IT Support Specialist II	2.00	2.00	-
Media Production Specialist II	1.00	1.00	-
Principal Applications Developer	7.00	7.00	-
Principal Systems Engineer	4.00	4.00	-
Program Analyst	1.00	1.00	-
Program Manager	1.00	1.00	-
Programmer	1.00	-	(1.00)
Senior Applications Developer	8.00	8.00	-
Senior Computer Operator	1.00	-	(1.00)
Senior Dept Systems Specialist	1.00	-	(1.00)
Senior IT Support Spclst	6.00	5.00	(1.00)
Senior Systems Engineer	4.00	4.00	-
Systems Engineer	1.00	1.00	-
Telecommunications Engn II	1.00	1.00	-
Telecommunications Engn III	1.00	1.00	-
Operating Unit	54.00	49.00	(5.00)

Parks and Recreation

	FY2010/11	FY2011/12	Change
	Amended	Approved	
Account Clerk II	1.00	1.00	-
Accounting Technician	3.00	3.00	-
Administrative Analyst	4.00	2.00	(2.00)
Administrative Assistant	1.00	1.00	-
Administrative Officer	4.00	4.00	-
Administrative Technician	2.00	2.00	-
Arts & Crafts Specialist	0.06	0.06	-
Assistant Caretaker	0.50	0.50	-
Assistant Cook	0.68	0.68	-
Assistant Pool Manager*	1.32	0.56	(0.76)
Associate Landscape Architect	2.00	2.00	-
Associate Planner	1.00	-	(1.00)
Camp Aide	4.43	4.43	-
Camp Recreation Leader	1.99	1.99	-
Camp Sacramento Supervisor	1.00	1.00	-
Caretaker	0.35	0.35	-
Cashier (Community Svcs)*	1.04	0.29	(0.75)
Child Care Assistant	7.87	6.93	(0.94)
Clerical Assistant	1.43	1.43	-
Clerk II	1.00	1.00	-
Community Center Attendant I	1.00	1.00	-
Construction Inspector III	1.00	1.00	-
Custodial Supervisor	1.00	1.00	-
Custodian I	0.50	-	(0.50)
Custodian II*	6.00	3.00	(3.00)
Customer Service Assistant	1.00	1.00	-
Customer Service Rep	2.00	1.00	(1.00)
Customer Service Specialist	1.00	1.00	-
Director of Parks & Recreation	1.00	1.00	-
First Cook	0.50	0.50	-
General Repair Worker	1.00	1.00	-
GIS Specialist III	1.00	0.60	(0.40)
Host	0.35	0.35	-
Human Services Program Coord*	37.47	35.87	(1.60)
Instructor	1.50	1.50	-
Irrigation Technician	2.00	2.00	-
IT Supervisor	1.00	1.00	-
IT Support Specialist II	2.00	2.00	-

Parks and Recreation (continued)

	FY2010/11	FY2011/12	Change
	Amended	Approved	
Junior Plant Operator	1.00	1.00	-
Landscape Technician II	2.00	2.00	-
Lifeguard*	6.24	4.90	(1.34)
Neighborhood Rsrcs Coord II	4.00	2.00	(2.00)
Neighborhood Services Area Mgr	1.00	1.00	-
Operations Manager	1.00	1.00	-
Park Equipment Operator	2.00	2.00	-
Park Maint Worker II (Pest)	2.00	2.00	-
Park Maintenance Manager	1.00	1.00	-
Park Maintenance Superintndnt	2.00	1.00	(1.00)
Park Maintenance Worker I	23.00	20.00	(3.00)
Park Maintenance Worker II	32.00	30.00	(2.00)
Park Plan Design & Devlpmt Mgr	1.00	1.00	-
Park Safety Ranger	5.50	5.50	-
Park Safety Ranger Supervisor	1.00	1.00	-
Parks Supervisor	7.00	7.00	-
Personnel Transactions Coord	1.47	1.47	-
Pool Manager*	2.19	1.45	(0.74)
Principal Planner	1.00	1.00	-
Program Analyst	2.00	2.00	-
Program Coordinator*	52.75	44.00	(8.75)
Program Developer	27.00	25.00	(2.00)
Program Director	0.41	0.41	-
Program Leader	1.00	-	(1.00)
Program Manager	2.00	2.00	-
Program Specialist	2.60	2.60	-
Program Supervisor*	23.00	18.00	(5.00)
Public Service Aide*	3.07	2.34	(0.73)
Recreation Aide*	107.77	98.05	(9.72)
Recreation General Supervisor	1.00	1.00	-
Recreation Leader (Special Needs)	5.91	5.91	-
Recreation Manager	2.00	2.00	-
Recreation Superintendent	5.00	4.00	(1.00)
School Crossing Guard	3.66	3.66	-
Secretary	1.00	-	(1.00)
Senior Accountant Auditor	2.60	1.60	(1.00)
Senior Accounting Technician	1.00	1.00	-
Senior Lifeguard*	4.15	3.45	(0.70)

Parks and Recreation (continued)

	FY2010/11	FY2011/12	
	Amended	Approved	Change
Senior Maintenance Worker	1.00	-	(1.00)
Senior Personnel Transaction Coord	1.00	1.00	-
Senior Recreation Aide*	14.30	11.83	(2.47)
Special Program Leader	130.60	130.29	(0.31)
Staff Aide	16.00	9.00	(7.00)
Student Trainee (Most Majors)	0.50	0.50	-
Supervising Graphic Designer	1.00	1.00	-
Supervising Landscape Architect	1.00	1.00	-
Support Services Manager	1.00	1.00	-
Tutor	0.50	0.50	-
Typist Clerk II*	6.00	3.00	(3.00)
Typist Clerk III	3.00	1.00	(2.00)
Utility Worker*	3.91	3.55	(0.36)
Youth Aide	22.71	22.58	(0.13)
Operating Unit	647.83	578.63	(69.20)

* Positions (26.82 FTE) unfunded due to FY2010/11 one-time funding.

Police

	FY2010/11	FY2011/12	Change
	Amended	Approved	
Account Clerk I	1.00	1.00	-
Account Clerk II	1.00	1.00	-
Accountant Auditor	1.00	1.00	-
Accounting Technician	3.00	3.00	-
Administrative Analyst	17.00	16.00	(1.00)
Administrative Assistant	1.00	1.00	-
Administrative Officer	1.00	1.00	-
Administrative Technician	6.00	3.00	(3.00)
Applications Developer	2.00	2.00	-
Community Service Officer	38.00	-	(38.00)
Custodian I	0.50	0.50	-
Custodian II	4.00	4.00	-
Deputy Police Chief	2.00	2.00	-
Dispatcher I	1.00	1.00	-
Dispatcher II	69.00	69.00	-
Dispatcher III	10.00	10.00	-
Fingerprint Clerk	4.00	4.00	-
Forensic Investigator II	17.00	5.00	(12.00)
GIS Specialist I	1.00	1.00	-
IT Manager	1.00	1.00	-
IT Supervisor	2.00	2.00	-
IT Support Specialist I	6.00	6.00	-
IT Support Specialist II	3.00	3.00	-
Lead Forensic Investigator	2.00	-	(2.00)
Media Production Specialist I	1.00	1.00	-
Media Production Specialist II	1.00	1.00	-
Personnel Transactions Coord	1.00	1.00	-
Police Administrative Manager	2.00	2.00	-
Police Captain	12.00	12.00	-
Police Chief	1.00	1.00	-
Police Clerk II	21.00	21.00	-
Police Clerk III	3.00	3.00	-
Police Lieutenant	22.00	22.00	-
Police Officer	607.00	518.00	(89.00)
Police Records Specialist I	-	-	-
Police Records Specialist II	44.00	44.00	-
Police Records Supervisor	8.00	7.00	(1.00)
Police Sergeant	94.00	85.00	(9.00)

Police (continued)

	FY2010/11	FY2011/12	Change
	Amended	Approved	
Principal Systems Engineer	1.00	1.00	-
Program Analyst	8.00	8.00	-
Program Manager	1.00	1.00	-
Property Assistant	9.00	9.00	-
Public Service Aide	1.00	1.00	-
Reserve Police Officer III	0.66	0.66	-
Secretary	1.00	1.00	-
Security Officer	2.80	2.80	-
Senior Applications Developer	2.00	2.00	-
Senior IT Support Spclst	1.00	1.00	-
Senior Personnel Trans Coord	1.00	1.00	-
Senior Police Records Supv	3.00	3.00	-
Senior Property Assistant	4.00	4.00	-
Senior Systems Engineer	1.00	1.00	-
Student Trainee (Most Majors)	6.00	-	(6.00)
Supervising Dispatcher	6.00	-	(6.00)
Supervising Forensic Invstg	4.00	4.00	-
Supervising Property Assistant	1.00	1.00	-
Systems Engineer	3.00	3.00	-
Operating Unit	1,066.96	899.96	(167.00)

Transportation

	FY2010/11	FY2011/12	Change
	Amended	Approved	
Account Clerk I	1.00	1.00	-
Account Clerk II	4.00	4.00	-
Accounting Technician	4.00	4.00	-
Administrative Analyst	4.00	4.00	-
Administrative Assistant	1.00	1.00	-
Administrative Officer	2.00	2.00	-
Administrative Technician	3.00	3.00	-
Arborist/Urban Forester	2.00	2.00	-
Assistant Civil Engineer	10.00	10.00	-
Assistant Electrical Engineer	1.00	1.00	-
Associate Civil Engineer	13.00	13.00	-
Associate Planner	1.00	1.00	-
Construction Inspector I	3.00	3.00	-
Construction Inspector II	11.00	11.00	-
Construction Inspector III	4.00	4.00	-
Contract and Compliance Spclst	1.00	1.00	-
Custodian I	4.00	4.00	-
Custodian II	1.00	1.00	-
Customer Service Rep	1.00	1.00	-
Customer Service Specialist	1.00	1.00	-
Customer Service Supervisor	2.00	2.00	-
Department Systems Spclst II	1.00	1.00	-
Director of Transportation	1.00	1.00	-
Electrical Constructn Insp III	2.00	2.00	-
Engineering Manager	2.00	2.00	-
Engineering Technician I	1.00	1.00	-
Engineering Technician II	3.00	3.00	-
Engineering Technician III	7.00	7.00	-
GIS Specialist I	2.00	2.00	-
IT Support Specialist I	1.00	1.00	-
IT Support Specialist II	1.00	1.00	-
Maintenance Worker	4.00	4.00	-
Media & Communications Spclst	1.00	1.00	-
Office Supervisor	1.00	1.00	-
Operations General Supervisor	6.00	6.00	-
Operations Manager	1.00	1.00	-
Park Equipment Operator	1.00	1.00	-
Parking Enforcement Officer	50.00	50.00	-

