

TENANT PROTECTION PROGRAM

CITY OF SACRAMENTO
COMMUNITY DEVELOPMENT DEPARTMENT
300 Richards Blvd., 3rd Floor / Sacramento, CA 95811
Phone: (916) 808-8121 / Fax: (916) 288-9957
Email: TPP@cityofsacramento.org / Website: www.cityofsacramento.org/TPP

03/11/2026

21-XXXXXX-rental property
PROPERTY OWNER NAME
ADDRESS
SACRAMENTO, CA 95811

Dear Property Owner:

On August 13, 2019, the City of Sacramento adopted the **Tenant Protection and Relief Act (TPRA) Sacramento City Code 5.156**. This code establishes the Tenant Protection Program (TPP) that provides tenants with protections related to rent increases and evictions.

You are receiving this notice based on information obtained from the **Sacramento County Assessor's Office**.

REGISTRATION IS REQUIRED

- Registration of your rental property is due within 30 days.
- Failure to register may result in an administrative penalty starting at **\$500.00**.
- You can register and file for exemptions online at: www.cityofsacramento.org/TPP.

Do not mail and email a copy of the online registration form, duplicate registrations will delay processing.

EXEMPTION REQUESTS under Sacramento City Code Section 5.156.030

- Exemption requests must be renewed annually, **including owner occupied, and subsidized units.**
- Failure to renew will result in the denial of the exemption.
- Exemptions may apply to individual units only.

PROGRAM FEES

- All property owners with units subject to the program must pay annual TPP fees.
- Fees fund administrative and enforcement costs.
- Fees are invoiced based on the number of rental units per parcel.
- Invoices are mailed separately to the address on file, please contact the office if you do not receive an invoice.

AUTHORIZED AGENT / REPRESENTATIVE

- Owners may designate an authorized agent to receive registration packets and invoices.
- Updates become effective the next registration cycle.
- Property owners remain responsible for registration and payment of fees.

Registration File Number

Each rental property is assigned a unique Registration File Number (e.g., 21-xxxxxx). Do not reuse forms for other properties. If you did not receive a packet for a property, contact TPP at TPP@cityofsacramento.org or 916-808-8121

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Please check all that apply	<input type="checkbox"/> New Registration <input type="checkbox"/> Annual Registration Renewal <input type="checkbox"/> Exemption
Property Owner Information (Who holds title?)	PROPERTY OWNER NAME ADDRESS SACRAMENTO, CA 95811-0212
Rental Property Information	Rental Property Address: Assessor's Parcel Number: Total Number of Units: 2 Total Number of Billable Units: 2
Exemption Request per Sacramento City Code 5.156.030 Requests for exemptions MUST be renewed/requested annually, including owner occupied, and subsidized units. Failure to request an exemption will result in the removal of prior approved exemptions.	Total number of Exempt Units: _____ Address and/or unit no.(s) _____ The unit is owned, operated, or subsidized by a government entity. (e.g. SHRA, Sec.8, Lihtc) Agency Name: _____ (Attach documentation (e.g., copy of the current Subsidy Adjustment Notice/Voucher or payment ledger showing rental property address listed.) The unit was built after February 1, 1995. <input type="checkbox"/> (Include final permit or Cert of Occupancy) The unit is occupied by: <input type="checkbox"/> Owner <input type="checkbox"/> Property Manager or <input type="checkbox"/> Immediate Family as their primary residence. The unit is exempt in accordance with the Sacramento City Code 5.156.030. Failure to specify the exemption will result in denial of the request. (Specify Exemption): _____ I(we) no longer own this property as of (Date) _____ Include Proof of ownership transfer (i.e. final settlement statement, grant deed, quit claim).
Where should Program documents and invoices be sent? (Check only one box.)	<input type="checkbox"/> Owner <input type="checkbox"/> Authorized Agent <input type="checkbox"/> Property Manager/Representative Authorized Agent/Property Manager/Representative: Name _____ Address _____ City _____ State _____ Zip Code _____ Email _____ Contact Phone _____
Signature	I hereby declare under the penalty of perjury that the information provided in this form and the supporting documentation is true and correct. I understand and acknowledge that pursuant to Chapter 5.156 of the Sacramento City Code, rental housing and exempt units must be registered with the Tenant Protection Program. Signature _____ Print Name _____ Date _____