DIRECTOR(S)
Carson Anderson Preservation Director
Bruce Monighan, Urban Design Manager
Evan Compton, Zoning Administrator

CITY STAFF
Luis Sanchez, Senior Architect
Christian Svensk, Senior Planner

City of
SACRAMENTO

Minutes
Director Hearing
ONLINE

**Published by the
Community Development Department
(916) 264-5011**

Thursday, July 16, 2020
1:00 p.m.

NOTICE TO THE PUBLIC

In response to Governor's Executive Order N-29-20 and the Resolution Declaring the Existence of a Local Emergency Relating to the COVID-19 Pandemic, adopted by the City of Sacramento City Council, the City of Sacramento City Council and other public meetings are closed to the public to align with local and federal guidelines and social distancing recommendations for the containment of the coronavirus.

You are welcome and encouraged to participate in this meeting. Public comment is taken on items listed on the agenda when they are called. Comments may be limited for time and large groups are encouraged to select 3-5 speakers to represent the opinion of the group. At the beginning of the meeting, the Director describes the hearing process procedure including the appropriate time for testimony to be given during the process.

The order of agenda items is for reference; agenda items may be taken in any order deemed appropriate by the Director(s). The agenda provides a general description and is available for public review on the Friday prior to the meeting. Copies of the agenda and minutes can be downloaded at (http://www.cityofsacramento.org/Community-Development/Meetings/Director-Hearings).

PUBLIC PARTICIPATION INSTRUCTIONS: Click on the link on the next page and follow the Attendance Guidelines at the end of this agenda.

If you require special assistance to participate in the meeting, notify the Community Development Department at (916) 264-5011, 311, or Commissionsubmit@cityofsacramento.org at least 48 hours prior to the meeting.

Members of the public are encouraged to submit public comments via email to the associated project planner at least 24 hours prior to the meeting.

MINUTES

Thursday, July 16, 2020

1:00 p.m.

Hearing Link:
https://saccity.webex.com/saccity/onstage/g.php?MTID=e51783b9b16639db82f0bd58e8a9c8661
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1. **Gilmore Addition (DR20-031) (Noticed 7/03/2020)**
   Location: 2030 Vallejo Way, APN: 012-0231-014-0000 (District 4)
   Entitlements: Item A. Environmental Exemption (Per CEQA Guidelines Section 15301
   – Existing Facilities and Section 15332- In-Fill Development); and **Item B.** Site Plan and
   Design Review for a 273 square foot addition to the existing 1,187 square foot
   residence with a deviation to reduce the interior side-yard setback from 5 feet to 3 feet
   on an approximately 0.22-acre parcel in the Single-Unit Dwelling Zone (R-1) and within
   the Citywide Design Review Area.
   Contact: Armando Lopez Jr., Assistant Planner, 916-808-8239,
   ALopezJr@CityofSacramento.org

