City of SACRAMENTO
Community Development

300 Richards Blvd., 3rd Floor
Sacramento, CA 95811
Help Line: 916-264-5011
planning@cityofsacramento.org

Application for Wrecking Permit

Approval by the following City Departments **must be obtained prior to the issuance** of a wrecking permit by the Community Development Department. Design Review approval is required on all wrecking permits **prior to sewer disconnect**/permit issuance. For City Assistance, please contact EZpermits@cityofsacramento.org or your designated City PM for projects over $1M in valuation.

Address: _____

Owner: _____

Design/Review/Planning 300 Richards Blvd., 3rd Floor Planning@cityofsacramento.org X _____	**Housing & Dangerous Buildings** *(Required for all properties with an open HDB case)* 300 Richards Blvd., 3rd Floor HDB-spvr@cityofsacramento.org (916) 264-5011 or 311 if within city limits X _____
Traffic Engineer *(Commercial)* ***(Call for TE staff review)*** TransportationDivision@cityofsacramento.org (916)808-5307 X _____	**Fire Department** *(All)* WreckingPermits@sfd.cityofsacramento.org (916) 808-5612 X _____
Solid Waste 2812 Meadowview Road, Building #1 C&D@cityofsacramento.org (916) 808-0965 X _____	**Arborist/Tree Service** *(Downtown & Commercial)* ***(Call for an appointment)*** 5730 24th Street UrbanForestry@cityofsacramento.org (916) 264-5011 or 311 if within City limits X _____
Department of Utilities *(Commercial & Residential R-3)* Call to schedule a required site visit DOUDevelopmentReview@cityofsacramento.org (916) 264-5011 or 311 if within City limits X _____	**Number of Water Taps to be Killed or Abandoned** ¾”-2” ___ at $274 each, OR Abandon 1”-3” ___ at $2,005 each 3”-4” ___ at $1,194 each, OR Abandon 4”-12” ___ at $3,489 each 6”-12” ___ at $1,660 each SEE NOTE #3 BELOW Total Kill/Abandon Tap Fee: $_____

1. Route to Planning and Fire. (Attach FP-9 Fire Demo Move Wrecking Form)
2. Commercial buildings ae required to have an Asbestos Form and are not to be issued before Air Quality Date is on the Asbestos Form (bottom right corner).
3. Applicant is responsible for determining if water service(s) are to be killed or abandoned. Killed taps are for later reuse and abandoned taps will be completely removed from the City’s system. Killed taps are disconnected at the meter location and left in place and applicable meter fees will continue until service is properly abandoned.

Application for Wrecking Permit

Permit #: _____

Location:

Address: _____
Lot: _____ Tract: _____
Lot Depth: _____ Lot Width: _____ Corner Lot: Y☐ N☐ Interior Lot: Y☐ N☐
Owner: _____
Owner's Address: _____

Building Data:

Length: _____ Width: _____ First Floor Area: _____ No. Stories: _____
Total SF _____ Building Use: _____ Construction Type: _____ Height: _____
# of Units: _____ Front Set Back: _____ Side Yard: _____ Rear Yard: _____
City Sewer: Y☐ N☐ Septic: Y☐ N☐ City Water: Y☐ N☐ Well: Y☐ N☐

Contractor Information:

Name: _____ State License No: _____
Address: _____ Phone: _____
Email: _____ Fax: _____
Liability Insurance P.L. _____ P.D _____ Policy on File: Y☐ N☐

Code Requirements:

Notification of Adjacent Property Owners: Y☐ N☐ Date: _____
Copy of Notification on File: Y☐ N☐ Use of Property Required: Y☐ N☐
Pedestrian Protection Required Y☐ N☐ Requirements Attached: Y☐ N☐
Basement or Other Excavations on Lot Y☐ N☐ To Be Filled: Y☐ N☐ Fenced: Y☐ N☐

PREPARE PLOT PLAN SHOWING LOCATION OF BUILDING ON LOT. ALSO TYPE AND LOCATION OF BUILDING BARRICADE.

Special Conditions

I have read the above application and know the contents thereof; the same is true and correct. I further state that I am familiar with the laws governing the demolition of buildings within the City of Sacramento and the State of California and that the above structure will be razed in conformity therewith. I further state that I understand that this permit may be revoked for any violation of the provisions of the Code of the City of Sacramento pertaining to or affected by the demolition procedure to be used on the above building.

Applicant: _____ Title: _____
Date: _____ Fee: _____

This is a Revocable Permit

PERMIT EXPIRES
/ /
Month Day Year

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Planning Department - Demolition/Relocation Investigation & Report (IR)

This form is used pursuant to the City of Sacramento's Planning & Development Code, section 17.604.600, to review all structures that are 50-years old or older for historic eligibility prior to approving demolition or relocation of the structure.

Section 1: To Be Completed by the Applicant

Yes	No	
☐	☐	1. Has Housing and Dangerous Buildings (HDB) declared the structure immediately dangerous? *If yes, attach the official letter to this application and proceed to page 4. A Demolition/Relocation Investigation and Report (IR) application is not needed, unless requested.*
☐	☐	2. Is the demolition associated with a separate development application? *If yes, provide the Planning file #: _____ and proceed to page 4. A Demolition/Relocation Investigation and Report (IR) application is not needed, unless requested.*
Yes	No	
☐ ☐	☐ ☐	3. Is the structure proposed for demolition an accessory structure? 4. Is the structure greater than 50 years old? (If unsure, select **YES**) *If you answered **YES** to questions 3 and 4, a Demolition/Relocation Investigation and Report (IR) application is required.*

Application Fees:	**Application Submittal Components:**
$468 + 8% Technology Fee	**Site plan:** On page 5, provide a clear site plan showing all structures on the parcel, clearly mark which structure is proposed for demolition or relocation (can be hand drawn). **Photos:** In a supplemental file, provide clear color photos including all exterior sides of the structure. Additional photos may be requested by staff. **Supporting Documents:** In the supplemental file, provide any information available related to the age and history of the structure, if readily available.