Transportation (continued)

	FY2010/11	FY2011/12	Change
	Amended	Approved	
Parking Enforcement Supervisor	2.00	2.00	-
Parking Facilities Maint Supv	1.00	1.00	-
Parking Lot Attendant	19.75	19.75	-
Parking Lot Supervisor	4.00	4.00	-
Parking Manager	1.00	1.00	-
Parking Meter Coin Collector	4.00	4.00	-
Parking Meter Collection Supv	1.00	1.00	-
Parking Meter Repair Worker	3.00	3.00	-
Principal Planner	1.00	1.00	-
Program Analyst	9.00	9.00	-
Program Manager	1.00	1.00	-
Program Specialist	2.00	2.00	-
Recreation General Supervisor	1.00	1.00	-
Senior Accountant Auditor	2.00	2.00	-
Senior Accounting Technician	2.00	2.00	-
Senior Architect	1.00	1.00	-
Senior Building Maint Worker	1.00	1.00	-
Senior Data Entry Technician	1.00	1.00	-
Senior Dept Systems Specialist	1.00	1.00	-
Senior Engineer	7.00	7.00	-
Senior Engineering Technician	3.00	3.00	-
Senior Maintenance Worker	7.00	7.00	-
Senior Parking Lot Attendant	4.50	4.50	-
Senior Parking Lot Supervisor	1.00	1.00	-
Senior Planner	1.00	1.00	-
Senior Tree Maintenance Worker	4.00	4.00	-
Senior Tree Pruner	8.00	8.00	-
Special Projects Engineer	1.00	1.00	-
Street Construction Equip Optr	9.00	9.00	-
Street Construction Laborer	45.00	45.00	-
Street Maintenance Supv	7.00	7.00	-
Streets Manager	1.00	1.00	-
Supervising Construction Insp	3.00	3.00	-
Supervising Engineer	5.00	5.00	-
Supervising Financial Analyst	2.00	2.00	-
Supervising Surveyor	2.00	2.00	-
Support Services Manager	1.00	1.00	-

Transportation (continued)

	FY2010/11	FY2011/12	Change
	Amended	Approved	
Survey Party Chief	3.00	3.00	-
Survey Technician II	7.00	7.00	-
Telecommunications Engineer II	1.00	1.00	-
Telecommunications Tech II	1.00	1.00	-
Traffic Control/Light Support	3.00	3.00	-
Traffic Control/Light Tech I	2.00	2.00	-
Traffic Control/Light Tech II	9.25	9.25	-
Traffic Investigator I	1.00	1.00	-
Traffic Investigator II	3.00	3.00	-
Traffic Investigator III	2.00	2.00	-
Traffic Supervisor	3.00	3.00	-
Traffic Worker I	8.00	8.00	-
Traffic Worker II	8.00	8.00	-
Traffic Worker III	2.00	2.00	-
Tree Maintenance Supervisor	1.00	1.00	-
Tree Maintenance Worker	6.00	6.00	-
Tree Pruner II	10.00	10.00	-
Tree Pruner Supervisor	1.00	1.00	-
Typist Clerk II	3.00	3.00	-
Typist Clerk III	5.00	5.00	-
Urban Forestry Manager	1.00	1.00	-
Operating Unit	408.50	408.50	0.00

Utilities

	FY2010/11	FY2011/12	Change
	Amended	Approved	
Account Clerk II	4.00	4.00	-
Accounting Technician	5.00	5.00	-
Administrative Analyst	5.00	5.00	-
Administrative Assistant	3.00	3.00	-
Administrative Officer	1.00	1.00	-
Administrative Technician	3.00	3.00	-
Applications Developer	1.00	1.00	-
Assistant Civil Engineer	1.00	1.00	-
Assistant WtrCrsConCtrlSpclst	2.00	2.00	-
Associate Architect	1.00	1.00	-
Associate Civil Engineer	13.00	13.00	-
Associate Electrical Engineer	1.00	1.00	-
Blacksmith Welder	1.00	1.00	-
Business Services Manager	1.00	1.00	-
Code Enforcement Officer	2.00	2.00	-
Construction Inspector I	2.00	2.00	-
Construction Inspector II	3.00	3.00	-
Customer Service Assistant	0.50	0.50	-
Customer Service Representative	23.50	23.50	-
Customer Service Specialist	7.00	7.00	-
Customer Service Supervisor	4.00	4.00	-
Customer Service Trainee	1.00	1.00	-
Data Entry Technician	1.00	1.00	-
Department Systems Spclst I	1.00	1.00	-
Department Systems Spclst II	1.00	1.00	-
Development Services Tech I	1.00	1.00	-
Director of Utilities	1.00	1.00	-
Electrician	12.00	12.00	-
Electrician Supervisor	2.00	2.00	-
Engineering Manager	1.00	1.00	-
Engineering Technician III	4.00	4.00	-
Equipment Mechanic III	1.00	1.00	-
Executive Director SAC CCOMWP	1.00	1.00	-
Field Services Manager	1.00	1.00	-
General Helper	2.00	2.00	-
GIS Specialist I	2.00	2.00	-
GIS Specialist II	1.00	1.00	-
GIS Specialist III	1.00	1.00	-

Utilities (continued)

	FY2010/11	FY2011/12	Change
	Amended	Approved	
Instrument Technician I	1.00	1.00	-
Instrument Technician II	7.00	7.00	-
Instrumentation Supervisor	1.00	1.00	-
Integrated Waste Collctns Supt	3.00	3.00	-
Integrated Waste General Mgr	1.00	1.00	-
Integrated Waste Planning Supt	1.00	1.00	-
IT Supervisor	2.00	2.00	-
IT Support Specialist I	1.00	1.00	-
IT Support Specialist II	1.00	1.00	-
IT Trainee	1.00	1.00	-
Junior Landscape Assistant	1.00	1.00	-
Junior Plant Operator	11.00	11.00	-
Machinist	16.00	16.00	-
Machinist Helper	15.00	15.00	-
Machinist Supervisor	4.00	4.00	-
Maintenance Worker	4.00	4.00	-
Media & Communications Spclst	1.00	1.00	-
Meter Reader	4.00	4.00	-
Meter Reading Supervisor	1.00	1.00	-
Motor Sweeper Operator	2.00	2.00	-
Office Supervisor	1.00	1.00	-
Plant Operator	28.00	28.00	-
Plant Services Manager	1.00	1.00	-
Program Analyst	10.00	10.00	-
Program Manager	3.00	3.00	-
Program Specialist	7.00	7.00	-
Public Service Aide	0.50	0.50	-
SAFCA Counsel	1.00	1.00	-
SAFCA Deputy Director	1.00	1.00	-
SAFCA Dir of Planning	1.00	1.00	-
SAFCA Executive Director	1.00	1.00	-
Sanitation Worker I	4.00	4.00	-
Sanitation Worker I (NODL)	1.00	1.00	-
Sanitation Worker II	111.00	111.00	-
Sanitation Worker III	8.00	8.00	-
Secretary	5.00	5.00	-
Senior Accountant Auditor	2.00	2.00	-

Utilities (continued)

	FY2010/11	FY2011/12	Change
	Amended	Approved	
Senior Department Sys Spclst	2.00	2.00	-
Senior Engineer	16.00	16.00	-
Senior Engineering Technician	2.00	2.00	-
Senior IT Support Spclst	2.00	2.00	-
Senior Landfill Engineer Tech	1.00	1.00	-
Senior Maintenance Worker	7.00	7.00	-
Senior Management Analyst	1.00	1.00	-
Senior Personnel Trans Coord	1.00	1.00	-
Senior Plant Operator	14.00	14.00	-
Senior Staff Assistant	1.00	1.00	-
Solid Waste Supervisor	11.00	11.00	-
Staff Aide (Management)	3.00	3.00	-
Storekeeper	4.00	4.00	-
Stores Administrator	2.00	2.00	-
Stores Clerk II	2.00	2.00	-
Student Trainee (Engn, Compnr)	3.50	3.50	-
Supervising Construction Insp	1.00	1.00	-
Supervising Engineer	9.00	9.00	-
Supervising Financial Analyst	1.00	1.00	-
Supervising Plant Operator	6.00	6.00	-
Supervising Water Quality Chem	1.00	1.00	-
Support Services Manager	2.00	2.00	-
Systems Engineer	2.00	2.00	-
Typist Clerk I	0.50	0.50	-
Typist Clerk II	9.00	9.00	-
Typist Clerk III	5.00	5.00	-
Utilities Field Svcs Leadworker	74.00	74.00	-
Utilities Field Svcs Supv	18.00	18.00	-
Utilities Field Svcs Svcworker	91.00	91.00	-
Utility Construction Coord	1.00	1.00	-
Utility Services Inspector	2.00	2.00	-
Water & Sewer Supt (Field)	3.00	3.00	-
Water & Sewer Supt (Plant)	5.00	5.00	-
Water Conservation Specialist	3.00	3.00	-
Water Cross Conn Ctrl Spclst	1.00	1.00	-
Water Quality Chemist	3.00	3.00	-

Utilities (continued)

	FY2010/11	FY2011/12	
	Amended	Approved	Change
Water Quality Lab Tech	3.00	3.00	-
Water Waste Inspector	3.00	3.00	-
Operating Unit	697.50	697.50	0.00

Citywide Staffing Summary

	FY2010/11 Amended	FY2011/12 Approved	Change
Mayor/Council	36.50	36.50	-
City Attorney	48.00	46.00	(2.00)
City Clerk	10.00	10.00	-
City Manager	16.00	15.00	(1.00)
City Treasurer	12.00	12.00	-
Community Development	173.50	165.50	(8.00)
Convention, Culture & Leisure	196.14	194.14	(2.00)
Economic Development	18.00	14.00	(4.00)
Finance	72.00	74.00	2.00
Fire*	638.00	589.00	(49.00)
General Services	247.00	224.50	(22.50)
Human Resources	71.00	69.00	(2.00)
Information Technology	54.00	49.00	(5.00)
Parks & Recreation	647.83	578.63	(69.20)
Police	1,066.96	899.96	(167.00)
Transportation	408.50	408.50	-
Utilities	697.50	697.50	-
Grand Total	4,412.93	4,083.23	(329.70)

* SAFER grant positions (27.0 FTE), approved by Council on 6/7/11, are included in FY2010/11 Amended as well as FY2011/12 Approved.

