File ID: 2026-01918 12/1/2026

[Contract Amendment] Citywide Uniform and Entrance Mat Rental and Laundering Services [Published for 10-day Review 11/18/2026]

File ID: 2026-01918

Location: Citywide

Recommendation: Pass a **Motion** authorizing the City Manager or designee to execute Amendment 5 to City Agreement PRC003243 with Cintas Corporation for the rental and laundering of uniforms for City staff and entrance mats for City buildings to: 1) extend the term through December 31, 2029; and 2) increase the not-to-exceed amount by $3,000,000 for a new not-to-exceed amount of $4,900,000.

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Presenter: None

Attachments:
1-Description/Analysis
2-Amendment -05 to PRC003243

Additional Description/Analysis
Issue Detail: Uniform shirts, pants, and coveralls are provided to City staff members in multiple departments pursuant to various labor unions' memoranda of understanding. Over 1,000 employees are outfitted each year with uniforms. City buildings also need entrance mats to be rented and cleaned.

This contract was awarded via a competitive bidding process conducted in 2024 and contains extension options through 2029. This action is exercising the City's option to extend the contract.

Policy Considerations: City Council approval is required for contracts of $250,000 or more.

The Sacramento City Code Section 4.04.020 and Council Rules of Procedure (Chapter 7, Section E.2.d.) mandate that unless waived by a 2/3 vote of the Council, all labor agreements and all agreements greater than $1 million shall be made available to the public at least ten (10) days prior to council action. This item was published for 10-day review on November 18, 2026, in compliance with the City Code.

Economic Impacts: None.

Environmental Considerations: No environmental review is necessary because the recommendations in this report involve the purchase of supplies and are not considered to be a project in accordance with Section 15378(b)(2) of the CEQA guidelines.

Sustainability: The recommendations in this report are in accordance with the provisions of the Sustainable Purchasing Policy.

Commission/Committee Action: Not applicable.

Rationale for Recommendation: On March 15, 2024, the City posted Request for Proposals (RFP) No. P24061521009 on the City's electronic bidding portal. Notifications of RFP were sent to 133 registered vendors. Twelve vendors viewed the RFP, and four proposals were submitted prior to the submission deadline of April 10, 2024.

An RFP evaluation panel composed of six City staff members from various departments evaluated and scored the proposals based on criteria in the RFP. One of the proposals was deemed non-responsive as it did not meet RFP requirements. Cintas submitted the highest-ranked proposal and was awarded PRC003463 in an amount not to exceed $1,900,000 for 2-year term with renewal options through December 31, 2029.

PRC003243 expires December 31, 2026. Staff recommends approval of Amendment 5 to PRC003243 to extend the contract term to December 31, 2029, and increase the not-to-exceed amount to $4,900,000 to fund this time extension.

Financial Considerations: Sufficient funding is available in the Fiscal Year (FY) 2026/27 approved operating budget and/or capital improvement program budgets of the departments requiring this service. Payments after FY2026/27 are subject to funding availability in the adopted budget of the applicable fiscal year.

Local Business Enterprise (LBE): Cintas is a LBE.

CONTRACT #: PRC003243
AMENDMENT #: 05
CONTRACT NAME: Uniform and Entrance Mat Rental & Laundering Services (Citywide)
NOT TO EXCEED AMOUNT (INCLUDING SUPPLEMENTS): $4,900,000

DATE: 09/01/2026
PROJECT: N/A
SOLICITATION: P240601521009
MOTION / DATE OR FILE ID: 2026-01918; 12/01/2026

CITY OF SACRAMENTO

CONTRACT AMENDMENT
CHANGE IN SCOPE AND NOT-TO-EXCEED AMOUNT

The City of Sacramento ("City") and Cintas Corporation("Contractor"), as parties to that certain contract designated as Contract Number PRC003243 , including any and all prior amendments modifying the contract (the contract and all amendments are hereafter collectively referred to as the "Contract"), hereby amend the Contract as follows:

