

California Senate Bill 4
Affordable Housing on Faith and Higher Education Lands Act of 2023
Administrative Permit Planning Application
([City Code Section 17.860.023](#))

Application Instructions

The purpose of this application is to facilitate compliance with State law pertaining to the Affordable Housing on Faith and Higher Education Lands Act of 2023 ([California Government Code Section 65913.16](#), commonly referred to as Senate Bill (SB) 4). This application form facilitates compliance by identifying eligibility criteria and objective development standards.

What housing development projects are eligible?

Housing development projects located on land owned on or before January 1, 2024 by an independent institution of higher education or a religious institution, including ownership through an affiliated or associated nonprofit public benefit corporation organized pursuant to the [Nonprofit Corporation Law \(Part 2 \(commencing with Section 5110\) of Division 2 of Title 1 of the Corporations Code\)](#).

- Independent institution of higher education means nonpublic higher education institutions that grant undergraduate degrees, graduate degrees, or both, and that are formed as nonprofit corporations in this state and are accredited by an agency recognized by the United States Department of Education.
- Religious institution means an institution owned, controlled, and operated and maintained by a bona fide church, religious denomination, or religious organization composed of multid denominational members of the same well-recognized religion, lawfully operating as a nonprofit religious corporation pursuant to [Part 4 \(commencing with Section 9110\)](#), or as a corporation sole pursuant to [Part 6 \(commencing with Section 10000\)](#), of Division 2 of Title 1 of the Corporations Code.

(Government Code Section 65913.16(c)(1))

Planning approval is required prior to submittal for a building permit. Acceptance of this planning application and subsequent approval does not constitute issuance of a building permit.

How to submit this application:

This application is only submitted through an online process. For more information about the online submittal process, please visit the e-Planning Submittal Service Webpage. That webpage includes a guide that explains the entire submittal process. You may also go directly to the Public Permit Portal, located online at aca.accela.com/sacramento. Applications may be digitally signed. All responses from the Public Permit Portal will be emailed to you from the email address noreply@accela.com. Please check your email's junk mailbox or spam filter regularly to make sure you are receiving the communications.

How to pay fees:

Once the application is accepted, Planning Staff will send the applicant an invoice for the necessary application fees online.

How to ask questions:

All questions can be directed to the Planning Helpdesk: planning@cityofsacramento.org, or by visiting the public counter in-person through a scheduled appointment. To schedule an in-person appointment at the public counter, please visit the [Appointment Scheduling website](#).

Application requirements are provided below. Applications for projects with 150 units or less that meet the criteria will be approved within 60 days from the date of submittal. Applications for projects of more than 150 units will be approved within 90 days. If the application is denied for failure to meet any of the criteria, a new application may be submitted at any time. New application fees will be required with each subsequent application, as noted below under "Application Submittal Requirements."

Application Submittal Requirements

1. Completed and signed application form.
2. Application fees. Fees are to be paid to the City of Sacramento at the time of application submittal. Once the application is accepted, Planning Staff will send the applicant an invoice and link to pay the necessary application fees. Fees are paid online through the Public Permit Portal.
3. One full size set of plans, drawn to scale. Set of plans must include a site plan, landscape plan, elevations of all sides of all proposed structures, a roof plan, floor plans, and a photometric plan. Plans must show information consistent with the plan requirements (pages 3-6) and of sufficient detail to allow staff to discern compliance with City Code standards. All plans must be prepared by a licensed design professional.
4. Color photographs of the project site; photos of the properties on either side of the project site and directly across the street from the project site.
5. Signed Letter of Agency, if applicable.

Plan Exhibit Requirements

All Development plans shall include the following:

- _____ Date(s) of plans
- _____ Labeled Dimensions
- _____ Scale ratio and bar scale. Engineer or Architectural scale required, not less than 1/16. Larger scale may be needed to provide clear understanding of the project.
- _____ North arrow pointing to the top of the page or to the right margin of a horizontally formatted sheet.
- _____ Identify all items as: existing (E), new (N), or relocated.
- _____ Name, telephone number, and E-mail address of the contact person for architectural, engineering, landscape, and signage if different from the applicant.

Site Plan(s) must show:

- _____ A Vicinity Map, north arrow, the map scale, the site area in square feet, etc.
- _____ The entire property under consideration, including property lines and adjoining public rights-of-way up to the centerlines. For large acreage properties, staff recommends that two (2) site plans be submitted. The first site plan would show the entire property with detail indicating the area proposed for development. The second site plan would focus on the specific areas of the proposed development.
- _____ Site Plans must show location and distance from closest adjacent structures on neighboring properties and accurate dimensions of front setbacks for buildings on adjacent parcels, where required to determine required front setback.
- _____ The location and nature of all existing and proposed easements.
- _____ Dimensions of the parcel, existing and proposed buildings, parking spaces, and other features, as well as the width of walkways, driveways, planters, etc. Dimensioning is important in order to determine if the site meets development standard requirements.
- _____ Footprints of all existing and proposed buildings, structures, or signs, drawn to scale showing the proposed location of structures to be constructed, modified, relocated, or demolished. Indicate the type of use and include all dimensions.
- _____ Square footage for all existing and proposed buildings and proposed additions.
- _____ Setbacks of buildings from property lines, other onsite buildings and structures, septic systems, water wells, etc. (dimensioned).
- _____ Location of existing and proposed walls/fences, height, and materials of construction.

- _____ Location of all off street parking and loading facilities. Show parking spaces with dimensions for each type of vehicle (truck, car, motorcycle, bicycle), and either number parking spaces individually or show subtotals for groups of parking spaces. In addition, show a tabulation of the required and proposed parking.
- _____ Location of all off street parking and loading facilities. Show parking spaces with dimensions for each type of vehicle (truck, car, motorcycle, bicycle), and either number parking spaces individually or show subtotals for groups of parking spaces. In addition, show a tabulation of the required and proposed parking.
- _____ For all projects with three or more dwelling units projects should comply with the objective standards in [City Code Section 17.508](#), and in the City's adopted Design and Procedures Manual and Standard Specification including: Location of all existing and proposed driveways, including all pertinent off-site features such as existing and proposed paved streets, gutters, sidewalks, ditches, fences, poles, hydrants, valves, signals, trees, signs, or other street furniture which may be near driveways or affect site distance. ([City Code Section 17.508.030](#))
- _____ Location and identification of drainage courses, creeks, City drainage facilities, etc.
- _____ Location of sewer service connection points.
- _____ Location of water source(s), supply and storage facilities.
- _____ A graphical description of proposed onsite circulation patterns for both vehicles and pedestrians, and accessible paths of travel, where required.
- _____ Location of proposed trash, recycling, or storage areas.
- _____ Location of proposed electrical vaults/transformers and backflow preventors, if required.
- _____ Please note: All new projects are required to comply with the Water Efficient Landscape Requirements contained in [City Code Chapter 15.92](#). See [Chapter 15.92](#) and the "Landscape Plans" section below for more information.

Building Elevations must show:

- _____ The building elevations must show the exterior appearance of all sides of project structures, building modifications, and additions proposed for construction.
- _____ Elevations must be drawn to scale with an indication of height, construction materials, and colors to be used. The location of existing and proposed signs must also be indicated on elevations. *Please note:* Renderings that are not true elevations may be included, however they do not replace the requirement for true elevation drawings.
- _____ Provide building elevations for all affected views, and identify them as North, South, East, and West, not front, rear, right side, etc.

- _____ Identify exterior building features (doors, windows, siding, etc.) as existing (E), new (N), or proposed to be repaired or to be replaced.
- _____ Identify all areas of walls and roof that are proposed to be demolished.
- _____ Indicate with dashed lines any window or door openings, or any other features that are proposed to be eliminated or modified.
- _____ Indicate the height from grade to the top of plate line, and to the top of the roof, and also depict and/or reference any anticipated roof mounted equipment and equipment screening.
- _____ Roof plans should indicate all roof slopes, gutters, and downspout locations. Indicate equipment and other features as well as slope. Identify all areas of the roof proposed for demolition. Where the project proposes additions to existing structures, clearly identify the portions of roof that are existing (E) and proposed to be changed/new (N).
- _____ Proposed sign program (includes freestanding signs) showing approximate location, size, color scheme and construction materials of all onsite signs. This information must be included on the required site plans and building elevations.
- _____ For buildings over one (1) story in height or buildings over 50,000 sq. ft. in gross area, provide a visual representation of the nighttime lighting proposed on all building elevations to give an indication of the effect of security and decorative lighting.
- _____ Identify any existing or proposed encroachment by the building onto the right of way. This includes, but is not limited to, signs, canopies, balconies, bay windows, etc.