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SECTION – 25

Glossary

Glossary

Account - The primary accounting field in the budget used to describe the type of the financial transaction.

Actuals - Actual level of expenditures/FTE positions approved for fiscal year noted. The actuals reported for FY2009/10 did not accurately reflect budgetary results. The Department of Finance is working with the City's Information Technology Department to resolve this issue for the FY2012/13 budget.

Amended - Level of expenditures/FTE positions reflecting adjustments made during the current fiscal year.

Appropriation - An authorization by the City Council which permits officials to incur expenses and obligations for a specific purpose, within a fiscal year.

Approved Budget - Includes the following documents:

- a) Approved Operating Budget as amended by the City Council and reflected in the summary of augmentations, the summary of changes to the Approved Operating and Capital Improvement Program Budgets, as well as administrative and technical changes necessary to implement City Council direction; and
- b) Approved Capital Improvement Program (CIP) Budget as summarized in Schedule 4 of the FY2011/12 Operating Budget and detailed in the 2011-2016 Capital Improvement Program (CIP).

Assessment - Revenue collected for City services that benefit properties in specific areas or districts.

Balanced Budget - The amount of budgeted expenditures is equal to or less than the amount of budgeted revenues plus other available resources.

Beginning/Ending Fund Balance - Unencumbered resources available in a fund from the prior/current year after payment of the prior/current year's expenses. Not necessarily cash on hand. (Also refer to "Fund Balance.")

Budget - An annual financial plan consisting of Proposed/Approved expenditures for specified purposes and the Proposed/Approved means of financing them.

Capital Improvement - Construction or major repair of City buildings and facilities such as streets, roads, storm drains, traffic signals, parks, community centers, etc.

Capital Improvement Program (CIP) - An ongoing five-year plan of single and multiple year capital expenditures which is updated annually.

Charter Offices - City Attorney; City Clerk; City Manager; City Treasurer.

Debt Service - Payment of interest and principal on an obligation resulting from the issuance of bonds and notes.

Department - "Department" or "Operating Unit" refers to Mayor and City Council; City Manager; City Attorney; City Clerk; City Treasurer; Convention, Culture & Leisure; Community Development; Economic Development; Finance; Fire; General Services; Human Resources; Information Technology; Parks & Recreation; Police; Transportation; Utilities; Capital Improvement; Debt Service; Non-Department and Reserves.

Dept ID - A sub-unit of an Operating Unit.

Division - A roll-up of Dept IDs within an Operating Unit. One or more Dept IDs within an Operating Unit.

Employee Services - The personnel costs of a City program, including wage/salary, direct and indirect benefits, such as health insurance, social security costs, retirement contribution, workers' compensation, unemployment insurance, etc.

Enterprise - A governmental facility or service that is self-supporting through fee and charge revenue.

Equipment - Capital outlay for tangible property of a relatively permanent nature, such as vehicles or equipment with a unit cost of \$20,000 or more.

Expenditure Class - A roll-up of Accounts: Employee Services, Service and Supplies, Property, Debt Service, and Interdepartmental Transfers.

Expenditure/Requirement - The actual spending of funds authorized by an appropriation. Expenditures are divided into the following "classes" of individual line items:

- Employee Services
- Services and Supplies
- Equipment
- Debt Service
- CIP or Grant Labor Offset
- Capital Improvements

Externally Funded Program - Program revenues provided by external agencies which are restricted to a specified purpose.

Fiscal Year (FY) – A time period designated by the City signifying the beginning and ending period for recording financial transactions. Sacramento has a fiscal year from July 1 through June 30.

Full Time Equivalent (FTE) - The decimal equivalent of a part-time position converted to a full time basis, e.g., one person working half time would count as 0.5 FTE.

Fund - A separate, independent accounting entity with its own assets, liabilities, and fund balance.

- General Fund - The City's principal governmental operating account, which is supported by taxes and fees.
- Other Governmental Funds - These funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specific purposes, e.g., Gas Tax Fund, Traffic Safety Fund, Operating Grant Fund, etc.
- Enterprise Funds - These funds are used to account for operations for which it is the stated intent that costs of providing services to the general public on a continuing basis be financed or recovered primarily through user charges and space rentals, e.g., Water Fund, Wastewater Fund (also known as the Sewer Fund), etc.
- Internal Service Funds (ISF) - These funds are used to provide services to all City departments on a cost-reimbursement basis, e.g., Risk Management Fund, Fleet Management.
- Trust Funds - These funds are used to account for assets and activities restricted to a specific purpose in accordance with a trust agreement, e.g., Ethel MacLeod Hart Trust Fund.

Fund Balance - The total dollars remaining after current expenditures for operations and capital improvements are subtracted from the sum of the beginning fund balance and current resources.

Funded FTE - A City Council authorized Full Time Equivalent position with an associated labor budget.

General Fund - The City's principal operating fund, which is supported by taxes and fees and which, generally, has no restrictions on its use. Expenditures may be described as discretionary and non-discretionary.

- Discretionary - That portion of the General Fund for which there are no restrictions on the use of the fees or taxes collected.
- Non-discretionary - Expenditure of revenues which are collected by users of a program to offset the cost of the program. State law requires that fees charged cannot exceed the cost of the service.

Grant - Program revenues provided by external agencies, which are restricted to a specific purpose, have a time limit for use, and frequently are reimbursed after incurring eligible costs.

Growth Rate - Level at which expenditures and revenues are expected to increase annually.

Impact - Effects on the service level provided by particular program due to budget changes.

Indirect Costs - Those elements of cost necessary in the performance of a service that cannot be accurately or readily allocated to the unit of service. Usually they relate to those expenditures that are not an integral part of the service such as rent, heat, management, etc.

Internal Service Fund (ISF) - An ISF provides services to all City departments and bills the various other funds for services rendered. ISFs are self-supporting. Only the expenditure by the ISF is counted in budget totals; the internal transfer from the department to the ISF is excluded to avoid double-counting expenditures.

Internal Service Fund Transfer - A transfer from operating funds to an ISF, e.g., Risk Management or Fleet Management.

Labor/Supply Offset (CIP/Grant/Labor) - Amounts for employee salaries and benefits expected to be charged to CIP projects or grants, thus reimbursing the operating budget for these costs.

Non-Department - Program costs that do not relate to any one department, but represent costs of a general citywide nature, such as debt service.

Operating Budget - Annual appropriation of funds for ongoing program costs, including employee services, other services and supplies, equipment, and debt service.

Operating Transfers - Moving dollars from a fund receiving revenue to a fund which will expend the resources.

Program Oriented Development (POD) - A comprehensive review and evaluation process of current services and programs, categorized as mandatory, essential, or existing. Mandatory Services are required by law, charter, or irrevocable agreement. Essential Services are identified in three levels: Life/Safety, Public Health, and Risk/Liability. Existing Services cover all other programs or services.

POD Operating Departments - Convention, Culture & Leisure; Community Development; Economic Development; Fire; General Services; Parks & Recreation; Police; Transportation; Utilities.

POD Support Departments - Finance; General Services; Human Resources; Information Technology.

Resources - Total dollars available for appropriation during the fiscal year, including estimated revenues, fund transfers, and beginning fund balances.

Revenues - Income received from seven categories:

- Taxes - Revenue including sales tax, property tax, utility user tax, etc., collected to fund general operating City programs.
- Charges for Fees and Services - Fees charged to the user of any specific service provided by the City not supported by the General Fund. The fee cannot exceed the cost of providing the service.
- Licenses and Permits - Revenues collected for construction, maintenance, and/or operation of designated equipment, businesses, buildings, and private property including animals.
- Use of Money and Property - Interest earned on City investments or County-held funds.
- Inter-Governmental - Revenue disbursements from other agencies, such as State Motor Vehicle In-Lieu Tax and State Homeowners Property Tax Relief, and revenue reimbursement for services provided to other agencies.
- Fines, Forfeitures, and Penalties - Revenues collected for violations of City ordinances, late payments, etc.
- Miscellaneous Revenues - Revenues not categorized above.

Revenues can also be classified as operating or non-operating in the Enterprise activities. Operating revenues are directly related to the fund's primary service activity and consist primarily of user fees and charges. Non-operating revenues are incidental to, or by-products of the Enterprise's primary service, such as interest income or the Transient Occupancy Tax for the Community Center Fund.

Services and Supplies - Costs of contractual or outside services, office supplies, and equipment.

Surplus - An excess of total current resources over total current requirements.

Total City Budget - The City's total fiscal year expenditure budget (operating and capital) as approved by the City Council.

Unfunded FTE - A City Council authorized FTE position without an associated labor budget. Unfunded FTE positions will remain vacant until funding has been restored.

