

## Residential Swimming Pool Plan Review Submittal Requirements (Serving 1-2 Family Dwelling Units Only)

**All plan review submittals and resubmittals must be submitted electronically at  
<https://aca-prod.accela.com/sacramento/Default.aspx>**

The following criteria must be provided for a proposed Residential Swimming Pool to meet minimum submittal requirements:

Complete submittal includes (3) separate files:

1. **APP** – All application documents
  - a) Completed application form. (CDD-0200)
  - b) Completed form (CDD-0220) – ONLY for permits requested as "Owner-Builder".
2. **SUPP** – Supplemental/supporting documents
  - a) Completed electrical load calculation worksheet. (CDD-0213)
  - b) Solar heater manufacturers' specifications including mounting details. (*When applicable for solar heated pools*)
  - c) Above Ground Pool Only:
    - i. Manufacturer's specifications.
    - ii. Retractable ladder manufacturer's specifications when available.
3. **PLANS** – All applicable plan documents
  - a) Scaled site plan dimensioning the location of pool/pool equipment in relationship to the main dwelling, adjacent property line(s), and the landside toe of any flood control levee, along with any plumbing, electrical or landscape features as applicable.
  - b) City of Sacramento Swimming Pool Requirements incorporated into a plan sheet. (CDD-0257)
  - c) Gunite Pool Only: Structural steel schedule and details.\*
  - d) Fiberglass Pool Only: Prefabricated fiber glass pool specification.\*

\* For pre-engineered structural plans which contain multiple options for depth, surcharges, etc. and/or various pool feature options/details, plans must clearly indicate which options and which details are to be utilized.

### Required CDD Forms by Category:

- APPLICATIONS: Building Permit Application (CDD-0200)
- VERIFICATION/AUTHORIZATION: Owner Builder Verification Form and Information Packet (CDD-0220)
- INFORMATIONAL: Electrical Load Calculation Worksheet (CDD-0213), Swimming Pool Requirements (CDD-0257)

### Additional CDD Forms can be found on our website:

<https://www.cityofsacramento.gov/community-development/building/building-forms>