Landscape Plans must show: *Please note- For new projects, use conceptual graphics to convey preliminary design intent. Use separate sheets, if necessary. A full set of detailed landscape plans (planting plan, irrigation plan, and grading plan) will be required with the Building Permit process in order to comply with Water Efficient Landscape Requirements, [City Code Chapter 15.92](#).*

- _____ Existing Conditions: Locate and identify all underground utilities, property lines, and easements; size and species of existing trees; natural and manmade features; drainage courses and creeks; and whether proposed for removal, relocation or preservation.
- _____ Conceptual Drainage Plan: Show how on-site drainage is to be handled, including surface and underground drains, drainage courses, and how impacts to offsite areas will be avoided. Show proposed Low Impact Development (LID) features such as retention/detention basins, bioswales, pervious pavement/asphalt, etc.

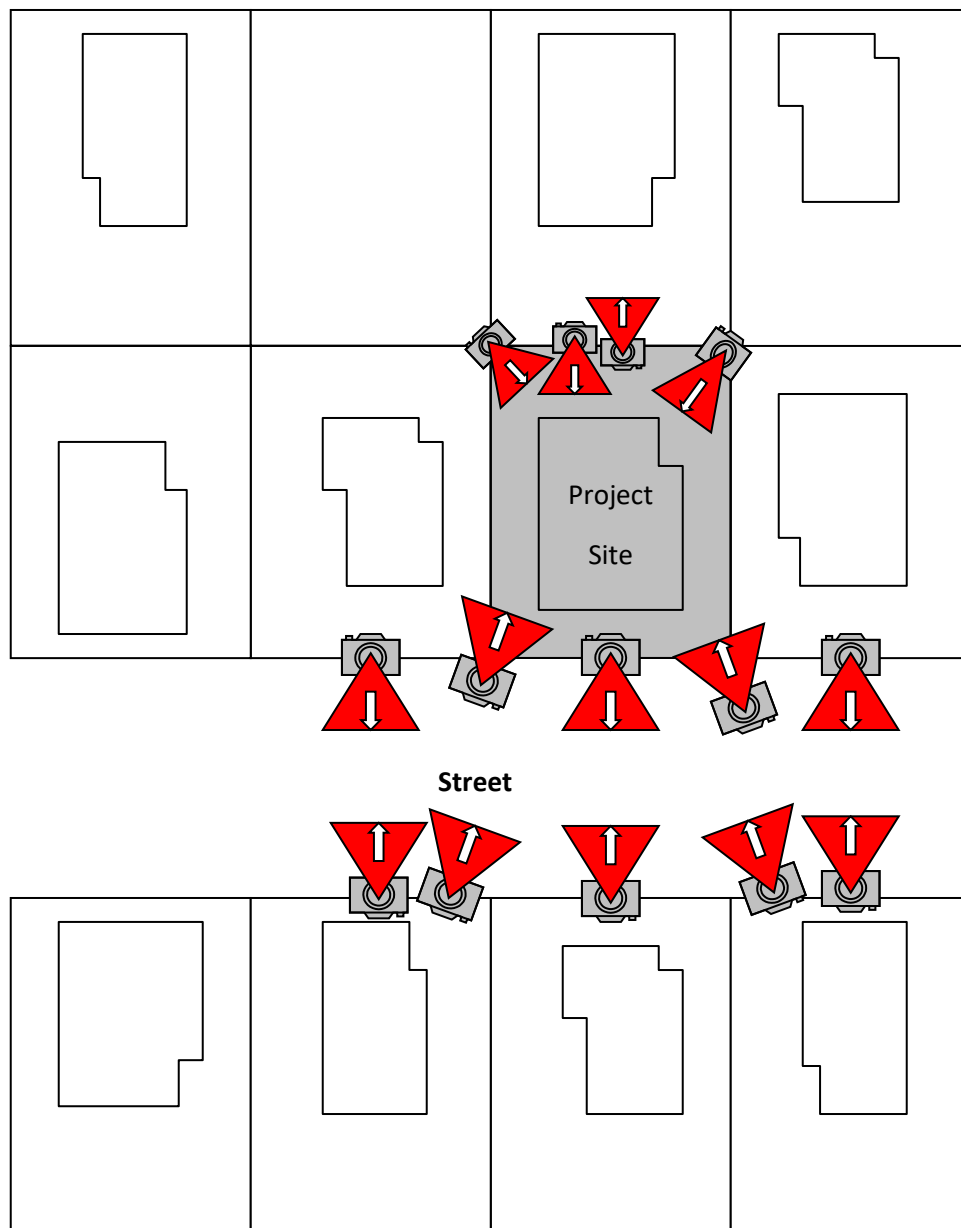
- _____ Impervious Surface: The conceptual drainage plan should also show the total area of new impervious surfaces (due to the cumulative area of impervious parking lots, building footprint, driveways, sidewalks, courtyards, etc.) Note: At this stage, only simple area measurements are required. If applicable, LID credits and BMP Sizing Calculations may be required later in the process.
- _____ Conceptual Landscape Design Plan: Using conceptual graphics, show hardscape elements such as patios, water features, decks, walls, and sidewalks; and softscape elements such as trees, shrubs, groundcover, turf and planter areas. Use conceptual graphics only. A detailed planting plan, grading plan, and irrigation plan will be required with Building plan check.
- _____ Parking Lot Tree Shading: Landscape plans must include a table identifying the percent (%) shade coverage provided, consistent with [City Code Section 17.612.040](#).

Floor Plans must show:

- _____ All buildings under consideration. Although it is generally only the exterior of buildings that is subject to review and approval, the floor plans are necessary for a full understanding of the project and the functioning of the interior spaces.
- _____ A dimensioned floor plan for each level of the structure.
- _____ Identification of all exterior features (doors, windows, etc.) as existing, new, to be repaired, or to be replaced.
- _____ Identification of all rooms.
- _____ Identification of all exterior landings at doors.
- _____ Indicate all walls, windows, doors, and ancillary structures proposed to be demolished.

Photo Instructions

Guidelines for photographing a project site



Take pictures of all sides of the building/site to be reviewed and each of the adjacent properties. If access to the rear of the project is limited, take photos on the corner of the lot within actual property lines. *Please upload all photos as a single PDF attachment, rather than as individual files.*

Affordable Housing on Faith and Higher Education Lands Act of 2023
Ministerial Approval of Infill Housing Development Projects
(Planning-Approval Only)
Application Form

☐ **New Application**

☐ **Modification of Approved Application**

(Applications seeking a modification under California Government Code 65913.16 of a previously approved application should complete only the fields proposed to be modified. Applications must be submitted before the issuance of the final building permit required for construction of the development.)

Please complete all sections, providing as much detail as possible regarding the scope of your proposal.

Subject Site Information

| | |
|---|-------|
| Project Name: | _____ |
| Site address or location of property: | _____ |
| Assessor's Parcel Number(s): | _____ |
| Total property size in acres (Gross/Net): | _____ |
| Square feet if less than one (1) acre: | _____ |

Property Owner Information

| | | | |
|------------------|--------|------|--|
| Contact name: | _____ | | |
| Company name: | _____ | | |
| Mailing Address: | _____ | | |
| City: | State: | Zip: | |
| Phone: | Ext: | Fax: | |
| Email Address: | _____ | | |

Applicant Information

| | | | |
|------------------|--------|------|--|
| Contact name: | _____ | | |
| Company name: | _____ | | |
| Mailing Address: | _____ | | |
| City: | State: | Zip: | |
| Phone: | Ext: | Fax: | |
| Email Address: | _____ | | |

Staff Use Only (New Applications / Original Application for Modifications)

Date Filed: _____

Received By: _____

File Number: _____

Staff Use Only (Modification of Approved Application)

Date Filed: _____

Received By: _____

File Number: _____

Letter of Agency from Property Owner

This section of the application is required to be completed if this application is submitted by someone other than the property owner.