Variance - Change in expenditures or staffing levels.

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SECTION – 26 **Resolution**

RESOLUTION NO. 2011-391

Adopted by the Sacramento City Council

June 21, 2011

APPROVING THE FISCAL YEAR 2011/12 OPERATING AND CAPITAL IMPROVEMENT PROGRAM BUDGETS FOR THE CITY OF SACRAMENTO

BACKGROUND

- A. The City Manager is required to present a balanced budget to the Mayor and City Council no less than 60 days prior to the beginning of each fiscal year pursuant to Article 9, Section 111 of the City Charter.
- B. The City of Sacramento, through the leadership and direction of the Mayor and City Council, has maintained a sustainable budget philosophy. Given this concept of fiscal sustainability, the Council adopted the following strategies and principles on February 22, 2011, for the development of the Fiscal Year (FY)2011/12 Proposed Budget:
 1. Budget Development Strategies:
 - a. Alternative Service Delivery
 - b. Streamlining the Organization
 - c. Revenue Improvements
 - d. Planned Use of One-Time Reserves
 2. Fiscal and Organizational Principles:
 - a. Develop a Sustainable Budget Plan
 - b. Balanced Budget for FY2011/12
 - c. Use One-Time Resources Strategically
 - d. Balance Layoff Impacts with Service Level Decisions
 - e. Address Full Service City Status
- C. The City Manager released the FY2011/12 Proposed Operating Budget and the 2011-2016 Proposed Capital Improvement Program (CIP) (which includes the FY2011/12 CIP Budget) on April 29, 2011, for review and consideration.
- D. The Mayor and City Council conducted hearings during the months of May and June 2011 related to the adoption of the City's FY2011/12 Operating and CIP Budgets.

BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:

- A. The Summary of Changes in Appropriations, attached as Exhibit 1, and the Summary of Changes and Technical Adjustments, attached as Exhibit 2, are hereby approved.
- B. The FY2011/12 Operating and CIP Budgets, as defined in Section 2.1, are hereby approved (collectively the "Approved Budget").
- C. The 2011-2016 CIP, which provides a comprehensive five-year plan for the City's capital project expenditures, is hereby approved.
- D. Sections 1 through 16 below, which define the authority and responsibilities of the City Manager in implementing the Approved Budget, are hereby approved.
- E. The City Manager is authorized to incorporate final decisions of the City Council, and refine/add content, as may be needed to meet Government Finance Officers Association (GFOA) and California Society of Municipal Finance Officers (CSMFO) budgeting award application requirements, into the Proposed Operating and CIP Budgets in order to create the FY2011/12 Approved Operating Budget and 2011-2016 CIP.
- F. Exhibits 1 through 4, inclusive, are part of this resolution.
- G. The following Budget Policies are hereby approved:
 - 1. If the COPS Hiring Recovery Program (CHRP) Grant is approved, 35.0 Police Officer FTE shall be restored to the Sacramento Police Department (SPD). The Police Chief's recommendation is to restore positions in the downtown core and traffic safety.
 - 2. If the California Medi-Cal: Ground Emergency Medical Transport Assembly Bill (AB678) is passed, additional revenues collected above the current budgeted amount shall be reinvested in the Fire Department to reinstate fire company brownouts and/or add staffed advanced life support medic units.
 - 3. The Internal Auditor shall perform an audit of the City's golf course operations to assess if the estimated savings associated with contracting out maintenance services are reasonable.
 - a. The audit conclusion shall be presented to the City Council.
 - b. The contract shall be consistent with the following parameters:

- i. The General Fund subsidy for the maintenance and operation of the City's golf courses will be eliminated;
- ii. Operations, maintenance, capital and debt costs will be borne by Morton Golf;
- iii. Existing City employees will be given priority hiring by Morton Golf;
- iv. The length of the contract will be commensurate with investment made by lessee;
- v. Consideration of a local hiring and a living wage component (Sacramento City Code Chapter 3.58);
- vi. Transition will be effective between October 2011 and January 2012.

SECTION 1. SCOPE

- 1.1 This resolution defines the authority and responsibilities of the City Manager in implementing the Approved Budget of the City of Sacramento and supersedes Resolution 2010-388.

SECTION 2. DEFINITIONS

- 2.1 "Approved Budget" consists of the following documents:

- (1) The "Operating Budget," which is the FY2011/12 Proposed Operating Budget dated April 29, 2011, as amended by the City Council to incorporate the approved summary of changes in appropriations set forth in Exhibit 1, and the approved administrative and technical changes set forth in Exhibit 2 (the Approved Operating Budget is attached as Exhibit 3); and
- (2) The "Capital Improvement Program budget," which is the FY2011/12 Proposed Capital Improvement Program (CIP) Budget dated April 29, 2011, as summarized in Schedule 4 of the FY2011/12 Operating Budget and detailed in the 2011-2016 CIP, as amended by the City Council to incorporate the Proposed CIP, the summary of changes in appropriations set forth in Exhibit 1, and the approved administrative and technical changes set forth in Exhibit 2 (the Approved CIP is attached as Exhibit 4).

- 2.2 "Base Budget" is the current year budget modified pursuant to labor agreements, one-time expenditures, citywide changes, and midyear changes.

- 2.3 "Budget Categories" reflect internal reporting structures based on established budgets:

- (1) "Department" or "Operating Unit" represents major budgetary groupings such as: Mayor and City Council; City Manager; City Attorney; City Clerk; City Treasurer; Code Enforcement; Convention, Culture & Leisure; Community Development; Economic Development; Finance; Fire; General Services; Human Resources; Information Technology; Parks & Recreation; Police;

Transportation; Utilities; Projects; Debt Service; Non-Department; and Fund Reserves.

- (2) "Dept ID" represents an organizational sub-unit within an Operating Unit.
 - (3) "Division" represents a roll-up of Dept ID's within an Operating Unit.
 - (4) "Account" is the primary accounting field in the budget used to describe the nature of the financial transaction.
 - (5) "Expenditure Class" is a categorical grouping of individual similar accounts for purposes of reporting expenditures (i.e. Employee Services, Other Services and Supplies, Property, Debt Service, Labor/Supply Offset, Contingency, and Operating Transfers).
- 2.4 "City Manager" means the City Manager or, if so designated, the Director of Finance.
- 2.5 "Current Budget" is the FY2010/11 Approved Budget, incorporating any subsequent appropriation increases, decreases, or transfers and adjustments as approved by the City Council or City Manager, as appropriate.
- 2.6 "Full Time Equivalent" (FTE) means the decimal equivalent of a position; e.g., one full-time position is 1.00 FTE and one quarter-time position is 0.25 FTE.
- 2.7 "Unfunded FTE" means a City Council authorized FTE without an associated labor budget. Unfunded FTE will remain vacant until funding has been approved for it by the City Council or City Manager, as appropriate.
- 2.8 Multi-Year Operating Projects (MYOP) are used to account for projects and activities that are multi-year in nature and are not capital improvement projects.

SECTION 3. AUTHORIZED STAFFING AND APPROPRIATIONS

- 3.1 The City Manager is authorized to make any expenditure and resource adjustments to the Approved Operating Budget based on final City Council action to adopt the Approved Operating Budget.
- 3.2 The City Manager is authorized to establish the appropriations and FTE staffing as shown in Schedules 1A, 1B, 1C, 1D, and fund summaries, including transfers as shown on Schedule 2A and B as displayed in Exhibit 3.
- 3.3 The City Manager is authorized to revise any appropriation made in the Approved Budget where the revision is of a technical nature and is consistent with City Council intent.
- 3.4 The City Manager is authorized to adjust any appropriation made in the Approved Budget to reflect changes from amounts budgeted for updated labor, vehicle, energy, contingencies, cost plan, and risk management changes, such as

retirement rates, payroll taxes, health benefits, fleet costs, and risk management costs from designated funds or reserves.

- 3.5 Following budget approval, the City Manager is authorized to revise indirect cost rates to be applied to hourly salary rates in order to achieve full cost recovery of services and is authorized to adjust the Operating Budget to reflect the indirect cost plan for FY2011/12.

SECTION 4. APPROPRIATION INCREASES/DECREASES

- 4.1 All appropriation changes (increases or decreases) in excess of \$100,000 to operating and capital budgets shall be approved by the City Council by resolution.
- 4.2 The City Manager is authorized upon completion of the audited financial statements for FY2010/11, to adjust FY2011/12 fund contingencies by the amount of net changes in available fund balance as determined by the City Council. These fund balance and appropriation changes shall be included and explained in the report to City Council accompanying the Comprehensive Annual Financial Report (CAFR).
- 4.3 Residual balances from unexpended debt proceeds will be reverted to the appropriate fund and utilized for the legal purposes as specified in the conditions of the debt issuance. The City Manager is authorized to establish appropriations and account for the expenditure of these unexpended proceeds.

SECTION 5. STAFFING CHANGES

- 5.1 Any increase or decrease, by department by fund, in FTE as authorized in the Approved Budget or any subsequent approval by the City Council or by the City Manager in accordance with this resolution, is subject to approval by the City Council, except for renewals or expansion of fully offset grants or externally funded programs (EFP) as specified in Section 5.2.
- 5.2 Any existing positions which were approved based on the assumption of the City receiving a grant or other reimbursements, must have continued funding verified prior to filling the position. The City Manager is authorized to adjust staffing levels for renewals, expansions, or reductions to fully offset City Council-approved grants or EFP. Grant/EFP positions shall be terminated upon completion or cancellation of the grant/EFP, unless specifically continued by a resolution that includes a source of replacement funding (see Section 11).
- 5.3 Any exempt management position adjustment made subject to the approval of the City Manager and subject to the adopted resolution covering unrepresented officers and employees approved by City Council, must have funding verified by the Budget Office prior to implementation.
- 5.4 Any reassignment of authorized FTE and employee services funding associated with the FTE within a department and within the same fund, may be made at the

discretion of the Department Director with the approval of the City Manager as long as there is no net change to authorized FTE and funding levels.

