File ID: 2026-01737 12/1/2026

[Contract Supplement] Original Equipment Manufacturer (OEM) Parts and Repair Services [Two-Thirds Vote Required; Published for 10-day Review 11/18/2026]

File ID: 2026-01737

Location: Citywide

Recommendation: Pass a **Motion** by two-thirds vote authorizing the City Manager or designee to: 1) suspend competitive bidding in the best interest of the City for the following contracts for original equipment manufacturer parts and repair services: Contract 2023-1704, Supplement No. 4 for Owen Equipment; Contract 2023-1443, Supplement No. 4 for Braun Northwest, Inc; and Contract 2022-0895 Supplement No. 8 for Golden State Emergency Vehicle Service, Inc.; and 2) execute the three following contract supplements:

Contact: Stacey Chatman, Program Specialist, (916) 808-6711, schatman@cityofsacramento.org; Alison Kerstetter, Fleet Manager, (916) 808-1163, akerstetter@cityofsacramento.org; Department of Public Works

Presenter: None

Attachments:
1-Description/Analysis
2-Owen Equipment Contract 2023-1704-04
3-Braun Northwest Contract 2023-1443-04
4-Golden State Emergency Vehicle Service, Inc Contract 2022-0895-07

Description/Analysis
Issue Detail: The City's Fleet Division relies on specialized Original Equipment Manufacturer (OEM) parts and repair services to maintain critical vehicles and equipment used in Public Works and emergency response. Competitive bidding is typically required for City contracts; however, OEM parts and services are often only available from authorized vendors, making competitive bidding impractical and potentially delaying essential repairs.

Authorized vendors are typically sole sourced due to availability and specialty. Two of these three contracts fell under that category and the initial authority granted to the City Manager with use of a Sole Source Justification was deemed to be sufficient during the span of the contract term (five

years) for the two contracts. For the third contract, the City Council has previously suspended competitive bidding. Unfortunately, due to aging equipment as well as higher equipment usage, the needs of each of these vendors have changed and additional authority is required to ensure continuity of operations and timely maintenance. Because the contract amounts for two of the contracts exceeds the limits allowed with a Sole Source Justification under City Manager authority, City Council must approve the suspension of competitive bidding to award contract supplements for contract 2023-1704 and contract 2023-1443. Council suspended competitive bidding for Contract 2022-0895 on September 6, 2022.

Staff recommend that the City Council approve the three contract supplements and suspend competitive bidding pursuant to City Code Section 3.56.230, City Code Section 3.56.120.B for the contract supplements for contract 2023-1704 and contract 2023-1443:

- Owen Equipment (Contract 2023-1704, Supplement No. 4) for Vactor OEM parts and repair services. This supplement increases the contract amount by $1,250,001, resulting in a revised contract not-to-exceed amount of $1,500,000.
- Braun Northwest (Contract 2023-1443, Supplement No. 4) for Braun OEM parts and repair services. This supplement increases the contract amount by $370,000, for a revised contract not-to-exceed amount of $550,000.
- Golden State Emergency Vehicle Service, Inc (Contract 2022-0895, Supplement No. 8) for Pierce and Skeeter OEM parts and repair services. This supplement increases the contract amount by $300,000, for a revised contract not-to-exceed total of $750,000.

Suspending competitive bidding for the two supplements will allow the City Manager or designee to execute agreements with the sole authorized vendors, ensuring the City's fleet remains operational and responsive to service needs. The revised contract amounts reflect increased demand for OEM parts and services due to aging fleet assets and expanded operational requirements.

Policy Considerations: The recommendations in this report are in accordance with City Code as follows:

Contract Authority Limits: Section 3.04.020 and Section 15.A of the Non-Professional Services Policy, contract amendments that result in a cumulative agreement total of $250,000 or more exceed administrative approval authority and require City Council approval. Execution of Amendment No. increases the total contract value from $249,000 to $1,000,000, necessitating council authorization.

Suspension of Competitive Bidding: (2/3 Vote Requirement) Under City Code Section 3.56.230., City Code Section 3.56.120.B, and Section 3.2.D.3 of the Non-Professional Services Policy, competitive solicitation is required for non-professional services contracts of $250,000 or more unless suspended by a two-thirds (2/3) vote of the City Council upon finding that an alternative procurement method is

in the City's best interest. A sole-source award was previously justified for two of the contracts under the original authority of $249,999 and is warranted to go beyond due to lack of availability of original manufacturer parts and repair services. These services are necessary for continuity of operations and regularity maintenance.