I, the undersigned legal owner of record, hereby grant permission to:

Name of Applicant

to apply for a ministerial housing project proposed for my property.

Signature of Property Owner

Date

Project Narrative

Please describe the scope of work being proposed for review:

Objective Requirements

The proposed development will be evaluated against the eligibility requirements, objective development standards, and the [Citywide Infill Housing Design Standards](#). If the project meets these requirements and standards, the planning application will be approved. If it does not, the application will be denied and the applicant may resubmit at any time, subject to the application requirements including additional fees for staff review.

Please answer “yes”, “no”, or “N/A” (not applicable) to the items below and provide the requested information. To be eligible to use the ministerial approval of infill housing process and this application, the proposed project must meet all eligibility requirements below (as indicated by the shaded box).

| Eligibility Requirements | | Yes | No | N/A | Staff |
|--------------------------|--|-----|----|-----|-------|
| 1. | <p>Was the property owned on or before January 1, 2024 by an independent institution of higher education or religious institution, including ownership through an affiliated or associated nonprofit public benefit corporation organized pursuant to the Nonprofit Corporation Law (Part 2 (commencing with Section 5110) of Division 2 of Title 1 of the Corporations Code)? <i>Check one below:</i></p> <p><input type="checkbox"/> Independent institution of higher education: Nonpublic higher education institutions that grant undergraduate degrees, graduate degrees, or both, and that are formed as nonprofit corporations in this state and are accredited by an agency recognized by the United States Department of Education.</p> <p><input type="checkbox"/> Religious institution: Institution owned, controlled, and operated and maintained by a bona fide church, religious denomination, or religious organization composed of multidenominational members of the same well-recognized religion, lawfully operating as a nonprofit religious corporation pursuant to Part 4 (commencing with Section 9110), or as a corporation sole pursuant to Part 6 (commencing with Section 10000), of Division 2 of Title 1 of the Corporations Code.</p> <p><i>Name of Institution:</i></p> <p><i>When did the institution acquire ownership of the property? Please attach evidence to this application.</i></p> <p><i>Please attach evidence to this application substantiating nonprofit status. This may include, but is not limited to, a written determination from the Internal Revenue Service. For education institutions, please also attach evidence of accreditation.</i></p> <p style="text-align: right;"><i>(Government Code Section 65913.16(c)(1))</i></p> | | | | |

| Eligibility Requirements | | Yes | No | N/A | Staff |
|--------------------------|---|-----|----|-----|-------|
| 2. | <p>Is the project a housing development project consisting of any of the following? <i>Check all that apply:</i></p> <p><input type="checkbox"/> Residential units only</p> <p><input type="checkbox"/> Mixed-use development that meets <u>any</u> of the following:</p> <p><input type="checkbox"/> $\geq 2/3$ of the square footage designated for residential use and no portion is designated for a hotel, motel, bed and breakfast inn, or other transient lodging, except as provided in Gov. Code Section 65589.5(h)</p> <p><input type="checkbox"/> $\geq 50\%$ of the new or converted square footage is designated for residential use and the project meets <u>both</u> of the following:</p> <p><input type="checkbox"/> The project includes 500 net new residential units, AND</p> <p><input type="checkbox"/> No portion is designated for a hotel, motel, bed and breakfast inn, or other transient lodging, except a portion may be designated for a residential hotel (HSC Section 50519)</p> <p><input type="checkbox"/> Transitional housing</p> <p><input type="checkbox"/> Supportive housing</p> <p><input type="checkbox"/> Farmworker housing (HSC Section 50199.7)</p> <p><i>(Government Code Section 65913.16(c))</i></p> | | | | |
| 3. | Does the project comply with <u>all</u> of the following affordability requirements? | | | | |
| | <p>100% of units, excluding manager(s) units, are for lower income households (HSC Section 500795.5)</p> <p><i>Number of lower-income units:</i> _____</p> | | | | |
| | <p>$\leq 20\%$ of units may be for moderate income households (HSC Section 50053)</p> <p><i>Number of moderate-income units:</i> _____</p> | | | | |
| | <p>$\leq 5\%$ of units may be for staff of the independent institution of higher education or religious institution</p> <p><i>Number of staff units:</i> _____</p> | | | | |
| | Units will be offered at an affordable housing cost (HSC Section 50052.5), or at an affordable rent consistent with limits established by the California Tax Credit Allocation Committee | | | | |
| | The rent or sales price for a moderate-income unit will be affordable and not exceed 30% of income for a moderate-income household or homebuyer for a unit similar size and bedroom count in the same ZIP code in the city | | | | |
| | Rental units are subject to a 55 year recorded deed restriction unless the terms of a Federal, State, or Local Grant, Tax Credit, or other project financing requires that the development include a certain percentage of units that are affordable to, and occupied by, low-income, lower | | | | |

| Eligibility Requirements | | Yes | No | N/A | Staff |
|--------------------------|---|-----|----|-----|-------|
| | income, very low income, or extremely low income households for a term that exceeds 55 years. | | | | |
| | Owner-occupied units are subject to a 45 year recorded deed restriction or the first purchaser of each unit participates in an equity sharing agreement (Government Code Section 65915(c)(2)(C)) | | | | |
| | The applicant has attached evidence to this application form to establish that the units meet these requirements (<i>Government Code Section 65913.16(c)(9)</i>) | | | | |
| 4. | Does at least 75% of the perimeter of the site adjoin, or is separated only by an improved public right-of-way from parcels that are developed with existing uses? (<i>Government Code Section 65913.16(c)(2)</i>) | | | | |
| 5. | Is the development in its entirety a public work as described in Government Code section 65913.16(c)(12)(A)? | | | | |
| 6. | If the development is not in its entirety a public work as described in question 5 above and has more than 10 units, does the development meet the following requirements? <i>Check below.</i> <input type="checkbox"/> Prevailing wage requirements (<i>Government Code Section 65913.16(c)(12)(B)</i>) <input type="checkbox"/> Projects with ≥50 units: apprenticeship and health care expenditure requirements (<i>Government Code Section 65913.16(g)</i>) | | | | |
| 7. | Does the development require demolition of any of the following? <i>Check any that apply.</i> <input type="checkbox"/> Housing subject to a recorded covenant, ordinance, or law that restricts rents to moderate, low, or very low-income <input type="checkbox"/> Housing subject to any form of rent or price control through a public entity's valid exercise of its police power <input type="checkbox"/> Housing occupied by tenants in the past 10 years <input type="checkbox"/> A historic structure placed on a national, state, or local historic register. See the Built Environment Resource Directory (BERD) for California and National resources at https://ohp.parks.ca.gov/?page_id=30338 and here for Sacramento resources. (<i>Government Code Section 65913.16(c)(4)</i>) | | | | |
| 8. | Does the site contain either of the following? <i>Check any that apply.</i> <input type="checkbox"/> Housing units occupied by tenants that were offered to sale by the general public <input type="checkbox"/> Housing occupied by tenants and demolished within the last 10 years (<i>Government Code Section 65913.16(c)(4)</i>) | | | | |
| 9. | If the housing development requires the demolition of existing residential dwelling units, or is located on a site where residential dwelling units have been demolished within the last 5 years, will the applicant comply with Government Code Section 66300(d) ? (<i>Government Code Section 65913.16(c)(11)</i>) | | | | |
| 10. | If the site is vacant, does the site contain any tribal cultural resources, as defined by Section 21074 of the Public Resources | | | | |