1. The Scope of Services set forth in Exhibit A of the Contract is amended as follows:

   a. The time of performance is extended through December 31, 2029.

   b. Attachment 1 to Exhibit A is amended as listed below:

      Item 16. City Holidays. is amended to read:

      The list of holidays observed by the City is updated periodically and is available on the City's website at: https://www.cityofsacramento.gov/city-government/holiday-schedule. Contractor is responsible for reviewing the City's website and obtaining the current list of holidays. Most City offices are closed on City-observed holidays.

   c. The pricing table in Attachment 1 to Exhibit B in PRC003243 and all prior amendments is replaced with Attachment 2 to Exhibit B attached and incorporated herein.

2. The maximum not-to-exceed amount that is specified in the Contract for payment of Contractor's fees and expenses is increased by $3,000,000.00, and the Contract's maximum not-to-exceed amount is amended as follows:

Contract's original not-to-exceed amount:	$1,900,000.00
Net change by previous amendments:	-0-
Not-to-exceed amount prior to this amendment:	$1,900,000.00
Increase by this amendment:	$3,000,000.00
New not-to exceed amount including all amendments:	$4,900,000.00

3. Contractor agrees that the amount specified in section 2 above shall fully compensate Contractor under the Contract, as modified by this amendment, including any and all direct and indirect costs that may be incurred by Contractor in connection with such additional and/or revised services, and costs associated with any changes and/or delays in schedules or in the delivery of other services by Contractor.

4. Contractor warrants and represents that the person or persons executing this contract amendment on behalf of Contractor is duly authorized by Contractor to sign this amendment and bind Contractor to the terms hereof.

5. Except as specifically revised herein, all terms and conditions of the Contract shall remain in full force and effect, and Contractor shall perform as required under the Contract, as modified by this amendment.

[SIGNATURES ON FOLLOWING PAGE]

ATTACHMENT 2 TO EXHIBIT B

Item #	Description	Weekly Rental	Loss/ Replacement
X23270	MENS CMFORTFLX PRO CARGO PANT	$0.80	$39.14
X23389	LADIES CMFORTFLX PRO CARGO PNT	$0.89	$39.14
X23390	LADIES COMFORTFLEX PRO PANT (Stretch Pants)	$0.75	$37.79
X23945	MENS CMFORTFLX PRO WORK PANT (Dress Slacks)	$0.70	$37.79
X24205	LADIES COMFORTFLEX WORK SHIRT	$0.47	$26.09
X24273	LADIES COMFORTFLEX PRO SHIRT	$0.63	$32.39
X270	CINTAS CARGO (moving)	$0.80	$39.14
X275	MENS SNAG RESISTANT MM POLO	$0.35	$31.49
X278	T-SHIRT/CARHARTT	$0.44	$17.99
X290	CARHARTT FR CARPENTR	$0.77	$66.59
X297	FR CARHARTT T-SHIRT	$0.95	$69.75
X330	MENS COTTON WORK SHIRT	$0.24	$29.69
X340	CINTAS COTTON PANT	$0.34	$39.59
X370	MENS CARGO SHORT	$0.70	$31.49
X374	MENS DRESS OXFORD	$0.67	$31.49
X381	CARHARTT 5 PKT JN	$0.77	$24.30
X382	CARHARTT CARP JN	$0.77	$26.55
X383	CARHARTT DUNGAREE PANT	$0.77	$44.99
X385	LADIES CATHY FIT CARGO SHORTS	$0.73	$32.39
X386	CARHARTT RUGGED FLEX PANT	$0.85	$53.99
X387	FRCVRLCRHRTT5.3INHRT	$1.45	$184.04
X392	FRSHRTCRHRTT5.3INHRT	$0.77	$89.54
X393	JEAN CARHARTT WOMENS	$1.04	$53.99
X396	CARHARTT RIPSTP SHRT	$0.75	$40.49
X59925	MENS UNISEX LAB COAT	$0.30	$27.89
X60081	MENS FR BASE LAYER	$1.26	$65.69
X65386	MENS HIVIS SHRT CLASS 2 TYPE R	$1.22	$40.49
X65418	MENS HIVIS SHRT CLASS 3 TYPE R	$1.22	$43.19
X66528	LADIES DRESS OXFORD	$0.65	$29.69
X73478	FRDUNGRE CRHRT INHRT	$0.83	$79.19
X74533	CARHARTT PANT STRETCH RPSTP	$0.89	$19.00
X75293	MENS PERFORMANCE T SHIRT	$0.50	$17.54
X910	CINTAS COTTON COVERALL	$0.42	$44.99
X935	CINTAS COMFORT MENS SHIRT	$0.17	$23.39
X945	MENS COMFORT PANT WORK PANTS	$0.19	$29.69
X970	MENS LINED SERVICE JACKET	$0.41	$43.19
259	MENS PROKNIT NG SHIRT		$30.59
280	FR CARHARTT DENIM JEANS		$49.50
299	CINTAS POLO		$26.10
371	FR CARHARTT WORK PANT		$54.00
525	CINTAS WOMENS LAB COAT		$20.69
912	CINTAS CLASSIC COVERALL		$44.09
2700	TERRY TOWEL BUNDLE		$1.95
2732	BATH TOWEL - BLUE		$4.50
2740	KING BATH TOWEL		$2.72

