

LANDLORD NOTICE OF INTENT TO WITHDRAW RENTAL UNITS

Under the City of Sacramento's Tenant Protection and Relief Act, Ordinance No. 2019-0025, which is known as the Tenant Protection Program, landlords which own rental housing units built on or before February 1, 1995 are required to file a withdrawal notice with the City before the units may be removed from the housing market. The term "landlord" means a person that has either more than 50% ownership of a rental unit or is entitled to receive rent for the use and occupancy of the rental unit, and the agent or representative of the landlord. This withdrawal notice form is based on the requirements set forth in CA Government Code Section 7060.4. Below is a summary of the Ordinance and Sacramento City Code requirements:

1. Landlords to provide at least 120 days advance written notice to all tenants before they are required to vacate their rental unit.
2. All of the rental units on the same parcel of land (based on County Assessor Parcels), must be removed from the rental market for at least 12 months. If the property owner intends to demolish the building(s), a City demolition permit must first be obtained.
3. Since the building(s) where the rental units are located is to remain vacant for at least 12 months, the property owner is required to comply with the City's Vacant Building Ordinance (City Code Chapter 8.100, Article XV, sections 8.100.1200 to 8.100.1260). The Vacant Building Ordinance requires property owners to maintain their properties in good condition and in conformance with the Building and Housing Codes, undertake landscape maintenance and removal of trash and debris, monitor the property to make sure it is secure to prevent unlawful entry and vandalism, promptly repair any damage caused by trespassers, and post their contact information. Property owners can be subject to administrative penalties for failure to comply with the Vacant Building Ordinance.
4. Before the landlord may relet the rental units, the landlord must notify the City in writing of the date when one or more of the rental units will be subject to a rental housing agreement.

RENTAL PROPERTY INFORMATION

Property Address: _____, Sacramento CA _____ (zip code)

Apartment Complex Name (if applicable): _____

Total Number of Rental Units: _____

The building(s) where the rental units are located will be: ____ left vacant **OR** ____ demolished (check one)

****Complete the attached Tenant Information sheet.****

I, the landlord or the landlord's authorized agent/representative hereby swears and confirms under penalty of perjury that the information contained in this Landlord Notice of Intent to Withdraw Rental Units is true and correct to the best of my knowledge:

By _____
(signature)

Date: _____

Name: _____

Phone No. _____

Email: _____

Mailing Address: _____

TENANT INFORMATION

Name: _____

Unit No.: _____

Current Monthly Rent: \$_____

Current Monthly Housing Services*: \$_____

Name: _____

Unit No.: _____

Current Monthly Rent: \$_____

Current Monthly Housing Services*: \$_____

Name: _____

Unit No.: _____

Current Monthly Rent: \$_____

Current Monthly Housing Services*: \$_____

Name: _____

Unit No.: _____

Current Monthly Rent: \$_____

Current Monthly Housing Services*: \$_____

Name: _____

Unit No.: _____

Current Monthly Rent: \$_____

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Current Monthly Housing Services*: \$_____

Name: _____

Unit No.: _____

Current Monthly Rent: \$_____

Current Monthly Housing Services*: \$_____

Name: _____

Unit No.: _____

Current Monthly Rent: \$_____

Current Monthly Housing Services*: \$_____

Name: _____

Unit No.: _____

Current Monthly Rent: \$_____

Current Monthly Housing Services*: \$_____

***If the amount fluctuates monthly, insert average monthly payment over the prior year.**