Public Notification: Sacramento City Code Section 4.04.020 and Council Rules of Procedure, Chapter 7, Section E.2.d, require a 10-day posting period for labor agreements and all agreements greater than $1 million. This item was published on November 18, 2026, for 10-day review in compliance with the City Code.

Economic Impacts: None.

Environmental Considerations:
California Environmental Quality Act (CEQA): No environmental review is necessary because the recommendations in this report involve the purchase of parts and services and are not considered to be a project in accordance with Section 15378(b)(2) of the California Environmental Quality Act guidelines.

Sustainability: Not applicable.

Commission/Committee Action: None.

Rationale for Recommendation: These contracts cover Original Equipment Manufacturer (OEM) parts and repair services for the City's fleet. Maintaining access to qualified vendors is essential because City fleet shops have limited staffing and resources, as well as insufficient proprietary tools and infrastructure for certain repairs.

Owen Equipment Contract 2023-1704 was initiated February 1, 2024, through approval of a sole source justification (SSJ96893) for an initial contract not-to-exceed amount of $50,000 to provide Vactor OEM parts and repair services. Spending increased 45% in FY26 and the trend continues, due to age of equipment and general pricing increases in the industry requires the need to increase the contract to accommodate.

Braun Northwest Contract 2023-1443 was initiated October 2, 2023 through approval of a sole source justification (SSJ95705) for an initial contract not-to-exceed amount of $90,000 to provide Bruan OEM parts and repair services. Spending increased over the past fiscal year and is on trend to stay the same resulting in the need for increased compensation to cover the remaining term of the contract.

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Golden State Emergency Vehicle Service, Inc **Contract 2022-0895** was initiated September 13, 2022 including City Council suspension of competitive bidding, (SSJ87596) for an initial contract not-

to-exceed amount of $450,000 to provide Pierce and Skeeter OEM parts and repair services. Heading into this last year of the agreement, the contract has expended 50% but forecasts of current needs for higher priced parts and repair result in a request to increase the contract to cover the remaining term.

Financial Considerations: Sufficient funding exists in the Department of Public Works fiscal year 2026/27 operating budget (Fleet Fund, Fund 6501) through June 30, 2027. Purchase of services made after June 30, 2027, are subject to funding availability in the adopted budget of the applicable fiscal year.

Local Business Enterprise (LBE): Owen Equipment and Braun are not LBE, this is waived per City Code Chapter 3.64. Golden State Fire is an LBE.

City of SACRAMENTO

Contract Routing Sheet

☐ **Payment / Performance Bond Only**

General Routing Information

Department: Public Works Department

Contract Coordinator: Julie Baldovino Email: jbaldovino@cityofsacramento.org

Effective Date: 02/01/2024 Expiration Date: 01/31/2029

Grant/Project Name: Vactor Original Equipment Manufacturer (OEM) Parts and Service

Other Party: Owen Equipment Sales

Original Not to Exceed Amount: $ 50,000.00

Assessor's Parcel Number(s):

Project Number: Bid/RFQ/RFP#: SSJ96893

Supplements/Addendums/Change Orders ☑

Adjusted Amount of this Change (+/-): $ 1,250,001.00 New Not to Exceed Amount: $ 1,500,000.00

Change In Scope: No

Original Contract Number: 2023-1704 Supplement Number: 04

Council Approval ☑

Original Meeting Date: 12/1/26 Council File ID: 2026-01737

Supplement Meeting Date: Council File ID:

Processing Information

☐ Clerk's Office to Mail for Recording
☐ Return to Dept for Other Party Signature
☐ Real Estate
☐ Return to Dept for Recording
☐ Construction Related
☐ Additional Originals Attached – Return to Dept.

Add notes/instructions, including any other contract or council file ID numbers related to this agreement:

Supplement 3 was a NTE from $50,000 to $249,999

Signing Authority - Department Directors up to $100K; $100K -$250K City Manager or Assistant City Manager; $250K+ Council Approval & Council Appointee or designee.