22935	MENS COMFORTFLEX WORK SHIRT		$21.60
23273	MENS COMFORTFLEX PRO SHIRT		$33.29
59294	CARHARTT FR WORK SHIRT		$85.50
69526	MENS HI VIS T SHIRT		$32.39
84030	3 x 10 GRAY MAT		$85.50
84330	3 x 5 GRAY MAT		$58.50
84430	4 x 6 GRAY MAT		$76.50

Item #	Description	Weekly Rental	Loss/ Replacement	EOW	Monthly
X10196	3X5 TRAFFIC MAT	$7.87	$67.50	$11.80	$17.70
X10197	4X6 TRAFFIC MAT	$9.05	$99.00	$13.57	$20.36
X10198	3X10 TRAFFIC MAT	$10.23	$135.00	$15.34	$23.01
X1917	3X5 WELLNESS AF MAT ONYX	$4.18	$130.00	$8.36	$16.72
X1919	2X3 WELLNESS AF MAT ONYX	$2.19	$125.96	$4.37	$8.74
X2160	SM SHOP TWL-RED	$0.11	$0.59	$0.17	$0.25
X2570	24" DUST MOP	$1.50	$7.20	$3.00	$6.00
X2577	30" DUST MOP	$3.80	$8.00	$7.60	
X2590	36" DUST MOP	$2.46	$9.00	$3.69	$5.54
X2604	48" DUST MOP	$2.65	$10.80	$5.30	$10.60
X2610	60" DUST MOP	$2.85	$13.50	$5.70	$11.40
X2719	TOWEL	$1.44	$4.50	$2.88	$5.76
X7540	GREY MICROFIBER WIPE	$0.30	$2.70	$0.60	$1.20
X84035	3X10 BLACK MAT	$3.05	$99.00	$4.57	$6.86
X84335	3X5 BLACK MAT	$2.08	$67.50	$3.11	$4.67
X84435	4X6 BLACK MAT	$1.97	$85.50	$2.96	$4.44

Item	Description	Unit Rate
15	Service Charge	$0.00
106	Service Charge	$0.00
125	Make Up Charge Per Garment	$2.25
	Minimum Stop Charge	$35.00
7329	Non-Standard Special Cut - Non-FRC	$0.16
5329	Non-Standard Special Cut - FRC COVERALL	$0.16
5330	Non-Standard Special Cut - FRC PTS/SHIRTS	$0.16
X2	Uniform Advantage	$0.06
X13	Premium Uniform Advantage	$0.08
X14	Emblem Advantage	$0.05
X7074	Prep (Makeup) Advantage	$0.05
X8874	Mat Advantage	$0.08
X8898	Restocking Fee	$5.40
X8899	Premium Restocking Fee	$10.00