

## Expedited Plan Review Request (Optional)

PROJECT ADDRESS: \_\_\_\_\_ PERMIT NO: \_\_\_\_\_

PROJECT DESCRIPTION: \_\_\_\_\_

SUBMITTAL TYPE: ☐ ELECTRONIC PLAN CHECK CONSTRUCTION VALUATION: \$ \_\_\_\_\_

**SELECT ALL APPLICABLE ITEMS:**

☐ RESIDENTIAL ☐ NEW: \_\_\_\_\_ SQ. FT. ☐ ADDITION: \_\_\_\_\_ SQ. FT.  
☐ COMMERCIAL ☐ ALTERATION: \_\_\_\_\_ SQ. FT. ☐ MISC. STRUCTURAL

**SELECT ALL REQUIRED PLAN REVIEW DISCIPLINES<sup>1</sup>:**

☐ LIFE-SAFETY ☐ STRUCTURAL ☐ PLUMBING ☐ MECHANICAL ☐ ELECTRICAL  
☐ PLANNING ☐ FIRE ☐ UTILITIES<sup>2</sup> ☐ DEVELOPMENT ENGINEERING<sup>2</sup>

I request that this project be expedited through plan review, including rechecks, provided that staff is available, and the workload allows time to fulfill this request.

I understand that by expediting plan review the following will be charged and due prior to permit submittal:

The normal plan check fee, plus an additional 50% of the normal plan check fee and any time that exceeds the 50% upfront plan review.

As with all projects, all review times beyond the 3<sup>rd</sup> cycle will be billed at the [current staff hourly rate](#). This charge is in addition to plan check fees.

A completed form may be submitted for approval at the public counter or by emailing [EZPermit@cityofsacramento.org](mailto:EZPermit@cityofsacramento.org).

The applicant listed below will be notified by a Building Division Representative, if this request can be honored.

APPLICANT'S NAME (PRINT): \_\_\_\_\_ E-MAIL: \_\_\_\_\_

APPLICANT'S SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_ TELEPHONE: \_\_\_\_\_

BUILDING DIVISION APPROVAL<sup>4</sup>: \_\_\_\_\_ DATE: \_\_\_\_\_

Expedited initial and recheck plan turnaround times \_\_\_\_\_ working days.<sup>3</sup>

<sup>1</sup>This expedite approval applies to the disciplines indicated above. This service is not offered for the departments of Health, Regional Sanitation, Air Quality, or Construction Debris at this time.

<sup>2</sup>Additional review time may be required for these disciplines if the project involves development of a vacant lot.

<sup>3</sup>Complete submittals are required for all submissions to guarantee the expedited review times.

<sup>4</sup>This service is not offered for FPP projects, off-site improvement plans, and encroachment/revocable permits at this time. Projects exceeding \$15 million in valuation, Housing cases, Master Plans, and OSHPD projects require approval from the Plan Review Manager. Expedite requests for these project types may take up to two business days to process.