

BUSINESS REBATE APPLICATION

****REMINDER: ATTACH A COPY OF YOUR WATER SERVICE BILL AND SALES RECEIPT****

Important: Please read the application materials carefully and keep a copy for your records. The number of rebates is dependent upon the availability of program funds.

APPLICANT INFORMATION

Water Service Provider Account Number

Applicant Name (Rebate Check Payable To)*

Email

Type Of Tax ID

Individual (SSN) Corporation (EIN) Non-Corporation (EIN)

Tax ID or Social Security Number (Required for payment)

Company Name

Application Date

Phone (Day)

Phone (Cell)

Best Time to Call

Mailing Address

Year Built

Owner

Tenant

(If tenant, owner authorization letter must be submitted.)

City

State

Zip Code

PROPERTY ADDRESS

Property / Site Name (If Applicable)

APN

Address

City

Zip Code

Type Of Property:

Government Facility (City/State/Federal)

Grocery Store

Other _____

Health Care Center Facility

Hotel / Motel

Industrial Park

Manufacturing Facility

Office Complex

Retail Store / Shopping Center

Restaurant / Bar

School

Business Site Contact

Business Name

Business Contact

Business Contact Title

Business Phone

Business Contact email

Pre-Installation Survey (Audit): All sites must be inspected by the water agency prior to any installation. Rebates will not be issued for sites that have not been inspected prior to installation.

Inspected by (Agency)

Inspected by (Name)

Date of Survey

AGREEMENT

I have read and understand the program information as stated in the attached application materials. I certify that I have installed the water conservation incentives identified in this application at the subject property. I also understand that by signing here I agree to have an official of my water provider verify the installation of the incentives at said property. I agree to indemnify and hold the City of Sacramento, including their officers, employees and contractors, harmless from any and all liability or claims for damage resulting from or alleged to result from the installation of the incentives, any pre-installation and post-installation Surveys or inspections of the premises, and any other activity related to this program, and I hereby release any and all such claims.

AUTHORIZED SIGNATURE

DATE

Did you include?

Copy of Water Bill

Original Sales Receipt

Incentive Information

Signature

Mail the completed and signed rebate application form within 30-days of purchase date, a **copy of the water service bill** that identifies the installation address and account number of the location where the purchase product is installed, along with the sales **receipt** to:

City of Sacramento
Water Conservation Office
5730 24th St., Bldg. 22
Sacramento, CA 95822

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High Efficiency Toilets - must replace 3.5 gpf (pre 1992)

List each installed device separately – Original receipt required for each device. If requesting rebates for more than one unit, a multi-unit tracking sheet must be included.
 HET = High Efficiency Toilet (1.28 gpf or less); DTF = Dual Flush Toilet

Building	Suite / Unit #	Manufacturer	Model Name or #	Date Installed	Quantity	Type
						<input type="checkbox"/> HET <input type="checkbox"/> DTF
Toilets Replaced - Make			Model		Toilet Replaced gpf:	

High Efficiency Urinals - must replace 3 gpf (pre 1992)

List each installed device separately – Original receipt required for each device. If requesting rebates for more than one unit, a multi-unit tracking sheet must be included.
 HEU = High Efficiency Urinal (0.5 gpf or less)

Building	Suite / Unit #	Manufacturer	Model Name or #	Date Installed	Quantity
Toilets Replaced - Make			Model		Urinal Replaced gpf:

Medical & Dental Equipment

List each installed device separately – Original receipt required for each device. If requesting rebates for more than one unit, a multi-unit tracking sheet must be included.

Building	Suite / Unit #	Manufacturer	Model Name or #	Date Installed	Quantity
Equipment Replaced Make			Model		

Pre-Rinse Spray Valve & Plumbing Control Flow Valves

List each installed device separately – Original receipt required for each device. If requesting rebates for more than one unit, a multi-unit tracking sheet must be included.

Building	Suite / Unit #	Manufacturer	Model Name or #	Date Installed	Quantity

Food Equipment: Air Cooled Ice Machines & Connectionless Food Steamers

List each installed device separately – Original receipt required for each device. If requesting rebates for more than one unit, a multi-unit tracking sheet must be included.

Building	Suite / Unit #	Manufacturer	Model Name or #	Date Installed	Quantity

Cooling Tower Conductivity Controller

Following data refers specifically to the existing cooling tower at the facility and the new conductivity controller installed.