| Eligibility Requirements | | Yes | No | N/A | Staff |
|--------------------------|--|-----|----|-----|-------|
| | <p>Code, that could be affected by the development that were found pursuant to a consultation as described by Section 21080.3.1 of the Public Resources Code and the effects of which cannot be mitigated pursuant to the process described in Section 21080.3.2 of the Public Resources Code? (Government Code Section 65913.16(c)(15))</p> | | | | |
| 11. | <p>Is the site located in any of the following areas or does the site include any of the following? <i>Please note:</i> By checking “yes” or “no” the applicant is stating that they have verified the information and will provide documentation upon request. The following resources have been provided for informational purposes only. Staff exercises the right to accept documentation from other sources if deemed to be more authoritative.</p> <ul style="list-style-type: none"> • Prime farmland (see https://maps.conservation.ca.gov/agriculture) • Designation as a hazardous waste site, unless Government Code Section 65913.4(a)(6)(E) applies (see https://geotracker.waterboards.ca.gov/ and https://www.envirostor.dtsc.ca.gov/public/) • Conservation areas/easements or protected species (see https://www.conservation.ca.gov/dlrp/fmmp and https://wildlife.ca.gov/conservation/cesa) • Land identified for conservation (see https://www.fws.gov/sacramento/es/Habitat-Conservation-Plans/) • Wetlands (see https://www.fws.gov/wetlands/data/mapper.html) • A floodplain or floodway (see https://msc.fema.gov/portal/home) <p>(Government Code Section 65913.16(c)(3))</p> | | | | |
| 12. | <p>Is the project located on a site or adjoined to any site where more than 1/3 of the square footage is dedicated to light industrial use? <i>Provide a map of the project site and adjoining sites that identifies the land use, APN, and address.</i></p> <ul style="list-style-type: none"> • Parcels only separated by a street or highway are considered adjoined. • “Dedicated to light industrial use” means <u>any</u> of the following: <ul style="list-style-type: none"> ○ The square footage is currently being put to a light industrial use; OR ○ The most recently permitted use of the square footage is a light industrial use; OR ○ The site was designated for light industrial use in the 2035 General Plan • “Light industrial use” means a use that is not subject to permitting by a district, meaning an air pollution control | | | | |

| Eligibility Requirements | | Yes | No | N/A | Staff |
|--------------------------|---|-----|----|-----|-------|
| | district or an air quality management district (HSC Section 39025). (Government Code Section 65913.16(c)(5)) | | | | |
| 13. | <p>Are the housing units on the development site located within 1,200 ft of a site that is either of the following? <i>Provide a map of the project site and sites within 1,200 ft that identifies the land use, APN, and address. Check all that apply.</i></p> <p><input type="checkbox"/> Site that is currently a heavy industrial use</p> <p><input type="checkbox"/> Site where the most recent permitted use was a heavy industrial use</p> <p>“Heavy industrial use” means a use that is a source, other than a Title V source (HSC Section 39053.5) that is subject to permitting by a district, HSC Section 39025 pursuant to Division 26 (commencing with Section 39000) of the Health and Safety Code or the federal Clean Air Act (42 U.S.C. Sec. 7401 et seq.). A use where the only source permitted by a district is an emergency backup generator, and the source is in compliance with permitted emissions and operating limits, is not a heavy industrial use.</p> <p>(Government Code Section 65913.16(c)(6))</p> | | | | |
| 14. | <p>Are the housing units located within 1,600 ft of a site that is either of the following? <i>Provide a map of the project site and sites within 1,600 ft that identifies the land use, APN, and address. Check all that apply.</i></p> <p><input type="checkbox"/> Site that is currently a Title V industrial use.</p> <p><input type="checkbox"/> Site where the most recent permitted use was a title V heavy industrial use</p> <p>“Title V industrial use” means a use that is a Title V source, as defined in HSC Section 39053.5. (Government Code Section 65913.16(c)(7))</p> | | | | |
| 15. | <p>If multi-unit dwellings are not a permitted use in the zoning designation of the site, are the housing units on the site located within 3,200 ft of a facility that extracts or refines oil or natural gas? The following resources have been provided for informational purposes only. Staff exercises the right to accept documentation from other sources if deemed to be more authoritative. <i>Provide a map of the project site and sites within 3,200 ft that identifies the land use, APN, address, and which resource was used to identify the oil and gas facilities.</i></p> <ul style="list-style-type: none"> Oil and gas wells (see California Department of Conservation) Petroleum refineries (see U.S. Energy Information Administration) <p>(Government Code Section 65913.16(c)(8))</p> | | | | |
| 16. | <p>If the development is within 500 ft of a freeway, do regularly occupied areas of the building provide air filtration media for outside and return air that provide a minimum efficiency reporting value (MERV) of 13? <i>Provide a map of the project site and sites within 500 ft that identifies the land use, APN, and address.</i></p> <p>(Government Code Section 65913.16(c)(14))</p> | | | | |

Please answer “yes”, “no”, or “N/A” (not applicable) to the items below and provide the requested information. In order to be approved, the project must meet all the applicable objective standards below:

| Objective Development Standards | | Yes | No | N/A | Staff |
|---------------------------------|--|-----|----|-----|-------|
| General Standards | | | | | |
| 1. | <p>Does the development comply with the applicable density?</p> <p>Sites in the A, A-OS, F, RE, R-1, R-1A, R-1B, R-2, R-2A, R-2B, R-3, R-4, R-4A, R-5, RMX< RO, OB, OB-2, OB-3, EC, SC, C-1, C-2, C-3, C-4¹, M-1¹, M-1(S)¹, M-2¹, M-2(S)¹, MRD, or M-T zones must have at least the <u>greatest</u> of the following density:</p> <ul style="list-style-type: none"> • 30 du/ac • Minimum residential density established in the 2040 General Plan • Minimum residential density of an adjoining parcel <p>¹This section applies when the site is located within the Central City or within ¼ mile of an existing or proposed light rail station</p> <p>Sites in the F, ARP-F, C-4², M-1², M-1(S)², M-2², M-2(S)², MIP, H, SPX, TC, or HC must have at least the <u>greatest</u> of the following density:</p> <ul style="list-style-type: none"> • 40 du/ac • Minimum residential density established in the 2040 General Plan • Minimum residential density of an adjoining parcel <p>²This section applies when the site is not located within the Central City or within ¼ mile of an existing or proposed light rail station.</p> <p>Zoning designation: _____</p> <p>General Plan designation: _____</p> <p>Greatest Allowed Density: _____</p> <p>Project Density: _____</p> <p>Does the project include a proposal for a density bonus? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p style="text-align: right;"><i>(Government Code Section 65913.16(j))</i></p> | | | | |

| Objective Development Standards | | Yes | No | N/A | Staff |
|---------------------------------|---|-----|----|-----|-------|
| 2. | <p>Proposed Uses. Does the development comply with the applicable permitted ancillary uses on the ground floor of the development?</p> <p><u>RE or R-1 Zone:</u> Ancillary uses must be limited to childcare centers and facilities operated by community-based organizations for the provision of recreational, social, or educational services for use by the residents of the development and members of the local community in which the development is located.</p> <p><u>All other zones:</u> The development may include commercial uses that are permitted without a conditional use permit.</p> <p><i>Proposed uses:</i></p> <p style="text-align: right;"><i>(Government Code Section 65913.16(h))</i></p> | | | | |
| 3. | <p>Religious Institutional Uses and Existing Uses. Notwithstanding any other provision of Government Code 65913.16, if the development includes a religious institutional use, or any existing use that was legally permitted by the City, will both of the following criteria be met?</p> <ul style="list-style-type: none"> • The total square footage of nonresidential space on the site does not exceed the amount previously existing or permitted in a conditional use permit • The new uses abide by the same operational conditions as contained in the previous conditional use permit, if one was required. <p><i>Please list any existing uses on the site and the proposed square footage of any nonresidential uses. If there was a prior conditional use permit, please describe how the uses will continue to comply with the conditions.</i></p> <p style="text-align: right;"><i>(Government Code Section 65913.16(i))</i></p> | | | | |
| 4. | Does the proposed development meet the Citywide Infill Housing Design Standards ? | | | | |
| 5. | <p>Does the development meet the lot coverage requirement?</p> <p><i>Maximum lot coverage:</i> _____</p> <p><i>Proposed lot coverage:</i> _____</p> | | | | |