- 5.5 All new job classifications or reclassifications (as identified in Exhibit 3, Schedule 8) are subject to classification review and approval by the Human Resources Director.
- 5.6 The City Manager is authorized to adjust staffing levels in the Police and Fire Training Academies based on projected vacancies.
- 5.7 The City Manager is authorized to increase Police Department staffing up to the original grant award of 35.0 Police Officer FTE positions, contingent upon the approval by the U.S. Department of Justice, Office of Community Oriented Policing Services (COPS), to modify the COPS Hiring Recovery Program (CHRP) grant to restore FTE positions previously eliminated due to budget reductions.
- 5.8 Positions identified as "Unfunded FTE" shall remain vacant until the City Council approves a budget adjustment to fund the costs associated with these positions.
- 5.9 The City Manager is authorized to substitute "Unfunded FTE" within a department for alternate vacant positions in order to address operational needs within the department's Approved Budget.

SECTION 6. ECONOMIC UNCERTAINTY RESERVE (EUR) POLICIES AND TRANSFERS FROM CONTINGENCY/RESERVE FUNDS

- 6.1 As directed by the City Council in June 2011, the City's goal for the General Fund Economic Uncertainty Reserve (EUR) shall be 10% of annual General Fund revenues. Resources to fund this reserve will be identified on an ongoing basis and can include positive year end results or other one-time resources available to the General Fund which will be brought back to Council as identified for direction to the EUR through the budget development, midyear review, and year-end processes.
- 6.2 The General Fund EUR is currently \$14.3 million; an additional \$3.4 million was identified through the FY2011/12 Budget Hearing process, increasing the reserve to \$17.7 million. This reserve will be maintained for the purpose of bridging a gap between projected revenue and expenditures during periods of significant revenue declines and/or expenditure growth. In order to report this reserve as a commitment of fund balance according to new governmental accounting standards (Governmental Accounting Standards Board Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions*), parameters for using the EUR must be established. The parameters under which the EUR may be used are as follows:
 - (1) The City Manager may recommend a release from the Economic Uncertainty Reserve when the gap between projected revenue and expenditures is greater than \$1 million in the proposed budget.

- (2) Any release from the Economic Uncertainty Reserve is subject to approval by the City Council.
 - (3) These parameters may only be changed by the City Council by resolution.
- 6.3 The City Manager is authorized to make appropriation changes (increases or decreases) not exceeding \$100,000 from available fund balance. Appropriation changes (increases and decreases) in excess of \$100,000 are subject to approval by the City Council, except for payments to employees for vacation and sick leave termination, which may be approved by the City Manager.
- 6.4 The City Manager is authorized to make appropriation changes (increases or decreases) not exceeding \$100,000 from Administrative Contingency established in the General Fund, Water Fund, Sewer Fund, Solid Waste Fund, and/or Storm Drainage Fund. Appropriation changes (increases and decreases) in excess of \$100,000 are subject to approval by the City Council.
- 6.5 Transfers shall not be made from available fund balance or Administrative Contingency if the transfer will result in a negative balance.
- 6.6 Use of committed fund balance reserves is subject to approval by the City Council by resolution.
- 6.7 The City Manager is authorized to make annual loan repayments to the Risk Fund from the Convention Center Fund subject to the availability of funds. As of June 30, 2010, the Risk Fund loan to the Convention Center Fund totaled approximately \$6.9 million.

SECTION 7. OTHER APPROPRIATION TRANSFERS

- 7.1 Operating appropriation transfers within the same department and the same fund are subject to approval by the City Manager.
- 7.2 Appropriation transfers between two or more departments, up to and including \$100,000, are subject to approval by the City Manager. Such transfers in excess of \$100,000 are subject to approval by the City Council by resolution.

SECTION 8. UNSPENT APPROPRIATIONS AND ENCUMBRANCES

- 8.1 All appropriations in the Operating Budget which remain unencumbered or unexpended on June 30, 2011, after adjustments resulting from Sections 4.2, 4.3, 10.4, 11.5, and 12.4 or as specifically provided for in Section 16, shall revert to the available fund balance of the respective funds. Any budgetary surplus in the General Fund, determined as part of the fiscal year end close process, will be reported in the CAFR as Assigned for Next Year's Budget or as specifically directed in a subsequent resolution.

- 8.2 All unrealized investment gains determined and reported as part of the fiscal year end close process will be reported in the CAFR as Assigned for Unrealized Investment Gains because the resources are not available for appropriation.
- 8.3 The City Manager is authorized to carry over unobligated appropriations and interest earned by the Ethel MacLeod Hart Trust (Fund 2503) in the prior year, and to transfer the accumulated resources to the Ethel MacLeod Hart Trust Multi-Year Project (I19120000), pursuant to the five-year recommendation of the Ethel MacLeod Hart Advisory Committee, in FY2011/12.
- 8.4 All purchase order commitments outstanding on June 30, 2011, and associated appropriations, are hereby continued.
- 8.5 Unobligated appropriations in existence on June 30, 2011, for fleet purchasing budgets (Accounts 474230 and 474240) shall be transferred to the Fleet MYOP. The City Manager is authorized to adjust carryover by department based on citywide fleet needs.
- 8.6 Unobligated appropriations in existence on June 30, 2011, for Fire Department station expenses (Account 481230) pursuant to the current Fire labor contract, shall be carried over to the next fiscal year.
- 8.7 Unobligated appropriations in existence on June 30, 2011, for the City Council discretionary accounts (Accounts 481100 and 472010) shall be carried over to the next fiscal year.
- 8.8 Unobligated appropriations in existence on June 30, 2011, for the Arts Stabilization program funded by a portion of the General Fund allocation of the transient occupancy tax, shall be carried over to the next fiscal year.
- 8.9 The Rental Housing Inspection Program fees have been established to recover the costs of the program. The City Manager is authorized to carryover excess revenues for this program provided the full cost of the current year operations for the Rental Housing Inspection Program has been recovered.
- 8.10 The City Manager is authorized to decrease the General Fund (Fund 1001) revenue and expenditure budgets for contract services in the Police Department Operating Budget and establish a revenue and expenditure budget in the Police Department Contract Services Externally Funded Program (E11005200) in the EFP Fund (Fund 2703).
- 8.11 The City Manager is authorized to adjust the Convention, Culture and Leisure revenue budget for Theater Facility Fee revenues and the Theater Renovation project (M17100100) expenditure budget based on the actual fees collected, less any operating costs associated with delivering this service.

SECTION 9. REVENUE BUDGET

- 9.1 The FY2011/12 Revenue Budget is summarized in Exhibit 3, Schedule 6.

- 9.2 Any increase or decrease greater than \$100,000 in estimated revenue to the Approved Budget by fund requires City Council approval.

SECTION 10. CAPITAL IMPROVEMENTS

10.1 Capital projects and/or appropriations shall be used for:

- (1) Repairs, maintenance, improvements, or acquisitions with a total cost of at least \$20,000 and a useful life that exceeds one fiscal year; and
- (2) Community/Neighborhood projects as approved in separate resolutions by the City Council.

10.2 City Council approval is required for the establishment and/or cancellation (without completion) of a CIP, except as provided below:

- (1) Capital projects for internal City operations related to improvements and minor construction of existing City owned/occupied buildings may be established by the City Manager provided the total cost to deliver the project does not exceed \$100,000;
- (2) Capital projects that have been approved in the Sacramento Housing and Redevelopment Agency's (SHRA) annual budget and are subject to the provisions of the Master Project Agreement between the City and SHRA as adopted by the City Council on December 18, 2001 (Resolution 2001-828), may be approved by the City Manager;
- (3) Capital projects may be subdivided into separate sub-projects as needed to administer, manage, and deliver the original scope of the project, without further City Council action; and
- (4) Credit projects established in accordance with Sacramento City Code (SCC) Chapter 18.18. For purposes of recording the asset of these already constructed projects, the City Manager is authorized to make all the necessary adjustments once the improvement is accepted by the City of Sacramento.

10.3 Capital appropriations shall be used solely for the originally approved project or projects except as provided for in this section.

10.4 Annually, completed or inactive projects will be closed, except for projects that have existing litigation or payment disputes. An inactive project is defined as one where transaction activity is less than \$1,000 over the prior three years. Closures are the responsibility of the designated project manager. The managing department and/or City Manager has the authority to process the necessary documentation to close inactive projects.

- 10.5 All multi-year CIP projects in existence on June 30, 2011, shall be continued in FY2011/12, except as provided otherwise in Section 10.4. The FY2011/12 CIP Budget is summarized on Schedules 2 and 4 as displayed in Exhibit 3.
- 10.6 Unencumbered appropriations for all inactive projects, as defined in Section 10.4, will expire on June 30, following the third full year of the last appropriation to the project. Projects requiring continuing appropriations will require City Council action through programming within the CIP or through a separate appropriation to the project.
- 10.7 Each fiscal year, on June 30, the balance of each CIP project must be zero or have a positive balance by fund. Projects in excess of the budget from all funding sources (i.e., with a negative balance) shall be treated as follows:
 - (1) If the project balance exceeds the budget by \$100,000 or less, the project account shall first be corrected within each fund and, second, any remaining negative balance shall be corrected by a transfer from the project manager's department Operating Budget (all transfers of \$100,000 or less shall be made as provided for in Section 6.2); or
 - (2) If the project balance exceeds the budget by more than \$100,000, the project account shall be submitted to City Council for approval by resolution of a corrective plan of action.
- 10.8 Except in the General Fund, the City Manager is authorized to transfer appropriations up to and including \$100,000:
 - (1) From Project A to Project B if:
 - (a) Project A is complete and has savings; or
 - (b) Project A has not been completed and a revised project estimate confirms that there will be project savings upon completion;
 - (2) Between funding sources within a project if the total appropriation remains unchanged.
- 10.9 Upon completion and closure of a capital project, the City Manager is authorized to transfer any remaining project balance:
 - (1) To the available fund balance of the respective fund, the Capital Projects Base Reserve in the Utilities CIP or, in the case of the General Fund, Administrative Contingency; or
 - (2) As provided for in Section 10.8.
- 10.10 Except as provided for in Section 10.9, the City Manager is authorized to increase or decrease project budget appropriations by not more than \$100,000 for each

project. Appropriation changes exceeding \$100,000 in total for any project shall be submitted to the City Council for approval by resolution.

