

## **TENANT PROTECTION PROGRAM**

## **COMMERCIAL TENANT DELAY OF RENT PAYMENT - COVID-19**

This form may be used by a commercial tenant to provide written notification to landlord of loss of income related to COVID-19.

THIS NOTIFICATION MUST BE PROVIDED TO THE LANDLORD/PROPERTY MANAGER BEFORE THE DAY RENT IS DUE.

COMMERCIAL TENANT INFORMATION									
First Name	Last Nan			ne					
Business Name									
Business Address				Unit No.		Zip			
E-Mail Address				Contact Phone					
Rent Due Date	Rent Amount Due			Rent Amount to be Paid					
LANDLORD/PROPERTY MANAGEMENT INFORMATION									
First Name	Last Nan		le						
Company Name									
Mailing Address									
City				State		Zip			
E-Mail Address				Contact Phone					

REASON FOR LOSS OF INCOME DUE TO COVID-19 (PLEASE CHECK ALL THAT APPLY)							
Supporting documentation verifying loss of income must be provided to the landlord as soon as possible.							
	Commercial tenant complied with		Commercial tenant suffered revenue loss due				
🗆 Yes	order to close non-essential	🗆 Yes	reduced patronage from shelter in place				
	business		orders				
	Commercial tenant suffered		Commercial tenant suffered revenue loss				
	revenue loss due to limited		related to COVID-19 because:				
🗆 Yes	operations (e.g., take-out orders	□ Yes					
	only)						

Tenant:\_\_\_\_\_

Date:\_\_\_\_\_

(Print Name)

(Signature)