

Expedited Plan Review Request (Optional)

PROJECT ADDRESS: _____ PERMIT NO: _____

PROJECT DESCRIPTION: _____

SUBMITTAL TYPE: ☐ ELECTRONIC PLAN CHECK CONSTRUCTION VALUATION: \$ _____

SELECT ALL APPLICABLE ITEMS:

☐ RESIDENTIAL ☐ NEW: _____ SQ. FT. ☐ ADDITION: _____ SQ. FT.
☐ COMMERCIAL ☐ ALTERATION: _____ SQ. FT. ☐ MISC. STRUCTURAL

SELECT ALL REQUIRED PLAN REVIEW DISCIPLINES¹:

☐ LIFE-SAFETY ☐ STRUCTURAL ☐ PLUMBING ☐ MECHANICAL ☐ ELECTRICAL
☐ PLANNING ☐ FIRE ☐ UTILITIES² ☐ DEVELOPMENT ENGINEERING²

I request that this project be expedited through plan review, including rechecks, provided that staff is available, and the workload allows time to fulfill this request.

I understand that by expediting plan review the following will be charged and due prior to permit submittal:

The normal plan check fee, plus an additional 50% of the normal plan check fee and any time that exceeds the 50% upfront plan review.

As with all projects, all review times beyond the 3rd cycle will be billed at the [current staff hourly rate](#). This charge is in addition to plan check fees.

A completed form may be submitted for approval at the public counter or by emailing EZPermit@cityofsacramento.org.

The applicant listed below will be notified by a Building Division Representative, if this request can be honored.

APPLICANT'S NAME (PRINT): _____ E-MAIL: _____

APPLICANT'S SIGNATURE: _____ DATE: _____ TELEPHONE: _____

BUILDING DIVISION APPROVAL⁴: _____ DATE: _____

Expedited initial and recheck plan turnaround times _____ working days.³

¹This expedite approval applies to the disciplines indicated above. This service is not offered for the departments of Health, Regional Sanitation, Air Quality, or Construction Debris at this time.

²Additional review time may be required for these disciplines if the project involves development of a vacant lot.

³Complete submittals are required for all submissions to guarantee the expedited review times.

⁴This service is not offered for FPP projects, off-site improvement plans, and encroachment/revocable permits at this time.

Projects exceeding \$15 million in valuation, Housing cases, Master Plans, and OSHPD projects require approval from the Plan Review Manager. Expedite requests for these project types may take up to two business days to process.