

CITY OF SACRAMENTO  
Regulatory and Internal  
Control Framework for the  
City's COVID-19 Response

Effective April 2020

Updated October 2021

*City of*  
**SACRAMENTO**  
Office of the City Attorney

*City of*  
**SACRAMENTO**  
Office of the City Auditor

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## 1.0 Purpose of This Document

The purpose of this document is to describe the general regulatory and internal control framework the City of Sacramento will operate under for the City's COVID-19 response and all COVID-19 related activities. This document is an essential resource for the City as it identifies key COVID-19 regulatory and internal control information that can aid in maximizing the City's eligibility for State and Federal resources. This document is a general guide for the City to use. For the purposes of this document, COVID-19 refers to the Coronavirus Disease 2019 as defined by the Centers for Disease Control (CDC)<sup>1</sup>.

## 2.0 Mayor and City Council Priorities

The Mayor and City Council are the governing body for the City of Sacramento. It is the priority of the Mayor and City Council to protect the public health of the community. The Mayor and City Council are committed to mitigating both the health and economic effects of COVID-19. The Mayor and Council will be establishing priorities and programs to mitigate the economic impacts and making investments in the community to aid in Sacramento's economic recovery. In doing so, the City will ensure it is done in a manner that is efficient and effective, inspires innovation, and increases the public's trust.

Priorities and programs will be established by resolution of the Council. Such resolutions, other Council documents relating to the City's COVID-19 response, and any guidance provided from federal or state entities providing funding for such programs and priorities will be incorporated into this framework in Appendix A.

## 3.0 Background

### 3.1 Coronavirus Disease 2019 (COVID-19) Declared a National Emergency

On January 31, 2020, the Federal Health and Human Services Secretary declared a public health emergency to aid the nation's healthcare community in responding to the outbreak of COVID-19 in the United States.

On March 4, 2020, Governor Gavin Newsom proclaimed a State of Emergency as a result of the threat of COVID-19 in the in State of California.

On March 5, 2020, Sacramento County proclaimed a public health emergency and a local emergency in order to ensure appropriate resources and funding are available to the County in its response to COVID-19.

On March 11, 2020, the World Health Organization characterized the COVID-19 outbreak as a pandemic.

On March 13, 2020, the Sacramento City Council declared a local emergency in the City of Sacramento, California.

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<sup>1</sup>According to the Centers for Disease Control (CDC), the Coronavirus Disease 2019 (COVID-19) is an illness caused by a virus that can spread from person to person causing a range of symptoms from mild to severe illness. The most common symptoms of COVID-19 include fever, cough, fatigue, and shortness of breath.

On March 13, 2020, the President of the United States declared the COVID-19 outbreak a national emergency, beginning March 1, 2020.

On March 19, 2020, the Health Officer of the County of Sacramento issued an order directing all persons living in the county to stay at home, except to obtain or provide certain essential services.

On March 19, 2020, Governor Newsom issued Executive Order N-33-20, ordering all individuals living in the State of California to stay home or at their place of residence, except as needed to maintain continuity of operations in critical infrastructure sectors.

On April 7, 2020, the Health Officer of the County of Sacramento issued a second order superseding the March 19, 2020 order. The April 7, 2020 order extended the stay at home period and imposed additional constraints to slow transmission of COVID-19.

### 3.2 COVID-19 Laws and Regulations

A regulatory framework is the structure of regulations designed to facilitate policy development, regulatory program development and implementation, and regulatory effectiveness and program evaluation.

#### 3.2.1 Coronavirus Aid, Relief, and Economic Security Act (CARES Act)

On March 27, 2020, the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) was signed into law.

##### 3.2.1.1 Coronavirus Relief Fund

As part of the CARES Act, \$150 billion was made available to States, Tribal governments, and units of local government with populations exceeding 500,000. With a population of approximately 508,000, the City of Sacramento became eligible for nearly \$90 million from the Coronavirus Relief Fund. On April 15, 2020, the City of Sacramento completed the certification process requesting its share of the Coronavirus Relief Fund. These funds were received on April 21, 2020.

##### *Use of Funds*

Payments from the Coronavirus Relief Fund may only be used for costs that: “(1) are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19); (2) were not accounted for in the budget most recently approved as of the date of enactment of this section for the State or government; and (3) were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.”<sup>2</sup> Guidance on the use of payment from the Coronavirus Relief Fund was provided by the Federal Treasury, and is available at:

<https://home.treasury.gov/system/files/136/Coronavirus-Relief-Fund-Guidance-for-State-Territorial-Local-and-Tribal-Governments.pdf>.

##### *Oversight Authority*

To ensure States and units of local governments use the money dispersed from the Coronavirus Relief Fund appropriately, the CARES Act designated the Inspector General of the Department of the Treasury as the oversight authority. If the Inspector General of the Department of the Treasury determines that a State or unit of local government failed to comply with the use of funds requirements, the amount equal

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<sup>2</sup> Section 601 (d) of the Social Security Act as added by Section 5001 of the CARES Act.

to the amount of funds used in violation shall be booked as a debt of such entity owed to the Federal Government.

#### 3.2.1.2. Additional Funding Opportunities Through the CARES Act

In addition to the Coronavirus Relief Fund, the CARES Act provided funding to numerous federal agencies. While some of this funding will be used to support the federal agencies' response to COVID-19, some funding will pass through the agencies and be offered as grants and other funding that could be utilized by the City. For example, the Department of Commerce's Economic Development Administration received \$1.5 billion for "Economic Development Assistance Programs" to remain available until September 30, 2022, to prevent, prepare for, and respond to coronavirus, domestically or internationally, including for necessary expenses for responding to economic injury as a result of coronavirus.

Each pass-through agency will establish its own regulations for use of funds and the City will comply with any and all regulations and requirements for the use of funding awarded to the City.

### 3.2.2 Federal Emergency Management Agency (FEMA)

The Federal Emergency Management Agency (FEMA) provides financial assistance to states, territories, tribes, local governments, nonprofits, institutions of higher education, and other non-Federal entities. On April 1, 2020, the City of Sacramento applied for FEMA's Public Assistance program which is a reimbursement program that provides federal funding to help communities respond to and recover from disasters.

#### 3.2.2.1 California's Office of Emergency Services (Cal OES)

California's Office of Emergency Services (Cal OES) is responsible for the coordination of overall state agency response to disasters, assuring the state's readiness to respond to and recover from all hazards, and serves as the pass-through entity for FEMA funding. Additionally, Cal OES assists local governments in their emergency preparedness, response, recovery, and mitigation.

Generally, Cal OES acts as the point of contact for local governments seeking FEMA public assistance. The City will work directly with Cal OES to request Public assistance related to COVID-19.

#### *Use of Funds*

In accordance with section 502 of the Robert T. Stafford Disaster Relief and Emergency Assistance Act, 42 U.S.C. 5121-5207 (Stafford Act), eligible emergency protective measures taken to respond to the COVID-19 emergency at the direction or guidance of public health officials may be reimbursed under Category B of FEMA's Public Assistance program. *Examples* of costs eligible for reimbursement include:

- Emergency Operation Center costs
- Training specific to the declared event
- Disinfection of eligible public facilities
- Technical assistance to state, tribal, territorial, or local governments on emergency management and control of immediate threats to public health and safety
- Non-deferrable medical treatment of infected persons in a shelter or temporary medical facility
- Related medical facility services and supplies

- Temporary medical facilities and/or enhanced medical/hospital capacity (for treatment when existing facilities are reasonably forecasted to become overloaded in the near term and cannot accommodate the patient load or to quarantine potentially infected persons)
- Use of specialized medical equipment
- Medical waste disposal
- Emergency medical transport
- Household pet sheltering and containment actions related to household pets in accordance with CDC guidelines
- Purchase and distribution of food, water, ice, medicine, and other consumable supplies, to include personal protective equipment and hazardous material suits
- Movement of supplies and persons
- Security and law enforcement
- Communications of general health and safety information to the public
- Search and rescue to locate and recover members of the population requiring assistance
- Reimbursement for state, tribe, territory and/or local government force account overtime costs

#### *Oversight Authority*

The Department of Homeland Security's Office of the Inspector General provides oversight of FEMA and conducts audits of recipients of FEMA funding. The Inspector General has the authority to question appropriate use of funds and make recommendations for FEMA to recover funds used for expenses deemed ineligible of FEMA public assistance.

### 3.3 Single Audit Act Amendments of 1996 (Single Audit Act)

The Single Audit Act Amendments of 1996 (Single Audit Act) were enacted to streamline and improve the effectiveness of audits of federal awards expended by states, local governments, and not-for-profit entities, as well as to reduce audit burdens. Amendments include uniform administrative requirements, cost principles, and audit requirements for federal awards found in Chapter 2 of the Federal Acquisition Regulations, Part 200. Single Audits are required when a non-federal entity expends \$750,000 or more in federal funds in one year. Single Audits are performed by independent auditors and encompass both financial and compliance components.

#### 3.3.1 What This Means for the City of Sacramento

The City of Sacramento will be subject to future audits of State or Federal funds received by the City; these audits would likely be conducted by an Inspector General's Office or the Government Accountability Office. The key to successfully withstanding any future audit will be the City's ability to provide sufficient and appropriate documentation regarding the use of State and Federal funds in response to COVID-19. Adhering to the City's COVID-19 key internal controls described in the next section will help the City to demonstrate that all State and Federal funds were used appropriately and in accordance with all regulatory requirements.

## 4.0 COVID-19 Key Internal Controls

Internal controls are processes adopted by an entity's oversight body, management, and other personnel that provide reasonable assurance that the objectives of an entity will be achieved. Well-developed COVID-19 internal controls will help the City maximize State and Federal funding resources and prevent any fraud, waste, or abuse.

## 4.1 Types of Internal Controls

There are many different types of internal controls that can be used to provide reasonable assurance that the objectives of an entity will be achieved. Below is a description of the City's existing regulatory framework and key internal controls utilized by the City of Sacramento.

### 4.1.1 City Charter

The City of Sacramento City Charter establishes Sacramento as a charter city and outlines the powers and authority of the City Council, Mayor, City Manager, and other appointed officers such as the City Clerk, City Attorney, City Treasurer, and the City Auditor. Examples of key internal controls established in the City Charter can be found in the following sections: (1) Article VII regarding Civil Service; (2) Article IX regarding Fiscal Administration; and (3) Article XIV regarding Public Contracts and Supplies.

### 4.1.2 City Code

The City of Sacramento City Code establishes local regulations and procedures for items such as revenue and finance, ethics and open government, business licenses and regulations, health and safety, vehicle and traffic, and public services. Examples of key internal controls established in the City Code can be found in the following sections: (1) Chapter 2.16, prohibiting conflicts of interest and providing that any employee violating the prohibitions against conflicts of interest can be disciplined in accordance with the Civil Service Rules; (2) Chapter 2.116, establishing the powers of the Director and Assistant Director of emergency services to act in an emergency; (3) Chapter 3.04, which establishes the City Manager's authority to approve expenditures; (4) Chapters 3.56, 3.60, and 3.64, which establish rules for the purchase of supplies and services and the construction of public projects; (5) and Chapter 4.02, setting forth the "Sacramento Code of Ethics."

### 4.1.3 City Policies and Procedures

The City of Sacramento has developed numerous policies and procedures to guide staff in performing work. Citywide policies ensure consistent practices, while departmental, division, and lower level procedures supplement Citywide policies and guide staff in more granular operations. Examples of key internal controls established in City Policies and Procedures can be found in the following policies: (1) AP 4001, concerning the procurement of supplies; (2) AP 4002, concerning the contracting process for constructing public projects; (3) AP 4101, concerning the procurement of non-professional services; (4) AP 4102, concerning the procurement of professional services; (5) AP 2002, concerning P-Card purchases; (6) AP 4003, the City's Sustainable Purchasing Policy; (7) the Signing Authority Policy; (8) the Records Management Policy; (9) Council Rules of Procedure; (10) the Development Stabilization Contingency Reserve and Development Services Fund Management Policy; (11) the Budget Control Policy; (12) the Public Records Request Policy; and (13) the Annual Budget Resolution, as amended from time to time. Additional policies and details regarding many of the policies relevant to responding to the COVID-19 emergency are set forth in Section 5.0 below.<sup>3</sup>

Staff throughout the City regularly review City policies to determine whether any amendments are required and are continuing to do so in light of the current emergency. Revisions to any policies will be approved by the City Manager's Office or the City Council, as appropriate. Amendments may be necessary to ensure compliance with funding-specific requirements, such as strengthening information

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<sup>3</sup> These policies, and those listed in Section 5.0, can be found at: <https://www.cityofsacramento.org/City-Hall/Policies-and-Procedures, unless otherwise noted>.

system controls, ensuring the segregation of duties, and building in appropriate levels of management review, as described below.

#### 4.1.3.1 Conflict of Interest Code adopted pursuant to the Political Reform Act

In addition to the Sacramento Code of Ethics and other conflict of interest policies referenced in sections 4.1.2 and 4.1.3 above, the City has adopted a Conflict of Interest Code pursuant to the Political Reform Act. The City's Conflict of Interest Code requires employees holding designated positions to disclose their financial interests to help avoid conflicts of interest.

#### 4.1.3.2 Information System Controls

Information system controls are controls within information management systems that deter or prevent unwanted behaviors; the information management system is designed to allow or not allow certain behavior. For example, the City's payroll processing system prevents an employee from approving their own timesheet. Where applicable, the City of Sacramento will implement information system controls in its COVID-19 response.

#### 4.1.3.3 Segregation of Duties

Segregation of duties is a basic building block of sustainable risk management and internal controls. The principle of segregation of duties is based on shared responsibilities of a key process that disperses the critical functions of that process to more than one person or department. This separation in key processes reduces the risk of fraud and error.

#### 4.1.3.4 Management Review

Management review and approval processes are a standard control in any organization. Management review consists of having supervisors or managers review the work of lower level staff and providing approval before transactions become final. Management review provides a double check to ensure transactions are processed accurately and can serve as a deterrent for fraud, waste, and abuse.

## 5.0 Key Citywide Personnel and Activities in the City's COVID-19 Response

The City of Sacramento's COVID-19 Response will likely entail a wide variety of activities by the City Council, the City Manager's Office, and all other City staff. The following sections list key personnel who will be engaged in the COVID-19 response, key activities, and key policies that govern these activities.

### 5.1 Mayor and City Council

In their role as the City's governing body, the Mayor and City Council will oversee the City's COVID-19 response. The Council Rules of Procedure is the key policy guiding the Mayor and City Council's interaction with City staff and procedures for executing the City's COVID-19 response.

### 5.2 The City Manager's Office and Office of Emergency Management (SacOEM)

The City Manager's Office of Emergency Management (SacOEM) coordinates communication, planning, preparedness, response, and recovery during all hazards affecting the Sacramento community. SacOEM also manages the Emergency Operations Center (EOC), which is staffed with City personnel who are trained to ensure unified, enduring support to first responders and the community for the duration of any disaster. SacOEM staff are knowledgeable of FEMA regulations and will be a key asset in seeking FEMA reimbursement.

### 5.3 Emergency Medical Services and Public Safety

The Fire Department’s Emergency Medical Services Division facilitates the delivery of Basic Life Support (BLS) and Advanced Life Support (ALS) first responder and transportation services. These emergency medical services will be a key activity in the City’s COVID-19 response. Therefore, the City’s Advanced Life Support (ALS) Revenue Recovery Policy will be important in the City’s COVID-19 response.

### 5.4 Community and Economic Development

The City’s COVID-19 response will likely encompass both community and economic development. Therefore, the City’s Development Stabilization Contingency Reserve (DSCR) and Development Services Fund Management Policy will be important in the City’s COVID-19 response.

### 5.5 Human Resources

An integral piece of the City’s COVID-19 response is its use of City staff to accomplish tasks and activities. While many City employees have retained their normal roles and responsibilities in the wake of COVID-19, some employees had to take on new roles and responsibilities as part of the City’s COVID-19 response. It is imperative that City staff track their time spent responding to COVID-19 in a manner consistent with current City policies and agreements. The following table contains the key policies that govern the City’s human resources and payroll practices that could affect the City’s COVID-19 response.

**Table 1: Human Resources Key Policies and Procedures**

Policy or Agreement Name	Purpose
<b>Employee Handbook</b>	To provide a summary of the city policies, employee working conditions, and benefits.
<b>Illness and Injury Prevention Program Procedures</b>	To integrate all of the policies and procedures intended to identify and control occupational hazards.
<b>Leave Administration</b>	To provide guidance in administering non-industrial leave for eligible employees as required by state and federal law and consistent with Rules and Regulations of the Civil Service Board and labor agreements.
<b>Nepotism and Conflict of Interest</b>	To avoid conflicts of interest, as well as situations that may impair objective judgment or bias.
<b>Sick Leave</b>	To ensure consistency with the administration of sick leave throughout the City and is intended to ensure compliance with applicable leave laws.
<b>Volunteer Coordination</b>	To ensure compliance with rules related to volunteer services
<b>Telecommuting Program</b>	To allow specified employees to telecommute, subject to supervisor approval

Source: <https://www.cityofsacramento.org/City-Hall/Policies-and-Procedures>

In addition to the above Citywide policies, the City’s labor agreements govern some human resources and payroll processes. The City’s current memorandums of understanding and letters of understanding can be found at <https://www.cityofsacramento.org/HR/Divisions/Labor-Relations/Labor-Agreements>.

An additional element that will be paramount in the City maximizing COVID-19 resources, is the sufficient and appropriate documentation of employee time spent on the City’s COVID-19 response. As



such, the City’s Office of Emergency Management released guidance entitled COVID-19 Emergency Response Timesheet Tracking for Personnel<sup>4</sup> for City employees on the proper documentation of time spent working on the City’s COVID-19 response. Additional guidance on use of sick leave amidst COVID-19 is also available.

### 5.6 Fiscal and Procurement

Many projects or programs related to the COVID-19 response will require the procurement of emergency goods or services. The Department of Finance’s Procurement Services Division is responsible for providing guidance on the purchase of supplies and services and contract administration. The Procurement Services Division manages Citywide contracts; while other City department staff are responsible for contract management for contracts needed by their department. The following table contains the key policies and procedures that govern the City’s fiscal and procurement practices.

**Table 2: Fiscal and Procurement Key Policies and Procedures**

Policy Name	Purpose
<b>Budget Control</b>	To ensure the City makes informed fiscal decisions that take into account the full costs, in terms of dollars and service impacts, of implementing spending increasing during the fiscal year.
<b>Cash Handling</b>	To provide all City departments with guidelines for handling cash when it is received by a City department for payment of a City debt, deposit, tax, or fee for service.
<b>Purchase Card Program</b>	To provide guidance for use of the Purchasing Card for making purchases of supplies and services.
<b>Non-Professional Services</b>	To ensure that all contracting functions are performed in compliance with applicable Federal, State and City laws, regulations, ordinances and policies, to ensure uniform and consistent application of the procurement process, and to ensure fairness, open competition, and competitive pricing.
<b>Procurement of Supplies</b>	To ensure that all procurement functions are performed in compliance with applicable Federal, State and City laws, regulations, ordinances and policies, to ensure the uniform and consistent application of the procurement process, and to ensure fairness, open competition, and competitive pricing.
<b>Professional Services</b>	To ensure that all contracting functions are performed in compliance with applicable Federal, State and City laws, regulations, ordinances and policies, to ensure uniform and consistent application of the procurement process, and to ensure fairness, open competition, and competitive pricing.
<b>Public Project</b>	To ensure that all contracting functions are performed in compliance with applicable Federal, State and City laws, regulations, ordinances and policies, to ensure uniform and consistent application of the procurement process, and to ensure fairness, open competition, and competitive pricing.

<sup>4</sup>This policy can be found at: <http://www.cityofsacramento.org/HR/Covid19-Faq>

<b>Signing Authority</b>	To document the delegation of signing authority as allowed in the Sacramento City Charter.
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Source: <https://www.cityofsacramento.org/City-Hall/Policies-and-Procedures>

In addition to Citywide policies governing procurement practices, Sacramento City Code section 2.16.010 addresses potential conflicts of interest, stating:

“No city employee shall engage in any employment, activity, or enterprise from which the employee receives compensation or in which the employee has a financial interest and which is funded, all or in part, by the city or any city department through or by a city contract unless the employment, activity, or enterprise is required as a condition of the employee’s regular city employment. No city employee shall contract on his or her own individual behalf as an independent contractor with the city or any city department to provide services or goods.”

The City will follow its procurement practices, and any additional requirements imposed by Federal or State funding agencies to expend Federal COVID-19 resources appropriately.

#### 5.7 Documentation

The City of Sacramento maintains City documents in accordance with the City’s Records Management Policy and record retention schedule. Documents created as part of the City’s COVID-19 response should be kept, at a minimum, in accordance with the City’s Records Management Policy; however, the City could be required to maintain documents for longer periods of time to comply with federal funding regulations. The City will maintain COVID-19 documents in compliance with the City’s Records Management Policy and federal funding regulations, whichever is longer.

It should be noted that documents associated with the City’s COVID-19 response could be subject to a Public Records Act request. If a request is made, the City will respond to the request in accordance with the City’s Public Records Request Policy.

#### 5.8 Advice and Counsel

On-going monitoring enables management to assess the effectiveness of controls and detect associated risk issues, improve business processes and activities while adhering to ethical and compliance standards, and execute more timely quantitative and qualitative risk-related decisions.

##### *Office of the City Attorney*

The City Attorney’s Office interprets laws and provides guidance on risks associated with various courses of action. The CAO will review proposed projects and actions generated in response to COVID-19 for compliance with federal, state, and local law, guidelines, and policies.

#### 5.9 Independent Review

##### *Office of the City Auditor*

The Office of the City Auditor provides independent, objective, and reliable information regarding the City’s ability to meet its goals and objectives, and establish an adequate system of internal controls. In many cases, this involves verifying compliance with laws and regulations, assessing the efficiency and effectiveness of the City’s operations, and identifying internal control weaknesses and failures.

In response to COVID-19, the Office of the City Auditor included the project *Assessments of Revenues and Expenses Associated with the City's COVID-19 Response* in its fiscal year (FY) 2020-2021 Annual Audit Plan. The plan states, "These assessments will help the City prepare for Federal or State audits of the City's use of emergency funding. We will provide proactive and real-time assistance in complying with regulatory requirements, securing reimbursements, tracking disaster recovery costs and evaluating whether funds are being used efficiently and effectively."

As such, the Office of the City Auditor will perform on-going monitoring and assistance to help ensure the City complies with regulatory requirements, maximizes its use of State and Federal resources, and uses funds efficiently and effectively. The Office of the City Auditor will follow its office policies and procedures.<sup>5</sup>

#### *Whistleblower Hotline*

In the interest of public accountability and being responsible stewards of public funds, the City of Sacramento established an enhanced whistleblower hotline in 2012. The Whistleblower Hotline allows City employees and members of the public to report potential fraud, waste, and abuse without the fear of retaliation. The hotline protects the anonymity of those leaving tips to the extent permitted by law.<sup>6</sup>

City employees and residents can use the Whistleblower Hotline to report potential fraud, waste, and abuse related to COVID-19. The hotline has already received COVID-19 related tips and we encourage City employees and residents to continue submitting COVID-19 related tips as the City's COVID-19 response continues.

The Office of the City Auditor manages the City's Whistleblower Hotline. Policies and procedures related to the management of the Whistleblower Hotline are included in the Office of the City Auditor office policies and procedures.<sup>5</sup> The City's Whistleblower Protection Policy contains additional information related to the Whistleblower Hotline.

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<sup>5</sup> Office of the City Auditor policies and procedures can be found at:  
<https://www.cityofsacramento.org/Auditor/About-Us/Office-Policies-and-Procedures>

<sup>6</sup> California State whistleblower regulations can be found at:  
[https://leginfo.ca.gov/faces/codes\\_displaySection.xhtml?lawCode=GOV&sectionNum=53087.6](https://leginfo.ca.gov/faces/codes_displaySection.xhtml?lawCode=GOV&sectionNum=53087.6)

## Appendix A: Priorities and Programs Established by Council

Visit <https://www.cityofsacramento.org/CARES> for information on the City's use of the Coronavirus Relief Fund.

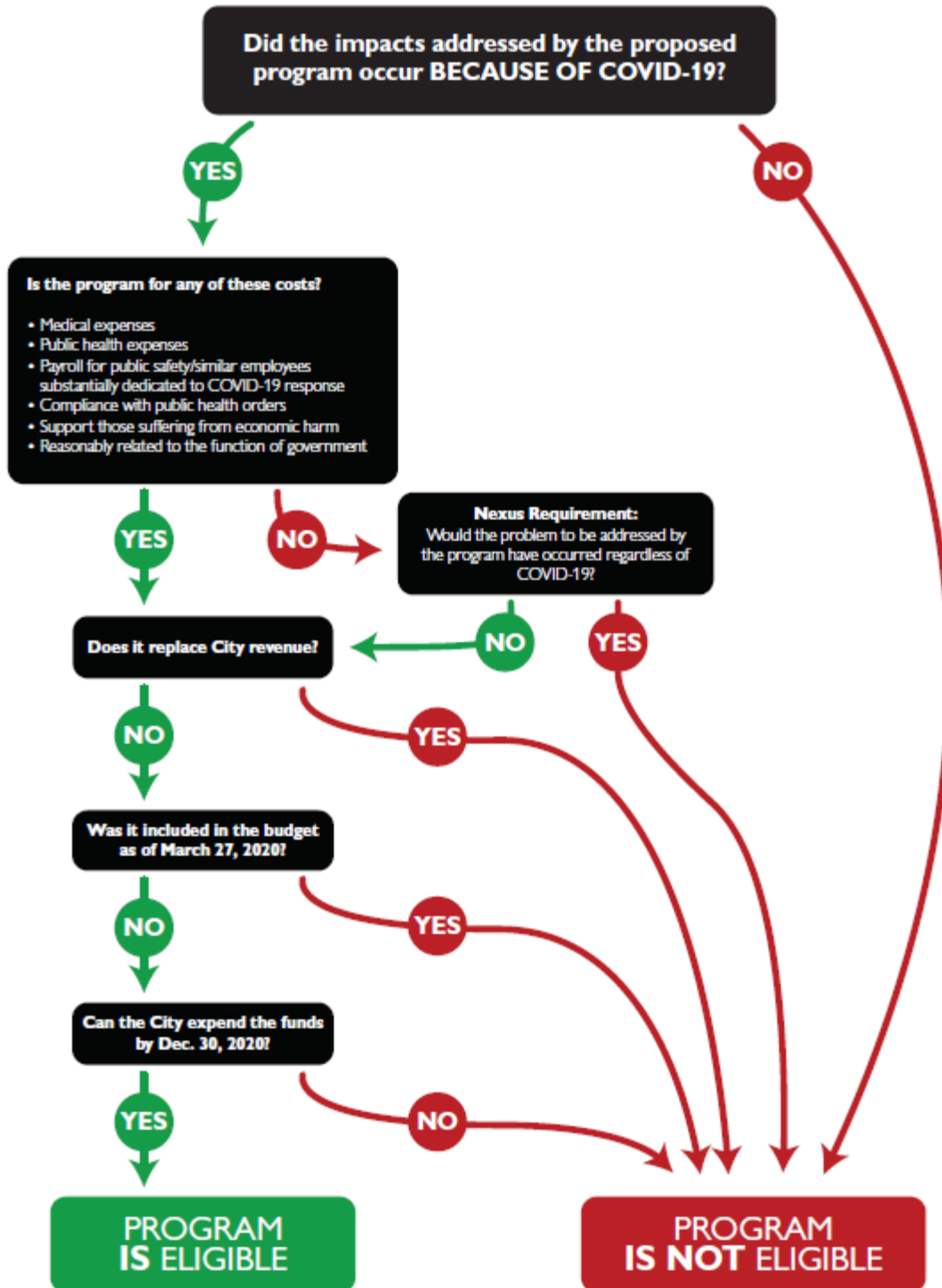
Visit <https://www.cityofsacramento.org/Auditor/Reports/IBA-Reports> for City of Sacramento Business and Resident COVID-19 Impact Survey Results.

