



Council Staff Linkage: City Treasurer

Scope: Council Directed

Policy Contact

Chair, Personnel and Public Employees (P&PE) Committee
(916) 808-7200
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Policy Number: 016

Date of Adoption: July 23, 2024

Resolution No.: 2024-0236

Monitoring Method: City Treasurer Report

Frequency: Annually, based on appointment date

- A. The City Treasurer provides recommendations and advice to the City Council and City Manager regarding fiscal matters and project financings. The Treasurer manages the city's investment portfolio, endowment funds, and the city's debt.
- B. The City Treasurer reports directly to the City Council. The City Council is responsible for hiring, evaluating, and terminating the City Treasurer.
- C. The City Treasurer shall not cause or allow any practice, activity, decision, or organizational circumstance that is illegal, unethical, imprudent, or in violation of commonly accepted business and professional ethics.
- D. The City Treasurer shall provide applicable monitoring reports to the City Manager for consolidation into a comprehensive citywide report.
- E. The City Treasurer shall treat the council as a whole and be responsive to individual council members except where substantial resources are required to fulfill a request.

F. Investments

1. Pool A

- a. Manage the portfolio within the guidelines of the investment policy and California Code Section 53601.
- b. Maintain a high level of interest income (yield in top 10 California municipalities).
- c. Provide a yield return above the State's Local Area Investment Fund (LAIF).

2. Sacramento City Employees' Retirement System

- a. Implement and maintain an approved asset allocation with the expectation of achieving the retirement system's actuarial assumption.
- b. Maintain a risk profile in which active risk does not exceed 200 basis points of attribution away from the custom benchmark.

G. Endowment Funds

1. Ann Land/Bertha Henschel Endowment – Generate \$140K annually.
2. Hart Endowment – Generate \$400K over a five-year period.
3. George H. Clark Scholarship Fund – Generate \$20K annually.
4. Outperform the custom benchmark at fiscal year-end.

H. Debt Management

1. Comply with bond covenants for tax-exempt financings.
2. Maintain or improve on the City's targeted issuer credit ratings of AA- or Aa2.
3. Maintain debt service coverage levels that satisfy the requirements of the applicable bond covenants.
4. Ensure compliance with the guidelines in the City's Debt Management Policy.