

**2025 California Building Code
Accessibility Upgrade Requirements for
Existing Non-Residential Buildings**

Job Address: _____

Permit #: _____

Permit Valuation: \$ _____

The total cost of construction is the permit valuation minus the cost of access features.

1. Total Cost of Construction: \$ _____

If the total cost of construction is less than the current valuation threshold (item 4 below) complete page 2 of this form (only if the path of travel to the altered area is not fully compliant). Enter the total amount in item 2 below, if applicable, otherwise enter 0.

2. Total Amount from page (2): \$ _____

3. Total Cost (add items 1 and 2 above): \$ _____

4. Current Valuation Threshold: \$209,208.00 (Effective January 20, 2026)

Check the item below that best applies: If the Total Cost (item 3 above) is less than the Valuation Threshold (item 4 above), go to item 5 below. If the Total Cost is greater than the Valuation Threshold, go to item 6 below. If the area of alteration, an accessible route of travel to the altered area, restrooms serving the area, drinking fountains (if any), telephones (if any), and parking are fully accessible, go to item 7 below.

5. I understand that up to 20% of the Total Cost of Construction (\$ _____) shall be spent toward accessible upgrades. Itemize those upgrades on the Cost Table, pages 3-4 of this form.

6. I understand that the primary entrance, route of travel, restrooms, public phones and/or drinking fountains (if any) must be brought to full compliance. Please itemize required upgrades on pages 3-4 of this form.

7. I certify that the path of travel to the altered area, and elements serving the altered area, comply with current State of California Title 24 Disabled Access Standards.

Printed Name of Responsible Party: _____

Signature of Responsible Party: _____ Date: _____

Building Division Use Only

In accordance with Title 24, CBC Section 11B-202, this request is: Approved Denied

Signature: _____ Date: _____

Declaration of Past Alterations, Additions, and Structural Repairs
(Applicable when the path of travel to the altered area is not fully compliant)

- This form is to be used when: The cost of alteration, addition and/or structural repair, without the cost of access features, is less than the current valuation threshold. (Item 5 from page 1 is checked).
- How this is applied: If an area has been altered, within the past three years, without providing an accessible path of travel to that area (accessible upgrades were performed on other elements as noted in CBC 11B-202.4 exception 8), the total cost of alterations to areas on that path of travel shall be considered in determining whether the cost of making that path of travel accessible is disproportionate.

I, _____, owner or lessee of the project space referenced on page 1,

have or have not, performed alteration(s), addition(s) and/or structural repair(s) to the above space within the past three years of the date of this permit application.

If "have" is checked, provide the permit number, permit valuation, and the amount spent toward accessible upgrades from the previous permit(s) below.

Permit # _____ Valuation \$ _____ Amount spent on upgrades \$ _____

Permit # _____ Valuation \$ _____ Amount spent on upgrades \$ _____

Permit # _____ Valuation \$ _____ Amount spent on upgrades \$ _____

Permit # _____ Valuation \$ _____ Amount spent on upgrades \$ _____

Signature: _____ Date: _____

Cost Table

If the box in item 5 or 6 from page 1 of this form has been checked, show below the features that are being added and/or altered to meet the requirements of CBC Section 11B-202. Within the column labeled "Costs" fill in the amount spent on that specific accessible feature. Note that the total amount of money spent on accessible upgrades, as shown in the Cost Table, shall equal or exceed the amount shown in item 5 from page 1, unless full compliance is achieved without the need to spend the full amount. Complete the column labeled "Detail/Sheet #" to indicate where the upgrades can be found in the plan set.

1	PRIMARY ENTRANCE TO ALTERED AREA	COSTS	DETAIL/SHEET #
	A) Change of door		
	B) Threshold		
	C) Hardware		
	D) Maneuvering and Strike Side Clearances		
	E) Signs and Identification		
	F) Other (Please specify):		
	Subtotal:		
2	PATH OF TRAVEL	COSTS	DETAIL/SHEET #
	A) Ramps		
	B) Lifts		
	C) Elevators		
	D) Walks/Curbs/Grading		
	E) Doors		
	F) Signs and Identification		
	G) Other (Please specify):		
	Subtotal:		
3	RESTROOMS SERVING THE ALTERED AREA	COSTS	DETAIL/SHEET #
	A) Enlarge Restroom		
	B) Doors		
	C) Signs and Identification		
	D) Replacement or Relocation of Fixtures		
	E) Replacement or Relocation of Accessories		
	F) Grab Bars (bars and backing)		
	G) Other (Please specify):		
	Subtotal:		
4	PUBLIC TELEPHONES	COSTS	DETAIL / SHEET #
	A) Provide Accessible Telephones		
	B) Signs and Identification		
	C) Other (Please specify):		

	Subtotal:		
5	DRINKING FOUNTAINS		
	A) Replace Drinking Fountain		
	B) Relocate Existing Drinking Fountain		
	C) Provide Alcove		
	D) Add Wing Walls		
	E) Other (Please specify):		
	Subtotal:		
6	PARKING, STORAGE, ALARMS		
	A) Provide Accessible Parking Stall(s)		
	B) Grading (maximum 2% slope)		
	C) Re-Stripe		
	D) Signs and Identification		
	E) Curb Ramps		
	F) Provide Visual/Audible Alarms		
	G) Provide Accessible Storage Facilities		
	H) Other (Please specify):		
	Subtotal:		
	TOTAL:		

Additional Information/comments:

(Use this box when necessary to clarify how compliance is achieved.)