Additional Coronavirus Relief Fund guidance can be found at:

<https://home.treasury.gov/system/files/136/Coronavirus-Relief-Fund-Frequently-Asked-Questions.pdf>

<https://www.treasury.gov/about/organizational-structure/ig/Pages/CARES-Act-Reporting-and-Record-Keeping-Information.aspx>

# CARES ACT RELIEF FUND ELIGIBILITY FLOWCHART



Resolution No. 2020-0076 City of Sacramento Actions to Address COVID-19, Related to Utility Delinquency Penalties and Water Shut-Offs

**RESOLUTION NO. 2020-0076**

Adopted by the Sacramento City Council

March 17, 2020

**City of Sacramento Actions to Address COVID-19, Related to Utility Delinquency Penalties and Water Shut-Offs**

**BACKGROUND:**

- A. The City of Sacramento is responding to the spread of coronavirus disease 2019 (COVID-19), a respiratory illness first identified in Wuhan, Hubei Province, China, and now being reported internationally, including in the United States.
- B. On January 31, 2020, the Federal Health and Human Services Secretary declared a public health emergency to aid the nation's healthcare community in responding to the outbreak of COVID-19 in the United States.
- C. On March 4, 2020, Governor Gavin Newsom proclaimed a State of Emergency as a result of the threat of COVID-19 in the State of California.
- D. On March 11, 2020, the World Health Organization characterized the COVID-19 outbreak as a pandemic.
- E. On March 13, 2020, the City Council of the City of Sacramento proclaimed a State of Emergency as a result of the threat of COVID-19 in the City of Sacramento.
- F. The COVID-19 pandemic has caused, and will continue to cause, conditions of extreme economic hardship to persons within the City of Sacramento. City action to temporarily waive penalties on delinquent charges will help mitigate the negative consequences of that hardship.
- G. As part of the Customer Care and Billing (CCB) Upgrade, the water termination program was suspended in February 2019, at the Director's discretion.
- H. In response to Senate Bill 998, effective February 2020, the City of Sacramento Department of Utilities continued with an interim administrative suspension of the water termination program in order to evaluate and ensure its compliance with the low income exemption requirements of Senate Bill 998.

**BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:**

- Section 1. The City Manager or City Manager's designee is directed to temporarily waive penalties on delinquent utility charges.
- Section 2. The City Manager or the City Manager's designee is directed to continue providing city utilities (water, solid waste, wastewater, and drainage) to households, despite non-payment.

Adopted by the City of Sacramento City Council on March 17, 2020, by the following vote:

Ayes: Members Ashby, Carr, Guerra, Hansen, Harris, Jennings, Schenirer, Warren and Mayor Steinberg

Noes: None

Abstain: None

Absent: None

Attest: Mindy Cuppy Digitally signed by Mindy Cuppy  
Date: 2020.03.24 10:33:58 -07'00'  
Mindy Cuppy, City Clerk

*The presence of an electronic signature certifies that the foregoing is a true and correct copy as approved by the Sacramento City Council.*

Ordinance No. 2020-0015 An Ordinance Relating to a Temporary Moratorium on Evicting Tenants and Declaring the Ordinance to be an Emergency Measure to Take Effect Immediately Upon Adoption

**ORDINANCE NO. 2020-0015**

Adopted by the Sacramento City Council

March 17, 2020

**An Ordinance Relating to a Temporary Moratorium on Evicting Tenants and Declaring the Ordinance to be an Emergency Measure to Take Effect Immediately Upon Adoption**

BE IT ENACTED BY THE COUNCIL OF THE CITY OF SACRAMENTO:

**SECTION 1. Findings.**

The City Council finds and declares as follows:

A. On March 4, 2020, the Governor declared a State of Emergency in California due to the threat of Coronavirus Disease 2019 ("COVID-19"). On March 5, 2020, the Sacramento County Public Health Officer declared a public health emergency in Sacramento County due to COVID-19. Due to directives from federal, state, and local health officials, residents have been advised to avoid public gatherings and stay at home to prevent the spread of this disease.

B. On March 16, 2020, the Governor issued Executive Order N-28-20. The order suspends any state law that would preempt or otherwise restrict the city's exercise of its police power to impose substantive limitations on evictions based on nonpayment of rent resulting from the impacts of COVID-19.

C. The city has been impacted by the health crisis of this global pandemic. Sporting events, concerts, plays, and conferences have been cancelled. School closures have occurred and may continue. Employees have been advised to work at home. As a result, restaurant and retail business has significantly declined and workers have been impacted by lost wages and layoffs. Parents have had to miss work to care for home-bound school-age children. As the virus spreads, workers may have to stay home for extended periods.

D. Many tenants have experienced sudden income loss, and further income impacts are anticipated. The loss of wages caused by the effects of COVID-19 may impact tenants' ability to pay rent when due, leaving tenants vulnerable to eviction.

E. Providing tenants with a short-term protection from eviction due to the inability to pay rent will help avoid increasing the homeless population and stabilize the rental housing market by reducing displacement.

F. During this state of emergency, and in the interests of protecting the public health and preventing transmission of the coronavirus, it is essential to avoid unnecessary displacement of tenants. Prohibiting evictions on a temporary basis is needed until the spread of the virus can be minimized and the emergency restrictions lifted.



G. Nothing in this ordinance waives a tenant's obligations to pay back rent owed once this ordinance is no longer effective.

**SECTION 2. Moratorium on evictions due to nonpayment of rent during the COVID-19 emergency.**

- A. This Section 2 remains in effect until the expiration of the Governor's Executive Order N-28-20, including any extensions.
- B. This ordinance applies to all residential, but not commercial, tenants.
- C. No landlord shall endeavor to evict a tenant for nonpayment of rent if the tenant, in accordance with Section 2, demonstrates that the inability to pay rent is due to the Coronavirus Disease 2019 (COVID-19), the state of emergency regarding COVID-19, or following government-recommended COVID-19 precautions.
- D. As used in this Section 2, "covered reason for delayed payment" means a tenant's loss of income due to any of the following: (a) tenant was sick with COVID-19 or caring for a household or family member who is sick with COVID-19; (b) tenant experienced a lay-off, loss of hours, or other income reduction resulting from COVID-19 or the state of emergency; (c) tenant's compliance with a recommendation from a government agency to stay home, self-quarantine, or avoid congregating with others during the state of emergency; and (d) tenant's need to miss work to care for a home-bound school-age child.
- E. To take advantage of the protections afforded under this ordinance, a tenant must do all the following:
  - a. Notify the landlord in writing before the day rent is due that the tenant has a covered reason for delayed payment;
  - b. Provide the landlord with verifiable documentation to support the assertion of a covered reason for delayed payment; and
  - c. Pay the portion of rent that the tenant is able to pay.
- F. If a tenant complies with the requirements of this ordinance, a landlord shall not serve a notice pursuant to California Code of Civil Procedure sections 1161 and 1162, file or prosecute an unlawful detainer action based on a three-day pay or quit notice, or otherwise endeavor to evict the tenant for nonpayment of rent.
- G. Nothing in this ordinance relieves the tenant of liability for the unpaid rent after expiration of this ordinance.

**SECTION 3.** Effective Date.

This ordinance takes effect immediately upon enactment.

**SECTION 4.** 120-Day Payback Period.

Tenants who were afforded eviction protection under Section 2 of this ordinance shall have up to 120 days after the expiration of the Governor's Executive Order N-28-20, including any extensions, to pay their landlord all unpaid rent. During that 120-day period, the protections against eviction found in Section 2 of this ordinance apply for such tenants.

**SECTION 5.** Emergency Declaration.

The city council declares this ordinance to be an emergency measure, to take effect immediately upon adoption pursuant to Sacramento City Charter section 32(g)(2). The facts constituting the emergency are as follows:

The directives from health officials to contain the spread of COVID-19 has resulted in loss of business, furloughs, loss of wages, and lack of work for employees. To protect the public health, safety, and welfare, the city must act to prevent eviction of tenants who are unable to pay rent due to wage losses caused by the effects of COVID-19. An emergency measure is necessary to protect tenants from eviction for a temporary period.

Adopted by the City of Sacramento City Council on March 17, 2020, by the following vote:

Ayes: Members Ashby, Carr, Guerra, Hansen, Harris, Jennings, Schenirer, Warren and Mayor Steinberg

Noes: None

Abstain: None

Absent: None

Attest: **Mindy Cuppy** Digitally signed by Mindy Cuppy  
Date: 2020.03.19 13:42:01 -07'00'

Mindy Cuppy, City Clerk

*The presence of an electronic signature certifies that the foregoing is a true and correct copy as approved by the Sacramento City Council.*

Passed for Publication: Not applicable  
Published: To be published in its entirety  
Effective: March 17, 2020

Ordinance No. 2020-0017 An Ordinance Amending the Temporary Moratorium on Evicting Tenants to Include Commercial Tenants and Declaring the Ordinance to be an Emergency Measure to Take Effect Immediately Upon Adoption

**ORDINANCE NO. 2020-0017**

Adopted by the Sacramento City Council

March 24, 2020

**An Ordinance Amending the Temporary Moratorium on Evicting Tenants to Include Commercial Tenants and Declaring the Ordinance to be an Emergency Measure to Take Effect Immediately Upon Adoption**

BE IT ENACTED BY THE COUNCIL OF THE CITY OF SACRAMENTO:

**SECTION 1. Findings.**

The City Council finds and declares as follows:

A. On March 4, 2020, the Governor declared a State of Emergency in California due to the threat of Coronavirus Disease 2019 ("COVID-19"). On March 5, 2020, the Sacramento County Public Health Officer declared a public health emergency in Sacramento County due to COVID-19, and on March 19, 2020, issued an Order of the County Health Officer to Stay at Home or Place of Residence, which imposes strong restrictions on the activities of persons and the operation of businesses throughout the county.

B. On March 16, 2020, the Governor issued Executive Order N-28-20. The order suspends any state law that would preempt or otherwise restrict the city's exercise of its police power to impose substantive limitations on evictions based on nonpayment of rent resulting from the impacts of COVID-19.

C. On March 17, 2020, the city council adopted Sacramento City Ordinance No. 2020-0015, establishing a moratorium on residential evictions due to nonpayment of rent during the COVID-19 emergency.

D. The city has been impacted by the health crisis of this global pandemic. Sporting events, concerts, plays, and conferences have been cancelled. School closures have occurred and may continue. Employees have been advised to work at home. Bars and restaurants have been ordered to only serve food for delivery or pick-up; many other businesses have been determined to be non-essential, and thus ordered to effectively cease operations.

E. The loss of income caused by the effects of COVID-19 and the public health orders have, and will, impact commercial tenants' ability to pay rent when due, leaving them vulnerable to eviction.

F. Providing tenants with a short-term protection from eviction due to the inability to pay rent will help avoid further business closures and job losses.

F. During this state of emergency, and in the interests of protecting the public health and preventing transmission of the coronavirus, it is essential to avoid unnecessary displacement of tenants. Prohibiting evictions on a temporary basis is needed until the spread of the virus can be minimized and the emergency restrictions lifted.

G. Nothing in this ordinance waives a tenant's obligations to pay back rent owed once this ordinance is no longer effective.

**SECTION 2. Moratorium on tenant evictions due to nonpayment of rent during the COVID-19 emergency.**

A. Sacramento City Ordinance No. 2020-0015 is amended as follows:

1. Subsection 2.B is amended to read as follows:

B. This ordinance applies to all residential and commercial tenants.

2. Subsection 2.D is amended to read as follows:

D. As used in this Section 2:

1. For residential tenants, "covered reason for delayed payment" means a tenant's loss of income due to any of the following: (a) tenant was sick with COVID-19 or caring for a household or family member who is sick with COVID-19; (b) tenant experienced a lay-off, loss of hours, or other income reduction resulting from COVID-19 or the state of emergency; (c) tenant's compliance with a recommendation from a government agency to stay home, self-quarantine, or avoid congregating with others during the state of emergency; and (d) tenant's need to miss work to care for a home-bound school-age child.

2. For commercial tenants, "covered reason for delayed payment" means a tenant's loss of income due to the tenant's closure of, operating restrictions placed upon, or other loss of patronage of the tenant's business directly resulting from (i) the state-declared emergency, locally-declared emergency, or county stay-at-home order described in Section 1 of this ordinance; or (ii) any other emergency declarations or orders related to COVID-19.

3. Section 4 of Ordinance 2020-0015 is amended to read as follows:

Tenants who were afforded eviction protection under Section 2 of this ordinance shall have up to 120 days after the expiration of the Governor's Executive Order N-28-20, including any extensions, to pay their landlord all unpaid rent without any related late fees. During that 120-day period, the protections against eviction found in Section 2 of this ordinance apply for such tenants.

- B. Except as amended by subsection A above, all provisions of Sacramento City Ordinance No. 2020-0015 remain unchanged and in full effect.

**SECTION 3.** Effective Date.

This ordinance takes effect immediately upon adoption.

**SECTION 4.** Emergency Declaration.

The city council declares this ordinance to be an emergency measure, to take effect immediately upon adoption pursuant to Sacramento City Charter section 32(g)(2). The facts constituting the emergency are as follows:

The directives and orders from health officials to contain the spread of COVID-19 has resulted in involuntary restrictions and closures, loss of business, furloughs, loss of wages, and lack of work for employees. To protect the public health, safety, and welfare, the city must act to prevent eviction of tenants who are unable to pay rent due to business interruption and income losses caused by the effects of COVID-19. An emergency measure is necessary to protect tenants from eviction for a temporary period.

Adopted by the City of Sacramento City Council on March 24, 2020, by the following vote:

Ayes: Members Ashby, Carr, Guerra, Hansen, Harris, Jennings, Schenirer, and Mayor Steinberg

Noes: Member Warren

Abstain: None

Absent: None

Attest: **Mindy Cuppy** Digitally signed by Mindy Cuppy  
Date: 2020.03.27 16:40:53  
-07'00'

Mindy Cuppy, City Clerk

*The presence of an electronic signature certifies that the foregoing is a true and correct copy as approved by the Sacramento City Council.*

Passed for Publication: Not applicable  
Published: To be published in its entirety  
Effective: March 24, 2020

Resolution No. 2020-0089 Sacramento COVID-19 Homelessness Response Team Approvals

**RESOLUTION NO. 2020-0089**

Adopted by the Sacramento City Council

April 7, 2020

**Sacramento COVID-19 Homelessness Response Team Approvals**

**BACKGROUND**

- A. On March 17, 2020, the Governor signed Senate Bill 89 (SB 89) which appropriated \$500 million from the General Fund for any purpose related to the March 4, 2020, proclamation of a state of emergency in response to the COVID-19 outbreak.
- B. On March 27, 2020, the President of the United States signed Senate Bill 3548, the Coronavirus Aid, Relief, and Economic Security Act (CARES) which appropriated \$2 trillion in funding that, among other things, provides relief to local governments to address the impacts of the COVID-19.
- C. As part of the CARES Act, the City of Sacramento anticipates receiving \$1,453,941 through the Emergency Solutions Grant (ESG) program and \$2,869,932 through the Community Development Block Grant (CDBG) program.
- D. The ESG program provides funding exclusively for outreach and sheltering programs for people experiencing homelessness. The CDBG program provides funding for community development projects, including public services.
- E. The Sacramento COVID-19 Homelessness Response Team has developed a response plan to address the need to provide medical, shelter, meals, transportation, outreach and other critical services to the County's most vulnerable population experiencing homeless who are most at risk of the complications of COVID-19 and to reduce the spread of COVID-19 amongst both sheltered and unsheltered populations.
- F. The Sacramento COVID-19 Homelessness Response Team recommends a collaborative partnership for implementing outreach, sheltering and sanitation programs, aligning resources to those entities with appropriate capacity and experience. Sacramento County Department of Human Assistance (DHA) has significant experience operating motel vouchers programs for people experiencing homelessness and Sacramento Steps Forward (SSF) has significant experience providing street outreach and services to persons experiencing unsheltered homelessness.



- G. The City recognizes the importance of expediting any new or amended service contracts with service providers to provide services necessary to minimize the spread of COVID-19 amongst persons experiencing homelessness and ensure the health and safety of those currently receiving services through County, City, State, Federal and locally funded programs.

**BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:**

- Section 1:** The City Council adopts the Sacramento COVID-19 Homelessness Response Plan and authorizes the immediate implementation of the plan in order to provide immediate and critical interventions and services needed in response to the COVID-19 health crisis.
- Section 2:** The City Manager or the City Manager's designee is authorized to accept and administer \$4,323,873 in ESG and CDBG funding from the CARES Act with the U.S. Department of Housing and Urban Development, and to execute and submit supporting documents and various reports for the implementation of this funding.
- Section 3:** The CARES COVID-19 Grant (G02001600) is hereby established.
- Section 4:** The City Manager or the City Manager's designee is authorized to establish the revenue and expenditure budgets in the CARES COVID-19 Grant (G02001600) project in the Operating Grants Fund (Fund 2702) in the amount of \$4,323,873.
- Section 5:** The City Manager or the City Manager's designee is authorized to execute contractual agreements with homeless service providers and agencies who can provide critical services outlined in the Sacramento COVID-19 Homelessness Response Plan.
- Section 6:** The City Manager or the City Manager's designee is authorized to enter into agreements with Sacramento County to transfer funding and implementation responsibility for the provision of critical services outlined in the Sacramento COVID-19 Homelessness Response Plan.
- Section 7:** The City Manager or the City Manager's designee is authorized to pursue any and all additional sources of funding to implement the Sacramento COVID-19 Homelessness Response Plan in full.
- Section 8:** City staff is directed to return to the City Council for further direction as necessary, if required by the City Code.

Adopted by the City of Sacramento City Council on April 7, 2020, by the following vote:

Ayes: Members Ashby, Carr, Guerra, Hansen, Harris, Jennings, Schenirer, Warren and Mayor Steinberg

Noes: None

Abstain: None

Absent: None

Attest: **Mindy Cuppy** Digitally signed by Mindy Cuppy  
Date: 2020.04.13 15:08:05  
-07'00'  
Mindy Cuppy, City Clerk

*The presence of an electronic signature certifies that the foregoing is a true and correct copy as approved by the Sacramento City Council.*



Resolution No. 2020-0119 Ordinance Amending Section 13.12.070 of the Sacramento City Code, Relating to Penalties on Delinquent Utility-Service Charges, and Declaring the Ordinance to be an Emergency Measure and Other Actions to Address COVID-19

**RESOLUTION NO. 2020-0119**

Adopted by the Sacramento City Council

May 12, 2020

**Ordinance Amending Section 13.12.070 of the Sacramento City Code, Relating to Penalties on Delinquent Utility-Service Charges, and Declaring the Ordinance to be an Emergency Measure and Other Actions to Address COVID-19**

**BACKGROUND**

- A. On March 4, 2020, Governor Gavin Newsom declared a State of Emergency in California due to the threat of coronavirus disease 2019 (“**COVID-19**”). On March 5, 2020, the Sacramento County Public Health Officer, Dr. Olivia Kasirye, declared a public-health emergency in Sacramento County due to COVID-19; and, on March 19 and April 7, 2020, she issued Orders of the County Health Officer to Stay at Home or Place of Residence, which impose strong restrictions on the activities of persons and the operation of businesses throughout the County.
- B. On March 12, 2020, the Governor issued Executive Order N-25-20. The Governor stated, among other things, that despite sustained efforts, COVID-19 remains a threat and further efforts are needed to control the spread of the virus; that local officials may issue guidance limiting or recommending limitations upon attendance at public assemblies, conferences, or other mass events; and that individuals exposed to COVID-19 may be unable to work and thus may experience a loss of income, health care, medical coverage, and the ability to pay for housing and basic needs. The Governor ordered, among other things, that residents are to heed orders of state and local health officials, including social distancing measures; and that provisions of state law relating to disability insurance, unemployment insurance, emergency medical services, taxes, medical facilities, and public meetings are modified during this emergency.
- C. On March 13, 2020, the City Council adopted a resolution declaring a local emergency relating to the COVID-19 pandemic; and, on March 17, 2020, the City Council adopted a resolution “directing the City Manager or City Manager’s designee to temporarily waive penalties on delinquent utility charges.”
- D. On March 19, 2020, the Governor issued Executive Order N-33-20 ordering all individuals living in the State of California to stay home or at their places of residence except as needed to maintain continuity of operations of the federal critical-infrastructure sectors.

- E. On April 29, 2020, the Sacramento County Public Health Officer issued an order that supersedes her prior stay-at-home orders and remains in effect until May 22, 2020, or until such time that it is extended, modified, or superseded by order of the Public Health Officer.
- F. The City has been impacted by the health crisis of this global pandemic. Sporting events, concerts, plays, and conferences have been cancelled. School closures have occurred and might continue. Employees have been advised to work at home. Bars and restaurants have been ordered to only serve food for delivery or pick-up. And many other businesses determined to be non-essential have been ordered to effectively cease operations.
- G. The revenue losses caused by the effects of COVID-19 and the related public-health orders have impaired, and will impair, the ability of some customers to pay utility charges when due. Imposing penalties increases the economic hardship on utility customers who are unable to pay their bills due to the current conditions. These conditions warrant and necessitate measures to mitigate adverse economic effects that may be experienced by utility customers. Minimizing penalties on late payments during this emergency will help mitigate the economic hardship on those customers already suffering from the secondary effects of this health crisis.
- H. The City Council has adopted an ordinance amending section 13.12.070 of the Sacramento City Code to authorize the City Council to temporarily suspend the assessment of penalties on delinquent utility-service charges for City services during a locally declared emergency.
- I. The City has issued revenue bonds secured by charges for water service and revenue bonds secured by charges for wastewater service. Under the indentures for the bonds, the City is obligated, during each fiscal year the bonds are outstanding, to "prescribe and collect rates, fees, and charges" for the water or wastewater service, as applicable, that "are reasonably estimated to yield System Net Revenues for such Fiscal Year equal to at least the Coverage Requirement for such Fiscal Year." The term *System Net Revenues* means, with some exceptions, all rates, fees, charges, and other revenues derived from the utility system in question after deducting the system's operation and maintenance costs. And the term *Coverage Requirement* means an amount of System Net Revenues that is equal to at least 120% of the annual debt service (i.e., payments of principal and interest) on the outstanding bonds and other parity obligations. The indentures also prohibit the City from reducing the rates, fees, and charges if the reduction would cause System Net Revenues to fall below the Coverage Requirement.

- J. The Department of Utilities has completed a worst-case revenue analysis for Fiscal Years 2020/21 and 2021/22 that assumes lower System Net Revenues than usual and no assessment of penalties. The analysis projects that System Net Revenues for the water and wastewater systems should still satisfy the 120% Coverage Requirement.

**BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:**

- Section 1. Customer accounts with delinquent utility-service charges for City services will not be assessed penalties during the period of the City's locally declared emergency related to COVID-19, except as provided in sections 2, 3, and 4.
- Section 2. The City Debt Manager shall determine by the 15th of each month, using the best revenue information then available from the Department of Utilities, the ratio of water-system net revenues to annual debt service on bonds and other parity obligations secured by those revenues. If the Debt Manager determines that the ratio is below 1.5, then he shall notify the Department of Utilities of that determination as soon as is practicable. Upon receiving the notice, the Department of Utilities shall return to the City Council, as soon as is practicable, with a recommendation that (a) the suspension of penalties on customer accounts with delinquent water-service charges be terminated or (b) the suspension be continued, but with the General Fund or some other source paying the penalties.
- Section 3. The City Debt Manager shall determine by the 15th of each month, using the best revenue information then available from the Department of Utilities, the ratio of wastewater-system net revenues to annual debt service on bonds and other parity obligations secured by those revenues. If the Debt Manager determines that the ratio is below 1.5, then he shall notify the Department of Utilities of that determination as soon as is practicable. Upon receiving the notice, the Department of Utilities shall return to the City Council, as soon as is practicable, with a recommendation that (a) the suspension of penalties on customer accounts with delinquent wastewater-service charges be terminated or (b) the suspension be continued, but with the General Fund or some other source paying the penalties.
- Section 4. If, after a suspension of penalties is terminated or continued under section 2 or 3, the City Debt Manager determines that the relevant ratio is 1.5 or more, then he shall notify the Department of Utilities of that determination as soon as is practicable. Upon receiving that notice, the Department of Utilities shall return to the City Council, as soon as is practicable, with a recommendation for further action regarding the suspension.

Section 5. Nothing in this resolution waives the City's ability to collect delinquent utility charges through its standard process.

Adopted by the City of Sacramento City Council on May 12, 2020, by the following vote:

Ayes: Members Ashby, Carr, Guerra, Hansen, Harris, Jennings, Schenirer, Warren and Mayor Steinberg

Noes: None

Abstain: None

Absent: None

Attest: Mindy Cuppy Digitally signed by Mindy Cuppy  
Date: 2020.05.17 09:11:07  
-07'00'  
Mindy Cuppy, City Clerk

*The presence of an electronic signature certifies that the foregoing is a true and correct copy as approved by the Sacramento City Council.*

Ordinance No. 2020-0020 An Ordinance Amending Section 13.12.070 of the Sacramento City Code, Relating to Penalties on Delinquent Utility-Service Charges and Declaring the Ordinance to be an Emergency Measure to Take Effect Immediately Upon Adoption

**ORDINANCE NO. 2020-0020**

Adopted by the Sacramento City Council

May 12, 2020

**An Ordinance Amending Section 13.12.070 of the Sacramento City Code, Relating to Penalties on Delinquent Utility-Service Charges and Declaring the Ordinance to be an Emergency Measure to Take Effect Immediately Upon Adoption**

**BE IT ENACTED BY THE COUNCIL OF THE CITY OF SACRAMENTO:**

**SECTION 1. Findings.**

The City Council finds and declares as follows:

- A. On March 4, 2020, Governor Gavin Newsom declared a State of Emergency in California due to the threat of coronavirus disease 2019 ("COVID-19"). On March 5, 2020, the Sacramento County Public Health Officer, Dr. Olivia Kasirye, declared a public-health emergency in Sacramento County due to COVID-19; and, on March 19 and April 7, 2020, she issued Orders of the County Health Officer to Stay at Home or Place of Residence, which impose strong restrictions on the activities of persons and the operation of businesses throughout the County.
- B. On March 12, 2020, the Governor issued Executive Order N-25-20. The Governor stated, among other things, that despite sustained efforts, COVID-19 remains a threat and further efforts are needed to control the spread of the virus; that local officials may issue guidance limiting or recommending limitations upon attendance at public assemblies, conferences, or other mass events; and that individuals exposed to COVID-19 may be unable to work and thus may experience a loss of income, health care, medical coverage, and the ability to pay for housing and basic needs. The Governor ordered, among other things, that residents are to heed orders of state and local health officials, including social-distancing measures; and that provisions of state law relating to disability insurance, unemployment insurance, emergency medical services, taxes, medical facilities, and public meetings are modified during this emergency.
- C. On March 13, 2020, the City Council adopted a resolution declaring a local emergency relating to the COVID-19 pandemic; and, on March 17, 2020, the City Council adopted a resolution "directing the City Manager or City Manager's designee to temporarily waive penalties on delinquent utility charges."
- D. On March 19, 2020, the Governor issued Executive Order N-33-20 ordering all individuals living in the State of California to stay home or at their places of residence except as needed to maintain continuity of operations of the federal critical-infrastructure sectors.



- E. On April 29, 2020, the Sacramento County Public Health Officer issued an order that supersedes her prior stay-at-home orders and remains in effect until May 22, 2020, or until such time that it is extended, modified, or superseded by order of the Public Health Officer.
- F. The City has been impacted by the health crisis of this global pandemic. Sporting events, concerts, plays, and conferences have been cancelled. School closures have occurred and may continue. Employees have been advised to work at home. Bars and restaurants have been ordered to only serve food for delivery or pick-up. And many other businesses determined to be non-essential have been ordered to effectively cease operations.
- G. The revenue losses caused by the effects of COVID-19 and the related public- health orders have impaired, and will impair, the ability of some customers to pay utility charges when due. Imposing penalties increases the economic hardship on utility customers who have already been adversely affected. These conditions warrant and necessitate measures to mitigate adverse economic effects that may be experienced by utility customers. Minimizing penalties on late payments during this emergency will help mitigate the economic hardship on those customers already suffering from the secondary effects of this health crisis.
- H. Nothing in this ordinance waives the City's ability to collect delinquent utility charges through its standard process.

**SECTION 2. Suspension of penalties on delinquent utility-service charges.**

- A. Subsection E is hereby added to section 13.12.070 of the Sacramento City Code, to read as follows:
  - E. During a local emergency declared by the city council, the city council may, by resolution, temporarily suspend the assessment of penalties described in subsection B.
- B. Except as amended by subsection A above, all provisions of section 13.12.070 remain unchanged and in effect.

**SECTION 3. Emergency declaration; effective date.**

In accordance with Sacramento City Charter section 32(g)(2), the City Council hereby declares this ordinance to be an emergency measure that takes effect immediately upon adoption. The facts constituting the emergency are set forth in section 1.

