
File ID: 2026-01076

6/9/2026

[Contract Amendment] Old Sacramento Historic District Management Services [Published for 10-Day Review 05/29/2026]

File ID: 2026-01076

Location: Old Sacramento Historic District, District 4

Recommendation: 1) Pass a **Motion** authorizing the City Manager or designee to execute Amendment No. 12 to City Agreement No. 2015-1888 with Downtown Sacramento Partnership (DSP) in an amount not-to-exceed \$602,200 for a new total contract amount not-to-exceed \$7,574,400 for Old Sacramento Historic District management services beginning July 1, 2026 through January 1, 2027; and 2) adopt a **Resolution** authorizing the City Manager or designee to execute additional amendments to City Agreement No. 2015-1888 to extend the term and increase the contract value in an amount not-to-exceed \$1,079,400.

Contact: Dustin Hollingsworth, Assistant Director, (916) 808-5538,
djhollingsworth@cityofsacramento.org, Department of Convention and Cultural Services

Presenter: None

Attachments:

- 1-Description/Analysis
- 2-Resolution
- 3-2015-1888-12 Old Sacramento Management Services

Description/Analysis

Issue Detail: This report requests City Council authorization for the City Manager or the City Manager's designee to execute Supplemental Agreement No. 12 to City Agreement No. 2015- 1888 with DSP in an amount not to exceed \$602,200 for a new total contract not to exceed amount of \$7,574,400 for Old Sacramento Historic District Management Services beginning July 1, 2026 through January 1, 2027, while the City and DSP negotiate a new agreement.

This report also includes a resolution authorizing the City Manager or designee to execute amendments to City Agreement Number 2015-1888 which extend the agreement's term and do not exceed the general scope of the agreement, as amended, in an amount not to exceed \$1,079,400.

DSP has been providing management services for the Old Sacramento Historic District (District) since 2015 through City Agreement No. 2015-1888, and Supplemental Agreements Nos. 1 through 11, for a total not to exceed contract amount of \$6,972,200.

Policy Considerations: The proposed action supports the City's Central City Community Plan Goals CC.LUP 1-7 to improve the physical and social conditions, urban aesthetics, and general safety of the Central Business District and Old Sacramento.

Sacramento City Code Section 4.04.020 and the City Council Rules of Procedure (Chapter 7 Section E.2.d) mandate that unless waived by a 2/3 vote of the City Council, all labor agreements, and all agreements greater than \$1,000,000 shall be made available to the public at least 10 days prior to City Council action.

Economic Impacts: None.

Environmental Considerations: Administrative activities that will not result in direct or indirect physical changes in the environment do not constitute a "project" and are exempt from CEQA pursuant to CEQA Guidelines, Section 15378(b)(5).

Sustainability: None.

Commission/Committee Action: Not applicable.

Rationale for Recommendation: Through City Agreement No. 2015-1888 DSP currently provides the following services in the District:

- Management, coordination, and outreach services to City staff, visitors, citizens, property owners, merchants, and other interested parties regarding issues and events in the District; monitoring daily problems in the District; DSP also manages the stakeholder advisory group.
- Maintenance services to include emptying trash receptacles; cleaning and pressure washing walkways, streets, and waterfront pedestrian surfaces; special event setup and cleanup; general beautification; graffiti abatement and daily inspections of the district, including lighting.
- Partial reimbursement by the City for overnight security.
- Liaison for outside event producers, or DSP as the producer of, special events; general marketing and promotion of the District as an entertainment, business and cultural destination, including maintenance of the District website; and providing seasonal décor throughout the district.

Financial Considerations: Supplemental Agreement No. 12 to City Agreement No. 2015-1888 is for services beginning July 1, 2026 through January 1, 2027, with an increase to the current contract amount of \$602,200 for a new total contract not to exceed amount of \$7,574,400. Sufficient funding is available in the Fiscal Year (FY) 2026/27 Proposed Operating Budgets for the Convention and Cultural Services Department and Citywide and Community Support under the Measure U Fund (Fund 2401), pending Council approval, to execute Supplemental Agreement No. 12 to City Agreement No. 2015-1888. Services provided in future fiscal years are subject to availability of funding in the adopted budgets of the applicable fiscal years.

Local Business Enterprise (LBE): Not applicable.

RESOLUTION NO.