| Objective Development Standards | | Yes | No | N/A | Staff |
|---------------------------------|--|-----|----|-----|-------|
| 6. | <p>Do all new structures comply with the greatest applicable height limit below?</p> <ul style="list-style-type: none"> A height of one story above the maximum height otherwise applicable to the parcel OR Maximum height of an adjoining parcel <p>If the site is located in the F, ARP-F, C-4³, M-1³, M-1(S)³, M-2³, M-2(S)³, MIP, H, SPX, TC, or HC zones, a development project cannot use an incentive, waiver, or concession to increase the height of the development.</p> <p>³This section applies when the site is not located within the Central City or within ¼ mile of an existing or proposed light rail station.</p> <p>Greatest allowed height: _____</p> <p>Proposed height to plate line: _____</p> | | | | |
| 7. | <p>Do all roof structures comply with the applicable requirements in City Code Section 17.600.145?</p> <p>Roof structures/height: _____</p> | | | | |
| 8. | <p>Do all proposed duplex dwellings meet the architectural design standards in City Code Section 17.600.110?</p> | | | | |
| 9. | <p>Do all new structures meet the required front, rear, interior side, and street side setbacks? Allowed exceptions can be found in City Code Section 17.600.125.</p> <p>List applicable exceptions: _____</p> | | | | |
| 10. | <p>If the site is less than five acres in size, is all development setback a minimum of 20-feet from the landside toe of any flood control levee? If five acres in size or greater, is all development setback a minimum of 50-feet?</p> <p>Size of development site: _____</p> | | | | |
| 11. | <p>Does the development meet open space requirements for two units, multi-unit dwelling, and/or office uses? (City Code Sections 17.600.135 and 17.600.140 or unless specified in a special planning district).</p> <p>Open Space provided (sq.ft.): _____</p> | | | | |
| 12. | <p>If a mixed use project, does the development meet the architectural design standards for vertical mixed use development in City Code Section 17.600.150?</p> | | | | |
| 13. | <p>If located within ¼ mile of a light rail transit station, does the site development meet the standards in City Code Section 17.600.160?</p> | | | | |
| 14. | <p>Is all mechanical equipment screened from view from adjacent streets and public areas? (City Code Section 17.600.165)</p> | | | | |
| Parking and Maneuvering | | | | | |
| 15. | <p>Does the project conform to applicable vehicle and bicycle parking requirements? (City Code Chapter 17.608)</p> | | | | |
| 16. | <p>Does the site plan/floor plan depict the location of the required minimum amount of short-term and long-term bicycle parking? (Table 17.608.030C and 17.608.040(N))</p> <p>Minimum required parking: _____</p> <p>Parking provided: _____</p> | | | | |
| 17. | <p>Do all bicycle racks and layouts meet the City of Sacramento Bike Rack Design and Placement Design Standards?</p> | | | | |

| Objective Development Standards | | Yes | No | N/A | Staff |
|----------------------------------|---|-----|----|-----|-------|
| 18. | Do all driveways comply with the objective standards in City Code Chapter 17.508, including minimum width and location? | | | | |
| 19. | Do all parking spaces comply with parking facility standards, including the location of parking, minimum width, length, and maneuvering, ratio of compact spaces, and overhang into planter areas? (City Code Section 17.608.040) <i>Number of compact spaces/% of total: _____</i> | | | | |
| 20. | Does exterior lighting in vehicle and bike parking areas comply with the requirements in City Code Section 17.608.040(L) ? | | | | |
| 21. | Do all required loading and unloading areas meet the requirements of City Code Section 17.608.050 ? | | | | |
| Landscaping and Paving | | | | | |
| 22. | Do all duplex dwellings and multi-unit dwellings meet the landscaping requirements in City Code Section 17.612.010(A) ? | | | | |
| 23. | If a multi-unit dwelling or mixed-use project, does the site comply with the landscape planter requirement in City Code Section 17.612.010(B) ? | | | | |
| 24. | Does the site meet paving requirements in City Code Section 17.612.020 ? | | | | |
| 25. | Does the site plan show the minimum walkway width and comply with other site requirements in City Code Section 17.612.030 ? | | | | |
| 26. | Does the landscape plan demonstrate compliance with the tree shading requirements for parking lots? (City Code Section 17.612.040) | | | | |
| Recycling and Solid Waste | | | | | |
| 27. | Does the site plan depict adequate area to meet the required recycling and solid waste volume requirements ? (City Code Section 17.616.030) | | | | |
| 28. | Does the site comply with the development standards for recycling and trash enclosures found in City Code Section 17.616.040 ? | | | | |
| Wall, Fence, and Gate | | | | | |
| 29. | Does the project meet the wall and fence requirements for duplex and multi-unit dwelling developments in City Code Section 17.620.110 ? | | | | |
| 30. | If gates are proposed, does the site plan demonstrate compliance with design and operations requirements in City Code Chapter 17.620 Article II. Gated Developments ? | | | | |
| 31. | If provided, do sound walls comply with the development standards in City Code Section 17.620.320 ? | | | | |
| 32. | Do all accessory structures , such as carports, garages, patios, and other enclosed structures meet the development standards in City Code Section 17.624 ? | | | | |

| Advisories |
|---|
| <p>As a condition of approval, the development proponent will be required to complete a Phase I environmental assessment, as defined in HSC Section 25319.1, and a Phase II environmental assessment, as defined in HSC Section 25403(o), if warranted.</p> <p>If a recognized environmental condition is found, the development proponent shall undertake a preliminary endangerment assessment, as defined in HSC Section 25319.5, prepared by an environmental assessor to determine the existence of any release of a hazardous substance on the site and to determine the potential for exposure of future occupants to significant health hazards from any nearby property or activity.</p> <ul style="list-style-type: none"> • If a release of hazardous substance is found to exist on the site, the release shall be removed, or any significant effect of the release shall be mitigated to a level of insignificance in compliance with state and federal requirements. • If a potential for exposure to significant hazards from surrounding properties or activities is found to exist, the effects of the potential exposure shall be mitigated to a level of insignificance in compliance with current state and federal requirements. <p style="text-align: right;"><i>(Government Code Section 65913.16(c)(13))</i></p> |
| <p>A City-approved traffic operations and safety study may be required after Planning approval during the Building permit phase. Please note: The study is not needed if no driveways or curb cuts are proposed as part of the project. The requirement of a traffic operations and safety study can be determined in a pre-application meeting (optional, but highly recommended).</p> |
| <p>If the project includes abandoning easements or rights-of-way, please note that this requires approval by the City Council as a discretionary action (not ministerial).</p> |
| <p>The Department of Utilities will review this project during this application timeline and provide advisory comments only. Please note that one or more studies may be required concerning water, sewer and/or drainage after Planning approval during the Building permit phase.</p> |
| <p>Sacramento Municipal Utility District (SMUD) Consultation Meeting strongly recommended. Infill development can be difficult to serve and may require complex solutions that ensure service to the proposed project, the surrounding properties, as well as access to onsite equipment. SMUD offers a free consultation that can outline potential issues and provide service solutions. Electing to pass over this step could require changes to project design or project delays.</p> |
| <p>A permit will be required by the Public Works Department if “regulated work” concerning a Private Protected Tree or a City Tree is part of the project. (See City Code chapter 12.56)</p> |