   **Action of the Design Director: Project approved subject to conditions of approval
   and based on findings of fact.**

2. **Tentative Parcel Map for 5101-5151 Florin Perkins Road (Z20-003) (Noticed
   7/03/2020)**
   Location: 5101, 5103, 5111, & 5151 Florin Perkins Road, APN:061-0180-048-0000
   (District 6)
   Entitlements: Item A. Environmental Exemption (Per CEQA 15315- Minor Land
   Divisions); **Item B.** Tentative Parcel Map to subdivide a 2.8-acre lot into two lots in the
   Heavy Industrial Zone (M-2S); and **Item C.** Site Plan and Design Review for the existing
   development to remain on the proposed lots, with a deviation to reduce the front-yard
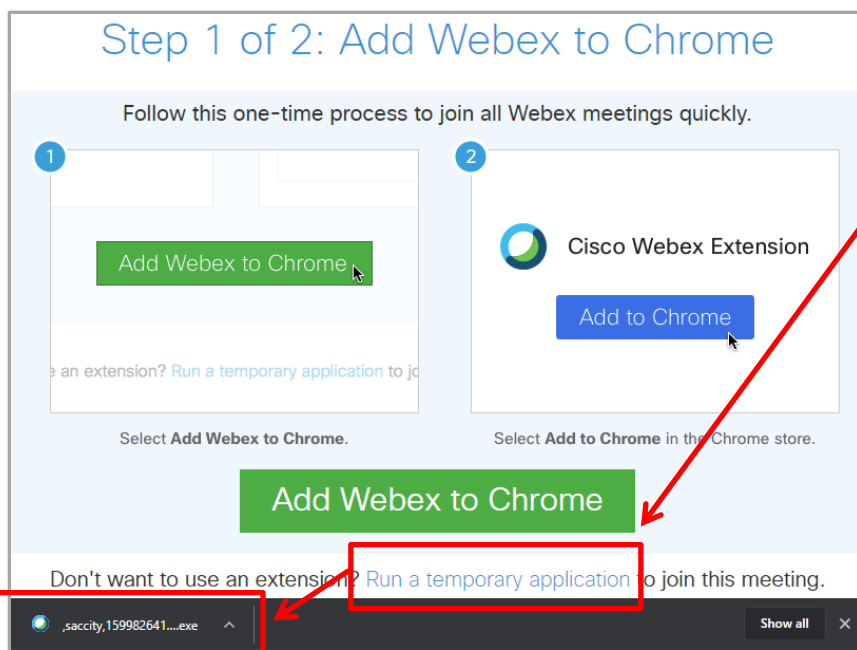   setback.
   Contact: Robert W. Williams, Associate Planner, 916-808-7686,
   RWWilliams@CityofSacramento.org

   **Action of the Zoning Administrator and Design Director: Project approved subject
   to conditions of approval and based on findings of fact.**

Attendance Guidelines

PUBLIC COMMENT PARTICIPATION: By participating in this meeting you acknowledge that you are being recorded. While speaking, please reduce any background noise to ensure that your comments can be heard. When not speaking please make sure your microphone is turned off. When you hear the item called that you wish to comment on, please wait for the Director to open the item for public comment. The moderator will call on speakers based on your raised virtual hand (see below), or when all microphones have been unmuted if you only connected by phone. Once you start speaking, please voluntarily state your name for the record and provide your public comment.

Anyone can access the Director hearing through the provided agenda online meeting link. We ask that you include your name during this registration or simply name yourself "**General Public**" if you are just listening in. This registration serves as our standard hearing check-in sheet and allows the Director to address you by name during the hearing if you wish to speak. We recommend and comments, questions, or concerns be emailed to the planner 24-hours prior to the hearing.

Once you have registered (with name or anonymously) and clicked "Join Now" the following screen will pop-up. The City **recommends** clicking on "**Run a temporary application**" link (at the bottom of WebEx screen) to join the meeting quickly without installing new software. The application should show up on the bottom of your screen as shown. A simple click will start the WebEx session.

You can also join through an iPhone or Android phone using the WebEx app available on Apple's App store or Google Play.

Project files and draft conditions:

Associated hearing documents such as plans, and draft conditions of approval can be found on the emailed registration page under "Event Material" once the 'View Info' button is clicked (see screenshots below).

Event Information: April 30, 2020 CDD Director Hearing

		Join Event Now
Event status:	Not started	To join this event, provide the following information.
Date and time:	Wednesday, April 15, 2020 5:00 pm Pacific Daylight Time (San Francisco, GMT-07:00) **Change time zone**	
Duration:	30 minutes	**First name:**
Description:	***TEST*** April 30, 2020 City of Sacramento Director Hearing ***TEST***	**Last name:**
Event material:	If you obtained an event password from the host, enter it below and click **View Info**:	**Email address:**
	●●●●●● View Info	**Event password:** ●●●●●●