Adopted by the City of Sacramento City Council on May 12, 2020, by the following vote:

Ayes: Members Ashby, Carr, Guerra, Hansen, Harris, Jennings, Schenirer, Warren and Mayor Steinberg

Noes: None

Abstain: None

Absent: None

Attest: Mindy Cuppy Digitally signed by Mindy Cuppy  
Date: 2020.05.17 09:09:51  
-07'00'  
Mindy Cuppy, City Clerk

*The presence of an electronic signature certifies that the foregoing is a true and correct copy as approved by the Sacramento City Council.*

Passed for Publication: Not applicable  
Published: To be published in its entirety  
Effective: May 12, 2020

Resolution No. 2020-0152 Accept Grant Funding and Establish Emergency Programs  
Related to Coronavirus Disease 2019 (COVID-19)

**RESOLUTION NO. 2020-0152**

Adopted by the Sacramento City Council

May 26, 2020

**Accept Grant Funding and Establish Emergency Programs Related to  
Coronavirus Disease 2019 (COVID-19)**

**BACKGROUND**

- A. On March 4, 2020, Governor Newsom proclaimed a State of Emergency as a result of the threat of the coronavirus disease (COVID-19) in the State of California.
- B. On March 5, 2020, the County of Sacramento proclaimed a public health emergency as a result of the threat of COVID-19 (pandemic) in the county.
- C. On March 13, 2020, the City Council adopted a resolution declaring a local emergency relating to the pandemic.
- D. On April 21, 2020, the City received \$89.6 million from the Coronavirus Aid, Relief and Economic Security (CARES) Act and on April 17, 2020, received \$0.3million from the CARES Act specific to delivery of emergency medical services (EMS).
- E. On May 12, 2020, the City Council held a workshop to discuss a Coronavirus Relief Fund framework and funding priorities for expenditure of the \$89.6 million. During the workshop Council and stakeholders expressed overall interest in funding programs and projects that, among other things, provide small business assistance, get people back to work, offer opportunities for youth enrichment, address homelessness and housing issues, and support the arts and tourism industries that were directly impacted by this pandemic.

**BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL  
RESOLVES AS FOLLOWS:**

- Section 1. The City Manager or his designee is authorized to accept the \$89.6 million CARES funding from the US Treasury and \$0.3 million CARES funding from the US Department of Health and Human Services.
- Section 2. The City Manager or his designee is authorized to establish the Federal CARES Act Fund (Fund 2704).



Section 3. The City Manager or his designee is authorized the establish the COVID-19 grant programs and establish revenue and expenditure budgets and realign existing funding within the various grant programs as outlined below:

<b>Federal CARES Act Fund (Fund 2704)</b>	<b>FTE</b>	<b>Revenue Budget</b>	<b>Expenditure Budget</b>
Coronavirus Relief Fund (CRF)		89,623,428	89,623,428
<b>Program / Program Descriptions</b>			
<b>COVID-19 CARES Act (G02610100)</b>			
Farm to Fork Al Fresco Dining	-	1,000,000	1,000,000
Council Community Impact Funding	-	450,000	450,000
Community Outreach		500,000	500,000
Digital Divide	-	1,050,000	1,050,000
Domestic Violence Intervention	-	2,000,000	2,000,000
Family Mental Health Initiatives		250,000	250,000
Financial Literacy		150,000	150,000
Food Insecurity		250,000	250,000
Central Labor Council Hotline	-	250,000	250,000
Housing for Essential Staff	-	250,000	250,000
Rental Mediation		150,000	150,000
Youth Enrichment	-	2,250,000	2,250,000
Creative Economy		5,000,000	5,000,000
Great Plates (G02610300)	-	250,000	250,000
<b>COVID-19 (I02003000)</b>	-		-
Economic Relief to Small Business		11,100,000	11,100,000
Procurement of Emergency Supplies	-	250,000	250,000
<b>Homeless Housing Initiative (I02000200)</b>			
St John Shelter and City of Refuge		2,000,000	2,000,000
<b>Homeless Mitigation (I15200200)</b>	-		
Emergency Homeless Encampment Cleanup (supported by limited-term positions)	2.00	918,000	918,000
<b>Summary of Actions to Date</b>	<b>2.00</b>	<b>\$ 28,068,000</b>	<b>\$ 28,068,000</b>
<b>CRF Balance</b>		<b>61,555,428</b>	<b>61,555,428</b>

Section 4. The City Manager or his designee is authorized the establish and adjust budgets for the projects identified below:

Fund / Project Name	Project #	Revenue Budget	Expenditure Budget
<b>General Fund (Fund 1001)</b>			
Procurement of Emergency Supplies	I02003000	-	(250,000)
Economic Relief to Small Businesses	I02003000		(1,100,000)
General Fund Administrative Contingency			1,350,000
<b>Disaster Relief Act (Fund 2701)</b>			
Great Plates Delivered (75%)	G02610300	3,000,000	3,000,000
<b>Operating Grants (Fund 2702)</b>			
Great Plates Delivered (18.75%)	G02610300	750,000	750,000
<b>Federal CARES Act (Fund 2704)</b>			
Fire EMS Supplies and Services	G02610200	295,523	295,523

Section 5. The City Manager or his designee is directed to develop a list of recommendations for appropriation of the remaining amount of CARES Act funding consistent with the general four categories described in the Mayor's CARES Act Framework and Funding Priorities letter from May 12, 2020 and from additional council recommendations, and return to the City Council for approval. The development of funding recommendations will adhere to the same process and timeline as discussed during the Council workshop on May 12th.

Section 6. Nothing herein prevents the City Council from revising the funding categories and amounts based on additional community input, including the forthcoming community survey.

Adopted by the City of Sacramento City Council on May 26, 2020, by the following vote:

Ayes: Members Ashby, Carr, Guerra, Hansen, Harris, Jennings, Schenirer, Warren and Mayor Steinberg

Noes: None

Abstain: None

Absent: None

Attest: **Mindy Cuppy** Digitally signed by Mindy Cuppy  
Date: 2020.05.29 14:29:11  
-07'00'  
\_\_\_\_\_  
Mindy Cuppy, City Clerk

*The presence of an electronic signature certifies that the foregoing is a true and correct copy as approved by the Sacramento City Council.*

Resolution No. 2020-0154 Amendment to the Sacramento COVID-19 Homelessness Response Plan

**RESOLUTION NO. 2020-0154**

Adopted by the Sacramento City Council

June 2, 2020

**Amendment to the Sacramento COVID-19 Homelessness Response Plan**

**BACKGROUND**

- A. On March 27, 2020, the President of the United States signed Senate Bill 3548, the Coronavirus Aid, Relief, and Economic Security Act (CARES) which appropriated \$2 trillion in funding that, among other things, provides relief to local governments to address the impacts of the COVID-19.
- B. As part of the CARES Act, the City of Sacramento anticipates receiving \$1,453,941 through the Emergency Solutions Grant (ESG) program and \$2,869,932 through the Community Development Block Grant (CDBG) program.
- C. The ESG program provides funding exclusively for outreach and sheltering programs for people experiencing homelessness. The CDBG program provides funding for community development projects, including public services.
- D. On April 7, 2020, the City Council adopted the Sacramento COVID-19 Homelessness Response Plan (Resolution 2020-0089) to address the need to provide medical, shelter, meals, transportation, outreach and other critical services to the County's most vulnerable population experiencing homeless who are most at risk of the complications of COVID-19 and to reduce the spread of COVID-19 amongst both sheltered and unsheltered populations.
- E. The Sacramento COVID-19 Homelessness Response Plan includes a collaborative partnership for implementing outreach, sheltering and sanitation programs, aligning resources to those entities with appropriate capacity and experience. Sacramento County Department of Human Assistance (DHA) has significant experience operating motel vouchers programs for people experiencing homelessness and, therefore, was designated as the lead for operations of the Preventative Quarantine Motel component of the plan.
- F. In support of the Sacramento COVID-19 Homeless Response Teams' coordinated framework and action plan it is more efficient to have SHRA provide the CARES ESG and CDBG funds directly to DHA, instead of flowing the funds through the City.

**BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:**

- Section 1. The City Manager or City Manager's designee is authorized to reduce the revenue and expenditure budgets by \$4,323,873 in the CARES COVID-19 Grant (G02001600) in the Operating Grants Fund (Fund 2702) for the Sacramento Housing and Redevelopment Agency (SHRA) to receive the City's allocation of the Coronavirus Aid, Relief, and Economic Security Act (CARES) Emergency Solutions Grant (ESG) and Community Development Block Grant (CDBG) funding from the United States Department of Housing and Urban Development (HUD) and transmit the City's allocation to Sacramento County for implementation of Sacramento COVID-19 Homelessness Response Plan.
- Section 2. The City Manager or City Manager's designee is authorized to cancel the CARES COVID-19 Grant (G02001600) project.

Adopted by the City of Sacramento City Council on June 2, 2020, by the following vote:

Ayes: Members Ashby, Carr, Guerra, Hansen, Harris, Jennings, Schenirer, Warren and Mayor Steinberg

Noes: None

Abstain: None

Absent: None

Attest: Mindy Cuppy Digitally signed by Mindy Cuppy  
Date: 2020.06.04 14:47:50  
-07'00'  
Mindy Cuppy, City Clerk

*The presence of an electronic signature certifies that the foregoing is a true and correct copy as approved by the Sacramento City Council.*

Motion No. 2020-0154 City Council COVID-19 Response: CARES Act Framework and Funding Priorities; Establish Emergency Programs – Small Business Recovery Program

**City Council COVID-19 Response: CARES Act Framework and Funding Priorities; Establish Emergency Programs - Small Business Recovery Program**

File ID: 2020-00707

**Location:** Citywide

**Action:** Moved/Seconded: Member Hansen / Mayor Steinberg.

**Yes:** Members Angelique Ashby, Larry Carr, Eric Guerra, Steve Hansen, Jeff Harris, Rick Jennings, Jay Schenirer, Allen Warren, and Mayor Darrell Steinberg.

Members of the public provided public comments via the phone-in line.

1) Reviewed, discussed, and took action regarding the Coronavirus Aid, Relief and Economic Security (CARES) Act Small Business Recovery Program; 2) passed **Motion No. 2020-0154:** a) authorizing the City Manager, City Attorney, City Auditor, City Treasurer, and City Clerk to take all actions necessary to implement the Small Business Recovery Program; and b) authorizing the City Manager to modify the terms of the Small Business Recovery Program as long as the modifications do not increase the total program funding amount of \$10,000,000.

**Contact:** Howard Chan, City Manager, (916) 808-7488, Office of the City Manager; Susana Alcala Wood, (916) 808-5346, Office of the City Attorney

Source: Draft Minutes for the June 16, 2020 City Council Meeting.

Resolution No. 2020-0184 Resolution Confirming Emergency Orders Relating to the Temporary Allowance of Outdoor Dining by Director of Emergency Services; and Establishing a System of Citation and Organization for Various Emergency Actions Recently Taken

**RESOLUTION NO. 2020-0184**

Adopted by the Sacramento City Council

June 30, 2020

**Resolution Confirming Emergency Orders Relating to the Temporary Allowance of Outdoor Dining by Director of Emergency Services; and Establishing a System of Citation and Organization for Various Emergency Actions Recently Taken**

**BACKGROUND**

- A. On March 13, 2020, the City Council adopted a resolution declaring a local emergency in the City of Sacramento relating to the COVID-19 pandemic and issued an emergency order regarding various issues, such as special events permits, an economic relief package for small businesses, and the city manager's authority to execute agreements.
- B. On May 21, 2020, the City Manager, acting as the Director of Emergency Services, issued an emergency order relating to the COVID-19 pandemic, establishing rules and regulations for the temporary allowance of outdoor dining.
- C. On June 1, 2020, the City Council adopted a resolution declaring a local emergency in the City of Sacramento relating to the civil unrest and issued an emergency order establishing a curfew.
- D. On June 6, 2020, the City Council issued an emergency order terminating the curfew relating to the civil unrest.
- E. On June 25, 2020, the City Manager, acting as the Director of Emergency Services, issued a second emergency order relating to the COVID-19 pandemic, establishing rules and regulations for the temporary allowance of outdoor dining.
- F. The City Council is empowered to declare and terminate a local emergency, as well as issue emergency orders and regulations. (Cal. Gov. Code §§ 8630, 8634; Sac. City Code § 2.116.060.)
- G. The Director of Emergency Services is empowered to make and issue rules and regulations on matters responsibly related to the protection of life and property as affected by such emergency; provided, however, such rules and regulations must be confirmed at the earliest practicable time by the city council. (Sac. City Code § 2.116.060.)



- H. In recognition of the complexity of the current circumstances which has necessitated the declarations of two separate local emergencies and five emergency orders to date, and of the potential for these circumstances continuing for an extended period of time and change rapidly, it would be prudent to establish a system of citation and organization for the various emergency actions taken at this juncture.

**BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL FINDS AND RESOLVES AS FOLLOWS:**

- Section 1. The City Council finds and determines that the background statements A through H are true.
- Section 2. The City Council hereby confirms the Director of Emergency Services' May 21, 2020 emergency order relating to the COVID-19 pandemic, establishing rules and regulations for the temporary allowance of outdoor dining.
- Section 3. The City Council hereby confirms the Director of Emergency Services' June 25, 2020 emergency order relating to the COVID-19 pandemic, establishing rules and regulations for the temporary allowance of outdoor dining.
- Section 4. Section 2 of Resolution No. 2020-0075 is amended *nunc pro tunc* to read as follows:
- The City Council declares that a local emergency relating to the COVID-19 pandemic now exists throughout the City of Sacramento, California, until terminated by the City Council. This declaration shall be reviewed as required under Sacramento City Code section 2.116.060.
- Section 5. Section 2 of Resolution No. 2020-0153 is amended *nunc pro tunc* to read as follows:
- The City Council declares that a local emergency relating to the civil unrest now exists throughout the City of Sacramento, California, until terminated by the City Council. This declaration shall be reviewed as required under Sacramento City Code section 2.116.060.
- Section 6. The City Council's emergency order relating to COVID-19, as set forth in Sections 7 and 8 of Resolution No. 2020-0075, regarding various issues, such as special events permits, an economic relief package for small businesses, and the city manager's authority to execute agreements, is hereby deemed Emergency Order No. 2020-001.

- Section 7. The Director of Emergency Services' May 21, 2020 emergency order relating to the COVID-19 pandemic, establishing rules and regulations for the temporary allowance of outdoor dining, is hereby deemed Emergency Order No. 2020-002.
- Section 8. The City Council's June 1, 2020 emergency order relating to the civil unrest, establishing a curfew, as set forth in sections 11 through 14 of Resolution No. 2020-0153 is hereby deemed Emergency Order No. 2020-003.
- Section 9. The City Council's June 6, 2020 emergency order terminating the curfew relating to the civil unrest, as set forth in Resolution No. 2020-0164 is hereby deemed Emergency Order No. 2020-004.
- Section 10. The Director of Emergency Services' June 25, 2020 emergency order relating to the COVID-19 pandemic, establishing rules and regulations for the temporary allowance of outdoor dining, is hereby deemed Emergency Order No. 2020-005.
- Section 11. Each local emergency declaration and emergency order issued thereafter shall be labeled and numbered accordingly.

**Table of Contents:**

Exhibit A - City Manager Directive - Outdoor Dining

Adopted by the City of Sacramento City Council on June 30, 2020, by the following vote:

Ayes: Members Ashby, Carr, Guerra, Hansen, Harris, Jennings, Schenirer, Warren and Mayor Steinberg

Noes: None

Abstain: None

Absent: None

Attest: Mindy Cuppy Digitally signed by Mindy Cuppy  
Date: 2020.07.08 17:01:29  
-07'00'  
Mindy Cuppy, City Clerk

*The presence of an electronic signature certifies that the foregoing is a true and correct copy as approved by the Sacramento City Council.*

**ORDER OF THE DIRECTOR OF EMERGENCY SERVICES OF THE CITY OF SACRAMENTO  
ESTABLISHING RULES AND REGULATIONS FOR THE TEMPORARY ALLOWANCE OF  
OUTDOOR DINING TO PROTECT LIFE AND PROPERTY AS AFFECTED BY THE COVID-19  
PANDEMIC**

**BACKGROUND**

In response to the world-wide spread of the respiratory illness coronavirus disease 2019 (COVID-19), the Federal Health and Human Services Secretary declared a national public health emergency in the United States on January 31, 2020; Governor Gavin Newsom proclaimed a state of emergency in the State of California on March 4, 2020; the County of Sacramento proclaimed a public health emergency on March 5, 2020; the City Council declared it a local emergency on March 13, 2020; and on that same day, the President of the United States declared a national emergency.

Since March 12, 2020, Governor Newsom, through state and local public health officials, imposed social distancing measures in order to control the spread of the virus. On March 19, 2020, Governor Newsom issued Executive Order N-33-20, which ordered all California residents to stay home or at their place of residence except as needed to maintain operations of certain federal critical infrastructure sectors. That same day, the Public Health Officer of the County of Sacramento issued a similar stay-at-home order which made exceptions only to do essential activities, conduct essential government functions, and operate essential businesses. As a result of these orders, many businesses in the City of Sacramento, including restaurants, were forced to cease operations, causing wide-spread economic damage to the community. The closures caused the businesses to miss rent or mortgage payments, lay off workers, and some to shutter permanently; the businesses' employees lost their source of income and could not afford to pay their bills; and the public was deprived of the businesses' services, products, and gathering spaces.

Almost two months later, on May 4, 2020, Governor Newsom issued Executive Order N-60-20, which signaled that, although COVID-19 continued to menace the public health, Californians would soon be able to gradually resume various activities while continuing to preserve public health. The State Public Health Officer articulated a four-stage framework which proposes a gradual, phased-in approach to reopening businesses and spaces in the state. On May 26, 2020, the County of Sacramento, consistent with the State's direction and by order of the County Public Health Officer, relaxed restrictions on certain low-risk businesses. The County order allows restaurants to reopen to dine-in customers, but under social distancing guidelines that reduce the density of seating in order to avoid the wide-spread transmission of COVID-19 among their patrons. However, deployment of this strategy within the existing restaurant buildings would continue to make it difficult for restaurants to profitably operate while also hiring employees at a sufficient wage and serving their customers at an affordable price.

In response to the County of Sacramento Public Health Officer's order, the City of Sacramento will take measures to further mitigate the adverse economic effects that may be experienced by restaurants and property owners during this emergency by suspending enforcement of certain City regulations that prohibit the use of private parking lots for outdoor dining. If the State and County allow the reopening of restaurants to dine-in customers with social distancing conditions, these measures will allow restaurants to safely expand the area in which they may operate their business and increase the number of patrons that can be served, while still protecting the public health by maintaining the social distancing necessary to prevent the further spread of the disease.

**ORDER**

Based on the statement above and pursuant to the authority provided by Sacramento City Code section 2.116.060, the City Manager, acting as the Director of Emergency Services, hereby establishes the following rules and regulations for the temporary allowance of outdoor dining to protect life and property as affected by the COVID-19 pandemic:

1. Enforcement of Sacramento City Code section 9.04.050, regulating the consumption of alcoholic beverages, is suspended to the extent necessary to allow the consumption of alcoholic beverages in association with outdoor dining, if otherwise permitted in the zone in which the site is located.
2. Enforcement of Sacramento City Code section 17.608.020.A, establishing a required ratio of parking spaces, is suspended to the extent necessary to allow use of off-street parking facilities for outdoor dining and the consumption of alcohol, if otherwise permitted in the zone in which the site is located.
3. Enforcement of Sacramento City Code section 17.608.040.B, regulating the use of off-street parking facilities, is suspended to the extent necessary to allow use of off-street parking facilities for outdoor dining and the consumption of alcohol, if otherwise permitted in the zone in which the site is located.
4. Enforcement of Sacramento City Code sections 5.68.110.A, 5.68.340, and 5.68.450.A, relating to food vending vehicles, are suspended to the extent necessary to allow food vending vehicles to operate in off-street parking facilities if outdoor dining and the consumption of alcohol is otherwise permitted in the zone in which the site is located.
5. Enforcement of any provision of the Sacramento City Code or permit condition that prohibits the use of temporary structures, such as portable umbrellas, planters, awnings, heaters, tables, and chairs, is suspended to the extent they are used for outdoor dining and the consumption of alcohol, if otherwise permitted in the zone in which the site is located.
6. No modifications to permanent structures, utilities, or fixtures are allowed by this order, unless the property owner obtains prior approval of site plan and design review and a building permit, which complies with zoning and building codes.
7. Nothing in this order allows any person or business to block any accessible parking spaces or marked fire lanes.
8. All businesses shall work with County Health personnel and Alcohol Beverage Control (ABC), as applicable.
9. Unless expressly stated herein, nothing in this order allows any person to operate any business in violation of any other provision of the Sacramento City Code or other lawful order issued by the City.
10. Nothing in this order allows any person to operate any business in violation of any State or County laws, including orders, statutes, regulations, and guidelines.

11. This order is in effect during the term of the local emergency declared by the City Council and will automatically terminate concurrently with termination of the local emergency, unless it is terminated or otherwise amended earlier by the Director of Emergency Services.

12. This order supersedes the order of the Director of Emergency Services, dated May 21, 2020, relating to the establishment of rules and regulations for the temporary allowance of outdoor dining to protect life and property as affected by the COVID-19.



[Howard Chan \(Jun 25, 2020 09:22 PDT\)](#)

Howard Chan  
Director of Emergency Services

Jun 25, 2020

Date



**RESOLUTION NO. 2020-0214**

Adopted by the Sacramento City Council

June 30, 2020

**Grant: Coronavirus Emergency Supplemental Funding**

**BACKGROUND**

- A. The US Department of Justice, Bureau of Justice Assistance, via the Coronavirus Aid, Relief, and Economic Security (CARES) Act has allocated \$795,286 in federal grant funds to the City of Sacramento to support the costs of officer overtime, personal protective equipment, supplies, and travel/training that result from the Police Department's response to the coronavirus.
- B. Under the program, allowable expenses incurred between January 20, 2020 and January 31, 2022 may be reimbursed via the grant.

**BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:**

- Section 1. The City Manager, or the City Manager's designee, is authorized to accept the Coronavirus Emergency Supplemental Funding (CESF) grant award of \$795,286.
- Section 2. The City Manager, or the City Manager's designee, is authorized to establish an operating grant project (G02610400) for the CESF award.
- Section 3. The City Manager, or the City Manager's designee, is authorized to adjust revenue and expense budgets for the award amount of \$795,286.

Adopted by the City of Sacramento City Council on June 30, 2020, by the following vote:

Ayes: Members Ashby, Carr, Guerra, Hansen, Harris, Jennings, Schenirer, Warren and Mayor Steinberg

Noes: None

Abstain: None

Absent: None

Attest: **Mindy Cuppy** Digitally signed by Mindy Cuppy  
Date: 2020.07.20 10:01:55 -07'00'  
Mindy Cuppy, City Clerk

*The presence of an electronic signature certifies that the foregoing is a true and correct copy as approved by the Sacramento City Council.*



Resolution No. 2020-0219 City Council COVID-19 Response: CARES Act Framework and Funding Priorities; Small Business Recovery Program: Augment the Forgivable Loan Funding and Establish the Technical Assistance Component

**RESOLUTION NO. 2020-0219**

Adopted by the Sacramento City Council

June 30, 2020

**City Council COVID-19 Response: CARES Act Framework and Funding Priorities; Small Business Recovery Program: Augment the Forgivable Loan Funding and Establish the and Technical Assistance Component**

**BACKGROUND**

- A. On March 4, 2020, Governor Newsom proclaimed a State of Emergency as a result of the threat of the coronavirus disease (COVID-19) in the State of California.
- B. On March 5, 2020, the County of Sacramento proclaimed a public health emergency as a result of the threat of COVID-19 (pandemic) in the county.
- C. On March 13, 2020, the City Council adopted a resolution declaring a local emergency relating to the pandemic.
- D. On April 21, 2020, the City received \$89.6 million from the Coronavirus Aid, Relief and Economic Security (CARES) Act and on April 17, 2020, received \$0.3million from the CARES Act specific to delivery of emergency medical services (EMS).
- E. On May 12, 2020, the City Council held a workshop to discuss a Coronavirus Relief Fund (CRF) framework and funding priorities for expenditure of the \$89.6 million. During the workshop, Council and stakeholders expressed overall interest in funding programs and projects that, among other things, provide small business assistance, get people back to work, offer opportunities for youth enrichment, address homelessness and housing issues, and support the arts and tourism industries that were directly impacted by this pandemic.
- F. On May 26, 2020, City Council committed \$28 million in CRF to support immediate local economic relief services and programs for residents and businesses. To mitigate the impacts of COVID-19 on Sacramento businesses and their employees, City Council approved \$10 million in CRF to create a Small Business Recovery Program and requested staff return with program recommendations, descriptions, criteria, and eligibility.

**BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL  
RESOLVES AS FOLLOWS:**

- Section 1. The Small Business Recovery Program – Technical Assistance Component is approved.
- Section 2. The City Manager or his designee is authorized to establish a \$5 million revenue and expenditure budget in the CARES Act Program (G02610100) in the Federal CARES Act Fund (Fund 2704) for the Small Business Recovery Program - Technical Assistance Component.
- Section 3. The City Manager or his designee is directed to develop funding recommendations for the use of the Technical Assistance funding and return to City Council for approval after the City Council's July 2020 recess.
- Section 4. The City Manager or his designee is directed to increase the revenue and expenditure budget in the CARES Act Program (G02610100) in the Federal CARES Act Fund (Fund 2704) by \$5 million for the Small Business Recovery Program - Forgivable Loans.
- Section 5. The Small Business Recovery Program Forgivable Loan Program criteria as adopted by Council on June 16, 2020 are amended to allow for Home-based businesses and sole proprietors to be eligible for loan funding from the program. Home-based businesses with 2 or fewer employees would be eligible for \$2500.

Adopted by the City of Sacramento City Council on June 30, 2020, by the following vote:

Ayes: Members Ashby, Carr, Guerra, Hansen, Harris, Jennings, Schenirer, Warren and Mayor Steinberg

Noes: None

Abstain: None

Absent: None

Attest: Mindy Cuppy Digitally signed by Mindy Cuppy  
Date: 2020.08.21 13:11:04 -07'00'  
Mindy Cuppy, City Clerk

*The presence of an electronic signature certifies that the foregoing is a true and correct copy as approved by the Sacramento City Council.*

Ordinance No. 2020-0026 An Ordinance Adding Chapter 5.160 to the Sacramento City Code, Relating to Worker Protection, Health, and Safety; and Declaring the Ordinance to be an Emergency Measure to Take Effect Immediately Upon Adoption

**ORDINANCE NO. 2020-0026**

Adopted by the Sacramento City Council

June 30, 2020

**An Ordinance Adding Chapter 5.160 to the Sacramento City Code, Relating to Worker Protection, Health, and Safety; and Declaring the Ordinance to be an Emergency Measure to Take Effect Immediately Upon Adoption**

BE IT ENACTED BY THE COUNCIL OF THE CITY OF SACRAMENTO:

**SECTION 1.**

Chapter 5.160 is hereby added to the Sacramento City Code, to read as follows:

**CHAPTER 5.160      WORKER PROTECTION, HEALTH, AND SAFETY**

**Article I      General Provisions.**

**5.160.010      Title.**

This chapter shall be known and may be cited as the "Sacramento Worker Protection, Health, and Safety Act."

**5.160.020      Findings and purpose.**

- A. COVID-19 is a pandemic threatening the health and safety of the City's residents, as reflected by the various emergencies declared at the local, state, and national levels.
- B. Immediate efforts to limit the spread of the COVID-19 coronavirus are critical to protecting the health and safety of the City's residents.
- C. As employees return to the workplace, it is critical to have a working environment that does not unnecessarily increase for them – and thus their co-workers and customers – their potential exposure to the COVID-19 coronavirus.
- D. This ordinance is necessary to mitigate the spread and effect of the COVID-19 coronavirus, to protect employees in the workplace, to ensure fair employment practices during the economic upheaval from the pandemic, and to reduce the demand on government-funded services. Any delay in its implementation is a threat to the health, safety, and welfare of workers and the public in general.
- E. Among the most effective ways to limit the spread of the COVID-19 coronavirus is to ensure that employees who are feeling sick or who are exposed to or caring for a family member who is suffering from COVID-19 do not go to work.