Department Review and Routing

AB 339 Review Confirmation (if needed) Not needed - see waiver

Sign

Sign

Sign

Sign

Sign

CONTRACT #: 2023-1704 DATE: 12/01/2026
AMENDMENT #: 04 PROJECT: None
CONTRACT NAME: Vactor Original Equipment Manufacturer (OEM) Parts and Service SOLICITATION: SSJ96893
NOT TO EXCEED AMOUNT (INCLUDING SUPPLEMENTS): $1,000,000 MOTION / DATE OR FILE ID: 2026-01737

CITY OF SACRAMENTO

CONTRACT AMENDMENT
CHANGE IN NOT-TO-EXCEED AMOUNT

The City of Sacramento ("City") and **Owen Equipment Sales**("Contractor"), as parties to that certain contract designated as Contract Number **2023-1704**, including any and all prior amendments modifying the contract (the contract and all amendments are hereafter collectively referred to as the "Contract"), hereby amend the Contract as follows:

1. The maximum not-to-exceed amount that is specified in the Contract for payment of Contractor's fees and expenses is **increased** by $1,250,001, and the Contract's maximum not-to-exceed amount is amended as follows:

Contract's original not-to-exceed amount:	$ 50,000
Net change by previous amendments:	$199,999
Not-to-exceed amount prior to this amendment:	$249,999
Increase by this amendment:	$1,250,001
New not-to exceed amount including all amendments:	$1,500,000

2. Contractor warrants and represents that the person or persons executing this contract amendment on behalf of Contractor is duly authorized by Contractor to sign this amendment and bind Contractor to the terms hereof.

3. Except as specifically revised herein, all terms and conditions of the Contract shall remain in full force and effect, and Contractor shall perform as required under the Contract, as modified by this amendment.

[SIGNATURES ON FOLLOWING PAGE]

SUPPLEMENTAL CONTRACT

Approval Recommended By:

Project Manager

Approved As To Form By:

Paul Gale

City Attorney

Approved By:

Contractor

Attest:

City Clerk

Approved By:

Ryan Moore, Assistant City Manager
City of Sacramento

City of SACRAMENTO Contract Routing Sheet

☐ **Payment / Performance Bond Only**

General Routing Information

Department: Public Works Department

Contract Coordinator: Julie Baldovino Email: jbaldovino@cityofsacramento.org

Effective Date: 10/02/2023 Expiration Date: 10/01/2028

Grant/Project Name:

Other Party: Braun Northwest, Inc.

Original Not to Exceed Amount: $ 90,000.00

Assessor's Parcel Number(s):

Project Number: Bid/RFQ/RFP#: SSJ95705

Supplements/Addendums/Change Orders ☑

Adjusted Amount of this Change (+/-): New Not to Exceed Amount:

Change In Scope: No

Original Contract Number: 2023-1443 Supplement Number: 04

Council Approval ☑

Original Meeting Date: Council File ID:

Supplement Meeting Date: 12/1/26 Council File ID: 2026-01737

Processing Information

- ☐ Clerk's Office to Mail for Recording
- ☐ Return to Dept for Other Party Signature
- ☐ Real Estate
- ☐ Return to Dept for Recording
- ☐ Construction Related
- ☐ Additional Originals Attached – Return to Dept.

Add notes/instructions, including any other contract or council file ID numbers related to this agreement:

Signing Authority - Department Directors up to $100K; $100K -$250K City Manager or Assistant City Manager; $250K+ Council Approval & Council Appointee or designee.

Department Review and Routing

AB 339 Review Confirmation (if needed) AB 339 Review not needed-NTE Increase only

Sign

Sign

Sign

Sign

Sign

CONTRACT #: 2023-1443 DATE: 12/1/2026
AMENDMENT #: 04 PROJECT: None
CONTRACT NAME: Braun Northwest Original Equipment Manufacturer (OEM) Parts and Services SOLICITATION: SSJ95705
NOT TO EXCEED AMOUNT (INCLUDING SUPPLEMENTS): MOTION / DATE OR FILE ID: 2026-01737

CITY OF SACRAMENTO

CONTRACT AMENDMENT
CHANGE IN NOT-TO-EXCEED AMOUNT

The City of Sacramento ("City") and **BRAUN NORTHWEST, INC** ("Contractor"), as parties to that certain contract designated as Contract Number **2023-1443** , including any and all prior amendments modifying the contract (the contract and all amendments are hereafter collectively referred to as the "Contract"), hereby amend the Contract as follows:

1. The maximum not-to-exceed amount that is specified in the Contract for payment of Contractor's fees and expenses is **increased** by $**370,000**, and the Contract's maximum not-to-exceed amount is amended as follows:

Contract's original not-to-exceed amount:	$ 90,000
Net change by previous amendments:	$ 90,000
Not-to-exceed amount prior to this amendment:	$180,000
Increase by this amendment:	$370,000
New not-to exceed amount including all amendments:	$550,000

2. Contractor warrants and represents that the person or persons executing this contract amendment on behalf of Contractor is duly authorized by Contractor to sign this amendment and bind Contractor to the terms hereof.