Please answer “yes”, “no”, or “N/A” (not applicable) to the items below and provide the requested information. In order to be approved, the project must meet all the applicable objective infill housing design standards below:

| Citywide Infill Housing Design Standards | | Yes | No | N/A | Staff |
|--|--|-----|----|-----|-------|
| 1 Site Planning | | | | | |
| 1-1 | Locate structures so that entries, porches and balconies face a street, alley, or common open space of at least 10’ in width. | | | | |
| 1-2 | For projects of more than 150 dwelling units, provide amenities to serve residents that include at least 1,000 square feet of open park or plaza space, 10 benches and tables, and one play lot for children. | | | | |
| 2 Building Orientation | | | | | |
| 2-1 | Duplex and multi-unit buildings on a site perimeter are to be oriented to the adjacent public street by providing windows from living rooms, dining rooms, kitchens, and bedrooms windows, porches, balconies and entryways or other entry features along the street. | | | | |
| 2-2 | Publicly visible walls containing blank areas of greater than 400 square feet are prohibited. | | | | |
| 2-3 | The main entrances to residential buildings shall face the adjacent roadways and/or open space features. | | | | |
| 2-4 | Pedestrians shall have a path of travel a minimum of 4’ wide and ADA compliant from the principal building entrances to the street. | | | | |
| 2-5 | Windows in buildings are to be designed and located so as not to allow a direct view into directly adjacent building windows. | | | | |
| 3 Setbacks | | | | | |
| 3-1 | Multi-unit developments of more than two buildings shall be designed with setbacks that are offset by at least two feet to a street wall. | | | | |
| 3-2 | Site plans shall have a variation in both the street patterns and the siting of structures so that the appearance of the streetscape is not repetitive. Continuous lines of buildings with the same setback are not allowed. If there is more than one building adjacent to the same street frontage, those buildings shall have different setbacks from the street. | | | | |
| 3-3 | Individual buildings shall be designed with an articulated front; wall surfaces offset by at least 12”, bays, if provided, with a projection of at least 24” and porches closer to the street than recessed garages. | | | | |
| 4 Vehicle Circulation / Parking | | | | | |
| 4-1 | Surface parking lots and garages shall be located to the side or rear of buildings or in basements and not adjacent to public roadways. | | | | |

| Citywide Infill Housing Design Standards | | Yes | No | N/A | Staff |
|--|---|-----|----|-----|-------|
| 4-2 | Landscaping a minimum width of 6' clear and walkways a minimum of 4' wide shall be provided between buildings and paved parking areas. Parking directly against buildings is not allowed. | | | | |
| 4-3 | Parking fields are to be constructed as small lots no larger than 50 cars per individual lot and may be interconnected by drive aisles if separated by landscaped medians not less than 10' in width and planted with trees and landscaping. | | | | |
| 4-4 | Covered parking may be provided but it shall not interfere with pedestrian access or access to interior common spaces. | | | | |
| 5 Garages / Carports | | | | | |
| 5-1 | Carport roofs shall match the materials and colors of the structures. If carport roofs are flat or need to vary from the design of adjacent buildings, they shall be located interior to the site and shielded from street views. | | | | |
| 5-2 | Setbacks of garages shall be varied by at least 2 feet between buildings to avoid a singular line of garage walls. Garage entrance shall be on the side or the rear if feasible. | | | | |
| 5-3 | Rows of garages or carports around the perimeter of a development are not allowed adjacent to any public street. | | | | |
| 6 Pedestrian Circulation | | | | | |
| 6-1 | Pedestrian walkways and paths of travel shall not be combined with, or be a part of driveways unless textures, patterns, and colors are provided to designate pedestrian crossing areas and entries. Pedestrian walkways adjacent to parking areas and driveways shall have a minimum grade separation of 6". | | | | |
| 6-2 | Pedestrian pathways shall include landscaping. Amenities such as trellises and benches shall be provided on any pedestrian path longer than 200 feet. | | | | |
| 7 Common Open Space | | | | | |
| 7-1 | All units that overlook interior common spaces shall have kitchen, living room, or bedroom windows that allow residents to see the common space areas. | | | | |
| 7-2 | Common facilities that are located on the ground level such as recreation rooms, and laundry and mail areas shall be located adjacent to any ground level common open space and connected by pedestrian ways a minimum of 4 feet wide. | | | | |
| 8 Landscaping | | | | | |
| 8-1 | Exterior spaces shall be designed to provide a path of travel to the public street with landscape that includes trees and ground plants. | | | | |
| 8-2 | Street-facing elevations, if provided with a setback, shall be designed with landscaping adjacent to their foundation or porch face. | | | | |

| Citywide Infill Housing Design Standards | | Yes | No | N/A | Staff |
|---|---|-----|----|-----|-------|
| 8-3 | Landscaping and/or architectural treatments shall be provided to screen views of service elements that include storage areas, trash enclosures, mechanical equipment, transformers, HVAC and other similar elements. Screening shall be either landscaping a minimum of 3 feet high or architectural screens designed to match building features. | | | | |
| 8-4 | Unpaved areas shall be planted with irrigated plant materials. | | | | |
| 8-5 | Architectural features: trellises, arbors, and perimeter garden walls are required to match the building design materials. | | | | |
| 8-6 | All mature landscaping shall follow the two-foot, six-foot rule. All landscaping shall be ground cover, two feet or less and lower tree canopies of mature trees shall be above six feet. | | | | |
| 8-7 | CPTED standards for landscaping shall be followed. Exterior lighting shall be designed in coordination with the landscaping plan to minimize interference between the light standards and required illumination and the landscape trees and required shading. | | | | |
| 8-8 | Only deciduous shade trees are permitted around the east, west and south sides of residences to help reduce cooling loads during the summer and allow solar gain during the winter months. | | | | |
| 8-9 | Trees shall be planted in the setbacks and common areas at intervals appropriate to the full spread of the mature trees as determined by the Department of Public Works Urban Forestry section. | | | | |
| 8-10 | Plant species shall be suitable for the Sacramento climate. Low-water landscaping materials are required. All new landscaping shall comply with the City of Sacramento Water Conservation Ordinance (15.92). | | | | |
| 8-11 | All planting areas, including those designed to accommodate the 2-foot overhang on parking spaces, shall be landscaped with groundcover or other planting materials. | | | | |
| 8-12 | Landscaping shall not impede access to fire hydrant connections. | | | | |
| 9 Irrigation | | | | | |
| 9-1 | An automated irrigation system shall be installed to provide coverage of all irrigated landscaped areas. | | | | |
| 9-2 | Irrigated landscape areas shall comply with the City of Sacramento's Water Efficient Landscape Requirement (15.92) | | | | |
| 9-3 | Automated controllers with rain shut-off valves are required. | | | | |
| 9-4 | Irrigation controls must be screened from view by landscaping or other attractive site materials. | | | | |
| 10 Common Open Space for Multi-Unit Dwellings and Mixed-Use Developments | | | | | |
| 10-1 | Multi-unit projects of more than 10 units shall include delineated common use space. | | | | |

| Citywide Infill Housing Design Standards | | Yes | No | N/A | Staff |
|--|---|-----|----|-----|-------|
| 10-2 | Exterior common areas shall be accessible by a walk a minimum of 4 feet wide and disabled accessible from all buildings and connected by a comprehensive, on-site pedestrian circulation system. | | | | |
| 10-3 | The placement of air conditioning and other mechanical equipment shall not reduce provided private open space by more than 10%. | | | | |
| 11 Lighting | | | | | |
| 11-1 | Exterior lighting shall not be wall mounted industrial light packs and shall be the same architectural style of the building. | | | | |
| 11-2 | Parking areas and entry drives shall be lighted to facility pedestrian movement and safety meeting CPTED Standards. Lighting shall be provided for pedestrian safety as required by City code. Lighting shall be contained within the project property boundaries as required by City code. Pole mounted lighting shall be no taller than 16 feet. | | | | |
| 11-3 | Pedestrian path poles shall not be taller than 12 feet. Site lighting shall be contained within the property boundaries. Exterior lighting shall be shielded or otherwise designed to avoid spill-over illumination to adjacent streets and properties. Provide a Photometrics plan to demonstrate light containment on site and compliance with CPTED standards for light maximum, minimum and contrast. | | | | |
| 11-4 | All outdoor lighting shall provide even light around the property. Exterior walkways, alcoves, plazas and passageways shall be illuminated to a maintained minimum of ¼ foot candles per square foot of surface area at a 2-foot candle average and a 4:1 average to minimum ratio. Exterior lighting shall be white light using LED lamps with full cutoff fixtures to limit glare and light trespass. Color temperature shall be between 2700K and 4100K. Lights shall be on at night with photosensitive timers so they go on at dusk and off at dawn. | | | | |
| 12 Security / Crime Prevention Through Environmental Design | | | | | |
| 12-1 | For security, where landscaping is provided between the sidewalk and a building entrance or window, shrubbery above 30" in height is prohibited. | | | | |
| 12-2 | Windows shall be free of obstructions, such as bushes, trees, and walls, so that there are clear views from inside the dwelling units to streets, common spaces, and parking spaces. | | | | |
| 12-3 | Barriers between outdoor areas on the project property, such as fences and walls, shall be designed to be at least 50% transparent. | | | | |
| 12-4 | Shared facilities, such as laundry rooms or mail rooms shall be located adjacent to primary residential and community uses such as clubhouses and doors to these shared facilities shall have windows with direct views to pedestrian walkways. | | | | |
| 12-5 | All exterior unit doors shall have wide-angle viewers (peep holes). | | | | |