- F. Efforts to limit the spread of the COVID-19 coronavirus may be undermined if employees go to work sick because they are unable to risk losing income and do not have sick leave available to them.
- G. Any delay in making available paid sick leave benefits could result in the unnecessary spread of the COVID-19 coronavirus by employees to their co-workers or to the public who come in contact with them while they are working.

**5.160.030 Definitions.**

The following definitions apply in this chapter:

“Emergency Paid Sick Leave Act” or “EPSLA” means the federal Emergency Paid Sick Leave Act enacted as part of the Families First Coronavirus Response Act (H.R. 6201).

“Employee” means a person who works within the boundaries of the City of Sacramento for their employer and is an “employee” as defined by California Labor Code section 2750.3.

“Employer” means a person that operates a business in the City of Sacramento and who directly or indirectly employs or exercises control over the wages, hours, or working conditions of any employee.

“EPSLA-exempt employer” means an employer that is not required to provide paid sick leave to employees under the Emergency Paid Sick Leave Act, whether by the terms of Emergency Paid Sick Leave Act or by the employer’s exercise of an exemption under that Act.

“Face covering” means a material that covers the nose and mouth, consistent with the definition of a cloth face covering as defined by the California Department of Public Health in its June 18, 2020, Guidance for the Use of Face Coverings, as it may be amended.

“Family member” means any person for whom an employee may use paid sick leave pursuant to California Labor Code section 245.5, subdivision (c).

“Full-time employee” means an employee who works 40 hours or more per week for an employer, or who was classified as full-time by the employer before the effective date of this chapter.

“Part-time employee” means an employee who is not a full-time employee.

“SPSL” means the supplemental paid sick leave described in article II of this chapter.

“Telework” means work performed from an approved location other than the employer’s regular place of business.

**5.160.040 Conditions on city financial assistance.**

Any employer who receives financial assistance from the city through any program designed to provide financial assistance to businesses due to COVID-19 shall certify that the employer complies with this ordinance as a condition of receiving funds. An employer that is determined to have violated this chapter shall refund any such financial assistance it has received from the city.

**5.160.050 Effect on other rights and guidance.**

This chapter is not intended to revoke, repeal, or impair any employee rights, whether statutory, regulatory, or collectively-bargained. This chapter does not substitute for existing safety and health-related regulatory requirements, such as those of Cal/OSHA, the Centers for Disease Control, or any requirements of any Sacramento County health order, local order, gubernatorial executive order, or orders issued by the California Department of Public Health.

**5.160.060 No waiver of rights.**

No employer shall request an employee to waive a right under this chapter, and any waiver by an employee of any right under this chapter is deemed contrary to public policy and is void and unenforceable.

**5.160.070 Retaliatory action prohibited.**

No employer shall discharge, discipline, discriminate against, retaliate against, or reduce the compensation of any employee for seeking to exercise the employee's rights under this chapter by any lawful means; for participating in proceedings related to this chapter; or for refusing to come to work if that refusal is based on an alleged violation substantiated by the city under section 5.160.075.

**5.160.075 Right to refuse work under certain circumstances.**

An employee may refuse to work for an employer, without pay, for violations of section 5.160.200, under the following circumstances:

- A. The employee reasonably believes the employer is in violation of 5.160.200 and provides notice to the employer of the alleged violation.

- B. The city may investigate whether the employer was in violation of 5.156.200, as alleged by the employee. Within 15 days of written notice from the city, the employer shall cure any alleged violation that has been substantiated by the city.
- C. If the city after investigation finds the employer was not in violation of section 5.160.200, or if the employer provides proof to the city that it has cured any violation that has been substantiated, the employee no longer has the right of refusal as provided in this section.

**5.160.080 Enforcement and remedies.**

- A. Civil enforcement.
  - 1. Subject to subsection A.2, below, within 1 year of a violation an employee may bring an action in the Superior Court of the State of California against an employer for violations of section 5.160.070 and may be awarded:
    - a. All actual damages;
    - b. Punitive damages, pursuant to California Civil Code section 3294;
    - c. Reinstatement to the position the employee was discharged from in violation of this chapter;
    - d. Front and back pay for each day the violation continues, which shall be calculated at a rate of compensation not less than the higher of:
      - 1. The average regular rate of pay received by the employee during the last three years of their employment in the same occupation classification; or
      - 2. The most recent regular rate received by the employee while employed by the employer;
    - e. Reasonable attorneys' fees and costs; and
    - f. Other legal or equitable relief the court deems just and appropriate, including injunctive relief.
  - 2. An employee may commence an action only after the following requirements have been met:
    - a. The employee provides written notice to the employer of the provision of this chapter alleged to have been violated and all facts supporting the alleged violation; and
    - b. The employer is provided 15 days from receipt of that written notice to cure any alleged violation.



**B. City enforcement.**

1. A violation of this chapter is not subject to criminal sanctions, but is subject to enforcement under section 1.28.010.
2. The city may file a civil action to recover any employer financial assistance due to the city pursuant to section 5.160.040.

**5.160.090 Sunset.**

- A. Except as provided in subsection B, this chapter has no effect after December 31, 2020. The city will evaluate the impacts and effects of this chapter within 90 days of its effective date.
- B. An employee may bring an action, or continue to pursue any of the remedies described in section 5.160.080, after December 31, 2020 if the alleged violation occurred before January 1, 2021.

**5.160.100 Time for implementation.**

The employer obligations set forth in this chapter take effect 15 days after the effective date of this chapter.

**Article II Employer Safety Practices and Protocols.**

**5.160.200 Safety practices and protocols.**

An employer shall implement, as applicable, the following physical-distancing, mitigation, and cleaning protocols and practices:

- A. Daily cleaning and disinfection of high-touch areas in accordance with guidelines issued by the Centers for Disease Control and Prevention.
- B. Maintenance of cleaning protocols established by the employer for all other areas of the employment site.
- C. Establish protocols for action upon discovery that the employment site has been exposed to a person who is a probable or confirmed case of COVID-19.
- D. Providing employees access to regular handwashing with soap, hand sanitizer, and disinfectant wipes.
- E. Cleaning of common areas – including break rooms, locker rooms, dining facilities, rest rooms, conference rooms, and training rooms – daily and between shifts.



- F. Providing face coverings for employees to wear during their time at the employment site, and mandating their wear while on the site, except to the extent an employee can maintain physical distance of six feet from other persons or is using break time to eat or drink, in accordance with the guidance from the Centers for Disease Control and Prevention. Employers shall establish protocols specifically regarding how it will ensure proper physical distancing.
- G. Informing all employees of the required protocols and practices in this section, in writing, in English and any language spoken by at least 10% of the employees who are at the work site.

**5.160.210 Lesser obligations for certain off-site conditions.**

For employees working at worksites that are not owned, maintained, leased, or controlled by their employer, the employer is not in violation of subsections A, B, or E of section 5.160.200 if the employer has taken steps to contact the entity that owns, maintains, leases, or controls that other worksite to encourage compliance with those provisions.

**Article III Supplemental Paid Sick Leave.**

**5.160.300 Covered employers.**

- A. This article applies only to EPSLA-exempt employers with 500 or more employees nationally.
- B. An EPSLA-exempt employer of an employee who is a health care provider or an emergency responder (as each term is defined in 29 C.F.R. § 826.30(c), as it may be amended) may exclude those employees from the requirements of this article.

**5.160.310 Employer obligation to provide supplemental paid sick leave.**

- A. An employer covered by this article shall provide to each employee the SPSL described in this article.
- B. SPSL is in addition to any other paid sick leave, paid time off, or vacation time that an employer currently provides to an employee by statute, policy, or collective bargaining agreement.
- C. Nothing in this article limits an employer from providing other or additional paid time off to an employee.

**5.160.320 Supplemental paid sick leave hours.**

- A. Full-time employees. A full-time employee is entitled to 80 hours of SPSL under this chapter.
- B. Part-time employees. A part-time employee is entitled to an amount of SPSL hours equal to the number of hours worked on average over a two-week period. In calculating this average, the employer shall use the number of hours worked by the employee for each week the employee worked during the six months immediately preceding the effective date of this chapter, multiplied by two.
- C. Employer offsets.
  - 1. If an employer has granted additional paid sick leave (beyond any paid sick leave, paid time off, or vacation time afforded an employee by statute, policy, or collective bargaining agreement) since March 19, 2020 specifically for use for COVID-19-related matters described in section 5.160.330.B, the employer may use those leave hours as a credit against the number of SPSL hours required by this section.
  - 2. If an employee is entitled to leave hours pursuant to the Governor's Executive Order N-51-20, the employer may use those leave hours as a credit against the number of SPSL hours required by this section.

**5.160.330 Scope of benefit.**

- A. The SPSL described in this article is subject to the requirements of this section.
- B. SPSL use. An employee who is unable to work or telework may use SPSL due to the following:
  - 1. The employee is subject to quarantine or isolation by federal, state, or local order due to COVID-19, or is caring for a family member who is quarantined or isolated due to COVID-19.
  - 2. The employee is advised by a health care provider to self-quarantine due to COVID-19 or is caring for a family member who is so advised by a health-care provider.
  - 3. The employee chooses to take off work because the employee is over the age of 65 years or is considered vulnerable due to a compromised immune system.
  - 4. The employee is off work because the employer it works for or specific work location temporarily ceases operation due to a public health order or other public official's recommendation.

5. The employee is experiencing symptoms of COVID-19 and is seeking a medical diagnosis.
  6. The employee is caring for a minor child because a school or daycare is closed due to COVID-19.
- C. Rate of SPSL pay; maximum monetary benefit.
1. Except as provided in subsections 2 and 3, below, an employer shall pay an employee for properly-used SPSL at the employee's regular rate of pay.
  2. Notwithstanding subsection 1, above, the maximum amount an employer is obligated to pay for SPSL is (a) \$511 per day, and (b) an aggregate of \$5,110 for the entire benefit.
  3. Notwithstanding subsections 1 and 2, above, for an employee who uses SPSL to care for a family member, the employer may pay two-thirds of the employee's regular rate of pay, with a maximum employer obligation of \$200 per day and an aggregate of \$2,000 for the entire benefit.
- D. Additional employer restrictions.
1. An employer may not require an employee to use other accrued paid sick leave, paid time off, or vacation time before using SPSL.
  2. An employer may not require an employee to find a replacement as a condition of using SPSL.
  3. An employer may not issue any discipline or attendance points based on a no-fault attendance policy for an employee's use of SPSL.
- E. Additional employee restrictions.
1. If requested by the employer, the employee shall provide the employer the basis for requesting SPSL; provided, however, that a doctor's note or other documentation is not required.
  2. An employer may require the employee to follow reasonable notice procedures before providing SPSL, but only when the employee's need for the SPSL is foreseeable.
- F. Unused SPSL. An employee is not entitled, under any circumstances, to be paid for unused SPSL. Unused SPSL expires when this chapter sunsets.

**SECTION 2. Severability.**

If any portion, section, subsection, paragraph, subparagraph, sentence, clause, or application of this ordinance is held invalid or inapplicable by a final judgment of a court of competent

jurisdiction, such decision shall not affect the validity or applicability of any other part of this ordinance. Consistent with the foregoing, the provisions and applications of this ordinance shall be deemed severable, and each portion, section, subsection, paragraph, subparagraph, sentence, clause, or application of this ordinance would have been enacted irrespective of the fact that one or more other parts or applications is found to be invalid or inapplicable.

**SECTION 3. Emergency Declaration.**

The City Council declares this ordinance to be an emergency measure, to take effect immediately upon its adoption pursuant to Sacramento City Charter section 32(g)(2). The facts constituting the emergency are set forth in Section 1, above.

Adopted by the City of Sacramento City Council on June 30, 2020, by the following vote:

Ayes: Members Ashby, Guerra, Hansen, Jennings, Schenirer, Warren and Mayor Steinberg

Noes: Members Harris, Carr

Abstain: None

Absent: None

Attest:   
**Mindy Cuppy**  
Mindy Cuppy, City Clerk

*The presence of an electronic signature certifies that the foregoing is a true and correct copy as approved by the Sacramento City Council.*

Passed for Publication: Not applicable  
Published: To be published in its entirety  
Effective: June 30, 2020

Ordinance No. 2020-0027 An Ordinance Amending the Temporary Moratorium on Evicting Commercial Tenants and Declaring the Ordinance to be an Emergency Measure to Take Effect Immediately Upon Adoption

**ORDINANCE NO. 2020-0027**

Adopted by the Sacramento City Council

June 30, 2020

**An Ordinance Amending the Temporary Moratorium on Evicting Commercial Tenants and Declaring the Ordinance to be an Emergency Measure to Take Effect Immediately Upon Adoption**

BE IT ENACTED BY THE COUNCIL OF THE CITY OF SACRAMENTO:

**SECTION 1. Findings.**

The City Council finds and declares as follows:

A. On March 4, 2020, the Governor declared a State of Emergency in California due to the threat of Coronavirus Disease 2019 ("COVID-19"). On March 5, 2020, the Sacramento County Public Health Officer declared a public health emergency in Sacramento County due to COVID-19, and on March 19, 2020 issued an order of the County Health Officer to Stay At Home or Place of Residence, which imposed strong restrictions on the activities of persons and the operation of businesses throughout the county.

B. On March 16, 2020, the Governor issued Executive Order N-28-20. The order suspended any state law that would preempt or otherwise restrict the city's exercise of its police power to impose substantive limitations on evictions based on nonpayment of rent resulting from the impacts of COVID-19.

C. On March 24, 2020, the city council adopted Sacramento City Ordinance No. 2020-0017, establishing a moratorium on commercial evictions due to nonpayment of rent during the COVID-19 emergency.

D. On May 8, 2020, the Governor announced that the State of California was entering the beginning of State 2 of the COVID-19 recovery process. This allowed expanded retail businesses with curbside pickup and delivery only, and associated manufacturing and supply-chain businesses to reopen and begin conducting business consistent with social-distancing requirements. The Governor also announced a variance process to allow local jurisdictions to accelerate through the phases of Stage 2, which approval Sacramento County received from the California Department of Public Health on May 20, 2020.

E. On May 29, 2020, the Governor issued Executive Order N-66-20, which extended the protections set forth in Executive Order N-28-20 an additional 60 days.

F. On June 12, 2020, the Sacramento County Public Health Officer issued a

new order to relax restrictions on low-risk businesses consistent with the direction from the State of California Public Health Officer to proceed into later phases of Stage 2 and into Stage 3. This new order allows dine-in restaurants, bars and wineries, retail stores, personal care services, entertainment, gyms, and other retail services to re-open. As a result, retail tenants will be able to resume operations, but will still be subject to social-distancing requirements that may limit patronage and revenues.

G. City Ordinance 2020-0017 provided commercial tenants with a short-term protection from eviction due to the inability to pay rent and helped avoid further business closures and job losses. Even with the re-opening of retail businesses as allowed by the County Public Health Officer, tenants need time to recoup their losses and generate income in order to pay rent.

**SECTION 2. Moratorium on commercial tenant evictions due to non-payment of rent.**

A. Sacramento City Ordinance No. 2020-0015 (as amended by Ordinance No. 2020-0017) is amended as follows:

1. Subsection 2.B is amended to read as follows:

B. This ordinance applies to all residential tenants and to commercial tenants that are retail businesses located on the first floor of buildings.

2. Subsection D.3 is added to read as follows:

3. As of July 1, 2020, the term "commercial tenant" means a retail business that is an adult entertainment business, alcoholic beverage sales establishment, amusement center, athletic club, auto rental, auto repair, auto sales, bar, cannabis dispensary, cardroom, check cashing center, child care center, cinema, commercial service, community market, drive-through restaurant, equipment rental, equipment sales, firearms business, fitness studio, gas station, laundromat, mobile home sales, nightclub, plant nursery, retail store, superstore, theater, tobacco retailing, and wholesale store.

3. Section 4 is amended to read as follows:

Residential tenants who were afforded eviction protection under Section 2.C of this ordinance shall have up to 120 days after the expiration of the Governor's Executive Order N-28-20, including any extensions, to pay their landlord all unpaid rent without any related late fees. During that 120-day period, the protections against eviction found in Section 2.C of this ordinance apply for residential tenants.

Commercial tenants that are not retail businesses identified in Section



2.D.3 who were afforded eviction protection under Section 2.C of this ordinance shall have 120 days after June 30, 2020 to pay their landlord all unpaid rent without any related late fees. During that 120-day period, the protections against eviction found in Section 2.C of this ordinance apply for commercial tenants.

Retail businesses identified in Section 2.D.3 who were who were afforded eviction protection under Section 2.C of this ordinance shall have up to 120 days after the expiration of the Governor's Executive Order N-28-20, including any extensions, to pay their landlord all unpaid rent without any related late fees. During that 120-day period, the protections against eviction found in Section 2.C of this ordinance apply for retail tenants.

- B. Except as amended by subsection A above, all provisions of Ordinance No. 2020-0015 (as amended by Ordinance No. 2020-0017) remain unchanged and in full effect.

**SECTION 3. Effective Date.**

This ordinance takes effect immediately upon adoption.

**SECTION 4. Emergency Declaration.**

The city council declares this ordinance to be an emergency measure, to take effect immediately upon adoption pursuant to Sacramento City Charter section 32(g)(2). The facts constituting the emergency are as follows:

The state and local public health orders to contain the spread of COVID-19 prohibited or severely restricted operations of retail tenants during Stage 1 and Stage 2, resulting in temporary business closures and limited patronage, thereby significantly reducing revenues needed to pay rent. To protect the public health, safety, and welfare, the city must act to prevent eviction of retail tenants who are unable to pay rent due to revenue losses caused by the effects of COVID-19. An emergency measure is necessary to protect retail tenants from eviction for a temporary period to allow such tenants time to generate revenue in order to afford to pay rent.



Adopted by the City of Sacramento City Council on June 30, 2020, by the following vote:

Ayes: Members Ashby, Carr, Guerra, Hansen, Harris, Jennings, Schenirer, Warren and Mayor Steinberg

Noes: None

Abstain: None

Absent: None

Attest: **Mindy Cuppy** Digitally signed by Mindy Cuppy  
Date: 2020.07.06 12:57:23  
-07'00'  
Mindy Cuppy, City Clerk

*The presence of an electronic signature certifies that the foregoing is a true and correct copy as approved by the Sacramento City Council.*

Passed for Publication: Not applicable  
Published: To be published in its entirety  
Effective: June 30, 2020

Motion No. 2020-0181 CARES Act Relief Fund Framework for Creative Economy Recovery Program (COVID-19)

**CARES Act Relief Fund Framework for Creative Economy Recovery Program (COVID-19)**

File ID: 2020-00774

**Location:** Citywide

**Action:** Moved/Seconded: Member Hansen / Member Guerra.

**Yes:** Members Angelique Ashby, Eric Guerra, Steve Hansen, Jeff Harris, Rick Jennings, Jay Schenirer, Allen Warren, and Mayor Darrell Steinberg.

**Absent:** Member Larry Carr.

**Action:** 1) Reviewed, discussed, and took action regarding the Coronavirus Aid, Relief and Economic Security (CARES) Act Creative Economy Recovery Program; and 2) passed **Motion No. 2020-0181 as amended:** a) authorizing the City Manager, City Attorney, City Auditor, City Treasurer, and City Clerk to take all actions necessary to implement the Creative Economy Recovery Program; and b) authorizing the City Manager to modify the terms of the Creative Economy Recovery Program as long as the modifications do not increase the total program funding amount of \$7.5 million dollars.

**Contact:** Raymond Gargano, Arts Program Coordinator, (916) 808-3986, Mannylyn Timoteo, Administrative Analyst, (916) 808-3982; Jody Ulich, Director, (916) 808-5105, Convention and Cultural Services Department

Source: Draft Minutes for the June 30, 2020 City Council Meeting.

Resolution No. 2020-0235 CARES Act Framework and Funding Priorities; Establish Workforce Development Recovery Program

**RESOLUTION NO. 2020-0235**

Adopted by the Sacramento City Council

July 28, 2020

**CARES Act Framework and Funding Priorities; Establish Workforce Development Recovery Program**

**BACKGROUND**

- A. On March 4, 2020, Governor Newsom proclaimed a State of Emergency as a result of the threat of the coronavirus disease (COVID-19) in the State of California.
- B. On March 5, 2020, the County of Sacramento proclaimed a public health emergency as a result of the threat of COVID-19 (pandemic) in the county.
- C. On March 13, 2020, the City Council adopted a resolution declaring a local emergency relating to the pandemic.
- D. On April 21, 2020, the City received \$89.6 million from the Coronavirus Aid, Relief and Economic Security (CARES) Act and on April 17, 2020, received \$0.3 million from the CARES Act specific to delivery of emergency medical services (EMS).
- E. On May 12, 2020, the City Council held a workshop to discuss a Coronavirus Relief Fund (CRF) framework and funding priorities for expenditure of the \$89.6 million. During the workshop Council and stakeholders expressed overall interest in funding programs and projects that, among other things, provide small business assistance, get people back to work, offer opportunities for youth enrichment, address homelessness and housing issues, and support the arts and tourism industries that were directly impacted by this pandemic.
- F. On May 26, 2020, City Council committed \$28 million in CRF to support immediate local economic relief services and programs for residents and adopted a general framework proposed by the Mayor for funding priorities.
- G. On May 26, 2020, City Council also directed the City Manager to continue to identify and prepare CRF funding recommendations.
- H. COVID -19 has had significant impacts on businesses and jobs. These impacts have resulted in staggering layoff numbers and displaced jobs. The Workforce Development Recovery Program will directly support workforce organizations and institutions in providing employment training and job placement services for Sacramento jobseekers that have been dislocated and unemployed due to the COVID19 crisis.

**BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL  
RESOLVES AS FOLLOWS:**

- Section 1: The Workforce Development Recovery Program attached as Exhibit A to this resolution is hereby approved.
- Section 2: The City Manager or his designee is authorized to establish a \$10 million budget for the Workforce Development Recovery Program from the CARES Act Program (G02610100) in the Federal CARES Act Fund (Fund 2704).
- Section 3: The City Manager or the City Manager's designee is directed to develop funding recommendations for appropriation of the workforce development funding and return to Council for approval as required.

**Table of Contents:**

Exhibit A – Workforce Development Recovery Program

Adopted by the City of Sacramento City Council on July 28, 2020, by the following vote:

Ayes: Members Ashby, Carr, Guerra, Hansen, Harris, Jennings, Schenirer, Warren and Mayor Steinberg

Noes: None

Abstain: None

Absent: None

Attest: Mindy Cuppy Digitally signed by Mindy Cuppy  
Date: 2020.09.15 15:03:10 -07'00'  
Mindy Cuppy, City Clerk

*The presence of an electronic signature certifies that the foregoing is a true and correct copy as approved by the Sacramento City Council.*

City of  
**SACRAMENTO**  
Innovation & Economic Development

Resilience – Repurpose – Recovery

City of Sacramento - CARES Relief Fund (CRF):  
**Workforce Development Recovery Program**



FOR DISCUSSION PURPOSES ONLY

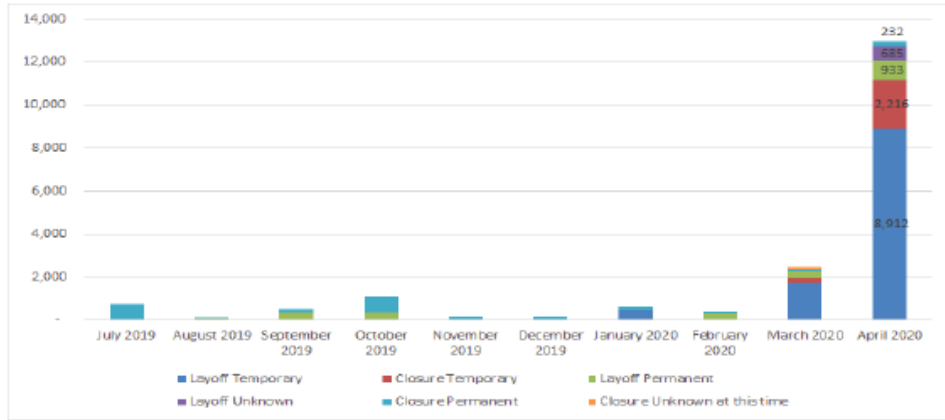
The COVID-19 pandemic has caused staggering business closures and layoffs across many industries and sectors throughout the Sacramento region. Based on recent June Unemployment & Labor Force data provided by EDD, there are roughly 180,000 unemployed workers in the six-county region that encompasses the Sacramento area. Approximately 96,000 of that 180,000 are County of Sacramento residents. And roughly 33,000 (or 14%) of the 96,000 are City of Sacramento residents that are currently unemployed as of the latest, June data provided by EDD.

An extensive analysis, provided by the North/Far North Center of Excellence, NFN COE Biweekly Labor Market News Bulletins explains several factors impacting the Sacramento region's labor market.

*Temporary and Permanent Layoffs*

Layoffs reported through WARN notices increased from 2,200 in March to 13,000 in April in the Sacramento region. The vast majority of layoffs in April, a total of 11,000, are categorized as temporary, and about 1,500 workers were affected by permanent layoffs and closures.

*Exhibit 1. Temporary and permanent layoffs, North/Far North region, WARN notices, NFN layoffs rise dramatically:*

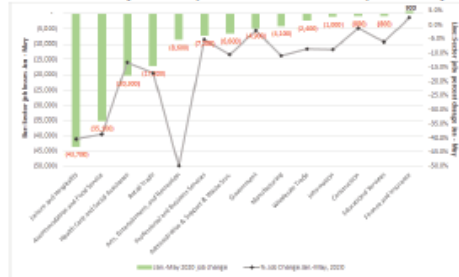


**Industry Unemployment**

The Sacramento region was especially hard because of the prevalence of hospitality and tourism jobs in the metro region. The metro region lost 150,000 jobs, and its unemployment rate climbed nearly 10 points to 14.2%. Many counties in the Far North have similar or higher unemployment rates but did not experience rate increases as dramatic as Sacramento’s urban metro area; these counties had higher rates of unemployment before the crisis.

In the Sacramento metro region, the leisure and hospitality sector and the accommodation and food services sector lost more than half their jobs between January and April; together these sectors shed more than 100,000 jobs. The arts, entertainment, and recreation sector also lost about half of its jobs, about 8,400 jobs. The retail, health care and social assistance, and education and health services sectors each contracted by 15% to 20%. Substantial job losses have occurred in the educational services, manufacturing, and government sectors, but these sectors have shown some resilience thus far.

**Exhibit 2. Job losses by sector, Sacramento MSA, January - May 2020**



These staggering layoff numbers present dire workforce needs. In effort to address these needs, staff is requesting an allocation of \$10 million in CARES Relief Funds to support a Workforce Development Recovery Program. The proposed program is the result of extensive feedback from various workforce stakeholders and subject matter experts, including neighborhood/community-based workforce development providers; members of the Mayor's Workforce Collective (MWC); and members of the City's Investment Committee: Workforce Working Group.

The Workforce Development Recovery Program will directly support workforce organizations and institutions in providing employment training and job placement services for Sacramento jobseekers that are dislocated and unemployed due to the COVID19 crisis.

**Funding would expand much-needed access to employment resources, such as:**

- Upskilling and reskilling training opportunities in high-demand industries and occupations
- Direct job placement or internship opportunities
- Assistance with addressing employment barriers that include lack of transportation, childcare, educational attainment, need for job coaching or case management services, and other supportive services to aide jobseekers in securing employment

**Establishing a Workforce Development Recovery Program will assist the City of Sacramento in achieving the following results:**

- Immediate employment services and resources for our dislocated, unemployed residents of Sacramento
- Increased number of trained and skilled workers; creating competitive candidates for local employers to access
- Improved job placement rates: elevated number of employed residents generating income that produces economic sustainability for themselves and their families

**Workforce Priorities:** Given the significant job loss our region has experienced, prioritizing specific workforce services and activities is vital to the economic recovery of our unemployed, dislocated populations throughout Sacramento. Outlined below are core priorities of the Workforce Development Recovery Program will incorporate.

1. **Targets dislocated, unemployed workers that were directly laid off due to the COVID19 crisis; Prioritize low to moderate income populations in disadvantaged neighborhoods and communities**
2. **Focused Employment Services, including:**
  - **Workforce Training:** in high-demand occupations and industries for the Sacramento region
  - **Connectivity to Sacramento's Broader Workforce Ecosystem:** creating a more cohesive and aligned workforce landscape for Sacramento residents during this pandemic, is critical. To enhance and expand employment resources to our most in-need jobseekers, workforce training programs should coordinate and/or collaborate with local job centers, educational and training institutions that also provide workforce services.



