

City of Sacramento
City Council - 2PM Report
915 I Street Sacramento, CA 95814
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File ID: 2025-01430

9/2/2025

Agreement: On-Call Contractor Services Various Trades [Published for 10-day Review on 08/21/2025]

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Location: Citywide

Recommendation: Pass a **Motion:** 1) approving a Supplemental On-Call Contractor Services List (Exhibit B) for a period of five years; 2) authorizing the Interim City Manager or designee to execute contractor services agreements in not-to-exceed amounts ranging from \$300,000 to \$2,000,000 per contract as identified in Exhibit B for the Department of Utilities; and 3) authorizing other City departments to use the qualified On-Call Contractor Services List for competitive bidding purposes and as an exception to the administrative procurement policies adopted pursuant to Sacramento City Code section 3.56.040.

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Presenter: None

Attachments:

1-Description/Analysis

Description/Analysis

Issue Detail: While the City typically relies on low bidding when advertising for specific projects, in order to respond to unanticipated events, DOU also benefits from having available on-call contractors. These services are not procured through project specific solicitations and provide a range of contractors with specialty services at negotiated rates for specific goods and services. Although Requests for Proposals are publicly advertised and evaluated, they fall under the City's definition of an alternate procurement to competitive bidding.

The Department of Public Works advertised a Request for Qualifications (Q23014541004) in February 2023 and City Council passed Motion 2023-0131 on May 30, 2023, to suspend competitive bidding in the best interests of the City to establish a qualified On-Call Contractor Services List for

Public Works. Other City Departments can enter into agreements with those specified on the list. The Department of Utilities received Council approval in January 2024 (Motion 2024-0006) for a select list of suppliers (Exhibit A) from the Public Works On-Call Contractor Services List. Additional ongoing operational needs have been identified and DOU is proposing a supplemental list of suppliers (Exhibit B) to increase approved authority amounts for some previously approved suppliers and add other categories and suppliers from the approved Public Works On-Call Contractor Services List to the existing DOU On-Call Contractor List (Exhibit A) for ongoing department needs. DOU will utilize these agreements for performing maintenance only at DOU facilities where DOU has responsibility according to the May 2019 Memorandum of Interdepartmental Understanding for Facilities Maintenance Service between Public Works - Facilities and DOU.

The On-Call Services List has been established as a standard practice and utilized by City Departments to augment staff during emergencies, times of peak workload, to provide specialized work, and to work on essential facilities.

Policy Considerations: City Council approval is required for agreements of \$250,000 or more per City Code 3.56.090. This item was published for 10-Day review on August 21, 2025, in compliance with City Code.

Economic Impacts: None.

Environmental Considerations: The action is exempt from review under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines section 15301. The action involves the operation, repair, maintenance, permitting, leasing, licensing, or minor alteration of existing public or private structures, facilities, mechanical equipment, or topographical features, involving negligible or no expansion of use beyond that existing at the time of the lead agency's determination. The exemption covers interior or exterior alterations involving such things as interior partitions, plumbing, and electrical conveyances; existing highways and streets, sidewalks, gutters, and similar facilities (this includes road grading for the purpose of public safety); restoration or rehabilitation of deteriorated or damaged structures, facilities, or mechanical equipment to meet current standards of public health and safety, unless it is determined that the damage was substantial and resulted from an environmental hazard such as earthquake, landslide, or flood.

Sustainability: The proper maintenance of Department of Utilities infrastructure supports the goals of the City's Sustainability Master Plan by protecting sources of domestic water, enabling the safe conveyance of sewage, and providing flood protection.

Commission/Committee Action: Not applicable.

Rationale for Recommendation: The Department of Utilities has a need for a range of specialty services and contractors for specific activities and items to augment City staff during emergencies,

times of peak workload, to provide specialized work, and to work on essential facilities.

On December 2, 2003, the City Council approved the Smith Culp Consultant Study recommendations (Resolution 2003-0853) to improve the delivery of projects. One of the recommendations was to establish an on-call contractor list for cost effective and efficient delivery of contractor services. This practice was initiated, and in May of 2007, contracts were approved by City Council and executed for the original On-Call Contractors service list. These contracts and pre-qualified lists have been advertised and renewed every five years since that process began.

On January 11, 2023, a Request for Qualifications (RFQ) for On-Call (Various) Trades Opportunity was advertised for bid by the Department of Public Works. A selection committee comprised of City staff reviewed the proposals and committee members selected firms by scoring each based upon criteria that was identified in the RFQ. The top-ranked firms in each category of service were recommended for an award. On May 30, 2023, City Council passed Motion 2023-0131 to suspend competitive bidding in the best interests of the City to establish a qualified On-Call Contractor Services List for Public Works and other City Departments and enter into agreements with those specified on the list.

The Department of Utilities seeks to utilize the solicitation and vendor list approved through Motion 2023-0131 and obtain City Council approval to enter into contracts ranging in amounts depending on the vendor and service, for not-to-exceed totals of \$300,000 to \$2,000,000 over five years, as identified in Exhibit B.

Financial Considerations: Contracts range in amounts depending on the vendor and service, for not-to-exceed totals of \$300,000 to \$2,000,000 for five years, as identified in Exhibit B. The total contract dollar amount for each type of service is based on anticipated workload and future maintenance needs.

Sufficient funding is available in the Department of Utilities Fiscal Year (FY) 2025/26 Approved Budget to make purchases through June 30, 2026. Purchase orders encumbering funds under these agreements will not be created until needs are identified in the applicable budget. Contractors may have multiple assignments each year; however, the aggregate amount shall not exceed the contract amount as identified in Exhibit B.