3. Except as specifically revised herein, all terms and conditions of the Contract shall remain in full force and effect, and Contractor shall perform as required under the Contract, as modified by this amendment.

[SIGNATURES ON FOLLOWING PAGE]

SUPPLEMENTAL CONTRACT

Approval Recommended By:

Project Manager

Approved As To Form By:

Paul Gale

City Attorney

Approved By:

Kyle F York

Kyle F York (Sep 15, 2026 10:45:35 PDT)

Contractor

Attest:

City Clerk

Approved By:

Ryan Moore, Assistant City Manager
City of Sacramento

Signature:

Email: AKerstetter@cityofsacramento.org

City of SACRAMENTO Contract Routing Sheet

☐ **Payment / Performance Bond Only**

General Routing Information

Department: Public Works Department

Contract Coordinator: Julie Baldovino Email: jbaldovino@cityofsacramento.org

Effective Date: 09/13/2022 Expiration Date: 09/12/2027

Grant/Project Name: Original Equipment Manufacturer (OEM) Parts and Repairs for Pierce and Skeeter Equipment

Other Party: Golden State Emergency Vehicle Service, Inc.

Original Not to Exceed Amount: $ 450,000.00

Assessor's Parcel Number(s):

Project Number: Bid/RFQ/RFP#: SSJ87596

Supplements/Addendums/Change Orders ☑

Adjusted Amount of this Change (+/-): $ 300,000.00 New Not to Exceed Amount: $ 750,000.00

Change In Scope: No

Original Contract Number: 2022-0895 Supplement Number: 08

Council Approval ☑

Original Meeting Date: Council File ID:

Supplement Meeting Date: 12/1/26 Council File ID: 2026-01737

Processing Information

☐ Clerk's Office to Mail for Recording
☐ Return to Dept for Other Party Signature
☐ Real Estate
☐ Return to Dept for Recording
☐ Construction Related
☐ Additional Originals Attached – Return to Dept.

Add notes/instructions, including any other contract or council file ID numbers related to this agreement:

Signing Authority - Department Directors up to $100K; $100K -$250K City Manager or Assistant City Manager; $250K+ Council Approval & Council Appointee or designee.

Department Review and Routing

AB 339 Review Confirmation (if needed) Review not needed-NTE Increase

Sign

Sign

Sign

Sign

Sign

CONTRACT #: 2022-0895 DATE: 12/1/2026
AMENDMENT #: 08 PROJECT: None
CONTRACT NAME: Original Equipment Manufacturer (OEM) Parts and Repairs for Pierce and Skeeter Equipment SOLICITATION: SSJ87596
NOT TO EXCEED AMOUNT (INCLUDING SUPPLEMENTS): $750,000 MOTION / DATE OR FILE ID: 2026-01737

CITY OF SACRAMENTO

CONTRACT AMENDMENT
CHANGE IN NOT-TO-EXCEED AMOUNT

The City of Sacramento ("City") and **Golden Sate Emergency Vehicle Service, Inc**. ("Contractor"), as parties to that certain contract designated as Contract Number **2022-0895**, including any and all prior amendments modifying the contract (the contract and all amendments are hereafter collectively referred to as the "Contract"), hereby amend the Contract as follows:

1. The maximum not-to-exceed amount that is specified in the Contract for payment of Contractor's fees and expenses is **increased** by $**300,000**, and the Contract's maximum not-to-exceed amount is amended as follows:

Contract's original not-to-exceed amount:	$450,000
Net change by previous amendments:	$ 0
Not-to-exceed amount prior to this amendment:	$450,000
Increase by this amendment:	$300,000
New not-to exceed amount including all amendments:	$750,000

2. Contractor warrants and represents that the person or persons executing this contract amendment on behalf of Contractor is duly authorized by Contractor to sign this amendment and bind Contractor to the terms hereof.

3. Except as specifically revised herein, all terms and conditions of the Contract shall remain in full force and effect, and Contractor shall perform as required under the Contract, as modified by this amendment.

[SIGNATURES ON FOLLOWING PAGE]

SUPPLEMENTAL CONTRACT

Approval Recommended By:

Project Manager

Approved As To Form By:

Paul Gale

City Attorney

Approved By:

Daron Wright

Contractor

Attest:

City Clerk

Approved By:

Ryan Moore,, Assistant City Manager
City of Sacramento