Adopted by the Sacramento City Council

DATE

**Authorizing City Manager to Execute Certain Amendments for
City Agreement Number 2015-1888**

BACKGROUND

- A. On October 20, 2015, City Council approved Agreement Number 2015-1888 with the Downtown Sacramento Partnership (“DSP”) for Old Sacramento Historic District management and maintenance, overnight security, and event activation services. City Council approved subsequent amendments Numbers 2015-1888-1 through 2015-1888-11 to extend the Agreement terms.
- B. Agreement Number 2015-1888-11 expires on June 30, 2026. City Council approval of Amendment Number 12 to City Agreement 2015-1888 extends the Agreement by six months from July 1, 2026-January 1, 2027 in an amount not to exceed \$602,200 while negotiating a new agreement.
- C. The City Council may by resolution authorize the City Manager to execute future amendments to extend the term of Agreement Number 2015-1888 and increase the agreement’s not to exceed amount beyond the limits enumerated at Sacramento City Code Section 3.04.020.A.

**BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL
RESOLVES AS FOLLOWS:**

- Section 1. The City Manager or designee is hereby authorized to execute amendments to City Agreement Number 2015-1888 which extend the agreement’s term and do not exceed the general scope of the agreement, as amended, in an amount not to exceed \$1,079,400.

Contract Routing Sheet

Payment / Performance Bond Only

General Routing Information

Department: Convention and Cultural Services Department

Contract Coordinator: Rebecca Bitter Email: rbitter@cityofsacramento.org

Effective Date: 07/01/2026 Expiration Date: 01/01/2027

Grant/Project Name: Old Sacramento Management Services Agreement

Other Party: Downtown Sacramento Partnership

Original Not to Exceed Amount: 1050000.00

Assessor's Parcel Number(s): _____

Project Number: _____ Bid/RFQ/RFP#: _____

Supplements/Addendums/Change Orders

Adjusted Amount of this Change (+/-): 602200.00 New Not to Exceed Amount: 7574400.00

Change In Scope: No

Original Contract Number: 2015-1888 Supplement Number: 12

Council Approval

Original Meeting Date: _____ Council File ID: _____

Supplement Meeting Date: _____ Council File ID: _____

Processing Information

- | | |
|--|---|
| Clerk's Office to Mail for Recording | Return to Dept for Recording |
| Return to Dept for Other Party Signature | Construction Related |
| Real Estate | Additional Originals Attached – Return to Dept. |

Add notes/instructions, including any other contract or council file ID numbers related to this agreement:

Signing Authority - Department Directors up to \$100K; \$100K -\$250K City Manager or Assistant City Manager; \$250K+ Council Approval & Council Appointee or designee.

Department Review and Routing

AB 339 Review Confirmation (if needed) _____

Sign _____

Sign _____

Sign _____

Sign _____

Sign _____

SUPPLEMENTAL CONTRACT

Project Title and Job Number: Old Sacramento Management Services Agreement

Date: _ _

Purchase Order #:

Supplemental Contract No.: 2015-1888-12

The City of Sacramento ("City") and Downtown Sacramento Partnership ("Contractor"), as parties to that certain Non-Professional Services Agreement designated as Contract Number 2015-1888, including any and all prior supplemental contracts modifying the contract (the contract and all supplemental contracts are hereafter collectively referred to as the "Contract"), hereby supplement and modify the Contract as follows:

1. Exhibit A and Exhibit B of the Contract are amended as follows:

1 Exhibit A Section 3 Time of Performance is modified as follows: CONTRACTOR shall perform the services outlined in Attachments 1 and 2 to Exhibit A beginning July 1, 2026 and ending on January 1, 2027.

2 Attachment 1 to Exhibit B is modified as attached.

2. In consideration of the additional and/or revised services described in section 1, above, the maximum not-to-exceed amount that is specified in Exhibit B of the Contract for payment of Contractor's fees and expenses, is **increased/decreased by \$602,200.00**, and the Contract's maximum not-to-exceed amount is amended as follows:

Agreement's original not-to-exceed amount:	\$1,050,000.00
Net change by previous supplemental contracts:	<u>\$5,922,200.00</u>
Not-to-exceed amount prior to this supplemental contract:	\$6,972,200.00
Increase/decrease by this supplemental contract:	<u>\$ 602,200.00</u>
New not-to exceed amount including all supplemental contracts:	\$7,574,400.00

3. Contractor agrees that the amount of increase or decrease in the not-to-exceed amount specified in section 2, above, shall constitute full compensation for the additional and/or revised services specified in section 1, above, and shall fully compensate Contractor for any and all direct and indirect costs that may be incurred by Contractor in connection with such additional and/or revised services, including costs associated with any changes and/or delays in schedules or in the delivery of other services by Contractor.