Building	Size Ton(s)	Manufacturer	Model Name or #	Date Installed	Quantity
Cooling Tower Replaced Make			Model		

Business Rebate Process

1. You must first call 311 to see if rebates are available.
2. To obtain a rebate, customers must agree to a Pre-Installation Survey (Audit). This service is at no direct cost to the customer.
3. Purchase and install the Incentive(s) recommended during the Pre-Installation Survey (Audit). Confirm that the device(s) is/are identified on the list of approved products.
4. Tenants must submit owner authorization letter.
5. Return the original dated receipt with the price, model and brand of each incentive individually, and the completed application. Keep a copy for your records. The Rebate Program is not responsible for materials lost or delayed in the mail, including misdirected mail.
6. Applications will not be processed without a copy of the water bill from the participating water agency that serves the installation address.
7. Submitting a signed application represents agreement to have *the City of Sacramento* verify installation of the incentive, with your accompaniment.
8. *The City of Sacramento* will issue rebate checks within eight to ten weeks of receipt of your completed application materials.
9. The water service providers or their representatives are required to send IRS form 1099 to the customer and the IRS when rebates total \$2,000 or more.
10. Call the City of Sacramento to verify the rebate amount you are eligible for. Total rebate amount will not exceed money spent. Rebates are up to, and shall not exceed, the following amounts:
 - Toilets (flushometer style) - up to \$250
 - Urinals (flushometer style) - up to \$250
 - Pre-Rinse Spray Valves - \$75
 - Plumbing Flow Control Valves - \$2.50 each (20 min.)
 - Air-cooled Ice Machines - \$300
 - Cooling Tower Controllers - \$500
 - Connectionless Food Steamers - \$200/compartments
 - Dry Vacuum Pumps - \$60/.5 HP (up to 2)
 - Laminar Flow Restrictors - \$5 each (10 min.)
6. For HET/Urinal applications, the reimbursed costs include the purchase price of the device(s), installation hardware and wax ring only, not to exceed the rebate amount. Installation, seat(s), and tax are not reimbursed. Rebates are issued once per lifetime of the property. Both the tank bowl and flushometer must be replaced.
7. For Clothes washer applications, the reimbursed costs include the purchase or leased price of the device, not to exceed the rebate amount. Installation and tax are not reimbursed. Rebates are issued once per owner.
8. Device(s) must be installed at the address identified on the application prior to submittal of this application.
9. All devices for which a rebate is issued are subject to an on-site installation verification inspection. If device installation cannot be verified, the payee will reimburse the Rebate Program for rebate funds received including all associated processing costs. Access to the rebated device (s) must be provided.
10. The payee's Social Security number or Tax ID number must be provided in order to receive a rebate. The Social Security or Tax ID number requested in the Rebate Application process is in compliance with exemptions to the Federal Privacy Act of 1974, 42 UCS 405 (c) (2)(c). The Internal Revenue Service requires Rebate Program participants receiving \$2,000 or more in rebates to be issued an IRS Form 1099 unless exemptions apply. Social Security numbers provided as part of the application process are held in confidence under terms of the Privacy Act and are not divulged or otherwise conveyed to individuals or organizations outside the Rebate Program.

Disclaimer

The City of Sacramento reserves the right to deny an application of any participant who does not meet all requirements as outlined. The City provider reserves the right to change the terms of this program at their discretion. The City is not responsible for receipts or paperwork lost in the U.S. mail. The City cannot guarantee that the installation of the incentives will result in lower water utility costs. The number of rebates is dependent upon the availability of program funds. Applications will be processed when all required information is provided by the applicant; on a first-come, first-served basis.

Qualifications

1. The location of installation must have water service by *the City of Sacramento*.
2. Commercial, industrial, institutional and multi-family applicants are eligible.
3. New construction is not eligible for rebate under this program.
4. The purchased or leased device(s) must be new and an approved model in order to apply for a rebate.
5. Complete applications will be processed in the order received. This offer is subject to available funding. Rebates are available to customers of participating water agencies only.

Eligibility for other incentive programs

You may review the City's Water Conservation website at www.sacwaterwise.com for a free "Water Wise House Call" or information on how to become even more water efficient.