| Citywide Infill Housing Design Standards | | Yes | No | N/A | Staff |
|--|--|-----|----|-----|-------|
| 12-6 | All exterior doors, alcoves, hallways, stairwells, parking areas, pedestrian walkways, and recessed areas shall be illuminated with wall or ceiling mounted light fixtures and connected to photosensors. | | | | |
| 12-7 | There shall be a clear transition between the City sidewalk or public property, and the development's property. This is to be achieved through changes in pavement textures or landscaping. | | | | |
| 13 Storage / Accessory Structures / Mechanical / HVAC / Utility Equipment | | | | | |
| 13-1 | The roof pitch of accessory structures shall be the same as the roof slope of primary structures. Materials and colors shall also match the primary structures. | | | | |
| 13-2 | When provided, resident storage areas shall be integrated into the building design. Storage facilities integrated with carports shall have architectural treatment to match the buildings. | | | | |
| 13-3 | Mechanical equipment (e.g., heating, cooling, antennas, satellite dishes, air conditioners or similar mechanical devices) shall be concealed with ground mounted walls or fencing or if roof mounted, with mechanical screens or roof wells. | | | | |
| 13-4 | Utility equipment such as transformers, electric and gas meters, electrical panels and junction boxes on primary public street views shall be screened by walls and/or landscaping. | | | | |
| 14 Trash / Recycling Enclosures | | | | | |
| 14-1 | Trash enclosures shall comply with City standards for construction. Enclosures are to contain both waste disposal and recycling containers. Provide for green waste and organic food waste containers if required. Containers shall not block each other for access to the user or for trucks emptying them. | | | | |
| 14-2 | All enclosures shall have access routes that do not have vertical curbs in the path of travel to the truck. Materials for sidewalk or driveway access are to be concrete and flat to prevent wheels from becoming stuck. | | | | |
| 14-3 | Trash storage areas are to be located away from any views from the public right of way. | | | | |
| 14-4 | Trash enclosures are required to be constructed of concrete block. Split face block, brick, stucco or similar quality materials are allowed. The use of unsurfaced concrete block is not allowed. | | | | |
| 14-5 | Landscaping is required at the solid walls of any trash enclosures for screening. | | | | |
| 14-6 | Trash enclosures that include a roof shall have a roof that matches the building design. | | | | |

| Citywide Infill Housing Design Standards | | Yes | No | N/A | Staff |
|--|--|-----|----|-----|-------|
| 15 Fencing / Walls | | | | | |
| 15-1 | Sound walls, masonry walls or fences shall be designed with changes in plane, height, material or material texture. Masonry walls shall change material, plane, or height every 100 feet. Fences shall have masonry columns every 40 feet. Tubular iron architectural fencing may be continuous in height and material. | | | | |
| 15-2 | Gating shall be the same style of the fencing. | | | | |
| 15-3 | Acceptable fencing materials include tubular architectural metal, wrought iron/brick mix, hedges, brick, split faced concrete block and wood. Chain link fencing, barbed wire, and security tops to metal tubular fencing are not allowed. | | | | |
| 15-4 | Fencing shall not create a complete barrier to pedestrian movement to or within the site. Provide for pedestrian gates that are accessible and code compliant. | | | | |
| 15-5 | Fencing shall not block or impede the use of hydrants or fire department connections or hydrants. All gates shall have “knox” access for emergency use subject to review and approval by the City of Sacramento Fire Department. | | | | |
| 16 Parking Lot Water Quality | | | | | |
| 16-1 | Parking lots which are part of new developments with one acre or more impervious area are required to provide treatment control measures that capture and treat stormwater runoff through settling, filtration, and /or biodegradation. The treated runoff must then be released to the storm drain system or percolated into the ground. | | | | |
| 16-2 | Integrate treatment measures with areas used for landscaping. Biofiltration features or vegetated swales, if required, shall meet the Department of Utilities, Stormwater Management Program. | | | | |
| 17 Architectural Variety | | | | | |
| 17-1 | Projects with multiple buildings and a total unit count of more than 150 units shall include at least two different styles of buildings. The style difference must include one of the following: variation of exterior finish materials, variation of roof forms and roof elements, and variation of building offsets, bays, and entry elements. | | | | |
| 17-2 | Duplex and multi-unit projects shall be designed to respect the privacy of surrounding uses. Upper story views into adjacent yards are to be screened or blocked. Site buildings and add screening features to reduce encroachment on the privacy of adjacent residences. Windows shall be offset between buildings, and patios and balconies shall be screened from adjacent units. | | | | |
| 18 Scale / Massing / Articulation | | | | | |
| 18-1 | Facades longer than 100 feet shall be designed with surface and height breaks of at least two feet in height or two feet in depth. | | | | |

| Citywide Infill Housing Design Standards | | Yes | No | N/A | Staff |
|--|---|-----|----|-----|-------|
| 18-2 | Elevations visible from streets shall contain features to provide visual interest, including wall or window bays, porches with posts or columns, dormers, gable roof elements, wainscoting in a material different from the wall material, shutters, or window boxes. | | | | |
| 18-3 | Townhouse or rowhouse units shall have varying front setbacks of no less than two feet and shall provide staggered roof planes related to the wall plane breaks. | | | | |
| 18-4 | Elements such as roof dormers, hips, gables, balconies, wall projections and porches are required to break up the mass of building facades. Not less than 40% of the length of a building façade shall be treated with such elements. End units shall have the same design elements as front facades. Unarticulated and windowless walls are not allowed. | | | | |
| 19 Facades / Entries | | | | | |
| 19-1 | Upper story windows shall be recessed from the wall surface by a minimum of 2" or shall have surface trim and sills. | | | | |
| 20 Materials / Textures / Colors | | | | | |
| 20-1 | Exterior finish materials shall consist of stucco, wood siding, dimensional profile metal architectural siding, fiber cement products, stone, and/or brick. Plywood siding, including T-111 is not allowed. | | | | |
| 20-2 | The use of a variety and combination of building materials is required with a minimum of three materials used on the project. | | | | |
| 20-3 | Signs shall be consistent with City Sign Code standards. | | | | |
| 20-4 | Materials and colors shall be placed using the building mass elements as defined edges. | | | | |
| 20-5 | Roof materials, such as concrete and clay tile, are allowed. Composition shingles of the heavy laminated 35 year guarantee dimensional type is allowed. Dimensional profile metal architectural roofing is allowed. Wood shake or shingle roofing is not allowed. | | | | |
| 21 Site Orientation | | | | | |
| 21-1 | Buildings shall be located adjacent to the street at the front setback line, immediately behind a public or semi-public space, or behind a landscaped area such as an outdoor seating area for a restaurant. | | | | |
| 21-2 | Mixed-use buildings shall be designed with commercial storefronts on the ground floor and residential units above or live-work residential units on the ground floor. | | | | |
| 21-3 | The street corners of corner sites shall include buildings, public plazas, or open space areas. | | | | |
| 22 Building Design | | | | | |
| 22-1 | Building materials of different type or form shall be used to differentiate building planes. | | | | |