10.11 Community/Neighborhood projects and appropriations established with one-time funding sources under Resolution 2000-682 (11/21/00), 2001-765 (11/20/01), 2003-412 (6/17/03), 2004-551 (6/29/04), 2006-367 (5/23/06), and associated staff reports, are governed by the following procedures:

- (1) Savings of up to \$50,000 due to lower than expected costs or the securing of alternative funding sources, may be administratively reprogrammed into other projects within the same City Council District, at the request of the City Council District Office and with the approval of the City Manager; or
- (2) Savings above \$50,000 to be reprogrammed requires City Council approval by resolution.

10.12 Measure A Sales Tax (Funds 2001 and 2005) and New Measure A Construction/Projects (Funds 2023, 2025, and 2026) expenditure and revenue budgets can be loaded into the City's financial system prior to Sacramento Transportation Authority (STA) Board approval. Work on CIP projects in these funds is done prior to receiving funding. Project funding/appropriations shall be as follows:

- (1) The City Manager is authorized to enter the revenue/expenditure budgets as reflected in the Approved Budget (revenues) and CIP Budget (expenditures);
- (2) The City Manager is authorized to enter expenditure/revenue budgets prior to STA Board approval; and
- (3) STA Board approval is required for all Measure A reallocations. In cases where the City Council takes action on recommended Measure A reallocations prior to STA Board action, City Council approval shall be contingent on STA Board approval.

10.13 Projects funded by the following reimbursable funds are included within the Operating and CIP Budgets for planning purposes: Grant Funds (Funds 3702, 3703, and 3704), SHRA Community Development Block Grants (Fund 2700), and SHRA Tax Increment (Fund 3701). Work on CIP projects funded by these sources is done prior to receiving funding, and project funding/authorization for these projects shall be as follows:

- (1) Funds 2700, 3701, 3702, 3703, and 3704: Expenditure and revenue budgets will not be loaded into the City's financial system until agreements (Program Supplements/E-76's, Individual Project Agreements (IPA), Cooperative Agreements, etc.) have been executed between the City and the funding authority.
- (2) Funds 3703 and 3704: The City of Sacramento is eligible to receive federal and/or state funding for certain transportation projects through the California

Department of Transportation (Caltrans). Master Agreements, Program Supplemental Agreements, Fund Exchange Agreements, and/or Fund Transfer Agreements must be executed with Caltrans before such funds can be claimed. The Mayor and/or City Manager are authorized to execute all Master Agreements, Program Supplemental Agreements, Fund Exchange Agreements, Fund Transfer Agreements, and any amendments thereto with Caltrans.

The City Manager is authorized to transfer matching funds as specified in the approved CIP from the state and federal Grant Match Program (T15007200) and to enter the revenue/expenditure budgets as reflected in the grant agreement, provided that the amount is not more than \$100,000 different from what was reflected in the Approved CIP Budget which authorized the project funding. Project agreements that exceed \$100,000 difference from the anticipated budget shall be submitted to the City Council for approval by resolution.

10.14 The CIP Budget may include "Credit Projects." Credit projects are established to account for turnkey parks, infrastructure, and other improvements provided by a developer in accordance with Council approved finance plans or fee programs and in exchange for City fee credits. Credit projects are contracted, constructed and accepted in accordance with SCC Chapter 18.18. In an effort to provide a reflection of credit project activity, outstanding credit project agreements are listed in the CIP Budget as funded by Developer Credit/Obligations (Fund 9501), together with a description and estimated value, but without timing since that is frequently unknown.

10.15 The CIP Budget (Exhibit 4) includes projects that are directly supported by user and developer fees. The City Manager is authorized to adjust department revenue budgets and CIP expenditure budgets for projects directly supported by fees based on the actual fees collected, less any operating costs associated with delivering the service.

SECTION 11. OPERATING GRANTS AND EXTERNALLY FUNDED PROGRAMS (EFP)

11.1 City Council approval is required for the establishment and/or cancellation (without completion) of an operating grant/EFP, except as follows:

- (1) Where the operating grant/EFP is under \$100,000 and does not require any of the following:
 - (a) Any increase or decrease, by department by fund, in FTE staffing levels as authorized in the Approved Budget or by any subsequent approval by the City Council or by the City Manager in accordance with this resolution; or
 - (b) Matching funds from City resources; or
 - (c) Any ongoing service or funding by the City.

- (2) The City Manager is authorized to establish operating grants/EFP in excess of \$100,000, and to authorize spending and allocation of resources in advance of formal agreements in response to governmental requests for public safety assistance related to disasters and national security risks. The Department responding to these events shall report to the City Council within 60 days of receiving formal program documents from the requesting governmental agency(s) to obtain approval to enter into agreements and accept reimbursements.
- 11.2 The City Manager is authorized to adjust staffing levels and associated service and supplies, in accordance with Section 5.2, for renewals or expansions of fully offset grants previously approved by City Council.
- 11.3 If the grantor of a grant/EFP requires City Council action, as a condition of funding the grant/EFP, then establishment of the grant/EFP shall require approval by the City Council regardless of the grant amount.
- 11.4 Operating grants/EFP appropriated in the Approved Budget do not require additional City Council approval to be expended upon receipt of such grants or funds for EFP.
- 11.5 All multi-year operating grant/EFP budgets in existence on June 30, 2011, shall be continued in FY2011/12.
- 11.6 The City Manager is authorized to adjust revenue and expenditure budgets for renewals, up to the amount previously approved by City Council, and augmentations up to \$100,000 of fully offset grants and externally funded programs.
- 11.7 Youth and Federally funded parks and recreation grant expenditure and revenue budgets can be loaded into the City's financial system based on the prior year award prior to receipt of signed agreements. Project funding/appropriations shall be adjusted based on the final grant agreement. In the event the grant is not renewed or is changed by more than \$100,000, the managing department must return to the City Council for corrective action.
- 11.8 Each fiscal year, on June 30, the balance of each grant/EFP budget must be zero or have a positive balance by fund. Grants/EFP in excess of the budget from all funding sources (i.e., with a negative balance) shall be treated as follows:
 - (1) If the project balance exceeds budget by \$100,000 or less, the project account shall first be corrected within each fund and, second, any remaining negative balance shall be corrected by a transfer from the project manager's department Operating Budget (all transfers of \$100,000 or less shall be made as provided for in Section 6.2); or

- (2) If the project balance exceeds budget by more than \$100,000, the project account shall be submitted to City Council for approval by resolution of a corrective plan of action.

SECTION 12. MULTI-YEAR OPERATING PROJECTS

12.1 Multi-year operating projects are used for:

- (1) Economic Development Assistance and Development Programs (e.g., Inclusionary Housing, Infill and Low-Income Fee-Waiver programs);
- (2) Planning, audit, and other consultant studies that will take more than one fiscal year to complete; and
- (3) Other projects and activities that are multi-year in nature and are not capital improvement projects.

12.2 City Council approval is required for the establishment and/or cancellation (without completion) of a multi-year operating project.

12.3 Unobligated appropriations in existence on June 30, 2011, for all existing multi-year operating projects, shall be carried over to the next fiscal year.

12.4 Multi-year operating project appropriations shall be used solely for the originally approved program or study. Annually, completed or inactive multi-year operating projects will be closed. An inactive project is defined as one where transaction activity is less than \$1,000 over the prior three years. Closures are the responsibility of the designated project manager. The managing department and/or City Manager have the authority to process the necessary documentation to close inactive projects.

12.5 Each fiscal year, on June 30, the balance of each multi-year operating project must be zero or have a positive balance by fund. Projects in excess of the budget from all funding sources (i.e., with negative balances) shall be treated as follows:

- (1) If the project balance exceeds budget by \$100,000 or less, the project account shall first be corrected within each fund and, second, any remaining negative balance shall be corrected by a transfer from the project manager's Operating Budget (all transfers of \$100,000 or less shall be made as provided for in Section 6.2); or
- (2) If the project balance exceeds budget by more than \$100,000, the project account shall be submitted to City Council for approval by resolution of a corrective plan of action.

12.6 The City Manager is authorized to increase or decrease project budget appropriations by not more than \$100,000 for each project. Transfers that exceed \$100,000 in total for any project shall be submitted to the City Council for approval by resolution.

SECTION 13. IN-LIEU PROPERTY TAXES AND IN-LIEU FRANCHISE FEE

- 13.1 An in-lieu property tax and in-lieu franchise fee are hereby imposed on the Community Center (Fund 6010), Parking (Fund 6004), and Sacramento Marina (Fund 6009) funds in the amounts provided in Schedule 3 as displayed in Exhibit 3. The City Council finds that the in-lieu property tax as detailed in Schedule 3 represents the property tax revenue, which would be received by the General Fund if the real and personal property owned by these enterprises were taxable under private ownership. The in-lieu franchise fee as detailed in Schedule 3 represents the franchise fees which would be received by the City from private entities as a rental or a toll for the use of City streets and rights-of-way.

SECTION 14. APPROPRIATION LIMITS

- 14.1 The appropriation limit and the appropriations subject to the limit are hereby amended pursuant to Article XIII B of the California Constitution for FY2011/12 as detailed in Schedule 5 as displayed in Exhibit 3.