- **Supportive Services:** provide either directly or through referrals, supportive services that address more in-depth life circumstances affecting our dislocated jobseekers employment status, such as lack of childcare, or transportation, need for job coaching, financial literacy and/or management, educational attainment, case management, mental health and/or medical health services, etc.

### 3. Employer Engagement & Job Placement Capacity

- Working with employers to understand their labor force needs
- Cultivating job opportunities with employers through internship and/or direct-hire placements

**Workforce Program Criteria and Eligibility:** All programs must meet the eligibility requirements of the Coronavirus Relief Fund (CRF) including the requirement that all funds must be expended, and all services be provided, by December 30, 2020. Nonprofit, educational, governmental and workforce organizations that have the capacity to provide job training, employment supportive services and/or job placement services will be eligible to receive funding. Additionally, programs must achieve the following objectives:

#### OBJECTIVE #1 – SERVES JOBSEEKERS MOST IMPACTED BY THE COVID19 CRISIS

Program focuses on jobseekers that were directly displaced/laid-off due to the COVID19 crisis, including jobseekers that were unable to find employment because of the COVID19 crisis; Emphasis on low to moderate income jobseekers that are unemployed, displaced or laid-off, residing in disadvantaged neighborhoods and communities within Sacramento.

#### OBJECTIVE #2 – TARGETED EMPLOYMENT SERVICES: HOLISTIC, METRICS-BASED, AND DATA-DRIVEN

- Capacity & Ability to Complete Service Delivery by Deadline: December 30, 2020
- Connectivity to the Larger Workforce Ecosystem in Sacramento
- Linkage to Support Services
- Workforce Training in High-Demand Occupations & Industries for Our City and Region
- Employer Engagement + Job Placement Capacity

#### OBJECTIVE #3 – COMMUNITY IMPACT

Engagement of the broader community + neighborhood(s) being served

Resolution No. 2020-0265 CARES Act Relief Fund for Creative Economy Recovery Program: Accept Additional Grant Funding

**RESOLUTION NO. 2020-0265**

Adopted by the Sacramento City Council

August 18, 2020

**CARES Act Relief Fund for Creative Economy Recovery Program: Accept Additional Grant Funding**

**BACKGROUND**

- A. On May 26, 2020, City Council committed \$28 million in CRF to support immediate local economic relief services and programs for residents and businesses. Included in the \$28 million was an allocation of \$5 million for the Creative Economy Recovery Program.
- B. On June 30, 2020, City Council approved an additional \$2.5 million making the total CRF fund allocated to the Creative Economy Recovery Program \$7.5 million.
- C. The Creative Economy Recovery Program will provide financial and technical assistance directly to support the arts, tourism, and creative economy that have been devastated by the current pandemic.
- D. To be consistent with City policy, a resolution is required for all budgetary adjustments.

**BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:**

- Section 1. Increase the budget in the Creative Economy Recovery Program by \$2.5 million from the CARES Act program (G02610100) in Federal CARES Act Fund (Fund 2704) making the total funding allocated to the Creative Economy Recovery Program \$7.5 million.

Adopted by the City of Sacramento City Council on August 18, 2020, by the following vote:

Ayes: Members Ashby, Carr, Guerra, Hansen, Harris, Schenirer, Warren and Mayor Steinberg

Noes: None

Abstain: None

Absent: Member Jennings

Attest: Mindy Cuppy Digitally signed by Mindy Cuppy  
Date: 2020.08.21 13:15:06 -07'00'  
Mindy Cuppy, City Clerk

*The presence of an electronic signature certifies that the foregoing is a true and correct copy as approved by the Sacramento City Council.*

Resolution No. 2020-0266 CARES Act Framework and Funding Priorities; Establish Sac  
Childcare Learning and Student Support Program

**RESOLUTION NO. 2020-0266**

Adopted by the Sacramento City Council

August 18, 2020

**CARES Act Framework and Funding Priorities; Establish Sac  
Childcare Learning and Student Support Program**

**BACKGROUND**

- A. On March 4, 2020, Governor Newsom proclaimed a State of Emergency as a result of the threat of the coronavirus disease (COVID-19) in the State of California.
- B. On March 5, 2020, the County of Sacramento proclaimed a public health emergency as a result of the threat of COVID-19 in the county.
- C. On March 13, 2020, the City Council adopted a resolution declaring a local emergency relating to the pandemic.
- D. On April 21, 2020, the City received \$89.6 million from the Coronavirus Aid, Relief and Economic Security (CARES) Act.
- E. On May 12, 2020, the City Council held a workshop to discuss a Coronavirus Relief Fund (CRF) framework and funding priorities for expenditure of the \$89.6 million. During the workshop Council and stakeholders expressed overall interest in funding programs and projects that, among other things, provide small business assistance, get people back to work, offer opportunities for youth enrichment, address homelessness and housing issues, and support the arts and tourism industries that were directly impacted by this pandemic.
- F. On May 26, 2020, City Council committed \$28 million in CRF to support immediate local economic relief services and programs for residents and adopted a general framework proposed by the Mayor for funding priorities.
- G. On May 26, 2020, City Council also directed the City Manager to continue to identify and prepare CRF funding recommendations.
- H. Education experts are stating COVID-19 related extended departure from in-classroom learning is having an enormous negative impact, particularly for vulnerable students. Fall learning opportunities and interventions that mitigate COVID-19 related learning loss and address students' social emotional learning are an immediate and urgent need. If left unaddressed, these impacts will increase academic achievement gaps, social isolation, and overall educational inequity citywide.

- I. Leveraging and enhancing childcare/extended learning model, the Sac Childcare Learning and Student Support (CLASS) program, through the Youth, Parks, & Community Enrichment Department (YPCE), would offer a free, safe, and structured day similar to a K-6 school day to fill in the gaps left by lack of in-person instruction, and supporting children who need the routines of school.

**BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:**

Section 1: The Sac Childcare Learning and Student Support Program is approved.

Section 2: The City Manager or the City Manager's designee is authorized to establish a \$1,460,000 budget for the Sac Childcare Learning and Student Support Program in the CARES Act Program (G02610100) with a transfer of \$1,460,000 from the Youth Enrichment Program in the Federal CARES Act Fund (Fund 2704).

Adopted by the City of Sacramento City Council on August 18, 2020, by the following vote:

Ayes: Members Ashby, Carr, Guerra, Hansen, Harris, Schenirer, Warren and Mayor Steinberg

Noes: None

Abstain: None

Absent: Member Jennings

Attest:  Digitally signed by Mindy Cuppy  
Date: 2020.08.21 13:15:27  
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Mindy Cuppy, City Clerk

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Resolution No. 2020-0267 Establish Digital Equity Response Program; Execute a CARES Act Grant Agreement

**RESOLUTION NO. 2020-0267**

Adopted by the Sacramento City Council

August 18, 2020

**Establish Digital Equity Response Program; Execute a CARES Act Grant Agreement**

**BACKGROUND**

- A. On March 4, 2020, Governor Newsom proclaimed a State of Emergency as a result of the threat of the coronavirus disease (COVID-19) in the State of California.
- B. On March 5, 2020, the County of Sacramento proclaimed a public health emergency as a result of the threat of COVID-19 in the county.
- C. On March 13, 2020, the City Council adopted a resolution declaring a local emergency relating to the pandemic.
- D. On April 21, 2020, the City received \$89.6 million from the Coronavirus Aid, Relief and Economic Security (CARES) Act.
- E. On May 12, 2020, the City Council held a workshop to discuss a Coronavirus Relief Fund (CRF) framework and funding priorities for expenditure of the \$89.6 million. During the workshop, Council and stakeholders expressed overall interest in funding programs and projects that, among other things, provide small business assistance, get people back to work, offer opportunities for youth enrichment, address homelessness and housing issues, and support the arts and tourism industries that were directly impacted by this pandemic.
- F. On May 26, 2020, City Council committed \$28 million in CRF to support immediate local economic relief services and programs for residents and adopted a general framework proposed by the Mayor for funding priorities.
- G. On May 26, 2020, City Council also directed the City Manager to continue to identify and prepare CRF funding recommendations.
- H. Many households and individuals in Sacramento face unprecedented challenges due to the isolation and economic conditions arising from efforts to reduce the number and severity of COVID-19 infections. Some individuals and households have been isolated from resources, services, and social emotional support by the public health orders due to lack of access to digital resources. The Sacramento Digital Equity Response program



will specifically target individuals who lack adequate access and resources due to COVID-19, have needs unmet by existing resources, and face economic barriers to digital resources and knowledge.

- I. On July 29, 2020, staff issued a Notice of Funding Availability (NOFA) and Request for Applications inviting organizations to submit proposals to implement the City's Digital Equity Response Program. Six organizations submitted proposals to the NOFA. Staff evaluated the proposals and determined that United Way California Capital Region's proposal best met the City's requirements for implementing this program.

**BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:**

- Section 1: The Digital Equity Response Program is approved.
- Section 2: The City Manager or the City Manager's designee is authorized to transfer \$750,000 to the Digital Equity Response Program (G02610100) from the Digital Divide Program in the Federal CARES Act Fund (Fund 2704).
- Section 3: The City Manager or City Manager's designee is authorized to negotiate, with the assistance of counsel, and execute a CARES Act grant agreement with United Way California Capital Region in the amount not to exceed \$750,000 for the implementation of the City's Digital Equity Response Program, consistent with the program description provided.

Adopted by the City of Sacramento City Council on August 18, 2020, by the following vote:

Ayes: Members Ashby, Carr, Guerra, Hansen, Harris, Schenirer, Warren and Mayor Steinberg

Noes: None

Abstain: None

Absent: Member Jennings

Attest: Mindy Cuppy Digitally signed by Mindy Cuppy  
Date: 2020.08.21 13:15:48  
-07'00'  
Mindy Cuppy, City Clerk

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Resolution No. 2020-0268 City Council COVID-19 Response: Amendment to the Sacramento COVID-19 Homelessness Response Plan and CARES Act Framework and Funding Priorities; Homeless and Rapid Re-Housing Recovery Program

**RESOLUTION NO. 2020-0268**

Adopted by the Sacramento City Council

August 18, 2020

**City Council COVID-19 Response: Amendment to the Sacramento COVID-19 Homelessness Response Plan and CARES Act Framework and Funding Priorities; Homeless and Rapid Re-Housing Recovery Program**

**BACKGROUND**

- A. On March 4, 2020, Governor Newsom proclaimed a State of Emergency as a result of the threat of the coronavirus disease (COVID-19) in the State of California.
- B. On March 5, 2020, the County of Sacramento proclaimed a public health emergency as a result of the threat of COVID-19 (pandemic) in the county, and on May 26, 2020, the County of Sacramento amended that proclamation.
- C. On March 13, 2020, the City Council adopted a resolution declaring a local emergency relating to the pandemic.
- D. On April 7, 2020, the City Council adopted the Sacramento COVID-19 Homelessness Response Plan that allocated funding and support to address the need to provide medical, shelter, meals, transportation, outreach and other critical services to the County's most vulnerable population experiencing homeless who are most at risk of the complications of COVID-19 and to reduce the spread of COVID-19 amongst both sheltered and unsheltered populations.
- E. On April 21, 2020, the City received \$89.6 million from the Coronavirus Aid, Relief and Economic Security (CARES) Act.
- F. On May 12, 2020, the City Council held a workshop to discuss a Coronavirus Relief Fund (CRF) framework and funding priorities for expenditure of the \$89.6 million. During the workshop Council expressed overall interest in funding programs and projects that, among other things, provide small business assistance, get people back to work, offer opportunities for youth enrichment, address homelessness and housing issues, and support the arts and tourism industries that were directly impacted by this pandemic.

- G. On May 26, 2020, the City Council adopted a resolution authorizing the City Manager to establish recommendations for appropriation of the CRF consistent with the Mayor's CARES Act Framework and Funding Priorities letter from May 12, 2020; one of those priorities is the Homeless and Rapid Re-Housing projects.
- H. On July 8, 2020, the Sacramento Continuum of Care Board heard the proposed amendments to the COVID-19 Homelessness Response Plan.
- I. On July 11, 2020, the Sacramento County Board of Supervisors approved the amendments to the COVID-19 Homelessness Response Plan.
- J. On July 14, 2020, Dr. Peter Beilenson and Dr. Olivia Kasirye with the Sacramento County Department of Health Care Services (DHS) submitted a memo requesting that, given the recent rise in new cases, the sheltering and re-housing activities of the COVID-19 Homelessness Response Team be prioritized and extended.
- K. As of August 14, 2020, 522 motel rooms and 59 trailers have been utilized for quarantine and isolation centers and have served 1,028 persons under the Sacramento COVID-19 Homelessness Response Plan.

**BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:**

- Section 1. The Amended Homelessness COVID-19 Response Team Plan is approved and the immediate implementation of the plan is authorized to provide immediate and critical interventions and services needed in response to the COVID-19 health crisis.
- Section 2. The Homelessness & Rapid Re-housing Recovery Program and Funding Plan included as Exhibit A to this resolution are approved.
- Section 3. The City Manager or his designee is authorized to transfer \$7,616,166 from the CARES Act Program (G02610100) in the Federal CARES Act Fund (Fund 2704) to establish the COVID-19 Homeless Response Program (G02001700), including revenue and expenditure budgets.
- Section 4. The City Manager or his designee is authorized to increase the revenue and expenditure budgets for the Homeless Housing Program (I02000200) by transferring \$4,533,834 from the CARES Act Program (G02610100) in the Federal CARES Act Fund (Fund 2704).
- Section 5. The City suspends competitive bidding in the best interests in the City of Sacramento for the Homelessness Response Plan and rehousing activities.

- Section 6. The City Manager, or the City Manager's designee, is authorized to amend or enter into new contractual agreements with homeless service providers and agencies who can provide critical services outlined in the Amended Homelessness COVID-19 Response Team Plan.
- Section 7. The City Manager, or the City Manager's designee, is authorized to amend or enter into agreements with Sacramento County to transfer funding and implementation responsibility for the provision of critical services outlined in the Amended Homelessness COVID-19 Response Team Plan.
- Section 8. SHRA is directed to take all actions necessary to allocate \$3.4 million in Emergency Solutions Grant (ESG) funding from the Federal CARES Act to fund re-housing activities noted in the Amended Sacramento COVID-19 Homelessness Response Plan and to transfer \$2,595,577 in Emergency Solutions Grant (ESG) funding from the Federal CARES Act to the City to fund the Downtown Streets Team and North 5<sup>th</sup> Street Shelter projects
- Section 9. The City Manager or the City Manager's designee is authorized to carry out the necessary procurement processes for the approved activities and execute the necessary agreements to implement the programs identified in the Homelessness and Rapid Re-Housing Recovery Program and funding plan included as Exhibit A.
- Section 10. The City Manager or the City Manager's designee is authorized to execute a supplemental agreement with Goodwill Industries of Sacramento Valley & Northern Nevada, Inc. to extend services through September 30, 2020 and increase the not-to-exceed amount by \$305,963, with an option to extend services for another term between October 1, 2020 through December 31, 2020 for an additional not-to-exceed amount of \$305,963, making the new total not-to-exceed amount \$850,801.

**Table of Contents:**

Exhibit A - Homelessness and Rapid Re-Housing Recovery Program

Adopted by the City of Sacramento City Council on August 18, 2020, by the following vote:

Ayes: Members Ashby, Carr, Guerra, Hansen, Harris, Jennings, Schenirer, Warren and Mayor Steinberg

Noes: None

Abstain: None

Absent: None

Attest: Mindy Cuppy Digitally signed by Mindy Cuppy  
Date: 2020.08.21 13:16:10  
-07'00'  
Mindy Cuppy, City Clerk

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Exhibit A: Homelessness and Rapid Re-Housing Recovery Program - All Sources and Uses

Program/Project	Lead Entity	Estimated Impact	CDBG	Funding Sources <sup>1</sup>				TOTAL
				CRF	ESG-II	HHAP-III <sup>2</sup>		
<b>TIER 1: EXISTING COMMITMENTS</b>								
City of Refuge & Saint John's Transitional Programs <sup>3</sup>	City	approx. 66 beds		\$1,000,000				\$1,000,000
Emergency Homeless Encampment Cleanup	City	Citywide PW contract		\$918,000				\$918,000
Housing for Essential Staff (Hotel Rooms)	City	Citywide staff resource		\$250,000				\$250,000
Mayor's Tiny Home Initiative	Unknown	up to 500 tiny homes		\$1,178,000		\$4,000,000		\$4,000,000
Meth Sobering Center	City	20 beds, 24/7		\$150,000				\$150,000
Rental Mediation	City	800-1,100 services		\$1,150,000				\$1,150,000
Response Plan Quarantine Motel Extension (Aug - Dec)	City/County	share of 434 rooms		\$1,150,000				\$1,150,000
Balance after Tier 1 commitments			\$2,869,932	\$11,000,000	\$10,205,871	\$3,400,000	\$7,400,000	\$27,475,803
<b>TIER 2: PRIORITY PROJECTS</b>								
City portion of motel & trailers under RoomKey (Apr-July)	City/County	allows "swap" of CDBG		\$2,783,834				\$2,783,834
Downtown Streets Team (current contract ends 2/2021)	City	1 year, 2 teams		\$950,000				\$950,000
Homeless Prevention Program	SHRA	up to 1,000 households		\$2,701,166	\$2,000,000			\$4,701,166
RHP Re-Housing for COVID Plan	City/County	200 HHS re-housed		\$600,000	\$3,400,000			\$4,000,000
Manufactured Units	City	31 units/62 beds		\$2,250,000				\$2,250,000
Motel Acquisition/Conversion/Operation	SHRA	201 units, 55 years	\$2,783,834	\$2,665,000	\$1,700,000	\$2,080,000		\$9,178,834
North 5th Street Navigation Center	City	104 beds, 18 months		\$2,245,577				\$2,245,577
ESG-II Administration	SHRA			\$510,294				\$510,294
CDBG-II Administration	SHRA	\$86,098						\$86,098
HHAP-III Administration	SHRA					\$370,000		\$370,000
Balance after Tier 1 and Tier 2 commitments			\$0	\$0	\$0	\$1,000,000		\$1,000,000
<b>TIER 3a: POTENTIAL NEW PROJECTS</b>								
Expanded Scattered Site Shelters	City	20 new beds		not eligible	eligible	eligible		\$646,000
Foreclosure Prevention Services	City	100 households		eligible <sup>4</sup>	not eligible	not eligible		\$150,000
Habitat for Humanity	City	70 individuals		eligible	not eligible	not eligible		\$500,000
Home Repair Program	City	25-35 households		eligible	not eligible	not eligible		\$500,000
Outreach Expansion in Commercial Corridors	City	1 year contract		not eligible	eligible	eligible		\$150,000
Scattered Transitional Housing Program (Reuse of Trailers)	City	60 households		eligible	eligible	eligible		\$250,000
Targeted Outreach Services in River District	City	clinical services		not eligible	eligible	eligible		\$1,000,000
Transitional Housing Program (Salvation Army)	City	30 beds, Sept - Dec		eligible	not eligible	not eligible		\$30,000
<b>TIER 3b: EXISTING PROJECTS WITH FUNDING GAPS/NEEDS</b>								
Existing Scattered Site Shelters (funding ends 9/2021)	City	40 beds (annual cost)		not eligible	eligible	eligible		\$910,000
Meadowview Navigation Center (funding ends 9/2022)	SHRA	100 beds (annual cost)		not eligible	eligible	not eligible		\$3,000,000
RoomKey motel/Trailer Extension through Spring, 2021	City/County	100 rooms to 4/2021		not eligible	eligible	eligible		\$700,000
WX Navigation Center (funding ends 2022)	SHRA	100 beds (annual cost)		not eligible	eligible	not eligible		\$3,000,000
Total Needed for Tier 3 Projects								\$10,836,000

<sup>1</sup> Additional sources may be available through local affordable housing funds, Project HomeKey, CRF Balance, etc.

<sup>2</sup> HHAP III is an estimate of total amount available. While some of the priority projects could theoretically be funded out of HHAP III (quarantine motels and RHP), the funding is needed sooner than HHAP III will be available. Note that some projects shown as HHAP III "eligible" in Tier 3 may not align, due to unknown timing for the HHAP III funding allocation

<sup>3</sup> Based on current contract amounts, the breakdown between providers is \$284,889 for City of Refuge and \$715,111 for Saint Johns

<sup>4</sup> CAO has opined that this is potentially eligible if a clear connection can be made to COVID



Resolution No. 2020-0281 CARES Act Framework and Funding Priorities; Essential Worker Childcare Program

**RESOLUTION NO. 2020-0281**

Adopted by the Sacramento City Council

August 25, 2020

**CARES Act Framework and Funding Priorities; Essential Worker Childcare Program**

**BACKGROUND**

- A. On March 4, 2020, Governor Newsom proclaimed a State of Emergency as a result of the threat of the coronavirus disease (COVID-19) in the State of California.
- B. On March 5, 2020, the County of Sacramento proclaimed a public health emergency as a result of the threat of COVID-19 (pandemic) in the county.
- C. On March 13, 2020, the City Council adopted a resolution declaring a local emergency relating to the pandemic.
- D. On April 21, 2020, the City received \$89.6 million from the Coronavirus Aid, Relief and Economic Security (CARES) Act and on April 17, 2020, received \$0.3 million from the CARES Act specific to delivery of emergency medical services (EMS).
- E. On May 12, 2020, the City Council held a workshop to discuss a Coronavirus Relief Fund (CRF) framework and funding priorities for expenditure of the \$89.6 million. During the workshop Council and stakeholders expressed overall interest in funding programs and projects that, among other things, provide small business assistance, get people back to work, offer opportunities for youth enrichment, address homelessness and housing issues, and support the arts and tourism industries that were directly impacted by this pandemic.
- F. On May 26, 2020, City Council committed \$28 million in CRF to support immediate local economic relief services and programs for residents and adopted a general framework proposed by the Mayor for funding priorities.
- G. On May 26, 2020, City Council also directed the City Manager to continue to identify and prepare CRF funding recommendations.
- H. The COVID-19 pandemic has highlighted the increased need in childcare services for essential workers such as, first responders, healthcare professionals, and essential City employees as essential workers are required to continue to report to work and their child(ren) are staying home due to school and childcare closures.

- I. To meet this critical need for essential worker childcare, the Youth, Parks, & Community Enrichment Department (YPCE) established the Essential Workers Childcare program.

**BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:**

Section 1: The Essential Worker Childcare Program is approved.

Section 2: The City Manager or his designee is authorized to establish a \$1,500,000 budget for the Essential Worker Childcare Program from the CARES Act Program (G02610100) in the Federal CARES Act Fund (Fund 2704).

Adopted by the City of Sacramento City Council on August 25, 2020, by the following vote:

Ayes: Members Ashby, Carr, Guerra, Hansen, Harris, Jennings, Schenirer, Warren and Mayor Steinberg

Noes: None

Abstain: None

Absent: None

Attest: Mindy Cuppy Digitally signed by Mindy Cuppy  
Date: 2020.09.08 13:07:29 -07'00'  
Mindy Cuppy, City Clerk

*The presence of an electronic signature certifies that the foregoing is a true and correct copy as approved by the Sacramento City Council.*



Resolution No. 2020-0288 Establishing Emergency Programs Related to Coronavirus disease 2019 (COVID-19)

**RESOLUTION NO. 2020-0288**

Adopted by the Sacramento City Council

August 25, 2020

**Establishing Emergency Programs Related to Coronavirus Disease 2019 (COVID-19)**

**BACKGROUND**

- A. On March 4, 2020, Governor Newsom proclaimed a State of Emergency as a result of the threat of the coronavirus disease (COVID-19) in the State of California.
- B. On March 5, 2020, the County of Sacramento proclaimed a public health emergency as a result of the threat of COVID-19 (pandemic) in the county.
- C. On March 13, 2020, the City Council adopted a resolution declaring a local emergency relating to the pandemic.
- D. On April 21, 2020, the City received \$89.6 million from the Coronavirus Aid, Relief and Economic Security (CARES) Act and on April 17, 2020, received \$0.3million from the CARES Act specific to delivery of emergency medical services (EMS).
- E. On May 12, 2020, the City Council held a workshop to discuss a Coronavirus Relief Fund framework and funding priorities for expenditure of the \$89.6 million. During the workshop Council and stakeholders expressed overall interest in funding programs and projects that, among other things, provide small business assistance, get people back to work, offer opportunities for youth enrichment, address homelessness and housing issues, and support the arts and tourism industries that were directly impacted by this pandemic.
- F. On May 26, 2020, the City Council approved various emergency programs related to the COVID-19. Among these emergency programs were Small Business Recovery and Assistance, Youth and Workforce Training Programs, City's Homeless and Rapid Re-Housing and Arts, The Creative Economy and Tourism.
- G. Staff has projected that the city will incur over \$9.6 million in COVID- 19 expenses on items such as Police and Fire labor costs, sanitizing and disinfecting city facilities, costs to implement telework for city employees, the business and community survey, administrative costs such as procurement overtime and City Attorney expenses, among other costs.

- H. City Council approved \$250,000 for Citywide Procurement of Emergency Supplies (102003000) as part of the \$28 million allocation of CRF on May 26. Authority is needed to fund the balance of citywide costs of \$9.37 million. Since COVID-19 is ongoing, city costs associated with responding to the health crisis are ongoing.

**BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:**

- Section 1. The City Manager or their designee is authorized to establish the Citywide Operational Response Program (G02610500).
- Section 2. The City Manager or his designee is authorized to establish a \$9,373,428 budget for the costs to the City in G02610500 from the CARES Act Program (G02610100) in the Federal CARES Act Fund (Fund 2704).
- Section 3. The City Manager or his designee is authorized to continue to implement the ongoing citywide COVID-19 response.

Adopted by the City of Sacramento City Council on August 25, 2020, by the following vote:

Ayes: Members Ashby, Guerra, Hansen, Harris, Jennings, Schenirer, and Mayor Steinberg

Noes: None

Abstain: None

Absent: Members Carr and Warren

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Date: 2020.09.21 14:23:35 -07'00'  
Mindy Cuppy, City Clerk

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Resolution No. 2020-0290 City Council COVID-19 Response: CARES Act Framework and Funding Priorities; Small Business Recovery Technical Services Contracts

**RESOLUTION NO. 2020-0290**

Adopted by the Sacramento City Council

September 1, 2020

**City Council COVID-19 Response: CARES Act Framework and Funding Priorities;  
Small Business Recovery Technical Services Contracts**

**BACKGROUND**

- A. On March 4, 2020, Governor Newsom proclaimed a State of Emergency as a result of the threat of the coronavirus disease (COVID-19) in the State of California.
- B. On March 5, 2020, the County of Sacramento proclaimed a public health emergency as a result of the threat of COVID-19 in the county.
- C. On March 13, 2020, the City Council adopted a resolution declaring a local emergency relating to the pandemic.
- D. On April 21, 2020, the City received \$89.6 million from the Coronavirus Aid, Relief and Economic Security (CARES) Act.
- E. On May 12, 2020, the City Council held a workshop to discuss a Coronavirus Relief Fund (CRF) framework and funding priorities for expenditure of the \$89.6 million. During the workshop, Council and stakeholders expressed overall interest in funding programs and projects that, among other things, provide small business assistance, get people back to work, offer opportunities for youth enrichment, address homelessness and housing issues, and support the arts and tourism industries that were directly impacted by this pandemic.
- F. On May 26, 2020, City Council committed \$28 million in CRF funding to support immediate local economic relief services and programs for residents and adopted a general framework proposed by the Mayor for funding priorities.
- G. On May 26, 2020, City Council also directed the City Manager to continue to identify and prepare CRF funding recommendations.
- H. On June 30, 2020, the City Council committed \$5 million in CRF funding for Small Business Recovery Program Technical Assistance to assist businesses that have been affected by the COVID-19 public health emergency.

- I. On July 16, 2020, a Request for Proposals was released for technical assistance providers to assist businesses that have suffered economic harm due to the COVID-19 public health emergency.
- J. On July 27, 2020, eleven proposals were received in response to the RFP.

**BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:**

- Section 1. The City Manager or the City Manager's designee is authorized to transfer \$2 million to the Small Business Technical Component Program (G02610100) from the allocation for the Economic Relief to Small Business Recovery Program (I0200pr3000) in the Federal CARES Act Fund (Fund 2704).
- Section 2. The City Manager or the City Manager's designee is authorized to execute professional services agreements for the Economic Relief to Small Business Recovery Technical Services Program with the following: a) Sacramento Metropolitan Chamber of Commerce for \$1,460,000; and b) Asian-Pacific Chamber of Commerce for \$3,700,000. The professional services agreements are attached as Exhibits A and B and are part of this Resolution.