Funding for these contracts in the future years are subject to available approved funding in the applicable fiscal year.

Local Business Enterprise (LBE): The vendors identified in Exhibit B may or may not be an LBE. The minimum LBE participation requirement was waived through Motion 2023-0131 as the City suspended competitive bidding and utilized an alternate procurement method to select vendors.

Background:**EXHIBIT A DOU On Call Contractor Award List (January 2024)**

Category	DOU Contract Amount	Vendor Name
CARD KEY SERVICES (HIRSCH SECURITY SERVICES)	\$300,000	ACCESS SYSTEMS, INC.
CONCRETE CUTTING/CONCRETE POURING SERVICES	\$300,000	NFB ENGINEERING, INC.
ELECTRICAL - GENERAL (LESS THAN 600 VOLTS)	\$3,000,000	COLLINS ELECTRIC
	\$3,000,000	ADVANCED LIGHTING
	\$3,000,000	ELITE SERVICE EXPERTS
	\$3,000,000	REXMOORE
	\$4,500,000	ELITE POWER
FENCING SERVICES	\$1,500,000	CRUSADER FENCE
	\$1,500,000	S&S FENCING
GENERAL PLUMBING SERVICES	\$500,000	LAWSON MECHANICAL
	\$500,000	ACCO ENGINEERED SYSTEMS
METAL FABRICATION/WELDING SERVICES	\$300,000	LARSSON WELDING
PUMPING SYSTEM SERVICES	\$300,000	V-POWER EQUIPMENT, INC.
SCAFFOLD RENTAL, INSTALLATION AND REMOVAL	\$300,000	SKYLINE SCAFFOLD
TREE SERVICES	\$1,000,000	WEST COAST ARBORISTS, INC.
	\$1,000,000	FALLEN LEAF

EXHIBIT B DOU On Call Contractor Supplemental Award List (August 2025)

CATEGORY	CONTRACT AUTHORITY	VENDOR NAME
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AUTO SWING, AND SLIDER DOOR MAINTENANCE AND REPAIR	\$300,000	CAPITOL BUILDERS HARDWARE
	\$300,000	ASSA ABLOY
CARD KEY SERVICES (HIRSCH SECURITY SERVICES)	\$500,000	ACCESS SYSTEMS, INC.
CARPENTRY AND STRUCTURAL MAINTENANCE SERVICES	\$300,000	ELITE SERVICE EXPERTS
	\$300,000	ALPHA RENOVATION, LLC.
CARPET CLEANING	\$300,000	ALPHA RENOVATION, LLC.
CONCRETE CUTTING/CONCRETE POURING SERVICES	\$500,000	NFB ENGINEERING
CRANE SERVICES	\$500,000	AAA CRANE SERVICES
DEMOLITION	\$1,000,000	CAL INC.
	\$1,000,000	AUSTERMAN INC.
	\$1,000,000	ALPHA RENOVATION, LLC.
DIVING AND SALVAGE (MARINA)	\$300,000	POWER ENGINEERING CONSTRUCTION
	\$300,000	JF BRENNAN COMPANY INC.
DUCT CLEANING SERVICES	\$300,000	WESTERN INDOOR ENVIRONMENTAL
ELECTRICAL - MED/HIGH VOLTAGE (600+ VOLTS) / LINE WORK	\$500,000	REXMOORE
ELECTRICAL - SYSTEM AND EQUIPMENT TESTING	\$500,000	REXMOORE
FENCING SERVICES	\$1,500,000	ALPHA RENOVATION, LLC.
FIRE SPRINKLER SYSTEM SERVICES	\$300,000	NATIONAL FIRE SYSTEM INC.
	\$300,000	MARQUEE FIRE PROTECTION
GENERAL PLUMBING SERVICES	\$500,000	ELITE SERVICE EXPERTS
HAZARDOUS MATERIALS ABATEMENT	\$2,000,000	CAL INC.
	\$2,000,000	JM ENVIRONMENTAL
	\$2,000,000	PARC SPECIALTY
	\$2,000,000	WEST COAST ENVIRONMENTAL
INDUCTIVE LOOP INSTALLATION	\$300,000	OVERHEAD DOOR
INSULATION SERVICES	\$300,000	ALPHA RENOVATION, LLC.

OVERHEAD DOOR MAINTENANCE & REPAIR	\$500,000	CAPITOL BUILDERS HARDWARE
	\$500,000	OVERHEAD DOOR
PAINTING SERVICES	\$1,000,000	D & H PAINTING
	\$1,000,000	RIVER CITY PAINTING INC.
	\$1,000,000	BLACKHAWK PAINTING INC.
ROOFING SERVICES	\$300,000	MADSEN WATERPROOFING
	\$300,000	CLARK ROOFING
STUCCO-PLASTER SERVICES	\$300,000	ALPHA RENOVATION, LLC.
TEMPORARY CONSTRUCTION FENCING SERVICES	\$500,000	L & M RENTAL FENCE

CATEGORY	CONTRACT AUTHORITY	VENDOR NAME
TREE SERVICES	\$1,500,000	WEST COAST ARBORISTS, INC.
	\$1,500,000	FALLEN LEAF
WINDOW CLEANING	\$300,000	ELITE SERVICE EXPERTS
	\$300,000	UNIVERSAL WINDOW CLEANING