4. Contractor warrants and represents that the person or persons executing this supplemental contract on behalf of Contractor has or have been duly authorized by Contractor to sign this supplemental contract and bind Contractor to the terms hereof.

5. Except as specifically revised herein, all terms and conditions of the Contract shall remain in full force and effect, and Contractor shall perform all of the services, duties, obligations, and conditions required under the Contract, as supplemented and modified by this supplemental contract.


[SIGNATURES ON FOLLOWING PAGE]

SUPPLEMENTAL CONTRACT

Approval Recommended By:

Project Manager

Approved By:




Michael Ault (May 19, 2026 17:09:38 PDT)
Contractor

Approved By:

Leyne Milstein, Assistant City Manager
City of Sacramento

Approved As To Form By:



Audrey Milerson-White (May 20, 2026 14:54:50 PDT)
City Attorney

Attest:

City Clerk

Attachment 1 to Exhibit B
Old Sacramento Historic District Management Services
Fee Schedule

Downtown Sacramento Partnership (DSP) agrees that all compensation it receives from the City of Sacramento under this Agreement shall be used to perform the services outlined in Attachment 1 and 2 Exhibit A. DSP shall be paid monthly in arrears for the performance of services outlined in Attachment 1 and 2 Exhibit A.

	July 1, 2026-January 1, 2027
Old Sacramento Services Extension	
Management Services	\$ 170,040
Maintenance Services	\$ 230,880
Overnight Security	\$ 13,260
Event Activation	\$ 63,020
2026 New Years Eve Event	\$ <u>125,000</u>
Total	\$ 602,200



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

05/05/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER CRS Insurance Services, LLC 8841 Williamson Drive, Suite 30 Elk Grove CA 95624	CONTACT NAME: Chris Sindle PHONE (A/C, No, Ext): 916-248-4970 E-MAIL ADDRESS: info@crs-ins.com	FAX (A/C, No):
	INSURER(S) AFFORDING COVERAGE	
INSURED Downtown Sacramento Partnership, inc. 980 9th St Suite 200 Sacramento CA 95814	INSURER A: LEXINGTON INS CO	NAIC #
	INSURER B: PROGRESSIVE CAS INS CO	24260
	INSURER C: CYPRESS INS CO	10855
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y		019809742-01	10/25/2025	10/25/2026	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$
B	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS	Y		974520751	04/24/2026	04/24/2027	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ 1,000,000 BODILY INJURY (Per accident) \$ 1,000,000 PROPERTY DAMAGE (Per accident) \$ 1,000,000
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$	Y					EACH OCCURRENCE \$ AGGREGATE \$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	DOWC733220	03/01/2026	03/01/2027	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER 1,000,000 E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

City of Sacramento, its officials, agents, employees and volunteers is listed as an additional insured.

CERTIFICATE HOLDER**CANCELLATION**

City of Sacramento c/o EXIGIS Risk Management Services P.O. Box 947 Murrieta CA 92564	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>Christopher Sindle</i>
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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**ADDITIONAL INSURED - STATE OR GOVERNMENTAL
AGENCY OR SUBDIVISION OR POLITICAL
SUBDIVISION - PERMITS OR AUTHORIZATIONS**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

State Or Governmental Agency Or Subdivision Or Political Subdivision:

CITY OF SACRAMENTO
C/O EXIGIS RISK MANAGEMENT SERVICES,
P.O. BOX 947, MURRIETA, CA 92564

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

Section II - Who Is An Insured is amended to include as an insured any state or governmental agency or subdivision or political subdivision shown in the Schedule, subject to the following provisions:

1. This insurance applies only with respect to operations performed by you or on your behalf for which the state or governmental agency or subdivision or political subdivision has issued a permit or authorization.

2. This insurance does not apply to:

- a.** "Bodily injury", "property damage" or "personal and advertising injury" arising out of operations performed for the federal government, state or municipality; or
- b.** "Bodily injury" or "property damage" included within the "products-completed operations hazard".