**Table of Contents:**

- Exhibit A - Professional Services Agreement with Sacramento Metropolitan Chamber of Commerce
- Exhibit B - Professional Services Agreement with Asian-Pacific Chamber of Commerce

Adopted by the City of Sacramento City Council on September 1, 2020, by the following vote:

Ayes: Members Ashby, Carr, Guerra, Hansen, Harris, Jennings, Schenirer, Warren and Mayor Steinberg

Noes: None

Abstain: None

Absent: None

Attest: Mindy Cuppy Digitally signed by Mindy Cuppy  
Date: 2020.09.15 15:03:33  
-07'00'  
Mindy Cuppy, City Clerk

*The presence of an electronic signature certifies that the foregoing is a true and correct copy as approved by the Sacramento City Council.*

Resolution No. 2020-0291 CARES Act Framework and Funding Priorities; Continuation  
of Food Security Programming

**RESOLUTION NO. 2020-0291**

Adopted by the Sacramento City Council

September 1, 2020

**CARES Act Framework and Funding Priorities; Continuation of  
Food Security Programming**

**BACKGROUND**

- A. On March 4, 2020, Governor Newsom proclaimed a State of Emergency as a result of the threat of the coronavirus disease (COVID-19) in the State of California.
- B. On March 5, 2020, the County of Sacramento proclaimed a public health emergency as a result of the threat of COVID-19 (pandemic) in the county.
- C. On March 13, 2020, the City Council adopted a resolution declaring a local emergency relating to the pandemic.
- D. On April 21, 2020, the City received \$89.6 million from the Coronavirus Aid, Relief and Economic Security (CARES) Act and on April 17, 2020, received \$0.3 million from the CARES Act specific to delivery of emergency medical services (EMS).
- E. On May 12, 2020, the City Council held a workshop to discuss a Coronavirus Relief Fund (CRF) framework and funding priorities for expenditure of the \$89.6 million. During the workshop Council and stakeholders expressed overall interest in funding programs and projects that, among other things, provide small business assistance, get people back to work, offer opportunities for youth enrichment, address homelessness and housing issues, and support the arts and tourism industries that were directly impacted by this pandemic.
- F. On May 26, 2020, City Council committed \$28 million in CRF to support immediate local economic relief services and programs for residents and adopted a general framework proposed by the Mayor for funding priorities.
- G. On May 26, 2020, City Council also directed the City Manager to continue to identify and prepare CRF funding recommendations.
- H. On June 16, 2020, City Council appropriated \$10 million in CRF for Small Business Recovery Loan Program and on June 30, 2020 City Council appropriated an additional \$5 million in CRF for the Program.

- I. The application portal was opened on June 29, 2020 and closed on July 14, 2020. The approved applications will not expend the full \$15 million that had been appropriated for the Small Business Recovery Loan Program.
- J. As COVID-19 public health crisis persists and the unemployment level remains high, it is critical to support food security programs that feed Sacramento residents.

**BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:**

- Section 1. The City Manager or City Manager’s designee is authorized to transfer \$450,000 from Economic Relief - Small Business Forgivable Loans Program (I02003000) to Great Plates Delivered Program (G02610300, Fund 2704).
- Section 2. The City Manager or City Manager’s designee is authorized to transfer \$350,000 from Economic Relief - Small Business Forgivable Loans Program (I02003000) to Food Insecurity (G02610100).
- Section 3. The City Manager or City Manager’s designee is authorized to adjust the revenue and expenditure budgets for the Great Plates Delivered Program as follows:

Great Plates Delivered Food (G02610300)		
Fund/Project Name	Revenue Budget	Expenditure Budget
Disaster Relief (Fund 2701)	\$8,400,000	\$8,400,000
Operating Grants (Fund 2702)	\$2,100,000	\$2,100,000
Federal CARES Act (Fund 2704)	\$700,000	\$700,000
Total Budget	\$11,200,000	\$11,200,000

- Section 4. The City Manager or the City Manager’s designee is authorized to execute a CARES Act Grant Agreement with Sacramento Food Bank and Family Services in the amount of \$500,000. The grant agreement is attached as Exhibit A and is part of this resolution.

**Table of Contents:**

Exhibit A – CARES Act Grant Agreement



Adopted by the City of Sacramento City Council on September 1, 2020, by the following vote:

Ayes: Members Ashby, Carr, Guerra, Hansen, Harris, Jennings, Schenirer, Warren and Mayor Steinberg

Noes: None

Abstain: None

Absent: None

Attest: Mindy Cuppy Digitally signed by Mindy Cuppy  
Date: 2020.09.14 14:24:10  
-07'00'  
Mindy Cuppy, City Clerk

*The presence of an electronic signature certifies that the foregoing is a true and correct copy as approved by the Sacramento City Council.*

Resolution No. 2020-0292 CARES Act Relief Fund for Creative Economy Recovery Program: Grant Funding for Visit Sacramento

**RESOLUTION NO. 2020-0292**

Adopted by the Sacramento City Council

September 1, 2020

**CARES Act Relief Fund for Creative Economy Recovery Program:  
Grant Funding for Visit Sacramento**

**BACKGROUND**

- A. On March 4, 2020, Governor Newsom proclaimed a State of Emergency as a result of the threat of the coronavirus disease (COVID-19) in the State of California.
- B. On March 5, 2020, the County of Sacramento proclaimed a public health emergency as a result of the threat of COVID-19 (pandemic) in the county.
- C. On March 13, 2020, the City Council adopted a resolution declaring a local emergency relating to the pandemic.
- D. On April 21, 2020, the City received \$89.6 million from the Coronavirus Aid, Relief and Economic Security (CARES) Act.
- E. On May 12, 2020, the City Council held a workshop to discuss a Coronavirus Relief Fund (CRF) framework and funding priorities for expenditure of the \$89.6 million. During the workshop Council and stakeholders expressed overall interest in funding programs and projects that, among other things, provide small business assistance, get people back to work, offer opportunities for youth enrichment, address homelessness and housing issues, and support the arts and tourism industries that were directly impacted by this pandemic.
- F. On May 26, 2020, City Council committed \$28 million in CRF to support immediate local economic relief services and programs for residents and businesses. Included in the \$28 million was an allocation of \$5 million for the Creative Economy Recovery Program.
- G. On June 30, 2020, Council approved an additional amount of \$2.5 million making the total CRF fund allocated to the Creative Economy Recovery Program \$7.5 million.
- H. COVID-19 has had significant impacts and businesses and jobs. The tourism has be exceptionally hard hit with all work and leisure travel coming to a halt as a result of the pandemic.

- I. Consistent with the conditions set forth in the federal guidance issued by the Treasury Department on April 22, 2020, allocating funds to Visit Sacramento is necessary due to the public health emergency and is permissible use of CRF. These expenditures are necessary to provide economic support to Sacramento's Destination Marketing Organization (DMO), which has suffered business interruption cause by COVID-19.

**BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:**

- Section 1. The City Manager or City Manager's designee is authorized to increase the Creative Economy Recovery Program budget by \$5,574,926 from the CARES Act Program (G02610100) in the Federal Cares Act Fund (2704) to provide economic support to Visit Sacramento.
- Section 2. The City Manager or City Manager's designee is authorized to execute a Grant Agreement with Visit Sacramento in the amount not-to-exceed \$5,574,926.

Adopted by the City of Sacramento City Council on September 1, 2020, by the following vote:

Ayes: Members Ashby, Carr, Guerra, Hansen, Harris, Jennings, Schenirer, Warren and Mayor Steinberg

Noes: None

Abstain: None

Absent: None

Attest: Mindy Cuppy Digitally signed by Mindy Cuppy  
Date: 2020.09.14 14:24:21  
-07'00'  
Mindy Cuppy, City Clerk

*The presence of an electronic signature certifies that the foregoing is a true and correct copy as approved by the Sacramento City Council.*

Resolution No. 2020-0293 CARES Act Relief Fund for Creative Economy Recovery Program: Additional Grant Funding for Arts, Tourism and Creative Economy

**RESOLUTION NO. 2020-0293**

Adopted by the Sacramento City Council

September 1, 2020

**CARES Act Relief Fund for Creative Economy Recovery Program: Additional Grant Funding for Arts, Tourism and Creative Economy**

**BACKGROUND**

- A. On May 26, 2020, City Council committed \$28 million in CRF to support immediate local economic relief services and programs for residents and businesses. Included in the \$28 million was an allocation of \$5 million for the Creative Economy Recovery Program.
- B. On June 30, 2020, City Council approved an additional \$2.5 million making the total CRF fund allocated to the Creative Economy Recovery Program \$7.5 million.
- C. On August 18, 2020, City Council formally approved, by Resolution, the additional allocation of \$2.5 million bringing the total CRF fund allocated to the Creative Economy Recovery Program to \$7.5 million.
- D. The Creative Economy Recovery Program will provide financial and technical assistance directly to support the arts, tourism, and creative economy that have been devastated by the current pandemic.
- E. To be consistent with City policy, a resolution is required for all budgetary adjustments.

**BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:**

- Section 1. Increase the budget in the Creative Economy Recovery Program by \$6.9 million from the CARES Act program (G02610100) in Federal CARES Act Fund (Fund 2704) making the total funding allocated to the Creative Economy Recovery Program \$14.4 million.

Adopted by the City of Sacramento City Council on September 1, 2020, by the following vote:

Ayes: Members Ashby, Carr, Guerra, Hansen, Harris, Jennings, Schenirer, Warren and Mayor Steinberg

Noes: None

Abstain: None

Absent: None

Attest: **Mindy Cuppy** Digitally signed by Mindy Cuppy  
Date: 2020.09.14 14:24:33  
-07'00'  
Mindy Cuppy, City Clerk

*The presence of an electronic signature certifies that the foregoing is a true and correct copy as approved by the Sacramento City Council.*

Resolution No. 2020-0296 CARES Act Framework and Funding Priorities; Youth Program of Prevention and Unified Power

**RESOLUTION NO. 2020-0296**

Adopted by the Sacramento City Council

September 8, 2020

**CARES Act Framework and Funding Priorities; Youth Program of Prevention and Unified Power**

**BACKGROUND**

- A. On March 4, 2020, Governor Newsom proclaimed a State of Emergency as a result of the threat of the coronavirus disease (COVID-19) in the State of California.
- B. On March 5, 2020, the County of Sacramento proclaimed a public health emergency as a result of the threat of COVID-19 in the county.
- C. On April 21, 2020, the City received \$89.6 million from the Coronavirus Relief Fund (CRF).
- D. On May 12, 2020, the City Council held a workshop to discuss a Coronavirus Relief Fund (CRF) framework and funding priorities for expenditure of the \$89.6 million. During the workshop Council and stakeholders expressed overall interest in funding programs and projects that, among other things, provide small business assistance, get people back to work, offer opportunities for youth enrichment, address homelessness and housing issues, and support the arts and tourism industries that were directly impacted by this pandemic.
- E. On June 9, 2020, during a joint meeting with the Youth Commission, the City Council directed the City Manager to explore and determine CRF eligibility for the Sierra Health Foundation: Center for Health Program Management's Youth Program of Prevention and Unified Power ("Program"). The purpose of the Program is to increase basic needs supports for youth and their families and other protective factors that are required to promote healthy youth development, such as social connections and mental health supports, that were lost or reduced due to COVID-19. The grant agreement provides \$1.3 million in CRF money to implement the Program.
- F. The City Council determined that providing funds to Sierra Health Foundation: Center for Health Program Management to mitigate the effects of the COVID-19 public health emergency as provided in the grant agreement is a necessary expenditure.

**BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:**

- Section 1. The Youth Program of Prevention and Unified Power is hereby established.
- Section 2. The City Manager or the City Manager's designee is authorized to establish the Youth Program of Prevention and Unified Power with a \$1.3 million budget from the CARES Act Program (G02610100) in the Federal CARES Act Fund (Fund 2704).
- Section 3. The City Manager or the City Manager's designee is authorized to execute a Youth Program of Prevention and Unified Power CARES Act Grant Agreement with Sierra Health Foundation: Center for Health Program Management in an amount not to exceed \$1.3 million. The grant agreement is attached as Exhibit A and is part of this resolution.

**Table of Contents:**

Exhibit A – Youth Program of Prevention and Unified Power CARES Act Grant Agreement

Adopted by the City of Sacramento City Council on September 8, 2020, by the following vote:

Ayes: Members Carr, Guerra, Hansen, Harris, Jennings, Schenirer, Warren and Mayor Steinberg

Noes: None

Abstain: None

Absent: Member Ashby

Attest: Mindy Cuppy Digitally signed by Mindy Cuppy  
Date: 2020.09.15 15:03:44  
-07'00'  
Mindy Cuppy, City Clerk

*The presence of an electronic signature certifies that the foregoing is a true and correct copy as approved by the Sacramento City Council.*



Resolution No. 2020-0297 CARES Act Framework and Funding Priorities; Citywide Youth Work-Based Learning Program; Grant Agreement

**RESOLUTION NO. 2020-0297**

Adopted by the Sacramento City Council

September 8, 2020

**CARES Act Framework and Funding Priorities; Citywide Youth Work-Based Learning Fall Program; Grant Agreement**

**BACKGROUND**

- A. On March 4, 2020, Governor Newsom proclaimed a State of Emergency as a result of the threat of the coronavirus disease (COVID-19) in the State of California.
- B. On March 5, 2020, the County of Sacramento proclaimed a public health emergency as a result of the threat of COVID-19 (pandemic) in the county.
- C. On March 13, 2020, the City Council adopted a resolution declaring a local emergency relating to the pandemic.
- D. On April 21, 2020, the City received \$89.6 million from the Coronavirus Aid, Relief and Economic Security (CARES) Act.
- E. On May 12, 2020, the City Council held a workshop to discuss a Coronavirus Relief Fund (CRF) framework and funding priorities for expenditure of the \$89.6 million. During the workshop Council and stakeholders expressed overall interest in funding programs and projects that, among other things, provide small business assistance, get people back to work, offer opportunities for youth enrichment, address homelessness and housing issues, and support the arts and tourism industries that were directly impacted by this pandemic.
- F. On May 26, 2020, City Council committed \$28 million in CRF to support immediate local economic relief services and programs for residents and adopted a general framework proposed by the Mayor for funding priorities.
- G. On May 26, 2020, City Council also directed the City Manager to continue to identify and prepare CRF funding recommendations.
- H. On June 9, 2020 during a joint meeting, the City Council and the Sacramento Youth Commission endorsed specific CARES Act funding recommendations for youth programs including an investment of \$1.3 million for Youth Mental Health and \$0.5 million for Youth Job Training and Development. From these categories, staff directed the full \$0.5 million from Youth Job Training and Development and \$0.8 million from Youth Mental Health for the development of a public Notice of Funding Availability (NOFA).

- I. On August 17, 2020, the City released the Citywide Youth Work-Based Learning Fall Program NOFA on PlanetBids. The purpose of the Program is to help mitigate the effects of the COVID-19 public health emergency on young people's education and mental health by engaging them in critical learning and addressing social isolation by connecting them to mental health and wellbeing supports, trusted adults, their peers, and community service in intentional ways. After conducting a standard evaluation process, staff recommends awarding PRO Youth & Families, Inc. \$1,298,792 million in Coronavirus Relief Fund (CRF) money to implement the Citywide Youth Work-Based Learning Fall Program.

**BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:**

- Section 1: The Citywide Youth-Work Based Learning Fall Program (G02610100) is hereby established.
- Section 2: The City Manager or the City Manager's designee is authorized to transfer \$1,298,792 to the Citywide Youth-Work Based Learning Fall Program from the Youth Job Training and Development Program (\$500,000) and from the Youth Mental Health Program (\$798,792) in the Federal CARES Act Fund (Fund 2704).
- Section 3: The City Manager or the City Manager's designee is authorized to execute a Citywide Youth Work-Based Learning Fall Program CARES Act Grant Agreement with PRO Youth and Families, Inc. in an amount not to exceed \$1,298,792. The grant agreement is attached as Exhibit A and is part of this resolution.

**Table of Contents:**

Exhibit A – Citywide Youth Work-Based Learning Fall Program CARES Act Grant Agreement

Adopted by the City of Sacramento City Council on September 8, 2020, by the following vote:

Ayes: Members Carr, Guerra, Hansen, Harris, Jennings, Warren and Mayor Steinberg

Noes: None

Abstain: Member Schenirer

Absent: Member Ashby

Attest: Mindy Cuppy Digitally signed by Mindy Cuppy  
Date: 2020.09.14 14:25:10 -07'00'  
Mindy Cuppy, City Clerk

*The presence of an electronic signature certifies that the foregoing is a true and correct copy as approved by the Sacramento City Council.*

Resolution No. 2020-0298 CARES Act Framework and Funding Priorities; Natomas Unified School District Day Camp Program

**RESOLUTION NO. 2020-0298**

Adopted by the Sacramento City Council

September 8, 2020

**CARES Act Framework and Funding Priorities; Natomas Unified School District Day Camp Program**

**BACKGROUND**

- A. On March 4, 2020, Governor Newsom proclaimed a State of Emergency as a result of the threat of the coronavirus disease (COVID-19) in the State of California.
- B. On March 5, 2020, the County of Sacramento proclaimed a public health emergency as a result of the threat of COVID-19 (pandemic) in the county.
- C. On March 13, 2020, the City Council adopted a resolution declaring a local emergency relating to the pandemic.
- D. On April 21, 2020, the City received \$89.6 million from the Coronavirus Aid, Relief and Economic Security (CARES) Act and on April 17, 2020.
- E. On May 12, 2020, the City Council held a workshop to discuss a Coronavirus Relief Fund (CRF) framework and funding priorities for expenditure of the \$89.6 million. During the workshop Council and stakeholders expressed overall interest in funding programs and projects that, among other things, provide small business assistance, get people back to work, offer opportunities for youth enrichment, address homelessness and housing issues, and support the arts and tourism industries that were directly impacted by this pandemic.
- F. On May 26, 2020, City Council committed \$28 million in CRF to support immediate local economic relief services and programs for residents and adopted a general framework proposed by the Mayor for funding priorities.
- G. On May 26, 2020, City Council also directed the City Manager to continue to identify and prepare CRF funding recommendations.
- H. The Natomas Unified School District (NUSD) began the school year in distance learning on August 27<sup>th</sup> per California's guidance that all schools in counties on the State's COVID-19 Monitoring Watch List must begin the school year in distance learning.

- I. NUSD recognizes that distance learning is a challenge for many students. NUSD will, in partnership with the Sacramento Chinese Community Service Center, operate a DayCamp program that is designed to provide at-risk students with the academic and social-emotional support needed to overcome the obstacles presented by distance learning.

**BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:**

- Section 1. The Natomas Unified School District Day Camp Program is approved.
- Section 2. The City Manager or the City Manager's designee is authorized to establish a \$500,000 budget for the Natomas Unified School District Day Camp Program from the CARES Act Program (G02610100) in the Federal CARES Act Fund (Fund 2704).
- Section 3. The City Manager or the City Manager's designee is authorized to transfer \$2.2 million budget (Fund 2704) from the Economic Relief to Small Business Recovery Program (I02003000) to the CARES Act Program (G02610100) in the City's financial system pursuant to programming recommendations presented to City Council on August 25, 2020.
- Section 4. The agreement with the Natomas Unified School District for the Day Camp Program funded by the CARES Act in an amount not-to-exceed \$500,000 is approved. The City Manager or the City Manager's designee is authorized to execute the agreement.

**Table of Contents:**

Exhibit A – Natomas Unified School District Day Camp Program CARES Act Grant Agreement

Adopted by the City of Sacramento City Council on September 8, 2020, by the following vote:

Ayes: Members Carr, Guerra, Hansen, Harris, Jennings, Schenirer, Warren and Mayor Steinberg

Noes: None

Abstain: None

Absent: Member Ashby

Attest: Mindy Cuppy Digitally signed by Mindy Cuppy  
Date: 2020.09.14 14:25:23 -07'00'  
Mindy Cuppy, City Clerk

*The presence of an electronic signature certifies that the foregoing is a true and correct copy as approved by the Sacramento City Council.*

Resolution No. 2020-0299 CARES Act Framework and Funding Priorities; River District Restrooms Program

**RESOLUTION NO. 2020-0299**

Adopted by the Sacramento City Council

September 8, 2020

**CARES Act Framework and Funding Priorities; Homelessness: River District Restrooms Program**

**BACKGROUND**

- A. On March 4, 2020, Governor Newsom proclaimed a State of Emergency as a result of the threat of the coronavirus disease (COVID-19) in the State of California.
- B. On March 5, 2020, the County of Sacramento proclaimed a public health emergency as a result of the threat of COVID-19 (pandemic) in the county.
- C. On March 13, 2020, the City Council (Council) adopted a resolution declaring a local emergency relating to the pandemic.
- D. On April 21, 2020, the City received \$89.6 million in Coronavirus Relief Funds (CRF) from passage of the federal government's Coronavirus Aid, Relief, and Economic Security (CARES) Act.
- E. On May 12, 2020, Council held a workshop to discuss a CRF framework and funding priorities for expenditure of the \$89.6 million. During the workshop Council and stakeholders expressed overall interest in funding programs and projects that, among other things, provide small business assistance, get people back to work, offer opportunities for youth enrichment, address homelessness and housing issues, and support the arts and tourism industries that were directly impacted by this pandemic.
- F. The City is proposing to fund the installation of temporary portable restroom facilities in the River District to provide these needed health and safety amenities during the COVID-19 pandemic.
- G. If the portable restroom facilities are located on a temporary basis, they will be exempt from environmental review under the CEQA Guidelines section 15311(c). Should they be converted to permanent use, an environmental study will be conducted.



**BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:**

- Section 1. All of the evidence having been duly considered, the facts as presented and stated above, including the environmental facts and findings, as stated above, are found to be true and correct.
- Section 2. The Homelessness: River District Restrooms Program is approved.
- Section 3. The City Manager or City Manager's designee is authorized to establish a \$790,000 budget for the Homelessness: River District Restrooms Program from the CARES Act Program (G02610100) in the Federal CARES Act Fund (Fund 2704).
- Section 4. The City Manager or designee is authorized to execute any and all agreements deemed necessary to accomplish the goals of the Project.

Adopted by the City of Sacramento City Council on September 8, 2020, by the following vote:

Ayes: Members Carr, Guerra, Hansen, Harris, Jennings, Schenirer, Warren and Mayor Steinberg

Noes: None

Abstain: None

Absent: Member Ashby

Attest: Mindy Cuppy Digitally signed by Mindy Cuppy  
Date: 2020.09.14 14:25:31  
-07'00'  
Mindy Cuppy, City Clerk

*The presence of an electronic signature certifies that the foregoing is a true and correct copy as approved by the Sacramento City Council.*

Resolution No. 2020-0303 Approval of Sacramento Emergency Rental Assistance (SERA) Program

**RESOLUTION NO. 2020-0303**

Adopted by the City Council of the City of Sacramento

September 22, 2020

**Approval of Sacramento Emergency Rental Assistance (SERA) Program**

**BACKGROUND**

- A. On March 4, 2020, Governor Newsom proclaimed a State of Emergency as a result of the threat of the coronavirus disease (COVID-19) in the State of California.
- B. On March 5, 2020, the County of Sacramento proclaimed a public health emergency as a result of the threat of COVID-19 (pandemic) in the county.
- C. On March 13, 2020, the City Council (Council) adopted a resolution declaring a local emergency relating to the pandemic.
- D. On April 21, 2020, the City received \$89.6 million in Coronavirus Relief Funds (CRF) from passage of the federal government's Coronavirus Aid, Relief, and Economic Security (CARES) Act.
- E. On May 12, 2020, the Council held a workshop to discuss a CRF framework and funding priorities for expenditure of the \$89.6 million. During the workshop Council and stakeholders expressed overall interest in funding programs and projects that, among other things, provide small business assistance, get people back to work, offer opportunities for youth enrichment, address homelessness and housing issues, and support the arts and tourism industries that were directly impacted by this pandemic.
- F. On May 26, 2020, the Council committed \$28 million in CRF to support immediate local economic relief services and programs for residents and adopted a general framework proposed by the Mayor for funding priorities.
- G. On May 26, 2020, the Council directed the City Manager to continue to identify and prepare CRF funding recommendations.
- H. On August 18, 2020, the Council allocated \$2,701,166 for a City Homeless Prevention Program (HPP) to the Sacramento Housing and Redevelopment Agency (Agency) to administer an emergency rental assistance program to assist low income renters. The Council now wishes for the Housing Authority of the City of Sacramento (Housing Authority) to administer jointly with the Agency the Sacramento Emergency Rental Assistance (SERA) Program as the HPP, so the Council now wishes to allocate \$2,701,166 to the Housing Authority in place of the Agency.

- I. The proposed action is not a project requiring review under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15378 and is Categorical Excluded under the National Environmental Policy Act (NEPA) pursuant to 24 CFR 58.35(b)(2).

**BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:**

- Section 1. All of the evidence having been duly considered, the facts as presented and stated above, including the environmental facts and findings, as stated above, are found to be true and correct.
- Section 2. The Sacramento Emergency Rental Assistance (SERA) Program is approved as the HPP and the Agency and the Housing Authority are authorized to administer the SERA Program jointly.
- Section 3. The Agency is directed to take all actions necessary to allocate \$2,000,000 of the most appropriate federal funds for administration of the SERA Program.
- Section 4. The Housing Authority's use of \$2,701,166 of CARES CRF allocated for the HPP are approved for administration of the SERA Program (SERA Funds).
- Section 5. The Housing Authority is authorized to amend its budget in the amount of the SERA Funds to be used for the SERA Program.
- Section 6. The addition of four (4) full-time employees to the Housing Authority to support the administration of the SERA program is approved.
- Section 7. The Housing Authority is authorized to negotiate, enter into and execute any contracts and related documents, in a form approved by Housing Authority's Office of the General Counsel, for the purpose of administering the program.
- Section 8. The City Manager or his designee is authorized to negotiate, enter into and execute any contracts and related documents, in a form approved by the City Attorney, deemed necessary for the purpose of allocating the SERA Funds to the Housing Authority.

Adopted by the City of Sacramento City Council on September 22, 2020, by the following vote:

Ayes: Members Ashby, Carr, Guerra, Hansen, Harris, Jennings, Schenirer, Warren and Mayor Steinberg

Noes: None

Abstain: None

Absent: None

Attest: Mindy Cuppy Digitally signed by Mindy Cuppy  
Date: 2020.09.24 15:34:34 -07'00'  
Mindy Cuppy, City Clerk

*The presence of an electronic signature certifies that the foregoing is a true and correct copy as approved by the Sacramento City Council.*

Resolution No. 2020-0323 Authorization for the Substantial Amendment #2 to the 2020-2024 Consolidated Plan; Substantially Amend the 2020 One-Year Action Plan for the Community Development Block Grant (CDBG), Housing Opportunities for Persons With AIDS (HOPWA), and Emergency Solutions Grant (ESG) Funded Projects and Programs for the Coronavirus Aid, Relief, and Economic Security Act (CARES Act); Authorization for the Substantial Amendment #2 to the 2020 One-Year Action Plan for the Community Development Block Grant, Housing Opportunities for Persons with AIDS (HOPWA), and Emergency Solutions Grant Funded Projects and Programs for the Coronavirus Aid, Relief, and Economic Security Act; Amendment of Prior Years' Action Plans; Amend the City and County of Sacramento Citizen Participation Plan; Amendment to the Sacramento Housing and Redevelopment Agency (SHRA) Budget; Execute Documents for the Administration of Federal Programs related to the Coronavirus Aid, Relief and Economic Security Act

**RESOLUTION NO. 2020-0323**

Adopted by the Sacramento City Council

October 13, 2020

**Authorization for the Substantial Amendment #2 to the 2020-2024 Consolidated Plan; Substantially Amend the 2020 One-Year Action Plan for the Community Development Block Grant (CDBG), Housing Opportunities for Persons With AIDS (HOPWA), and Emergency Solutions Grant (ESG) Funded Projects and Programs for the Coronavirus Aid, Relief, and Economic Security Act (CARES Act); Authorization for the Substantial Amendment #2 to the 2020 One-Year Action Plan for the Community Development Block Grant, Housing Opportunities for Persons With AIDS (HOPWA), and Emergency Solutions Grant Funded Projects and Programs for the Coronavirus Aid, Relief, and Economic Security Act; Amendment of Prior Years' Action Plans; Amend the City and County of Sacramento Citizen Participation Plan; Amendment to the Sacramento Housing and Redevelopment Agency (SHRA) Budget; Execute Documents for the Administration of Federal Programs related to the Coronavirus Aid, Relief and Economic Security Act**

**BACKGROUND**

- A. The United States Department of Housing and Urban Development (HUD) requires the adoption of a Five-Year Consolidated Plan and annual Action Plan, consistent with the Consolidated Plan, to identify the programs and projects for expenditure of federal Community Development Block Grant, HOME Investment Partnership Program (HOME), Emergency Solutions Grant, and Housing Opportunities for Persons with AIDS.
- B. Since 1982 the Sacramento Housing and Redevelopment Agency (SHRA) and its constituent entities has served as the public entity designated to efficiently administer the CDBG program and was subsequently designated as the public entity to administer HOME, ESG, and HOPWA, funding originating from HUD.
- C. As the recipient of HUD funding and designated agent for the City of Sacramento, SHRA is authorized to submit environmental determinations on the City's behalf and on the behalf of non-profit sub-recipients.
- D. The recommended actions are consistent with the goals and objectives contained in the 2020-2024 Consolidated Plan, the Analysis of Impediments to Fair Housing Choice (AI) and the 2020 Action Plan which were approved by Resolution No. 2019-0408.