Section 2: For Staff Use Only

IR#	Completeness Date:	Received By:

The structure is:	Age Determination:
☐ Currently a listed Landmark structure or Contributing Resource: If so, this form is not applicable; proposal must be reviewed through a Planning Entitlement Application.	☐ 50 years of age or greater
☐ Proposed to be moved into a Historic District or onto the same parcel as a listed Landmark: If so, this form is not applicable; proposal must be reviewed through a Planning Entitlement Application.	☐ Less than 50 years of age
☐ Located within a proposed Historic District:	☐ No age determination made
☐ None of the above	

With regards to the _____ structure located at _____, the following determination has been made:

☐	The structure is less than 50 years of age, so therefore demolition or relocation is not subject to review by the Preservation Director.
☐	The Preservation Director has made the preliminary determination that the structure is NOT ELIGIBLE for listing, and NOT LIKELY TO BE LISTED in the Sacramento Register, therefore, the Preservation Director will not oppose demolition or relocation.
☐	The 45-day review period has expired and the structure is DEEMED NOT ELIGIBLE and, therefore, **the Preservation Director will not oppose demolition or relocation.**
☐	**Demolition/Relocation is not allowed – Building/Structure is hereby Nominated:** The Preservation Director has made the preliminary determination that the structure IS ELIGIBLE for consideration by the Preservation Commission and City Council for listing and hereby nominates the structure/building for listing in the Sacramento Register of Historic & Cultural Resources. This building shall be treated as a Nominated Resource per City Code section 17.604.240.
☐	The Building Official, Code Enforcement Manager, or designee has determined this building to be immediately dangerous and has exhausted all feasible alternatives to demolition; therefore, **demolition cannot be opposed**.

Preservation Director's Signature:	Date:

Notes:

Preservation staff will review each application and may require further information from the applicant before deeming the application complete; the 45-day review period begins on the date the application is deemed complete by Staff, including the payment of any required fees.

* Demolition defined as: the complete demolition or partial demolition (aggregate of 50 or more linear feet of exterior wall or more than fifty (50) percent of the footprint of the structure) of a building or structure.
** Age will be based on date the building permit was issue or County Assessor's build date, if no building permit is available.

Agreement to Hold City Harmless from Liability by Reason of Demolition of Building

DATED: _____

KNOW ALL BY THESE PRESENT:
The undersigned owner of the premises at _____
pursuant to provisions of the City Code, hereby agrees as follows:

1. That the building to be demolished consists of no more than a two (2) story building, garage, and other supplemental buildings to be demolished by owner with personnel employed by him/her.
2. That the structure to be demolished will be so torn down as to complete all operations within the normal setback area from the property line.
3. That in accordance with provisions set forth in Title 15, Sec. 15.44.110 and .120 of the City Building Code, the undersigned shall comply with the following:

   "Prior to the start of any demolition work on any building or structure in excess of two (2) stories in height, the permittee shall give written notice to owners or tenants of adjoining property not less than ten (10) days before such demolition is started and shall contemporaneously send a copy of each such notice to the director.

   The permittee shall take all necessary precautions to adequately protect adjacent property and its occupants."
4. I the undersigned owner hereby agrees to the following:

   Indemnify and hold harmless the City of Sacramento, its officers, employees, and agents from and against any and all actions, damages, claims, losses or expenses of every type and description to which they may be subject or put, by reason of or resulting from directly or indirectly, negligent injury to persons or property arising out of a permit issued by the City to the undersigned to demolish the building and salvage the materials from the premises above named.

IN WITNESS THEREOF, the undersigned has fully read the Agreement and executed this Agreement the day and year first above written.

Owner Address:

Subscribed and sworn to before this day of 20

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy or validity of that document.

State of California)

County of_____)

On_____ before me,_____

Date *Here Insert Name and Title of the Officer*

personally appeared _____

Name (s) of the Signer(s)

Who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed this instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.
WITNESS my hand and official seal

Signature_____

Signature of Notary Public

Demolition Permit Notification

Wrecking Permit # _____

A Demolition Permit for a _____ story building at: _____
stories address

Parcel No: _____ has been issued on _____
date

The structure is scheduled for demolition within 30 days.

Please update your service and billing records accordingly.

(Sample Site Plan)

BUILDING DEMOLITION & MOVEMENT
Form FP-9

Location	Type of Action
Address of Structure:	☐ Demolition
Demo/Move Contact:	☐ Move – Explain route on back
Contact Phone:	Time of Demo/Move:
Contact Email:	Date of Demo/Move:

Building Types

☐ Dwelling
☐ Commercial
☐ School
☐ Other – Explain: _____

Hazard Analysis

Are there any access restrictions to the site?

☐ Yes – Explain: _____
☐ No

Are there underground tanks on the property?

☐ Yes
☐ No

Are there any hazardous materials on site? (i.e., asbestos, flammable, or combustible liquids, etc.)

☐ Yes – Explain: _____
☐ No

Responsible Party

Signature: _____ Date: _____

Comment: _____

Please note that once this document is submitted to the City of Sacramento, your information may be subject to the Public Records Request Act. However, the City will not sell your data or information for any purpose.