

### Mills Act Program Application

*A qualified historical property includes buildings or structures on the national, state, or local historical registers or official inventories, such as the National Register of Historic Places, State Historical Landmarks, State Points of Historical Interest, and city or county registers or inventories of historical or architecturally significant sites, places, historic districts, or landmarks.*

#### Section 1:

**To Be Completed by the Requestor** – Complete one form for each structure/property for which a Mills Act Contract is requested.

#### Property Information

Property Address: \_\_\_\_\_ Assessor Parcel #: \_\_\_\_\_

Date of Purchase by Current Owner: \_\_\_\_\_

Use of property and number of residential units (if any) \_\_\_\_\_

Date of Construction/Source of Date: \_\_\_\_\_

Generally, if the property is not yet 45 years old (from building permit issuance date) eligibility is not likely without some extraordinary significance.

**Describe the type of structure/property for which a Mills Act Contract is requested:**

#### Property Owner Information

Owner Name: \_\_\_\_\_ Mailing Address: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

**I/We the present owner(s) of the property described above hereby apply for consideration for a historic property contract.**

Owner Signature: \_\_\_\_\_

Owner Signature: \_\_\_\_\_

#### Mills Act Application Fee

\$252.72 non-refundable application fee (\$234 Non-refundable application fee + 8% Planning Technology Surcharge)

**Request Submittal Components:** The applicant is required to provide the following application components for all applications. Signed copy of this application

- Copy of Grant Deed
- Copy of most recent tax bill
- Photos: clear color photos, labeled, minimum size 3" X 5". The photos should include all exterior sides of the structure or areas of the property, interior photos of relevant areas where work may be proposed, both overall and detail views. Additional photos may be requested by staff (associated structures, house, garage, shed, and neighboring properties).
- Proposed 10-year Work Plan, work plan should include any proposed maintenance or improvements that may occur on the property over the next 10 years. The successful applicant will be responsible for submitting an updated work plan on an annual basis, where they will be provided an opportunity to update the work plan with the assistance of staff to prioritize maintenance and restoration of the historic property. Please direct questions about the work plan to [sdecourcy@cityofsacramento.org](mailto:sdecourcy@cityofsacramento.org)

**Please submit the following optional items if applicable:**

- Provide a statement of how the property is threatened and how the tax reduction is necessary to facilitate preservation of the property.
- Provide any information or photographs available related to the age and history of the structure; include source of the information.
- Statement of Financial Need

**Section 2: For Staff use only**

Date Request Deemed Complete: \_\_\_\_\_

Received by: \_\_\_\_\_ Mills Act File #: \_\_\_\_\_

The property/structure is (check at least one):

- Listed in the Sacramento Register of Historic and Cultural Resources as a Landmark
- Listed in the Sacramento Register of Historic and Cultural Resources as a Contributing Resource to a Historic District
- Listed in the National Register of Historic Places as a Contributing Resource to a Landmark
- Listed in the National Register of Historic Places as a Contributing Resource to a Historic District
- Listed in the California Register of Historical Resources as a Landmark
- Listed in the California Register of Historical Resources as a Contributing Resource to a Historic District
- A California Point of Historical Interest
- Meets the definition of a qualified historical property by other means: \_\_\_\_\_
- Does not meet the definition of a Qualified Historical Property

Explanation/Notes: \_\_\_\_\_