- E. On March 27, 2020, the President of the United States signed the Coronavirus Aid, Relief, and Economic Security Act, Public Law 116-136. This made available \$5 billion CDBG Coronavirus (CDBG-CV) funds, \$4 billion in ESG Coronavirus (ESG-CV) and \$65 million in HOPWA supplemental funds to respond to the growing effects of the historic COVID-19 public health crisis.
- F. The CARES Act allocated funding to the City of Sacramento based upon fiscal year 2020 formulas in the following amounts: \$2,869,932 of CDBG-CV, \$1,453,941 of ESG-CV and \$218,082 of HOPWA supplemental allocation.
- G. The CARES Act allocated a second round of ESG-CV funding, ESG-CV2 to the City of Sacramento based upon a new formula in the amount of \$10,205,871.
- H. The CARES Act allocated a third round of CDBG-CV funding, CDBG-CV3 to the City of Sacramento based upon a new formula in the amount of \$3,600,966.
- I. The CARES Act authorized the HUD Secretary to grant waivers and alternative requirement of statutes and regulations in connection with the use of CDBG-CV funds, including the suspension of the 15 percent cap on public services; reducing the public comment period to 5 days for consolidated plan and action plan amendments, and allowing the option of virtual hearings.
- J. The CARES Act authorized the HUD Secretary to grant waivers and alternative requirement of statutes and regulations in connection with the use of ESG-CV funds, including the suspension of the spending cap on emergency shelter and outreach activities; administrative cost cap is increased to 10 percent; funds are exempt from the match requirements; funds not subject to consultation and citizen participation requirements; subrecipients may deviate from applicable procurement standards; and supportive services are not a required to receive treatment.
- K. SHRA has applied and received for waivers for the CDBG-CV, ESG-CV and HOPWA supplemental funds.
- L. The City Council and County Board of Supervisors approved Sacramento COVID-19 Homeless Response Plan (Response Plan) and authorized implementation of the plan on April 7, 2020. The comprehensive plan utilizes, local, state and federal funding. The Board of Supervisors approved an amendment on July 14. The Response Plan designates the City and County with lead responsibilities.
- M. The 2020-2024 Consolidated Plan, the 2020 Action Plan and the City and County of Sacramento Citizen Participation Plan were amended to accept and allocate the CARES Act funding by City Council Resolution No. 2020-0098.



- N. On October 1, 2020 a notice to solicit comments on the proposed actions was published. The actions are scheduled to be approved at the Sacramento City Council meeting on October 13, 2020, which meets the five-day public comment period requirement.
- O. The recommended actions are considered administrative activities and therefore are not considered a project subject to the California Environmental Quality Act (CEQA) pursuant to Guidelines Section 15378, and are exempt under the National Environmental Policy Act (NEPA) pursuant to 24 CFR 58.34(a)(1) and (3). Environmental reviews for individual activities or programs identified in the Action Plan will be completed prior to project commitment or choice limiting actions

**BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:**

- Section 1. All evidence presented having been duly considered, the findings are found to be true and correct and are hereby adopted.
- Section 2. The 2020-2024 Consolidated Plan Substantial Amendment #2 is approved and SHRA is directed to submit the Consolidated Plan to HUD as set out in Exhibit A.
- Section 3. The 2020 One-Year Action Plan Substantial Amendment #2 allocates ESG-CV2 and CDBG-CV3 funds as described in Exhibit B is approved. SHRA is directed to submit the amended 2020 One-Year Action Plan to HUD.
- Section 4. SHRA is authorized to amend its budget to allocate ESG-CV2 and CDBG-CV3 funding for programs and activities in accordance with the amended 2020 One-Year Action Plan and the amendments of the prior years' Action Plans.
- Section 5. The City Manager, or designee, is authorized to execute agreements with SHRA to carry out activities contained in the amended 2020 One-Year Action Plan and amendment to the various years' Action Plans in compliance with applicable federal laws and regulations as approved to form by SHRA Counsel and the City Attorney.
- Section 6. SHRA is authorized and delegated authority to act as agent on behalf of the City of Sacramento to execute grant agreements with HUD and execute agreements and contracts with the appropriate entities to carry out projects and programs in accordance with the amended 2020 One-Year Action Plan and amendments to prior years' Action Plans in compliance with applicable federal laws and regulations as approved to form by SHRA Counsel.

Section 7. SHRA is authorized to make budget adjustments and execute any and all related documents as necessary to administer federal programs, including invoicing, contracts, and amendments as described in the amended 2020 One-Year Action Plan as described in Exhibit B in compliance with applicable federal laws and regulations.

Section 8. The City and County of Sacramento Citizen Participation Plan is amended (Exhibit C).

**Table of Contents:**

Exhibit A - 2021-2024 Consolidated Plan Amendment #2

Exhibit B - 2020 Action Plan Amendment #2

Exhibit C - City and County of Sacramento Citizen Participation Plan Amendment

Adopted by the City of Sacramento City Council on October 13, 2020, by the following vote:

Ayes: Members Ashby, Carr, Guerra, Hansen, Harris, Jennings, Schenirer, Warren and Mayor Steinberg

Noes: None

Abstain: None

Absent: None

Attest: **Mindy Cuppy** Digitally signed by Mindy Cuppy  
Date: 2020.10.16 09:31:45  
-07'00'  
Mindy Cuppy, City Clerk

*The presence of an electronic signature certifies that the foregoing is a true and correct copy as approved by the Sacramento City Council.*

**City of Sacramento  
Amendment to 2020-2024 Consolidated Plan #2**

**Coronavirus Aid, Relief, and Economic Security Act (CARES), Public Law 116-136**  
March 27, 2020, Coronavirus Aid, Relief, and Economic Security Act (CARES), Public Law 116-136 was signed by the President of the United States. The CARES Act authorized the HUD Secretary to grant waivers and alternative requirement of statutes and regulations in connection with the use of Community Development Block Grant – CARES (CDBG-CV) funds, including the suspension of the 15 percent cap on public services; reducing the public comment period to 5 days for consolidated plan and action plan amendments, and allowing the option of virtual hearings.

The CARES Act authorized the HUD Secretary to grant waivers and alternative requirement of statutes and regulations in connection with the use of Emergency Shelter Grant - CARES (ESG-CV) funds, including the suspension of the spending cap on emergency shelter and outreach activities; administrative cost cap is increased to 10 percent; funds are exempt from the match requirements; funds not subject to consultation and citizen participation requirements; subrecipients may deviate from applicable procurement standards; and supportive services are not a required to receive treatment.

This report formally amends the 2020-2024 Consolidated Plan, amends the Citizen Participation Plan and allocates new CARES Act funding to City of Sacramento activities listed below. Newly funded activities will be implemented as soon as possible and will comply with federal regulations governing the timely expenditure of funds. Below is new language:

**PR-15 Citizen Participation**

**Substantial amendment public comment period and public hearing.**

Public hearings for the Consolidated Plan, Annual Action Plan and Citizen Participation Plan to add language related to the CARES, Public Law 116-136, were held on October 13, 2020. These hearings were promoted through the SHRA website, Sacramento Bee (also translated into Spanish), Sacramento Observer, Hai Van News, and Latino Times. The five-day public comment period began on October 1, 2020. The formal public hearing was held before the Sacramento Housing and Redevelopment Commission (SHRC) on October 7, 2020. The public had the opportunity to ask questions at the Board of Supervisors meeting on October 20, 2020 and the City Council meeting on October 13, 2020.

**SP-05 Overview**

March 27, 2020, Coronavirus Aid, Relief, and Economic Security Act (CARES), Public Law 116-136 was signed by the President of the United States. The CARES Act allocated to the City of Sacramento the following funding:

- \$10,205,871 of Emergency Shelter Grant-Coronavirus Aid, Relief, and Economic Securities (CARES) second round allocation (ESG-CV2)
- \$3,600,966 of Community Development Block Grant - Coronavirus Aid, Relief, and Economic Securities (CARES) third round allocation (CDBG-CV3)

**SP-35 Anticipated Resources**

- \$10,205,871 of ESG-CV2
- \$3,600,966 of CDBG-CV3

**SP-45 Goals**

Additional resources are added to:

- 3 – Emergency Shelter, and Outreach Activities –  
ESG-CV2 \$2,595,577
- 3 – Public Services activities including Homeless Prevention Activities –  
CDBG-CV3 \$2,000,000
- 5 – Administration –  
ESG-CV2 \$510,294
- 5 – Administration –  
CDBG-CV3 \$180,048

*(Remaining ESG-CV2 (\$7,100,000) is proposed for allocation in a separate Action Plan Amendment on October 13 and the remaining CDBG-CV3 (\$1,420,918) funding will be allocated in subsequent Action Plan Amendment.)*

**SP-60 Homeless Strategy**

Under SHRA subsection, ESG-funded Prevention Program the following language was added. The SHRA Prevention Program will be administered by the Sacramento Housing Authority and will assist seniors, transitioning age youth (TAY), and other at-risk of homelessness households (families and individuals). An Outreach Program will be administered by SHRA or its subrecipient to engage unsheltered homeless individuals. Prevention assistance was provided as outlined in the Housing Authority's Prevention Program and per ESG- Prevention regulations (24 CFR Part 576) and HUD Notices, Award Letters, Guidance or other HUD notification.

### City of Sacramento

**Coronavirus Aid, Relief, and Economic Security Act (CARES), Public Law 116-136**  
 March 27, 2020, Coronavirus Aid, Relief, and Economic Security Act (CARES), Public Law 116-136 was signed by the President of the United States. The CARES Act authorized the HUD Secretary to grant waivers and alternative requirement of statutes and regulations in connection with the use of Community Development Block Grant – CARES (CDBG-CV) funds, including the suspension of the 15 percent cap on public services; reducing the public comment period to 5 days for consolidated plan and action plan amendments, and allowing the option of virtual hearings.

The CARES Act authorized the HUD Secretary to grant waivers and alternative requirement of statutes and regulations in connection with the use of Emergency Shelter Grant - CARES (ESG-CV) funds, including the suspension of the spending cap on emergency shelter and outreach activities; administrative cost cap is increased to 10 percent; funds are exempt from the match requirements; funds not subject to consultation and citizen participation requirements; subrecipients may deviate from applicable procurement standards; and supportive services are not a required to receive treatment.

#### **Amendment #2 to 2020 Action Plan and Previous Year's Action Plans**

This report formally amends the 2020 Action Plan and previous years' Action Plans by adding the Prevention Program, and adding and allocating 2020 CARES Act funding to activities listed below: Newly funded activities will be implemented as soon as possible and will comply with federal regulations governing the timely expenditure of funds.

#### **Amendment #2 to 2020 Action Plan**

This report formally amends the 2020 Action Plan by allocating new CARES Act funding to the activities identified below. Newly funded activities are scheduled to be begin implemented as soon as possible and will comply with federal regulations governing the timely expenditure of funds. Below is new language which will be incorporated into the 2020 Action Plan:

#### **AP-15 Expected Resources**

- \$10,205,871 of Emergency Shelter Grant-Coronavirus Aid, Relief, and Economic Securities (CARES) second round allocation (ESG-CV2)
- \$3,600,966 of Community Development Block Grant - Coronavirus Aid, Relief, and Economic Securities (CARES) third round allocation (CDBG-CV3)

#### **AP-35 Projects**

3 - Emergency Shelter, and Outreach Activities –ESG-CV2 \$ 2,595,577

Emergency Shelter Operations - \$2,245,577

Outreach Services - \$350,000

3 – Public Services activities including Homeless Prevention/Emergency Rental Assistance Program CDBG-CV3 \$2,000,000

5 – Administration - ESG-CV2 \$510,294

5 – Administration – CDBG-CV3 \$180,048



*(Remaining ESG-CV2 (\$7,100,000) is proposed for allocation in a separate Action Plan Amendment on October 13 and the remaining CDBG-CV3 (\$1,420,918) funding will be allocated in subsequent Action Plan Amendment.)*

**AP-65 Homeless and Other Special Needs Activities**

ESG-funded Prevention Program added. The SHRA Prevention Program will be administered by the Sacramento Housing Authority and will assist at-risk of homelessness seniors, transitioning age youth (TAY), and other at-risk of homelessness households (families and individuals). An Outreach Program will be administered by SHRA to or its subrecipient engage unsheltered homeless individuals. Prevention assistance will be provided as outlined in the Housing Authority’s Prevention Program and per ESG- Prevention regulations (24 CFR Part 576) and HUD Notices, Award Letters and Guidance or other HUD notification.

2020 One-Year Action Plan Amendment #2		
Recommendation – Emergency Solutions Grant	Amount	Fund
ESG Shelter(s) and Outreach: Funds to provide emergency shelter operations, delivery and essential services, outreach activities (new); programs will be undertaken per ESG regulations.		ESG-CV2
- Outreach	\$350,000	
- Emergency Shelter	\$2,245,577	
<b>Total Programs</b>	<b>\$2,595,577</b>	
ESG Program Administration: Administrative services for the implementation of ESG-funded activities (5%)	\$510,294	ESG-CV2
<b>Total</b>	<b>\$3,205,871</b>	

2020 One-Year Action Plan Amendment #2			
Recommendation – Community Development Block Grant			
Activity Name	Amount	Source	CDBG Criteria
Homeless Prevention Activities (Public Services): Funds will be used to design, administer, and implement homeless prevention program providing emergency rental assistance to those financially impacted by COVID-19.	\$2,000,000	CDBG-CV3	05S/LMC
CDBG Planning and Administration: Administrative and Planning Services for CDBG Programs (5%)	\$180,048	CDBG-CV3	21A
<b>Total</b>	<b>\$2,180,048</b>		

**City and County of Sacramento  
Citizen Participation Plan Amendment for Virtual Meetings/Hearings**

The language below will be added to the current City and County of Sacramento Citizen Participation plan:

**Virtual Meetings/Hearings**

Virtual meetings and virtual public hearings will be held in place of in-person meetings/hearings as authorized by the Sacramento Housing and Redevelopment Commission, Sacramento City Council, and Sacramento County Board of Supervisors. In addition, this Citizen Participation Plan will follow HUD notices, waivers, award letters or other communications related to virtual and in-person public meetings or hearings.

Meetings of the Sacramento Housing and Redevelopment Commission are closed to the public until further notice in compliance with state guidelines on social distancing, in accordance with the Brown Act, (as currently in effect under the State Emergency Services Act), the Governor's Emergency Declaration related to COVID-19, and the Governor's Executive Order N-29-20 issued on March 17, 2020. These measures facilitate participation by members of the Commission, Staff, and the public and allow meetings to be conducted by teleconference, videoconference, or both.

Refer to the Sacramento City Council and Sacramento County Board of Supervisor's web pages for current public meeting policies and procedures.



Resolution No. 2020-0347 City Council COVID-19 Response: City Manager Authority to Amend CARES Act Grant Agreements and Funding Allocations

**RESOLUTION NO. 2020-0347**

Adopted by the Sacramento City Council

October 27, 2020

**City Council COVID-19 Response: City Manager Authority to Amend CARES Act Grant Agreements and Funding Allocations**

**BACKGROUND**

- A. On March 4, 2020, Governor Newsom proclaimed a State of Emergency as a result of the threat of the coronavirus disease (COVID-19) in the State of California.
- B. On March 5, 2020, the County of Sacramento proclaimed a public health emergency as a result of the threat of COVID-19 (pandemic) in the county.
- C. On March 13, 2020, the City Council adopted a resolution declaring a local emergency relating to the pandemic.
- D. On April 21, 2020, the City received \$89.6 million from the Coronavirus Aid, Relief and Economic Security (CARES) Act.
- E. The deadline to expend CARES Act funding, including accrued interest, is December 30, 2020.
- F. On May 12, 2020, the City Council held a workshop to discuss a Coronavirus Relief Fund (CRF) framework and funding priorities for expenditure of the \$89.6 million. During the workshop Council and stakeholders expressed overall interest in funding programs and projects that, among other things, provide small business assistance, get people back to work, offer opportunities for youth enrichment, address homelessness and housing issues, and support the arts and tourism industries that were directly impacted by this pandemic.
- G. On May 26, 2020, City Council committed \$28 million in CRF to support immediate local economic relief services and programs for residents and adopted a general framework proposed by the Mayor for funding priorities. On May 26, 2020, City Council also directed the City Manager to continue to identify and prepare CRF Program funding recommendations including reimbursements for increased citywide operational costs associated with the pandemic.

- H. Over the last several months, a working group of departments has been working with the City Attorney's and Auditor's offices to quickly implement CARES Act funding appropriations in alignment with Council approved priority areas.
- I. It is anticipated there will be several Council approved CRF Programs that may not fully expend their funding allocation by the December 30 deadline.
- J. In some instances, CARES Act grant agreements need to be amended to make minor changes to programming, eligibility, and budgets. Granting the City Manager authority to amend CARES Act grant agreements consistent with the authority granted under City Code section 3.56.290 and related policies will result in administrative efficiencies in administering the CARES Act grant agreements.

**BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:**

- Section 1. The City Manager or the City Manager's designee is authorized to execute amendments to CARES Act grant agreements consistent with the authority granted to the City Manager in section 3.56.290 of the City Code and related policies.
- Section 2. The City Manager or the City Manager's designee is authorized to reallocate unexpended funding (including accrued interest) between Coronavirus Relief Fund (CRF) Programs in the Federal CARES Act Fund (Fund 2704) in alignment with CRF priorities approved by the City Council.

Adopted by the City of Sacramento City Council on January 14, 2020, by the following vote:

Ayes: Members Ashby, Carr, Guerra, Hansen, Harris, Jennings, Schenirer, Warren and Mayor Steinberg

Noes: None

Abstain: None

Absent: None

Attest: Mindy Cuppy Digitally signed by Mindy Cuppy  
 Date: 2020.11.09 15:50:24  
 -08'00'  
 Mindy Cuppy, City Clerk

*The presence of an electronic signature certifies that the foregoing is a true and correct copy as approved by the Sacramento City Council.*

Resolution No. 2020-0348 Approving Amendment to the Sacramento COVID-19 Homelessness Response Plan, CARES Act Framework and Funding Priorities, and Homelessness and Rapid Re-Housing Recovery Program, and Rescinding Resolution No. 2020-0268

**RESOLUTION NO. 2020-0348**

Adopted by the Sacramento City Council

October 27, 2020

**Approving Amendment to the Sacramento COVID-19 Homelessness Response Plan, CARES Act Framework and Funding Priorities, and Homelessness and Rapid Re-Housing Recovery Program, and Rescinding Resolution No. 2020-0268**

**BACKGROUND**

- A. On March 4, 2020, Governor Newsom proclaimed a State of Emergency as a result of the threat of the coronavirus disease (COVID-19) in the State of California.
- B. On March 5, 2020, the County of Sacramento proclaimed a public health emergency as a result of the threat of COVID-19 (pandemic) in the county, and on May 26, 2020, the County of Sacramento amended that proclamation.
- C. On March 13, 2020, the City Council adopted a resolution declaring a local emergency relating to the pandemic.
- D. On April 7, 2020, the City Council adopted the Sacramento COVID-19 Homelessness Response Plan that allocated funding and support to address the need to provide medical, shelter, meals, transportation, outreach and other critical services to the County's most vulnerable population experiencing homeless who are most at risk of the complications of COVID-19 and to reduce the spread of COVID-19 amongst both sheltered and unsheltered populations.
- E. On April 21, 2020, the City received \$89.6 million from the Coronavirus Aid, Relief and Economic Security (CARES) Act.
- F. On May 12, 2020, the City Council held a workshop to discuss a Coronavirus Relief Fund (CRF) framework and funding priorities for expenditure of the \$89.6 million. During the workshop Council expressed overall interest in funding programs and projects that, among other things, provide small business assistance, get people back to work, offer opportunities for youth enrichment, address homelessness and housing issues, and support the arts and tourism industries that were directly impacted by this pandemic.

- G. On May 26, 2020, the City Council adopted a resolution authorizing the City Manager to establish recommendations for appropriation of the CRF consistent with the Mayor's CARES Act Framework and Funding Priorities letter from May 12, 2020; one of those priorities is the Homeless and Rapid Re-Housing projects.
- H. On July 8, 2020, the Sacramento Continuum of Care Board heard the proposed amendments to the COVID-19 Homelessness Response Plan.
- I. On July 11, 2020, the Sacramento County Board of Supervisors approved the amendments to the COVID-19 Homelessness Response Plan.
- J. On July 14, 2020, Dr. Peter Beilenson and Dr. Olivia Kasirye with the Sacramento County Department of Health Care Services (DHS) submitted a memo requesting that, given the recent rise in new cases, the sheltering and re-housing activities of the COVID-19 Homelessness Response Team be prioritized and extended.
- K. As of August 14, 2020, 522 motel rooms and 59 trailers have been utilized for quarantine and isolation centers and have served 1,028 persons under the Sacramento COVID-19 Homelessness Response Plan.
- L. The City is rescinding Resolution 2020-0268 and approving this revised Resolution to clarify that under Resolution 2020-0268 and this revised Resolution, competitive bidding is not required for the activities in both the Amended COVID-19 Homelessness Response Plan and the Homelessness and Rapid Re-housing Recovery Program, and to clarify the nature of the related agreements the City Manager is authorized to sign pursuant to Resolution 2020-0268 and this revised Resolution.

**BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:**

- Section 1. The Amended COVID-19 Homelessness Response Plan is approved and the immediate implementation of the plan is authorized to provide immediate and critical interventions and services needed in response to the COVID-19 health crisis.
- Section 2. The Homelessness and Rapid Re-housing Recovery Program included as Exhibit A to this resolution is approved.
- Section 3. The City Manager or his designee is authorized to transfer \$7,616,166 from the CARES Act Program (G02610100) in the Federal CARES Act Fund (Fund 2704) to establish the COVID-19 Homeless Response Program (G02001700), including revenue and expenditure budgets.

- Section 4. The City Manager or his designee is authorized to increase the revenue and expenditure budgets for the Homeless Housing Program (I02000200) by transferring \$4,533,834 from the CARES Act Program (G02610100) in the Federal CARES Act Fund (Fund 2704).
- Section 5. The City suspends competitive bidding in the best interests in the City of Sacramento for the activities in the Homelessness and Rapid Re-Housing Recovery Program and the Amended COVID-19 Homelessness Response Plan and rehousing activities.
- Section 6. The City Manager, or the City Manager's designee, is authorized to amend or enter into new contractual agreements with the non-profits, homeless service providers, and agencies who can provide critical services outlined in the Homelessness and Rapid Re-Housing Recovery Program and Amended COVID-19 Homelessness Response Plan.
- Section 7. The City Manager, or the City Manager's designee, is authorized to amend or enter into agreements with Sacramento County, Sacramento Housing and Redevelopment Agency, and other related parties to transfer funding and implementation responsibility for the provision of critical services and projects outlined in the Homelessness and Rapid Re-Housing Recovery Program and the Amended COVID-19 Homelessness Response Plan.
- Section 8. The City Manager or the City Manager's designee is authorized to execute a supplemental agreement with Goodwill Industries of Sacramento Valley & Northern Nevada, Inc. to extend services through September 30, 2020 and increase the not-to-exceed amount by \$305,963, with an option to extend services for another term between October 1, 2020 through December 31, 2020 for an additional not-to-exceed amount of \$305,963, making the new total not-to-exceed amount \$850,801.
- Section 9. The City Council rescinds Resolution 2020-0268.

**Table of Contents:**

Exhibit A - Homelessness and Rapid Re-Housing Recovery Program

Adopted by the City of Sacramento City Council on October 27, 2020, by the following vote:

Ayes: Members Ashby, Carr, Guerra, Hansen, Harris, Jennings, Schenirer, Warren and Mayor Steinberg

Noes: None

Abstain: None

Absent: None

Attest: **Mindy Cuppy** Digitally signed by Mindy Cuppy  
Date: 2020.11.12 15:23:42 -08'00'  
Mindy Cuppy, City Clerk

*The presence of an electronic signature certifies that the foregoing is a true and correct copy as approved by the Sacramento City Council.*



Exhibit A: Homelessness and Rapid Re-Housing Recovery Program - All Sources and Uses

Program/Project	Lead Entity	Estimated Impact	Funding Sources <sup>1</sup>				TOTAL
			CDBG	CRF	ESG-II	HHAP-III <sup>2</sup>	
<b>TIER 1: EXISTING COMMITMENTS</b>							
City of Refuge & Saint John's Transitional Programs <sup>3</sup>	City	approx. 66 beds		\$1,000,000			\$1,000,000
Emergency Homeless Encampment Cleanup	City	Citywide PW contract		\$918,000			\$918,000
Housing for Essential Staff (Hotel Rooms)	City	Citywide staff resource		\$250,000			\$250,000
Mayor's Tiny Home Initiative	Unknown	up to 500 tiny homes				\$4,000,000	\$4,000,000
Meth Sobering Center	City	20 beds, 24/7		\$1,178,000			\$1,178,000
Rental Mediation	City	800-1,100 services		\$150,000			\$150,000
Response Plan Quarantine Motel Extension (Aug - Dec)	City/County	share of 434 rooms		\$1,150,000			\$1,150,000
Balance after Tier 1 commitments			\$2,869,932	\$11,000,000	\$10,205,871	\$3,400,000	\$27,475,803
<b>TIER 2: PRIORITY PROJECTS</b>							
City portion of motel & trailers under RoomKey (Apr-July)	City/County	allows "swap" of CDBG		\$2,783,834			\$2,783,834
Downtown Streets Team (current contract ends 2/2021)	City	1 year, 2 teams			\$350,000		\$350,000
Homeless Prevention Program	SHRA	up to 1,000 households		\$2,701,166	\$2,000,000		\$4,701,166
FHP Re-Housing for COVID Plan	City/County	200 HHs re-housed		\$600,000	\$3,400,000		\$4,000,000
Manufactured Units - Saint John's & WEAVE	City	31 units/62 beds		\$2,250,000			\$2,250,000
Motel Acquisition/Conversion/Operation	SHRA	201 units, 55 years	\$2,783,834	\$2,665,000	\$1,700,000	\$2,030,000	\$9,178,834
North 5th Street Navigation Center	City	104 beds, 18 months			\$2,245,577		\$2,245,577
ESG-II Administration	SHRA				\$510,294		\$510,294
CDBG-II Administration	SHRA		\$86,098				\$86,098
HHAP-III Administration	SHRA					\$370,000	\$370,000
Balance after Tier 1 and Tier 2 commitments			\$0	\$0	\$0	\$1,000,000	\$1,000,000
<b>TIER 3a: POTENTIAL NEW PROJECTS</b>							
Expanded Scattered Site Shelters	City	20 new beds		not eligible	eligible	eligible	\$646,000
Foreclosure Prevention Services	City	100 households		eligible <sup>4</sup>	not eligible	not eligible	
Habitat for Humanity	City	70 individuals		eligible	not eligible	not eligible	\$500,000

Resolution 2020-0348

October 27, 2020

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Home Repair Program	City	25-35 households		eligible	not eligible	not eligible	\$500,000
Outreach Expansion in Commercial Corridors	City	1 year contract		not eligible	eligible	eligible	\$150,000
Scattered Transitional Housing Program (Reuse of Trailers)	City	60 households		eligible	eligible	eligible	\$250,000
Targeted Outreach Services in River District	City	clinical services		not eligible	eligible	eligible	\$1,000,000
Transitional Housing Program (Salvation Army)	City	30 beds, Sept - Dec		eligible	not eligible	not eligible	\$30,000
<b>TIER 3b: EXISTING PROJECTS WITH FUNDING GAPS/NEEDS</b>							
Existing Scattered Site Shelters (funding ends 9/2021)	City	40 beds (annual cost)		not eligible	eligible	eligible	\$910,000
Meadowview Navigation Center (funding ends 9/2022)	SHRA	100 beds (annual cost)		not eligible	eligible	not eligible	\$3,000,000
RoomKey motel/trailer Extension through Spring, 2021	City/County	100 rooms to 4/2021		not eligible	eligible	eligible	\$700,000
W/X Navigation Center (funding ends 2022)	SHRA	100 beds (annual cost)		not eligible	eligible	not eligible	\$3,000,000
Total Needed for Tier 3 Projects							\$10,836,000

<sup>1</sup> Additional sources may be available through local affordable housing funds, Project Homekey, CRF Balance, etc.