SECTION 15. MIDYEAR FINANCIAL REPORT

- 15.1 The City Council shall be provided a Midyear Financial Report including a revised estimate of the financial condition of all funds, revised estimated revenues and expenditures, and recommendations for eliminating any projected fund deficits.
- 15.2 The City Council shall act on any projected fund deficits as part of the fiscal year end close process.

SECTION 16. MISCELLANEOUS CONTROLS/CONSIDERATIONS

- 16.1 No expenditures by fund at the department level shall exceed the Approved Budget as amended by any subsequent approval by the City Council or by the City Manager in accordance with this resolution.
- 16.2 Subject to approval by the City Manager and pursuant to the sections governing transfers and appropriations, projected deficiencies in any department by fund shall be corrected by:
- (1) Reducing expenditures in the department (e.g., freezing vacant positions, restricting purchase orders, etc.); or
 - (2) Making an appropriation transfer from administrative contingency and/or available fund balance subject to the provisions of Section 6.
- 16.3 The City Manager is authorized to:
- (1) Adjust budgets to reflect all required debt service payments pursuant to the official statements;

- (2) Adjust revenue and expenditure budgets in the Special Revenue funds based on the actual revenues collected, less any operating costs associated with delivering this service;
- (3) Establish and adjust budgets for private development activities managed in multi-year operating projects, that are fully offset by development fees; and
- (4) Adjust multi-year project budgets in the current year based on previous actions of the City Council.
- (5) Establish and adjust budgets for multi-year operating projects (MYOPs), Externally Funded Projects (EFPs) and Operating Grants as reflected on Schedule 9.
- (6) Establish a MYOP for department fleet replacement operations which currently cross fiscal years and transfer the budgeted replacement amounts from the respective operating budgets to the MYOP for better management and tracking of replacement activities which cross fiscal years.
- (7) Establish four new funds (Funds 6205, 6206, 6207 and 6211) to account for grants and other reimbursable projects funded by various external sources (federal government, state government, sponsors, etc.), related to Utilities (Water, Wastewater, Solid Waste and Storm Drainage respectively) services. These funds will be consolidated with their respective utility funds for external financial reporting. Project appropriations budgeted in these funds must be matched by a revenue budget supported by an agreement with an external funding source.
- (8) Realign the budget and FTE in the Economic Development Department to better track and account for the use of Tax Increment funds received from the Sacramento Housing and Redevelopment Agency.
- (9) Realign the existing Mayor/City Council budget and FTE structure including the City Council accounts included in Non-Department to provide accountability and tracking of costs by District.
- (10) Establish a new capital fund (Fund 3333) which will be used for identified projects within the North Natomas Comprehensive Drainage Plan (NNCDP).

16.4 In all staff reports that come before the City Council, net budgetary impacts on all funds shall be stated clearly and concisely, including indirect impacts, so that the Councilmembers have a full understanding of the financial considerations and impacts of their decisions.

Table of Contents

- Exhibit 1 – Summary of Changes in Appropriations
- Exhibit 2 – Summary of FTE by Fund and Department
- Exhibit 3 – Approved Operating Budget
- Exhibit 4 – Approved Capital Budget

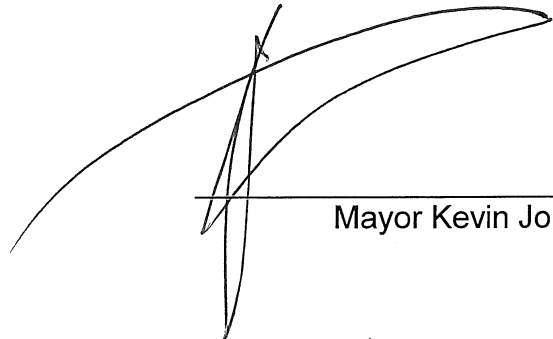
Adopted by the City of Sacramento City Council on June 21, 2011 by the following vote:

Ayes: Councilmembers D Fong, R Fong, McCarty, Pannell, Schenirer, Sheedy

Noes: Councilmembers Angelique Ashby, Steve Cohn, and Mayor Kevin Johnson

Abstain: None.

Absent: None.



Mayor Kevin Johnson

Attest:



Shirley Concolino, City Clerk

SUMMARY OF CHANGES IN APPROPRIATIONS

FY2011/12 Appropriation/Augmentation Summary

Department/ Designation	Fund(s)	Revenue/ Offset Adjustment	Expenditure Adjustment	Net Change / Savings	Funded FTE Change	Description
City Attorney	General (1001)	\$ 10,000	\$ (412,000)	\$ (422,000)	(2.00)	Eliminate 1.0 FTE LAN Administrator (Position #30923) and 1.0 Legal Secretary (Position #12661); continuation of furloughs, reduction of litigation funding and increase of revenues Sacramento Library Authority legal services
City Treasurer	General (1001)	\$ 131,000	\$ -	\$ (131,000)	-	Increase revenues for management of debt issues and increase Treasury Pool management fee by 0.01 percent
Non-Department	General (1001)	\$ 665,065	\$ -	\$ (665,065)	-	Establish a revenue budget for Wireless/Billboard revenues in Non-Department
Non-Department	General (1001)	\$ -	\$ 30,000	\$ 30,000	-	Reduce the base savings in Non-Department for the City Clerk's budget reduction with a transfer from the City Clerk's Automation (A04000100) CIP1
Non-Department	General (1001)		\$ 800,500	\$ 800,500	-	Reduce the \$830,500 base savings in Non-Department related to the Mayor/Council (\$247,500), City Attorney (\$422k), and City Treasurer (\$131k) budget reductions
Mayor/CC	General (1001)	\$ -	\$ (276,817)	\$ (276,817)	-	One-time transfer to the Economic Uncertainty Reserve from the unfunding of the Internal Budget Analyst Office in FY2011/12
Mayor/CC	General (1001)	\$ -	\$ (69,577)	\$ (69,577)	-	One-time transfer of from the Mayor/Council labor budget (District 7 Councilmember salary deferral) to the Police Department
Police	General (1001)	\$ -	\$ 69,577	\$ 69,577	-	One-time transfer of from the Mayor/Council labor budget (District 7 Councilmember salary deferral) to the Police Department
Non-Department	General (1001)	\$ 470,382		\$ (470,382)	-	Establish a revenue budget for the SHRA Pass Through
Non-Department	General (1001)	\$ -	\$ (2,200,000)	\$ (2,200,000)	-	Continue 12 days of Furloughs for Unrepresented Staff
Economic Uncertainty Reserve	General (1001)	\$ -	\$ 3,364,764	\$ 3,364,764	-	One-time transfer to the Economic Uncertainty Reserve from Independent Budget Analyst funding, Wireless/Billboard revenues, SHRA Pass Through and Unrepresented Furloughs
Mayor/CC Operations	General (1001)	\$ -	\$ (120,000)	\$ (120,000)	-	One-time transfer for additional audits in FY2011/12
Mayor/CC - Office of the City Auditor	General (1001)	\$ -	\$ 120,000	\$ 120,000	-	One-time transfer for additional audits in FY2011/12
Non-Department	General (1001)	\$ -	\$ (170,000)	\$ (170,000)		Transfer from Council District 6 Cell Tower accounts (80003112 and 80003113 - \$85,000 each) to the Glenbrook and Oki Park Improvements Project (L19220000) ¹
General Services	General (1001)	\$ -	\$ -	\$ -	-	Eliminate 1.0 FTE Sr. Building Maintenance Worker (Position #13547) and reduce services and supplies by \$19,583, and restore 1.0 FTE Plumber (Position #39059)
Parks and Recreation	General (1001)	\$ -	\$ (427,298)	\$ (427,298)	(5.01)	Reduction of recreation programs due to decline in Special Recreation user fees
Parks and Recreation	START (2501)	\$ (591,825)	\$ (591,825)	\$ -	(8.00)	Reduction of START program
Parks and Recreation	4th R (6012)	\$ (439,988)	\$ (439,988)	\$ -	(5.94)	Reduction of 4th R program
Parks and Recreation	General (1001)	\$ (430,716)	\$ (430,716)	\$ -	(7.00)	Reduction of Cover the Kids program
Parks and Recreation	START (2501)	\$ -	\$ (145,637)	\$ (145,637)	(1.00)	Transfer 1.0 FTE Recreation Manager (Position #90000) from START program to 4th R program
Parks and Recreation	4th R (6012)	\$ -	\$ 145,637	\$ 145,637	1.00	Transfer 1.0 FTE Recreation Manager (Position #90000) from START program to 4th R program
Parks and Recreation	General (1001)	\$ -	\$ -	\$ -	1.22	Eliminate 1.0 FTE Program Supervisor (Position #28923), restore: 1.0 FTE Customer Service Assistant (Position #28108), 0.72 FTE Utility Worker (Position #10275 & 31107) and 0.50 FTE Recreation Aide (Position #30980), and correct the 6/7/11 staffing chart to include an additional 1.0 Program Coordinator and reduce 1.0 Park Ranger as included in the Proposed Budget
Parks and Recreation	General (1001)	\$ -	\$ -	\$ -	(1.00)	Eliminate 1.0 FTE Associate Planner (Position #32225) and transfer labor savings of \$84,237 to offset community center costs.
Parks and Recreation	General (1001)	\$ -	\$ -	\$ -	5.75	Restore 5.75 FTE for community centers without funding (costs to be absorbed by Department as part of transition plan)
Utilities	Water (6005)	\$ -	\$ -	\$ -	-	Authorize the change in classification status of 1.0 FTE Administrative Analyst (Position #36307) from limited term to permanent.
Utilities	Water Forum Successor Effort (7103)	\$ (35,707)	\$ (218,277)	\$ (182,570)	-	Adjust budget based on Water Forum Coordinating Committee approved cost sharing of American River programs with member agencies and use of fund balance in the amount of \$483,468
Utilities	Habitat Management Element (7104)	\$ 20,419	\$ 506,951	\$ 486,532	-	Adjust budget based on Water Forum Coordinating Committee approved cost sharing of American River programs with member agencies and use of fund balance in the amount of \$486,532
Total Change²:		\$ (201,370)	\$ (464,706)	\$ (263,336)	(21.98)	

¹The balancing transaction for CIPs are reflected on the CIP Budget Amendments Chart

²Totals reflect the changes from the Proposed Budget Document (City Manager FTE was not included in the original FY2011/12 Proposed Budget)

New Multi-Year Projects (CIP, EFP and MYOP¹)

Project Number	Project Name	Description / Scope
E02000100	Railyards Project Management	Establish a MYOP for the facilitation of project development including: affordable housing, financing, real property transactions, and remediation; and provide federal and state advocacy for funding of Railyards projects, including the City's capital projects, as well as private development infrastructure and housing.
L19220000	Glenbrook Park and River Access and Oki Park Improvements	Establish a new CIP for installation of a fabric shade canopy over the playground equipment and restroom improvements including the addition of privacy screening at Glenbrook Park, the installation of a fabric shade canopy over the playground equipment at Oki Park and the installation of a decomposed granite walkway loop with infrastructure for volunteers to plant a garden at the Glenbrook River Access.
W14121100	CFD 97-01 Improvements - North Natomas Comprehensive Drainage Plan (NNCDP)	CIP is being established to make improvements in the CFD 97-01 North Natomas Drainage system: including Pump Station 1B, the main drain canal, and basins.