| Citywide Infill Housing Design Standards | | Yes | No | N/A | Staff |
|---|---|-----|----|-----|-------|
| 23 Windows / Entries | | | | | |
| 23-1 | At mixed-use buildings, entrances to residential, office or other upper story uses shall be clearly distinguishable in form and location from retail entrances. | | | | |
| 23-2 | Doors at retail storefronts shall be provided with clear glazing. | | | | |
| 23-3 | Service or employee doors that are visible from public streets or walkways shall be glazed with translucent glazing. | | | | |
| 23-4 | Upper story windows shall be recessed from the wall surface by a minimum of 2". | | | | |
| 23-5 | Commercial storefronts where provided and unless required by specific area design standards, provide shall have clear, street-oriented display windows a minimum of 50% of the street frontage. These windows shall provide visual access to the inside of the buildings. | | | | |
| 23-6 | Ground floor retail windows shall be of a storefront design and shall be larger in proportion than upper floor residential windows. | | | | |
| 24 Horizontal and Vertical Mixed-Use | | | | | |
| 24-1 | Buildings shall be arranged with open space and walks connecting directly with both residential and commercial uses. | | | | |
| 24-2 | Provide a publicly accessible minimum 4-foot-wide pathway from a public sidewalk to plazas, courts or open space designed in the project. | | | | |
| 24-3 | Parking areas shall be located on the sides and or rear of projects with pedestrian connections to the buildings. | | | | |

| 2021-2029 Housing Element | Yes | No | Staff |
|--|-----|----|-------|
| Does the proposed project take place on a parcel (or parcels) that is included in the 2021-2029 Housing Element Sites Inventory? | | | |

Note: You can find a web-map of the 2021-2029 Housing Element Sites inventory [here](#) or view the full detailed sites inventory on the City's Housing Element [webpage](#).

Applicant Certification

I hereby certify under penalty of perjury that the statements furnished above and in the attached exhibits present the data and information required for this ministerial approval process to the best of my ability and that the facts, statements and information presented are true and correct to the best of my knowledge and belief.

I hereby certify that if the development contains more than 10 units and is not in its entirety a public work for purposes of Chapter 1 (commencing with Section 1720) of Part 7 of Division 2 of the Labor Code, all of the standards listed below pursuant to Government Code Section 65913.16 will be met in project construction.

1. All construction workers employed in the execution of the development shall be paid at least the general prevailing rate of per diem wages for the type of work and geographic area, as determined by the Director of Industrial Relations pursuant to Sections 1773 and 1773.9 of the Labor Code, except that apprentices registered in programs approved by the Chief of the Division of Apprenticeship Standards may be paid at least the applicable apprentice prevailing rate.
2. The development proponent ensures that the prevailing wage requirement is included in all contracts for the performance of the work for those portions of the development that are not a public work.
3. All contractors and subcontractors for those portions of the development that are not a public work shall comply with both of the following:
 - a. Pay to all construction workers employed in the execution of the work at least the general prevailing rate of per diem wages, except that apprentices registered in programs approved by the Chief of the Division of Apprenticeship Standards may be paid at least the applicable apprentice prevailing rate.
 - b. Maintain and verify payroll records pursuant to Section 1776 of the Labor Code and make those records available for inspection and copying as provided in that section. This subparagraph does not apply if all contractors and subcontractors performing work on the development are subject to a project labor agreement that requires the payment of prevailing wages to all construction workers employed in the execution of the development and provides for enforcement of that obligation through an arbitration procedure. For purposes of this subparagraph, "project labor agreement" has the same meaning as set forth in paragraph (1) of subdivision (b) of Section 2500 of the Public Contract Code.
4. Notwithstanding subdivision (c) of Section 1773.1 of the Labor Code, the requirement that employer payments not reduce the obligation to pay the hourly straight time or overtime wages found to be prevailing does not apply to those portions of development that are not a public work if otherwise provided in a bona fide collective bargaining agreement covering the worker.
5. The requirement of Government Code Section 65913.16 to pay at least the general prevailing rate of per diem wages does not preclude use of an alternative workweek schedule adopted pursuant to Section 511 or 514 of the Labor Code.

I hereby certify that if the development includes 50 or more housing units, all of the following labor standards will be met:

1. I hereby certify that each contractor of any tier who will employ construction craft employees or will let subcontracts for at least 1,000 hours shall satisfy the requirements below. A construction contractor is deemed in compliance if it is signatory to a valid collective bargaining agreement that

requires utilization of registered apprentices and expenditures on health care for employees and dependents.

2. The development proponent will provide to the City, on a monthly basis while its construction contracts on the development are being performed, compliance with the following:
 - a. A contractor with construction craft employees shall either participate in an apprenticeship program approved by the State of California Division of Apprenticeship Standards pursuant to Section 3075 of the Labor Code, or request the dispatch of apprentices from a state-approved apprenticeship program under the terms and conditions set forth in Section 1777.5 of the Labor Code. A contractor without construction craft employees shall show a contractual obligation that its subcontractors comply.
 - b. Each contractor with construction craft employees shall make health care expenditures for each employee in an amount per hour worked on the development equivalent to at least the hourly pro rata cost of a Covered California Platinum level plan for two 40-year-old adults and two dependents 0 to 14 years of age for the Covered California rating area in which the development is located. A contractor without construction craft employees shall show a contractual obligation that its subcontractors comply with this subdivision. Qualifying expenditures shall be credited toward compliance with prevailing wage payment requirements set forth in Section 65912.130.
3. I hereby certify that all construction contractors shall report any change in apprenticeship program participation or health care expenditures to the City within 10 business days, and shall reflect those changes on the monthly report.

I hereby give permission to City Staff and other authorized personnel to post public notification signs on my property during the processing of this application.

I understand that some application fees required to submit this application may be an initial deposit and based on full cost recovery. If the time to review the project exceeds the amount of deposit that is collected, additional payment will be required.

I understand that in the event of a dispute over the project, I am required to defend, indemnify, and hold harmless the City of Sacramento as follows:

1. Except as provided in paragraph 2, immediately below, I agree that in connection with any claim, action, or proceeding (collectively "claim") brought against the City of Sacramento and its City Council, agencies, commissions, boards, departments, officers, employees, and agents (collectively the "City") to attack, set aside, void, or annul any City action arising out of or in any way connected to the project, including any determination made pursuant to the California Environmental Quality Act, I will defend, indemnify, and hold harmless the City from and against all damages, costs, and attorneys' fees, excluding the City's staff attorneys' fees. I understand that the City, in its sole discretion, may decide to use outside counsel or its staff attorneys (or both) to defend the claim.
2. As a condition of a tentative, parcel, or final map application or approval, I agree to defend, indemnify, and hold harmless the City of Sacramento and its agents, officers, and employees from any claim, action, or proceeding against the City or its agents, officers, or employees to attack, set aside, void, or annul an approval of a tentative, parcel, or final map by the City, advisory agency,

appeal board, or legislative body concerning a subdivision, which is brought within the time period provided for in Government Code section 66499.37, from and against all damages, costs, and attorneys' fees. The City will promptly notify me of any such claim and will cooperate fully in the defense. The City, in its sole discretion, may elect to defend any such action with attorneys of its own choice and, in such case, shall bear its own attorneys' fees and costs and will defend the action in good faith.

Signature of Applicant

Date

Please note that once this document is submitted to the City of Sacramento, your information will be posted online and is part of the public record; however, the City will not sell your data or information for any purposes.

FOR STAFF USE ONLY:

No net loss findings (Gov. Code, § 65863)

200-Year Flood Protection

FOR STAFF USE ONLY:

☐

The proposed project meets all Planning development standards and Planning design standards; therefore, this Planning application/modification of approved application is **approved**. This approval is subject to a seven-day reconsideration period, consistent with [City Code Section 17.812.020](#). Please note that subsequent Building permits are required for construction. The project may require additional permits from other agencies or departments.

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The proposed project does not meet all Planning development standards and Planning design standards; therefore, this application/modification of approval application is hereby **denied**. The unmet Planning standards are as noted on the checklist above. A new application can be submitted at any time, subject to the standard submittal requirements and fees.

Signature of Staff

Date of Decision

Planning approval is valid for up to three years from the date of decision. Applications seeking a modification to a project under California Government Code 65913.16 of a previously approved application should complete only the fields proposed to be modified and resubmit this application (see application instructions at the beginning of this application).