<sup>2</sup> HHAP III is an estimate of total amount available. While some of the priority projects could theoretically be funded out of HHAP III (quarantine motels and FHP), the funding is needed sooner than HHAPP III will be available. Note that some projects shown as HHAP III "eligible" in Tier 3 may not align, due to unknown timing for the HHAP III funding allocation

<sup>3</sup> Based on current contract amounts, the breakdown between providers is \$284,889 for City of Refuge and \$715,111 for Saint Johns

<sup>4</sup> CAO has opined that this is potentially eligible if a clear connection can be made to COVID

Resolution 2020-0348

October 27, 2020

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Motion No. 2020-0265 Second Amendment to the Sacramento COVID-19 Homelessness Response Plan

**4. Second Amendment to the Sacramento COVID-19 Homelessness Response Plan**

File ID: 2020-01230

**Location:** Citywide

**Action:** Passed **Motion No. 2020-0265** approving the second amendment of the Sacramento COVID-19 Homelessness Response Plan.

**Contact:** Emily Halcon, Homeless Services Manager, (916) 808-7896, Homeless Services Division, Office of Community Response

Source: Draft Minutes for the October 27, 2020 City Council Meeting.

Resolution No. 2021-0036 Ratification of COVID-19 Testing and Vaccine Services with  
County of Sacramento

**RESOLUTION NO. 2021-0036**

Adopted by the Sacramento City Council

February 9, 2021

**Ratification of COVID-19 Testing and Vaccine Services with County of Sacramento**

**BACKGROUND**

- A. The Fire Department was requested by the County of Sacramento to establish a mobile COVID-19 test unit to provide COVID testing throughout the County of Sacramento.
- B. On November 10, 2020, the Fire Department entered into an agreement with the County of Sacramento with a not to exceed amount of \$134,242 administrative to provide countywide COVID testing (County Agreement no. 7207500-21-392 and City Agreement 2020-3769).
- C. Due to vaccine rollout the County of Sacramento expressed interest to extend contract 7207500-21-392 (City Agreement 2020-3679) through June 30, 2021 and increase the contract not to exceed amount to \$398,363 to provide funding to continue COVID testing, add COVID vaccine distribution and a temporary agency funded administrator.
- D. To prevent service interruptions, on December 23, 2020, the Fire Department entered into a first amendment to increase the reimbursement amount by \$264,121 for a new total amount \$398,363 and extend the term of the agreement through June 30, 2021. The Fire Department is seeking approval to ratify the amendment to the Agreement and to accept cost reimbursement from the County of Sacramento for COVID-19 testing and vaccine services.

**BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL  
RESOLVES AS FOLLOWS:**

- Section 1. Ratify the first amendment to Agreement No. 720750-21-392-A1 (City Agreement No. 2020-3769) with the County of Sacramento for COVID testing services per City Code Section 3.56.290.
- Section 2. The City Manager or the City Manager's designee is authorized to accept the County share of CARES Act funding up to \$398,363 from the Sacramento County Public Health for the COVID-19 Response Unit.
- Section 3. The COVID-19 Testing and Vaccine Services Multi-Year Operating Project (I12000100) is hereby established.

Section 4. The City Manager and the City Manager's designee is authorized to establish the revenue and expenditure budgets by \$398,363 in I12000100 in the Federal CARES Act Fund (Fund 2704).

Adopted by the City of Sacramento City Council on February 9, 2021 by the following vote:

Ayes: Members Guerra, Harris, Jennings, Loloee, Schenirer, Valenzuela, Vang, and Mayor Steinberg

Noes: None

Abstain: None

Absent: Member Ashby

Attest: **Mindy Cuppy** Digitally signed by Mindy Cuppy  
Date: 2021.02.18 12:22:17  
-08'00'  
Mindy Cuppy, City Clerk

*The presence of an electronic signature certifies that the foregoing is a true and correct copy as approved by the Sacramento City Council.*

Resolution No. 2021-0046 COVID-19 Response: Sacramento Emergency Rental Assistance Phase 2 Program

**RESOLUTION NO. 2021-0046**

Adopted by the Sacramento City Council

February 16, 2021

**COVID-19 Response: Sacramento Emergency Rental Assistance Phase 2 Program**

**BACKGROUND**

- A. On January 5, 2021, the United States Department of the Treasury (Treasury) notified eligible jurisdictions regarding the availability of Emergency Rental Assistance Program (ERAP) funding to assist households that are unable to pay rent and utilities due to the COVID-19 pandemic.
- B. On January 25, 2021, the City of Sacramento received a direct allocation of \$15,270,933.50 of federal ERAP funds from the Treasury.
- C. On February 12, 2021, the City of Sacramento submitted the Expression of Intent to receive State ERAP funds of \$16,435,224 (State Funds) from the State Business, Consumer Services and Housing Agency (BCSH), Housing and Community Development (HCD) department.
- D. The proposed action is not a project requiring review under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15378 and is Categorically Excluded under the National Environmental Policy Act (NEPA) pursuant to 24 CFR 58.35(b)(2).

**BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:**

- Section 1. All of the evidence having been duly considered, the facts as presented and stated above, including the environmental facts and findings, as stated above, are found to be true and correct.
- Section 2. The Housing Authority of the City (Housing Authority) is authorized to administer the Sacramento Emergency Rental Assistance Program (SERA) Phase 2 Program.
- Section 3. The City Manager, or his designee, is authorized to accept the amounts of \$15,270,933.50 received from the Treasury and \$16,435,224 of State Funds upon receipt from HCD, establish the Emergency Rental Assistance Project (G02610600), and establish the revenue and expenditure budgets of \$31,706,158 in the appropriate grant funds.

Section 4. The City Manager, or his designee, is authorized to execute an agreement (Agreement) with the Housing Authority, in a form approved by the City Attorney, for administration of the SERA Phase 2 Program in an amount not to exceed \$31,706,158 (SERA Funds), with up to 10 percent of SERA Funds to be used for administrative expenses, including a minimum of \$500,000 for contracts with Community-Based Organizations to assist with community outreach and application assistance.

Section 5. The City Manager, or his designee, is authorized to negotiate, enter into and execute any contracts and related documents, in a form approved by the City Attorney, deemed necessary for the purpose of allocating the SERA Funds to the Housing Authority.

Adopted by the City of Sacramento City Council on February 16, 2021 by the following vote:

Ayes: Members Ashby, Guerra, Harris, Jennings, Loloee, Schenirer, Valenzuela, Vang, and Mayor Steinberg

Noes: None

Abstain: None

Absent: None

Attest: **Mindy Cuppy** Digitally signed by Mindy Cuppy  
Date: 2021.02.18 12:23:55 -08'00'  
Mindy Cuppy, City Clerk

*The presence of an electronic signature certifies that the foregoing is a true and correct copy as approved by the Sacramento City Council.*

Resolution No. 2021-0103 Ratifying and Approving Agreements for Implementation of Homelessness Response Program

**RESOLUTION NO. 2021-0103**

Adopted by the Sacramento City Council

May 4, 2021

**Ratifying and Approving Agreements for Implementation of Homelessness Response Program**

**BACKGROUND**

- A. On January 27, 2021, the City Council adopted Resolution No. 2021-0023, which proclaimed the existence of a Local Public Emergency relating to unhoused persons amidst extreme weather conditions and the COVID-19 pandemic.
- B. On March 2, 2021, the City Council adopted Resolution No. 2021-0053, which further recognized the urgent need to offer unhoused persons, facing imminent health and safety threats, with non-congregate shelter and authorized the City Manager to provide motel vouchers to qualified persons as long as the Federal Emergency Management Agency (FEMA) continues to provide 100 percent reimbursement.
- C. On March 9, 2021, the City Council adopted Resolution No. 2021-0058, which shifted response efforts from Overnight Warming Centers to year-round Respite Centers. To fund respite center activities, the City Council directed the City Manager to identify and allocate funding sources for the Respite Centers, report back to the City Council for the remainder of FY2020/21 and include an appropriation in the FY2021/22 Proposed Budget for the resources needed to implement a robust homeless response program.
- D. On February 2, 2021, the City Council adopted Resolution No. 2021-0029, which authorized a commitment of \$31.5 million of General and Measure U Funds for the Housing Trust Fund.

**BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:**

- Section 1. The City Council ratifies the following Agreements executed by the City Manager's designee under the City Manager's emergency authority pursuant to City Code Section 3.56.290 C.2.:
  - a) City Agreement PRC001357 with First Step Housing for management of the warming centers for a not to exceed amount of \$396,654;

- b) Supplemental Agreement No. 1 to City Agreement PRC001357 with First Step Housing to instead manage the three respite centers that provide triage services and extend the term of the contract through June 30, 2021; and
- c) City Agreement PRC001356 with TLCS, Inc. for management of the Motel Voucher Program in a not to exceed amount of \$274,858.

Section 2. The Respite Centers Program (I23002000) is established.

Section 3. The City Manager or the City Manager's designee is authorized to:

- a) Appropriate \$3 million from the Housing Trust Fund commitment of General Fund balance (Fund 1001) to the Respite Centers Program (I23002000);
- b) Reduce the General Fund expenditure budget in I23002000 by up to \$3 million and transfer the resources to the Housing Trust Fund if additional resources are identified.
- c) Execute Supplemental Agreement No. 5 to City Agreement 2020-4352 with Shree Enterprises LLC for motel voucher services for an increased amount of \$475,000, for a revised not to exceed total of \$950,000;
- d) Execute Supplemental Agreement No. 4 to City Agreement 2020-4309 with Paul Family Northgate, Inc. and Paul and Sons, Inc. for motel voucher services for an increased amount of \$475,000, for a revised not to exceed total of \$950,000; and
- e) Transfer of \$323,801 (General Fund, Fund 1001) from the Motel Voucher Program (G02001700) to the Overnight Warming Center Project (I02000200).



Adopted by the City of Sacramento City Council on May 4, 2021, by the following vote:

Ayes: Members Ashby, Guerra, Harris, Jennings, Loloee, Schenirer, Valenzuela, Vang,  
and Mayor Steinberg

Noes: None

Abstain: None

Absent: None

Attest: **Mindy Cuppy** Digitally signed by Mindy Cuppy  
Date: 2021.05.13 17:06:59  
-07'00'  
Mindy Cuppy, City Clerk

*The presence of an electronic signature certifies that the foregoing is a true and correct copy as approved by the Sacramento City Council.*

Resolution No. 2021-0106 Firefighters Grant Program (COVID Supplement) Purchase of Equipment

**RESOLUTION NO. 2021-0106**

Adopted by the Sacramento City Council

May 4, 2021

**Grant: 2020 Assistance to Firefighters Grant Program (COVID Supplement) for the Purchase of Personnel Protective Equipment to help Prepare, Prevent and Respond to the COVID-19 Pandemic**

**BACKGROUND**

- A. The Fire Department is seeking approval to accept grant funding from the 2020 Assistance to Firefighters Grant (AFG) Program COVID supplement in an amount up to \$389,506 for the purchase of personnel protective equipment to help prevent, prepare and respond to the COVID-19 pandemic. This is a Federal grant administered awarded by the U.S. Department of Homeland Security, Federal Emergency Management Agency.
- B. The purpose of the grant is to support and build capabilities to prepare, prevent, respond to, the COVID-19 pandemic.
- C. The total project cost is \$428,457. The 2020 AFG COVID supplement requires a ten percent cost share of the items awarded. Therefore, the City's share would be \$38,951. The City's share would be funded through the Intergovernmental Transfer (IGT) commitment of General Fund balance.

**BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:**

- Section 1. The City Manager, or the City Manager's designee, is hereby authorized to accept federal funding for the 2020 Assistance to Firefighter Grant Program (COVID Supplement) (2020 AFG-S) in the amount of \$389,506 for the purchase of personnel protective equipment to help prevent, prepare and respond to the COVID-19 pandemic.
- Section 2. The City Manager, or the City Manager's designee, is authorized to establish the 2020 AFG Grant project (G12903000), including the establishment of revenue and expenditure budgets in the amount of \$428,457 (Operating Grants, Fund 2702) in G12903000.

- Section 3. The City Manager, or the City Manager's designee, is authorized to transfer the City's cost share for the grant from the Intergovernmental Transfer (IGT) commitment of General Fund balance in the amount of \$38,951 to the 2020 AFG Grant project.
- Section 4. The City Manager, or the City Manager's designee, is authorized to accept all eligible grant expenditures related to the 2020 AFG-S.
- Section 5. The City Manager, or the City Manager's designee, is hereby authorized to approve all terms and conditions to implement the grant and to assure adherence to all grant regulations.

Adopted by the City of Sacramento City Council on May 4, 2021 by the following vote:

Ayes: Members Ashby, Guerra, Harris, Jennings, Loloee, Schenirer, Valenzuela, Vang, and Mayor Steinberg

Noes: None

Abstain: None

Absent: None

Attest: **Mindy Cuppy** Digitally signed by Mindy Cuppy  
Date: 2021.05.11 10:21:55 -07'00'  
Mindy Cuppy, City Clerk

*The presence of an electronic signature certifies that the foregoing is a true and correct copy as approved by the Sacramento City Council.*

Motion No. 2021-0111 Approval of California Office of Emergency Services (Cal OES) Form 130 Designating Agents Necessary to Provide for All Matters Pertaining to State and Federal Emergency Management Agency (FEMA) Reimbursement

**12. Approval of California Office of Emergency Services (Cal OES) Form 130 Designating Agents Necessary to Provide for All Matters Pertaining to State and Federal Emergency Management Agency (FEMA) Reimbursements**

File ID: 2021-00485

**Location:** Citywide

**Action:** Passed **Motion No. 2021-0111** authorizing the City Manager or City Manager's designee to submit State of California Governor's Office of Emergency Services (Cal OES 130), Designation of Applicant's Agent Resolution for Non-State Agencies, for the purpose of obtaining certain federal financial assistance under Public Law 93-288 for disaster relief and emergency assistance.

**Contact:** Osvaldo Lopez, Finance Manager, (916) 808-4740, Department of Finance

Source: Draft Minutes for the May 4, 2021 City Council Meeting.

Resolution No. 2021-0115 Authorization for the Substantial Amendment #2 to the 2021 One-Year Action Plan for the Community Development Block Grant, and Emergency Solutions Grant Funded Projects and Programs for the Coronavirus Aid, Relief, and Economic Security Act; Amendment of Prior Years' Action Plans; Amendment to the Sacramento Housing and Redevelopment Agency (SHRA) Budget; Execute Documents for the Administration of Federal Programs related to the Coronavirus Aid, Relief and Economic Security Act

**RESOLUTION NO. 2021-0115**

Adopted by the Sacramento City Council

May 18, 2021

**Authorization for the Substantial Amendment #2 to the 2021 One-Year Action Plan for the Community Development Block Grant, and Emergency Solutions Grant Funded Projects and Programs for the Coronavirus Aid, Relief, and Economic Security Act; Amendment of Prior Years' Action Plans; Amendment to the Sacramento Housing and Redevelopment Agency (SHRA) Budget; Execute Documents for the Administration of Federal Programs related to the Coronavirus Aid, Relief and Economic Security Act**

**BACKGROUND**

- A. The United States Department of Housing and Urban Development (HUD) requires the adoption of a Five-Year Consolidated Plan and annual Action Plan, consistent with the Consolidated Plan, to identify the programs and projects for expenditure of federal Community Development Block Grant (CDBG), HOME Investment Partnership Program (HOME), Emergency Solutions Grant (ESG), and Housing Opportunities for Persons with AIDS (HOPWA).
- B. Since 1982 the Sacramento Housing and Redevelopment Agency on behalf of its constituent entities has served as the public entity designated to efficiently administer the CDBG program and was subsequently designated as the public entity to administer HOME, ESG, and HOPWA, funding originating from HUD.
- C. As the recipient of HUD funding and designated agent for the City of Sacramento, SHRA is authorized to submit environmental determinations on the City's behalf and on the behalf of non-profit sub-recipients.
- D. The recommended actions are consistent with the goals and objectives contained in the 2020-2024 Consolidated Plan, the Analysis of Impediments to Fair Housing Choice and the 2020 Action Plan which were approved by Resolution No. 2019- 0408.
- E. On March 27, 2020, the President of the United States signed the Coronavirus Aid, Relief, and Economic Security Act, Public Law 116-136. This made available \$5 billion CDBG Coronavirus (CDBG-CV) funds, \$4 billion in ESG Coronavirus (ESG- CV) and \$65 million in HOPWA supplemental funds to respond to the growing effects of the historic COVID-19 public health crisis.

- F. The CARES Act allocated funding to the City of Sacramento based upon fiscal year 2020 formulas in the following amounts: \$2,869,932 of CDBG-CV, \$1,453,941 of ESG-CV and \$218,082 of HOPWA supplemental allocation.
- G. The CARES Act allocated a second round of ESG-CV funding, ESG-CV2 to the City of Sacramento based upon a new formula in the amount of \$10,205,871.
- H. The CARES Act allocated a third round of CDBG-CV funding, CDBG-CV3 to the City of Sacramento based upon a new formula in the amount of \$3,600,966.
- I. The CARES Act authorized the HUD Secretary to grant waivers and alternative requirement of statutes and regulations in connection with the use of CDBG-CV funds, including the suspension of the 15 percent cap on public services; reducing the public comment period to 5 days for consolidated plan and action plan amendments, and allowing the option of virtual hearings.
- J. The CARES Act authorized the HUD Secretary to grant waivers and alternative requirement of statutes and regulations in connection with the use of ESG-CV funds, including the suspension of the spending cap on emergency shelter and outreach activities; administrative cost cap is increased to 10 percent; funds are exempt from the match requirements; funds not subject to consultation and citizen participation requirements; subrecipients may deviate from applicable procurement standards; and supportive services are not a required to receive treatment.
- K. SHRA has applied and received for waivers for the CDBG-CV, ESG-CV and HOPWA supplemental funds.
- L. On March 2, 2021 the Non-Congregate Shelter Response plan was approved and on March 16, 2021 the X Street Navigation Center operations plan was approved, both of which directed SHRA to take actions necessary to provide these federal funds.
- M. The 2020-2024 Consolidated Plan, the 2020 Action Plan and the City and County of Sacramento Citizen Participation Plan were amended to accept and allocate the CARES Act funding by City Council Resolution No. 2020-0098.
- N. The 2021 Action Plan was approved on October 27, 2020 by City Council Resolution No. 2020-0350.
- O. On April 17, 2021 a notice to solicit comments on the proposed actions was published. The actions are scheduled to be approved at the Sacramento City Council meeting on May 18, 2021 which meets the 30-day public comment period requirement.



- P. The recommended actions are considered administrative activities and therefore are not considered a project subject to the California Environmental Quality Act (CEQA) pursuant to Guidelines Section 15378, and are exempt under the National Environmental Policy Act (NEPA) pursuant to 24 CFR 58.34(a)(1) and (3). Environmental reviews for individual activities or programs identified in the Action Plan will be completed prior to project commitment or choice limiting actions.
- Q. The 2020-2024 Consolidated Plan, the 2020 Action Plan and the City and County of Sacramento Citizen Participation Plan were amended to accept and allocate the CARES Act funding by City Council Resolution No. 2020-0098.

**BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:**

- Section 1. All evidence presented having been duly considered, the findings are found to be true and correct and are hereby adopted.
- Section 2. The 2021 One-Year Action Plan Substantial Amendment #1 allocates ESG- CV2 and CDBG-CV3 funds as described in Exhibit A is approved. SHRA is directed to submit the amended 2021 One-Year Action Plan to HUD.
- Section 3. SHRA is authorized to amend its budget to allocate ESG-CV2 and CDBG- CV3 funding for programs and activities in accordance with the amended 2021 One-Year Action Plan and prior years' Action Plans as amended by any applicable amendments.
- Section 4. The City Manager, or designee, is authorized to execute agreements with SHRA to carry out activities contained in the amended 2021 One-Year Action Plan and prior years' Action Plans, as amended by any applicable amendments, in compliance with applicable federal laws and regulations and approved as to form by SHRA Agency Counsel and the City Attorney.
- Section 5. SHRA is authorized and delegated authority to act as agent on behalf of the City of Sacramento to execute agreements, documents and contracts with HUD and execute agreements, documents and contracts with the appropriate entities to carry out projects and programs in accordance with the amended 2021 One-Year Action Plan and prior years' Action Plans, as amended by any applicable amendments, in compliance with applicable federal laws and regulations and as approved by SHRA Agency Counsel.



Section 6. SHRA is authorized to make budget adjustments and execute any and all related documents as deemed necessary by SHRA to administer federal programs, including invoicing, contracts, and amendments, as described in the amended 2021 One-Year Action Plan as described in Exhibit A in compliance with applicable federal laws and regulations.

**Table of Contents:**

Exhibit A - 2021 Action Plan Amendment #1

Adopted by the City of Sacramento City Council on May 18, 2021 by the following vote:

Ayes: Members Ashby, Guerra, Harris, Jennings, Loloee, Schenirer, Valenzuela, Vang, and Mayor Steinberg

Noes: None

Abstain: None

Absent: None

Attest:  Digitally signed by Mindy Cuppy  
Date: 2021.06.16 12:39:04  
-07'00'  

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Mindy Cuppy, City Clerk

*The presence of an electronic signature certifies that the foregoing is a true and correct copy as approved by the Sacramento City Council.*

### City of Sacramento

#### **Coronavirus Aid, Relief, and Economic Security Act (CARES), Public Law 116-136**

March 27, 2020, Coronavirus Aid, Relief, and Economic Security Act (CARES), Public Law 116-136 was signed by the President of the United States. The CARES Act authorized the HUD Secretary to grant waivers and alternative requirement of statutes and regulations in connection with the use of Community Development Block Grant – CARES (CDBG-CV) funds, including the suspension of the 15 percent cap on public services; and allowing the option of virtual hearings.

The CARES Act authorized the HUD Secretary to grant waivers and alternative requirement of statutes and regulations in connection with the use of Emergency Shelter Grant - CARES (ESG-CV) funds, including the suspension of the spending cap on emergency shelter and outreach activities; administrative cost cap is increased to 10 percent; funds are exempt from the match requirements; subrecipients may deviate from applicable procurement standards; and supportive services are not a required to receive treatment.

#### **Amendment #1 to 2021 Action Plan and Previous Year's Action Plans**

This report formally amends the 2021 Action Plan and previous years' Action Plans by adding 30 day noticing and allocating 2020 CARES Act funding to activities listed below: Newly funded activities will be implemented as soon as possible and will comply with federal regulations governing the timely expenditure of funds.

#### **Amendment #1 to 2021 Action Plan**

This report formally amends the 2021 Action Plan by allocating CARES Act funding to the activities identified below. Newly funded activities are scheduled to be implemented as soon as possible and will comply with federal regulations governing the timely expenditure of funds. Below is new language which will be incorporated into the 2020 Action Plan:

#### **AP-35 Projects**

- 3 - Emergency Shelter, and Outreach Activities –ESG-CV2 \$7,450,000
  - Emergency Shelter Operations and Essential Services for X Street Navigation Center - \$762,743
  - Emergency Shelter Operations, Essential Services, Major Rehabilitation, Conversion, Renovation and Acquisition for a Homekey project - \$6,337,257
- 3 – Public Services activities
  - Senior Services \$450,000
  - Homeless Activities: Funds to operate a hotel to serve as an emergency shelter/and interim housing for homeless individuals and families. \$970,918

<b>2021 One-Year Action Plan Amendment #1</b> <b>2020 CARES Emergency Solutions Grant Unallocated: \$7,100,000</b>		
Recommendation: 2020 CARES Emergency Solutions Grant – CV2	Amount	Fund
<b>ESG Shelter(s) and Outreach:</b> Funds to provide emergency shelter operations, delivery and essential services, outreach activities; major rehabilitation, conversion, renovation and acquisition programs will be undertaken per ESG regulations.  <ul style="list-style-type: none"> <li>- X Street Navigation Center</li> <li>- Homekey Project</li> </ul>	\$762,743 \$6,337,257	ESG-CV2
<b>Total Programs</b>	<b>\$7,100,000</b>	

<b>2021 One-Year Action Plan Amendment #1</b> <b>2020 CARES Community Development Block Grant Unallocated: \$1,420,918</b>			
Recommendation – 2020 CARES Community Development Block Grant – CV3			
Activity Name	Amount	Source	CDBG Criteria
<b>Senior Services (Public Services):</b> Provide meals to homebound seniors, to non-homebound seniors at approximately 20 dining sites, and measures to prepare, prevent and respond to the COVID-19 Pandemic	\$450,000	CDBG-CV3	05A
<b>Homeless Prevention Activities (Public Services):</b> Funds to operate a hotel to serve as an emergency shelter/and interim housing for homeless individuals and families.	\$970,918	CDBG-CV3	05S/LMC
<b>Total Programs</b>	<b>\$1,420,918</b>		

Resolution No. 2021-0116 COVID-19 Response - Sacramento Emergency Rental Assistance Phase 2 Program

**RESOLUTION NO. 2021-0116**

Adopted by the Sacramento City Council

May 18, 2021

**COVID-19 Response: Sacramento Emergency Rental Assistance Phase 2 Program**

**BACKGROUND**

- A. On January 5, 2021, the United States Department of the Treasury (Treasury) notified eligible jurisdictions regarding the availability of Emergency Rental Assistance Program (ERAP) funding to assist households that are unable to pay rent and utilities due to the COVID-19 pandemic.
- B. On January 25, 2021, the City of Sacramento received a direct allocation of \$15,270,934 of federal ERAP funds from the Treasury.
- C. On February 12, 2021, the City of Sacramento submitted the Expression of Intent to receive State ERAP funds of \$16,435,224 (State Funds) from the State Business, Consumer Services and Housing Agency (BCSH), Housing and Community Development (HCD) department.
- D. In March 2021, the State HCD Department allocated an additional \$1,777,463 of State ERAP funds to the City of Sacramento.
- E. The proposed action is not a project requiring review under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15378 and is Categorically Excluded under the National Environmental Policy Act (NEPA) pursuant to 24 CFR 58.35(b)(2).

**BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:**

- Section 1. All of the evidence having been duly considered, the facts as presented and stated above, including the environmental facts and findings, as stated above, are found to be true and correct.
- Section 2. The City Manager, or his designee, is authorized to accept the additional \$1,777,463 of State Funds upon receipt from HCD for allocation to the Emergency Rental Assistance Project (G02610600), and to adjust the revenue and expenditure budgets by \$1,777,463 in the appropriate grant funds.

Section 3. The City Manager, or his designee, is authorized to negotiate, enter into, execute, and amend any contracts and related documents with the Housing Authority and the State of California for administration of the \$1,777,463 of State ERAP funds, in a form approved by the City Attorney, as deemed necessary for the purpose of receiving the new ERAP Funds from the State of California and allocating the new ERAP Funds to the Housing Authority of the City for the Sacramento Emergency Rental Assistance Program Phase 2 Program.

Adopted by the City of Sacramento City Council on May 18, 2021 by the following vote:

Ayes: Members Ashby, Guerra, Harris, Jennings, Loloee, Schenirer, Valenzuela, Vang, and Mayor Steinberg

Noes: None

Abstain: None

Absent: None

Attest: Mindy Cuppy Digitally signed by Mindy Cuppy  
Date: 2021.06.16 12:39:30 -07'00'  
Mindy Cuppy, City Clerk

*The presence of an electronic signature certifies that the foregoing is a true and correct copy as approved by the Sacramento City Council.*