Example: Hearing Agenda

Event Information: April 30, 2020 CDD Director Hearing

English : San Francisco Time

		Join Event Now
Event status:	🟢 Started	To join this event, provide the following information.
Date and time:	Thursday, April 30, 2020 1:00 pm Pacific Daylight Time (San Francisco, GMT-07:00) **Change time zone**	
Duration:	1 hour 30 minutes	**First name:** General
Description:	April 30, 2020 - City of Sacramento Director Hearing	**Last name:** Public
Event material:	DR20-033 Draft COA.pdf (101.4 KB) DR20-033-INIT-PLANS.pdf (2.4 MB) Final Director_Agenda 4-30-20.pdf (358.9 KB) PB20-011_CoA-draft.pdf (149.1 KB) PB20-011_PLANS.pdf (8.1 MB)	**Email address:** XXXXXXXXX@gmail.com
		Join Now

When the item you wish to speak on is being heard, please click the small "**Raise your hand**" button as shown below:

(Actual hearing screen shown for clarity)

Cisco Webex Events

File Edit View Communicate Participant Event Help   Connected ●

MS
Matthew Sites (Host)

AGENDA

Thursday, March 19, 2020

1:00 p.m.

300 Richards Blvd, 3rd Floor Conference Room

Public Hearings
Please turn off all cellular phones and pagers in the hearing room

1. **Residence Fence and Shed Deviations (DR19 -356) (Noticed on 3 -06-20)**
   Location: 395 Hatteras Way, APN: 031 -1020 -032 -0000, (District 7)
   Entitlements: Item A. Environmental Exemption (Per CEQA Guidelines Section 15303 -New Construction or Conversion) ; and **Item B** Site Plan and Design Review for deviation to the height of a street side -yard fence and deviation for a detached accessory structure within the street side -yard setback area at an existing single -unit dwelling on approximately 0.15 acres in the Single -Unit Dwelling Zone (R-1).
   Contact: David Hung, Associate Planner, 916-808-5530
   DHung@cityofsacramento.org

2. **Grocery Outlet Bargain Market Monument Sign (Z19 -119) (Noticed 2 -7-2020)**
   Location: 6720 Folsom Boulevard, APN: 015 -0010 -024 -0000, (District 3)
   Entitlements: Item A Environmental Exemption (Per CEQA 15311 -Accessory Structures); and **Item B.** Sign Variance to exceed height and sign size for the zone (RMX -TO).
   Contact: Michael Hanebutt, Associate Planner, 916 -808 -7933,
   MHanebutt@cityofsacramento.org

3. **Total Leaf Cannabis Delivery (Z19 -129) (Noticed on 2 -28-20)**
   Location: 241 Lathrop Way, APN: 275 -0300 -023 -0000, (District 3)
   Entitlements: Item A. Environmental Exemption (Per CEQA 15301 Existing Facilities); and **Item B.** Conditional Use Permit to establish a 2,000 -square-foot non -storefront cannabis dispensary within a portion of a 31,200 -square-foot warehouse located on 2.53 acres within the Light Industrial Zone (M-1-PC) and Parkway Corridor Overlay.
   Contact: Robby Thacker, Associate Planner, (916) 808 -5584,
   RThacker@cityofsacramento.org

Thursday, March 19, 2020   Agenda   2

Participants (2)   ×

Q Search

Panelist: 1

MS Matthew Sit...
    Host

Attendee: 1 (1 displayed)

GP General Public
    Me

Audio Connection issues:

Since these hearing are established as a web conference, your microphone will be automatically muted upon arrival. In some cases, you will need to select audio source in order to speak once your hand has been raised and the director allows public testimony for the associated item. In order to select your audio connection (microphone) click on the bubble with three dots at bottom of page (this my be hidden, so just hover over the bottom for it to pop-up), and select ***Audio Connection***.

the coronavirus.

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Thursday, April 30, 2020

Once ***Audio Connection*** has been selected, a selection box will open up with three choices, select the one that best suits your needs. We suggest using the "**Call me**" if you are having problems as WebEx will call you at the number you have provided. If for some reason you cannot select ***Audio Connection*** because it is greyed out, don't be alarmed, the host will be double checking and assisting you thru the process either prior to the hearing or during the public comment period. Please make sure you raise your hand to speak as described above.

If you are still having issues with Audio we have also provided a "**Chat**" section right side window, where you can type your comments to the host who will in-turn relay them to the hearing officers.