¹CIP - Capital Improvement Program/Project, EFP = Externally Funded Project, and MYOP = Multi-Year Operating Project

CIP Budget Amendments (Projects identified on this schedule will be included in the Approved 2011-2016 CIP)

Project Number	Project Name	Fund	Fund #	Revenue	Expenditure	Net Change	Funding Details
A04000100 ¹	City Clerk Automation	General Fund	1001	\$ -	\$ (30,000)	\$ (30,000)	One time transfer from the CIP to cover the FY2011/12 reduction to the City Clerk's Operating Budget
L19220000 ¹	Glenbrook Park and River Access and Oki Park Improvements	General Fund	1001	\$ -	\$ 170,000	\$ 170,000	Transfer from Council District 6 Cell Tower accounts (80003112 and 80003113 - \$85,000 each)
W14121100	CFD 97-01 Improvements - NN Comprehensive Drainage Plan (NNCDP)	NN CFD97-01 Construction	3333	\$ 2,000,000	\$ 2,000,000	\$ -	Recognize revenues received from an assessment for construction projects
W14121100	CFD 97-01 Improvements - NN Comprehensive Drainage Plan (NNCDP)	NN Drainage 2005 CFD 97-01	3328	\$ -	\$ 551,121	\$ 551,121	Transfer from J22003200 (\$269,074) and from fund balance (\$282,047)
W14121100	CFD 97-01 Improvements - NN Comprehensive Drainage Plan (NNCDP)	NN Drainage CFD 97-01 Series C	3323	\$ -	\$ 67,580	\$ 67,580	Transfer from fund balance
W14121100	CFD 97-01 Improvements - NN Comprehensive Drainage Plan (NNCDP)	NN Drainage CFD 97-01, Series A	3314	\$ -	\$ 417,588	\$ 417,588	Transfer from J22001900 (\$81,566) and from fund balance (\$366,022)
Z14006000	Treatment Plant Rehabilitation Design	Water Fund	6005	\$ -	\$ (1,500,000)	\$ (1,500,000)	Transfer from this project to fund balance
Total				\$ 2,000,000	\$ 1,706,289	\$ (293,711)	

¹The balancing transaction for these CIPs are reflected on the FY2011/12 Appropriation/Augmentation Summary

Multi-Year Operating Project Budget Amendments¹

Project Number	Project Name	Fund	Fund #	Revenue	Expenditure	Net Change
J22001900	North Natomas (NN) Drainage Series B 49AD	NN Drainage CFD 97-01	3314	\$ -	\$ (81,566)	\$ (81,566)
J22003200	NN DRN 2005 CFD 97_62AD	NN Drainage 2005 CFD 97-01	3328	\$ -	\$ (269,074)	\$ (269,074)
I14120400	Water Conservation Rebates	Water Fund	6005	\$ -	\$ 330,000	\$ 330,000
I14120600	CSS Regulatory Compliance Support	Wastewater Fund	6006	\$ -	\$ 100,000	\$ 100,000
I14120100	Legacy Landfill Operations	Solid Waste Fund	6007	\$ -	\$ 200,000	\$ 200,000
I14120500	Solid Waste Container Replacement	Solid Waste Fund	6007	\$ -	\$ 1,580,683	\$ 1,580,683
I14120300	SAFCA Levee Maintenance	Storm Drainage Fund	6011	\$ -	\$ 250,000	\$ 250,000
I14120600	CSS Regulatory Compliance Support	Storm Drainage Fund	6011	\$ -	\$ 300,000	\$ 300,000
I14120400	Water Conservation Rebates	Water Grants and Other Reimbursable Funds	6205	\$ 381,000	\$ 381,000	\$ -
I14120200	Solid Waste Outreach	Solid Waste Grants and Other Reimbursable Funds	6207	\$ 225,000	\$ 225,000	\$ -
I14120300	SAFCA Levee Maintenance	Storm Drainage Grants and Other Reimbursable Funds	6211	\$ 462,000	\$ 462,000	\$ -
I14010300 ²	Sacramento River Source Water	Water Grants and Other Reimbursable Funds	6205	\$ 21,445	\$ -	\$ (21,445)
I14010400 ²	American River Source Water	Water Grants and Other Reimbursable Funds	6205	\$ 21,232	\$ -	\$ (21,232)
I14010200 ²	FY10-FY14 NPDES Stormwater Program	Storm Drainage Grants and Other Reimbursable Funds	6211	\$ 750,000	\$ -	\$ (750,000)
Total				\$ 1,860,677	\$ 3,478,043	\$ 1,617,366

¹Projects identified on this schedule will be added to Schedule 9 in the Approved Budget

²Project Expenditures were included on the Proposed Schedule 9 but without the associated Revenues

SUMMARY OF FTE BY FUND AND DEPARTMENT

Fund / Department	FY2010/11 Amended	Reductions	FY2011/12 Proposed	Council Adjustments	FY2011/12 Approved
General Fund (1001)					
City Attorney	48.00	-	48.00	(2.00)	46.00
City Clerk	10.00	-	10.00	-	10.00
City Manager	16.00	(1.00)	15.00	-	15.00
City Treasurer	12.00	-	12.00	-	12.00
Community Development	173.50	(8.00)	165.50	-	165.50
Convention, Culture & Leisure	95.19	(2.00)	93.19	-	93.19
Economic Development	18.00	(4.00)	14.00	-	14.00
Finance	72.00	2.00	74.00	-	74.00
Fire*	638.00	(49.00)	589.00	-	589.00
General Services	143.00	(9.50)	133.50	-	133.50
Human Resources	31.00	(2.00)	29.00	-	29.00
Information Technology	54.00	(5.00)	49.00	-	49.00
Mayor/Council	36.50	-	36.50	-	36.50
Parks & Recreation	335.84	(49.22)	286.62	(6.04)	280.58
Police	1,066.96	(167.00)	899.96	-	899.96
Transportation	349.25	-	349.25	-	349.25
Subtotal General Fund	3,099.24	(294.72)	2,804.52	(8.04)	2,796.48
START (2501)					
Parks & Recreation	166.50	-	166.50	(9.00)	157.50
Parking (6004)					
Transportation Department	59.25	-	59.25	-	59.25
Water (6005)					
Utilities	246.50	-	246.50	-	246.50
Sewer (6006)					
Utilities	70.50	-	70.50	-	70.50
Solid Waste (6007)					
Utilities	160.00	-	160.00	-	160.00
Sacramento Marina (6009)					
Convention, Culture & Leisure	7.80	-	7.80	-	7.80
Community Center (6010)					
Convention, Culture & Leisure	93.15	-	93.15	-	93.15
Storm Drainage (6011)					
Utilities	216.50	-	216.50	-	216.50
4th R Program (6012)					
Parks & Recreation	145.49	-	145.49	(4.94)	140.55
Fleet Management (6501)					
General Services	104.00	(13.00)	91.00	-	91.00
Risk Management (6502)					
Human Resources	20.00	-	20.00	-	20.00
Workers' Compensation (6504)					
Human Resources	20.00	-	20.00	-	20.00
City/County Office of Metropolitan Water Planning (CCOMWP, 7103)					
Utilities	4.00	-	4.00	-	4.00
Grand Total	4,412.93	(307.72)	4,105.21	(21.98)	4,083.23

* SAFER grant positions (27.0 FTE), approved by Council on 6/7/11, are included in FY2010/11 Amended as well as FY2011/12 Proposed and Approved.

Insert

FY2011/12 Approved Operating Budget

Insert

Approved 2011-2016 Capital Improvement Program

KEVIN JOHNSON

Mayor

ANGELIQUE ASHBY

Councilmember, District 1

SANDY SHEEDY

Councilmember, District 2

STEVE COHN

Councilmember, District 3

ROBERT KING FONG

Councilmember, District 4

JAY SCHENIRER

Councilmember, District 5

KEVIN MCCARTY

Councilmember, District 6

DARRELL FONG

Councilmember, District 7

BONNIE J. PANNELL

Vice Mayor

Councilmember, District 8

CITY OF SACRAMENTO FACTS

- The City of Sacramento was founded in 1849 and is the oldest incorporated city in California.
- In 1920, city voters adopted a Charter (municipal constitution) and a City Council/City Manager form of government.
- The City is divided into eight districts.
- Elected members of the City Council serve a four-year term.
- The Mayor is elected by all voters in the City. In 2002, voters approved a measure for the Mayor to serve full-time. All other Councilmembers are elected by district and serve part-time.
- The Mayor and other Councilmembers have an equal vote in all matters.
- The City of Sacramento currently encompasses approximately 99 square miles.
- The current estimated population is 486,189.



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